



## OUS Provosts' Council

### Meeting Action Notes

July 9, 2009

---

Members: Susan Weeks, OUS, Co-Chair  
Jim Bean, UO  
Brad Burda, OIT  
Lesley Hallick and Bob Vieira, OHSU  
Michael Jaeger, EOU  
Jim Klein, SOU  
Roy Koch, PSU  
Hilda Rosselli (for Kent Neely), WOU

IFS: Jeff Johnson, EOU

Staff: Helen Stampe, OUS

Guests: Sue Eveland, UO  
Brad Shelton, UO (by phone)  
Joe Holliday, OUS  
Bob Turner, OUS  
Dalton Miller-Jones, OSBHE

---

#### 1. University of Oregon's New Course Evaluation System

Sue Eveland and Brad Shelton led a discussion on the University of Oregon's On-line Course Evaluation System. Sue demonstrated the on-line course evaluations report browser via internet. Discussion was held on the product information; implementation timeline; which courses were excluded; how to access the system; evaluation period; average number of evaluations per student; course evaluation results to date; student grade holds; who can view/download the results; and when the results would be available. Question was raised on how other campuses could participate and what kind of cost-savings would there be.

It was noted that the benefits of this system are numerous: approximately five hours of in-classroom instruction are returned to students each academic year; all students have the opportunity to participate; it eliminates time restrictions present in the in-class model; it hugely outperforms the in-class system; the reports and data are delivered in much improved ways that actually help faculty improve their teaching; department heads have just-in-time access to data and comments for writing personnel letters; it is reliable in maintaining anonymity, protecting students and faculty; it provides more useful, accurate, and standard data for evaluating faculty; it eliminates the waste of between 500,000 to 750,000 sheets of paper; and also eliminates minimally 100 hours of human effort in each academic unit per year. The data is preserved in one central location for all users. It was also noted that the University of Oregon has a permanent retention agreement with ColleagueNet to store all data forever. Discussion followed.

## 2. New Board/Council Schedule and Academic Program Process

Susan Weeks discussed the new Board meeting schedule and how it will affect the Board committees and Councils in their monthly meeting. It was decided that the Provosts' Council will continue to meet every month and align to the schedule of the newly developed Board's Academic Strategies Committee. A meeting matrix will be developed and shared once the dates are set. Susan also reported that the Academic Strategies Committee will now be reviewing and approving all undergraduate and graduate programs for the institutions – they will no longer be submitted to the full Board. The academic programs already approved by the Provosts' Council, but held due to the moratorium on programs going forward to the Board, can now go to the Academic Strategies Committee in September. Discussion followed.

## 3. New Program Proposals

- **SOU – Graduate Certificate in Management of Aging Services**

Action: The Provosts' Council approved the Management of Aging Services graduate certificate program for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board action required.

- **SOU – M.S. in Applied Computer Science**

Action: It was approved to move the Applied Computer Science program forward for external review. Provost Klein will work with the co-chairs to identify the external reviewers for the program. Notification to the Office of Degree Authorization will be completed after the external review report.

## 4. New Program Location Proposal

- **OIT – B.S. in Respiratory Care from Medford to Klamath Falls, Oregon**

Action: The Provosts' Council approved the Respiratory Care program to move from Medford to Klamath Falls, effective immediately. Notification to the Office of Degree Authorization will need to be submitted. No Board action required.

## 5. Next Meeting

The next meeting of the OUS Provosts' Council will be held on September 17, 2009 at Portland State University in Portland.