



## OUS Provosts' Council

### Meeting Action Notes

September 17, 2009

---

Members: Susan Weeks, OUS, Co-Chair  
Kent Neely, WOU, Co-Chair  
Jim Bean, UO  
Brad Burda, OIT  
Michael Jaeger, EOU  
Jim Klein, SOU  
Roy Koch, PSU  
Sabah Randhawa, OSU  
Bob Vieira, OHSU

IFS: Jeff Johnson, EOU

Staff: Helen Stampe, OUS

Guests: Joe Holliday, OUS  
Larry Galizio, OUS  
Bob Turner, OUS  
Ruth Keele, OUS  
Shawn Smallman, PSU

---

#### 1. Introductions

Larry Galizio was introduced as the new Director for Strategic Planning for the Oregon University System. He will be responding to Senate Bill 442 (with reports mandated by the legislature for October 1, 2010), working primarily on the alignment of semester conversion with the OUS institutions and community colleges, and approaches for advancing the success of rural students and communities in Oregon.

#### 2. Learning Outcomes & Assessment: Final Report

Shawn Smallman, Ruth Keele, and Bob Turner led a discussion on the draft outline sent earlier to the Provosts' Council regarding the final report on a systemwide learning outcomes assessment plan. They asked the provosts to pay particular attention to section #5 (*Recommendations*), which proposes several components for such a plan: (a) adoption of a set of principles regarding an OUS assessment framework; (b) defining roles and responsibilities; (c) OUS assessment website; and (d) requirements for successful implementation, with recommendations on resources, faculty support and development, further or continuing research and development, and leadership. There was some discussion about the engagement of faculty, with general support for on-campus discussions during the fall to elicit faculty comments on the outline and conversation on the topic more broadly. If the provosts have any additional comments or concerns on this section or any other area of the outline, please address them to Shawn, Ruth, and Bob as soon as possible.

### **3. University/School Partnership Co-Pay Agreement**

Bob Turner reported on the co-pay agreement, which refers to the policy governing compensation to K-12 teachers who supervise student teachers from OUS Teacher Education Programs. A person from one of the OUS programs contacted the Chancellor's Office over problems in implementing this policy. Conversations with the other Teacher Education Programs elicited two reactions: (a) none of the other programs seem to share this implementation problem; and (b) all six of the OUS Teacher Education Programs independently state that the compensation OUS offers to supervising teachers is so low that OUS programs have difficulty competing with private Teacher Education Programs in placing their student teachers. Bob indicated that the co-pay implementation problem in the single Teacher Education Program will be resolved by consultation with that individual campus. It was noted that the co-pay compensation level is yet another reflection of the decreasing resources available to the Oregon University System.

### **4. Process for Five-Year Follow-up Reviews**

Co-chair Weeks indicated that the Chancellor's Office will start reporting five-year follow-up reviews on programs to the Board's Academic Strategies Committee on an annual basis. Helen Stampe provided a draft chart that lists the programs that are due for 2009-10. Since several of the programs listed "effective immediately" in their Board recommendation, campuses need to get back to Helen on when the program was actually implemented by term and year (e.g., fall 2004). In turn, Helen will update the master program chart on follow-up review dates on programs approved from 2003 to 2009, in order to get institutions up-to-date on when the follow-up review date will occur for their program.

*Timeline: It was decided that the programs due for review in 2009-10 will come forward to the Chancellor's Office by March 1, 2010, so they can be discussed at the April Provosts' Council meeting. The campuses are to use the "OUS Five-Year Follow-up Review of a New Academic Program" guidelines (see <http://www.ous.edu/about/provcouncil/pacapp.php>) and present the program review in summary format. The report will then go forward to the Board's Academic Strategies Committee for review at their May meeting.*

### **5. OUS Five-Year Academic Calendar**

Joe Holliday indicated that Oregon State University raised a concern that in some years the start of fall classes occurs on Yom Kippur. They would like to request that in the years when Yom Kippur falls on the first day of fall classes, Oregon State University will begin classes on Tuesday. When this occurs, they asked that it be shown in the *OUS Five-year Academic Calendar*, which is posted on the web. A question was raised concerning whether a policy should be adopted at the System level. Following discussion, it was decided that the decision to delay the start or end of classes be handled on an institution-by-institution, year-by-year basis, beginning with the OUS Registrars in their annual revision of the five-year academic calendar, with approval by the Provosts' Council. Co-chair Neely suggested that the discussion be broadened to all religious holidays, not just Yom Kippur. Joe indicated that he will raise this issue with the Student Affairs Council for advice and report back to the Council.

### **6. Certificates Issue**

Question was raised on minimum standard of credits for a certificate. Joe Holliday shared a request from the OUS Registrars for guidance on number of credits, upper division requirements, program residency, and the clarification on "double-dipping" in regard to certificates – undergraduate, graduate,

and post-baccalaureate. Discussion followed. It was suggested by Co-chair Neely that a task group be formed to look at minimum standards for the awarding of certificates. Joe suggested that a university registrar be added to the group, along with IFS representation and vice provosts for instruction.

## 7. New Program Proposals

- **EOU – Undergraduate Certificate in Computer Science**

Action: The Provosts' Council approved the Computer Science undergraduate certificate program for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board's Academic Strategies Committee action required.

- **EOU – Undergraduate Certificate in Spanish for Health Care Professionals**

Action: The Provosts' Council approved the Spanish for Health Care Professionals undergraduate certificate program for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board's Academic Strategies Committee action required.

- **OIT – M.S. in Renewable Energy Engineering**

Action: It was approved to move the Renewable Energy Engineering program forward for external review. Acting Provost Burda will work with the co-chairs to identify the external reviewers for the program. It was noted that the research component of the M.S. degree, in particular, needs to be reviewed by the external reviewers – addressing the question of whether it should be a Master of Science degree or Master of Engineering degree. Notification to the Office of Degree Authorization will be completed after the external review.

- **PSU – Undergraduate Certificate in Revitalizing Endangered Indigenous Languages**

Action: The Provosts' Council approved the Revitalizing Endangered Indigenous Languages undergraduate certificate program for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board's Academic Strategies Committee action required.

- **OHSU – M.S. in Neuroscience**

Action: The Provosts' Council approved the Neuroscience program to go forward to the October Board's Academic Strategies Committee for approval. Due to the program being an extension of the Ph.D. in Neuroscience that OHSU already offers, the external review was waived. Notification to the Office of Degree Authorization will need to be submitted.

## 8. Next Meeting

The next meeting of the OUS Provosts' Council will be held on October 1, 2009 at Oregon Institute of Technology in Klamath Falls.