

OUS Controller's Division Accounting and Reporting Calendar

# January 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 NEW YEAR'S DAY	2	3
4	5	6 <b>IJVs completed in OWAG by 5:00pm</b>	7	8 Board Meeting – PSU  <b>UO, SOU Closing of Period 06 by 5pm</b>	9 Board Meeting – PSU  <b>OIT, WOU, CO Closing of Period 06 by 5pm</b>	10
11	12 <b>EOU, OSU, PSU Closing of Period 06 by 5pm</b>	13	14 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1 p.m. - 2 p.m.	15 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	16 2nd Quarter Management Reports Due to Controller's Division  PSU A&R Conf Call – 1pm -2:30pm	17
18	19 MARTIN LUTHER KING JR. DAY	20	21 UO A&R Meeting 9:30am – 11am	22	23 February Board Docket Due	24
25	26	27	28 OSU A&R Meeting 1pm – 2:30pm	29 PSU A&R Meeting	30	31

OUS Controller's Division Accounting and Reporting Calendar

# February 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 <b>IJVs completed in OWAG by 5:00pm</b>	5 Board Meeting, WOU	6 Board Meeting, WOU  <b>UO, SOU Closing of Period 07 by 5pm</b>	7
8	9 <b>OIT, WOU, CO Closing of Period 07 by 5pm</b>	10 <b>EOU, OSU, PSU Closing of Period 07 by 5pm</b>	11 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm – 2pm.	12 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	13	14
15	16	17	18 UO A&R Meeting 9:30am – 11am	19	20 March Board Docket Due  PSU A&R Conf Call – 1pm -2:30pm	21
22	23	24	25 OSU A&R Meeting 1pm – 2:30pm	26 PSU A&R Meeting	27	28

OUS Controller's Division Accounting and Reporting Calendar

# March 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 <b>IJVs completed in OWAG by 5:00pm</b>	5 Board Meeting, OSU	6 Board Meeting, OSU  <b>UO, SOU Closing of Period 08 by 5pm</b>	7
8	9 <b>OIT, WOU, CO Closing of Period 08 by 5pm</b>	10 <b>EOU, OSU, PSU Closing of Period 08 by 5pm</b>	11 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm to 2pm	12 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	13	14
15	16	17	18 UO A&R Meeting 9:30am – 11am	19	20 April Board Docket Due  PSU A&R Conf Call – 1pm -2:30pm	21
22	23	24	25 OSU A&R Meeting 1pm – 2:30pm	26 PSU A&R Meeting	27	28
Spring Break						
29	30	31				

OUS Controller's Division Accounting and Reporting Calendar

# April 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 <b>IJVs completed in OWAG by 5:00pm</b>	2 Board Meeting, WOU	3 Board Meeting, WOU	4
5	6	7 <b>UO, SOU Closing of Period 09 by 5pm</b>	8 <b>OIT, WOU, CO Closing of Period 09 by 5pm</b> Business Office Conference Call 10:30am -11:30 am	9 <b>EOU, OSU, PSU Closing of Period 09 by 5pm</b>	10	11
12	13	14	15 SOU A&R Conf Call – 9am - 10am  WOU A&R Conf Call 1 p.m. - 2 p.m.	16 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	17 3rd Quarter Management Reports Due to Controller's Division  PSU A&R Conf Call – 1pm -2:30pm	18
19	20	21 Annual OUS Closing of the Books meeting 1:00 - 4:00pm	22 OSU A&R Meeting 1pm – 2:30pm	23 PSU A&R Meeting	24 May Board Docket Due	25
26	27	28	29	30		

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# May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 <b>IJVs completed in OWAG by 5:00pm</b>	6	7 Board Meeting, Salem  <b>UO, SOU Closing of Period 10 by 5pm</b>	8 Board Meeting, Salem  <b>OIT, WOU, CO Closing of Period 10 by 5pm</b>	9
10	11 <b>EOU, OSU, PSU Closing of Period 10 by 5pm</b>	12	13 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1 p.m. - 2 p.m.	14 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	15 PSU A&R Conf Call – 1pm -2:30pm	16
17	18	19	20 UO A&R Meeting 9:30am – 11am	21 PSU A&R Meeting	22 June Board Docket Due	23
24 31	25 MEMORIAL DAY	26	27 OSU A&R Meeting 1pm – 2:30pm	28	29	30

OUS Controller's Division Accounting and Reporting Calendar

# June 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 <b>IJVs completed in OWAG by 5:00pm</b>	4 Board Meeting, PSU	5 Board Meeting, PSU  <b>UO, SOU Closing of Period 11 by 5pm</b>	6
7	8 <b>OIT, WOU, CO Closing of Period 11 by 5pm</b>	9 <b>EOU, OSU, PSU Closing of Period 11 by 5pm</b>	10 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm – 2pm	11 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	12	13
14	15	16	17 UO A&R Meeting 9:30am – 11am	18	19 PSU A&R Conf Call – 1pm -2:30pm	20
21	22	23	24 OSU A&R Meeting 1pm – 2:30pm	25 PSU A&R Meeting	26 July Board Docket Due	27
28	29	30				

OUS Controller's Division Accounting and Reporting Calendar

# July 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 IJVs completed in OWAG by 5:00pm	2	3 INDEPENDENCE DAY	4
5	6	7	8 UO, SOU Closing of Period 12 by 5pm Business Office Conference Call 10:30am -11:30 am	9 Board Meeting, PSU  OIT, WOU, CO Closing of Period 12 by 5pm	10 Board Meeting, PSU  EOU, OSU, PSU Closing of Period 12 by 5pm	11
12	13	14	15 SOU A&R Conf Call – 9am - 10am WOU A&R Conf Call 1 p.m. - 2 p.m.	16 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	17 PSU A&R Conf Call – 1pm -2:30pm	18
19	20	21	22 OSU A&R Meeting 1pm – 2:30pm	23 PSU A&R Meeting	24 August Board Docket Due  Closing of Period 14 by 5pm	25
26	27	28	29	30	31	

OUS Controller's Division Accounting and Reporting Calendar

# August 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 <b>IJVs completed in OWAG by 5:00pm</b>	6 Board Meeting, PSU or telephonic, if required	7 Board Meeting, PSU or telephonic, if required  <b>UO, SOU Closing of Period 01 by 5pm</b>	8
9	10 <b>OIT, WOU, CO Closing of Period 01 by 5pm</b>	11 <b>EOU, OSU, PSU Closing of Period 01 by 5pm</b>	12 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm – 2pm	13 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	14 4th Quarter Man. Reports Due to Controller's Div	15
16	17	18 OSU A&R Meeting 3pm – 4:30 pm	19 UO A&R Meeting 9:30am – 11am	20	21 PSU A&R Conf Call – 1pm -2:30pm	22
23	24	25	26	27	28 September Board Docket Due	29
30	31					

OUS Controller's Division Accounting and Reporting Calendar

# September 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 IIVs completed in OWAG by 5:00pm	4	5
6	7 LABOR DAY	8 UO, SOU Closing of Period 02 by 5pm	9 OIT, WOU, CO Closing of Period 02 by 5pm SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am	10 Board Meeting, OSU- Cascades EOU, OSU, PSU Closing of Period 02 by 5pm	11 Board Meeting, OSU- Cascades	12
13	14	15 OSU A&R Meeting 3pm – 4:30 pm	16 UO A&R Meeting 9:30am – 11am WOU A&R Conf Call 1pm – 2pm	17 OIT A&R Conf Call – 11am - noon EOU A&R Conf Call 1:30pm - 2:30pm	18 October Board Docket Due PSU A&R Conf Call – 1pm -2:30pm	19
20	21 Need University Foundation audited financial statements	22	23	24	25	26
27	28	29	30			

OUS Controller's Division Accounting and Reporting Calendar

# October 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Board Meeting – OIT	2 Board Meeting – OIT	3
4	5 <b>IJVs completed in OWAG by 5:00pm</b>	6	7 <b>UO, SOU Closing of Period 03 by 5pm</b>	8 <b>OIT, WOU, CO Closing of Period 03 by 5pm</b>	9 <b>EOU, OSU, PSU Closing of Period 03 by 5pm</b>	10
11	12	13	14 SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm – 2pm	15 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	16 1st Quarter Management Reports Due to Controller's Division  PSU A&R Conf Call – 1pm -2:30pm	17
18	19	20 OSU A&R Meeting 3pm – 4:30 pm	21 UO A&R Meeting 9:30am – 11am	22	23 November Board Docket Due	24
25	26	27	28	29	30	31

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# November 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 <b>IJVs completed in OWAG by 5:00pm</b>	5 Board Meeting, PSU	6 Board Meeting, PSU  <b>UO, SOU Closing of Period 04 by 5pm</b>	7
8	9 <b>OIT, WOU, CO Closing of Period 04 by 5pm</b>	10 <b>EOU, OSU, PSU Closing of Period 04 by 5pm</b> SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm – 2pm	11 Veterans Day	12 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	13	14
15	16	17 OSU A&R Meeting 3pm – 4:30 pm	18 UO A&R Meeting 9:30am – 11am	19	20 December Board Docket Due PSU A&R Conf Call – 1pm -2:30pm	21
22	23	24	25	26 THANKSGIVING DAY	27 DAY AFTER THANKSGIVING	28
29	30					

OUS Controller's Division Accounting and Reporting Calendar

# December 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 Board Retreat  IJVs completed in OWAG by 5:00pm	4 Board Retreat	5
6	7 <b>UO, SOU Closing of Period 05 by 5pm</b>	8 <b>OIT, WOU, CO Closing of Period 05 by 5pm</b>	9 <b>EOU, OSU, PSU Closing of Period 05 by 5pm</b> SOU A&R Conf Call – 9am - 10am Business Office Conference Call 10:30am -11:30 am WOU A&R Conf Call 1pm – 2pm	10 OIT A&R Conf Call – 11am - noon  EOU A&R Conf Call 1:30pm - 2:30pm	11	12
13	14	15 OSU A&R Meeting 3pm – 4:30 pm	16 UO A&R Meeting 9:30am – 11am	17	18 PSU A&R Conf Call – 1pm -2:30pm	19
20	21	22	23	24 January Board Docket Due	25 CHRISTMAS	26
27	28	29	30	31		