

August 2008 – Closing of the Books Deadlines

| Sun. | Mon. | Tues. | Wed. | Thurs. | Fri. | Sat. |
|------|------|--|--|--------|--|------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 <ul style="list-style-type: none"> •Report of foundation net worth •Operating Lease Schedules | 7 | 8 <ul style="list-style-type: none"> •Capital Asset Impairments •Insurance Recoveries | 9 |
| 10 | 11 | 12 | 13 <ul style="list-style-type: none"> •Abandoned property in agency funds | 14 | 15 | 16 |
| 17 | 18 | 19 <ul style="list-style-type: none"> •Allowance for doubtful accts. •Detail of Perkins loans notes receivable reconciled to GL •Scan post-closing check registers for items over \$250,000 •Detail listing of inventory reconciled to GL | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 <ul style="list-style-type: none"> •Confirm completion of check stock control procedures | 30 |
| 31 | | | | | | |