

## **ACCEPTABLE USE OF INFORMATION SYSTEMS**

Chancellor's Office Policy

Effective 08/13/96

Amended 06/10/99

Oregon University System (OUS) Office of the Chancellor (Chancellor's Office) encourages the use and application of information technologies to create and disseminate information, and to support the public service mission of OUS. The facilities and infrastructure are owned and operated by OUS, and access is provided to users who meet the qualifications and agree to the restrictions listed below.

OUS' computing resources and facilities are intended for legitimate instructional, research, administrative, public service, or approved contract purposes. Use of OUS resources should be consistent with the goals of facilitating and disseminating knowledge, encouraging collaborative projects and resource sharing, aiding technology transfer, fostering innovation and building a broader infrastructure in support of education and research. Individuals who disregard elements of this policy may be subject to appropriate disciplinary action by OUS.

Those using computer facilities and services must respect the intellectual and access rights of others locally, nationally, and internationally. Users are expected to follow acceptable standards of ethics and conduct in their use of computing resources. Responsible user behavior includes consideration for other users, as well as efficient use of the computing resources.

### **Who May Use Computer Facilities**

Entry into the computer system, including use of the infrastructure, by individuals not specifically authorized, or attempts to circumvent the protective mechanisms of the systems and files, programs, or any electronic information, is prohibited and may result in disciplinary, criminal or civil sanctions.

Deliberate attempts to degrade system performance or capability, or attempts to damage systems, software, or intellectual property of others is prohibited.

### **Unacceptable Use**

Information of a purely personal nature, unrelated to any objectives or activities of OUS or the Chancellor's Office, shall not be posted on the system.

Unauthorized viewing and/or using another person's computer files, programs, or data is prohibited.

Use of the Chancellor's Office computer system for any illegal purpose, or to achieve unauthorized access to systems, software, or data is prohibited.

Computer software protected by copyright or license is not to be copied from, into, or by using Chancellor's Office computing resources, except as permitted by law or as consistent with software licensing.

Computer software that poses the risk of introducing viruses, applications incompatibilities, or extraordinary maintenance requirements to the system is not to be installed.

Individuals using Chancellor's Office resources to gain access to non-OUS computing resources must be cognizant of and observe the acceptable use policies of any regional networks, access systems, or online providers used.

Use for private or personal profit is not allowed. The conduct of a commercial business is prohibited.

The electronic mail system shall not be used for broadcasting of unsolicited mail. The communication system shall not be used for sending of material that is considered obscene, offensive, threatening, or harassing by the recipient of the material.

Computing facilities and infrastructure will not be used in any way which will violate federal copyright statutes or regulations.

Use of computer access accounts are subject to state and/or federal laws regarding the use of computing equipment and/or government resources and appropriate network protocols.

The Chancellor's Office reserves the right to monitor and record the usage of all facilities. The Chancellor's Office has the right to use information gained in this way in disciplinary or criminal proceedings.