

DEGREE – *Degree*

The main submission, due August 1, contains a record for each degree or certificate awarded during the previous academic year. For example, the degrees submitted August 1, 2004 will include all degrees awarded summer 2003, fall 2004, winter 2004 and spring 2004.

The supplemental submission, due at the end of fall term, contains a record for each degree or certificate awarded for the most recent summer term as well as a resubmission of all degrees for the previous academic year. Submitting the previous academic year a second time allows OUS to add degrees that were awarded too late to make the August 1 submission.

Degree Reporting Requirements for Teacher Licensure

- Educational endorsements, authorizations and similar awards will be reported in this DEGREE table.
- There are three licensure programs to be coded: Initial, Continuing and Continuing Professional Development. These are reported in the ACAT field.
- There are four authorizations to be coded: Early Childhood, Elementary, Middle, and High School. These are reported in the AUTH_TYPE field.
- Report endorsements in the MAJOR1 field.
- Note that Early Childhood and Elementary authorizations might not have endorsements.
- We expect multiple records for students who have multiple endorsements – one record for each allowable combination.
- Send all endorsements regardless of whether the student is also granted a degree.

Flat File Description

Field Name	Page	Not Null	Max Size	Flat File Format	Description
FILE	n/a	x	4	'<DE>'	file abbreviation
MPIDM	1.6	x	10	Integer. The institution code (INST) should be the first two digits. The institution-assigned PIDM should be the last 8 digits left padded with	master PIDM
ACAD YR	1.2	x	4	char	academic year
TERM	1.3	x	2	2-digit integer	term code
CALENDAR	1.4	x	1	char	calendar
DEGREE	15.1	x	6	char	degree abbreviation
ACAT	15.2	x	2	integer	award category code
HONOR	15.3		1	char	honor code
MAJOR1	15.4	x	6	6-digit integer	major 1
MAJOR2	15.5		6	6-digit integer	major 2
MAJOR3	15.6		6	6-digit integer	major 3
MAJOR4	15.7		6	6-digit integer	major 4
MINOR1	15.8		6	6-digit integer	minor 1
MINOR2	15.9		6	6-digit integer	minor 2
MINOR3	15.10		6	6-digit integer	minor 3
MINOR4	15.11		6	6-digit integer	minor 4
AUTH TYPE	15.12		1	char	authorization type
DEG HRS TRANS EVAL	15.13		5	999.9	degree transfer hours evaluated
DEG HRS TRANS ACCEPT	15.14		5	999.9	degree transfer hours accepted
DEG INST HRS	15.15	x	5	999.9	degree institution hours
DEG GPA HRS	15.16	x	5	999.9	degree GPA hours
DEG QP	15.17	x	6	9999.9	degree quality points
DEG GPA	15.18	x	4	9.99	degree GPA
HON DEGREE	15.19		1	'Y' or 'N'	honorary degree flag
FIRST ACAD YR	15.20	x	6	Integer	first academic year
FIRST TERM	15.21	x	2	Integer	first term
FIRST CALENDAR	15.22	x	1	char	first calendar
LAST ACAD YR	15.23	x	6	Integer	last academic year
LAST TERM	15.24	x	2	integer	last term
LAST CALENDAR	15.25	x	1	char	last calendar
SEX	2.8	x	1	char	sex
ETHNIC	2.9	x	2	char	ethnic code
GEOG CITY	2.11	x	20	char	geographic origin, city
GEOG STATE	2.12		2	char	geographic origin, state
GEOG ZIP	2.13		9	char	geographic origin, zip
GEOG COUNTY	2.14		3	char	geographic origin, county
GEOG NATION	2.15	x	3	char	geographic origin, nation
LEGAL NATION	2.16	x	3	char	nation of citizenship
CITIZENSHIP	2.17	x	2	char	citizenship
EOR	n/a	x	5	'</DE>'	end-of-record mark

Note: Each field is separated by the '|' (pipe or vertical bar) character.

DEGREE *Degree Abbreviation*

The abbreviation for the degree or certificate the student has been awarded; e.g., PHD, MA, BS.

ACAT *Award Category Code*

This code identifies the award category code associated with the degree the student received.

- 21 = Postsec. Cert/Dipl. less than 1 year
- 22 = Postsec. Cert/Dipl. greater than 1 and less than 4 yr.
- 23 = Associate Degree
- 24 = Baccalaureate Degree
- 25 = Teacher Education Certificate
- 31 = First-Professional Degree
- 32 = Post-Professional Degree
- 41 = Postbaccalaureate Certificate
- 42 = Masters Degree
- 43 = Post-Masters Degree
- 44 = Doctoral Degree
- 45 = Post-Doctoral Degree
- 50 = Nonformal Award

Note for coding Teacher Education Licensure Programs: students who have completed the requirements for one of the licensure programs for teacher education will be coded:

- 61 = Initial Licensure,
- 62 = Continuing Licensure, or
- 63 = Continuing Professional Development

HONOR *Honor Code*

A code indicating the level of scholastic honors that the student received.

- 1 = Cum Laude (UO, SOU, OIT)
- 2 = Honors (PSU, WOU, EOU)
- 3 = Magna cum laude (UO, SOU, OIT)
- 4 = High Honors (OSU, PSU, EOU)
- 5 = Summa cum laude (UO, SOU, OIT)
- 6 = Highest honors (OSU)

MAJOR1 *Major 1*

The student's 1st degree major as identified by the 6-character CIP code.

Note for Teacher Education Licensure Programs: Use this column to record the appropriate Specialty Endorsement type for students who have completed the requirements for one of the licensure programs for teacher education. Codes are as follows:

- 130404 = Supervision
- 130405 = Elementary, Middle, Secondary Education Administration
- 130501 = Educational/Instructional Design Media
- 421701 = School Psychology
- 131001 = Special Education
- 131099 = Special Education/Early Intervention (this is Special Ed other)
- 131003 = Education of the Deaf and Hearing Impaired (Handicapped Learner)
- 131004 = Education of the Gifted and Talented
- 131007 = Education of the Multiple Handicapped
- 131009 = Education of the Blind and Visually Handicapped
- 131012 = Education of the Speech Impaired (equivalent to Speech/Language/Pathology (510203))
- 131101 = Counselor Education
- 130201 = Bilingual Education
- 131301 = Agricultural Teacher Education
- 131302 = Art Teacher Education
- 131303 = Business Teacher Education
- 131305 = English Teacher Education
- 131307 = Health Teacher Education
- 131308 = Home Economics Teacher Education
- 131309 = Technology Teacher Education/Industrial Arts Teacher Education
- 131310 = Marketing Education
- 131311 = Mathematics Teacher Education
- 131312 = Music Teacher Education
- 131314 = Physical Education Teaching and Coaching
- 131315 = Reading Teacher Education
- 131316 = Science Teacher Education/Integrated Science
- 131318 = Social Studies Teacher Education
- 131322 = Biology Teacher Education
- 131323 = Chemistry Teacher Education
- 131324 = Drama Teacher Education
- 131325 = French Language Teacher Education
- 131326 = German Language Teacher Education
- 131329 = Physics Teacher Education
- 131330 = Spanish Language Teacher Education
- 131331 = Speech Teacher Education
- 131401 = Teaching English as a Second Language
- 131306 = Other Foreign Language Teachers Including Japanese Teacher Education
- 139999 = Professional Development (Oregon defined)

If there are no specialty endorsements (e.g., for Elementary) then this column will be coded '999999'.

MAJOR2 *Major 2*

The student's 2nd degree major as identified by the 6-character CIP code.

MAJOR3 *Major 3*

The student's 3rd degree major as identified by the 6-character CIP code. Use this field only if MAJOR2 is also coded.

MAJOR4 *Major 4*

The student's 4th degree major as identified by the 6-character CIP code. Use this field only if MAJOR3 is also coded.

MINOR1 *Minor 1*

The student's 1st degree minor as identified by the 6-character CIP code.

MINOR2 *Minor 2*

The student's 2nd degree minor as identified by the 6-character CIP code. Use this field only if MINOR1 is also coded.

MINOR3 *Major 3*

The student's 3rd degree minor as identified by the 6-character CIP code. Use this field only if MINOR2 is also coded.

MINOR4 *Minor 4*

The student's 4th degree minor as identified by the 6-character CIP code. Use this field only if MINOR3 is also coded.

AUTH_TYPE *Authorization Type*

The authorization type for students who have completed the requirements for one of the licensure programs for teacher education. The codes are as follows:

- 1 = Elementary Teacher Education
- 2 = Junior High/Middle School Teacher Education
- 3 = Early Childhood Teacher Education
- 4 = Secondary Teacher Education

DEG_HRS_TRANS_EVAL *Degree Transfer Hours Evaluated*

The total number of credits evaluated as transfer credit that applied to this degree.

DEG_HRS_TRANS_ACCEPT *Degree Transfer Hours Accepted*

The total number of credits accepted as transfer credit that applied to this degree.

DEG_INST_HRS *Degree Institution Hours*

The total number of institutional credit hours that applied to this degree.

DEG_GPA_HRS *Degree GPA Hours, Institutional*

The total number of institutional credit hours earned that were used to calculate DEG_GPA.

DEG_QP *Degree Quality Points, Institutional*

The total number of institutional quality points used to calculate DEG_GPA.

DEG_GPA *Degree GPA*

The cumulative grade point average for institutional credit hours that apply to this degree.

HON_DEGREE *Honorary Degree Flag*

Y = honorary degree

N = traditional degree

FIRST_ACAD_YR *First Academic Year*

The academic year code for the first academic year the student enrolled at the institution in an admitted status to pursue this degree.

Example: '199899' is the code for the 1998-99 academic year.

FIRST_TERM *First Term*

The code for the first term the student enrolled at the institution in an admitted status to pursue this degree.

00 = summer

10 = fall

20 = winter

30 = spring

FIRST_CALENDAR *First Calendar*

The code for the calendar type of the term reported in FIRST_TERM.

Q = quarter term

S = semester term

LAST_ACAD_YR *Last Academic Year*

The academic year code for the last academic year the student enrolled at the institution before earning his/her degree.

Example: '199899' is the code for the 1998-99 academic year.

LAST_TERM *Last Term*

The code for the last term the student enrolled at the institution before earning his/her degree.

00 = summer

10 = fall

20 = winter

30 = spring

LAST_CALENDAR *Last Calendar*

The code for the calendar type of the term reported in LAST_TERM.

Q = quarter term

S = semester term

SUBMIT FLAG *Degree Submission Flag*

A flag indicating whether the degree was included in the institution's initial completions submission to OUS.

Y = included in the initial (August 1) submission

N = included in the supplementary (fall end-of-term) submission