

Institutions

SSSINST – *Institution Description Table*

| Submission Schedule | |
|----------------------------|---|
| 4th-week Fall | x |
| End-of-Term | x |
| End-of-Year | x |
| Summer Degrees | x |

This table will consist of only one row. The record will be used to identify the institution, the term, and the cycle of the data being submitted.

| <i>Column Name</i> | <i>Page Number</i> | <i>Key</i> | <i>Data Type</i> | <i>Size</i> | <i>Description</i> |
|--------------------|--------------------|------------|------------------|-------------|-------------------------|
| SSSINST_KEY | 1 | X | varchar2 | 2 | Institution Number |
| SSSINST_CYCLE | 2 | | varchar2 | 3 | Reporting Cycle |
| SSSINST_TERM_CODE | 3 | | varchar2 | 6 | Reporting Year and Term |

SSSINST_KEY *Institution Number*Width: **2** Type: **varchar2** **Not Null**Table: **SSSINST** *Institution Description Table*Validation Table: **none**

A number designating the institution as described in Section 01.01A04 of OUS FASOM (*Financial Administration Standard Operating Manual*).

- 10 = Eastern Oregon University
- 18 = Oregon Institute of Technology
- 20 = Western Oregon University
- 30 = Oregon State University
- 40 = Southern Oregon University
- 50 = University of Oregon
- 70 = Oregon Health Sciences University
- 90 = Portland State University

SSSINST_CYCLE *Reporting Cycle*

Width: **3** Type: **varchar2** **Not Null**

Table: **SSSINST** *Institution Description Table*

Validation Table: **none**

This column identifies the reporting cycle of the data.

FOR = Fourth week of term

EOT = End-of-term

EOY = End-of-year

SSSINST_TERM_CODE *Reporting Year and Term*Width: **6** Type: **varchar2** **Not Null**Table: **SSSINST** *Institution Description Table*Validation Table: **STVTERM**

This column identifies the year and term of the current reporting cycle. The first four characters represent the academic year (e.g., 2000 = 1999-2000). The last two characters represent the term.

Example: Academic year 1999-2000.

Summer = 200000

Fall = 200001

Winter = 200002

Spring = 200003

For end-of-year use 200003.