MINUTES OF REGULAR MEETING OF THE
STATE BOARD OF HIGHER EDUCATION HELD
DECEMBER 16, 1983

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ADJOURNMENT

Supplement A

Supplement B
ROLL CALL
The meeting was called to order at 9:00 a.m., December 16, 1983, by the President of the Board, Mr. Robert C. Ingalls, and on roll call the following answered present:

Mr. John W. Alltucker
Mr. Alvin R. Batiste
Mrs. Harriett J. Flanagan
Mr. Edward C. Harms, Jr.
Mr. Richard F. Hensley

Mr. Louis B. Perry
Mr. James C. Petersen
Miss Linda L. Walling
Mr. Loren L. Wyss
Mr. Robert C. Ingalls

Absent: Mr. Gill was absent for business reasons.

OTHERS PRESENT
Centralized Activities--Chancellor William E. Davis; Secretary Wilma L. Foster; J. I. Hunderup, Vice Chancellor for Facilities Planning; Clarethel Kahananui, Acting Vice Chancellor for Academic Affairs; W. T. Lemman, Vice Chancellor for Administration; Wil Post, Vice Chancellor for Public Affairs; Clifford Smith, Director of CASEERI; Larry Pierce, Executive Assistant to the Chancellor; Joe Sicotte, Associate Vice Chancellor for Personnel Services; Kay Juran, Assistant Vice Chancellor for Public Affairs; Melinda W. Grier, Compliance Officer; Davis Quenzer, Associate Vice Chancellor for Budget and Fiscal Policy; J. Richard Pizzo, Assistant Vice Chancellor for Student Services; Jerry Lidz, Assistant Attorney General; Susan Weeks, Coordinator of Planning Studies; William Cannon, Coordinator, Instruction and Research Computing; Tim Marsh, Information Director; Pat Wignes, Assistant Board Secretary.

Oregon State University--President Robert MacVicar; T. D. Parsons, Vice President for Administration; Sandra Suttie, Assistant to the President; E. Edward Wedman, Dean, College of Veterinary Medicine; Richard Pahre, Director, Financial Aid.

University of Oregon--President Paul Olum; Daniel Williams, Vice President for Administration; Richard J. Hill, Provost; Robert M. Berdahl, Dean, College of Arts and Sciences; Michael Ellis, Head, Department of Physical Education.

Oregon Health Sciences University--President Leonard Laster; J. T. McGill, Vice President; Mary Ann Lockwood, Executive Assistant to the President.

Portland State University--President J. C. Blumel; James E. Todd, Vice President for Administration; Margaret J. Dobson, Vice President for Academic Affairs; Orcilia Forbes, Vice President for Student Affairs; John Anderson, Director, Financial Aid; John Ellis, Assistant Professor.

Eastern Oregon State College--President David Gilbert; James C. Lundy, Dean of Administration; James Hottois, Dean of Academic Affairs; Terry Edvalson, Director, Regional Services Institute.

Oregon Institute of Technology--President Larry J. Blake; William W. Smith, Dean of Academic Affairs; John H. Smith, Dean of Administration.

Southern Oregon State College--President Natale A. Sicuro; Ernest Ettlich, Dean of Academic Affairs; Ronald Bolstad, Dean of Administration.
Western Oregon State College—President Richard Meyers; William Neifert, Dean of Administration; James Beaird, Provost.

Others--Pat Wells, Oregon President of American Association of University Professors; Mike Lincicum, Budget and Management Division, Executive Department; W. R. Barrows, Deputy Fiscal Officer, Legislative Fiscal Office; Ken and Romaine Walling, Portland; Sherry Oeser, Executive Director, Oregon Student Lobby; T. K. Olson, Executive Director, Oregon Educational Coordinating Commission; George L. Mitton, Assistant Director, Oregon Educational Coordinating Commission.

CHANCELLOR'S REPORT

State System Activities and Planning

The Chancellor distributed a monthly report of State System activities and planning. The chart indicated the status of a number of activities, the staff members responsible, the role of the institutions, the anticipated time frame for Committee and Board discussion and action, and the expected dates of implementation.

In commenting on one of the activities, the Chancellor said the nominations for the Legislative Faculty Excellence Awards had been received and preliminary screening would begin shortly after the first of the year.

The Chancellor said the staff was engaged in intensive planning in terms of an analysis of the student enrollment shifts within the institutions during the fall of 1983 and the projections for the next two or three years. He also noted that meetings had been held with the presidents concerning the tentative allocation of funds to the institutions for the second half of the current biennium. The presidents will have an opportunity to respond and to discuss the tentative allocations further with the staff, with the expectation that a firm recommendation for the allocation of funds for 1984-85 would be made at the January Board meeting.

The Chancellor said the total Fall 1983 headcount enrollment for the seven institutions was 57,516, a decrease of only 0.26% from the Fall 1982 enrollment of 57,366.

The Chancellor said that a year ago it had been anticipated the decline in enrollment would be much greater than it actually was. Each of the institutions improved its outreach program and contact of freshman students. The scholarship program and other incentives and the tuition freeze also had major impacts in reducing the enrollment decrease. The University of Oregon, Western Oregon State College, Southern Oregon State College, Portland State University, and Eastern Oregon State College all showed an improvement in enrollment. Oregon Institute of Technology was predicted to improve and did so. The Oregon Health Sciences University enrollment was also predicted as a result of previous decisions to restrict the incoming class.

A significant area of change which does have an impact on the budget is the sharp increase in the enrollment of in-state students and a 14% decline in terms of nonresident students. The increase in numbers of students did not result in any new income because of the mix between nonresident students and resident students. The Chancellor added that the presidents believed that there might be a greater retention of students so that it is possible there will be less of a drop in enrollment between the fall and winter quarters. He asked Mrs. Susan Weeks, Coordinator of Planning Studies, to comment on the enrollment data.

Mrs. Weeks said there had been two major trends this year which represented positive changes. The first was an increase in the freshman participation rate, that proportion of the Oregon high school graduates that enter State System institutions. The low last year of 18% of the high school graduating class has now reached 19.2% and is expected to continue to increase as the high school relations program develops and the tuition freeze continues to have the effect that it apparently has had this year.
Retention also appears to be a very positive sign this year and should be a continuing trend. One possible explanation may be that the admissions requirements adopted for the Fall 1982 may have had an even greater effect than had been anticipated. The implementation of the course admission requirements in 1985-86 might result in even higher retention rates in the future at other class levels as well.

Community college transfers were up 17% over last year, and there was an increase in the number of students returning after an absence. Finally, she said, graduate enrollment was up, particularly at the doctoral levels, and continued gradual increases in graduate enrollment are projected for the next five or ten years.

In response to a question concerning trends in graduate enrollment at the doctoral level by discipline, it was stated that these figures would be available shortly.

Mr. Wyss inquired whether the increase in part-time enrollment was concentrated in particular disciplines or institutions and whether the trends, if any, provided guidance with respect to programs and courses.

Mrs. Weeks said the increase in part-time enrollment was spread throughout most of the institutions and might be related to the health of the economy. As the economy improves, part-time enrollment increases. As the economy declines, there is a tendency to lose part-time enrollment.

The Chancellor requested Dr. Clifford Smith to report on CASEERI and its activities. The Chancellor said the preliminary responses had been received from one of the surveys. In addition, a presentation has been made to the consortium committee for the special funding of the enhancement.

Dr. Smith said that in the effort to determine the needs of industry, the initial focus was on high technology firms, with particular emphasis in the Portland metropolitan area. There was an excellent response to the questionnaire. The firms which have returned questionnaires represent a large percentage of the employees in high technology industry. Both statewide and in the tri-county Portland area, the educational programs desired, by discipline, were ranked in the following order: electrical engineering, computer engineering, computer science, engineering technology, and mechanical engineering. The anticipated requirements vary slightly from the educational pattern among current technical employees, and this confirms that an increased emphasis on computer science and computer engineering is anticipated.

Dr. Smith said one of the most outstanding results of the survey was in the area of continuing education. More than 85% of the respondents felt that programs continuing toward a graduate degree were necessary, and over 90% felt that continuing education programs which were not degree-oriented were necessary. On-site instruction and on-campus courses were heavily favored as teaching methods for continuing education programs.

Dr. Smith said it would be very helpful to know how many engineers and how many scientists at different levels of training will be needed in the next three years. The personal follow-up interviews are expected to provide additional information about continuing education needs, specifically with reference to what is inadequate and the types of courses which would be helpful.

Dr. Smith indicated that once this follow-up has been completed and the report prepared, the survey and questionnaire will be modified slightly for use with the other traditional major industries in the state—forestry, agriculture, metals and plastic manufacturing.

A copy of the preliminary report dealing with the results of the questionnaire is on file in the Board's Office.
Mr. Perry said there was a significant high technology development in Clark County, Washington, and asked whether a survey of those industries would be expected to yield similar results. Dr. Smith said he would expect the results to be very much the same.

Mr. Wyss asked whether the survey included questions that would indicate how knowledgeable most employers were about the available courses. Dr. Smith said this information would be sought during the follow-up interviews. However, he said it was his perception that many personnel people in the various companies were not aware of the available opportunities.

Dr. Smith commented that the high technology consortium would be considering in early January the State System requests for a portion of the $2 million to be distributed. The consortium has received requests for approximately $7 million and has only $2 million available for allocation. The State System requests have been prioritized.

Mr. Allfucker asked whether the survey included any discussion of the possibility of telecommunications. Dr. Smith said one question on the survey provided an opportunity to indicate the preferred manner of delivery of the instructional presentations. The clear preference was for a live professor on site or nearby, and available at any time.

The Chancellor said this questionnaire was exceptionally thorough and systematic and there was now some indication of what industry would like to have emphasized. The comments pertaining to continuing education and off-campus instruction were particularly significant. The Chancellor said he was pleased with Dr. Smith's suggestion that this procedure be applied to other types of business and industry throughout the state.

Report on Olympic Scientific Congress and of Sport and Human Performance

Dr. Michael J. Ellis, Head of the Department of Physical Education and Human Studies at the University of Oregon, said the Olympic Games in ancient times were more than a sporting festival. They were a cultural and religious festival and were a statement of the state of the art that existed in those days in the areas of concern. This has been true for the modern Olympic Games which have involved major meetings of sport scientists, sport leaders, theologians, philosophers, and other interested parties to share information and thoughts. The Olympic Scientific Congress has been a very substantial affair. It represents a major gathering of scientific instrument makers, scientists with information to exchange, and discussion and examination of sport policy.

Customarily, the organizers receive funding from some kind of central government, but this will not occur here for either the Olympic Games or for the Scientific Congress.

It is intended to make the Scientific Congress available to the citizens of Oregon by creating a set of offerings to attract lay people to the Congress. The Congress is sponsored by UNESCO and the International Olympic Committee. There are 51 organizations from within the nation and the world who are sponsoring or participating in the Congress. If the Congress is well done, the people treated well, and there is a demonstration of the expertise and capacities available in Oregon, many may return for other meetings.

Dr. Ellis said the geopolitical and economic impact of sports, physical activity and health-related industries is enormous. The University of Oregon has a unique opportunity to build a platform from which to create a healthy institute to carry on the good work in the future. The Congress is a one-time spectacular extravaganza which produces an incredible amount of action in a very short time. The Olympic Scientific Congress in Eugene-Springfield and the University of Oregon will be the largest tourist event in the history of the state. The economic impact will be substantial, and it is important to continue that funding advantage to the state in the future by creating an international institute that builds on the good will and information generated by the Congress.
Dr. Ellis said there are other centers of excellence within Oregon and the western United States, and it would be wise to form cooperative relationships with them. He cited possible cooperative research. Research and development would be an expected function of the institute.

Dr. Ellis said University Microforms has been in existence for a number of years. This activity involves abstracting, cataloguing, and reorganizing information which is in the public domain and making it available in microfiche format. This operation makes a profit and should be expanded into the electronic era to capture and share information electronically. If this were done, it would be possible to maintain a position of leadership and influence and to make a profit. University Microforms would be incorporated as another function in the institute. It would be anticipated the institute would create a system to exchange technical personnel and to arrange cultural exchanges supporting and using the medium of sport and human performance.

Dr. Ellis said it was critical in Oregon to create different kinds of jobs and opportunities for the citizens of the state. Traditionally, physical educators have not been considered to be outreach arms of any economic diversification program, but the time is right to involve their thinking and expertise in promoting sports, health, and well-being.

Dr. Ellis urged the Board to approve the institute when it considered the request later in the meeting.

Mr. Hensley referred to the relationship of the institute to the mission of the University of Oregon and to the statement in the presentation that the Oregon-Pacific Development Corporation had suggested Eugene-Springfield as the logical base for the institute. He asked for details about the Oregon-Pacific Development Corporation.

Mr. Alltucker said the corporation was an economic development group which involved five counties in the central part of the state and was engaged in efforts toward producing more jobs in Oregon.

Mr. Hensley said the report indicated that the institute would take advantage of the pockets of expertise found throughout the State System and asked how it was planned to share this back to the institutions.

Dr. Ellis responded that if the institute did not have the expertise required in a particular project, it would create a joint venture with an institution that had that expertise. The strength of any proposal requesting research support would depend on the strength of the contracted joint venture to accomplish the goals. He cited examples.

There was some discussion of financial matters with respect to physical education. Dr. Ellis said State System funds were not being requested to support the institute. The institute is expected to survive on profit from the sale of information and from the arranging and managing of cultural and technical exchange. It would also undertake research activities which will generate indirect costs to the state. It is hoped that the Olympic Scientific Congress will result in a surplus to begin the institute. The request to the Board is for permission to have the institute identified as part of the University of Oregon and the State System.

Mr. Wyss said he would like to understand more about the Olympic Scientific Congress. Dr. Ellis said it is a medium whereby organizations host meetings in which their scientists exchange papers in the normal format. Articles are reviewed. In the morning, scientists will talk to scientists in carefully defined groups and organizations will hold their meetings. The afternoons will be reserved for programs which force individuals out of their own specialties into more general groups to address the impact of various fields on the general understanding of sports, health, and well-being. In the evening, scientists and lay persons will meet in special or cultural sessions. The Congress is a consortium, a federation of meetings that are all constructed and interlinked to the broad topic of sports, health, and well-being. The Congress will run from July 19 through 26.
Mr. Richard Pizzo, Assistant Vice Chancellor for Student Services, said financial aid has been designed to meet the needs of students who want to attend college so that they will have access to college and some choice in the school they want to attend.

Every student who wants to attend a college and to get some financial aid must meet a needs test. The best way for Oregon citizens to meet that test is to complete the financial aid form of the Scholarship Commission. It is the one form that students can complete in Oregon to be eligible for financial aid in any institution in Oregon, California, Washington, and also in many other states. Parents and students are expected to do all they can to meet the costs. Students are expected to earn $900 the summer before entering college and the same amount in each succeeding summer while they are in school. They are expected to contribute about 35% each year of any savings that they have accrued in preparing to go to college.

Mr. Pizzo displayed charts showing the overall cost of attending State System institutions and other educational segments within the state. These costs include tuition and fees, books and supplies, and living and personal expenses. He commented that the $800 difference in tuition and fees between community colleges and State System schools is important to students and causes many of them to elect a local community college rather than attending the institution where they will eventually obtain their baccalaureate degrees.

Mr. Pizzo pointed out that the financial aid applications indicated a need of approximately $69 million and that $62-68 million has been available for distribution in recent years. However, the applications did not include those students who were only applying for federal aid programs or who had their financial needs figured on campus.

It is difficult to be a self-supporting student in seeking financial aid because the individual may not have received more than $750 the previous year from his or her parents and may not have lived at home for more than six weeks or have been claimed on their parents' income tax form. Mr. Pizzo indicated that the average parental contribution to dependent students filing for financial aid was $2,112. Consideration is given in the needs analysis to the age of the wage earner, the number of persons in the family, the amount of money in assets, and the total income in determining what the family's contribution can be.

In commenting on the persons who file, Mr. Pizzo said most were Oregon residents or from neighboring states. Students new from high school represent the largest percentage, although students continue to need money throughout their college years. He said it is believed that many students who would be eligible for aid do not apply. Efforts are made in visiting the high schools to convince students they should apply for financial aid if they need money to attend school. It is also becoming more difficult for students to earn enough for college expenses.

Mr. Pizzo explained that students are eligible for scholarships, grants, work-study, or loans. The major difference between a scholarship and a grant is that a grant will be given to a student who has demonstrated needs and can meet the entrance requirements of the institution the student has chosen to attend. A scholarship usually is given to a student for a particular ability, either high academic scholarship or a particular activity. Work-study permits a student to work while attending college with the money provided primarily from federal sources. The student loans are self-help but offer the best loan rate and the best repayment plan available. Mr. Pizzo then described briefly the various grant and loan programs available.

Mr. Pizzo discussed the adequacy of the financial aid program in Oregon, indicating that it was encouraging that more money was coming to the state each year, mostly from federal sources. The biggest contributor is the Guaranteed Student Loan Program. The continuation of that program is
questionable at times. If this program were suddenly discontinued, there would probably be an impact on enrollment. The other programs have remained at about the same level. The State System receives the largest share of the available funds, then the community colleges, the independent colleges, and the proprietary schools.

Mr. Pizzo showed a number of graphs which depicted various student aid programs and illustrated the effects of certain changes made in regulations. He commented that the Guaranteed Student Loan Program, the National Direct Student Loans, and the College Work-Study program constituted about 65% of all student aid and were student self-help.

Mr. Pizzo concluded by saying that the needs of about two-thirds of the students in State System schools are being met with about half of their cost of attending. However, there are a number of students with demonstrated needs who are not getting any help. The detailed report is on file in the Board's Office.

Mr. Richard Pahre, Mr. Edmond Vignoul, and Dr. John Anderson, financial aid directors at Oregon State University, the University of Oregon, and Portland State University respectively, were introduced.

Mr. Pizzo reported that the new programs started this year to recognize scholars and bring them into the institutions had included 108 Presidential Scholarships, 198 Oregon Honors Scholarships, and 119 residence hall awards. These awards amounted to $365,000.

President Laster expressed concern about the amount of indebtedness students have at the end of their educational careers, particularly with respect to medical students. Mr. Pahre said this is a concern because students, especially those with families, will have a substantial amount to repay.

Mr. Wyss asked whether there was any evidence to indicate what keeps qualified high school students from attending a post-secondary institution in Oregon—a lack of interest and energy, a lack of information, or a lack of money. The scholarship program is obviously aimed at attempting to fill the money gap. However, before they need the money to attend college, students must have the interest and the information. He asked whether the Board might have made a serious mistake in cutting the funding and staffing in the high school relations office and thereby cutting out the relatively least expensive portion of the flow of information that should come to students in order to get them to enroll.

Mr. Pizzo replied that although there had been an immediate cutback, much of the previous service had been restored. The service has been intensified in terms of getting information to students. He indicated that about 62-63% of Oregon high school graduates seek some kind of education or training beyond high school. He commented that the adoption of higher admission requirements was having an interesting effect on students in that there appears to be an increased desire to be prepared and to make appropriate choices.

Mr. Petersen referred to the high school visitations and asked whether the State System was doing anything new and unique in trying to market the institutions to the high schools.

Mr. Pizzo said students should have as much information as possible in order to make the decision that is best for them. Every student receives at the end of the junior year a college guide which has information about all of the two-year, four-year and non-public colleges in Oregon. In completing the post-high school survey plan that accompanies the guide, students may request information about any of these schools. The secondary schools receive information about their students. In addition, counsellors are provided with information about programs of students from their schools who are attending State System institutions.
Mr. Petersen then asked if the institutions were permitted to develop their own marketing techniques and visit high schools at their convenience, or were they required to follow a planned format.

Mr. Pizzo responded that the policy is a team approach for Oregon high schools. All public and non-public high schools in the state who will participate are visited either directly or under what is called a campus plan. After that visitation, at the invitation of the high school, a representative from any of the State System colleges is permitted to visit that high school to do follow-up work.

Mr. Petersen said the private schools were very good at marketing and asked whether the State System had considered any of the techniques which they use. Mr. Pizzo said they had been considered and that each institution was using its own techniques as well.

Mr. Petersen said he would like to have a report on the marketing techniques that the State System is using, and Mr. Pizzo said this could be provided by Mr. Gary Christensen, Director of High School Relations. He indicated that there is also contact with the community colleges for students who intend to transfer to State System institutions.

The Chancellor said when he arrived, the position held by Mr. Christensen had been scheduled for elimination, but it was subsequently retained. There was a reorientation of the high school visitation program. The Chancellor said he placed a high priority on getting information to the high school students.

The Chancellor said the institutions were encouraged to have the type of visitation that would not interfere with classroom time or the school itself by utilizing alumni organizations, development fund groups, and other contacts to involve prospective students and their parents in after-school type activities.

It was noted that the 7% default rate on student loans represents a significantly different definition than that used in business. Normally, in business when you quit making payments you default, but in student loans, one is in default when a payment is missed. Mr. Vignoul commented that the actual default rate would be substantially less. Oregon does a very good job in terms of loan repayments.

Dr. Larry Pierce reviewed the status of some of the activities that were contributing to the revision of the Strategic Plan in the State System. He said the Board's Committee on Planning is in the process of preparing a mission statement for the State System. Letters have been sent to the presidents of the independent colleges asking their views on the role that the independent colleges play in Oregon and how these might be related to those in the State System.

Dr. Pierce said the Oregon Educational Coordinating Commission is engaged in a major planning activity affecting post-secondary education. The proposals coming from that Commission will affect the plan and planning activities. Three task forces were appointed to prepare reports to be delivered to the Commission by the first of January. The financial task force will propose state funding of the basic education program, a policy on the allocation of new resources among the segments of education in Oregon, support for a tuition policy that is very similar to the one that the Board already has in place, and a required reserve for equipment and maintenance in the State System required by statute.

The delivery and accountability task force will propose greater use of telecommunications in post-secondary education, an external degree program for the State System, required competency testing in the State System, and a reexamination of some governance issues in post-secondary education.
The need and coordination committee will propose a policy to promote more research in the State System, a policy for assignment of responsibility for lower-division collegiate education among the community colleges and the state and the State System, and some realignment in the responsibilities for governance of post-secondary education in the state.

The State System-Department of Education Policy Council has scheduled a special meeting on January 10 to review the proposals of the task forces. A report will be prepared for the Board of Education and the Board of Higher Education on the major points that are being suggested with some suggestions for responses with regard to those proposals.

The Commission will receive the task force reports in January but will defer discussion or action for a month. A Board statement will be prepared by early February. It is anticipated there will be a discussion at the January Board meeting on specific suggestions presented by the task forces and possibly a Board statement at that time.

Dr. Pierce reported that the Committee on Instruction is considering ideas that would affect planning activities. One is academic computing. The Committee will also be considering the question of resource allocations to support pinnacles of excellence in the State System.

The Office of Academic Affairs is preparing a detailed analysis of the staff and program structure within the institutions which will be very useful in planning, as will the report on the condition of teacher education in Oregon. The budget office is making progress on the budget allocation model. CASEERI is reviewing engineering and science education and developing a series of proposals for consideration in the plan. Enrollment projections and budget analyses will be reviewed in connection with the preparation of the 1985-1987 budget request.

Dr. Pierce said the political challenges posed by the Oregon Educational Coordinating Commission's planning activities and the various tax proposals which will be on the ballot in 1984 were being assessed. He indicated he was also preparing some new analyses of comparative funding levels among the 50 states for the various segments of education. In response to a question from Mr. Ingalls, Dr. Pierce stated that the analyses would compare not only all of the states but would specifically address those with populations similar to those of Oregon. When one compares the total dollars spent on a per capita or per $1,000 of personal income basis, it reveals the kinds of commitments the states are making to various levels of education. It has been stated previously that there is an increasing imbalance in the way the resources are distributed in Oregon, and at least one of the task forces has recognized this imbalance and will propose that additional funds be allocated to the four-year public education system when they become available.

Dr. Pierce said he would expect to follow the same procedure used previously of identifying major issues, preparing position papers, and bringing them to the Committees and the Board for discussion. The goal is to have a revised Strategic Plan ready in June of 1984. It would incorporate not only these major themes but also the proposals that will be included in the 1985-1987 budget request to the Legislature and the Legislative program for the 1985 Legislative Session.

Dr. T. K. Olson, Executive Director of the Oregon Educational Coordinating Commission reviewed the timetable for the presentation of the task force reports and for consideration and action by the Commission. He said he would urge the Board not to react too enthusiastically or too harshly, as the case might be, to the reports as they are published because they are reports of an advisory nature to the Commission. The Commission ultimately will be presenting to the Legislature the Commission's judgment based on these reports and other information and advice.

He said it was expected the format of the report to the Legislature would delineate by goals and objectives.
Dr. Olson said the consortium would be meeting on January 3 to review applications for the $2 million to be allocated for particular projects. He said the matching funds from industry were expected to be received by the target date.

Dr. Olson reported that the Commission expected to act at its January meeting on the proposed authorization of the doctoral program in nursing.

The Board dispensed with the reading of the minutes of the last regular meeting held on October 21, 1983, and approved them as previously distributed. The following voted in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.

Staff Report to the Board

The Board's Administrative Rule 580-01-005, Procedural Rule for Changes and Additions to Administrative Rules, specifies the requirements for public notices and the time and manner in which these public notices shall be published.

It was recommended that the Board adopt, following public hearing, proposed amendments to OAR 580-01-005.

The Oregon Conference of the American Association of University Professors requested that the Board postpone action on the proposed amendments. Therefore, the item was withdrawn.

Staff Report to the Board

The purpose of the proposed additional rule is to clarify existing administrative rules. The Board's Administrative Rule 580-21-320 describes certain personnel actions which may be taken as sanctions for cause. It is not intended in the existing rule that every personnel action which parallels a sanction for cause is automatically a sanction. For example, a transfer of assignment may result from routine reorganization or it may be made in response to proscribed conduct. The latter is a sanction for cause, the former is not. When an action is taken as a result of the staffing needs of an institution, it is made as a management prerogative and is not to be considered a sanction for cause. This rule is not intended to change other rules. Any obligations which exist as a result of individual contracts or collective bargaining agreements would not be abrogated by this clarification.

Staff Recommendation to the Board

It was recommended that the Board adopt OAR 580-21-318, Other Sanctions Not for Cause, as set forth below:

580-21-318 Other Personnel Actions Not for Cause

As authorized by statute and by authority delegated to the Chancellor and the institution presidents, personnel may be transferred or reassigned within an institution in accordance with the staff needs of the institution or other units. Such personnel actions should not be considered sanctions for cause unless they result from actions described in OAR 580-21-325.

Board Discussion and Action

Mr. Ingalls declared that the time set for the public hearing on the proposed adoption of OAR 580-21-318, Other Personnel Actions Not for Cause, had arrived. He asked if anyone wished to be heard for or against the proposed rule. There being no response to his request, he declared the public hearing closed.
Mr. Batiste said he would assume that there were other parts of the regulations to prevent demotions and that there was no salary issue involved. Mr. Lemman replied that this kind of transfer not for cause would not affect a person's tenure status, salary, or any other term or condition of employment other than the duties assigned. He also said persons would not be transferred to positions for which they did not have the appropriate training or experience.

The Board approved the staff recommendation as presented and adopted the proposed rule on roll call vote. The following voted in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.

Staff Report to the Board

During the October 20, 1983, meeting of the Board's Committee on Finance, Administration and Physical Plant, it was noted that a recommendation would be made to authorize a supplemental allocation to Portland State University from the Board's reserve for physical plant rehabilitation and minor capital outlay for a portion of the cost of re-roofing several campus buildings.

After the sum of $160,000 had been made available for the replacement of the roof and the addition of insulation at Lincoln Hall, as one of the highest priority items to be financed from the $3 million reserve approved by the 1983 Legislature for deferred maintenance, arrangements were made with Martin/Soderstrom/Matteson Architects, Portland, to investigate and formulate recommendations for the Lincoln Hall project and also for roofing repairs and/or replacements on several other buildings at Portland State University. Their initial report emphasized the urgency of undertaking work on the roofs of Shattuck Hall and Neuberger Hall as quickly as possible to avoid further deterioration of the structures. In their judgment, confirmed by institutional officials, these repairs were at least as critical, if not more so, than those programmed initially for Lincoln Hall.

To assist in financing these repairs, supplementing the allocation of $160,000 made by the Board on June 24, 1983, and with the understanding that institutional resources will be applied to the extent necessary to cover the difference between the actual total expenditure requirements and those made available from the Board's reserve, it is proposed that the additional sum of $50,000 be transferred to the institution for this purpose. This allocation would be made in lieu of responding to the institution's earlier request for funds in this amount for the proposed replacement of the retaining wall and the repair of the activity yard at the Helen Gordon Development Center, a project which tentatively had been assigned the institution's next highest priority for rehabilitation assistance. The revision in priorities has been endorsed by institutional officials.

Staff Recommendation to the Board

It was recommended that the appropriate Board officials be authorized to allocate an additional $50,000 from the Board's reserve for physical plant rehabilitation and minor capital outlay to assist in financing roof repairs at Lincoln Hall, Shattuck Hall and Neuberger Hall at Portland State University.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.

Staff Report to the Board

Officials of the University of Oregon have noted that on March 8, 1938, upon the recommendation of President Erb and the faculty of the School of Law, the Board designated the name "School of Law, Fenton Hall" for the main part of the campus building previously called "Library." This was done to honor William David Fenton, a distinguished Oregon attorney and
judge who was a benefactor of the Law School. At the same time, the Board approved the inscription "Kenneth Lucas Fenton Memorial Law Library" in the Law Library wing of the building in honor of a deceased son of Judge William David Fenton.

In 1970, upon the completion of the new building for the Law School, the University transferred the name "Kenneth Lucas Fenton Memorial Law Library" to the library within the new facilities and removed "School of Law" from the facade of Fenton Hall. Inadvertently, however, a request was not presented to the Board to modify its earlier designation of the building to exclude reference to the "School of Law." For all practical purposes, the structure has been and continues to be identified by the institution and the general public as "Fenton Hall." Currently, it provides classrooms, laboratories, offices and service areas for mathematics and also provides space for archives of the University of Oregon.

**Staff Recommendation to the Board**

It was recommended that the Board acknowledge that the building named "School of Law, Fenton Hall" in 1938 shall be designated as "Fenton Hall."

**Board Discussion and Action**

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.

**Staff Report to the Board**

On October 18, 1983, Raymond P. and Margrette S. Novak signed an option for the sale of their property at 28 N. W. 27th Street, Corvallis, to the Board in the amount of $97,500. The option price is equal to the average of two independent appraisals obtained recently by officials of Oregon State University, one made by James R. Boyd and the other by Steven S. Swedberg, both of Corvallis.

The property contains approximately 5,500 square feet of land, or about 0.126 acres, on the northwest corner of 27th and Orchard Streets, north of Cordley Hall and west of the Oceanography Building. It is adjacent to other properties which the Board has acquired previously within that portion of the campus that is designated for future parking.

The improvements include a large two-story residence which has been converted into rental units in the basement, main floor and second floor, plus a separate three-car garage with an upstairs apartment. The house is more than 54 years old, and the garage is about 34 years old. The four living units contain a total of seventeen rooms within an area of approximately 3,651 square feet: 1,392 square feet within the principal unit, 1,032 square feet in the second floor apartment, 672 square feet within the basement unit, and 555 square feet in the upper level of the garage building west of the residence. The appraisers have indicated that the buildings are basically sound wood-frame structures in average condition with no adverse conditions, easements or encroachments applicable to the site.

Funds required for the purchase of the property would be provided from self-liquidating bond borrowings issued under the provisions of Article XI-F(1) of the Oregon Constitution or other auxiliary enterprise balances from parking operations. The expenditure would be charged against the total authorization of $500,000 approved by the 1983 Legislature (within Chapter 422, Oregon Laws 1983) for land acquisition.

**Staff Recommendation to the Board**

It was recommended that the Vice Chancellor for Facilities Planning be authorized to purchase the Raymond P. and Margrette S. Novak property at 28 N. W. 27th Street, Corvallis, at the option price of $97,500. The lot measures 55 feet.
Meeting #507  
December 16, 1983

Purchase of Ross Estate Property, SOSC

The property is an irregular Z-shaped parcel containing approximately 15,360 square feet of land, or about 0.35 acres, near the southwest edge of the campus, adjacent to other properties which the Board has acquired previously within the approved projected campus boundaries. According to the institution's "Plan of the 80's", this area is designated for possible future student family housing.

The improvements include two small frame residences. The unit at 1040 Henry Street has a gross area of about 759 square feet with a living room, combination kitchen and dining room, two bedrooms and bath. It has a detached single-car garage. The house at 1058 Henry Street has a gross area of approximately 651 square feet and includes a living room, kitchen-dining area, one bedroom and a bath. It has a carport. The appraisers have indicated that the improvements are about 35 years old but are in average condition. Access to the property is by means of an unpaved driveway from an alley south of Henry Street through an easement across other land. Inasmuch as the Board owns several adjoining parcels, no difficulties of access are anticipated.

Funds required for the purchase of the property would be provided from self-liquidating bond borrowings issued under the provisions of Article XI-F(1) of the Oregon Constitution or other auxiliary enterprise balances at the institution. The expenditure would be charged against the total authorization of $500,000 for land acquisition within Chapter 422, Oregon Laws 1983.

Staff Recommendation to the Board

It was recommended that the Vice Chancellor for Facilities Planning be authorized to purchase the Lala O. Ross Estate property at 1040 and 1058 Henry Street, Ashland, at the option price of $52,000. The property is located within the approved projected campus boundaries of Southern Oregon State College and is to be used for auxiliary enterprise purposes (tentatively, student family housing). The purchase would be financed from sources other than state tax funds.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.
Mr. Wyss commented that when the Board sold property, it did not get the appraisal value or the median between two appraisals. However, in purchasing these properties, authorization is requested for purchase at the price of the median of two appraisals.

Mr. Hunderup said at the time of selling property there is usually quite a delay between the time of the appraisals and the actual sale. When the Board is purchasing property, the appraisals have been received immediately prior to the negotiations for purchase. He said he had confidence in the amount.

Lease Amendment for Proposed Armory Site, SOSC

Pursuant to Board authorization on May 26, 1978, a long-term lease was executed with the Military Department of the State of Oregon for the use of approximately 5.3 acres on the north campus of Southern Oregon State College as the site of a proposed new National Guard Armory in Ashland. Among various other provisions, the lease stipulates that "if substantial construction of an Armory on the subject property of this lease is not begun by the Lessee within 5 years of the date of this lease (January 5, 1979), the lease shall become null and void."

Because of difficulties experienced to date in obtaining a state appropriation for the construction of these facilities to complement federal resources, the Military Department has requested that this time limitation be extended for another five years. The project is expected to be assigned the highest priority ranking in the Department's capital construction program requests to the Governor and the 1985 Legislature.

Institutional officials have indicated their endorsement of this request for an amendment to the lease.

Staff Recommendation to the Board

It was recommended that the appropriate officials of the Board be authorized to execute an amendment to the January 5, 1979, lease with the Military Department of the State of Oregon to substitute "10 years" in lieu of "5 years" in that provision which relates to the termination of the lease if substantial construction of an Armory is not begun on the proposed site on the campus of Southern Oregon State College.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.

Request for Establishment of Institute for Sport and Human Performance, UO

The University of Oregon requests authorization to establish an International Institute for Sport and Human Performance. (See Supplement A to these minutes.)

The Institute would be located in the University's College of Human Development and Performance. The College is responsible for programs of instruction, research, and public service in the areas of school and community health, physical education and human movement studies, dance, human services, gerontology, and leisure studies and services. The College is experienced in the administration of interdisciplinary programs, both as the locus of the University's Center for Gerontology and as a participant in the University's Institute of Neuroscience.
The Institute would (1) study human performance forms which can be influenced developmentally, (2) gather and disseminate research information regarding sport and human performance potential, and (3) utilize understandings generated by these activities to "augment cross-cultural exchange and further enhance the use of sport and human performance for the benefit of mankind."

Thrust for the Institute comes from a concurrence of circumstance which provides a unique opportunity this year to establish the University of Oregon and Oregon as a focal point for international study of sport and human performance.

The University of Oregon already has a fine national and international reputation for its work in physical education and human performance.

The University will be the host in the summer of 1984 to the Olympic Scientific Congress.

Eugene-Springfield and to some extent Oregon have become identified with business and professional practice related to sport and human performance.

A University research information service, called Oregon Microfilm Operation, is in place, providing international markets with research information generated in the United States.

Initial staff for the Institute would consist of a director and management assistant. The Institute would be entirely self-supporting. The first-year budget is projected at $86,000, all of which would be covered by revenue: $20,000 from the Oregon Microfilm Operation, $50,000 from the Olympic Congress, and $16,000 in grants. Continued operation of the Institute would be dependent upon the generation of income from the Microfilm Operation and other activities which might be developed and grants.

The University of Oregon has indicated that it would hope to draw upon expertise in sport and human performance and related studies across institutional lines.

Members of the Academic Council of the State System, in reviewing the proposal, were enthusiastic in their support. It was noted that faculty members at several of the institutions have expertise and interest in this area and some significant research is already underway. The Institute is seen as an opportunity to collaborate in an activity which holds promise of great benefit to the participants, their institutions, and the state.

Staff Recommendation to the Board

The staff recommended that the Board approve the establishment of the International Institute for Sport and Human Performance.

Board Discussion and Action

Mr. Ingalls said Dr. Ellis had mentioned earlier in the meeting some cooperation and coordination with other schools and institutions. He cited several specific programs in various institutions and asked whether cooperation would be applicable. Mrs. Kaliananui replied that there were a number of exciting possibilities, especially if the money becomes available. She noted that the $86,000 budget would all come from non-state funds and that, in her opinion, the amount of that budget projected to come from grant funds was estimated very conservatively.

There was a brief discussion of the funding of institutes from private and state money. President Olum indicated that at the University of Oregon, institutes which did not include a teaching program were all funded without state funds.
Miss Walling asked whether there was a funding plan if the projected revenue from the Olympic Scientific Congress did not materialize. Mrs. Kahananui said the activities of the institute would be reduced if the money were not available. This is typical of institutes because they are in part hunting licenses to seek grant funds to accomplish the purposes of the particular institute. Board policy specifies that all institutes be reviewed at least every four years and that any institute which remains inactive with no funds after two years be discontinued.

Mr. Ingalls referred again to the coordination between State System institutions and asked President Laster whether the Oregon Health Sciences University could contribute in any way to the activities of this institute.

President Laster said the Oregon Health Sciences University had a variety of activities in progress that would be relevant to some of the subjects mentioned. These would include endocrinology, molecular biology, effects of exercise on breathing and heart function, and toxicology. He endorsed the concept fully. He urged that if the institute is successful that it not be viewed as a barrier to other institutes in similar areas of concern, but rather as a statement that there would be an opportunity to collaborate and cooperate as fully as possible.

President MacVicar commended Dr. Ellis for attracting this major international conference to Oregon from southern California. He said he would hope the institute could function in a broader and more generalized fashion because a number of faculty members and a variety of disciplines would be interested in one aspect or another of the whole area of sports activities and physical development. He said he endorsed the request enthusiastically.

Mr. Wyss asked what were the trade-offs in resources from the instructional program when a new program is begun that has no instructional content but falls under the mission of research and public services. He said obviously people would be spending more time on research unless new staff is hired.

Mrs. Kahananui said the staff has been reviewing the obligations of faculty for research, public service, institutional services, and remaining current in their field, particularly for those in advanced graduate education. She suggested that the Chancellor might wish to respond further.

The Chancellor said the recent history of higher education reveals that the expectation for twelve classroom hours of instruction was lowered on the basis that part of the selection, promotion, and tenure policy is based on the productivity of faculty members in terms of research and scholarly activities. Further, research and scholarly activities are an expectation of the institution and should be considered in terms of allocating the teaching load. He indicated that in some instances, when an institution receives a specific research grant or has an ongoing research program, a portion of the time of the faculty member is, in a sense, actually purchased in that a part of the person's compensation is received from the grant program. In other instances, the institution's participation is in terms of released time for the individual or an adjustment in the teaching load so that the person can participate in the research function. This is an important consideration in terms of the institution's activities in the research and public service function.

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alttucker, Batiste, Flanagan, Hams, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None

Staff Report to the Board

The University of Oregon requests authorization to establish a Center for the Humanities, under the joint responsibility of the dean of the college of arts and sciences, and the dean of the graduate school. (See Supplement B of these minutes.)
Principal objective of the Center is to improve the teaching of humanities in the University, especially at the introductory level. Paragraph 6 of the University of Oregon request summarizes eloquently the situation in teaching of the humanities the Center hopes to redress.

The University would hope also to make research facilities and cooperative study opportunities in the humanities developed in the Center available to its own faculty and to faculties of other colleges and universities in Oregon and the northwest and the public schools.

The University has already received a $300,000 grant from the National Endowment for the Humanities to improve humanities instruction at the freshman level. Other grant applications, to NEH and to private foundations, are in process. Approximately 80 faculty have been involved in this endeavor. Cost to the institution, for administering programs and activities of the Center would be released time for one faculty member to serve as .5 FTE director, salary for a .5 FTE secretary, office space, and supplies.

Staff Recommendation to the Board

The staff recommended that the Board approve the establishment of the Center for the Humanities at the University of Oregon, as proposed.

Board Discussion and Action

Dr. Robert Berdahl, Dean of Arts and Sciences at the University of Oregon, reported that since preparing the request, notification had been received from the National Endowment for the Humanities that an additional grant of $118,000 had been received to conduct a summer institute for high school principals in the humanities next summer. Notification also has been received that a small pilot grant from the Oregon Committee on the Humanities will be awarded to launch a program to bring a series of forum lectures which have been offered to the public in Eugene to other communities in the state. This pilot program is preliminary to a larger application to the National Endowment for the Humanities to fund expansion of the forum program both in the area covered and the number of lectures. The proposed center is expected to be the focal point for that kind of activity.

Dean Berdahl said the center will have a three-pronged approach: (1) The instructional activity outlined in the $300,000 grant; (2) an outreach activity; and (3) an educational base in the humanities within the institution.

Mr. Wyss mentioned that the center would serve about 10% of the freshmen and asked how the instructional program would be provided.

Dean Berdahl explained that there would be small classes limited to 25-30 students in the normal introductory general education courses in the humanities. These courses currently have a very high enrollment population in terms of the student-faculty ratio. The classes will have a random selection of students so they will be composed of average students rather than a selected group of honors students. The writing and communication skills which can be offered in a small class are expected to enhance the educational experience of those students and thereby improve the retention rate of the students in the grant program as compared to students taking those courses in the general university setting. If it can be demonstrated that the attention given in these small classes is cost effective by improving the retention rate, it might be possible for the institution to fund smaller classes.

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Perry, Petersen, Walling, Wyss, and Ingalls. Those voting no: None.

Mr. Ingalls announced that the Board of Higher Education would meet during lunch in Executive Session pursuant to ORS 192.660(1)(h) to receive and discuss a report form legal counsel concerning pending litigation.
Meeting #507

December 16, 1983

Staff Report to the Board

In the absence of General Fund appropriations and Article XI-G bond authorization for capital construction during 1981-1983 and 1983-1985, the only resource available to the Board for land purchases relating to the educational and general plant subsequent to July 1, 1981 was the remaining balance of the 1979-1981 expenditure authorization. All of those funds have now been committed for the acquisition of properties reviewed and approved by the Board.

To respond to offers which have been made by certain persons who wish to sell property which they own within the campus boundaries, and which are designated for future educational and general plant use (as contrasted with projected auxiliary enterprise use), institutional officials have attempted to identify alternate sources of financing. In at least one instance, the Foundation of the institution was asked to make the purchase from the private owner and to hold title until such time as state-appropriated funds could be made available for the acquisition of the property by the Board.

Another alternative suggested would involve the use of balances accumulated over the years from the rental of properties acquired from state funds. In most instances, these funds were derived from residences located on land designated for future use for educational and general purposes, but managed temporarily as family housing rentals. On three campuses, where these accounts reflect balances in excess of $10,000, it is proposed that appropriate authorizations be obtained from the Board and the State Emergency Board for land purchases. As of June 30, 1983, the unencumbered balances in these plant fund reserve accounts were as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eastern Oregon State College</td>
<td>$23,220</td>
</tr>
<tr>
<td>Oregon State University</td>
<td>36,681</td>
</tr>
<tr>
<td>Southern Oregon State College</td>
<td>84,486</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$144,387</strong></td>
</tr>
</tbody>
</table>

Staff Recommendation to the Board

It was recommended that the appropriate Board officials be authorized to request the approval of the State Emergency Board to expend $144,387 currently available from real property rentals at Eastern Oregon State College, Oregon State University and Southern Oregon State College for the acquisition of land for educational and general use at those institutions.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Walling, Wyss, and Ingalls. Those voting no: None. Directors Perry and Petersen were absent from the meeting at this time.

Schematic Design

Staff Report to the Board

As reported to the Board on September 23, 1983, arrangements were made with Donal P. Rounds, AIA, Medford, for architectural services relating to the proposed remodeling of the Swedenburg House at Southern Oregon State College for which the Board and the 1983 Legislature approved an expenditure limitation of $340,000. It was indicated that the work would be financed entirely from gifts which are being processed through the Southern Oregon College Foundation.

Institutional officials have received notice that an application filed with the State Historic Preservation Office within the Parks Division of the Oregon Department of Transportation has been approved for $40,125 under the Federal Jobs Bill to cover a portion of the costs of heating, ventilating
and air conditioning improvements, scraping and painting the exterior of
the building and replacing certain light fixtures with chandeliers appropriate
to the period of the original construction of the building. It will be possible,
therefore, to include certain items of rehabilitation and repair work which
had not been programmed initially as part of the project. The matching
funds for the grant will be provided from the gifts which have been committed
for financing the original budget, but it will be necessary to increase the
expenditure limitation by the amount of the federal funds ($40,125) to a
revised total of $380,125.

A request for this adjustment has been submitted to the State Emergency
Board, along with a request for authorization to expend $50,000, or as
much thereof as may be required, for the initial phases of work which are
scheduled to be contracted immediately following Board and Emergency
Board approval in order to satisfy the grant requirement that some of the
work be in progress before January 1, 1984. It is expected that the initial
phase of work will be limited to such items as removing existing finishes on
the exterior and interior of the building in preparation for the application
of new paint and wall coverings.

The architect has now completed the schematic design phase of planning for
the total project based upon the revised expenditure estimate of $380,125.
The work is expected to include those elements described in the program
when the project was reviewed with the Board and the Legislature as part
of the 1983-1985 capital construction requests, such as the replacement of
mechanical and electrical systems to meet code requirements, the provision
of access for the handicapped and minor alterations to the interior to
accommodate the activities of the Southern Oregon Historical Society on the
main floor and various offices and conference spaces for the Alumni Director
and Development Director of the College and their staffs on the second
floor. New restrooms will be provided on both levels and a portion of the
existing kitchen will be remodeled to create a limited food preparation and
serving area. New lighting will be added for the various display areas on
the first floor and within the several offices on both floors and within the
conference rooms on the second floor. Heat pumps will be installed and a
new enclosed chair lift will be constructed at the south side (rear) of the
building for improved access for handicapped persons. Very few changes
in the room partitions will be made, but some are required to facilitate
traffic patterns and proposed space uses. Other finish details include new
cabinetry, wall coverings and carpeting in selected areas. Repairs and
replacements of portions of the porches and the addition of a sidewalk are
included also, along with new exit stairs from the second floor near the
proposed new chair lift.

Exclusive of the items of work to be financed from the federal grant of
$40,125, the direct construction costs for the project are estimated to be
approximately $270,000.

RECAPITULATION UPON COMPLETION OF SCHEMATIC DESIGN
PHASE OF PLANNING

Project - SOSC Swedenburg House Remodel

Architect - Donal P. Rounds, AIA, Medford

Board's priority - No. 30 in 1983-1985 (Educational and General Plant)

Legislative authorization - Chapter 422, Oregon Laws 1983
Estimated total project costs, including federal grant of $40,125 $380,125

Estimated direct construction costs
Total, including federal grant items 302,180
Total, excluding federal grant items 270,000

Tentative schedule for major remodel:
Bidding - Spring 1984
Completion - Fall 1984

Tentative financing plan:
Federal Jobs Bill grant through State Historic Preservation Office $ 40,125
Other gifts and grants 340,000
Total $380,125

Staff Recommendation to the Board

It was recommended that the appropriate Board officials be authorized to (a) acknowledge the acceptance of the schematic design phase of planning for the Swedenburg House Remodel project, (b) instruct Architect Donal P. Rounds to proceed with the design development phase of planning, (c) reflect a revised expenditure limitation of $380,125 for the project, including a federal grant of $40,125 being processed through the State Historic Preservation Office, and (d) expend $50,000, or as much thereof as may be required, of the revised total of $380,125 for the initial phases of the work which are scheduled to be undertaken immediately to satisfy grant requirements.

Board Discussion and Action

The Board approved the staff recommendations as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Walling, Wyss, and Ingalls. Those voting no: None. Directors Perry and Petersen were absent from the meeting at this time.

Staff Report to the Board

Portland State University requests authorization to suspend its undergraduate certificate program in public health studies, effective 1984-85.

The request for suspension of this program is being made reluctantly by Portland State University as a part of planned budget reductions.

It should be noted that Oregon students will continue to have access to the fully accredited baccalaureate degree program preparing students for professional careers in public, industrial, and environmental health fields offered by Oregon State University.

Portland State will continue to offer courses in environmental health, public health principles and practices, and epidemiology, all of which provide some entry level public health skills, as a part of its major program in health education.

Staff Recommendation to the Board

The staff recommended that the Board approve the suspension of the undergraduate certificate program in public health studies effective 1984-85.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Walling, Wyss, and Ingalls. Those voting no: None. Directors Perry and Petersen were absent from the meeting at this time.
Staff Report to the Board

Inasmuch as the activities of the Veterinary Diagnostic Laboratory, such as animal necropsy and associated diagnostic services, are now being accommodated within the new building for the College of Veterinary Medicine, Magruder Hall, officials of Oregon State University have advised that the small structure previously identified as the Veterinary Diagnostic Laboratory Building has been designated for use as an interim Veterinary Research Laboratory pending the availability of resources and authorization for a more adequate facility.

Although no additional utility services or significant external changes are contemplated at this time, the removal of certain equipment (such as the incinerator), and the rehabilitation and remodeling of portions of the interior of the laboratory areas, along with the installation of appropriate furnishings and equipment, will be necessary to adapt the space to research activities. It had been expected that these modifications could be accomplished as a capital improvement financed from resources carried forward from operating budget balances at June 30, 1983. As the detailed planning progressed, however, it became apparent that the estimated total expenditures would be approximately $115,000, thus requiring Board and appropriate legislative review and approval as a capital construction project.

The specific work to be accomplished includes the upgrading of the existing electrical service, the refurbishing or replacement of interior drain lines, other plumbing changes, the removal of a partition, the replacement of a section of the floor, the installation of floor tile, suspended ceiling and energy-efficient fluorescent light fixtures, heating/ventilating improvements, general painting and the installation of a fume hood, laboratory benches and cabinets. It is also expected that the exterior sliding doors will be closed off.

Of the total project budget of $115,000 mentioned above, it is anticipated that approximately $93,050 will be required for the direct construction costs. All of the funds for the work would be provided from institutional resources, including $22,000 from balances carried forward from the Veterinary Medicine Research account in the Agricultural Experiment Station, $83,540 from balances carried forward from the College of Veterinary Medicine and $9,460 from the College's budget for the current fiscal year.

RECAPITULATION UPON COMPLETION OF CONSTRUCTION DOCUMENTS

Project - OSU Veterinary Research Laboratory Alterations

Architects - Physical Plant Department

Board's priority - Not applicable

Legislative authorization - To be requested from State Emergency Board

Estimated total project costs $115,000

Estimated total direct construction costs 93,050

Estimated area to be remodeled - 6,681 square feet

Tentative schedule:

Bidding and contract award - February 1984
Completion - Spring 1984
Tentative financing plan:
1982-83 balances carried forward for this capital improvement:

\[
\begin{align*}
\text{Agricultural Experiment Station (through Account 35-050-7865)} & \quad $22,000 \\
\text{Education and General (through Accounts 30-050-7930, 30-050-7932 and 30-050-7939)} & \quad 83,540 \\
\text{Subtotal} & \quad 105,540 \\
\text{1983-84 budget resources of College of Veterinary Medicine (from Account 30-050-0172)} & \quad 9,460 \\
\text{Total} & \quad 115,000
\end{align*}
\]

Staff Recommendation to the Board

It was recommended that the appropriate Board officials be authorized to approve the drawings and specifications prepared by the staff of the Physical Plant Department of Oregon State University and their consultants for the Veterinary Research Laboratory Alterations project, solicit bids and, subject to the concurrence of the State Emergency Board, award a contract within a total budget of approximately $115,000 financed from resources available to the institution.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Altucker, Batiste, Flanagan, Harms, Hensley, Walling, Wyss, and Ingalls. Those voting no: None. Directors Perry and Petersen were absent from the meeting at this time.

Snell Hall Remodel, Phase I, OSU

Staff Report to the Board

On June 24, 1983, a report was made to the Board concerning the rededication of the top three floors of Snell Hall for educational and general use at Oregon State University, including the proposed relocation of the Office of International Agriculture from leased off-campus facilities.

Subsequently, in response to the recommendation of institutional officials, arrangements were made with Architects Jeppsen, Miller & Tobias of Corvallis for professional services applicable to the design, bidding and contract administration of the proposed remodeling within Snell Hall to accommodate the Office of International Agriculture, the Division of Continuing Education and one or two other units within portions of the third, fourth and fifth floor levels of this former residence hall. With the completion of the planning for this work, identified as Phase I, the architects estimate that the direct construction costs will be approximately $116,640. Inclusive of the projected requirements for professional service fees, furnishings and equipment, works of art, miscellaneous Physical Plant expenses and a contingency reserve, the estimated total budget for the work is $155,000.

Approvals of the Board and the State Emergency Board are required because the expenditures for the remodeling would fall within the definition of capital construction.

Essentially, the work proposed within Phase I would involve the rehabilitation of a large conference/seminar room and a medium-sized general work/meeting room, the removal of built-in study bedroom furnishings, the demolition of some of the wall partitions, and various mechanical and electrical service revisions needed for the conversion of the dormitory-type spaces to office use. Some alterations would also be made to convert the existing bathrooms to toilet rooms with provision for handicapped persons (on the fourth floor), as well as general painting, new acoustical ceiling treatment, new floor coverings, and steam pipe insulation.
It is proposed that the Office of International Agriculture, which currently is located in leased quarters just beyond the congested north rim of the campus, be housed on the fourth floor along with the Office of Continuing Education/Summer Term. Currently, the Division of Continuing Education is located in a former residence adjacent to the LaSells Stewart Center. Especially since it has been merged now with the Summer Term program, the Division needs to be closer to the administrative offices of the institution (immediately east of Snell Hall).

The Phase I project would also include the accommodation of teaching faculty in Broadcast Media within two rooms on the third floor and the accommodation of staff of the Agricultural Research Foundation within two rooms on the fifth floor. These persons have been displaced by administrative functions of the College of Agricultural Sciences.

Institutional officials have indicated that the estimated expenditure requirements of $155,000 would be provided from a combination of several resources:

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Research Foundation Gifts</td>
<td>$3,790</td>
</tr>
<tr>
<td>Operating budget balances, including indirect cost allowances from instructional and research contracts and grants:</td>
<td></td>
</tr>
<tr>
<td>College of Liberal Arts (Broadcast Media)</td>
<td>$3,790</td>
</tr>
<tr>
<td>Office of International Agriculture and Consortium for International Fisheries and Aquaculture Development</td>
<td>77,988</td>
</tr>
<tr>
<td>Physical Plant (for general use areas)</td>
<td>10,937</td>
</tr>
<tr>
<td>Continuing Education and Summer Term income</td>
<td>58,495</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$155,000</strong></td>
</tr>
</tbody>
</table>

They have also advised that the rental savings for the Office of International Agriculture will come close to paying the annual debt service charges on the portions of Snell Hall which have been rededicated to educational and general use.

It is expected that additional phases of remodeling work within Snell Hall will be presented as part of the capital construction program requests for subsequent biennia.

**RECAPITULATION UPON COMPLETION OF CONSTRUCTION DOCUMENTS**

Project - OSU Snell Hall Remodel, Phase I

Architects - Jeppsen, Miller & Tobias, Corvallis

Board's priority - Not applicable

Legislative authorization - To be requested from State Emergency Board
Meeting #507

December 16, 1983

Estimated total project costs $155,000
Estimated total direct construction costs 116,640
Estimated area to be remodeled - 13,058 square feet

Tentative schedule:
Bidding and contract award - February 1984
Completion - Summer 1984

Tentative financing plan:
Gift funds from Agricultural Research Foundation 3,790
Institutional operating budget balances, including indirect cost allowances 92,715
Continuing Education and Summer Term income 58,495
Total $155,000

Staff Recommendation to the Board

It was recommended that the appropriate Board officials be authorized to approve the drawings and specifications prepared with the assistance of Architects Jeppsen, Miller & Tobias for the Snell Hall, Phase I project at Oregon State University, solicit bids and, subject to the concurrence of the State Emergency Board, award a contract within a total budget of approximately $155,000 financed from resources available to the institution.

Board Discussion and Action

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Alltucker, Batiste, Flanagan, Harms, Hensley, Walling, Wyss, and Ingalls. Those voting no: None. Directors Perry and Petersen were absent from the meeting at this time.

ITEMS FROM BOARD MEMBERS

Inter-board Council
Mr. Batiste said the inter-board council of the Board of Education and the Board of Higher Education had received two reports. Staff from both boards have met. It is now anticipated that planning activities of the Oregon Educational Coordinating Commission are of major importance at the moment. Further meetings of the council will be deferred pending the preliminary report from the Commission.

High School/College Connection
Mr. Batiste reported that the High School/College Connection Committee had met earlier in the month. He indicated that the course content for English and mathematics will be completed in June 1984. Science, social studies, performing arts, and foreign language will be completed in June 1985.

Certain school districts still expect to be unable to meet some of the requirements and they can certify to that effect.

Mr. Batiste said he would be meeting in January with some of those concerned from the Portland area to discuss concerns of the BOOST program for the minority students involved.

Education Research Panel
Mrs. Flanagan said she had accepted an invitation from Dean Gilberts of the University of Oregon School of Education, to serve on a statewide review panel that would be working with the Department of Education on their program planning.

Incidental Fee Negotiations
Miss Walling indicated that she and Mr. Gill had attended a meeting with the Oregon Student Lobby, other students, and staff from the Chancellor's Office to discuss incidental fee negotiations. Some of the problems were identified. She said that primarily the group would be looking at how the incidental fee recommendation is forwarded to the president and from the president to the Board.

The group will also consider how any change which might be made in the recommendation is communicated back to the incidental fee committee and then to the students.
Mr. Harms said the Committee on Finance, Administration, and Physical Plant had heard a review of the progress of the integrated information system for the State System. The 1985-1987 information system plan was approved by the Board in September 1981. Since that time, there has been an interinstitutional information systems committee and a small studies team was formed last June to assess the systems information requirements. The most significant finding of that study was the need for access to current information which was updated constantly. This led to the conclusion that an integrated information system was needed. A consultant reviewed the extent of the planning process and determined that it was reasonable and complete.

Mr. Harms indicated that the staff is in the process of obtaining invitations for proposals and selection procedures for software and equipment. It is intended to contract with one of these firms to assist in implementing an online integrated information system. It is expected the project will take three years to complete. Ongoing operational costs will be funded from the operating budget.

Mr. Harms indicated that some members of the Committee had questioned whether the integrated system would be too centralized and not provide the flexibility needed at the institutional level. It was indicated that those things necessary at the campus level would be available through the system and that the system would work and would provide the Board and all other constituencies of the State System with the information needed and on a uniform basis.

Mr. Wyss reported that the Committee on Instruction, Research, and Public Service Programs had again considered the impact of technology on the State System, specifically the new subjects of research computing and faculty development issues. In the research area, there are a number of points of contact that can be aided by integration with computing techniques. Most of these needs are expected to emerge from the situations themselves and the use of computing within those applications will be in response to the development of such things as economically sensitive programs within the institutions and pinnacles of excellence within the program or the ability of the institutions to serve some of Oregon's traditional industries.

Mr. Wyss said the research programs within the institutions will have increasing needs for using the capacities of computing. There is no substantial policy issue to be decided at this time. There are two issues with respect to faculty needs. One is to make the general faculty literate in using computers so that they can integrate their teaching and their own literacy, particularly in the use of word processing, with the capacity of the available computing power. Secondly, the institutions need to develop more faculty that will teach computer science.

Mr. Wyss said the remainder of the meeting dealt with a response to the information from the previous meeting and an attempt to formulate some policy issues and needs and some recommendation to the Board about how the State System should deal with instructional computing. No recommendations have been completed as yet. A recommendation that the State System should be working toward a capacity to support its instructional computing at the so-called competitive level seemed to be non-controversial. Secondly, a staff recommendation that each one of the colleges and schools within the colleges and the departments within the schools should develop a definition of how computing could be tailored to a discipline and then implement a plan or program showing how they can apply this plan to their instructional needs towards students in the future. This seemed sensible.

Mr. Wyss said the Committee then became involved in a discussion that showed that the institutions have different beliefs and different needs about how they should approach the computing problem. The question goes through a continuum from putting most of the energy and resources for computing into building departments of computer science in order to teach
people how to master the whole idea of computing in all its disciplines to the other end of using all the capacities to teach all of the students who enter the institution a little bit about how computers operate. The staff recommended a middle ground to require computer literacy of students in a number of disciplines that are the most necessary, both economically and academically. The limited resources would be concentrated on functional computer literacy in a certain number of disciplines that have immediate and high needs.

An additional staff recommendation that a minor program in computer science should be available at all institutions for those persons who would like to have more than basic computer literacy also will be considered further by the Committee.

Mr. Harms referred to two comments that had been made with respect to the Legislative Faculty Excellence Awards. The first mentioned that the awards were fighting money to keep faculty members here. Mr. Harms said that position was certainly one of the aspects of the program, but he did not believe it was the intention of the Board that it be all of it.

The second comment was that the names of those selected would not be publicized and that the purpose was not to distinguish certain faculty members. The comment further stated that the money would not be given in the form of an honor but as a salary increase, and that it was not intended to imply that the persons receiving the awards were the most outstanding in the State System. Mr. Harms said it was his assumption from the consensus of the Board members that the Board was in agreement that recognition was a significant part of the award. He said he recalled that Mr. Perry had specifically mentioned the fact that these funds should not be used as a fighting or competitive fund but given for genuine excellence in teaching or research.

Mr. Harms said the Board should clarify its position. He said his own position had not changed and he could not subscribe to any theory that the making of an award to one person constitutes some kind of an insult to the rest of the faculty or means that the persons who receive the award are the only people deserving the awards. Mr. Harms said the question deserved some Board discussion because obviously there was some misunderstanding between what he had understood the Board was doing and what these comments reflected.

The Chancellor said he would appreciate a clarification of the Board's intent. He said he had received some limited correspondence protesting the identification of specific faculty members on the basis of excellence because so many deserved an award.

Dr. Pierce said a number of communications had been received from faculty who were upset by the possibility that somehow these would be designated as awards for outstanding achievement which would create problems for faculty on the campuses. In reviewing the legislative history, it indicates the intent of the Legislature was to help in a small way to keep some of those faculties in areas where the institutions were having trouble competing with industry and other persons that were offering higher salaries.

Dr. Pierce said the matter was further discussed with the presidents in terms of what they felt this money could be used for most effectively. They indicated that the purpose was to help them keep faculty and not create a situation that would make the faculty unhappy and actually leave. It was believed that the more that could be done to establish these as awards to people who were being attracted away and keep the awards from an honors sort of an award that would create distinctions among faculty on campuses, the better off the State System would be. Dr. Pierce said he believed this was consistent with legislative intent and he hoped with the intent of the Board as well.

Mr. Ingalls said he had received communications from faculty people suggesting that the awards should not be announced.
Mr. Batiste commented that he had thought the whole purpose of the awards was to reward outstanding performance. He said he thought the Board had spoken specifically against using the awards as fighting money.

Mr. Alltucker said he had worked with the Legislature in getting these funds and the purpose was to keep those people in the State System that it could not afford to lose. That also is a reward for excellence. There are some people in some disciplines where there is no outside competition, and they will stay regardless of the salary level because there is no other choice available to them. On the other hand, there are people in some disciplines who could get twice as much as they are receiving in the classrooms. If those people are outstanding and critical to retain, they are the ones to be identified and for which the program was intended.

President Blume said that had been his understanding also.

President MacVicar said it had been his understanding that both components would be necessary. The individual should be a person of outstanding achievement and promise and there should be some special circumstance to justify making a salary adjustment for this group of relatively few people. There are many individuals doing superior work who deserve recognition, but there is a limited amount of money.

With respect to the question of publicity, President MacVicar said he doubted if there were any great advantage in trying to maintain confidentiality because it would become general knowledge in any event. He said announcing the recipients of the awards in a low-key fashion would recognize reality.

President Olum concurred in the statements of Presidents Blume and MacVicar. He said the institutions want to keep their outstanding people who are most in demand.

Mr. Harms said he had not intended to say that these awards would not be a useful tool and the money should not be used as fighting money. He said his point was that he had not understood in the beginning that this was to be the only purpose. The criteria call for some kind of recognition in saying that the awards will be made to outstanding faculty whose continued presence on campus will generate intellectual and research activity. He said perhaps the Board should make it clear that it recognizes the amount of money is extremely limited and that in making the awards it will not be possible to reward everyone who might be deserving. He said it was his opinion the guidelines under which the awards are made, and the awards, should be publicized. He moved that the Board give wide publicity to the criteria for these awards and to the recipients.

Mr. Alltucker seconded the motion and said he was interested in the reaction from the presidents.

President Olum said he would prefer a relatively low-key announcement because so few people would get the awards.

In response to a question, it was indicated there would be thirteen or fourteen awards at an average of $5,000 each.

Mr. Ingalls indicated he would oppose the motion because he did not like the publicity part of it.

Mr. Alltucker said he was opposed to the idea of a standard amount of $5,000.

The Board then defeated the motion by Mr. Harms by a vote of four to three. Directors Alltucker, Flanagan, Hensley, and Ingalls were opposed. Directors Batiste, Harms, and Wyss, were in favor. Directors Perry, Petersen, and Walling were absent from the meeting at this time.

Subsequent efforts to draft clarifying language were unsuccessful in the time available and were deferred to the next meeting.
**Student Fee Rates**

Mr. Ingalls said he had been asked by the president of a local chapter of the League of Women Voters why a person who has a baccalaureate degree and starts over again in a completely different field must pay graduate fees.

Mr. Lemman responded that this question had been examined by the Board previously and would be discussed next spring in connection with tuition policy. The Board’s policy states that as a matter of public policy the state should subsidize a person’s education to the extent of a baccalaureate degree. Thereafter, if an individual chooses to seek another degree or to take undergraduate courses for personal or other reasons, they should pay a larger portion of the cost. Once having earned a baccalaureate degree, the person is a graduate student regardless of the level of courses that are taken. The fee is paid on the level of the student, not on the level of the course.

**PRESIDENT’S REPORT**

President Ingalls announced that the next meeting of the Board would be held on January 27, 1984, at the University of Oregon. The Board’s Committees will meet on January 26. The Board meeting will be preceded by a visitation to the University of Oregon.

**Next Meeting Dates**

**Report of Engineering Services for Hospital and Clinic Rehabilitation and Alterations Projects (Clinical Laboratory Building, Emergency Power System), OHSU**

Staff Report to the Board

On October 31, 1977, arrangements were made with Engineers Langton, Mehlig & Associates, Inc., Milwaukie, relating to the preparation of a schematic design study and preliminary cost estimate for the emergency power system within the Clinical Laboratory Building. Through a supplement to this agreement dated April 20, 1983, an acknowledgement was made of the firm’s name change to Interface Engineering Inc., and arrangements were made for the engineers to update the original study and cost estimates and explore the possibility of providing emergency power to the entire building rather than individual circuits.

Through an additional supplement to this agreement, arrangements were made recently with the engineers to provide for the design, bidding and contract administration phases for the proposed emergency power system. The engineers will be assisted in this assignment by kpff Consulting Engineers, structural consultants, and Cliff Sroka Consulting Engineers, acoustical consultants.

Expenditures for this project in the estimated total amount of $102,000 are expected to be charged against Article XI-F(1) bond proceeds allocated for Hospital and Clinic Rehabilitation and Alterations Projects from amounts authorized for these purposes by Chapter 539, Oregon Laws 1981. This amount includes a tentative direct construction cost estimate of $75,000.

Compensation for the professional services of the engineers and for reimbursement of related expenses, including the charges of consultants, for this additional work will be based upon time and materials not to exceed a maximum of $6,500.

 Funds for the planning are being provided from balances available from hospital and clinic operations.

**Board Discussion and Action**

The Board received the report as presented.
Staff Report to the Board

Based upon the recommendations of officials of the Oregon Health Sciences University, and in accordance with the provisions of OAR 580-50-020, arrangements were made with Guthrie Slusarenko Leeb, Architects, Portland, for professional services relating to the design, bidding and contract administration of proposed alterations identified as the First Floor Renovations within University Hospital South for Medical Equipment and Storeroom Modifications expected to be undertaken as part of the 1981-1983 authorized program for Hospital and Clinic Rehabilitation and Alterations Projects. The Architects will be assisted in this assignment by W. Alan Gold & Associates, consulting mechanical engineers; C. L. Cundiff and Associates, consulting electrical engineers; and Max Gerlt, construction consultant for cost estimating.

Compensation for the professional services of the Architects and for reimbursement of related expenses, including the charges of consultants, will be based upon time and materials not to exceed a maximum of 10% of the direct construction costs. Tentatively, the estimated total project costs are $320,000, including direct construction costs of approximately $240,000.

Funds for the initial planning are being provided from balances available from hospital and clinic operations pending the allocation of Article XI-F(1) bond proceeds for the project.

Board Discussion and Action

The Board received the report as presented.

Staff Report to the Board

Upon the recommendation of institutional officials and Breedlove-McConnell Engineers, Inc., project engineers, the work of the prime contractor for the Parking Structure #2 Addition on the campus of the Oregon Health Sciences University was accepted on behalf of the Board as of October 26, 1983, subject to the completion of unfinished items on the punchlist. The work was inspected by the Vice Chancellor for Facilities Planning.

A revised semifinal project budget is shown below in comparison with the budget reported to the Board on December 17, 1982:

<table>
<thead>
<tr>
<th>Revised Budget 10/26/83</th>
<th>Original Budget 12/17/82</th>
<th>Increase or Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs - Contractors, Inc., Tualatin $2,309,092</td>
<td>$2,270,500</td>
<td>$38,592 (1)</td>
</tr>
<tr>
<td>Professional services fees</td>
<td>149,773</td>
<td>140,851</td>
</tr>
<tr>
<td>Construction supervision</td>
<td>50,000</td>
<td>50,000</td>
</tr>
<tr>
<td>Works of art</td>
<td>22,705</td>
<td>22,705</td>
</tr>
<tr>
<td>Miscellaneous legal and administrative costs</td>
<td>93,430</td>
<td>70,944</td>
</tr>
<tr>
<td>Contingencies</td>
<td>-</td>
<td>70,000</td>
</tr>
<tr>
<td>Total</td>
<td>$2,625,000</td>
<td>$2,625,000</td>
</tr>
</tbody>
</table>

(1) Includes shear wall modifications, miscellaneous chipping and saw cutting of existing concrete, stripping North Stair Tower to expose existing reinforcing bars, miscellaneous lighting and electrical outlet circuiting revisions, removing and revising concrete slab north of stair tower, providing additional PVC conduit in lieu of direct burial cable, providing two roof hatches at North Stair Tower, adding silicone sealant in stems for all floors, rerouting existing water line in way of North Stair Tower, removing existing Marblecrete finish at spandrels, and other miscellaneous modifications all included within four approved change orders.
The work of the contract included a three-level addition consistent with the original cast-in-place and precast concrete construction of Parking Structure #2. It is located adjacent to the Dental School Building, just south of University Hospital South. The addition contains about 136,536 gross square feet. Floor members are precast double T's, individually lifted into place.

The capacity of the addition is approximately 450 spaces, thus increasing the total capacity of Parking Structure #2 to about 1,127 spaces. Existing lighting systems were replaced, a light bush-hammered finish was applied to all exterior surfaces designed to be sandblasted, an emergency telephone system was added and an elevator and a closed circuit TV surveillance system were installed.

The expenditures for this project were charged against proceeds from the sale of self-liquidating bonds under the provisions of Article XI-F(1) of the Oregon Constitution. No state tax funds were involved.

RECAPITULATION UPON INSPECTION AND ACCEPTANCE

Project - OHSU Parking Structure #2 Addition

Engineers - Breedlove-McConnell Engineers, Inc., Portland

Board's priority - No. 6 in 1981-1983 (Auxiliary Enterprises)

Legislative authorization - Chapter 539, Oregon Laws 1981

Estimated total gross area - 136,536 square feet

Estimated total project costs $2,625,000

Estimated direct construction costs:

Total $2,309,092

Average per square foot - $16.91

Financing plan:

Article XI-F(1) bond borrowings $2,625,000

Board Discussion and Action

The Board received the report as presented.

Staff Report to the Board

On May 28, 1982, the Board approved the schematic design phase of planning for remodeling within the 11th floor of University Hospital South on the Oregon Health Sciences University campus to replace a computerized tomographic scanner with a new model scanner. The plans had been prepared with the assistance of Architects Petersen Kolberg & Associates, P.C., Wilsonville. As reported to the Board on June 25, 1983, the major elements of these alterations, identified as Phases I and II, have been completed, and the new equipment has been installed.

Based upon the recommendation of institutional officials, the Board's staff has authorized the architects to complete the planning for the third and final phase of the proposed remodeling within this project. It is expected that this phase shall include the remodeling of Room Nos. 73 and 75 to accommodate a CT Patient Holding Room, Angio Residents' Room, CT Viewing Room, and a Pediatric Head and Chest Room at an estimated total cost of $38,100. Of this amount, the direct construction cost is estimated to be $28,195.

The expenditures for this phase of the work are to be financed from proceeds from the sale of self-liquidating bonds under the provisions of Article XI-F(1) of the Oregon Constitution. No state tax funds are involved.
RECAPITULATION UPON AUTHORIZATION FOR CONSTRUCTION DOCUMENTS

Project - OHSU Hospital and Clinic Rehabilitation and Alterations Projects
(Computerized Tomographic Scanner Replacement - Phase III)

Architects - Petersen Kolberg & Associates, P.C., Wilsonville

Board's priority - Part of No. 5 in 1981-1983 (Auxiliary Enterprises)

Legislative authorization - Chapter 539, Oregon Laws 1981

Estimated total project costs (this portion only) $38,100

Estimated direct construction costs (this portion only) $28,195

Tentative financing plan:
Article XI-F(1) bond borrowings $38,100

Board Discussion and Action

The Board received the report as presented.

Staff Report to the Board

Upon the recommendation of institutional officials and Sheldon Eggleston Reddick Associates, P.C., project architects, Portland, the work of the prime contractor for that portion of the work for the rehabilitation of student housing at Portland State University that was identified as Bid Package No. 6 was accepted on behalf of the Board as of September 30, 1983.

A revised semifinal project budget, including amounts applicable to bid packages 1 through 5 that were processed through the Department of General Services, is shown below in comparison with the budget reported to the Board on January 28, 1983:

<table>
<thead>
<tr>
<th></th>
<th>Revised Budget</th>
<th>Previous Budget</th>
<th>Increase or (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9/30/83</td>
<td>1/28/83</td>
<td></td>
</tr>
<tr>
<td>Direct construction costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bid packages 1 - 5</td>
<td>$ 825,295</td>
<td>$ 836,668</td>
<td>($11,373)</td>
</tr>
<tr>
<td>Bid package 6, James Gouge dba River City General Contractors, Portland</td>
<td>150,680</td>
<td>138,677</td>
<td>12,003 (1)</td>
</tr>
<tr>
<td>Prepurchased equipment</td>
<td>118,817</td>
<td>118,817</td>
<td>-</td>
</tr>
<tr>
<td>Reserved for other work</td>
<td>385,883</td>
<td>441,323</td>
<td>($55,440)</td>
</tr>
<tr>
<td>Subtotal for direct construction costs</td>
<td>$1,480,675</td>
<td>$1,535,485</td>
<td>($54,810)</td>
</tr>
<tr>
<td>Professional services fees</td>
<td>251,036</td>
<td>209,278</td>
<td>41,758</td>
</tr>
<tr>
<td>Furnishings and equipment</td>
<td>299,590</td>
<td>299,590</td>
<td>-</td>
</tr>
<tr>
<td>Works of art</td>
<td>14,624</td>
<td>14,624</td>
<td>-</td>
</tr>
<tr>
<td>Construction supervision, legal and miscellaneous costs</td>
<td>199,075</td>
<td>142,071</td>
<td>57,004</td>
</tr>
<tr>
<td>Contingencies</td>
<td></td>
<td>43,952</td>
<td>(43,952)</td>
</tr>
<tr>
<td>Total</td>
<td>$2,245,000</td>
<td>$2,245,000</td>
<td>$0</td>
</tr>
</tbody>
</table>

(1) Includes new framing and plastering of ceilings in bathrooms, automatic door operator, electrical services and other minor modifications all within nine approved change orders.
The work for Bid Package No. 6 included architectural, mechanical and electrical changes within the restrooms, living units and corridors of Montgomery Court and St. Helens Apartments to provide increased handicapped accessibility; the modification of the Montgomery Court elevator; the replacement of countertops, sinks and other items within selected units in the St. Helens, Montgomery Court, King Albert, Adeline, Stratford, Parkway, Birmingham, Blackstone and Maryanne Apartments, and reglazing or relining bath tubs in selected units within these student residential buildings.

All of the work was financed from proceeds of self-liquidating bonds sold under the provisions of Article XI-F(1) of the Oregon Constitution. No state tax funds were involved.

RECAPITULATION UPON INSPECTION AND ACCEPTANCE

Project - PSU Student Housing Rehabilitation

Architects - Sheldon Eggleston Reddick Associates, P.C., Portland

Board's priority - No. 12 in 1981-1983 (Auxiliary Enterprises)

Legislative authorization - Chapter 539, Oregon Laws 1981

Estimated total project costs $2,245,000

Estimated total direct construction costs $1,480,675

Financing plan:
   Article XI-F(1) bond proceeds $2,245,000

Board Discussion and Action

The Board received the report as presented.

ADJOURNMENT

The Board meeting was adjourned at 3:00 p.m.

Robert C. Ingalls, President
Wilma L. Foster, Secretary
SUPPLEMENT A

Request for Establishment

INTERNATIONAL INSTITUTE FOR SPORT AND HUMAN PERFORMANCE

UNIVERSITY OF OREGON
Eugene, Oregon

TITLE OF PROPOSED INSTITUTE: International Institute for Sport and Human Performance

LOCUS: The College of Human Development and Performance
University of Oregon

MISSION AND OBJECTIVES:

The International Institute for Sport and Human Performance has as its mission (1) to study human performance forms which can be influenced developmentally and which often transcend boundaries imposed by language and culture; (2) to gather and disseminate information and documentation regarding sport and human performance potential; and (3) to utilize understandings generated to expand knowledge, augment cross-cultural exchange and further enhance the use of sport and human performance for the benefit of humankind.

OBJECTIVES
1. To generate, encourage and sponsor research relative to sport and human performance.
2. To provide a center for the collection and dissemination of information and documentation regarding sport and human performance.
3. To sponsor international exchange of students and scholars whose areas of interest encompass sport and human performance.
4. To be responsive to the unique problems of athletics.
5. To aid the development of materials, equipment and facilities relevant to the conduct of sport and human performance.
6. To provide services, as needed, for the enrichment and future development of sport.
7. To explore the human potential for physical activity.
8. To increase world understanding through the medium of sport.
9. To study the significance and meaning of sport and human performance.

FUNCTIONS: Three programmatic thrusts will be emphasized by the Institute:

Research and Development To be sponsored by contractual monies solicited from government agencies, private business, individual and foundation grants. In addition, the Institute will attract established scholars who will affiliate themselves with the Institute to utilize programs and personnel which are a part of the international exchange of ideas and knowledge. The Institute will also be the locus of a collection of international leaders who will suggest directional guidelines for the understanding of sport and human performance.

Information and Documentation To be spearheaded by The University of Oregon Microform Operation (already in place) which is providing international markets with research information generated in the United States. It is anticipated that the current operation will be augmented by the addition of research materials generated outside the
United States and having worldwide significance. It is anticipated that Oregon Kinematics will be launched within two years which will provide for sale video tapes, computer software, and audiovisual material relative to both sport and human performance.

Service: To sponsor the exchange of students, coaches, trainers, officials and researchers in the world community through such mechanisms as "Sport for Understanding," the international Olympic movement, and Oregon based international exchanges. In addition, conferences, seminars and leadership development clinics will be held which will attract individuals concerned with sport and human performance. It is anticipated that consultation and advising services will be available through the auspices of the Institute.

A suggested list of activities might include the following:

1. Testing of sport equipment for safety and practicality.
2. The dissemination of videotapes of dance and selected sport skills.
3. A workshop in ethical considerations in sport.
4. Research regarding athletic participation ordered by the sport-governing bodies.
5. A seminar on sport and the law.
6. The publication of selected proceedings of the Olympic Scientific Congress.
7. Forensic consultation regarding physical indignities.
8. Fitness assessment through computerized analyses.

RESOURCES NECESSARY TO THE INSTITUTE

The central administrative unit of the Institute would be housed at the Moss Street site now occupied by the Olympic Scientific Congress. The laboratories placed in the College of Human Development and Performance would be utilized, as needed. Space would be allocated in reference to the research proposed. The facilities of the University would be utilized for conferences, seminars and workshops. Initially the research equipment to be used would be that bequeathed to the University from the Olympic Scientific Congress by the businesses which exhibited at the Congress and leave behind their equipment for research utilization, and that equipment already generated by research grants.

PERSONNEL: The initial staff needed would be

Director: salary range 36,000-42,000 plus OPE (1.0 FTE academic, 12-month)
Management Assistant: salary range 14,000-16,000 plus OPE (1.0 FTE, classified, 12-month)

FUNDING REQUIREMENTS AND RESOURCES (for first year)

Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries (plus OPE)</td>
<td>$70,000</td>
</tr>
<tr>
<td>Travel</td>
<td>5,000</td>
</tr>
<tr>
<td>Supplies and Services</td>
<td>3,000</td>
</tr>
<tr>
<td>Overhead</td>
<td>8,000</td>
</tr>
</tbody>
</table>

$86,000
Projected Revenues

**Microform Operation:** This operation is already in place and should be able to generate the projected annual income. $20,000

**Olympic Congress Bequest:** At the completion of the 1984 Olympic Scientific Congress any resources which remain after payment of the expenses will be designated for Institute use. The projected revenue generated is dependent upon the success of the Congress. $50,000

**Grants:** Several organizations have already been approached with regard to funding. There has been a positive response indicating keen interest from several of them. Until the creation of the Institute, it is inappropriate to identify the corporations and foundations. It is appropriate to say that they are major national and international businesses and selected international governmental agencies. $16,000

Continued funding for the operation of the Institute will be dependent upon the generation of Microform profits and the securing of grant money from government agencies, foundations, private business, and concerned people. If the Olympic Scientific Congress bequest exceeds the anticipated projection, judicious investment of funds would be made under the auspices of the University of Oregon Foundation, and the interest from such investments would be used for Institute operation. In addition, it is anticipated that selected equipment and supplies developed under the auspices of Institute research may be marketable. Such ventures will be organized via the extension of University of Oregon Microform Publications into Oregon Kinematics.

**RELATIONSHIP OF INSTITUTE TO UNIVERSITY OF OREGON MISSION**

The Eugene-Springfield area of Oregon has been identified as one of the foremost regions concerned with sport and human performance. The Oregon-Pacific Development Corporation has suggested Eugene-Springfield as a logical base for sport and human performance related industries and has noted that the leadership available through the University of Oregon to attract such potential business is sound and in place. The Institute will take advantage of the pockets of expertise found throughout the Oregon System of Higher Education and other national/international sources of scholarship. The Institute plans to capitalize upon all the advantages suggested and will act as both a focus for knowledge and as a lure for understanding. Hence the Institute extends the mission of the University into the community even as it promotes Oregon's economic ventures.

**LONG-RANGE GOALS AND PLANS**

As the only international center for the study of sport and human performance on the American continents, the Institute has the potential of attracting unique opportunities for both the University of Oregon and the
state which it serves. There is the possibility the Institute could be
designated by the International Olympic Committee as the Blood Doping Center
for North America. It is also anticipated that the international exchange of
students and scholars will create for the Institute the reputation as the
primary focal point for the study of sport and human performance. National
and international sport groups should turn to the Institute for advice and
consultation services. Much of the planning regarding the pattern of
development for both amateur and professional sport would be possible through
the auspices of the Institute. The relationship of nutrition to performance
and the assessment of fitness could emerge from the Institute work. Funding
sources would be sought from government agencies, foundations and private
business and people.

CU/dd
10/26/83
REQUEST FOR AUTHORIZATION TO ESTABLISH
A CENTER FOR THE HUMANITIES

UNIVERSITY OF OREGON

1. **Title.** Center for the Humanities

2. **Organizational Locus.** The Center will operate under the joint responsibility of the Dean of the College of Arts and Sciences and the Dean of the Graduate School.

3. **Objectives, Functions, and Activities.** 1) To improve the teaching of the humanities at all levels, but especially at the introductory level, at which level non-humanities majors get 87 percent of their humanities training; 2) To foster coherence in teaching and research in the humanities; 3) To make the University's humanities resources inviting and available to the citizens of the area and of the state; 4) To become a regional (Pacific Northwest) center for teaching and research activities in the humanities.

4. **Necessary Resources.**
   a. **Personnel.** A director (.5 FTE, academic) and secretary (.5 FTE).
   b. **Facilities and Equipment.** Two equipped offices and a reception area.

5. **Funding Requirements and Sources.** All of the basic activities planned for the Center will be supported by external grant funds. Several grant applications are currently pending and one substantial grant, a $300,000 award from the National Endowment for the Humanities, has been received to improve humanities instruction at the freshman level. The sole cost to the University, which represents the University's required match to receive federal funds, is to release one faculty member from half of a formal teaching load in order to serve as director, to provide a half-time secretary and office space and supplies.

6. **Relationship to the Institutional Mission.** Like most older public and private American universities, the University of Oregon began with a core humanities curriculum augmented by instruction in the natural and social sciences. Over the decades this emphasis, as in other such institutions, has been radically altered by demographic and economic forces and by shifting national priorities. The humanities are most effectively taught in small classes in which the students participate in intensive discussion and do a great deal of writing, which is, in turn, closely criticized. The increasing enrollment in the University over the decades has not been accompanied by commensurately increasing support for the costs of instruction in the humanities. Consequently, most students are introduced to the humanities in courses averaging 125 students per class: this dictates a lecture-examination teaching method in which the student's involvement in the subjects and skills of the humanities can only be predominantly passive. And because the skills of analysis and interpretation of particular human achievements—the unifying element in all the humanities—are thus available to students only at second hand, no sense of the coherence of humanities studies is likely to be gained. The gradual fragmentation of humanities studies into isolated disciplines has been increasingly experienced by students and faculty. As for research support, approximately one dollar is available to the humanities from public and private sources for every one hundred dollars available to the natural and social sciences. With the $300,000 grant just awarded us by the National Endowment for the Humanities (the largest institutional grant generally available to the humanities at present—the University of Oregon and one other American university got the full grant this year), the Center for the Humanities will begin to redress this gradual
erosion of the humanities at the University. The NEH funds are earmarked for improved teaching and that is where we will begin: during the three years of the grant, from sixteen to twenty-four small pilot classes each year, mostly introductory courses, will be taught by our best humanities faculty. This is, essentially, the program the NEH has committed itself to funding.

To sum up the matter of mission, we might truthfully say that the Center will attempt to move the teaching mission of the University back toward its original commitment to the humanities without in any way undercutting the major achievements the University has made in education and research in the natural sciences, the social sciences, and the professions. We have a distinguished humanities faculty, many of them of international repute: we wish to make them more available to the students of the University, and the NEH has made it possible for us to begin this task.

7. Long-range Goals and Plans. We have been encouraged by NEH to make further grant applications; they told us that our application for this grant was the best they had seen in years and would serve as a model for other universities. We have already, therefore, made several further applications and have more of them, both to NEH and to private foundations, in the planning and writing stages. Our ultimate aims are rather grand, though not, we believe, unrealistic. We wish to move the teaching of the humanities in intensive classes (under the present grant to be available only to about ten percent of our students) into the position of being the way humanities are taught to all University students. We wish to bring in distinguished visiting humanists to work with faculty and students for periods of a term to a year. We wish to expand our offerings of public lectures and short seminars in the humanities for the citizens of the local area and the state. We wish to make research facilities and cooperative study opportunities available both for our own faculty and for the faculties of state and regional universities, colleges, junior colleges, and public schools. We wish, in short, to become a regional center for teaching and research in the humanities. Other major universities in the country have established such humanities centers, but none is operating in the Pacific Northwest. We believe that the understanding and interpretation of particular human achievements (and failures) is essential to the solution of many of our century's most besetting problems. We have a faculty which wishes to engage energetically in these tasks (about eighty faculty members from all sections of the University contributed to the formulation of this successful grant application). We plan to get on with these tasks with increasing enthusiasm and momentum.