MINUTES OF REGULAR MEETING OF THE
STATE BOARD OF HIGHER EDUCATION HELD
OCTOBER 19, 1990

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STATE BOARD OF HIGHER EDUCATION
INUTES OF REGULAR MEETING HELD IN MAIN LOUNGE
HOKE COLLEGE CENTER, EASTERN OREGON STATE COLLEGE
LA GRANDE, OREGON

October 19, 1990

Meeting #592

A regular meeting of the State Board of Higher Education was held in the Main Lounge, Hoke College Center, Eastern Oregon State College, La Grande, Oregon.

ROLL CALL

The meeting was called to order at 8:00 a.m., Friday, October 19, 1990, by the President of the Board, Mr. Mark Dodson, and on roll call the following answered present:

Mr. Bob Bailey
Mr. Tom Bruggere
Miss Brittany Davis
Mr. Mark Dodson
Mr. Christopher Halsey

Mrs. Beverly Jackson
Mr. Rob Miller
Mr. George Richardson
Mr. Les Swanson, Jr.
Ms. Janice Wilson

Absent: Director Robert Adams was absent due to illness.

Chancellor Bartlett and Presidents from the eight State System institutions were present.

OTHERS PRESENT

Chancellor's Office—Chancellor Thomas Bartlett; Wilma Foster, Board Secretary; Larry Large, Vice Chancellor, Public Affairs; Davis Quenzer, Associate Vice Chancellor, Budget and Fiscal Policies; George Pernsteiner, Associate Vice Chancellor, Facilities Division; R. S. Perry, Associate Vice Chancellor, Administrative and Information Systems Services; Melinda Grier, Director, Legal Services and Compliance Officer; Virginia Thompson, Executive Assistant to the Chancellor; Ron Anderson, Assistant Vice Chancellor, Personnel Administration; Margie Sherman Frazier, Assistant to Vice Chancellor, Finance and Administration; Shirley Clark, Vice Chancellor, Academic Affairs; Weldon Ihrig, Vice Chancellor, Finance and Administration; Holly Zanville, Assistant to Vice Chancellor, Academic Affairs; Thomas Coley, Assistant Vice Chancellor, Academic Affairs and Special Projects; Roger Bassett, Director, Governmental Relations; John Owen, Vice Chancellor, OCATE; Michelle Wannke, Director, Communications.

Eastern Oregon State College—President David Gilbert; Jim Lundy, Dean of Administration; James Hottois, Dean of Academic Affairs; Gerald Young, Dean, School of Arts & Sciences; Jerry Blanche, Director, College Relations; Kelly Yenser, Director of Development/Alumni; Peggy Young, Assistant to the President.
The Board dispensed with the reading of the minutes of the last regular meeting held on September 14, 1990, and approved them as previously distributed. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, Wilson. Those voting no: None.

The Chancellor thanked President David Gilbert and his staff for the outstanding preparations for the Board’s visit and meetings at Eastern Oregon State College. He observed that visitations provide the Board a unique opportunity for becoming better acquainted with the campus, faculty, and staff. Eastern has continued to make excellent progress which is evident at every turn on the campus.
Fall Enrollment  The October Board meeting usually is the time when fall enrollments are announced. However, the date of the Board meeting coincides with the completion of the fourth week and the enrollment numbers are not yet available. The Chancellor observed that it is important that we have accurate numbers, and there has not yet been sufficient time to complete the compilations. Preliminary evidence suggests that enrollment figures are very close to those of last year.

Grant Award  The Chancellor said the Oregon State System is fortunate in being the recipient of millions of dollars in grants and contracts. It is not possible to announce each one. However, the Oregon State System of Higher Education has received word of a $300,000 grant from the Anenberg Foundation for a project, "Baccalaureate Degree and Student Services: Using the New Technologies to Expand Access." The purpose of the project is to address the System's needs to develop baccalaureate degree programs that can be delivered at a number of sites around the state over Ed-Net. The grant will enable development of three top priority academic programs: a program in nursing at Oregon Health Sciences University; an Oregon State - Eastern Oregon State College Agri-Business program; and, an Oregon State University Liberal Studies program. All of these programs will be designed to be delivered electronically. A fourth project, to be developed at Eastern, will focus on electronically delivering student services at the same time that an academic program is being offered. Dr. Holly Zanville and colleagues from the institutions are to be commended for their fine work in preparation of the proposal.

Governor's Commission on Higher Education in the Portland Area  The Governor's Commission on Higher Education in the Portland Area has issued the first public draft of its report of recommendations. Chairman Don Frisbee and the Commission members have worked very hard for the past year-and-a-half, demonstrating Oregon's commitment to intense citizen involvement in important areas of concern. The report puts strong emphasis on collaboration among institutions in the development of joint academic and research programs. One of the concerns was how to focus attention on the need to develop higher education in Portland and the Commission has accomplished that. Public hearings will be held to permit comments on the Report. In the meantime, within the System, work is proceeding on strengthening interinstitutional collaboration and working together to develop joint programs.

The Chancellor commented on the progress which has been made on a Joint Engineering Proposal which has generated a great deal of interest, particularly among those in the engineering community. Progress is being made to outline the next steps of development which include defining characteristics of the program and facilities to be developed in Portland.

Ballot Measure 5  The Chancellor observed that he does not generally comment in his report on ballot measures. However, he indicated that he wanted to be clear on what appear to be inescapable issues for higher education, should Measure 5 pass. If it is assumed that state
revenues continue to grow at the current level and the state higher education System's percentage share of the General Fund budget were to remain constant, the passage of Ballot Measure 5 would remove approximately $120 million from the base during the next biennium. This would amount to removing the state funding from Oregon State University and one of the regional campuses in one biennium. That impact would then grow over successive biennia. The implications of a situation such as that speak for themselves.

Interinstitutional Faculty Senate Report

Dr. Herb Jolliff, secretary of the Interinstitutional Faculty Senate reported that the IFS had held a meeting on October 5 and 6 at the Oregon State University facility at Newport. The main purpose of the meeting was to set the agenda for the Interinstitutional Faculty Senate for the coming year. Chancellor Bartlett, Vice Chancellor Clark, Assistant Vice Chancellor Anderson, and Director Roger Bassett participated in the meetings.

Appreciation to W.L. Foster

At the last Board meeting, an announcement was made that it was Wilma Foster's last meeting as Board Secretary but she had agreed to attend one more meeting to assist in the transition. The Chancellor thanked Miss Foster for her years of service. It was announced that Dr. Virginia Thompson was assuming the dual roles of Executive Assistant to the Chancellor and Secretary of the Board of Higher Education.

Acceptance of Land Donation, EOSC

Staff Report to the Committee

In 1985, Esther L. Badgley donated 209 acres of land to the Board. The land, located a few miles from the campus of Eastern Oregon State College, has been used by the Biology Department at Eastern as a field laboratory for the study of wildlife. Earlier this year, Mrs. Badgley offered to give the Board an additional 136 acres adjacent to her original donation. If accepted by the Board, this land also would be used by Eastern Oregon State College for field laboratory purposes.

Mrs. Badgley, a community leader in La Grande, is the 1990 recipient of Eastern Oregon State College's Distinguished Citizen Award. She is the widow of Ralph E. Badgley, a long time physics professor at Eastern Oregon State College, who is often credited with establishing and building the strong science programs now at the college. Badgley Hall, the college's principal science facility, was named by the Board to honor Professor Badgley.

Staff Recommendation to the Board

The staff concurred with the request of Eastern Oregon State College and recommended that the Board gratefully accept the donation of land from Esther L. Badgley.
Board Discussion and Action

President Dodson called on President Gilbert to introduce Mrs. Esther Badgley to the Board. In presenting Mrs. Badgley, President Gilbert observed that she and her husband, Ralph Badgley, came to the valley in 1931. Mr. Badgley was the major founder and builder of a very strong science program.

The Board approved the staff recommendation, with the following voting in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Master of Arts in Teaching, OSU

Introduction

Oregon State University seeks authorization to offer a new professional teacher education program leading to a Master of Arts in Teaching and basic certification for elementary and secondary teachers. The University’s proposal is responsive to the Board’s "Strategic Plan 1987-93" and its subsequent policies regarding the redesign of teacher preparation programs to a more rigorous sequence of academic preparation, professional education courses, and practicum opportunities.

With the initiation of the new teacher preparation program, Oregon State University also seeks authorization to eliminate its undergraduate-level teacher education programs leading to basic certification for elementary and secondary education teachers.

Background

A previous request for a new teacher education program involving Oregon State University ("Extended Teacher Education Program at OSU-WOSC School of Education") was presented to the Board on October 21, 1988, then placed on the Consent Agenda for the December 1989 meeting. Because of questions raised about the OSU-WOSC program, the Board requested that the program be removed from the consent agenda and be considered along with other programs coming to the Board for review in January 1989. On January 29, 1989, the Southern Oregon State College, Portland State University, and University of Oregon extended teacher education program proposals were presented to the Board along with the carried-over OSU-WOSC program (Eastern Oregon State College’s fifth-year program had already been approved on June 17, 1988).

After considerable discussion about whether the new programs represented the promise of the new reforms in teacher preparation, each of the above-named new programs was approved by the Board for implementation in Fall 1990.
On June 15, 1989, in order to comply with HB 3038 which required public higher education institutions to provide a "diversity of four- and five-year teacher preparation programs by 1991," the Board rescinded its 1987 policy authorizing institutions to eliminate four-year preparation programs and plan extended programs. The Board replaced this policy with one that directed the institutions to offer a diversity of four- and five-year programs. Institutions interested in extended programs were directed, where feasible, to plan five-year integrated programs (programs with an undergraduate sequence) in line with guidelines provided by the Board in 1987. In June, the Board also discontinued the merged OSU-WOSC School of Education in order to facilitate the development of increased diversity among the institutions. At that time, the Board directed Western Oregon State College and Oregon State University to plan complementary programs between the two institutions and with nearby institutions.

Western Oregon State College subsequently redesigned its teacher education program for a four-year sequence (reviewed and approved by the Board on May 18, 1990). Oregon State University has since been redesigning its extended teacher education program, resulting from the delays caused by the de-merger, for implementation in 1991.

Staff Analysis

1. Relationship to Assigned Mission

The proposed program is clearly within the mission of Oregon State University. The Board's "Strategic Plan 1987-93" states that Oregon State University's mission as the state's land- and sea-grant institution includes providing "high quality educational programs in the professions," which includes teacher education.

The program also meets four specific goals contained in Oregon State University's 1987 Strategic Plan: it is being developed within existing faculty, facility, and funding resources; it will contribute to the social and economic development of Oregon through programs explicitly concerned with human service/social needs of the family and work force; its curricula are responsive to change in the disciplines and socio-economic environment; and, it will strengthen interdisciplinary attributes in teaching and research.

2. Evidence of Need

The Board conducted a lengthy review of teacher education programs over virtually the last decade. Working with the campuses, the Board's Office examined teacher supply and demand data on an annual basis, surveyed graduates to ascertain areas needed for program improvements, and conducted meetings with practitioners throughout the state to examine
needed reform in the teacher preparation programs of the State System. This examination closely paralleled reviews throughout the nation, using many of the findings from the Carnegie Commission and the Holmes Group, as well as the work of Oregon's Interim Legislative Committee on Education, which addressed needs for reform of teacher education in Oregon.

Oregon State University worked with a number of groups in planning and documenting the needs for an extended teacher education program. The institution held two developmental workshops in 1987, both attended by over 100 educators. Educators were drawn from a cross section of elementary and secondary teachers and administrators from 25 school districts. Needs for improvement in new teacher preparation programs were identified to include strengthened field practica, more rigorous preparation in subject matter, and improved curricula in special needs such as serving at-risk youth. The Oregon State University program has been fully planned in line with these identified needs.

3. Quality of the Program

Oregon State University will emphasize the five-year model for its new teacher preparation programs. For secondary teaching, students typically will be admitted to the program in their senior year, providing the senior and the fifth-year for completion of the professional preparation program. For elementary teaching, students may be admitted provisionally admitted in the sophomore year and formally admitted in the senior year.

The University expects to admit 50 students per year into the elementary program, down from the 135 currently admitted. Admission to the five-year elementary program is the preferred route (rather than fifth-year) and admission will be very competitive. Students interested in becoming elementary teachers will be advised to major in one of three areas: family studies and child development, liberal studies, or general science. Students will also be advised to complete a 72-hour core within the baccalaureate degree to ensure they have a broad background in geography, mathematics, etc. In exceptional cases, where post baccalaureate students have completed coursework in line with prerequisites for the program, post-baccalaureate students interested in elementary teaching will be admitted to the fifth-year program.

The University expects to admit 150 students per year into 14 education specialties (for example, agriculture education, biology education, technology education, English education). Ten other specialties which are available at various other Oregon State System of Higher Education institutions will not be available at Oregon State Uni-
versity. Post-baccalaureate students will be admitted to the secondary teaching program with completion of 15 hours of prerequisites completed in the summer.

For all students, the new Master of Arts in Teaching program will require 48 graduate hours, to include six hours of professional core courses in education foundations, 18-21 hours in the teaching specialty, 15-18 hours of graduate professional internship, and a minimum of nine hours of electives in subject matter specialization. Prerequisites to the program will include a minimum of 15 credit hours of upper division work prior to graduate study to include nine hours of professional core courses in education foundations and six hours in the teaching specialty.

Admission requirements will be those required for regular graduate student admissions (minimum 3.0 grade point average during the last 90 hours of undergraduate work and all subsequent coursework). Students will also be required to pass a basic skills test and subject matter and pedagogy tests for certification.

Students will complete a minimum 15 weeks of professional internship in a public school classroom(s). Students will be required to complete a final oral examination with a three-person faculty team during their final term of enrollment.

The program has been planned in line with standards established for teacher preparation programs by the Oregon Teacher Standards and Practices Commission, the National Council for the Accreditation of Teacher Education, and the various learned societies in the teaching specialty areas.

4. Resources to Support the Program: Faculty, Facilities, Libraries and Budget

Oregon State University currently offers undergraduate teacher preparation programs for 300 students. These will be phased out and existing faculty, library, and facilities will support the new programs. Oregon State University expects to admit 200 students to its new program, a decrease of one-third, in response to Board guidelines to reduce Oregon State System of Higher Education teacher education programs by about one-third. With the extended programs, faculty will have altered loads to accommodate the transition from undergraduate education courses to newly-designed and more rigorous graduate-level courses (the national accrediting body for teacher education requires a graduate load limitation of nine semester hours for faculty in contrast to 12 for undergraduate load).
Two additional areas of cost have been identified that will impact Oregon State University's programs as well as other Oregon State System of Higher Education teacher preparation programs: summer session costs and costs of public school supervision for student teaching. Both are currently under review by the Chancellor's Office and institutions.

5. Program Duplication

Five other publicly-supported schools of education serve prospective teachers (Portland State University, Western Oregon State College, Eastern Oregon State College, Southern Oregon State College, University of Oregon). Students are placed in practicum opportunities with districts throughout the state and the "decentralized" model of the training of teachers has generally been regarded as a strength of Oregon's preparation programs.

Oregon State University will be offering the only five-year integrated teacher preparation programs in the State System and the only program culminating in a Master's degree after completion of the basic certification program. Other institutions which were previously hindered by standards of the Teacher Standards and Practices Commission (changed as a result of HB 3038) from planning five-year models may seek Board approval in the future to offer such programs.

6. Review by Other Groups

The Academic Council reviewed the proposal at its September 13, 1990, meeting.

Staff Recommendation to the Board

1. The staff recommended that the Board approve Oregon State University's request to implement extended elementary and secondary education teacher preparation programs leading to a Master of Arts in Teaching and basic certification, effective Summer Term 1991.

2. The staff also recommended that the Board authorize Oregon State University to phase out its current undergraduate teacher preparation programs as soon as it honors its agreement to students who have been admitted to the undergraduate programs.

Board Discussion and Action

Vice Chancellor Shirley Clark introduced Provost Graham Spanier and Dean Robert Barr of Oregon State University. Provost Spanier
indicated that the proposal was a culmination of discussions begun four years ago concerning teacher education in the State System. He underscored Oregon State University's pride in the quality of the program which had resulted and introduced Dr. Robert Barr, Dean of the School of Education.

Dean Barr noted that this was an historic moment for him, personally, and for the System, and expressed gratitude to Chancellor Bartlett and others in the System for their support in bringing the development of this program to fruition. In addition, he acknowledged the leadership of President Byrne and Dr. Spanier in making the program under consideration an Oregon State University program, not just a School of Education initiative. He indicated that approval of the program would send a message throughout the United States that Oregon, once again, was taking the lead in implementation of a rigorous program which would result in a Master of Arts in Teaching degree.

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Staff Report to the Board

Introduction

Eastern Oregon State College requests authorization to offer an instructional program leading to an Associate of Arts degree in General Studies. The college currently offers a broad general education program at the lower division level that includes coursework in humanities, social sciences, natural sciences, languages and logic, mathematics, and writing. Eastern Oregon State College has no degree available for students who complete a core of general education courses at the lower-division level, as do all community colleges and all other regional colleges in Oregon. For students who are not able to complete the baccalaureate degree, an associate degree offers important recognition of their college-level achievements.

Staff Analysis

1. Relationship to Assigned Mission

The Board’s "Strategic Plan 1987-93" states that Eastern Oregon State College’s mission is "to serve the educational . . . needs of the ten eastern-most counties of Oregon through high quality programs of instruction, research, and service." The College has been designated to offer "a carefully selected set of undergraduate programs designed to
serve its mission and provide essential balance in its curriculum." This includes a "core of liberal arts that support general education needs of the students" and "selected two-year programs to serve the people of the counties not served by a community college."

2. Evidence of Need

A program that culminates in an Associate of Arts degree is needed by people who reside in certain counties in the Eastern region where there is no community college. Eastern Oregon State College's mission is to serve those students with appropriate two-year programs. These are people who need an Associate of Arts degree for employment reasons. Many of these students are expected to continue in a baccalaureate degree program at Eastern Oregon State College after completing the Associate of Arts degree. Approximately 40% of students who are admitted with special admission status would be served with such a program. Board policy permits Eastern Oregon State College to admit students who do not meet regular admission criteria who are from those portions of the region not served by a community college. In years past, about 80 students were admitted annually via this process. Under enrollment management, the number declined somewhat.

3. Quality of the Program

All of the coursework needed for the program is currently available at Eastern Oregon State College. Students who wish to earn an Associate of Arts degree would need to complete a minimum of 93 hours with a GPA of 2.0 or better. Distribution requirements would be spread equally (15 hours each) between humanities; natural sciences; social sciences; and, arts, language, and logic. In addition there would be a mathematics requirements of at least four credits of college level math (above math 100); a three-credit computer literacy requirement; eight-credit writing requirement at the 121 or above level or satisfactory completion of the Writing Proficiency Examination that all students at Eastern Oregon State College must pass to receive a baccalaureate degree. At least 30 of the last 45 hours must be taken at Eastern Oregon State College. While there is no accrediting agency established for standards in this area, this course of study is the prescribed General Education program that students who wish to receive the baccalaureate from Eastern Oregon State College must complete.

4. Resources to Support the Program

Faculty. The faculty required to offer this program are currently in place. No additional faculty will be needed.
Support Staff. The support staff needed for this program are currently in place. No additional staff will be needed.

Facilities. Current facilities are adequate to support the program.

Library. Currently, library holdings are adequate to support the program.

Budget. The program will be able to operate within its existing resources.

5. Program Duplication

Similar programs are available at all of Oregon's community colleges, Southern Oregon State College, Western Oregon State College, and Oregon Institute of Technology. Not all of Eastern Oregon State College's counties are served by a community college; Eastern Oregon State College has been designated to provide selected two-year programs for people in these counties. Provision of the Associate of Arts degree at Eastern Oregon State College would enable Eastern Oregon State College to accomplish better its regional mission in this regard. Eastern Oregon State College currently is authorized to provide other associate degrees; the college has suspended instruction in one of those programs (Early Childhood) and plans to suspend instruction in a second upon approval of this proposal (Community Service). Eastern Oregon State College believes that the Associate of Arts degree in General Studies will better meet the educational needs of the students it is already admitting under a special admissions category.

6. Program Review

This program request was reviewed at the June 13, 1990, meeting of the Academic Council.

Under regular Oregon State System of Higher Education procedures, community colleges and independent institutions in Oregon also reviewed the proposal. A number of comments were received from community colleges and related agencies (Chemeketa Community College, Blue Mountain Community College, Portland Community College, Umpqua Community College, and the Office of Community College Services within the Oregon State Board of Education). Overall it was noted that, "the program would seem to fit the general Associate of Arts degree program pattern at work in other OSSHE institutions." The following concerns were raised:

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That Eastern Oregon State College might be proposing to provide an Associate of Arts degree program throughout the state and this would be in opposition to the Joint Agreement between the Oregon Board of Education and Board of Higher Education stating that community colleges are responsible for off-campus lower-division instruction; and that Eastern Oregon State College might decide to offer the Associate of Arts degree through Ed-Net.

That the program does not conform with the Associate of Arts degree transfer requirements which community colleges and higher education institutions have agreed must be followed (Block Transfer Agreement).

That the program might attract students who may not be in a community college district but who may be presently attending community colleges; and, that the argument that Eastern Oregon State College is serving place-bound students is not persuasive since the community colleges are prohibited from providing upper-division courses and advanced degrees to placebound people in their district.

That there is an implication in the need statement that Associate of Arts degrees are for developmentally needy students, therefore denigrating all associate degrees in the state at the time that the Block Transfer Agreement has been agreed upon and the importance of associate degree programs has been recognized.

That Eastern Oregon State College is thought to have a statewide mission to deliver a baccalaureate degree in General Studies and this new proposal may attract students from outside the local area.

That the program is not needed since such a program is available in Pendleton; and that it is not clear why the degree is necessary if the purpose is to provide the first two years of a four-year program.

Assurances of Eastern Oregon State College's position related to these issues of concern were provided to each community college and organization by Vice Chancellor Clark in September 1990. The following assurances have been made by Eastern Oregon State College to the Chancellor's Office and community colleges:

Eastern Oregon State College does not have a mission to deliver any degrees on a statewide basis. It has worked cooperatively with community colleges in its region to
offer degrees in the eastern region. It also has a cooperative program with Portland State University to make its experience in portfolio assessment of prior learning available in the Portland metropolitan area.

Eastern Oregon State College has no intention of offering the Associate of Arts degree at any off-campus site.

Students who are interested in enrolling at an Oregon State System of Higher Education institution but who do not meet Oregon State System of Higher Education’s admissions standards to begin their careers in higher education are regularly advised to pursue an associate of arts degree at their local community college. Since significant parts of the sparsely-populated region served by Eastern Oregon State College are not parts of any community college district, this alternative is not available to these students. For this reason, the Board of Higher Education granted Eastern Oregon State College the option of admitting such students to one of its existing associate degree programs. Eastern Oregon State College has already suspended instruction in one of its associate degree programs and plans to suspend instruction in a second upon approval of the Associate of Arts in General Studies. The only other associate degree which would remain is in Office Administration, a program which began as a certificate program in 1941, well before Eastern Oregon State College offered any baccalaureate degrees. Eastern Oregon State College believes that the Associate of Arts degree in General Studies will better meet the educational needs of the students it is already admitting under a special admissions category.

Eastern Oregon State College’s program is not keyed to the Associate of Arts Block Transfer Degree curriculum. The intention of the proposal is to provide students who are at Eastern Oregon State College a structured entry into Eastern Oregon State College’s curriculum. Because it is not intended to be a transfer program, Eastern Oregon State College’s proposed Associate of Arts degree is built totally upon Eastern Oregon State College’s general education program. Eastern Oregon State College is firmly committed to observing the Block Transfer agreement in all its programming with community colleges.
Staff Recommendation to the Board

The staff recommended that the Board consider the proposal to authorize Eastern Oregon State College to offer an Associate of Arts degree in General Studies at the La Grande campus, effective December 1, 1990, and place it on the Consent Agenda for final approval at the November Board meeting.

Board Discussion and Action (October 19, 1990)

Vice Chancellor Shirley Clark introduced Dr. Jim Hottois, Dean of Academic Affairs, and reported that in August she had requested reviews by community colleges and private institutions. Letters of support and concern were received. Dr. Clark underscored that the program is intended for Eastern students within the general core program at Eastern and is one that is responding to a sparsely-populated service region.

Mr. Dodson asked for verification that the program was primarily for placebound people and, upon enrollment in it, they were aware it was not keyed to the block transfer agreements. Mr. Hottois underscored that assumption was correct.

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Staff Report to the Board

Last July, the Board approved the request of the University of Oregon to expend $6,415,000 of Other Funds to finish the Casanova Center at Autzen Stadium. The principal source of funds for the work was the Fall 1990 sale of Article XT-F(1) bonds. The original Other Funds Limitation for this phase of the work was established by the 1989 Legislative Assembly at $7,095,000. Because the Board was concerned about the University's ability to repay that level of bonding, the project was scaled back. However, staff noted that the University's Athletic Department was seeking donations and a loan from the State Energy Loan Program (SELP) in order to permit the restoration of some of the items which otherwise would have to be deleted.

The University has raised almost $820,000 of gifts which may be used to increase the funds available for this project and also has secured a loan of almost $236,000 from the State Energy Department. (The loan will be repaid from the energy savings associated with the improvements which it will finance. A principal improvement to the original design was the addition of a sophisticated heat recovery system.) The addition of all these funds is expected to permit the University to undertake nearly $280,000 of energy conservation improvements and to add back several alternative bid items which were deleted from the construction program due to high cost estimates. These items in-
clude landscaping, interior finishing of the visitors' locker room and of the multi-purpose room, finishing of the wrestling area, and some kitchen equipment. Due to cost growth for the basic project, the need to outfit the facility to meet modern media requirements and the requirements of new code interpretations by the City of Eugene, the skybridge, deleted by the Board earlier this year, is not proposed to be added back at this time. Fund-raising efforts for this improvement are expected to continue.

The additional costs identified by the architect (including the additional energy conservation measures and associated design costs) total $865,000. The remaining funds available above that level (nearly $200,000) are proposed to be added to the construction contingency and equipment portions of the project budget.

The SELP loan proceeds may be spent only for the additional energy improvements associated with this project. These improvements are expected to result in significant operating budget savings over the next 15 years, the expected life of the components being added. In addition, these improvements bring this facility into compliance with the intent of legislation adopted last year. This project, because it was well underway before the new energy legislation became effective, is exempt from its provisions.

All of the gifts received by the Athletic Department are earmarked for this project. The Athletic Department, in raising this additional money, pledged to donors that it would be used only for the construction of the Casanova Center. Therefore, these funds are not available for other purposes without the specific approval of each donor. The University will use these gifts to restore items which otherwise could not be added to the Casanova Center and to provide a larger contingency for this project so that the facility can be finished properly without further fund raising being necessary except for the skybridge to the stadium.

Staff Recommendation to the Board

The staff concurred with the request of the University of Oregon and recommended that the Board authorize the staff to request the State Emergency Board to increase the Other Funds Limitation for Autzen Stadium Improvements, Casanova Center, Phases IIId and IIe by $376,000 (to a total of $7,471,000) and to authorize the release for expenditure of an additional $1,056,000 to effect those improvements.

Board Discussion and Action

The Board approved the staff recommendation, with the following voting in favor: Directors Bailey, Braggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.
Staff Report to the Board

Endorsement of Fund-Raising Efforts, Parker Stadium, OSU

The 1989 Legislative Assembly approved the request of the Board to increase the Other Funds expenditure limitation for the rehabilitation of and improvements to Parker Stadium at Oregon State University by $4,475,000. This amount was added to an existing limitation, bringing the total project's value to $7 million. Of that amount, $5,290,000 was to be derived from the sale of Article XI-F(1) bonds and $1,710,000 from gifts.

Some of the work contemplated for the project already has been completed, including the installation of a floor at McAlexander Field House for practices and some of the VIP seating. The construction of a small end-zone facility for use by the home team is nearing completion.

The work authorized by the 1989 Assembly included the installation of more new seating, making parking and landscaping improvements, and roofing a portion of the seated area of the stadium. Design work is proceeding for these improvements. However, Oregon State University officials have determined that additional improvements are needed if Parker Stadium is to be an adequate facility for Pac-10 play and to serve as a recruiting and fund-raising inducement.

Therefore, Oregon State University officials are proposing to increase the scope of the project and to divide it into several phases. The first of these efforts (Phase III of the project) would involve construction of handicapped access ramps, upgrading of restrooms and concession areas, improvements to concourses, landscaping, construction of a partial perimeter wall, rebuilding the pressbox, and upgrading the facility structurally so that skyboxes might be built in the future. Oregon State University projects that this phase could be accomplished within the existing project limitation and funding plan.

Phase IV of the Parker Stadium Improvements project is forecast to be a $3,415,000 effort. It involves the construction of a west roof, finishing the perimeter wall, further improvements to restroom and concession areas, additional landscaping, and the construction of several skyboxes. This phase would be financed entirely with gifts. Some of the expenses associated with Phase IV improvements do not qualify for use of tax exempt bonds as a financing mechanism.

Phases V and VI of the project are in the planning stages and scopes of work do not yet exist.

Oregon State University officials believe that the improvements contemplated in Phase IV are essential if Oregon State is to be competitive in its football program with other institutions in the western United States. The experience of other universities, including the University of Oregon, has been that skyboxes (the principal improvement included in Phase IV) will be rented at
high prices by private individuals and that the revenue Oregon State University will receive from them can be expected to exceed the cost of building and operating them.

Approval of both the Board and the State Emergency Board or Legislative Assembly will be required to increase the Other Funds Limitation for this project and authorize the expenditure of the funds associated with any such increase. Seeking these approvals is not yet being recommended by staff because none of the gifts for Phase IV are yet in hand. However, Oregon State University is reluctant to begin the major effort involved in raising an additional $3.4 million for this facility without the concurrence and support of the Board. This amount is in addition to the $1.7 million of gifts which are included in the budgets for Phases I, II and III.

Staff Recommendation to the Board

The staff recommended that the Board endorse the efforts of Oregon State University to raise an additional $3,415,000 of gift funds to finance Phase IV of the Parker Stadium Improvements project.

Board Discussion and Action

The Board approved the staff recommendation, with the following voting in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Policy on Air Travel & Use of Mileage Bonuses

Staff Report to the Board

Summary

To keep travel costs to a minimum, the State System requires all employees to use the most efficient routes, schedules, and airlines on Oregon State System of Higher Education business. However, our inquiries suggest that there is no net benefit from attempts to recapture frequent flyer bonuses. As a result, the staff recommends that the Board adopt this policy identifying frequent flyer bonuses as part of the employment package, available to employees to use as they choose.

Background

Air travel serves an important function for employees of the State System of Higher Education by providing a means for employees to interact with counterparts outside Oregon, exchanging ideas and information on both academic and administrative topics. Further, it allows the System and its employees to benefit from the experiences of others, while, likewise, sharing their own experiences with higher education, government, and business.

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leaders nationally and internationally. At the same time, the costs of air travel continue to increase at a pace which is equal or greater than our resources.

As a result, the State System strives to keep air travel costs at the lowest possible level. A few years ago, after extensive inquiry to determine the most effective means to reduce air travel costs, the System contracted with a travel agency. Employees are required to use the System’s authorized travel agent which has been instructed to implement our policy. Employees who do not schedule through the System’s travel agency are not reimbursed for the full cost of travel. Additionally, the System’s travel agent rebates a portion of the total annual travel expenditures (whether from state, other agency, or personal funds) which, in turn, the Chancellor’s Office remits to the institutions.

At the time that its policy was developed, the System considered whether to attempt to recapture air travel bonuses. A variety of factors make it uneconomical, if not impossible, to enforce such a policy. Further, the benefit to the System, if any, is nominal. (Few employees actually earn enough miles on state business to generate a bonus, bonuses are not transferrable, and record-keeping expense needed to distinguish state-paid travel from other travel would be excessive. The staff also fears that, to separate state-paid travel from other travel, employees would purchase tickets for travel paid by outside travel agents when their travel was not paid with state funds, substantially reducing our rebate from the System’s agent.) Finally, the staff believes that the benefit to most employees is de minimis and that it most likely does not equal the costs of travel which, because of state limitations, are not, in most instances, fully reimbursed.

However, the State Executive Department has issued a policy which requires state agencies to recapture bonuses and to establish procedures to monitor use of bonuses. Further, it requires employees to keep records of the awards for three years and requires that employees use bonuses to reduce the cost of state travel, prohibiting upgrades.

For the reasons identified above, and because staff believe that the policy adopted by the Executive Department will be so offensive to prospective employees that it will harm our efforts to attract faculty, the staff recommends that the Board adopt its own policy for unclassified employees. (Not surprisingly, frequently employees who earn adequate mileage bonuses to qualify for tickets use their bonuses on state-related travel.) The Executive Department agrees that, because the Board sets compensation for unclassified employees, it may develop a policy allowing unclassified employees to retain the frequent flyer bonuses as part of the employment package. Additionally, to the extent that bonuses may be considered outside compensation, the Board by its authorization assures that receipt does not violate ORS 244.120 and 244.130. The staff believes that the recommended
policy will be the most effective means to encourage and maintain substantial use of the State’s travel agent for travel paid for from other than state funds.

Staff Recommendation to the Board

The staff recommended that the Board adopt the following policy regarding air travel and the use of mileage bonuses:

The Board of Higher Education requires all employees on Oregon State System of Higher Education business to travel using routes, schedules and airlines which provide the lowest rates and the most efficient travel. However, because the cost in record-keeping outweighs the nominal monetary benefit to the System, the System will not attempt to recapture airline bonuses awarded employees for frequent flyer miles. Thus, it is also the Board’s policy that frequent flyer bonuses are part of the employment package and may be used by employees as they choose. The Board acknowledges the contribution of those employees who use their bonuses to fund state travel.

Board Discussion and Action

Vice Chancellor Weldon Ihrig noted that it is important to encourage all faculty and staff to use the state travel agency because, regardless of whether travel is for personal or business purposes, the rebate accrues back to the institutions.

The most compelling rationale to adopt the policy is that it would be extremely costly to the System to have to use clerical staff to keep accurate accounts of all travel.

Mr. Dodson observed that most of the travel of the State System was not state-funded and that this was one of the features that distinguishes the State System from other state agencies. In fact, it was noted that higher education probably was delivering a benefit to the state by capturing a lot of the travel funded by other organizations such as the federal government.

The Board approved the staff recommendation, with the following voting in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.


Staff Report to the Board

On September 5, 1990, The Oregon Court of Appeals ruled, in Merrick v. Board of Higher Education, that the Board’s Administrative Rules, QAR 580-15-010, 580-15-065, and 580-22-050, might be contrary to Oregon statute. At its September 14 meeting, the Board adopted temporary amendments to the above-mentioned rules,
to clarify that its rules are only intended to be interpreted consistent with state statute. The proposed amendments would adopt the temporary rules as permanent rules.

**Staff Recommendation to the Board**

The staff recommended that the Board amend its rules as follows:

**Definition of Discrimination**

580-15-010 As used in rules 580-15-010 to 580-15-160, "discrimination" means any act that either in form or operation, and whether intended or unintended, unreasonably differentiates among persons on the basis of age, handicap, national origin, race, marital status, religion, sex, or sexual orientation. Nothing in this section shall create rights or require actions inconsistent with state statutes, including, but not limited to, ORS 236.380.

**Employment Assistance to Students**

580-15-065 (1) Institutions and divisions shall assure that nondiscriminatory policies are followed in student employment. Discrimination grievances arising out of student employment shall be addressed using the procedures required by or described in OAR 580-15-015 and 580-15-090 through 155.

(2) Institutions and divisions shall not assist prospective employers or agencies known by them to discriminate on a prohibited basis in their recruitment, hiring, or employment practices. Placement officers and other Department personnel who assist in the recruiting and hiring of students shall take steps to inform prospective employers of the requirements of nondiscrimination under the law.

(3) Nothing in this section shall create rights or require actions inconsistent with state statutes, including, but not limited to, ORS 236.380.

**Employment Discrimination**

580-22-050 No institution or division shall discriminate in employment based on race, color, religion, national origin, handicap, age marital status, sex, or sexual orientation. Nothing in this section shall create rights or require actions inconsistent with state statutes, including, but not limited to, ORS 236.380.

A public hearing on the proposed amendments was scheduled for October 16, 1990. A report of testimony received at the hearing and the written testimony submitted was presented to the Board, and is included below.
Board Discussion and Action

Mr. Dodson noted that the adoption of OAR 580-15-010 had been discussed by the Board at some length before the temporary rule was adopted last month.

Ms. Melinda Grier commented on the public hearing which was held on Tuesday, October 16, 1990, on the proposed rule change. Comments had been received from Ms. Merrick, the petitioner in this matter. In addition, two written comments were received. The substance of Ms. Merrick's comments were that she believed that because the statute is un-Constitutional, that for us to change our Board rule would also be un-Constitutional under both the federal and state constitutions.

Two letters were received from Dominick Vetri, a professor of law at the University, one in his personal capacity and one on behalf of the University of Oregon Task Force on Gay and Lesbian concerns. The Task Force has recently completed a thorough review of issues related to what is termed in the media as "gay and lesbian bashing" on the University of Oregon campus. An extensive report has been issued, and Mr. Vetri urges, on both a legal and ethical basis, that the Board retain the current policy.

The Board approved the staff recommendation and, on roll call vote, adopted the amendments to OAR 580-15-010, 580-15-065, and 580-22-050. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Acquisition & Disposition of Property, UO

Staff Report to the Board

For several years, the University of Oregon and the City of Eugene have been preparing to develop a large parcel of land along the Willamette River as a research park. The Riverfront Research Park now has received appropriate approvals, has secured a private developer, and has received lottery funding for infrastructure development. The City of Eugene has begun the construction and reconstruction of roadways in order to serve the research park adequately.

The Riverfront Research Park is located across Franklin Boulevard from the main part of the University of Oregon campus and includes some lands currently used by the University (for parking, for research, and for the physical plant). In its 1991-1993 capital construction budget request, the Board approved a project to relocate some of these existing University uses from the research park site. Debt service on that project would be paid from lease and other revenues accruing to the University from the research park.
In order to permit the City of Eugene to make needed roadway and related utility improvements to serve the research park and nearby areas, the city needs to acquire certain parcels of Board-owned land. This will permit the realignment and widening of Agate Street, the establishment of public access to the research park site, and an extension of Agate Street into the research park. The widening and realignment of Agate Street will benefit traffic flow and traffic safety into and within the University proper as well as into the research park. The other improvements are necessary for the development of the research park. Because of the benefits which will accrue to the University from the roadways to be constructed by the city, it is suggested that no fee be charged to the city for this property.

In addition, the City of Eugene, by condemnation, is acquiring property adjacent to the research park (the "Whittaker property") for its roadway work. The City of Eugene and the University are proposing that the Board purchase the property from the city at the conclusion of roadway construction. The site is sufficient to permit the parking of 175-200 vehicles upon the demolition of the warehouse. This will replace the 185 spaces being lost to the development of the Riverfront Research Park and could provide the space necessary to construct the ancillary parking required by the city as part of the construction of the Architecture and Allied Arts facilities. The price for the acquisition of the property is being negotiated based upon appraisals and is expected to be in the range of $350,000 to $400,000. In addition, about $250,000 would be required to repave and stripe portions of the property for parking purposes. The parking reserve at the University will pay these amounts, upon Board approval. The City of Eugene will demolish the warehouse.

Staff Recommendation to the Board

The staff concurred with the request of the University of Oregon and recommended that the Board authorize the President and Secretary of the Board to execute the documents necessary to effect: (1) the conveyance without charge of certain parcels to the City of Eugene for transportation purposes and (2) the acquisition of another parcel (the Whittaker property) from the City of Eugene for a price not to exceed $400,000 to be used for parking purposes. In addition, the staff recommends that the Board authorize the appropriate adjustments to the boundaries of the University of Oregon campus to take account of the acquisition and dispositions proposed by the University.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.
Staff Report to the Board

The 1989 Legislature passed an Act directing the Department of General Services to develop a Master Asbestos Management Plan. The Plan includes a survey of all state-owned, leased, or operated facilities to identify the presence, nature, and condition of asbestos-containing materials in each facility. As any conditions of immediate hazard to health become known, they are to be acted upon promptly in accordance with the Plan. The 1989 Legislature appropriated $9,290,000 for allocation by the Emergency Board to finance the survey and abatement in areas of special concern.

The first phase of the survey has been completed by a consultant to the Department of General Services. This survey identifies "Areas of Special Concern Requiring Notification" at Eastern Oregon State College, Western Oregon State College, Oregon State University, Southern Oregon State College, the University of Oregon and, the Oregon Institute of Technology. Funds can be spent only for those projects identified by the survey consultant. The buildings and the estimated project abatement costs are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eastern Oregon State College</td>
<td>Hoke College Center</td>
<td>$325,000</td>
</tr>
<tr>
<td></td>
<td>Ackerman Hall</td>
<td>2,500</td>
</tr>
<tr>
<td></td>
<td>Inlow Hall</td>
<td>4,500</td>
</tr>
<tr>
<td></td>
<td>Inlow Hall Attic</td>
<td>2,500</td>
</tr>
<tr>
<td></td>
<td>Hunt Hall - Section B.</td>
<td>6,000</td>
</tr>
<tr>
<td>Western Oregon State College</td>
<td>Werner College Center, ceiling</td>
<td>$10,000</td>
</tr>
<tr>
<td></td>
<td>Todd Hall</td>
<td>7,100</td>
</tr>
<tr>
<td></td>
<td>Werner College Center, pipe insl.</td>
<td>2,000</td>
</tr>
<tr>
<td>Oregon State University</td>
<td>Sackett Hall</td>
<td>$155,000</td>
</tr>
<tr>
<td></td>
<td>Nash Hall</td>
<td>150,000</td>
</tr>
<tr>
<td>Southern Oregon State College</td>
<td>Siskiyou Hall</td>
<td>$1,700</td>
</tr>
<tr>
<td></td>
<td>Cascade Baker Hall</td>
<td>1,900</td>
</tr>
<tr>
<td></td>
<td>Central Hall</td>
<td>9,600</td>
</tr>
<tr>
<td></td>
<td>Susanne Holmes Hall</td>
<td>7,100</td>
</tr>
<tr>
<td></td>
<td>Pine Hall</td>
<td>5,800</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>Lawrence Hall</td>
<td>$94,000</td>
</tr>
<tr>
<td></td>
<td>Susan Campbell Hall</td>
<td>10,700</td>
</tr>
<tr>
<td></td>
<td>Friendly Hall</td>
<td>21,700</td>
</tr>
<tr>
<td></td>
<td>Science Library</td>
<td>455,000</td>
</tr>
<tr>
<td></td>
<td>Student Health</td>
<td>367,000</td>
</tr>
<tr>
<td>Oregon Institute of Technology</td>
<td>Physical Education Building</td>
<td>$430,000</td>
</tr>
</tbody>
</table>

**TOTAL** $2,062,000
These asbestos abatement projects are being reviewed by the Department of General Services Risk Management Division. The Risk Management Division's recommendation will accompany any Board request for release of funds to accomplish the work.

Staff Recommendation to the Board

The staff recommended that the Board authorize the staff to request the Emergency Board to allocate to the Board of Higher Education $2,062,000 for the costs associated with the asbestos abatement projects identified by the Department of General Services survey consultant, in Phase I of the statewide asbestos survey as "Areas of Special Concern." These items are depicted in the preceding list.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Authorization To Expend Other Funds, Child Care Center, OSU

Staff Report to the Board

The 1989 Legislative Assembly approved the Board's request to construct a child care center at Oregon State University. The facility will be financed by Article XI-F(1) bonds sold in the fall of 1989. Debt service will be paid by the building fee.

The $1,210,000 project, for which construction is scheduled to begin later this year, will provide space for affordable care of more than 100 infants, toddlers, and other children of Oregon State University faculty, staff and students.

The new facility will be sited on land now owned by Oregon State University's Housing Department. Other Oregon State University land will be exchanged so that property acquisition costs are not incurred.

Staff Recommendation to the Board

The staff concurred with the request of Oregon State University and recommended that the Board authorize the staff to seek from the Emergency Board the release for expenditure of $1,210,000 of Other Funds for the construction of a child care facility at Oregon State University.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.
Staff Report to the Board

At the September 13-14, 1966, meeting of the Board, authorization was given to execute a 50-year lease with a 49-year renewal clause with the federal government for a 4.13 acre tract of land to be used as a site for a range and wildlife habitat laboratory. The property is located at the southern end of the Eastern Oregon State College campus. With the support of officials of the College, the federal government now is seeking an amendment to the lease for an additional 1.024 acres, adjacent to and immediately north of the existing site.

This additional land would provide an area for more parking and storage at the facility. Full time employment there has tripled since the building dedication in 1968. A group of county, state, and federal government agencies is proposing to create an institute for Eastern Oregon and Washington to study forest and range problems of the Blue Mountain region. Work done by such an institute would offer employment on a project basis, thus being of considerable benefit to the College in providing research opportunities for students, faculty and staff, as well as reinforcing some academic programs. Current research on sensitive environmental issues is being conducted from the laboratory.

Staff Recommendation to the Board

The staff recommended that the Board authorize the President and Secretary of the Board to execute an amendment to lease agreement #13583 to add approximately 1.024 acres to the property leased at Eastern Oregon State College by the United States of America.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Staff Report to the Board

The 1989 Legislative Assembly approved the Board's request for expansion of the Dixon Recreation Center at Oregon State University to house an aquatic facility. This facility, whose approved budget is $5,405,000, will house swimming pools, locker and shower facilities, and some multipurpose spaces. It is financed using Article XI-F(1) bonds which were sold in the fall of 1989. The debt service is paid by the building fee.

The project, which is expected to be bid later this fall, now is expected to cost $5,548,000. The increase is due to the inclusion of more energy efficient features. In recognition of this, the State Energy Department has approved a State Energy Loan Program (SELP) loan for $143,000. That amount can be used to supplement the bond amount and permit the construction of the proj-
ect as currently envisioned. Oregon State University would dedicate operating funds which otherwise would be used to pay for energy costs in this facility to repay the loan. There would be no net impact on the building fee.

Staff Recommendation to the Board

The staff concurred with the request of Oregon State University and recommended that the Board authorize staff to request the State Emergency Board to increase the Other Funds Limitation for the Dixon Aquatic Facility Expansion project by $143,000 and authorize the expenditure of $5,548,000 of Other Funds for the construction of that facility.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Miller. Those voting no: None.

Increase in Other Funds Limitation & Authorization, Hamilton Hall Kitchen Alterations, UO

Staff Report to the Board:

In April, based upon estimates by the project’s architects, the Board approved a $100,000 increase in the Other Funds Limitation established by the 1989 Legislative Assembly for alterations to the kitchen of the University of Oregon’s Hamilton Hall. The principal reason for the increase, which brought the Limitation approved by the Board to $1,540,000, was the discovery of considerably more asbestos than earlier surveys had disclosed. At that time, the University intended to pay the $100,000 increase in the project’s cost from University of Oregon housing reserves. The project was then advertised for bids, with discouraging results. The architects revised the project’s budget to about $2 million.

In May, the State System’s housing directors agreed that an additional $500,000 of bonds for the Hamilton Hall project could be supported by the consolidated dormitory debt service pool without affecting adversely rates charged to dormitory residents throughout the System. This would be in addition to the $1,440,000 of bonds sold late in 1989 for this project. The University of Oregon instructed the architect to reduce the scope of the project so that a total budget of $1,940,000 would permit the needed remodeling, asbestos abatement, and the equipment and furnishings acquisition. Recently, the United States Department of Energy approved a grant of $4,751 to help support this project. This reduces the need for bonds slightly.

The current design of the project meets this revised cost objective and includes adequate contingency funds to help make certain that construction can proceed. In addition, deductive alternates
have been specified. The University expects the contract for construction will be awarded December 1, with work to begin over the winter break. The kitchen should be functional again by the fall of 1991.

The purpose of the project remains unchanged. The intent is to renovate the kitchen, serving, and dining areas and to modernize equipment and improve circulation. The modifications will allow the efficient service of 1,300 meals on a multiple choice menu rather than the 800 meals on a no-choice basis, as contemplated in the original kitchen. In addition, the project would permit the use of the dining space for meeting, recreation and other purposes.

Staff Recommendation to the Board

The staff concurred with the request of the University of Oregon and recommended that the Board authorize the staff to seek from the Emergency Board an increase in the Other Funds Limitation for the Hamilton Hall Kitchen Alterations project to $1,940,000 and the authorization to expend that amount for the improvements contemplated in that project. Article XI-F(1) bonds will be transferred from other University of Oregon projects and the debt service will be paid by the consolidated dormitory debt service pool.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Request for Authorization To Transfer Funds for Educational & General Purposes and To Establish a Limitation and Expend Funds for Repair and Modernization of Facilities

Staff Report to the Board

The 1989 Legislative Assembly appropriated General Fund resources to pay debt service on the various tax-supported bonds issued for the Oregon State Board of Higher Education under the authority of Article XI-G of the Oregon Constitution. These bonds support education and general construction projects. The debt service in the 1989-1991 biennium includes payments for bonds issued to finance a wide variety of projects approved in prior years. The General Fund appropriation for debt service is $12,052,937 for 1989-1991. For 1989-1991, it is estimated that about $1.8 million of the appropriation will not be needed for debt service. This is due to a delay until the summer of 1990 of construction of two bond-funded projects approved in 1987. These are the Agricultural Sciences II Building at Oregon State University and the addition to the Basic Science Building at the Oregon Health Sciences University. The construction delay permitted additional interest to be earned on unspent bond proceeds. The interest earnings were used instead of General Fund to pay some of the debt service on the bonds.
Possible operating revenue shortfalls due to the underrealization of tuition income and the need to repair and renovate facilities both represent critical issues and appear to the staff to be worthy candidates for the transfer of the $1.8 million not needed for debt service in the current biennium. Such a transfer requires the approval of the Legislative Emergency Board.

The annual operating budgets of the colleges and universities are funded from both state allocations and tuition revenues. Tuition revenues are now being analyzed and, with the limited funds available, it is crucial that every effort be made to preserve the total funding for academic and support programs. Tuition revenues are shared resources within the System. There is some concern that some of the colleges and universities, and, therefore, the System as a whole, may not achieve the needed revenues from tuition for the fall quarter. The full extent of the fall quarter situation is not yet known but will become evident by late November when the details of the fourth week enrollments and associated tuition revenue are known and analyzed.

During the current biennium, an enrollment management plan restricting enrollment throughout the System was implemented due to inadequate funding for the System. In limiting enrollment in 1989-1991, the colleges and universities were encouraged to give preference to Oregon high school graduating seniors and other Oregon residents. This policy of limiting enrollment and giving Oregon residents preference decreased the number of nonresident students and, thus, the potential tuition income generated by the much higher nonresident tuition rates.

The policy of giving Oregon residents preference under an enrollment limitation program may result in an underrealization of the tuition income necessary to finance the System's budget in 1989-1991. Because the enrollment limitation policy was implemented due to inadequate funding, it would be unfortunate if budgets had to be reduced even further because Oregonians were given preference in access.

The Oregon State System of Higher Education has deferred maintenance needs of more than $120 million in its education and general plant and an even greater cost to modernize its classrooms and laboratories to meet current needs. Last July, the Board directed the staff to request almost $80 million for repair and modernization in its capital construction budget request and an increase of $5 million for capital repair in its operating budget. The purpose of the requests was to begin to meet what was seen as at least a three biennia effort to bring the system's facilities up to safe and effective modern standards.

The repair and modernization needs of the colleges and universities far outstrip the funds requested for 1991-1993. Further, many of the needed repairs and improvements could proceed in the current biennium if funding were available.
In September, the Fire Marshal in Corvallis issued a report on fire safety at Oregon State University's Mitchell Playhouse. The findings of the Fire Marshal caused the University's president to close Mitchell Playhouse to public assemblies. This means that performances of the Theater Arts Department can no longer be given in the Mitchell Playhouse. Oregon State University officials have determined that the most desirable alternative to meeting the needs of the Theater Arts Department would not be to make the fire and life safety improvements required by the Fire Marshal. These would cost about $500,000 but would do nothing about the significant repair needs of the 92-year old building whose leaky roof and peeling paint help make it one of the most deteriorated facilities on the campus. An OSU-commissioned study estimates that these repairs would consume another $3.5 million if done properly.

Instead of spending $4 million to repair Mitchell Playhouse but do nothing about consolidating the Department's performance spaces or providing adequate classroom and support space, Oregon State University officials are proposing to renovate Withycombe Hall to house the Theater Arts program. The cost of this effort, including the relocation of the offices and storage currently housed in Withycombe, is expected to be about $1.5 million. The use of Withycombe in this manner would provide adequate, modern, well-designed space for the Theater Arts program and provide a use for Withycombe which maximizes its potential. To construct a new facility of comparable quality would cost several million dollars, according to Oregon State University. The construction of such a facility was proposed by Oregon State University for the 1993-1995 biennium. (That structure also was to include the Music program now housed in Benton Hall. Music would not be a tenant of a renovated Withycombe.) If the Theater Arts program is moved to Withycombe, Mitchell Playhouse would be vacated. Oregon State University is proposing to utilize $750,000 of institutional resources to help pay for the renovation of Withycombe.

Staff believes that preserving the academic programs at the System's colleges and universities must be the highest priority for the use of any funds which can be identified. Therefore, the staff recommends that the Board request the transfer of the $1.8 million to be used first to restore any revenue lost due to underrealization of tuition income. Any of the $1.8 million not needed for this purpose should, in the opinion of the staff, be used to address the repair and modernization of the colleges and universities.

After reviewing these needs and the ability of the colleges and universities to begin the planning and, if possible, the construction involved in meeting these needs prior to June 30, 1991, the staff has prepared a list of projects which is offered for the Board's consideration. These include $1.5 million for the renovation of Oregon State University's Withycombe Hall to house the Theater Arts program. Half of the funding would be provided
by Oregon State University, and half would be transferred from any excess appropriation for Article XI-G bond debt service not needed to restore lost tuition revenues. Other projects recommended by the staff include building modernization at the University of Oregon (primarily for classroom and other instructional areas)—$560,000; improvements to Library East at Portland State University—$130,000; re roofing a portion of the Library at Western Oregon State College—$95,000; repairs and assessments related to streets and to the Music Building roof at Southern Oregon State College—$105,000; and roof, window, and exterior repairs to Inlow Hall at Eastern Oregon State College—$160,000. The total cost of this omnibus repair and modernization project is $2,550,000. Of that amount, $750,000 is funded from institutional sources at Oregon State University and up to $1.8 million from the transfer of excess Article XI-G bond debt service appropriation.

Staff Recommendation to the Board

The staff recommended that the Board authorize the staff to seek from the Emergency Board approval to transfer $1.8 million from the Article XI-G bond debt service account established in Chapter 734, Section 15, Oregon Laws 1989 to support the educational and general programs of the Board and to seek further the establishment of a new capital construction project for repair and modernization of campus facilities with a limitation of $2,550,000 and to request the Emergency Board to authorize the use for that purpose of as much of the $1,800,000 transferred from the Article XI-G bond debt service account as remains after the restoration of funding to programs which otherwise would have been reduced or eliminated due to shortfalls in revenue from tuition.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Confirmation of Staff Report and Recommendation to the Board

In accordance with Board regulations, the following Board members represented the Board in approving candidates for degrees and diplomas for the graduating classes at the various institutions during the 1989-90 academic year and summer sessions:

- Oregon State University - Richard F. Hensley
- University of Oregon - George E. Richardson, Jr.
- University of Oregon Law School - Leslie M. Swanson, Jr.
- Portland State University - Annette Matthews
- Western Oregon State College - Robert L. R. Bailey
Southern Oregon State College - Janice J. Wilson
Eastern Oregon State College - Gary Johnston
Oregon Institute of Technology - Thomas H. Bruggere
Oregon Health Sciences University - Robert R. Adams

Signed copies of the degree lists are on file in the Board's Office.

It was recommended the Board confirm the actions of these Board members in approving degrees and diplomas.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Sale of Britt Estate Property, SOSC

Staff Report to the Board

Southern Oregon State College has requested that the Board approve its recommendation that the Board's staff be allowed to sell 73.3 unimproved acres located at the edge of the City of Jacksonville deeded to the College by Amalia Britt. The property is surplus to the College's needs.

If the Board approves the disposition of the property, the Board's staff will obtain an updated appraisal and sell the property in accordance with state statutes. This includes notification to the Department of General Services and subsequently to county, city, school district officials, and other political subdivisions of its availability at not less than the appraised value. If there is no expressed interest by any of these entities, the Board's staff will advertise the property for sale by bid.

All of the proceeds from the sale will be "used exclusively at Southern Oregon College of Education (now Southern Oregon State College), Ashland, Oregon, and further subject to the condition that said Board shall provide in such manner as in its discretion may be deemed appropriate a lasting memorial in honor of Amalia and Emil Britt at said institution."

Staff Recommendation to the Board

It was recommended that the Board's staff be authorized to proceed in accordance with the Staff Report.
Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Staff Report to the Board

Oregon State University officials have forwarded to the Board's Office an option for the purchase of a parcel of agricultural land surrounded by OSU Agriculture Experiment Station land just east of the Willamette River in Linn County. The property is owned by Harry B. and Carol L. Lagerstedt, and the option price of $52,500 is below the appraisal price of $57,000 obtained by the University. The property has a total area of approximately 17.5 acres and is in a location where Oregon State University has a critical need for land.

The property is developed with a hazelnut (filbert) orchard and would be used by the University to conduct horticultural, crop, and plant disease research.

Funds required for the purchase of the property and related costs are to be provided from balances available at the institution from the Agricultural Experiment Station operating account. The land would be purchased under authorization of Chapter 640, Oregon Laws 1985, as amended by the State Emergency Board.

Staff Recommendation to the Board

It was recommended that the Office of Administration be authorized to purchase the Lagerstedt property located adjacent to the Trysting Tree Golf Course and OSU Agriculture Experiment Station land in Linn County.

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Staff Report to the Board

Oregon State University must install new office equipment to handle the Admissions Module of the Banner Student Information System to begin training immediately. Oregon State University was incorrectly advised that the institution could follow certain purchasing procedures which are not authorized for this lease-purchase. ORS 279.015(3) and (4) authorize the Board to declare an emergency allowing Oregon State University to contract for the equipment. The Department of Justice and the Board’s staff have advised the institutions of correct procedures.
Meeting #592

October 19, 1990

Staff Recommendation to the Board

The staff recommended that the Board declare that the need to obtain this equipment is an emergency as described in ORS 279.015(3) and (4).

Board Discussion and Action

The Board approved the staff recommendation. The following voted in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Staff Report to the Board

The Board's grievance procedure for unclassified employees with faculty rank, OAR 580-21-050, requires annual reporting of the number, basis, and outcome of all formal grievances filed under the institutional procedures required by the rule. The institutions reported as follows for the 1989-90 academic year:

BOSC — No grievances filed.

OHSU — Twenty grievances were filed.
   — Four grievances alleged discrimination on the basis of race. One grievance was resolved. Two were determined to be unfounded. One is currently being investigated.
   — Three grievances alleged discrimination on the basis of national origin. One grievant chose to end the grievance. One grievance was resolved prior to any determination. One grievance was determined to be unfounded.
   — Four grievances alleged sex discrimination. All of the grievances were resolved.
   — Two grievances alleged sexual harassment. Both grievances were resolved.
   — One grievance alleged age discrimination. It is under consideration.
   — Two grievances alleged handicap discrimination. A remedial action was taken in response to one, the other was resolved.
   — One grievance alleged religious discrimination. The allegations were determined to be unfounded.
   — One grievance asserted that a faculty member's FTE was inappropriately reduced to reflect a reduction in grant support. A hearing panel agreed with the faculty member. A settlement is currently being negotiated.
   — One grievance alleged a violation of academic freedom arising from the faculty member's reassignment. A hearing panel recommended that the faculty member's grievance be denied. The grievance is before the President.
OIT — One grievance was filed by a faculty member alleging that the non-renewal of his fixed term contract resulted from personal prejudice. A hearing panel recommended that the grievance be denied. The President accepted that recommendation. The faculty member appealed to the Board which declined to review the grievance because it did not allege wrongs grievable or errors appealable under the Board’s rule.

OSU — Two grievances were filed.
— One grievance challenged a letter of timely notice. The President adopted the grievance committee’s recommendation to uphold the grievance.
— One grievance challenged the manner in which the faculty member’s annual review was conducted. The President adopted the recommendation of the grievance committee denying the grievance. The grievant appealed to the Board. The Board’s designee recommended, and the Board concurred, that the President’s decision was supported by substantial evidence.

PSU — No grievances were filed.

SOSC — No grievances were filed.

UO — One grievance was filed alleging wrongful removal of faculty rights and privileges. The Dean upheld a portion of the grievance and denied a portion. The result was not appealed.

WOSC — No grievances were filed. An informal grievance considered during the year has subsequently become a formal grievance after the beginning of the current academic year.

Board Discussion and Action

The Board accepted the report as presented.

SUMMARY OF FACILITIES DIVISION ACTIVITIES, OFFICE OF ADMINISTRATION

Staff Report to the Board

A summary of activities within the Office of Administration’s Facilities Division is presented below:

Contracts for Professional Consulting Services

Consulting Services, UO

An Agreement was negotiated with Unthank Poticha Waterbury Architects, Architects, Eugene, for architectural services not to exceed $3,000. Financing will be provided from state funds.
An Agreement was negotiated with SRG Partnership, Architects, Portland, for architectural services not to exceed $2,050,290. Financing will be provided from state funds.

**Award of Construction Contracts**

**Family Study Center, OSU**

On September 17, 1990, Slayden Construction was awarded a contract for this project in the amount of $1,571,297. Financing will be provided from gift funds.

**Fire Alarm System, OSU**

On September 20, 1990, Palmer/Phillips Electric was awarded a contract for this project in the amount of $51,900. Financing will be provided from state funds.

**Street & Parking Lot Asphalt Concrete Pavement Patching, OSU**

On September 4, 1990, Morse Bros., Inc., was awarded a contract for this project in the amount of $24,460. Financing will be provided from parking reserve funds.

**Shingle Roofing Projects (President’s House), SOSC**

On August 27, 1990, Hoag Roofing, Inc., was awarded a contract for this project in the amount of $25,200. Financing will be provided from capital repair funds.

**Art Museum and Straub Hall Repairs, UO**

On September 12, 1990, Kast Construction Co. was awarded a contract for this project in the amount of $360,524. Financing will be provided from capital repair funds.

**Geology Courtyard Site Improvements, UO**

On September 20, 1990, 2G Construction was awarded a contract for the Science Facilities Additions & Alterations, Geology Courtyard Site Improvements project in the amount of $156,139. Financing will be provided from federal funds.

**UHS Reroofing Project, OHSU**

On October 1, 1990, Glas-Shield Roof Systems was awarded a contract for this project in the amount of $96,300. Financing will be provided from hospital funds.

**Dental School Reroofing & Masonry Repairs, OHSU**

On September 4, 1990, Glas-Shield Roof Systems was awarded a contract for this project in the amount of $75,820. Financing will be provided from capital repair funds.

**Acceptance of Projects**

**Aero Engineering Lab Reroofing Project, OSU**

This project is complete and was accepted on August 14, 1990. The estimated total project cost remains at $17,564. Financing was provided from capital repair funds.

**Trout Cancer Res. Facility Addition, OSU**

This project is complete and was accepted on August 4, 1990. The estimated total project cost remains at $273,723. Financing was provided from state and gift funds.
Retrofit Roofing Projects
(Siskiyou Commons Building, Handball Courts, & South Heating Plant), SOSC

This project is complete and was accepted on September 20, 1990. The estimated total project cost remains at $84,054. Financing was provided from capital repair funds.

Westmoreland Family Housing Exterior Painting Phase VI—1990, UO

This project is complete and was accepted on August 1, 1990. The estimated total project cost remains at $16,395. Financing was provided from housing reserve funds.

Stevenson Union Addition, SOSC

This project is complete and was accepted on July 26, 1990. The estimated total project cost remains at $1,549,146. Financing was provided from Article XI-F(1) bonds.

Science II Campus Electrical System Padmounted Transformer Installation, UO

This project is complete and was accepted on August 15, 1990. The estimated total project cost remains at $93,096. Financing was provided from capital repair funds.

Board Discussion and Action

The Board accepted the report as presented.

ITEMS FROM BOARD MEMBERS

Several Board members commended President Gilbert and his staff for the gracious hospitality extended to them during the visitation to Eastern and their anticipation of the activities of the remainder of the day.

SOSC Art Work at Portland

Ms. Wilson took the opportunity to publicly thank President Cox for his cooperation and efforts to have 25 pieces of art work donated by the Fine Arts professors for the remainder of the year. Two professors, on their own time, took the pieces of art to Portland State University. Ms. Wilson acknowledged the great improvement these pieces made to the Portland Office of the Chancellor and the fact that it represented the spirit of cooperation between and among our campuses.

Portland Commission

Mr. Miller thanked Mr. Dodson, Chancellor Bartlett and Vice Chancellor Large for the extraordinary amount of time and effort they had spent on the work of the Governor’s Commission on Higher Education in the Portland area.

Mr. Dodson remarked that the work of the Commission had, indeed consumed a great deal of time and effort and that it would be necessary to harness the energy and imagination to move toward positive results. The Commission is to be commended for its efforts, in particular Chair Don Frisbee. Mr. Dodson underscored
that he and the Chancellor were working with a group on the en-
gineering initiative and hope that they will be able to announce an
ing engineering council in the near future.

Mr. Dodson called on Mr. Miller to present the report of the
Nominating Committee. Mr. Miller said the Nominating Committee
in June had recommended Mark Dodson for President, George Rich-
ardson for Vice President, and continuation of the Executive
Committee with the existing members. With the resignation of Mr.
Hensley from the Board, the Nominating Committee proposed the
election of the following officers: Mark Dodson, President,
George Richardson, Vice President; and Robert R. Adams, Rob
Miller, and Janice Wilson as the three members of the Executive
Committee.

Board Discussion and Action

The Board accepted the report of the Nominating Committee and
elected the officers as recommended. Those voting in favor:
Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson,
Miller, Richardson, Swanson, and Wilson. Those voting no: None.

Mr. Dodson announced the following committee appointments:

Committee on Academic Affairs—Rob Miller, Chairman; Robert
R. Adams, Vice Chairman; Christopher M. Halsey; Beverly
Jackson; George E. Richardson, Jr.

Committee on Administration and Finance—Tom Bruggere,
Chairman; Bob Bailey, Vice Chairman; Britteny S. Davis;
Leslie M. Swanson, Jr.; Janice Wilson.

Committee on OCAT—Tom Bruggere, Chairman; Robert R. Adams;
Rob Miller.

Presidential Housing Committee—Robert R. Adams, Chairman;
Britteny S. Davis; Leslie M. Swanson, Jr.

In addition, Ms. Janice J. Wilson will be the Oregon Progress
Board representative and Mr. Bob Bailey will be the Joint Teacher
Education representative.

Robert Adams

Mr. Swanson extended, on behalf of the Board, best wishes to
Board member Bob Adams who is recuperating at Good Samaritan
Hospital in Corvallis. Mr. Adams is currently chair of the
Oregon Institute of Technology Presidential Search Committee, and
his absence is a genuine loss.

OHSU Long-
Range Plan

Mr. Dodson reminded Board members that OHSU, at the September
Board meeting, had presented their long-range plan for the
Board's Review. There being no objections to the plan, the Board
again acknowledged the amount of work which had gone into the
production of this plan. The Board also acknowledged that, as
Oregon Health Sciences University moves into the tactical implementation of various parts of the strategy, changes will be required and these will, in fact, require Board approval.

Resolution for Wilma Foster

Mr. Dodson acknowledged his gratitude to Wilma Foster for her long-term contributions to the System. Specifically he acknowledged her gracious spirit; careful attention to detail; and, patience in orienting many new Board members. Mr. Dodson read the following resolution into the record:

WHEREAS Wilma Foster is retiring as secretary to the Oregon State Board of Education after 41 years of collective service to higher education in Oregon, and

WHEREAS she diligently and tirelessly prodded all vice chancellors into meeting their deadlines for the board docket, and

WHEREAS she prepared more than 4,000 pages of minutes during her appointment as Board secretary, which began June 1, 1978, and

WHEREAS she has received cumulative salary increases in excess of 2,200% since joining the state system as "provisional staff" in June 1949, and

WHEREAS she has the highest accumulation of unused sick leave hours of any employee in the history of the State System, let it be therefore

RESOLVED that we express our deepest thanks to Wilma Foster for her time, talent, warmth and loyalty, and most of all for her dedication to enriching our lives and the lives of all who benefit from higher education in Oregon.

The Board adopted the above resolution, with the following voting in favor: Directors Bailey, Bruggere, Davis, Dodson, Halsey, Jackson, Miller, Richardson, Swanson, and Wilson. Those voting no: None.

BOARD VISITATION

Following adjournment of the Board meeting, the members participated in the visitation of the Eastern Oregon State College.

ADJOURNMENT

The Board meeting was adjourned at 9:05 am.

Mark Dodson, President

Virginia L. Thompson, Secretary
**APPENDIX**

A summary of reports, requested information, or topics designated for future review or consideration is presented below:

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<th>Topic</th>
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<th>Tentative Presentation Dates</th>
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<td>Selective Admissions</td>
<td>4/21/89</td>
<td>Periodic reports on effect at each campus</td>
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<td>Scholarship and Athletic Funding from Sports Lottery</td>
<td>7-21-89</td>
<td>Report made in January; others to be made as needed</td>
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<td>Statement of Expectations re Expenditure of Unrestricted Funds</td>
<td>9-7-89</td>
<td>September 1990 (Not ready yet)</td>
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<td>Minority Education--Institutional Plans, including graduate education</td>
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<td>M.S. Degree in Health &amp; Safety Administration, OSU -- Review along with statewide plan in three years</td>
<td>12-14-89</td>
<td>December 1992</td>
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<tr>
<td>Coordinated Plan for Delivery of Health Administration and Public Health Programs</td>
<td>12-14-89</td>
<td>July 1, 1991</td>
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<td>Review of Women and Minorities in High Administrative Positions</td>
<td>1-19-90</td>
<td>Not specified</td>
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<tr>
<td>WOSC Double Major Designation</td>
<td>5-18-90</td>
<td>May 1993</td>
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<tr>
<td>Reports on Athletic Financing (Annual reports requested, with others when budgets are forecasted to be out of balance.)</td>
<td>6-14-90</td>
<td>June 1991, or as necessary</td>
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<td>OAR 580-40-041, Revolving Charge Account Policy</td>
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<td>Oregon Joint Graduate Schools of Engineering</td>
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