1. **Applied Baccalaureate Update**

Bruce Schafer led a discussion on what needed to be done to better understand the demand for the Applied Baccalaureate degrees in Oregon. The Council concluded the first step would be to gather some information from other states in two areas: (a) what methods have they used to access the demand for applied baccalaureate degrees; and (b) what types of applied baccalaureate degrees have they found to be in most demand. In addition, the Chancellor’s Office should contact the Oregon Community Colleges’ Council of Instructional Administrators to find out which applied baccalaureate degrees they think students holding associate degrees would be interested in pursuing, and which four-year degrees employers in their regions would be mostly like to see their existing employees with two-year degrees to complete. Based on this information, OUS will develop a plan for conducting market research in Oregon that will help guide our collaboration with community colleges.

2. **WOU Collaboration with Edge Hill University**

Provost Neely reported on a unique hybrid program that has been created by the Center for International Education at Edge Hill University, England, proposed to be offered exclusively through Western Oregon University, but is available to students throughout North America. The program, Masters of Arts: Management of International Higher Education (MIHE), was developed for professionals working or planning to work in the field of international education. Provost Neely provided a brochure that described the program in full and the relationship with WOU. The proposed MOU would be revisited and approved each year. The Office of Degree Authorization (ODA) must authorize Edge Hill’s offering...
of this program via WOU’s partnership. The Provosts’ Council discussed the partnership and Edge Hill’s program.

Action: It was the consensus of the Council that Western Oregon University’s partnership with Edge Hill University for the MIHE program would not jeopardize the academic integrity of Western, and that agreement with Edge Hill had enough safeguards to ensure program quality. Vice Chancellor Andrews will recommend this to Jennifer Diallo, ODA Administrator, on behalf of the Council.

3. Policy on Existing Program to a New Location

Provost Randhawa reported on programs that they inherited from the University of Oregon at the OSU-Cascade campus in Bend and wanted to know whether they should use the “existing program to a new location” process to report those programs. There was further discussion on whether these types of programs should go to the Provosts’ Council as an approval item or just as an FYI.

Action: It was the consensus of the Council that approval for existing programs to a new location should continue to be on the P.C. agenda as an action item; however, would not go to the Board’s ASC for further approval.

4. Centers and Institutes Policy

Discussion was held on the Centers and Institutes policy revisions and what other changes needed to be made before presenting it to the Board’s ASC for their review and approval.

Action: It was decided that Vice Chancellor Andrews would make additional changes to the document as recommended and send it to the provosts via e-mail for a final review and approval. Once everyone approves the document, it will go on the Board’s ASC June docket agenda. Follow-up: A revised document was sent to the provosts asking for their response by June 15th.

5. Action Plan to Address Recommendations in OAD Audit of Faculty Work

Vice Chancellor Andrews led a discussion on how to address the recommendations to improve management of the faculty workload in a report that the Oregon Audit Division released in May on Oregon University System: Improve Management of Faculty Workload. It was noted that OUS provided a detailed agency response that created a clearer picture of the complexities of faculty work and national data that demonstrated how efficient the universities were in the work of its faculty and its utilization of resources. A handout outlining the agency response to each recommendation was provided earlier (dated 5/17/11). After reviewing the eight recommendations, it was determined that at each Provosts’ Council meeting, they would work on one recommendation, starting with the June 23rd meeting.

Action:
- For the June P.C. meeting, Recommendation #7 will be reviewed: “Ensure universities provide any needed guidance and assistance to department heads…” Vice Chancellor Andrews will collect materials from the provosts and put together a paper on what the campuses are doing and bring it back to the Council for discussion.
- For the July P.C. meeting, Recommendation #5 will be reviewed: “Routinely gather and analyze information on all areas of faculty workload activities in all universities and departments. Develop periodic reports on all levels of university administration on instructional practices and workload, identifying areas where possible efficiencies can be achieved.”
6. **Next Meeting**

The next meeting of the OUS Provosts' Council meeting will be on June 23, 2011 via videoconference. The Provosts Only meeting will be from 8:00-10:00 a.m.; the Regular meeting will be from 10:00 a.m.-1:00 p.m. The Board's Academic Strategies Committee will be meeting the same day, but it will be in-person at the Chancellor’s Office in Portland; teleconference is available through the Board’s Office.