OUS Provosts’ Council
Meeting Action Notes
November 18, 2010

Members:  Bob Turner, OUS, Co-Chair
          Steve Adkison, EOU
          Jim Bean, UO
          Brad Burda, OIT
          Jim Klein, SOU
          Kent Neely, WOU
          Sabah Randhawa, OSU
          Bob Vieira, OHSU
IFS:      Grant Kirby, IFS, OIT Metro
Staff:    Helen Stampe, OUS
Guests:   Joe Holliday, OUS
          Patti Snopkowski, OUS

1. Board Retreat Update
   Bob Turner announced that the Board Retreat will be held on January 6-7, 2011. The new Vice Chancellor for Academic Strategies, Dr. Sona Karentz Andrews, will start on December 1, 2010 and will attend the retreat. It was noted that only Board members, OUS presidents, and Chancellor’s Office executive staff are invited.

2. New High School Diploma
   Bob Turner led a discussion on implementing the OUS Automatic Admission Policy in support of the demonstration of Essential Skills proficiency required by the new Oregon High School diploma. He provided and requested comment on a general outline of the proposed process for determining the cut scores on the OAKS, SAT, and ACT exams that a student would need to be eligible for Automatic Admission. The Council suggested no substantive modifications to the process as presented.

3. UO Request for New Academic Ranks
   There was a short discussion on University of Oregon’s request for new academic ranks. It was determined that more information needed to be gathered before having a full discussion, so the topic was moved to the January 2011 meeting. The Council requested that an opinion be sought from Ryan Hagemann, Board Secretary, on an individual campus’ ability to independently change their academic rank rules. Update: The following Oregon Administrative Rule, Division 20 – Academic Classification, contains Ryan’s judgment that this is not possible, since academic rank is established in Board rules, and only the Board can change these rules.
580-020-0005 – Academic Rank

(1) Academic ranks shall consist of graduate and faculty rank. Graduate ranks are graduate teaching assistant, graduate research assistant and fellow. Faculty ranks are instructor, senior instructor, research assistant, research associate, lecturer, assistant professor, associate professor and professor. Faculty rank will not be given to graduate students.

(2) The following definitions of the graduate rank of fellow and of the less common nonprofessional faculty ranks shall govern their use:

   (a) "Fellow" may be used in a variety of cases where individuals are associated with the institution for limited periods of time for further training or experience; they may or may not be required to provide services to the institution. The rank may be used for both pre- and post-doctoral fellowships.

   (b) "Research Associate" and "Senior Research Associate" may be used for staff appointees in the conduct and direction of independent research. Such appointees will normally hold the doctoral degree or the highest degree appropriate to the field in which the research is being conducted.

   (c) "Senior Instructor" may be used for the appointment or promotion of staff members who have special skills or experience needed in the instructional program of the institution, but who would not normally be appointed or promoted to professorial ranks. Promotion to the rank of senior instructor will not be made effective before the end of the third year of service. Appointment or promotion to the rank of senior instructor may be made with or without indefinite tenure. Appointment to this rank does not preclude subsequent advancement in rank under appropriate conditions.

   (d) "Research Assistant" and "Senior Research Assistant" may be used for staff appointees engaged in the conduct of research under supervision. Such appointees will hold a degree appropriate to the field in which the research is being conducted.

   (e) "Lecturer" may be used for appointments of faculty members for part-time service who have limited formal academic preparation but whose professional achievements are such that expected salary would equal that paid to persons with professorial rank.

(3) The adjectives "adjunct" or "visiting" may be joined to academic ranks in those cases in which the institution wishes to draw upon the skills of certain persons in the community or in other educational, industrial or governmental institutions for help in carrying forward teaching, research or service commitments (e.g., doctors, dentists, lawyers, psychiatrists, professors or administrators at other academic or governmental institutions, public school teachers or administrators).

(4) Academic rank is assigned to staff members in the unclassified academic service, whether the type of service is teaching, research, extension, administration or other service. Deans, vice presidents, presidents, Chancellor and vice chancellors shall have the academic rank of professor.

4. Update on Applied Baccalaureate

Bob Turner shared a letter dated November 16, 2010 from Preston Pulliams, Chair of Oregon Presidents Council, and Camille Preus, Commissioner of the Department of Community Colleges & Workforce Development, to ensure that the recommendations from the Applied Baccalaureate study to improve student success are continued. The letter recommends that: (a) Joint Boards Unified Education Enterprise (UEE) continue to focus on policy intersections between community colleges and universities to ensure students don’t lose credits when transferring; and (b) Joint Boards Articulation Commission (JBAC) focus on the operational aspects of credit transfer and reduction or elimination of repeating material already taken as part of the Associate of Applied Science (AAS). Discussion followed.
5. **Oregon Audits Division Performance Audit**

Patti Snopkowski, OUS Internal Audit Division, announced that a performance audit by the Oregon Audits Division will be taking place on the campuses. She asked that provosts provide her with a campus contact as soon as possible as they undertake this audit.

6. **New Program Proposals**

- **SOU – External Review on M.A. in French Language Teaching**
  
  **Action:** The Provosts’ Council approved the external review report on the French Language Teaching master’s program. It will move forward to the Board’s Academic Strategies Committee for its approval at the February 2011 meeting. Material for ASC docket and notification to the Office of Degree Authorization will need to be submitted.

- **WOU – M.A. in Interpreting Studies**
  
  **Action:** The Provosts’ Council approved the Interpreting Studies master’s program, with an emphasis in Teaching Interpreting, to move forward for external review. Provost Bean will work with the co-chairs to identify the external reviewers for the program. Notification to the Office of Degree Authorization will be completed after the external review report has been made and received by the Council for review/approval.

7. **Next Meeting**

There will not be a Provosts’ Council meeting in December. The next meeting will be on January 27, 2011 at the Chancellor’s Office at Portland State University. It was noted that there will not be a Board’s Academic Strategies Committee meeting in December, and the January 2011 meeting as scheduled had been cancelled.