1. **Follow-up on Student Learning Outcomes Assessment Report**

Shawn Smallman, PSU, led a discussion on the next steps needed to move the Student Learning Outcomes Assessment Report forward. The Council endorsed the Framework expectations and asked that Shawn provide suggestions on how to get them to their campuses, including letting faculty know of the AACU LEAP website and the value of posting to it. He will also suggest a deadline date so it will give opportunities for provosts to share the information with their faculty and provide feedback.

2. **NWCCU Timeline of New Degree Programs**

Discussion was held on the Northwest Commission on Colleges and Universities (NWCCU) change in notification and approval of new programs. In a slide presentation, key examples were provided requiring substantive changes (e.g., 90-day approval process), although it was noted that some of them were not so clear. It was determined that Sabah Randhawa will talk with Pamela Goad from the Commission and get clarity on what is being asked. **Follow-up:** Sabah sent an e-mail dated 3/2/11 to the Council clarifying some points after his conversation with Pamela Goad. It was noted that the rule that applies to most of OUS program changes is: “Establishing new degree programs not closely related to other fields of study at the institution.” He indicated the one area that is less clear is the distance delivery area.

3. **Instructional Audit**

Sona Andrews updated the Council on the instructional audit taking place on each of the campuses and indicated that she and Patti Snopkowski, OUS chief auditor, are continuing to meet with the state auditors. She indicated that questions will be raised for examples of workload of each individual faculty member in one department; e.g., focusing on departmental output rather than looking at an individual
faculty member. The report is to be completed by the end of March – Sona asked that they be able to review the report before it becomes final. **Follow-up:** Roy Koch e-mailed a list of questions that the audit group asked him to provide on the service component that faculty perform: (a) a copy of your university’s published definition of “service;” (b) what guidelines does your university have for acceptable service activities that would qualify for faculty’s service (e.g., approved boards, committees); and (c) at what level is there a listing of all service activities by faculty member (e.g., university, college, department).

4. **NCTQ Update**

Discussion was held on concerns of a survey that the *U.S. News & World Report* and National Council on Teacher Quality (NCTQ) did on teacher preparation programs across the country. It lacked the structure, content, and quality necessary for a legitimate teacher quality program rating system. It was noted that some of the same concerns were raised in a letter (dated 2/9/11) from three other systems – The California State University, University System of Maryland, and State University of New York. It was determined that on behalf of the Provosts’ Council, Sona Andrews would draft a letter for the Chancellor to sign that indicates “OUS fully supports transparency in the review of teacher education programs that help us continue to meet the needs of today’s teachers, students, and school systems.” **Follow-up:** Chancellor Pernsteiner sent a letter dated 2/28/11 to Brian Kelly, editor, *U.S. News & World Report* that identified key issues of concern.

5. **Diversity Initiatives**

Sona Andrews led a discussion on diversity initiatives and the OUS action plan that is currently in place. Concerns raised were: what is the right performance metric in diversity; what are the best practices in faculty diversity Systemwide; are there resources to be shared between campuses; need to prioritize Systemwide initiatives; and work with campus contacts in diversity. It was noted that a statewide project, Middle School Outreach Consortium, is well underway with participation from OSU, OHSU, PSU, UO, OUS Chancellor’s Office, and Mt. Hood Community College. This pilot project is to enhance the pipeline for historically underrepresented students in Oregon to attend college and will target middle school students and families, with the goal of holding 3-4 pilot events tentatively planned in Portland, the Willamette Valley, and rural locations. **Follow-up:** Sona sent an e-mail to the presidents and provosts dated 2/4/11 that described the OUS action plan, along with a status update on the Latino Student Success Resource Team.

6. **International Student Recruitment**

Sona Andrews reported that in the Board Retreat in January, it was suggested that campuses get together to market international students. In light of this, Sabah Randhawa indicated that the OUS International Programs office that is currently under Oregon State University should probably be looked at again to determine whether it should fall under the Chancellor’s Office domain. It was determined that Sabah would talk with Paul Primak, director of OUS International Programs, and ask him to provide an overview to the Council on the type of programs and enrollment, funding, and staff/faculty that run the program. It should also include trends in enrollment and funding over the past five years and growth plans for the next two year. **Follow-up:** Paul Primak will make a presentation at the April Provosts’ Council meeting.
7. **Distance Education Regulations**

Sona Andrews updated the Council on distance education regulations; she will send them a copy of the regulations. The working group of representatives from each campus continues to meet and monitor the situation. An update will be provided at the next meeting. *Follow-up: Sona e-mailed the information to the provosts.*

8. **New Program Proposal**

- **UO – New Location: Educational Leadership Distributed Learning Program**

  *Action:* The Provosts’ Council approved the Educational Leadership Distributed Learning Program to be taught at other locations, with the contingency that they add PSU’s programs to the context of the proposal. Once this occurs, notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action is required. *Follow-up: Provost Bean sent a revised proposal with PSU’s doctoral degree programs listed.*

9. **Next Meeting**

The next meeting of the OUS Provosts’ Council will be on March 31, 2011 at the Chancellor’s Office at Portland State University. The Board’s Academic Strategies Committee will be meeting the same day, following the Council meeting.