1. Five-Year Follow-up Review Programs

The provosts reported on the five-year follow-up reviews due for 2004-05, with the exception of OHSU’s Biomedical Engineering program; it will be provided to the provosts at a later date. Both PSU and WOU did not have programs to review for that academic year.

- EOU – Music; Business Administration
- OIT – Respiratory Care; Manufacturing Engineering Technology; Renewable Energy Engineering
- OSU – Construction Engineering Management; Engineering
- SOU – Music in Conducting
- UO – Marine Biology; Medieval Studies

All the reviews were accepted as satisfactorily meeting the expectations after five years, with the exception of OSU’s Construction Engineering Management program. The Provosts’ Council asked that OSU bring a follow-up report back in three years (i.e., at the end of 2012-13).

The suggestion was made to summarize the results of these follow up reviews in a simple table for inclusion in the P.C. annual report to the Board. The table would include a column indicating the recommendation of the P.C. (e.g., “Satisfactory progress; no further review needed” or “P.C. requests another review in 2012-13”). It should also have a column that contains the text of the summary paragraph from the five-year review form institutions submitted.
2. Dual Credit Issue

Bob Turner reported on the conversation at the latest UEE meeting concerning efforts to enhance the use of Dual Credit as a vehicle for supplying college credit to high school students, particularly those in remote parts of the state. Oregon's statewide Dual Credit Standards adhere rather closely to those of the national dual credit organization – National Alliance of Concurrent Enrollment Partnerships (NACEP). The Oregon standards include a requirement that the high school teacher of a dual credit course holds a Master's degree in the subject area of the Dual Credit course. There is strong interest in relaxing this requirement to a particular number of upper division undergraduate credits in the subject area, or to a yet to be defined provisional certification. Discussion among the Provosts' Council indicated concern for the quality of the Dual Credit classes, sensitivity to OUS faculty perception of the value of Dual Credit classes, and recognition of the desirability of increased access of high school students to college coursework. Provost Jaeger pointed out that there are some cases of community college instructors with Bachelor's degrees, and that some high school students (at least 12 at Hermiston) earn an AAOT by the time they graduate from high school. The provosts view the discussion of the subject area Master's as an oversimplification, particularly in light of their earlier conversation about academically and professionally qualified faculty in OUS Business schools. The provosts asked to be informed by e-mail of additional developments concerning Dual Credit.

3. Text Book Requirements

Discussion was held on the Textbook Provision amendment of the Higher Education Opportunity Act (HEOA) which will require significant changes in how institutions provide information to students about course materials. Three campuses – PSU, SOU, and OHSU – indicated they have done the preparation needed to comply with the new law. PSU has a campus-wide committee led by the registrar and bookstore manager; SOU and OHSU indicated that they are "just doing it.” The other campuses most likely have similar processes in place involving the registrar and bookstore. Provosts were invited to contact their colleagues for specific information or advice regarding implementation of this provision of the HEOA.

4. P.C. Annual Report – Accreditation

In regards to the Provosts' Council's annual report, provosts also indicated that the report should show what programs were re-accredited each year. This means that the Chancellor's Office will need both regional (NWCCU) accreditation reports (including self-studies and accrediting agency reports) and specialized accreditation reports (e.g., ABET, AACSB, etc.). Helen Stampe will work with Maggie Bice to secure these reports when they come into the Chancellor's Office.

5. New Program Proposals

- OIT – External Review on M.S. in Renewable Energy Engineering

   **Action:** The Provosts' Council approved to accept the external review report and move the Renewable Energy Engineering master's program forward to the Board's Academic Strategies Committee for its approval at the June 2010 meeting. Material for ASC docket and notification to the Office of Degree Authorization will need to be submitted.
• **OIT – New Location: M.S. in Manufacturing Engineering Technology via Distance Education**  
  **Action:** The Provosts’ Council approved the Manufacturing Engineering Technology program to be taught via distance education, effective immediately. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action required.

• **OIT – New Location: B.S. in Embedded Systems Engineering Technology at Portland campus**  
  **Action:** The Provosts’ Council approved the Embedded Systems Engineering Technology bachelor's program to be taught at OIT’s Portland campus, effective immediately. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action required.

• **PSU – Graduate Certificate in Service-Learning and Community-Based Learning in Postsecondary Education**  
  **Action:** The Provosts’ Council approved the Service-Learning and Community-Based Learning in Postsecondary Education graduate certificate for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action required.

• **PSU – Graduate Certificate in Technology Management**  
  **Action:** The Provosts’ Council approved the Technology Management graduate certificate for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action required.

• **PSU – Graduate Certificate in Strategic Management of Technology**  
  **Action:** The Provosts’ Council approved the Strategic Management of Technology graduate certificate for implementation. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action required.

• **EOU – Undergraduate Teacher Preparation**  
  **Action:** The Provosts’ Council approved the Undergraduate Teacher Preparation program to move forward to the Board’s Academic Strategies Committee for its approval at either the June or July 2010 meeting. Material for ASC docket and notification to the Office of Degree Authorization will need to be submitted.

• **EOU – Undergraduate Certificate in English for Speakers of Other Languages**  
  **Action:** The Provosts’ Council approved the English for Speakers of Other Languages (ESOL) undergraduate certificate pending further clarification of issues raised by WOU: number of credits required; population intended to be served by the curriculum. Notification to the Office of Degree Authorization will need to be submitted once these concerns are met. No Board’s Academic Strategies Committee action required.
• **SOU – New Location: M.i.M. at Umpqua Community College**

  **Action:** The Provosts’ Council approved the Master in Management program to be taught at Umpqua Community College. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action required.

6. **Next Meeting**

   The next meeting of the OUS Provosts’ Council will be held on June 3, 2010 at the Portland Chancellor's Office (Boardroom) at Portland State University. It will be in two parts: P.C. Retreat from 8:00-1:00 p.m.; Regular meeting from 1:00-3:00 p.m.