The OUS Provosts’ Council met on July 14, 2005 from 10:00 a.m. to 12 noon in Room 511, Urban Center at Portland State University in Portland.

Attendees: Dave Woodall, Chair, OIT; Lesley Hallick, OHSU; Roy Koch, PSU; John Miller and Sarah Witte, EOU; John Moseley, UO; Earl Potter, SOU; Sabah Randhawa, OSU; Jem Spectar, WOU; George Pernsteiner and Helen Stampe, OUS. Guest: Bob Turner, IFS.

1. Introduction
John Miller introduced Sarah Witte, who is working closely with the Provost’s Office and will be representing EOU when John is unavailable to attend. Jem Spectar also announced that Bob Turner is WOU’s new interim dean of the College of Arts and Sciences.

2. Approval of June Minutes and July Agenda
The minutes of the June 2, 2005 meeting were approved as submitted, with the following changes:
   • #1 – OHSU Certificate in Pediatric Dentistry program is going forward to the Board in July (not June); and
   • #4 – under JBAC, Maureen Sevigny is from OIT (not EOU).

The July 14, 2005 agenda was approved with an additional item added for discussion.
   • August and September Council meetings.

3. Chancellor’s Report
   Legislative Update: George Pernsteiner reported that he just received the capital construction bill draft proposal but hadn’t had time to review it. He indicated that the Governor is presenting his Oregon’s Education Investment Plan throughout the state and provided a handout that described the “predictability–stability–investment” of the plan and where you can write or call your legislators. He also reported that a month ago the House and Senate committees both passed out budgets for us and those numbers have not changed in any direction. There are a lot of other bills that are still pending. Discussion followed.

   July13th Meeting: George indicated that the meeting of some Board members with the OUS presidents discussing the issue of sexual harassment and consensual relationships went well. The sum of the verification requirements that some of the Board members wanted probably will go away, but we will have better clarity in the rules that will be coming out because it will separate the sexual harassment and consensual relationships based on existing conflict of interest policies.

   Working Groups: There was a discussion of the continuation of the existing Board working groups. George indicated that there were likely to be changes, with some continuing, some being dropped, and others morphing into some other structure. The biggest effort that the
Board will have in this coming year will be around long range planning and all the scenarios that go along with it.

**Council Meetings**: Discussion was held on whether we should hold an August Council meeting and due to limited items, perhaps think about having a special meeting on planning. Dave indicated that it has been a year since the Provosts’ Council was formed and under that structure we need to look at whether things are working as we anticipated they would; whether there are things we can change in our operation and/or procedure; and action that we might take to improve the productivity of the Council as an entity of the System. Discussion followed. It was the consensus of the Council that an extra hour would be added to our September meeting, devoted to operational planning and activity. It was also suggested that it would be helpful to the Council to see what subjects have been raised this past year. Helen will provide a list of topics in a summary format at the September meeting.

4. **Academic Program Proposals**

**SOU – Initial Administrator License**
- Earl Potter submitted written comments addressing the specific concerns raised in the June Council meeting. He also provided additional documentation in support of the program. No curriculum changes were required in order to address the concerns.
- John Moseley noted that UO raised a number of questions and felt that the questions had been adequately addressed.
- It was the consensus of the Council to approve the program to go forward to the Board in August. The program can also proceed with the ODA notification process.

**OSU – Program Notifications**
- Sabah Randhawa reported on the merger of the Department of Exercise and Sports Sciences with the Department of Nutrition and Food Management to create the Department of Nutrition and Exercise Sciences. No questions were raised and it was approved to move forward.
- Sabah reported on the termination of the Plant Physiology Graduate Program and it was approved to move forward. Two questions were raised in general that Sabah responded to via e-mail:
  (a) Are there any students in the pipeline? If so, what are the provisions for them to complete their program? *Three students are currently enrolled in the program, two Ph.Ds and one M.S. All have finished their coursework. All have major professors and are continuing their work. Charles Boyer, Associate Dean in the College of Agricultural Sciences, will provide administrative oversight for these students.*
  (b) When did the most recent student admission take place? What is the deadline for when new students will no longer be admitted to the program? *OSU is no longer admitting students in the program. No students have been admitted during the past 12 months. The last student admitted to the program was an M.S. student in July 2004. Prior to that date, the last previously admitted student was in July 2001.*
5. Accountability Issues
Maureen Sevigny from IFS did not attend the meeting so this topic will be held over to another meeting.

6. Continued Topics

Charge to OUS Provosts’ Council: Question was raised on whether to consider modifications to our charge. One issue of concern is whether our meetings should be open to the public. Because we officially make recommendations to the Board under public meetings laws, we have to have open meetings. If we make recommendations to the Chancellor, our meetings could be closed. There are other issues in the charge that need further discussion and will be taken up again in September.

Staff Tuition Reduction: This topic will be held over for another meeting as the Chancellor’s Office is still in the process of gathering data. It was noted that OHSU has its own tuition assistance program in place and their staff receive tuition grants to attend PSU.

Website: It was noted on the Provosts’ Council website only three of the buttons are being used: membership list; meeting materials; and meeting calendar. Question was raised if we should have a more active website or should we just eliminate the buttons not being used. It was decided that the website should be streamlined to more current information; e.g., Council’s current charge, five-year academic calendar, academic program process chart, etc. Further discussion on this topic will continue in September.

7. Information Items
Dave reported on several issues needing the Council’s attention:

- Review the Senate Bill 919 report with Susan Weeks early fall as there are some obligations listed in the report that need to be addressed.
- Announcement from Pat Scruggs, Oregon Economic and Community Development, on Senate Bill 853 that approves the bill allowing us to establish University Venture Funds for entrepreneurial training and proof of concept funding.
- Request from Yvette Webber-Davis to report on the actions and activities of her office. It was decided that we will invite her to the October meeting for an update.
- Request from the OUS Continuing Education Committee (consisting of campus directors from continuing education and distance education) in which they are concerned about the consistency in handling of intellectual property, especially in respect to distance education courses, and would like to meet with the Council to discuss it. It was decided that Dave will follow-up with the Committee and ask them to state their concerns in writing and, upon receipt, the Council will act accordingly.

8. Next Meeting
The next meeting of the Provosts’ Council will be held on September 8, 2005 in Bend at the OSU-Cascades Campus from 9:00 a.m. to 12 noon.

Prepared by H. Stampe