1. **OUS Five-Year Academic Calendar**

   The Provosts’ Council reviewed the annual OUS Five-Year Academic Calendar for 2013-2018. **Action:** It was the consensus of the Council that the five-year academic calendar for 2013-2018 be approved and posted to the OUS website. No further action needs to be taken.

2. **Draft 2013-14 Achievement Compacts**

   Bob Ki eran and Anji Duchi, OUS Institutional Research, updated the Council on changes made to the 2013-14 Achievement Compacts draft. Anji described the process made in the Employer Survey instrument, which was used in the Employer Satisfaction metric as well as some information on the respondents’ satisfaction of graduate skill/knowledge in common areas. A concern was raised on the satisfaction/importance variable with engineering and technology graduates from OUS. Anji will provide a spreadsheet that assesses the gap between employers’ responses related to the importance of certain skills or knowledge versus satisfaction with those skills. Discussion followed. **Follow-up:** Anji sent an e-mail on 5/10/13 with the following attachments for review: on-line survey for the OUS Engineering Employer Survey 2012 and graphics of the Employer Survey.

3. **WICHE ICE**

   Co-chair Adkison updated the Council about the on-line offerings – extra capacity and gaps. It was determined that campuses wanting to participate need to contact WICHE directly. Also, it was noted that there are seats available on the exchange in summer/fall in a variety
of general education classes: sociology, anthropology, etc. The provosts will need to check the exchange if they have demand on their campuses for such courses.

4. **Undergraduate Class Size Policy**

Co-chair Marrongelle indicated that this policy was brought forward to her attention and was wondering if an annual report has ever been done that includes exceptions approved and their justification. *Action: It was the consensus of the Council that the policy stay within the campuses and the provosts will report back on any changes or additions.*

5. **Diversity Goals**

Co-chair Marrongelle reported on the draft diversity document that will be going forward to the ASC in June. This report describes disaggregated data at two important junctures: enrollment data (representing the racial and ethnic diversity on OUS campuses) and graduation data (representing how well OUS serves all of its students). Discussion was held regarding placeholder diversity targets and the need for it to be customized for each university. Also discussed was the need to include some reasonable targets for retention. It was determined that Karen will send a short template for provosts on enrollment (new admission) and degree awarded. *Follow-up: Karen sent out a template on 5/17/13 and asked that it be filled out and returned by May 30th. In turn, she will send out another diversity draft for the provosts to review before forwarding it on to the ASC June docket.*

6. **Credit for Prior Learning**

Co-chair Marrongelle updated the Council on the recommendation that will be going forward to the Academic Strategies Committee (ASC) on Credit for Prior Learning (CPL). She indicated the CPL task force crafted a policy recommendation that was shared earlier with the provosts. This recommendation will act as a roadmap to major best practices and policy issues related to CPL, noting the importance that institutions can do to make CPL more transparent and understandable for students and clarifying the roles and responsibilities for faculty and staff. *Action: Anna Teske, OUS, will work with the Council to finalize feedback on the CPL Policy Framework and offer a final policy recommendation for consideration at the ASC meeting in June.*

7. **External Review Site Visit Policy**

Co-chair Marrongelle led a discussion on whether the current policy on External Review of New Graduate Level Academic Programs could be done on-site or virtually. The Council agreed that the determination should be within the nature of the program; i.e., when the program is being reviewed, questions should be raised on whether the external review could be on-site or virtually. *Action: Board Secretary Triplett stated that whatever changes are made to the existing External Review policy will need to go forward to the ASC and Full Board for approval. Co-chair Marrongelle will raise the policy change process at the next ASC meeting.*
8. New Program Proposals

- **WOU – Graduate Certificate in Instructional Design**
  
  _Action:_ The Provosts’ Council approved the Instructional Design graduate certificate program for implementation. Provost Randhawa made the motion and Provost Bean seconded it; motion carried. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action is required. WOU will need to submit the ODA notification write-up to NWCCU for their information.

- **WOU – Applied Baccalaureate in Gerontology**
  
  _Action:_ The Provosts’ Council approved the Gerontology applied baccalaureate’s program to move forward to the Board’s Academic Strategies Committee for its approval at their June 2013 meeting. Provost Klein made the motion and Provost Randhawa seconded it; motion carried. Materials for the ASC docket and notification to the Office of Degree Authorization will need to be submitted. WOU will need to submit the ODA notification write-up to NWCCU for their information.

- **WOU – Applied Baccalaureate in Psychology**
  
  _Action:_ The Provosts’ Council approved the Psychology applied baccalaureate program to move forward to the Board’s Academic Strategies Committee for its approval at their June 2013 meeting. Provost Klein made the motion and Provost Randhawa seconded it; motion carried. Materials for the ASC docket and notification to the Office of Degree Authorization will need to be submitted. WOU will need to submit the ODA notification write-up to NWCCU for their information.

- **WOU – B.A./B.S. in Early Childhood Studies**
  
  _Action:_ The Provosts’ Council approved the Early Childhood Studies bachelor’s program to move forward to the Board’s Academic Strategies Committee for its approval at their June 2013 meeting. Provost Andrews made the motion and Provost Adkison seconded it; motion carried. Materials for the ASC docket and notification to the Office of Degree Authorization will need to be submitted. WOU will need to submit the ODA notification write-up to NWCCU for their information.

- **PSU – Undergraduate Certificate in Athletic and Outdoor Industry**
  
  _Action:_ The Provosts’ Council approved the Athletic and Outdoor Industry undergraduate certificate program for implementation. Provost Klein made the motion and Vice President Scheck seconded it; motion carried. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action is required. PSU will need to submit the ODA notification write-up to NWCCU for their information.

- **PSU – Graduate Certificate in Project Management**
  
  _Action:_ The Provosts’ Council approved the Project Management graduate certificate program for implementation. Provost Randhawa made the motion and Provost Klein seconded it; motion carried. Notification to the Office of Degree Authorization will need
to be submitted. No Board’s Academic Strategies Committee action is required. PSU will need to submit the ODA notification write-up to NWCCU for their information.

- **OSU – New Location: B.S. in Accountancy at OSU-Cascades**
  
  **Action:** The Provosts’ Council approved the B.S. in Accountancy to be delivered at OSU Cascades campus in Bend. Provost Bean made the motion and Provost Andrews seconded it; motion carried. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action is required. OSU will need to submit the ODA notification write-up to NWCCU for their information.

- **OSU – New Location: M.F.A. in Creative Writing at OSU-Cascades**
  
  **Action:** The Provosts’ Council approved the M.F.A. in Creative Writing to be delivered at OSU Cascades campus in Bend. Provost Andrews made the motion and Provost Randhawa seconded it; motion carried. Notification to the Office of Degree Authorization will need to be submitted. No Board’s Academic Strategies Committee action is required. OSU will need to submit the ODA notification write-up to NWCCU for their information.

9. **Next Meeting**

The next meeting of the OUS Provosts’ Council will be on June 19, 2013 from 9:00 a.m.-1:00 p.m. This meeting will be in-person and held at the Portland Chancellor’s Office. The Board’s Academic Strategies Committee meeting will be held the same day from 2:00-5:00 p.m.; teleconferencing is available upon request.