1. Admission Requirements and Academic Calendar

Discussion was held on whether the current admission requirements and academic calendar should continue for 2015. Helen Stampe stated that in talking with the chair of the Interinstitutional Committee on Admissions and Recruitment (ICAR), the committee agreed that the documents should remain status quo until further notice. A suggestion was made regarding the Academic Calendar that the ICAR group should review the “pros and cons” of having a common calendar with the Oregon Association of Collegiate Registrars and Admissions Officers (OrACRAO) and report back to the P.C. in April for further discussion. **Action:** Provost Burda made a motion and Interim Provost Walsh seconded it that the “Undergraduate Admission Requirements for 2015-16 Academic Year” dated February 6, 2014 and the “OUS Five-Year Academic Calendar from 2014-15 through 2018-19” dated January 2014 would remain as current policies for the year 2015; motion passed.

2. Mission Alignment/Approval Update

A subgroup from the Provosts Council will work with Salam Noor, HECC, on better understanding the drivers for the mission alignment and to develop a streamlined process to update it and draft outcomes. The provosts are Sarah Witte, Brad Burda, and Frances Bronet. The first meeting was postponed due to scheduling conflicts; an update on this topic will be made in the February P.C. meeting.

3. University Evaluation

Discussion was held on the progress of the Universities Evaluation Framework. HECC will work directly with universities and partners to develop a comprehensive evaluation framework that meets legislative intent and serves the public’s interest in higher education. A core purpose of the evaluations is to effectively measure institutional performance and success and also serve as a useful mechanism for the state to highlight the quality of higher education in general, while differentiating the unique missions and programs offered at each institution. Information gathered from the evaluation process will be shared with the
Legislature annually and provided to the public to learn about Oregon’s universities and their distinctive features. It was noted that a “kick-off” meeting is currently being scheduled with the provosts and others to form a work group to come up with recommendations for HECC to consider and take to the Legislature. **Follow-up:** The first meeting has been scheduled for February 19, 2015 at PSU.

4. Academic Quality

Discussion was held on the status of the Academic Quality statement that needs to be submitted to HECC. It was noted that the last changes made to the document were from Provost Randhawa. Helen Stampe will finalize the letter with the changes and send it back to the provosts for final review and comment. **Follow-up:** The Academic Quality statement was sent to Ben Cannon, HECC, via e-mail on 1/22/15.

5. IFS Update

Robert Mercer, IFS representative, reported that the IFS group met with Ben Cannon and Brian Fox at Eastern Oregon University. Discussion was held around the HECC Outcomes-Based Funding Technical Workgroup and their progress with the new formula. Robert also noted that the IFS group endorsed the Academic Quality statement that was being submitted to HECC.

6. New Program Proposals

- **UO – M.A. in Sports Product Management**
  
  *Action:* The Provosts Council approved the Sports Product Management master’s program to move forward to the Oregon Higher Education Coordinating Commission (HECC) for its approval at their February 2015 meeting. Acting Provost Bronet made the motion and Provost Burda seconded it; motion passed. It was noted that five provosts (OSU, Oregon Tech, SOU, UO, WOU) approved the program; two provosts (EOU, PSU) opposed it going forward; and one provost (OHSU) abstained. The program was approved by the UO Board of Trustees on December 11, 2014. Materials for the HECC docket will need to be submitted by January 26th. It was noted that PSU will submit written testimony on their objections to the program for the HECC docket. If approved by HECC Full Commission, UO will need to notify NWCCU of their program.

- **OSU – B.A./B.S. in Hospitality Management**
  
  *Action:* The Provosts Council approved the Hospitality Management bachelor’s program to move forward to the Oregon Higher Education Coordinating Commission (HECC) for its approval at their February 2015 meeting. Provost Burda made the motion and Provost Mladenvic seconded it; motion passed. The program was approved by the OSU Board of Trustees on January 16, 2015. Materials for the HECC docket will need to be submitted by January 26th. If approved by HECC Full Commission, OSU will need to notify NWCCU of their program.
7. HECC Updates

- **Informational Series**: HECC is continuing their informational series for the Commission and would like to focus on the public universities for February’s presentation. It was determined that the next series would be university community service, which Lita Colligan from Oregon Tech was nominated to take the lead in convening participants from each university. **Follow-up**: Lita Colligan sent an e-mail to the provosts on 1/9/15 requesting a contact person to participate in a work group.

- **JBAC Math Pathways Event**: Registration will soon be opening for the JBAC Math Pathways conversation for Mathematics and Focus-Discipline faculty “consumers of Math” to investigate the types of mathematical knowledge and skills necessary for student success in specific fields. The event will be held on February 4, 2015 in Portland. **Follow-up**: Donna Lewelling sent out the JBAC Math invitation via e-mail on 1/21/15.

- **Credit for Prior Learning (CPL)**: Work continues within the pilot institutions including implementation of the CPL Standards and data collection. Salam Noor indicated that they would like additional representation from the universities for the CPL Advisory Committee. Chair Andrews nominated Shelly Chabon, professor and vice provost at PSU, who will work with others designated by their provost that have interest in the CPL topic. **Follow-up**: Shelly Chabon agreed to represent the Provosts Council and will work directly with the university contacts, as well as report to the P.C. on any items or issues for discussion and/or input.

- **Textbook Affordability**: A group will be convened from some of the participants from the Textbook Affordability Regional Forums on February 11, 2015. The group will be working on identifying criteria for promising practices related to textbook affordability.

- **AAOT Clarification**: The AAOT clarification listed below will be presented at the JBAC meeting on February 26, 2015, who will likely take further action in moving the clarification forward.

  15. When students complete courses at more than one Oregon community college, the AAOT-granting institution will apply courses that students transfer in from other Oregon community colleges to meet the Foundational, Discipline Studies and Cultural Diversity requirements as long as the courses in question were on the approved course list at the community college where and when they were taken. This is in recognition of the responsibility each college bears to create the lists based on the Outcomes and Criteria outlined in Appendix K of the Oregon Community College Handbook and Planning Guide.

8. Next Meeting

The next meeting of the Statewide Provosts Council will be held on February 5, 2015 from 9:00 a.m.-noon (Provosts Only will be 9:00-10:00; Regular meeting will be 10:00-noon). This meeting will be by videoconference or in person at the Chancellor’s Office at PSU. The next HECC Full Commission meeting will be February 12, 2015 at OSU.