STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
January 27, 1948
10:05 A. M.

MEETING #170
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on January 27, 1948.

ROLL CALL
The meeting was called to order at 10:05 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

George F. Chambers
Leif S. Finseth
A. S. Grant
R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Herman Oliver
Edgar W. Smith

Absent: Henry F. Cabell.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Henry Gunn of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dr. Charles N. Holman, representing the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

APPOINTMENT OF A. S. GRANT AS BOARD MEMBER
President Smith reported that Mr. A. S. Grant of Baker had been appointed by the Governor as the new member of the Board of Higher Education to complete the term of the late Willard L. Marks. Mr. Smith welcomed Mr. Grant to the Board on behalf of all of its members.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last meeting held December 9, 1947, and approved the minutes of this meeting as they appeared in the docket.

CHANGES IN FEE SCHEDULE
Mr. Herman Oliver, Acting Chairman of the Finance Committee, presented the following report:

"The January meeting is the usual time for recommending fee changes for the ensuing academic year. The Fee Committee met early in January and has presented the following recommendations with the approval of Chancellor Packer:

1. A golf fee at the University of Oregon of $15 per term for class instruction in the Physical Education Department.

2. The following adjustments in the Music Lesson fee and room fee at the three Colleges of Education to bring them into uniformity:

One-half hour instruction each week $22.50
One hour instruction each week $37.50
One hour instruction each week, group lessons $10.00
One hour weekly use of practice room 4.00
Two hours weekly use of practice room 7.00
Three hours weekly use of practice room 10.00
Four hours weekly use of practice room 12.00

3. An increase from $20 to $50 per term in the non-resident fee for medical students at the Medical School and for students in the Dental School to make the non-resident fee comparable with that now levied against out-of-state students attending Oregon State College and the University of Oregon.

4. An increase of $1.50 in the incidental fee at the Dental School to cover the added cost of the Health Service at that institution.

5. An increase from $20 to $25 in the Dental School entrance deposit to make it comparable with that levied at the Medical School.

6. An increase in the post-graduate Dental fees from $96 to $108 for 70 hours instruction; a decrease from $51 to $46 for 27 hours instruction and the addition of a fee of $66 for a new course covering 70 hours of instruction in Dental Caries Prevention.

7. An increase of $3.00 per month in the Board charges at all the institutions having dormitories, making the rate at the University of Oregon and Oregon State College $45 per month and at the Colleges of Education $44 per month, effective at the beginning of the summer term.

8. An increase of $2.00 per term beginning with the summer quarter in the double room rate at all the institutions and $3.00 per term increase in the single room rate.

9. An upward adjustment in the room rate at the Oregon College of Education, effective with the fall term, of $4.00 per double room and $6.00 per single room per term, to correct a discrepancy which has existed between the rates at that institution and other institutions which supply linen service.

10. An increase in the Flight training fee at Oregon State College from $90 to $105 per term, of which the flight instructor would receive $93 per student per term and the State College would retain $12 per student per term for operating expense of the course, effective spring term.

"Dr. Byrne called attention to the fact that the major changes recommended are the increase in board and room rates and the increase in the out-of-state fee at the Medical School. He pointed out that the cost of food has increased markedly since the rates were set for the current year. Adjustments have also been necessary in wage rates in the dormitories. Compared with other institutions
in this area and in the middle west the dormitory rates, after
the increase, will still be at the lower end of the scale. The
increase in the out-of-state fee at the Medical School is in
response to a suggestion of the Finance Committee a year ago.

"The Finance Committee recommends approval of these changes
submitted by the Interinsititutinal Fee Committee."

The Board approved the report of the Committee and the several recom-
mendations contained therein.

SALE OF
HAZEN
ESTATE
PROPERTY

Mr. Oliver presented the following report on the sale of property
received by the Medical School under the Hazen estate:

"Mr. Zimmerman reported for Dr. Baird that an offer of $6,750
had been received for the Hazen estate property located in St.
Helens. This property, consisting of three lots, each with an
old house on it, was bequeathed to the Doernbecher Hospital some
years ago. There has been great difficulty in clearing the
title to the property so that legal title could be given. The
Attorney General has finally cleared up the tangled legal
problems and the Board is now in a position to give good title.
Appraisals have been made by two independent Realtors who have
estimated the value of the property at approximately $7,000.
A factor which dictates immediate sale is that certain planning
restrictions of the city permits the spending of only a small
amount for repairs on the houses and they are rapidly deteriorating.
The Finance Committee believes this is a fair price and
recommends approval of the sale."

The Board approved the report of the Committee and authorized the
Medical School to sell the property at a price of $6,750.

FINANCING OF
BUILDING
NEEDS OF
THE SEVERAL
INSTITU-
TIONS

Mr. Oliver made the following report concerning the financing of
the $12,000,000 emergency building needs of the several institutions:

"The report of the Building Committee on the building needs of
the several institutions under the control of the Board was
referred to the Finance Committee. Members of the Finance
Committee are deeply concerned with the serious situation obtaining
on the campuses and concur completely in the program outlined.
It appears from the Building Committee report that the emergency
needs set at $12,000,000 should be met immediately. The Committee,
however, has no funds remaining for that purpose and is recom-
mending that the President of the Board present to the Governor
the entire program with particular emphasis on the necessity
of obtaining, in the near future, funds to cover the emergency
projects totaling $12,000,000."

The Board approved the report of the Committee and the recommendation
that the President of the Board present to the Governor the entire
program with emphasis on the emergency projects totaling $12,000,000.
Mr. Oliver completed the report of the Committee as follows:

"For some time attorneys for the Board have been working on the settlement of the case in connection with the contest of the will of Mrs. Louise B. Schroff. The sum of $500 was allowed by the Board to cover attorney's fees. President Newburn told the Committee yesterday that it now appears that the case will go to court and that the legal expense will probably run to $2,500. The estate is estimated at approximately $55,000. It appears advisable to continue the attorney's services since there is a reasonably good chance of success in winning the case or obtaining a satisfactory settlement. The Committee recommends authorizing up to $2,500 to cover the legal expense."

The Board agreed that it appeared advisable to continue the attorney's services and authorized the expenditure of up to $2,500 to cover the legal expense.

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"Members of the Board will recall that when the building program was outlined by this body for the State System of Higher Education and was subsequently adopted by the Legislature and the people by popular vote, the total of $5,000,000 was recognized as a bare minimum at the then estimated costs and enrollments.

"It is now well known that by the time contracts could be let for buildings included in the program, construction costs had doubled, and for some units more than doubled, compared with original figures. It is also well known that the extremely large influx of students following the war required the expenditure of about a fifth of the building funds for erection of emergency structures of various kinds to care for the students on an emergency basis. The huge enrollment of veterans -- especially married veterans requiring family living units -- made it essential for the board, in cooperation with the federal government, to spend large sums on housing as well as classrooms, something not contemplated in the original building program.

"The combined result of these developments is that the original program has provided us with but a small fraction of the buildings which even under conditions of four or five years ago were recognized as essential to efficient operation of the institutions in the interest of students and needs of the state. At the present time all of the original funds have either been expended or allocated to projects under construction or on the planning boards which were considered most urgent in meeting the immediate situation.

"In the past four years the Building Committee and other members of the Board as well, have not relaxed in their constant study of the needs of the various campuses, and have worked continuously with the presidents of the several institutions in listing the most pressing needs for expansion of the physical plants."
The Building Committee is now ready to lay before the Board the results of our continuous studies which show both the minimum needs of the System to care for enrollments of the present and immediate future, and for the research and other service programs required to further the welfare and progress of the state. Board members are aware of the fact that ever since the depression period when there was no new construction, our professional schools especially have been operating with inadequate plant facilities, making it extremely difficult to maintain minimum teaching and research standards for accreditation. We cannot afford to permit such a condition to continue but must provide the facilities to maintain standards that will assure students and the state of a dollar's worth of education for every dollar expended.

The finding of this Committee, in consultation with the Chancellor and presidents, is that the immediate needs of the System for building construction would require the expenditure of $24,500,000. All these buildings could be used effectively right now if we had them.

It is our further finding that of this total of 24 1/2 million dollars, $12,000,000 is of such an emergency nature that we feel that it should not be delayed a day longer than absolutely necessary to provide the funds and get construction underway. As an example of the urgency of the situation, Board members will recall that the state dairy interests have been clamoring for more than a decade for new facilities to serve that industry at the State College, while at the last meeting of the Board a delegation from the canning industry virtually demanded of this body that something be done to relieve a critical situation in the Food Industries Department. Similar situations in varying degree can be cited at all of the campuses. Most of the items we have included in the detailed emergency program which follows were included in the original building program of 1944 but could not be realized under the conditions which developed.

A few comparative enrollment figures will serve to emphasize, the situation that the institutions of this state have had to meet. Thus the highest single term enrollment for the System as a whole before the war was 9,902 students, not counting short courses and extension. The System enrollment for the fall term this year was 17,416, an increase of 76 per cent with every indication it will go higher.

As to the two major institutions, the figures show that the average fall term enrollment for the pre-war years 1937-1941 was 3,446 for the University and 4,444 for the State College, compared with the average for the past two fall terms of 5,801 and 7,311 respectively.

Our proposal that 12 million dollars be set as the total for the most pressing emergency needs was arrived at on the basis of our own studies without regard to what is being done in neighboring states. It is pertinent to point out, however, that new construction already authorized and under way at Washington's University and State College totals in excess of 27 million dollars with more to be requested.
"Following is our recommendation for the allocation of the total funds requested, by institutions:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Emergency Needs</th>
<th>Total Immediate Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$3,500,000</td>
<td>$8,675,000</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>$5,000,000</td>
<td>$10,100,000</td>
</tr>
<tr>
<td>Medical-Dental Schools</td>
<td>$2,500,000</td>
<td>$4,000,000</td>
</tr>
<tr>
<td>Oregon College of Ed.</td>
<td>$300,000</td>
<td>$525,000</td>
</tr>
<tr>
<td>Southern Ore. College of Ed.</td>
<td>$400,000</td>
<td>$600,000</td>
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<tr>
<td>Eastern Ore. College of Ed.</td>
<td>$300,000</td>
<td>$600,000</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$12,000,000</strong></td>
<td><strong>$24,500,000</strong></td>
</tr>
</tbody>
</table>

"The detailed allocations follow for the emergency needs:

**University of Oregon**

1. Science Classroom-Laboratory Building  $1,800,000
2. Building Additions for School of Business Administration  $700,000
3. Heating Plant and Heating Tunnels  $1,000,000

**Total**  $3,500,000

**Medical School**

1. Hospital and Utilities  $2,500,000

**Oregon State College**

1. Animal Science and Dairy Manufacturing Building, and Remodeling of Old Dairy Building  $1,380,000
2. Food Industries Building  $1,000,000
3. Home Economics Addition and Remodeling  $730,000
4. Chemical Engineering Wing and Apperson Hall Remodeling  $490,000
5. First Unit of Agricultural and Biological Sciences Building and Remodeling of Old Agricultural Hall  $1,400,000

**Total**  $5,000,000

**Oregon College of Education**

1. Library Building  $280,000
2. Warehouse  $20,000

**Total**  $300,000

**Southern Oregon College of Education**

1. Library, Classroom and Laboratory Building  $400,000

**Total**  $400,000
Eastern Oregon College of Education

1. Addition to Present Gymnasium $ 40,000
2. Library-Classroom Building 260,000

Total $ 300,000

$ 12,000,000

"The Building Committee recommends that the foregoing program be adopted as the Board's program and that it be referred to the Finance Committee for such further immediate action as seems advisable."

The Board approved the report of the Committee and adopted the recommended program as the program of the Board.

Dr. Kleinsorge reported as follows concerning approval of the final plans and specifications on the Laboratory and Administration Building at the Medical School:

"Dr. Holman, representing Dr. Baird of the Medical School, presented to the Committee the final plans and specifications on the Laboratory and Administration Building at the Medical School. He stated that the building will meet the requirements of the teaching departments which are to be housed in the structure and provides an adequate wing for the administrative officers of the institution. Architect Wallmann summarised the functions of the building and pointed out the uses to which the several floors would be put.

"The Building Committee originally allocated $700,000 for this project. As the plans were developed, certain changes seemed advisable and the architect has revised the estimates placing the total cost at $751,000. Four possible alternates were suggested by Dr. Holman to bring the project within the original allocation. The Building Committee, however, feels that the structure should be well and completely done. It, therefore, rejected the alternates and recommends approval of a total allocation for the building of $751,000. It also recommends to the Board approval of the final plans and specifications and authorization to advertise immediately for bids and to open bids at 9:00 A. M. on February 17."

The Board approved the final plans and specifications on the Laboratory and Administration Building at the Medical School and authorized immediate advertising for bids, to be opened at 9:00 A. M. on February 17.

Dr. Kleinsorge made the following report on the development of the Speech and Drama unit at the University:

"In the original building program funds were set aside for a Speech and Drama unit at the University. President Newburn indicated that after a long period of study it appeared advisable to develop this unit by remodeling Villard Hall and possibly making some additions to it."
"To prepare the plans for this project, President Newburn nominated the firm of Annand and Kennedy. This firm is on the approved list compiled by the Building Committee.

"Because the project will be a remodeling job, it is impossible to indicate the fee until the architect has made a preliminary survey and has determined the extent of the actual new construction. The Building Committee, therefore, recommends approval of Annand and Kennedy as architects with the understanding that the contract will be worked out with Board officials as soon as the general nature of the project has been determined."

The Board approved the employment of the architectural firm of Annand and Kennedy to prepare plans for the proposed work on Villard Hall, with the contract to be worked out with Board officials as soon as the general nature of the project is determined.

Dr. Kleinsorge made the following report regarding the advertising for bids on the Women's Dormitory at the University:

"Board members will recall that some months ago bids were received on a women's dormitory at the University, and that the costs exceeded the funds available for the project. Since then, the architect working with the President's Office, has revised the original plans so as to house an additional 99 students within essentially the same area. This has greatly improved the financial picture by assuring additional net income to cover bond servicing costs. President Newburn reported that other changes in the plans effected economies which would result in a savings estimated at approximately $100,000. He stated that there is reasonable assurance that the building can now be built within the funds obtained through a bond sale, if a satisfactory interest rate can be assured. Because of the advisability of getting the structure under way immediately, he suggested that Board officials be authorized to advertise for bids as soon as the architects have completed the final plans. He set this date at February 22. The bid opening then, allowing sufficient time, would be March 16 at 9:00 A.M. It was understood, with the concurrence of the Finance Committee, that advertising for bids and bid opening on bonds to finance the building, would be concurrent with the advertising and opening of bids on the building construction.

"The Building Committee was very pleased with the revision of the plans for the dormitory and is recommending to the Board that the schedule of advertising and bid opening as outlined be approved.

"Formal approval of completed plans and specifications will be recommended at the March Board meeting."

The Board approved the revision of the plans for the Women's Dormitory at the University and the schedule outlined for advertising and bid opening.

Dr. Kleinsorge reported as follows on the addition to the Music Building at the University:

"The preliminary plans on the addition to the Music Building at the University were presented by Architect Wick. President Newburn
outlined the functional basis of the planning and stated that the architects' studies indicated that the addition could be built within the $195,000 allocated to the project from the building fund.

"Certain alternates were suggested but President Newburn stated that he was reasonably certain that other savings in the budget could be effected so that it would not be necessary to include the alternates in the specifications. The building, designed in consultation with Dean Kratt of the School of Music, will meet the needs of the School for some time to come.

"The Building Committee recommends that the preliminary plans be approved and that the architects be authorized to proceed with the final plans and specifications."

The Board approved the preliminary plans and authorized the architects to proceed with the final plans and specifications.

ADDITION TO HEATING PLANT AT OSC

Dr. Kleinsorge presented the following report regarding the addition to the heating plant at the State College:

"Architects and engineers have been planning the necessary addition to the heating plant at the State College previously approved. This involves an addition to the building and also certain boiler additions.

"President Strand reported that an opportunity has been presented to construct the addition to the building by purchasing the materials, employing the crew of the construction firm of Lease and Leighton and employing this firm in a managerial capacity on the project. The great advantage in such procedure would be that the work could be started in the very near future and the contractor could hold together his crew anticipating possible work on the Pavilion. This same method has been followed by the Board on a number of other construction projects. There appears to be some advantage in proceeding by this method, particularly on a remodeling job where contractors hesitate to bid closely.

"It will be necessary to obtain the approval of the Board of Control and the Emergency Committee of the Legislature for the use of the funds allotted for the project.

"The Committee is, therefore, recommending that the plan outlined by President Strand be followed when and if approval is obtained for use of the building funds for the project."

The Board approved the report of the Committee and the several recommendations contained therein.

PURCHASE OF VACANT LOT IN CITY OF ASHLAND

Dr. Kleinsorge made the following report regarding the purchase of a vacant lot in the City of Ashland:

"President Stevenson submitted a recommendation, with the concurrence of the Chancellor, for the purchase of a vacant lot in the City of Ashland which lies immediately adjacent to the
The City Attorney of Ashland has worked out a plan whereby the original trust could be fulfilled by selling the lot to the State and setting aside the proceeds in satisfaction of the stipulation of the gift to the City. A monetary consideration of $50 is asked by the City, which is far below the actual value of the property.

"The Building Committee recommends the purchase of the lot provided the Attorney General rules favorably on the title that would be obtained on such a purchase."

The Board approved the report of the Committee and the purchase of the lot as recommended.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Board members are familiar with the need for remodeling the Monmouth Training School of the Oregon College of Education. More recently it has developed that an addition to the Training School of four classrooms will be necessary if the teacher training program is to be completely served and the children of Monmouth cared for.

"There has been some discussion of the best method of working out a cooperative arrangement with the School District on the financing and management of the additional building. It appears advisable for the Board to finance the building since it would be located on State land.

"The estimated cost of the remodeling is $100,000 and for the addition of four classrooms is $70,000. Funds are available in the building fund of the institution to more than cover the cost.

"The Building Committee feels that since the major function of the institution is to prepare teachers, this project is number one on the list at that institution. It also feels that it would be advisable for the Board to finance the additional classrooms and charge a fair rental set at $3,000 a year for the additional classrooms.

"President Gunn suggested that the planning get under way immediately in order to have the classrooms available for next fall. He recommended that the firm of Wolff and Phillips be engaged to design the addition and to plan the remodeling phase of the project."
"The Building Committee approves this recommendation with the understanding that the Secretary of the Board will meet with the architect to work out the details of the contractual arrangement."

The Board approved the employment of the firm of Wolff and Phillips to design the addition to Monmouth Training School and to plan the remodeling phase of the project, with the understanding that the Secretary of the Board would work out the contractual arrangements with the architect.

Mrs. Cheryl S. MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"Chancellor Packer presented to the Committee yesterday the curricular changes for the year 1948-49 as submitted by the several institutions. Previous to yesterday's meeting he had gone over these changes and his recommendations with two members of the Curriculum Committee. With the exception of the recommendations made in the Chancellor's report, all the new courses and changes in old courses were approved as submitted in the documents prepared by the several institutions.

"The Chancellor's report recommended certain disapprovals or qualifications of recommendations submitted by the institutions. The Committee is in accord with the Chancellor's recommendations as presented in his report with the following modifications:

The Committee asks that a further study be made of the four courses in Business and Industry which were recommended for disapproval by the Chancellor on page 2 of his report. This restudy is to be made in connection with further consideration of his recommendations on page 4 of his report on the requirement for a major in Business and Industry, namely:

1. That no change in the present organization be effected.

2. That technology requirements be not reduced.

3. That substantial minors in technology exclusive of science be developed.

"The Committee feels that these three recommendations and the four courses mentioned above deserve further study, with a final solution to be worked out by the March meeting.

"With these exceptions the Committee recommends approval of all the course changes submitted by the institutions as modified by the Chancellor's report."

The Board approved the report of the Committee and the recommendations contained therein.
President Smith appointed the following membership to permanent and special committees of the Board for the balance of the year 1947-48:

Committee on Finance – Henry F. Cabell, Chairman; Herman Oliver; George F. Chambers.

Committee on Curricula – Cheryl S. MacNaughton, Chairman; George F. Chambers; A. S. Grant.

Committee on Buildings, Grounds and Capital Outlay – R. E. Kleinsorge, Chairman; Leif S. Finseth; Phil Metschan.

Committee on Insurance – Leif S. Finseth, Chairman; George F. Chambers; A. S. Grant.

Committee on Public Relations – Phil Metschan, Chairman; Herman Oliver; A. S. Grant.

Committee on Agricultural Extension Service and Experiment Stations – Herman Oliver, Chairman; R. E. Kleinsorge; Phil Metschan; Henry F. Cabell.

Committee on Rules and By-Laws – Cheryl S. MacNaughton, Chairman; Herman Oliver; Henry F. Cabell.

Committee on Unified Administration – A. S. Grant, Chairman; Cheryl S. MacNaughton; George F. Chambers.

Committee on Libraries – George F. Chambers, Chairman; Cheryl S. MacNaughton; Leif S. Finseth.

President Smith presented a communication from S. A. Jackson, Secretary of the Purebred Sheep Breeders Association, enclosing a copy of a resolution adopted by the Association wherein they stated their objections to the stand taken by Dean Schoenfeld in advocating inclusion in the Marshall plan an agricultural program for Europe modeled after the controlled system of British agriculture. President Strand reported that Dean Schoenfeld is in the East but that he would discuss it with him on his return. President Strand was directed to reply to the Association in the absence of Dean Schoenfeld, indicating that on Dean Schoenfeld's return he would see to it that there was a better understanding of the matter between the Dean and the Purebred Sheep Breeders Association. The Secretary of the Board was directed to acknowledge receipt of the letter and to indicate that it was presented to the Board.

Dr. Byrne presented a communication from Governor John Hall advising the Board of the appointment of Mr. A. S. Grant of Baker as a member of the State Board of Higher Education. Mr. Grant will complete the term of the late Willard L. Marke, beginning December 20, 1947 and expiring March 2, 1956.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and to make suitable acknowledgment to the donors:
University

Dean H. J. Noyes and Frederick D. Noyes
Gift to the University of Oregon Dental School Library of 176 books, valued at $440, and 731 unbound periodicals, valued at $73.10, from Dean Harold J. Noyes and his father, Dr. Frederick D. Noyes.

Louise Bundren Estate
Bequest of $500 from the estate of Louise Bundren to the University of Oregon Dental School, to be used toward the expenses of the course of training for dental hygienists.

Chi Psi Fraternity
Gift of $200 from the National Office of the Chi Psi Fraternity, Ann Arbor, Michigan, to be used as a scholarship award to a member of the Chi Psi Fraternity on the University campus completing his junior year, who has exhibited promise in scholarship and qualities of leadership, wholesome influence and character in the activities of his college and fraternity.

Navy Research Division
Additional grant of $1,200 from the U. S. Navy Research Division to the Mathematics Department, to continue fundamental research in mathematical statistics.

State College

Wm. Galvani Estate
Bequest of approximately 5,000 volumes, valued at $15,000, from the estate of William H. Galvani, Portland.

Borden Co. Foundation
Gift of $1,500 from the Borden Company Foundation, Inc., New York, for the continuation of the Home Economics Scholarship Award.

Ag. Research Foundation
Gift of $2,712 from the Agricultural Research Foundation at Oregon State College for research in the Department of Food Technology, the funds to be used to cover the salary of Dr. Ho-ya Yang and to provide funds for the wage budget of that department.

Ag. Research Foundation
Gift of $1,200 from the Agricultural Research Foundation at Oregon State College to the Agricultural Experiment Station for research in food technology, the funds to pay the salary of Miss Betty Ann Sweeney, Research Assistant.

Ag. Research Foundation
Gift of $1,700 from the Agricultural Research Foundation at Oregon State College to the Hop Production project to pay the salary of Godfrey R. Hoerner, Extension Specialist, for the balance of the year and to provide a requisition budget for that account.

Medical School

Ore. Div. of American Cancer Soc.
Gift of $40,000 from the Oregon Division of the American Cancer Society to be used for fundamental research in cancer. This represents Oregon's allocation from the Damon Runyan Fund for Cancer Research.
40 et 8 of St. Helens

Gift of $200 from the 40 et 8 of St. Helens, to the Doernbecher Hospital, to be used for the purchase of braces and appliances for indigent patients.

C. O. Peterson

Gift of $100 from C. O. Peterson, Hillsboro, to the Doernbecher Hospital, to be used for the Christmas Fund of the hospital.

Am. Medical Association

Grant of $375 from the American Medical Association to support a study by Dr. Donald Olson, Teaching Fellow in Anatomy, on the suppressor areas in the cerebral cortex of the dog.

Ciba Pharmaceutical Products

Grant of $500 from the Ciba Pharmaceutical Products, Incorporated, Summit, New Jersey, to be used for virus research under the direction of Dr. Arthur W. Frisch, Associate Professor of Bacteriology.

H. M. Francis

Gift of $165 from Dr. H. M. Francis, Corvallis, to be utilized for the purchase of a microscope for the Department of Ophthalmology.

Mrs. Taylor Dement

Gift of $1,000 from Mrs. Taylor Dement, Myrtle Point, to the Doernbecher Hospital, to be used for special nursing services for indigent patients.

Diabetic Research Foundation

Grant of $3,320 from the Diabetic Research Foundation, Portland, to continue the research work in diabetes now being conducted by Dr. E. S. West and Dr. W. R. Todd of the Department of Biochemistry.

H. Chaney

Gift of $1,000 from H. F. Chaney, Portland, to the Doernbecher Hospital, to be used for the purchase of an Oxy-meter for the hospital.

National Institute of Health

Grant of $8,200 from the National Institute of Health, Bethesda, Maryland, to be utilized for cancer research, under the direction of Dr. Howard L. Richardson, Instructor in Pathology.

G. A. Meyers

Gift of $2,500 from George A. Meyers, Klamath Falls, to be used for research and experimentation in hemophilia, under the direction of Dr. Edwin E. Cagood.

Mr. and Mrs. J. Schetky

Gift of $225 from Mr. and Mrs. John L. Schetky, Portland, to the Department of Ophthalmology, to be used to purchase a four inch F4.5 Taylor Hobson lens and matching view finder for a 16mm Bell and Howell auto load movie camera. These instruments will more satisfactorily record for study the coordinated movements of the eyes of children with defective binocular vision.

Josephine City Chap. Nat. Found.

Gift of $2,000 from the Josephine County Chapter of the National Foundation for Infantile Paralysis, to be used at the discretion of the Medical School.

Z. A. Goldsmith

Gift of $100 from Miss Zida Alice Goldsmith, Portland, to the Library to be used for the purchase of books on Physiotherapy, as a memorial to Frieda Goldsmith Cassin, who was one of the first to follow this profession in the State of Oregon.
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H. A. Dickel
Gift of $300 from Dr. Herman A. Dickel, Portland, to the Department of Biochemistry, to be utilized at the discretion of Dr. E. S. West, Head of the Department.

Mrs. N. Reed
Gift of $500 from Mrs. Nelson Reed, Klamath Falls, to the Doernbecher Hospital, to be used to purchase two incubators for premature babies.

Research Corporation
Grant of $2,250 from the Research Corporation, New York, to be utilized for support of research under the direction of Dr. W. R. Todd, Associate Professor of Biochemistry, on animal feeding diets.

Oregon College of Education

Mr. and Mrs. R. J. Martin
Gift of $500 from Mr. and Mrs. Ray J. Martin, Salem, to be used as a loan fund in memory of their daughter, Virginia.

Eastern Oregon College of Education

C. E. Branner
Gift of $79 from Dr. C. E. Branner, La Grande, for an all-tuition freshman scholarship for 1947-48.

Mrs. W. H. Bohnenkamp
Library collection of books, valued at $325, from Mrs. W. H. Bohnenkamp, La Grande.

APPROVAL OF LEASE BETWEEN INTERCOLLEGIATE ATHLETIC BOARD AND OSC FOR USE OF SPACE AND FACILITIES IN NEW PAVILION BUILDING

The following lease with the Intercollegiate Athletic Board and Oregon State College for space and facilities to be provided in the new Pavilion Building was presented to the Board:

THIS LEASE made and entered into by and between the STATE OF OREGON acting by and through the State Board of Higher Education for and on behalf of Oregon State Agricultural College, hereinafter designated as Lessor, and the Intercollegiate Athletic Board of the Oregon State College, a corporation, hereinafter designated as Lessee, WITNESSETH:

WHEREAS, the Lessor in carrying out the educational program of students attending Oregon State Agricultural College, hereinafter in this lease designated as the College, has deemed it essential for the College to have an intercollegiate athletic program as a part of said educational program, and

WHEREAS, the sponsoring, control and administration of the intercollegiate athletic program at the College as a part of said general educational program has been the object, purpose and responsibility of the Lessee since the date of its organization in 1939, and

WHEREAS, the present enrollment at the College is approximately seventy-five hundred students, and the existing physical plant facilities at the College are totally inadequate for the successful conduct of an intercollegiate athletic program for an enrollment of this size, including spectator participation, and

WHEREAS, there is a great need on the campus of the College for a pavilion building in which intercollegiate contests can be held, and in addition a further great need by the College for such a pavilion
for the housing of concerts, convocations, discussion groups and
other group gatherings which form a vital part of the cultural life
of the College, and

WHEREAS, attendance and participation at such intercollegiate contests
by the alumni of the College and by residents of the City of Corvallis
and other citizens of the State of Oregon is necessary and advantageous
to the life of the College and accordingly the pavilion which is re-
quired should seat at least ten thousand persons in order to provide
room for students as well as non-student citizens of the State of
Oregon, and

WHEREAS, the Lessor has recognized the need for additional facilities
at the College in the form of a pavilion to seat at least ten thousand
persons, and

WHEREAS, it is the Lessor's plan to finance the construction and
equipping of such a pavilion through the issuance of revenue bonds
under the provisions of O.C.L.A., Title 311, Chapter 36, Article 3,
as amended, authorizing, among other matters, the pledge of the
rentals from the proposed pavilion, and

WHEREAS, the existence of such a pavilion would be advantageous and
beneficial to the Lessee, in that it would provide more adequate
facilities for carrying on the intercollegiate athletic program, and

WHEREAS, the regular scholastic year of the College is operated upon
a three term basis and student enrollment varies from term to term;

NOW, THEREFORE, the Lessor in consideration of and under the terms,
covenants and conditions hereinafter set forth, hereby leases and
grants to the Lessee space and facilities hereafter identified in
the pavilion to be erected by the Lessor upon the campus of the
College at Corvallis, Benton County, Oregon, under the terms and
conditions hereinafter set forth.

1. **Term.** This lease shall commence on September 15, 1948, and
shall terminate June 10, 1978.

2. **Purposes.** The Lessee agrees that it will use and occupy the
space and facilities provided in said premises for the purposes
of carrying on the intercollegiate athletic program sponsored
and conducted by the Lessee in conjunction with the College,
subject at all times to the approval of the President of the
College as the representative of the Lessor. The Lessee
shall not use or occupy facilities and space in said premises
for any other purpose or purposes without the written consent
of the President of the College as representative of the
Lessor.

3. **Rental.** The Lessee agrees to pay as rent for each of three
terms of each regular school year, for the above-described
space and facilities, together with the services which Lessor
hereinafter agrees to render, three dollars per full-time
student. All rental payments shall be made within seven days
after the beginning of classes of each term based upon the enrollment at that date. At the end of each term an adjustment in the total amount of rent shall be made between the Lessor and the Lessee for students over and above the enrollment previously determined or for withdrawals making the enrollment less than previously determined. All payments shall be made to the Business Manager of the College or to such other representative of the Lessor and at such places as the Lessor may designate.

The first rental payment shall be made for the fall term of 1948-49, which term begins on or about September 15, 1948, provided that on or before July 1, 1948, a construction contract or contracts have been awarded by the Lessor for the erection of the Pavilion Building; provided however that if such contract or contracts have not been awarded by said date, then this lease shall be void and no rental payment is required.

4. **Compliance with Law.** The Lessee agrees that it will at its own expense promptly observe and comply with all present and future laws, orders, regulations, rules, ordinances and requirements of federal, state, county and city governments with respect to the use, care and control of the leased space and facilities.

5. **Representations.** The Lessee acknowledges that this lease is accepted and executed on the basis of Lessee’s own examination and personal appraisal of the value of the space, facilities and services to be provided in the pavilion, as shown in the plans and specifications adopted for the construction of such building and worked out in collaboration with the Lessee.

6. **Construction of Pavilion.** The pavilion building shall be constructed in accordance with plans and specifications agreed upon by the parties hereto. Said plans shall show the space and facilities leased hereunder and shall provide for a pavilion building with a seating capacity of at least ten thousand persons.

7. **Use of Pavilion.** The Lessee shall have supervision over the entire pavilion building. The Lessee recognizes, however, that at various and numerous times the use of the pavilion building shall be required for other cultural and educational activities in addition to the conduct of the intercollegiate athletic program. Accordingly, the Lessee agrees that it will work closely at all times with the President of the College and that the President shall have the authority to settle and determine any conflict which arises concerning the use of the pavilion building.

8. **Cooperation between Lessor and Lessee.** The admission rates charged by the Lessee for spectator participation in athletic contests held upon the above-described premises, or at any other location, shall be worked out in collaboration with and subject to the approval of the President of the College.
In the event the Lessee can show that by reason of restrictions placed by the President of the College upon its use of space in the demised premises, or by the approved admission rates of charge for all home athletic contests, or due to conditions beyond the control of the Lessee, that the Lessee is conducting its activities at a loss, then the Lessee shall have the right to terminate this lease.

In recognition of the educational function performed by the Lessee in carrying on the intercollegiate athletic program, the Lessor agrees to cooperate with the Lessee at all times with a view toward insuring the ability of the Lessee to meet its obligations under this lease, and to prosecute successfully its educational activities. The Lessee will file copies of its annual budgets with the President of the College, as representative of the Lessor, at such times and in such form as requested.

9. Utilities and Maintenance. The Lessor at no cost to the Lessee shall supply utilities, general operating services and building repairs. The Lessee shall be responsible for the maintenance and repair of the specialized equipment which is used only by the Lessee, and shall likewise pay for the cost of general operating services required directly in the conduct of intercollegiate athletic activities.

10. Damage to or Destruction of Building by Fire or other Casualty. In the event that the building is destroyed or damaged by fire or other casualty the Lessor agrees to negotiate a reduced rental charge for the time that there is an impairment of the Lessees income from such building.

The Lessor shall maintain fire insurance on the Pavilion Building and on other property contained therein which it owns, but the Lessee shall be responsible for any property belonging to the Lessee.

11. Public Liability. The Lessee shall at all times maintain policies of public liability insurance satisfactory to the President of the College and consistent with good business practice.

12. Assignment and Sublease. The Lessee shall not assign this lease nor sublet the leasehold privileges, or any part thereof without the written consent of the Lessor. In the event that the Lessee assigns or sublets without the written consent of the Lessor, or in the event of an assignment by operation of law, this lease shall become null and void and the Lessor shall have the option and right to terminate this lease and re-enter upon the premises. The exercise of this option by the Lessor shall not be a waiver by the Lessor of any right to collect damages for the Lessees breach of this covenant.
13. **Interpretation.** All the covenants, agreements, conditions and terms contained in this lease shall be binding upon, apply and inure to the benefit of the successors and assigns respectively of the Lessor and the Lessee and all of said covenants shall be construed as covenants running with the land. This paragraph shall not be construed as consent by the Lessor to the assignment or subletting of the leasehold premises.

14. **Waiver.** Failure of the Lessor to insist upon the strict performance of the terms, covenants, agreements and conditions in this lease contained, or any of them, shall not constitute or be construed as a waiver or relinquishment of the Lessor's right to hereafter enforce any such term, covenant, agreement, or condition, but the same shall continue in full force and effect.

15. **Termination by Lessor.** In case the Lessee shall violate or omit to perform any of the covenants or conditions herein contained or in case the said premises become vacant or shall be abandoned or deserted by the Lessee, the Lessor, or any other person by its order, may re-enter the same, either by force or otherwise, without being liable to any prosecution therefor, and may elect to terminate this lease or term, or may relet the said premises at any time as the agent of the Lessee or otherwise for whatever rent it shall obtain; applying the avails of such letting first to the payment of such expenses as the Lessor may be put to in re-entering and reletting, and then to the payment of the rent due hereunder and the fulfillment of the Lessee's covenants, and paying over to the Lessee the balance, if any, and in case of a deficiency the Lessee shall remain liable therefor. Upon any default in payment or breach of other obligation of the Lessee hereunder the Lessor shall give written notice to the Lessee of said default or breach and shall allow the Lessee thirty days following the date of the sending of said written notice in which to remedy said breach or default.

If the Lessor, as a matter of State or institutional policy, considers it advisable to terminate this lease, it may do so effective at the start of a school term upon 90 days written notice to the Lessee.

IN WITNESS WHEREOF, the parties hereunto subscribed their names as of **January 27, 1948**.

State of Oregon Acting by and through the State Board of Higher Education on behalf of the Oregon State Agricultural College.

By ___________________________
President

By ___________________________
Secretary

Intercollegiate Athletic Board of the Oregon State College

By ___________________________
Chairman
I, Louise Robidou Elwell, certify that I am the Assistant Secretary of the State Board of Higher Education named as Lessor in the attached lease; that Edgar W. Smith and Charles D. Byrne who signed said lease on behalf of the Lessor, were then President and Secretary respectively of said Board; that said lease was duly signed for and in behalf of said Board by authority of its governing body, and is within the scope of its powers.

(SEAL)

I, John B. Fenner, certify that I am the Secretary of the corporation named as Lessee in the attached lease; that C. V. Ruzek who signed said lease on behalf of the Lessee, was then Chairman of said corporation; that said lease was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

(CORPORATE SEAL)

Upon motion by Director Metschan and second by Director Oliver, the above resolution was adopted with the following voting aye:

Mr. Chambers  Mrs. MacNaughton
Mr. Finseth    Mr. Metschan
Mr. Grant      Mr. Oliver
Dr. Kleinsorge Mr. Smith

and the following voting nay: None.

The President thereupon declared said resolution carried.

DESIGNATION OF P. A. WALGREN AS MILITARY PROPERTY CUSTODIAN FOR OSC

Military regulations require an official resolution for the designation of a property custodian. The Board adopted the following resolution designating Mr. Paul A. Walgren, Business Manager, as military property custodian for the State College:

WHEREAS, it is required that an officer be designated to act as custodian of military property at Oregon State College, be it therefore resolved that the Oregon State Board of Higher Education hereby designate Paul A. Walgren as the Military Property Custodian for Oregon State College.

ESTABLISHING CHARGE FOR OUT-PATIENT SPEECH CORRECTION AT U OF O

There is operated within the Department of Speech and Drama at the University a program involving the provision of speech correction services, not only to University students, but in a limited way to out-patients. To date there is no formal charge for speech correction service for out-patient cases. A review of the situation indicates that this limited program of speech correction is very desirable and should be continued and the Board approved the following:

1. That a minimum fee of $15 for the regular school year be charged for each out-patient case receiving treatment in the clinic. At the discretion of Dr. Wood, head of the clinic, a lesser fee may be collected.
2. That a consultation fee of $3 be charged for all consultations and testing services which do not lead to acceptance of the child for actual treatment in the clinic.

3. That the same fees be charged during the summer session.

**TRANSFERS FROM MEDICAL SCHOOL EQUIP. RESERVE**

In order to purchase needed equipment for several departments at the Medical School, the Board approved the transfer of $944.77 from the Medical School Equipment Reserve account as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Illustration</td>
<td>$44.00</td>
</tr>
<tr>
<td>Anatomy</td>
<td>$577.04</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>$38.86</td>
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<tr>
<td>Physiology</td>
<td>$230.77</td>
</tr>
<tr>
<td>General Equipment</td>
<td>$34.10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$944.77</strong></td>
</tr>
</tbody>
</table>

**ADDN. TO BUDGET OF THE DALLES EXPERIMENTAL AREA**

The Board approved the addition of $6,000 to the budget of The Dalles Experimental Area, this amount to be used mainly for the repair of the existing buildings on this experimental area. This money is part of Wasco County's contribution to match the legislative appropriation for this work.

**TRANSFERS TO WAGE BUDGETS AT MEDICAL SCHOOL**

The Board approved the following transfers from the Institutional Reserve to the wage budget at the Medical School to cover employment of additional personnel and wage adjustments under the Civil Service Program not provided for when the original budget was prepared:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>$900.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>$1,680.00</td>
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<tr>
<td>Dean's Office</td>
<td>$50.00</td>
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<tr>
<td>Pathology</td>
<td>$90.00</td>
</tr>
<tr>
<td>Medicine</td>
<td>$160.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,080.00</strong></td>
</tr>
</tbody>
</table>

**CHANGE IN PAYMENTS MADE TO SUMMER SESSION MUSIC STAFF AT U OF O**

During former summer sessions at the University, music fees for special lessons have been collected from the music students in addition to the regular tuition and have been paid 85 per cent to the instructor and 15 per cent to the general funds of the Board. The Board authorized paying these music instructors on a flat salary this summer session, as is done normally during the regular year. This will make it easier to secure adequate staff for the summer months. Under this arrangement, it will be necessary to increase the fee income for the summer session by $1,225 and also increase the proposed expenditures by this amount. Accordingly, the Board approved an increase in the proposed income for the summer sessions at the University from $102,275 to $103,500 and an increase in expenditures from $94,550 to $95,775.
Southern Oregon College of Education and Eastern Oregon College of Education maintain Counseling and Testing Bureaus for the benefit of veterans. These bureaus were established at the request of the Veterans Administration and are financed entirely from special fees assessed veterans for services rendered, under contracts between these two institutions and the Veterans Administration. The Board approved extension of the services of the Counseling and Testing Bureaus to all students and authorized charging $5 to each non-veteran student requesting the service. It also approved extension of these services to off-campus agencies at the same rate. The income from this source is to be budgeted to the Counseling and Testing Bureaus to cover operating costs.

The University of Oregon Dental School ended the fiscal year June 30, 1947 with a balance of $79,953.62, after earmarking $24,128.14 to cover unpaid requisitions carried forward and $25,000 which was set aside to meet the budget expenses of the current year. This balance is now available for use by the Dental School and the Board approved adding this amount to the Dental School Institutional Reserve.

In order to provide for much needed expansion of the Industrial Arts Department at the State College, it is necessary to move the shops, foundry and other machine rooms from present locations. This project involves the purchase of three prefabricated Butler steel buildings in which to house these activities. The estimated cost of this project is $76,000, which includes purchase and erection of the Butler steel buildings, foundations, floors, partitions, insulation, electrical work, plumbing and heating, alterations to present space occupied by Industrial Arts shops, etc. Of this total amount, materials are available for this project in the amount of $16,000. A net additional sum of $60,000 will be required to complete this project. The Executive Committee of the Board, at its meeting in Salem on January 12, approved this project and the Board confirmed this action. Funds in the amount of $60,000 were previously earmarked from the State College's portion of the building fund for this purpose.

To clear the site for the Industrial Arts shops at the State College, it is necessary to provide new buildings to house the plumbing shop and to provide lumber and other storage for the Physical Plant. The estimated cost of this project is $25,000, which includes the purchase and erection of two Butler steel buildings, foundations, cement floors, partitions and the shelving and racks necessary to care for the stored materials. Of this amount, $8,116 has already been expended for the buildings, leaving a balance of $17,000 necessary for completion. The Executive Committee of the Board, at its meeting in Salem on January 12, approved this project and the Board confirmed this action. Funds in the amount of $17,000 were previously earmarked from the State College's portion of the building fund for this purpose.
January 27, 1948

The Board approved the addition of $550 to the requisition budget of the Education Department, $275 to be provided from the Institutional Reserve and $275 from an increase in estimated income from the State Vocational Education Department. This addition is necessary to reimburse part-time wage assistance employed for the fall term to teach in Agricultural Education, due to the illness of Professor H. H. Gibson.

The Board approved the following flight training budget at Eastern Oregon College of Education, covering the fall quarter 1947-48:

**Income**

- 28 enrollees @ $112: $3,136.00
- 10 part-time enrollees: $130.21
- **Total Income:** $3,266.21

**Expenditures**

- Fee for flight training contractor: $2,856.00
- 28 enrollees @ $102: $2,856.00
- Fee for flight training contractor: $60.21
- 10 part-time enrollees: $60.21
- Insurance, 28 enrollees @ $3: $84.00
- Administration, clerical and other expense: $266.00
- **Total Expenditures:** $3,266.21

To provide funds for the employment of an assistant in statistics in the Department of Mathematics at the University, on a wage basis, for the fall term, the Board approved the transfer of $600 from an unallocated salary item in the Department to the wage budget. The remaining $1,790 in this unallocated item is to be transferred to the Institutional Reserve.

The Board approved the transfer of $954 from the Reserve for Civil Service Pay Adjustments to the following accounts at Eastern Oregon College of Education:

- Janitorial: $54
- Business Office: $900
- **Total:** $954

The balance of $247.60 remaining in the Civil Service Pay Adjustment Account is to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1947-48 budget:

**Mrs. H. Sponenburgh, Appointment**

Appointment of Mrs. Huguette Sponenburgh as Instructor in Romance Languages, half-time, for the winter and spring terms, at a salary rate of $800 for the two terms, 10-months basis, yearly tenure, effective January 2, 1948. This is a new position and requires the transfer of $800 in 1947-48 from the Institutional Reserve.

**Capt. Robert Feden, Appointment**

Appointment of Captain Robert N. Feden as Assistant Professor of Military Science and Tactics, effective November 26, 1947. Salary paid entirely from federal funds.
D. DuShane, Appointment
Appointment of Donald M. DuShane as Director of Student Personnel Service, at an annual salary rate of $6,300, rank of Professor, 12-months basis, yearly tenure, effective May 1, 1948. The amount of $1,050 required in 1947-48 is available in the budget of the Dean of Men.

P. Kleinsorge, Appointment
Appointment of Dr. Paul L. Kleinsorge as Associate Professor of Economics, for the winter and spring terms, at an annual salary rate of $4,500, 10-months basis, yearly tenure, effective January 2, 1948. Requires $3,000 in 1947-48 to be provided from an unallocated $3,100 position in the Economics budget. Balance of $100 remaining in this position to be transferred to the Institutional Reserve.

R. Clark, Appointment
Appointment of Dr. Robert D. Clark, Associate Professor of Speech and Drama, to the added position of Assistant to the Dean of the College of Liberal Arts, with a corresponding increase in salary from $4,000 to $5,300, with a change in service from 10 to 12 months indefinite tenure, effective January 1, 1948. Dr. Clark's salary will be divided 63 per cent to the Department of Speech and Drama and 37 per cent to the Office of the Dean of the College of Liberal Arts. Salary savings of $1,016.67 in Speech and Drama to be transferred to the Institutional Reserve. Salary savings of $1,000 in the budget of the College of Liberal Arts, due to delay in appointment, to be transferred to the Institutional Reserve.

F. A. Beard, Appointment
Appointment of Fred A. Beard as Superintendent of the University Press, at an annual salary rate of $4,800, rank of Assistant Professor, 12-months basis, yearly tenure, effective June 1, 1948. Mr. Beard will replace Mr. R. C. Hall who will retire at the end of the current fiscal year. The amount of $400 required in 1947-48 is available in the budget of the Press.

Vergil S. Fogdall, Additional compensation
Additional compensation of $50 a month for Vergil S. Fogdall, Assistant Dean of Men, for the period September 1, 1947 through April 30, 1948, to compensate him for added responsibilities. Requires $400 in 1947-48 to be provided as follows: $170 from the Institutional Reserve and $230 from an unallocated salary item in the Dean of Men's Office budget.

Wm. Gacke, Transfer
Transfer of Major William H. Gacke, Assistant Professor of Military Science and Tactics, to Hamilton Field, California, effective December 14, 1947. Salary paid entirely from federal funds.

C. E. Spencer, Leave of absence
Leave of absence without pay for Carlton E. Spencer, Professor of Law, for the winter and spring terms, because of illness. Salary savings of $3,800 in 1947-48 to be retained in the budget pending appointment of substitute assistance.

A. Cornell, Resignation
Resignation of Anson B. Cornell, Athletic Business Manager, effective March 1, 1948, to enter private business. Salary savings of $1,566.66 in 1947-48 to be retained in the budget pending appointment of a successor.
C. Endicott, Resignation

Resignation of Charles W. Endicott, Instructor in Art, effective December 31, 1947; and the appointment of William B. McGehee as Assistant Professor in Architecture, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective March 1, 1948. Salary savings of $596.20, due to delay in appointment, to be transferred to wages to employ assistance during the period the position is unfilled.

Adjustments as follows in the Navy Biochemical Genetics Research account:

H. Heymann, Transfer

Transfer of 20 per cent of the time of Dr. Hans Heymann, Assistant Professor of Chemistry, to the Biochemical Genetics Research account, for the period January 1 to June 15, 1948. Requires the transfer of $500 in 1947-48 from wages to salaries in the research budget. Salary savings of $500 in the Department of Chemistry to be transferred to wages to employ part-time substitute assistance.

K. Tai, Appointment

Appointment of Kwang-Mau Tai as Research Assistant, at a salary rate of $110 per month, 50 per cent time, for the period January 1 to June 15, 1948. Requires the transfer of $605 in 1947-48 from wages to salary in the wage budget.

Transfer of $500 from wages to materials in the research budget.

Changes in titles

Changes as follows in titles of Dental School faculty members, effective February 1, 1948:

K. Cantwell, Russell Culbertson

Kenneth Cantwell, from Assistant Professor to Assistant Professor of Dentistry; Acting Head of Department of Operative Dentistry.

R. Culbertson

Russell Culbertson, from Instructor to Photographer; Instructor of Visual Education.

H. Miller

Horace M. Miller, from Professor of Exodontia; Head of Extraction Clinic to Professor of Dentistry; Head of Extraction Clinic.

N. Phatak

Niknanth M. Phatak, from Associate Professor; Acting Head of the Departments of Pharmacology and Physiology to Associate Professor of Pharmacology; Acting Head of the Department of Physiology; Head of Department of Pharmacology.

M. Swenson

Merrill G. Swenson, from Associate Professor; Head of Department of Prosthetics to Associate Professor of Dentistry; Head of Department of Prosthetics.

Adjustments as follows in the University of Oregon Dental School:

V. Weber, Appointment

Appointment of Dr. Vinson Weber as Assistant Professor in the Departments of Gross Anatomy and Histology, Operative Dentistry and Operative Clinic, at an annual salary rate of $4,200, 12-months basis, yearly tenure, effective September 1, 1947. Salary savings of $2,150, due to delay in appointment, to be transferred to the Institutional Reserve.
Elimination of positions in Operative Dentistry

Elimination of the following unfilled in Operative Dentistry:

- Associate Professor, at a salary rate of $4,500.
- Assistant Professor, at a salary rate of $2,250.
- Instructor, at a salary rate of $1,800.
- Assistant Professor, at a salary rate of $1,200.

Of the salary savings of $9,750, $875 is to be applied to the salary of Dr. Vinson Weber and $8,875 is to be transferred to the Institutional Reserve.

H. G. Stoffel, Reduction in time

Reduction in time for Dr. H. G. Stoffel, Professor in Orthodontia and Orthodontia Dental Clinic, from full-time to half-time, with a corresponding reduction in salary from $4,800 to $2,400, effective November 1, 1947. Salary savings of $1,600 to be transferred to the Institutional Reserve.

Elimination of position in Phy. Diagnosis

Elimination of the unfilled position of Assistant Professor in the Physical Diagnosis and Orientation account. Salary savings of $3,000 to be transferred to the Institutional Reserve.

Elimination of position in Pathology

Elimination of the unfilled position of Associate Professor in the Pathology account. Salary savings of $5,000 to be transferred to the Institutional Reserve.

Elimination of positions in Operative Clinic

Elimination of the following unfilled positions in the Operative Clinic:

- Associate Professor, at a salary rate of $1,500.
- Assistant Professor, at a salary rate of $3,600.
- Assistant Professor, at a salary rate of $2,250.
- Instructor, at a salary rate of $1,800.

Of the salary savings of $9,100, $875 is to be applied to the salary of Dr. Vinson Weber and $8,225 is to be transferred to the Institutional Reserve.

Elimination of position in Orthodontia Dental Clinic

Elimination of the unfilled position of Instructor in the Orthodontia Dental Clinic. Salary savings of $3,000 to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1947-48 budget:

Ho-ya Yang, Appointment

Appointment of Ho-ya Yang as Associate Food Technologist in the Experiment Station Department of Food Technology, at an annual salary rate of $4,800, rank of Associate Professor, 12-months basis, yearly tenure, effective January 1, 1948. This is a new position and requires $2,400 in 1947-48 to be provided from unbudgeted gift research funds. The Board also approved the addition of $312 to the wage budget of the Department from unbudgeted gift research funds.
Appointment of W. A. Meyle as Research Assistant at the Hood River Branch Experiment Station, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective January 1, 1948. This is a new position and requires $1,500 in 1947-48 to be transferred from the wage budget of the Station.

Appointment of Ivan L. Newton as Assistant County Agent-at-Large, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective January 12, 1948. This is a new position and requires the transfer of $1,411.29 in 1947-48 from the Director's Reserve.

Appointment of Edward G. Bubl as Assistant Chemist and Food Technologist in the Experiment Station Departments of Agricultural Chemistry and Food Technology, at an annual salary rate of $3,800, rank of Assistant Professor, 12-months basis, yearly tenure, effective January 1, 1948. Salary savings of $1,050 in the Agricultural Chemistry Department, due to delay in appointment, to be transferred $500 to materials and $550 to wages. Requires $350 in 1947-48 in Food Technology to be transferred from the wage budget of that Department.

Appointment of George L. Humphrey as a Research Fellow in the Graduate School, for the winter and spring terms, at an annual salary rate of $1,000, 10-months basis, yearly tenure. Requires $666.67 in 1947-48 to be transferred from wages to salaries in the General Research fund.

Appointment of Godfrey R. Hoerner as Extension Specialist in Hop Production, half time, at an annual salary rate of $2,500, rank of Associate Professor, 12-months basis, indefinite tenure, effective January 15, 1948. This is a new position and requires $1,155.92 in 1947-48 to be provided from a gift through the Agricultural Research Foundation. The Board also approved the addition of $544.08 to the requisition budget of Hop Production, funds to be provided from a gift from the Agricultural Research Foundation. Mr. Hoerner will continue to be employed half-time by the United States Department of Agriculture on hops research.

Salary adjustment for Paul H. Weswig, Associate Chemist in the Experiment Station Department of Agricultural Chemistry, from $4,000 to $4,500, effective January 1, 1948. Requires $250 in 1947-48 to be provided from unallocated Experiment Station funds.

Salary adjustment for Dr. E. S. Degman, Superintendent of the Southern Oregon Branch Experiment Station and the Medford Branch Station, from $4,697.15 to $5,400, with the added title of Agent, and a reallocation of time from 4 per cent in the Medford Branch Station and 96 per cent in the United States Department of Agriculture to 6 per cent in the Southern Oregon and Medford Branch Stations and 94 per cent in the United States Department of Agriculture, effective September 7, 1947. Funds are available in the budget for this adjustment.
Transfer of half-time of William E. Dent, Assistant Superintendent of the John Jacob Astor Branch Experiment Station, from the Astor Branch Station to the Northrup Creek Experimental Area, effective January 1, 1948. Salary savings of $1,500 in the Astor Branch Station to be transferred to materials and expense. Requires $1,500 in 1947-48 in the Northrup Creek Experimental Area budget to be transferred from wages in that budget.

Transfer of J. R. Beck from Supervisor of the Emergency Farm Labor Service to Acting Assistant Director of the Extension Service, with no change in rank, salary or tenure, effective January 31, 1948. Salary savings of $2,435.61 in the Farm Labor budget to be transferred to wages. Requires the transfer of $2,435.61 in 1947-48 from the Director's Reserve to the Administration budget of the Extension Service.

Transfer of R. W. Davis from Assistant County Agent in Clackamas County to County Agent in Harney County, with a corresponding increase in salary from $3,432 to $3,600, and a promotion in rank from Instructor to Assistant Professor, 12-months basis, indefinite tenure, effective December 15, 1947. Salary savings of $1,872.84 in Clackamas County budget to be transferred to the Harney County budget. Requires additional $91.68 in 1947-48 to be provided from the Director's Reserve.

Transfer of one-fourth of the time of Dr. Jerome Ching Ren Li, Assistant Professor of Mathematics, from the mathematics budget to the Western Regional Research project, for the winter and spring terms. Salary savings of $600 in Mathematics to be transferred to wages to employ substitute assistance.

Adjustments as follows in the Experiment Station Department of Farm Crops:

Resignation of Jack D. Sather, Assistant Professor and Assistant Agronomist, effective January 1, 1948, to go into private business.

Salary adjustment for Harold Schudel, Instructor, from $3,000 to $3,500, effective February 1, 1948.

Salary adjustment for Virgil Freed, Associate Agronomist of the Agricultural Experiment Station and Associate Professor of Farm Crops, from $4,000 to $4,500, and the transfer of 25 percent of his time to the Experiment Station Department of Agricultural Chemistry, effective February 1, 1948. Salary savings of $597.61 in instruction to be retained in the budget, pending further allocation. Salary savings of $850.05 in Farm Crops to be transferred: $402.09 to material and expense, and $447.96 to the salary budget of Agricultural Chemistry. Requires additional $208.28 in 1947-48 in Agricultural Chemistry to be provided from unallocated special legislative funds in that budget.
Sabbatical leave on full salary for C. C. Callerman, Assistant Professor of Secretarial Science, for the period March 27 to June 12, 1948, to carry on graduate work toward his Doctor's degree at the University. No change in budget.

Sabbatical leave on full salary for William A. Schoenfeld, Dean and Director of Agriculture, for the period December 15, 1947 to April 15, 1948, to study organization, coordination, etc., in the several branches of agriculture at the several land grant colleges. No change in budget.

Cancellation of leave without pay for C. C. Miller, Multnomah County Club Agent, for the month of October 1947. Requires the transfer of $257.50 in 1947-48 from the Director's Reserve.

Adjustments as follows in the Department of Civil Engineering, effective January 1, 1948:

Reduction of the time of Burdette Glenn, Professor, from full-time to one-third time.

Appointment of Robert F. DeGrace as Instructor, at an annual salary rate of $2,700, 10-months basis, yearly tenure.

Salary savings of $200 in 1947-48 to be retained in the budget pending further adjustments.

Resignation of Dr. H. K. Hossum, Assistant Professor of Political Science, effective January 1, 1948; and the appointment of Ernest R. Bartley as Instructor in Political Science, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective January 1, 1948. Salary savings of $133.33 in 1947-48, due to appointment at lesser rate, to be transferred to the Institutional Reserve.

Resignation of George W. Soiya, Instructor in Mechanical Engineering, effective September 1, 1947; and the appointment of Wesley W. Smith as Assistant Professor of Mechanical Engineering, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective January 3, 1948. Salary savings of $633.33 in 1947-48, due to delay in appointment, to be retained in the budget pending further recommendation.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1947-48 budget:

Appointment of Dr. George E. McCoy as Resident Physician in Pediatrics, at an annual salary rate of $900, plus perquisites valued at $360 per year, 12-months basis, yearly tenure, effective December 1, 1947. Requires the transfer of $525 in 1947-48 from the wage budget of the Post-Graduate Medical Instruction account.

Appointment of Dr. Clay A. Racely as Resident Physician in Radiology, at an annual salary rate of $900, plus perquisites valued at $360 per year, 12-months basis, yearly tenure, effective January 1, 1948. Requires the transfer of $450 in 1947-48 from the wage budget of the Post-Graduate Medical Instruction account.
Appointment of Dr. Charles Bradley as Associate Professor of Pediatrics and Psychiatry and Director of the State Child Guidance Extension Program, at an annual salary rate of $12,000, 12-months basis, yearly tenure, effective April 1, 1948. Dr. Bradley's salary is to be paid $8,000 by the Medical School and $4,000 by the State Board of Health. Salary savings of $4,500 in 1947-48, due to delay in appointment, to be transferred to the wage budget of the Child Guidance Extension budget.

Appointment of Dr. George B. Youngstrom as Resident Physician in Dermatology and Syphilology, at an annual salary rate of $900, plus perquisites valued at $360, 12-months basis, yearly tenure, effective January 1, 1948. Requires the transfer of $450 in 1947-48 from wages to salaries in the Post-Graduate Medical Instruction account.

Appointment of Dr. Thomas E. Talbot as Resident Physician in Ophthalmology, at an annual salary rate of $900, plus perquisites valued at $360, 12-months basis, yearly tenure, effective January 1, 1947. Requires the transfer of $450 in 1947-48 from wages to salaries in the Post-Graduate Medical Instruction account.

Appointment of Dr. Frederick P. Haugen as Associate Professor of Surgery in Anesthesiology and Head of the Division of Anesthesiology, at an annual salary rate of $12,000, 12-months basis, yearly tenure, effective September 1, 1948. Funds will be provided in the 1943-49 budget for this position.

Appointment of Dr. John B. Graham as Associate Professor of Surgery, at an annual salary rate of $10,000, 12-months basis, yearly tenure, effective April 1, 1948. Requires $2,500 in 1947-48 to be provided from the Reserve for Staff Additions in the Department of Surgery.

Appointment of Dr. Margaret Kennard as Associate Professor of Surgery and Neurophysiology, at an annual salary rate of $7,000, 12-months basis, yearly tenure, effective April 1, 1948. Requires $1,750 in 1947-48 to be provided from a unallocated item in the Surgery budget and $1,044.68 from the Reserve for Staff Additions in the Department of Surgery.

Establishment of the position of Assistant Professor of Surgery in Urology, at an annual salary rate of $10,000, 12-months basis, yearly tenure, effective February 1, 1948. Requires $4,166.67 in 1947-48 to be provided from the Reserve for Staff Additions in the Department of Surgery.

Adjustments as follows in the Department of Surgery:

Transfer of the time and salary of Dr. William K. Livingston, Head of the Department of Surgery, from 80 per cent in the Surgery budget and 20 per cent in the Kellogg Veteran Program budget to full-time in the Surgery budget, effective January 1, 1948.
Dr. C. Hardwick, Assistant Clinical Professor of Surgery, from 30 per cent in Kellogg Veterans Program budget to 30 per cent in Surgery, effective January 1, 1948. Dr. Hardwick is employed 20 per cent time on the Mackenzie Professorship budget.

Salary savings of $3,136.25 in the Kellogg Veterans Program account to be transferred to wages. The amount of $3,136.35 required in 1947-48 in Surgery is available in the budget.

The Board approved the following personnel adjustment at Southern Oregon College of Education, the necessary funds being provided in the 1947-48 budget:

L. Messenger, Sabbatical leave

Sabbatical leave on full salary for Loren Messenger, Associate Professor of Psychology, for the period March 22 to June 12, 1948, to do graduate work at the University. No change in budget.

The Board approved the following personnel adjustment at Oregon College of Education, the necessary funds being provided in the 1947-48 budget:

G. E. Corwin, Appointment

Appointment of George E. Corwin as Instructor in Education, for the winter and spring terms, at a rate of $200 per term, for 20 per cent time. This appointment is necessary to carry on a portion of the work carried by the late H. E. Inlow. Salary savings of $1,043.60 in General Instruction to be transferred to the Institutional Reserve. Savings of $481.20 in Teacher In-Service Extension budget to be transferred to travel. Savings of $481.20 in General Extension is to remain in the budget pending disposition by Dean Cramer. Mr. Corwin is Superintendent of Schools at Independence.

INLOW MEMORIAL

On motion by Mr. Finseth and second by Dr. Kleinsorge, the Board unanimously adopted the following resolution memorializing the late Harvey E. Inlow, first president of the now Eastern Oregon College of Education, as prepared and presented by Dr. R. J. Maaske:

WHEREAS, Harvey E. Inlow, first president of the now Eastern Oregon College of Education, passed beyond on January 1, 1942, and

WHEREAS, his early work in the constructive establishment of this institution laid soundly its foundations for continued advancement, and

WHEREAS, his lifetime career as an educational leader and teacher in Oregon was devoted unselfishly to the instruction of its future citizens and teachers, now

THEREFORE, HE IT RESOLVED that this resolution be spread upon the minutes of the Board and the Secretary be instructed to transmit a copy to the family in appreciation of his services.

ADJOURNMENT

The Board adjourned at 11:10 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary