STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
UNIVERSITY OF OREGON, EUGENE, OREGON
March 9, 1948
10:15 A.M.

MEETING #172
A regular meeting of the State Board of Higher Education was held at the University of Oregon, Eugene, Oregon, on March 9, 1948.

ROLL CALL
The meeting was called to order at 10:15 A.M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

Cheryl S. MacNaughton
Phil Metcalf
Herman Oliver
Edgar W. Smith

Absent: R. E. Kleinsorge

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Henry Cahn of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Business Manager William Zimmerman, representing the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the last regular meeting held on January 27, 1948 and the special meeting held on February 26, 1948, and approved the minutes of those meetings as they appeared in the docket.

BUDGET
ADDITIONS
1947-48

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"Chancellor Packer reported to the Committee on the needs throughout the System of budget additions to complete the current fiscal year. Most of these expenditures will be for added costs of physical plant operation and maintenance. The additional needs as submitted by the presidents and recommended by the Chancellor were as follows:

- University of Oregon: $27,500
- Medical School: 5,000
- Oregon State College: 38,000
- Southern Oregon College of Education: 4,000
- Centralized Activities for Board's Office and Comptroller's Office: 9,000

Total: $83,500

"The Committee recommends that these allocations be made from the Board's unappropriated fund."

The Board approved the report of the Committee and the appropriation of $83,500 from the Board's unappropriated fund to be allocated as recommended."
Mr. Cabell presented the following report changing the Administrative Code to clarify the Board's stand on the employment of two or more members of an immediate family in the System:

"Chancellor Packer called attention to a provision in the Administrative Code regarding the employment of two or more members of an immediate family in the same institution. As the present Code now reads, this is to be regarded as exceptional and is to be approved only under unusual circumstances. The Chancellor suggested that the rule apparently should apply to employment anywhere in the System rather than to be restricted solely to cases where employment is at a single institution. The Committee recognizes the conditions that have brought about an increase in the number of cases where two or more members of the same family are thus employed. The Committee believes, however, that every effort should be made to discourage further instances of this kind and to reduce the number where possible. New instances should be approved only in cases of extreme emergency. The Committee also believes that institutional heads should submit to the Chancellor's office annually at budget making time the number of such cases they are recommending for inclusion in the budget, together with names of those involved.

"The Committee further recommends that Section K-21 of the Code be changed to delete the words 'in the same institution' and substitute 'by the State System of Higher Education'."

The Board approved the report of the Committee and the several recommendations contained therein.

Mr. Cabell made the following report concerning the proposed three-year electric light and power contract for Oregon State College and Oregon College of Education:

"The electric light and power requirements at Oregon State College and Oregon College of Education are at present covered by a one-year contract with the Mountain States Power Company, which expires at the end of June 1948. The company has requested a new three-year contract in view of a considerable amount of capital outlay it will make in connection with new buildings. The provisions of the proposed contract have been negotiated between Comptroller Bork and the Company, which provide for a continuation of service at the same rates that have prevailed this past year, with the further provision that current for the KOAC transmitter at Granger and for operating the Adair Village pumping plant and sewage disposal plant will also be included, thereby reducing the cost of power for those operations.

"The Committee believes that the proposed contract is a fair and reasonable one and recommends that it be submitted to the State Board of Control for final consideration."

The Board agreed that the proposed three-year contract seemed to be fair and reasonable and approved submitting it to the State Board of Control for final consideration.
SALE OF WIDMER BEQUEST PROPERTY IN SEATTLE BY U OF O AND MEDICAL SCHOOL

Mr. Cabell reported as follows on the sale of property, by the University of Oregon and the Medical School, obtained through the wills of Gertrude D. and George C. Widmer:

"The University of Oregon and the Medical School own together a one-sixth interest in some Seattle real estate which was included in the estates of Gertrude D. Widmer and George C. Widmer, with an additional one-sixth interest owned by the Shriners Hospital and two-thirds interest owned by a Seattle hospital. An offer of $5,500 for the entire property has been made. President Newburn and Dean Baird believe that it is advantageous to dispose of the property at this price and suggested that the University Business Manager be authorized to get all necessary information on the proposed sale and to arrange for the sale at not less than $5,500 for the entire piece. This would include authorization for the proper Board officials to sign the necessary documents to complete the sale. The Committee so recommends."

The Board approved the sale of the property at not less than $5,500 and authorized the proper Board officials to sign the necessary documents.

SALE OF MATHEWS ESTATE PROPERTY BY MEDICAL SCHOOL

Mr. Cabell presented the following report on the sale of property owned by the Medical School near Estacada:

"Dean Baird reported that the University of Oregon Medical School had received an offer on 163 acres of pasture land near Estacada left to the Medical School in the Mathews Estate. As an appraisal by a reputable Estacada realtor gave the value of the property at $1,750, the offer by Mrs. A. G. Ames of $100 per acre appears fair and reasonable and hence Dean Baird recommended that the tract be sold.

"The Committee recommends that the sale be authorized at the price mentioned and that the proper Board officials be authorized to sign the necessary documents."

The Board approved the sale of the property at a price of $100 per acre and authorized the proper Board officials to sign the necessary documents.

FINANCING OF U OF O DORM REPEAL OF BOARD ACTION RE APPLICATION OF NET INCOME OF U OF O DORMITORIES

Mr. Cabell made the following report concerning the financing of the women's new dormitory at the University of Oregon:

"To finance the women's new dormitory, estimated to cost $1,825,000, all the net income for 30 years from the new and existing dormitories will be pledged to service the bonds to be issued.

"It is recommended that the September 16, 1936 Board action, insofar as it pertains to the application of the net income of the University dormitories, be repealed in order to meet the requirement of the proposed new bond issue that the net income of all the University permanent dormitories be pledged to establish a sinking fund."

The Board approved the report of the Committee and repealed the action taken in September 1936 regarding the application of the net income of the University dormitories.
Mr. Cabell concluded the report of the Committee as follows:

"The Committee recommends that Board officials be authorized to advertise for bids on the bond issue of $1,860,000 to finance the Oregon State College Pavilion, and refinance bonds now outstanding against the building fee, these bids to be opened in Portland April 23 at 2:00 P. M. It is also recommended that the Finance Committee be authorized to make the award to the low bidder."

The Board authorized advertising for bids on the bond issue to finance the Oregon State College Pavilion, with bids to be opened April 23, and further authorized the Finance Committee to make the award to the low bidder.

Mr. Phil Metcalf, Acting Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"President Strand presented for Committee consideration the final plans and specifications for the proposed Pavilion at Oregon State College. He reported that, while certain additions have been made that were not included in the preliminary plans, enough reductions had been made so that the total estimated cost is still $1,500,000. The additions include complete acoustical treatment of ceiling and walls of the auditorium down to within 4 to 6 feet of the floor, additional folding chairs, a portable stage, and basketball backboards. The design has been modified so that only a small amount of plastering will be required in the entire building. It was decided to include finishing the basement completely in order that all phases of intercollegiate athletics may be moved from the present men's gymnasium.

"The plans, as prepared by the firm of Jones and Marsh, appeared to the Committee to be adequate and satisfactory for this much needed building. The Committee, therefore, recommends that the plans and specifications be approved and that advertisements for bids be authorized with the opening to be in Portland, April 23 at 9:00 A. M. It is further recommended that the Building Committee be given authority to award the construction contracts if bids are satisfactory."

The Board approved the final plans and specifications as submitted, authorized advertising for bids to be opened April 23, and further authorized the Building Committee to award the construction contracts if the bids are satisfactory.

Mr. Metcalf made the following report on the addition to the heating plant at Oregon State College:

"At the January meeting of the Board, officials at Oregon State College were authorized to proceed with construction of the previously approved addition to the heating plant. President Strand reported that since that time the cost estimates have varied so widely that it appears advantageous to advertise the project for competitive bids. It is proposed to divide the
project into three contracts -- one covering the building, another the main boiler, and a third including boiler room auxiliaries. The combined cost of the whole project is estimated at $160,000 and is designed to care for the new electrical engineering building, the women's new dormitory and the pavilion. The Building Committee recommends the approval of the detailed plans as submitted and authorization for advertising for the bids as suggested, these bids to be opened April 6 at 10:30 A. M.

"As this project is to be financed out of the State Building fund, the Committee also requests authority to award the contracts subject to the approval of the State Board of Control and the State Emergency Board."

The Board approved the detailed plans as submitted, authorized advertising for bids to be opened April 6 and further authorized the Building Committee to award the contracts, subject to the approval of the State Board of Control and State Emergency Board.

Mr. Metschan reported as follows on the construction of additional classrooms at the Monmouth Training School at Oregon College of Education:

"At the January meeting of the Board, President Gunn was authorized to employ architects to plan some additional classrooms in the Training School at the Oregon College of Education. As now planned, there would be five classrooms instead of the four originally contemplated, one being for kindergarten use. The estimated construction costs for the five rooms is $95,500, and for the four rooms, $85,000. Architects fees, supervision, furniture, and a contingency fund will bring the costs of the smaller project to approximately $96,500 and the larger project to $105,500.

"The Building Committee had previously approved the plan whereby the Monmouth School District will pay an annual rental of $5,000 for the four new classrooms and had further suggested that an additional rental of $1,000 be charged the Monmouth School District for the fifth classroom. President Gunn pointed out that this extra classroom would be used for kindergarten purposes and that it would inequitable to charge this additional rental to the Monmouth School District since the kindergarten students would come from a wider area. Dr. Gunn pointed out, however, that a fee would be paid which would reimburse the Board for the use of this room. If, when the construction bids are received, it appears advisable to build the fifth room President Gunn will submit to the Board a plan of operating this unit together with the financial arrangements.

"The Committee recommends approval of these plans and specifications and authorization for advertising for bids on both the five room and four room project, to be opened April 6 at 9:00 A. M. The Committee requests authorization to award the contracts subject to approval by the State Board of Control and the State Emergency Board."

The Board approved the final plans and specifications, authorized advertising for bids on both the five-room and four-room project,
bids to be opened April 8, and also authorized the Building Committee to award contracts subject to the approval of the State Board of Control and the State Emergency Board.

Mr. Metschan made the following report on the appointment of an architect to prepare preliminary plans on the addition to the present Physical Education Building at Eastern Oregon College of Education:

"The future building program at Eastern Oregon College of Education includes an addition to the present Physical Education building. There is remaining in the present allocation to Eastern Oregon College of Education about $40,000 in the original building fund. President Maaske requested that this $40,000 be allocated to the Physical Education building project and that Howard Kable who designed the Women's Dormitory there be employed to start work on preliminary plans. The architect understands that the project could not be carried through until new funds are obtained for the building program. As the architect fee for this preliminary work would have to be paid from the building funds, authorization from the State Emergency Board and the Board of Control will be necessary. The Committee recommends that the Secretary of the Board be authorized to negotiate a contract with the architect under the usual Board policy."

The Board approved the report of the Committee and the recommendations contained therein.

Mr. Metschan presented the following report on the bid opening on the Women's Dormitory at the University of Oregon:

"At the January Board meeting the Board was advised concerning alterations in plans for the proposed Women's Dormitory at the University of Oregon which would bring the project within the scope of a proposed bond issue. At that time the Board authorized its officials to advertise for bids as soon as the architects had completed final plans. Since then the plans have been received and bids advertised for to be opened March 16. The Committee now recommends that the action of the Board officials in approving these plans and advertising for bids be formally approved and entered in the record. It is also recommended that the Building Committee be authorized to award the construction contracts to the lowest bidders and that the Finance Committee be authorized to accept the most favorable bond bid and take whatever action is necessary in connection therewith."

The Board formally approved the final plans and specifications on the Women's Dormitory at the University; the Building Committee was authorized to award the construction contracts to the lowest bidders and the Finance Committee was authorized to accept the lowest favorable bond bid and take whatever action is necessary in connection therewith.
Mr. Metschan presented the following report regarding adjustments in the tentative allocation of building funds under the proposed new building program:

"The Building Committee, after further consideration, believes that some adjustment should be made in the tentative allocations of building funds under the proposed $12,000,000 program. It, therefore, recommends that the allocations for Eastern Oregon College of Education and Southern Oregon College of Education be $350,000 each."

The Board approved the revision in allocation of building funds as recommended.

Mr. Metschan reported as follows on President Newburn's presentation of the estimated building needs of the University for a ten-year period:

"President Newburn presented to the Committee the estimated building needs of the University for a ten-year period. He presented the needs graphically by means of three charts -- one showing the existing buildings, another one showing the existing plant plus emergency needs, and a third showing the remainder of the proposed expansion. He also presented a summary inventory of present buildings showing their area and cost and a more detailed discussion of each proposed addition.

The emergency program presented by Dr. Newburn, totaling $3,500,000, carries the same three items that are included in the Board minutes of January 27, as follows:

1. Science Classroom-Laboratory Building $1,800,000
2. Building Additions for School of Business Administration 700,000
3. Heating Plant and Heating Tunnels $1,000,000

$3,500,000

"Some slight revisions were necessary in the program of minimum needs as presented by President Newburn at the time of the January meeting. Following are the items in revised form as presented to the Building Committee:

1. School of Architecture and Allied Arts
   The School will be retained in its present location, remodeled, and expanded. At present it occupies 42,000 sq. ft. of so-called permanent structures, a portion of which must be replaced, and 5,000 sq. ft. of temporary buildings. Requires a total of 60,000 sq. ft., of which 30,000 of present space can be retained.

   New structures -- $450,000
   Rehabilitation -- $100,000
2. School of Journalism. Requires complete rehabilitation of present building (15,318 sq. ft.) and construction of 20,000 sq. ft. additional space to care for minimum needs.

   New structures -- $300,000
   Rehabilitation -- 100,000

3. Addition to Men's Physical Education Building. To provide for minimum needs of this school. 150,000

4. Addition to Infirmary. This unit houses the student health services and was constructed to care for less than 4,000 students. 225,000

5. Administration Building. To house agencies now temporarily in Emerald Hall, including Business Office, Registrar's Office, student personnel services, and others. 600,000

6. Armory for use of R.O.T.C. Units. This building is desperately needed now and it is assumed the federal government will provide funds to supplement those available locally. 300,000

7. Women's Physical Education Building. To care more adequately for needs of this unit, to release present quarters for other functions, and to bring building to area where necessary fields can be made available. 700,000

8. Additions to Condon Hall (19,380) and to Chapman Hall (22,905), and necessary remodeling.

   New Structures -- 600,000
   Remodeling -- 50,000

9. To modernize, rehabilitate and remodel old buildings. Includes Education, University High School, Deady, Johnson, Gerlinger, and Friendly + $5 per sq. ft. The original request for $1,000,000 had to be reduced to come within the Board's total allocation. 950,000

10. Additions to and rehabilitation of present utilities, particularly lighting. 150,000
11. Land Acquisitions. The original request for $500,000 had to be reduced to come within the Board's total allocation. $ 500,000

Total Minimum Needs $ 5,175,000

Total Emergency Needs as Recorded in January 27, 1948 Board Minutes 3,500,000

Grand Total for Ten Years — $ 8,675,000

"The program, as outlined by President Newburn, appears to the Committee to be well planned. It is, therefore, recommended that the list of building projects, as presented, be accepted and that the items listed for emergency and minimum needs be recorded as the official list for the University's building program."

The Board approved the report of the Committee and accepted the items listed as the official list for the University's building program.

Mr. Metschan made the following report on the opening of bids on the Administration and Laboratory Building for the Medical School:

"The Building Committee opened bids on the Administration and Laboratory Building for the Medical School at 9:00 A. M. on February 17. Seven bids were received on the general contract, six bids on the electrical contract, four bids on the mechanical contract, and three bids on the fixtures contract. One bidder on the electrical contract, the Ace Electric Company, requested permission to withdraw its bid because of an error in interpreting specifications, and the Committee granted its request. The following firms were the low bidders:

General — E. E. Settergren $377,000
Electrical — Emory & Bohm Electric Company 28,991
Mechanical — Urban Plumbing & Heating Company 96,834
Fixtures — Northern School Supply Company 70,408

Total $573,333

"The bidding on all the contracts was very close and the total of the four contracts was approximately $67,000 less than the architect's estimate.

"The Building Committee had been granted authority by the Board to award the contracts. It, therefore, voted to make the awards to the above contractors subject to authorization of funds for the project by the Board of Control and the State Emergency Board.

"On Friday, February 27, 1948, your chairman, Dr. Byrne, and Mr. Zimmerman appeared before the joint meeting of the Board of Control and the Emergency Board and requested an allotment of $720,000 from the $4,000,000 State Building Fund to cover the
cost of the project. Included in the amount requested in addition to the construction contracts, architect's fees, and administrative costs of the project was $10,000 for movable equipment, $10,000 for landscaping, and $57,000 for alterations in space to be vacated in existing buildings. The joint Boards voted unanimously to allot the funds requested for the project. The successful contractors have been notified and construction will begin in the near future. The Committee recommends approval of this report as confirmation of the action taken by the Committee.

The Board approved the report and confirmed the actions taken by the Committee as indicated in the report.

Mr. Metschan concluded the report of the Committee as follows:

"Two members of the Building Committee, Mr. Metschan and Mr. Finseth, inspected the new dormitory at Southern Oregon College of Education on Tuesday, February 24.

"The building is essentially completed except for some minor items that have been delayed because of inability to obtain materials. The top floor of the dormitory has been occupied for some time. Members of the Committee were very favorably impressed with the general layout of the dormitory and with the accommodations afforded. The living room on the first floor is commodious and attractive, the dining room large enough to give service to many more students than will occupy the present unit, the kitchen facilities are well planned, and the administrative control rooms and living suite for the dormitory supervisor are very adequate. The dormitory rooms, some on the first floor but mostly on the second and third floors, are extremely well planned, utilizing the minimum of space but at the same time offering excellent accommodations for two girls in each room. Built in chests, closets and storage compartments in each room appear to be very well planned from a functional standpoint. There is a wash basin in each room. Bathrooms of toilet and shower facilities are located on each floor. The rooms now finished will house 72 students.

"In the basement are the furnace room, storage room for foods, trunk and baggage storage rooms, laundry facilities and a large games room area. There are also six unfinished rooms, roughed in with plumbing and electricity, which can be completed for housing an additional 21 students.

"The finishing of the games room and these six additional rooms was not included in the contract and the Committee members have asked Dr. Stevenson and the architect to submit at the earliest possible date the cost of completing these areas."
"The Committee members were well pleased with the entire project. At a cost of less than $5,000 per occupant a very fine living and social unit has been added to the campus. When the basement rooms are finished the building will house 84 students. The funds allotted the project totalled $247,000. It appears now that the fund reserved for emergencies will cover the necessary extras and that the funds set up for equipment and furnishings will be adequate. Much of the equipment is being obtained through surplus channels. The Committee wishes to commend both the architect and the contractor on this project. It is recommended that the project be accepted by the Board, subject to certification by the architect that the unfinished items have been completed to his satisfaction.

The Board approved the report of the Committee and accepted the project under the terms recommended.

President Smith presented a communication from Lyle W. Hammack, Chairman of the Dairy Products Improvement Committee, Oregon Dairy Manufacturers’ Association, requesting information as to the amount of funds available in the Board’s building program for a Dairy Products Laboratory at Oregon State College. He pointed out that the dairy industry has been vitally interested in the problem for a number of years and emphasized the fact that if the State College is to meet the demand placed upon it by students interested in dairy manufacturing it will be impossible to delay much longer the construction of this building. Mr. Smith indicated that he had replied orally to Mr. Hammack’s letter telling him that plans have been prepared for the building but that it will cost approximately $1,000,000 to construct this building and only $300,000 is available for this purpose. Mr. Smith further informed him that sufficient funds are provided for this purpose in the building program now being prepared by the Board which is to be voted on at the general election in the fall. Mr. Hammack indicated to Mr. Smith that the dairy industry will do all it can to secure passage of the bill. The Board received the communication and directed that it be filed.

President Smith called upon Dr. Byrne to report on the condemnation case on parcels of real estate at Corvallis in connection with the site for the proposed Pavilion. Dr. Byrne indicated that the decision was favorable to the Board, the award of the jury being identical with the price the Board had offered for the two parcels of property. He also stated that the presiding judge will issue a court order giving the Board immediate possession of the property that is required for the actual site of the building. This will mean that the Board can proceed to advertise for bids and award contracts with assurance that the site is available.

Dr. Byrne reported that a communication had been received from Governor John H. Hall advising that he had reappointed Mrs. E. B. MacNaughton as a member of the State Board of Higher Education for a 9-year term, beginning March 3, 1948 and ending March 2, 1957.
GIFTS

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

J. O'Callaghan
Gift of $200 from Jerry A. O'Callaghan of Tulelake, California, to establish a loan fund in honor of George W. McIntyre of Klamath Falls, for the benefit of members of the Phi Kappa Psi Fraternity.

Anonymous donors
Gift of $1,500 from anonymous donors to be added to the University Theater--Ethel Sawyer Fund.

State College

W. Atlee Burpee Co.
Gift of $100 from the W. Atlee Burpee Company, Philadelphia, to be used for a scholarship for a student whose major interest is in vegetable or flower growing.

International Baby Chick Assoc.
Grant of $1,500 from the International Baby Chick Association, Kansas City, Missouri, to the Experiment Station as a grant-in-aid to the poultry research project "Factors Related to Fertility and Hatchability in Chickens."

R. Daugherty
Gift of $100 from Dr. Robert Daugherty of Washington State College to provide a scholarship for a designated Philippine student in Home Economics.

Bus. and Prof. Womens Club of Roseburg
Gift of $600 from the Business and Professional Womens Club of Roseburg to provide a scholarship in Home Economics for a Chinese girl not yet selected.

Union Fisherman's Coop. Packing Co.
Gift of $456 from the Union Fisherman's Cooperative Packing Company of Astoria to finance certain investigations on the processing of seafoods being made by the Seafoods Laboratory.

Medical School
Gifts as follows, totaling $650, to be added to the Thomas M. Joyce Memorial Fund:

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<tr>
<th>Name</th>
<th>Location</th>
<th>Amount</th>
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<tr>
<td>G. Bellinger</td>
<td>Dr. G. C. Bellinger, Salem</td>
<td>$100</td>
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<tr>
<td>A. Kiernan</td>
<td>Mrs. Arnez Kiernan, Portland</td>
<td>250</td>
</tr>
<tr>
<td>B. Vincent</td>
<td>Dr. Beth Vincent, Boston</td>
<td>200</td>
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<tr>
<td>G. K. Smith</td>
<td>Dr. Gordon K. Smith, Los Angeles</td>
<td>100</td>
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</tbody>
</table>

Mrs. P. Hart
Gift of $1,000 from Mrs. Philip Hart, Portland, to the Doernbecher Hospital, to be used at the discretion of the Dean.

Medical School Alumni Association
Gift of $434.20 from the Medical School Alumni Association to be deposited in the out-of-state travel fund to help defray the expenses of trips to be made by Dr. Norman A. David and Dr. Norman Karr of the Department of Pharmacology.
Women of the Moose of Corvallis  
Gift of $155 from the Women of the Moose of Corvallis, to the Department of Nursing Education, to provide a scholarship for a designated student.

ADDICTION OF DEAN CRAMER AS REPRESENTATIVE OF SYSTEM ON HIGH SCHOOL RELATIONS COMMITTEE  
When the Board created the High School Relations Committee, the membership consisted of one representative from the University, one from the State College and one from the Colleges of Education, in addition to certain representatives from the State Department and the secondary schools. With the resignation of Dean Lemon as Chairman of the High School Relations Committee, the Chancellor is designating Dean John P. Cramer as Chairman. The Board approved adding Dean Cramer to the committee as a representative of the State System.

REAPPROPRIATION OF FUNDS AT KOAC  
On June 30, 1947 Radio Station KOAC reverted $1,248.36 to the Board's unappropriated fund although the balance was actually fully encumbered by outstanding requisitions. Many of these unpaid requisitions have now been paid from the current budget. The Board approved reappropriating the amount of $1,248.36 from the Board's unappropriated fund to reimburse the current budget.

SETTLEMENT OF CONTEST OF WILL OF LOUISE B. SCHROFF  
In connection with the contest of the will of Louise B. Schroff, the Board's attorney, Stanley Darling, worked out a settlement agreement with the contestant, Robert L. Barrows. Mr. Barrows will receive $13,000 in cash, the silverware and the personal wearing apparel. Mr. Darling advised accepting this compromise rather than risking an adverse decision in a California court. By accepting this settlement, the University will receive approximately $34,000. This will be net after paying administrators' fees in both California and Oregon and the attorney's fees and expense in connection with settling the contest. Since an immediate decision was necessary, the Executive Committee of the Board, on February 2, voted acceptance of the terms of the settlement. The Board voted to confirm the action of the Executive Committee. The Board also appointed Mr. Darling as the administrator for the Oregon portion of the estate at the customary fee allowed under Oregon law.

ADDICTION TO POST-GRADUATE MEDICAL INSTRUCTION PROGRAM AT MED. SCHOOL  
Due to a larger enrollment in refresher courses than originally anticipated, together with an increase in the amount of payment by the Veterans Administration for physicians in the residency program, both the income and expenditures for the Post-Graduate Medical Instruction Program will exceed the budget estimate of $30,000. Accordingly, the Board approved the addition of $3,000 to wages and $5,000 to materials in this budget to be covered by an increase in estimated fee income.

TRANSFER FROM EQUIP. RES. AT OCE  
In order to provide needed equipment for several departments at Oregon College of Education, the Board approved transfers as follows from the Equipment Reserve:

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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Registrar's Office</td>
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<tr>
<td>General Instruction</td>
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<tr>
<td>Training School</td>
<td>895.85</td>
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<td><strong>Total</strong></td>
<td><strong>$1,810.85</strong></td>
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WINTER TERM

FLIGHT TRNG.

BUDGET AT

ECCE

The Board approved the following flight training budget at Eastern Oregon College of Education, for the winter term 1947-48:

**Estimated Income**

12 enrollees at $112 \hspace{1cm} \$1,344

**Estimated Expenditures**

Fee for flight training contractor, 12 enrollees at $102 \hspace{1cm} \$1,224
Administration, clerical and other expense, 12 enrollees at $7 \hspace{1cm} \$84
Insurance, 12 enrollees at $3 \hspace{1cm} \$36 \hspace{1cm} \$1,344

BUDGETING INTERNATIONAL BABY CHICK ASSOC. GIFT

To utilize funds allocated by the International Baby Chick Association, the Board approved budgeting $1,500 to the Experiment Station Department of Poultry Husbandry as follows: Materials $750, Wages $750.

BUDGETING OF STATE EMERGENCY BOARD FUNDS FOR LIVESTOCK PROBLEM

The State Emergency Board has made available $42,500 or as much thereof as is necessary to the Oregon Experiment Station to study a livestock problem in North Central Oregon. The Board approved the budgeting of a portion of this fund as follows:

- Veterinary Medicine $ 500
- Horticulture 4,375

BUDGETING OF FUNDS AT U OF O FROM SPECIAL EQUIP. REPLACE. RESERVE

The University has been holding $335.35 in a Special Equipment Replacement Reserve which has accrued from several departments on the campus. The Board approved transfers as follows from this reserve to the equipment budgets of the following departments:

- Journalism $ 233.35
- Law Library 32.00
- Graduate School 32.00
- President's Office 32.00
- $ 335.35

BUDGETING OF OVERHEAD ON PHYSICS RESEARCH CONTRACT AT OSC

On research projects conducted for the armed forces the institution is allowed a percentage of project costs for overhead. The sum of $1,835.74 representing 20 per cent overhead on the 1947 physics research contract at Oregon State College with the Army has now either been received or billed. The Board, therefore, approved transferring this amount to the Institutional Reserve at Oregon State College.

ADDN TO SEAFOODS LAB. BUDGET

Because of increased demands on the Seafoods Laboratory at Astoria, the Board approved increasing this budget by $3,500. Funds to be provided from Special Legislative funds for marine products research, which has been reserved for expenditure in the next fiscal year. Next year's expenditures will be augmented by funds derived from sale of timber in Northrup Creek Experimental Area or from other sources within the Experiment Station budget.
Due to an additional certification of $300 by the Clackamas County Court, the Board approved the addition of $300 to the Clackamas County Extension requisition budget.

To cover the added expense of the research program at the Malheur Experimental Area, the Board approved the budgeting of $4,500 from unbudgeted fees and sales as follows: Wages $3,500, Equipment $1,000.

At a recent meeting of the Board, a plan was approved to place graduate students who are employed as graduate assistants on a more favorable basis of fee payment in order to place Oregon's graduate schools on a basis more comparable to other institutions.

To carry out this policy, the Board decided that graduate students at the University and State College, who are graduate assistants, research assistants or fellows should pay the usual incidental fee of $12.50 per term and the $5.00 per term building fee, making a total per term charge of $17.50. At the Medical School, the comparable fee for graduate assistants and fellows will be $4.50 per term incidental fee and the $5.00 per term building fee, or a total of $9.50 per term.

An option has been obtained on a house and lot owned by Philip A. Bails and Anna B. Bails, which is located in the area required for the development of the athletic facilities at Oregon State College. The price is $8,400, which is considered a fair value for the property. The Board approved exercising this option and authorized the proper officials to proceed to acquire title to the property. Funds are available to cover the cost in the State College Land Purchase Reserve.

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1947-48 budget:

Appointment of Major Edwin L. Hibner as Assistant Professor of Military Science and Tactics, effective January 27, 1948. Salary paid entirely from federal funds.

Appointment of Miss Violet Runte as Assistant Registrar at the University of Oregon Dental School, at an annual salary rate of $2,700, rank of Instructor, 12-months basis, yearly tenure, effective February 1, 1948. This is a new position and requires $1,125 in 1947-48 to be provided from the Institutional Reserve.

Appointment of Dr. James K. Atkins, Jr. as Instructor in Dentistry at the University of Oregon Dental School, at an annual salary rate of $3,900, 12-months basis, yearly tenure, effective January 1, 1948. One-half of Dr. Atkins' salary is to be charged to Operative Dentistry and one-half to Operative Clinic. This is a new position and requires $1,650 in 1947-48 to be provided from the Institutional Reserve.

Appointment of Harry D. Jacoby as Assistant Superintendent of the Physical Plant, at an annual salary rate of $4,440, rank of Instructor, 12-months basis, yearly tenure, effective January 1, 1948. This is a
new position and requires $2,220 in 1947-48 to be transferred from an unfilled $5,000 position in Campus Survey-Engineering. The balance of $2,780 remaining in this position is to be transferred to wages in Administration and Stores to cover expenses incurred in employing Mr. Jacoby on a wage basis for the past three months.

H. N. Wieman, Appointment
Appointment of Dr. Henry N. Wieman as Visiting Professor of Religion, for the spring term, at a salary rate of $2,000 for the term. Requires $2,000 in 1947-48 to be provided from a $3,600 unfilled position in the budget. Balance of $1,600 remaining in budget to be transferred to the Institutional Reserve.

P. Kambly, Release of part-time
Release of one-fifth of the time of Dr. Paul Kambly, Professor of Education, for the winter term, so he may be assigned one-fifth time on the E. O. Brown Trust Fund as field representative. Salary savings of $310 in 1947-48 in the School of Education to be transferred to the Institutional Reserve.

R. Leeper, Sabbatical leave
Sabbatical leave on half salary for Dr. Robert Leeper, Associate Professor of Psychology, for the academic year 1948-49, for study and research. No change in 1947-48 budget.

Dan Clark, Sabbatical leave
Sabbatical leave on full salary for Dan E. Clark, Head of the History Department, for the spring term, to carry on research in history of the Pacific Northwest. No change in budget.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1947-48 budget:

O. Compton, Appointment
Appointment of Dr. Oliver C. Compton as Assistant Horticulturist in the Experiment Station Department of Horticulture, at an annual salary rate of $4,500, rank of Assistant Professor, 12-months basis, yearly tenure, effective February 1, 1948. This is a new position and requires $1,875 in 1947-48 to be provided from a special Emergency Board Appropriation.

G. A. Rowe, Appointment
Appointment of Gordon A. Rowe as Research Assistant in the Experiment Station Department of Dairy Husbandry, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective February 1, 1948. It is also recommended that $250 be provided for travel and $500 for materials and expense in the Dairy Husbandry budget. Requires $2,000 in 1947-48 to be transferred from funds temporarily budgeted in Agricultural Engineering.

B. Hutton, Appointment
Appointment of Burton Hutton as Assistant State Club Leader, at an annual salary rate of $5,200, rank of Professor, 12-months basis, indefinite tenure, effective March 1, 1948. Salary savings, due to delay in appointment, to be transferred to the Director's Reserve.

R. Boyd, Appointment
Appointment of Robert Cordon Boyd as Instructor in General Engineering, for the spring term, at an annual salary rate of $2,700, 10 months basis, yearly tenure. This is a new position and requires $900 in 1947-48 to be transferred from the wage budget.
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S. Williamson, Transfer
Transfer of one-fifth of the time and salary of Stanley E. Williamson, Associate Professor in the Department of Education and in Science Surveys, to the Chemistry Department for the spring term.

R. Adams, Transfer
Transfer of Russell Adams from the position of Assistant State Supervisor of the Farm Labor Project to County Agent-at-Large, with a decrease in salary from $4,200 to $3,600, with no change in rank or tenure, effective January 31, 1948. This is a new position and requires $1,509.68 in 1947-48 to be provided from the Director's Reserve. Salary savings of $1,761.29 in the Farm Labor budget to be transferred to wages.

H. Aroian, Leave of absence
Leave of absence without pay for H. B. Aroian, Assistant Professor in the Department of Horticulture, for an indefinite period, effective February 15, 1948, to undergo hospitalization. Salary of $1,430.47 remaining in budget to be retained as an unallocated item pending Mr. Aroian's return.

A. Milan, Sabbatical leave
Sabbatical leave on full salary for Ana B. Milan, Dean of the School of Home Economics, for the period April 10 to July 10, 1948, to serve in an advisory capacity to the Home Economics Departments in colleges in Korea and China.

P. A. Walgren, Resignation
Resignation of Paul A. Walgren, Business Manager, effective June 1, 1948, to become Comptroller of the University of Southern California. Salary savings to be retained in the budget pending appointment of a successor.

M. Napier, Resignation
Resignation of Mrs. Margaret Napier, Instructor in English, effective January 15, 1948, Salary savings of $1,228.37 in 1947-48 to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1947-48 budget:

J. A. May, Appointment
Appointment of Dr. John Arthur May as Resident Physician in Pediatrics, at an annual salary rate of $900, plus annual perquisites valued at $360, 12-months basis, yearly tenure, effective January 1, 1948. Requires $450 in 1947-48 to be transferred from wages to salaries in the Sundry Clinical Instruction budget.

C. Fluke, Appointment
Appointment of Dr. Charles Fluke as Instructor in Anaesthesiology, at an annual salary rate of $1,800, one-fourth time, 12-months basis, yearly tenure, effective February 19, 1948. Dr. Fluke's salary is to be paid $1,200 by Doernbecher Hospital and $600 by the University State Tuberculosis Hospital. Requires $437.36 in 1947-48 in Doernbecher Hospital to be transferred from wages to salaries in the Doernbecher Medical and Nursing account.
Salary adjustments as follows in the Department of Nursing Education, due to assignment of additional classes, for the period January 1 to July 1, 1948, funds to be provided from the Kellogg Foundation budget:

M. Jackson
S. Thompson
L. Wasson

Mary Jackson, Assistant Professor, from $3,240 to $3,360
Shirley Thompson, Assistant Professor, from $3,300 to $3,540
Louise Wasson, Instructor, from $2,580 to $2,820

Adjustments as follows in the Department of Otolaryngology:

R. M. Hansen, Appointment

Appointment of Dr. Robert M. Hansen as Instructor, at an annual salary rate of $3,000, half-time, 12-months basis, yearly tenure, effective February 1, 1948.

W. Bolton, Transfer

Transfer from paid to volunteer status for Dr. Wilbur M. Bolton, Assistant Clinical Professor, effective February 1, 1948.

C. Kuhn, Transfer

Transfer from paid to volunteer status for Dr. Clifford Kuhn, Assistant Clinical Professor, effective February 1, 1948.

Salary savings of $250 in Kellogg Veterans Program budget to be transferred to wages.

R. Hill, Promotion

Promotion in rank for Dr. Robert Hill from Resident Physician to Instructor in Ophthalmology, with a corresponding increase in salary from $900 to $3,600, 12-months basis, yearly tenure, effective March 1, 1948. Requires $1,200 in Ophthalmology budget in 1947-48 to be transferred from the Institutional Reserve. Salary savings of $300 in the Post-Graduate Medical Instruction budget to be transferred to wages.

H. Richardson, Increase in time and promotion

Increase in time service and promotion in rank for Dr. Howard Richardson from Instructor to Assistant Professor of Pathology, with an increase in salary from $6,000 to $8,500, 12-months basis, yearly tenure, effective February 1, 1948. Dr. Richardson will continue to be paid $4,800 by the Department of State Police for his services as Director of Crime Detection, and $3,700 from a U.S. Public Health Service grant of $8,200 for cancer research. Dr. Richardson was formerly paid $1,200 on the Pathology budget. The Board also approved budgeting the balance of $3,658.33 from the U.S. Public Health Service grant to the requisition items of a new account to be called U. S. Public Health Service Cancer grant and that a $500 savings in the Pathology budget be transferred to wages.

ADJOURNMENT  The Board adjourned at 11:25 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary