STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
OREGON STATE COLLEGE, CORVALLIS, OREGON
April 27, 1948
10:05 A. M.

MEETING # 173
A regular meeting of the State Board of Higher Education was held at Oregon State College, Corvallis, Oregon on April 27, 1948.

ROLL CALL
The meeting was called to order at 10:05 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Herman Oliver

Edgar W. Smith

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Robert J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Ellis Stebbins, representing Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the last regular meeting held on March 9, 1948 and approved the minutes of this meeting as they appeared in the docket.

ESTIMATED BUILDING NEEDS OF OSC

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"President Strand presented to the Committee the estimated building needs of the State College within the proposed program of the Board to meet "emergency" and immediate needs. The present campus lay-out of permanent and emergency structures and the proposed additions of new buildings and land acquisitions were shown graphically by a series of charts. The Committee was also supplied with a mimeographed folder showing a list of all Oregon State College buildings, together with values and areas, and classified as to permanency and place in the final campus plans. The emergency program presented by President Strand, which totals $5,000,000, carries the same five items that are included in the Board minutes of January 27, as follows:

1. Animal Science and Dairy Manufacturing Building, and remodelling of old Dairy Building  $1,380,000
2. Food Industry Building  1,000,000
3. Home Economics addition and remodelling  730,000
4. Chemical Engineering wing and Apperson Hall remodelling  490,000
5. First unit of Agricultural and Biological Science Building and remodelling of old Agricultural Hall $1,400,000

Total $5,000,000

"Some slight revisions were recommended by President Strand in the items under the head of immediate needs as compared with those listed in the January meeting. The change involves the inclusion of the cost of remodelling the Men's Gymnasium after the construction of the Basketball Pavilion, with a corresponding reduction in items previously allocated to a gun shed and land acquisition. The following are the items in revised form as recommended by Dr. Strand:

1. **Agricultural Engineering**
   - This must be a large structure on the agricultural mall. It will vacate the present agricultural engineering building and also the condemned Utilities Building, formerly the dairy barn. Also includes $50,000 to remodel the agricultural engineering building for speech purposes.
   - $800,000

2. **Remodeling of Physical Education Building**
   - With the erection of the new Pavilion it will be desirable to remodel the interior of the present Men's Gymnasium to provide better use of space which has previously been required for handling the large crowds using the building for assembly and athletic purposes. The building will thereafter be used almost exclusively for physical education instruction.
   - $400,000

3. **General Engineering**
   - The building will extend east from the proposed Chemical Engineering Laboratory and be adjacent thereto.
   - $414,000

4. **Completion of Agricultural and Biological Sciences**
   - This would be the second unit of the new Agricultural Building which would complete the housing of agricultural administration, farm crops, soils, horticulture, agricultural economics, and all of the biological sciences.
   - $1,000,000
5. **Physical Plant Building**

   This might properly have been placed
   in the emergency group and would
certainly rank high in the needed
expansion program.

6. **Library East Wing**

   This would approximately duplicate the
west wing but probably would have much
different internal arrangement.

7. **Library Stack Section**

   This is an approximation only. Although
plans are available for this alteration,
we have no definite estimate as to the cost.

8. **Mechanical Engineering Wing**

   This would be the extension of the new
Electrical Engineering Building on
Monroe Street and slightly to the east
to match up with the present Engineering
Laboratory. The steam laboratory must be
rehabilitated as it is much too small and
years out of date. Present space for the
diesel engineering, automotive engineering,
and air conditioning laboratories is much
too small. This contemplated structure
would obviate the use of a building at
the airport for aeronautical engineering
instruction.

9. **Industrial Engineering Building**

   This would provide space for industrial
engineering, industrial administration and
industrial arts and would replace all of
the temporary construction now being
erected to handle all overflow classes in
various shops.

10. **Livestock Pavilion**

    This hollow tile and frame structure would
    provide a place for livestock judging, stock
    sales, etc.

11. **Gun Shed**

    On account of the new Women's Dormitory,
the old delapidated gun shed in the west
section of the campus must be eliminated.
Rather than temporize with the situation
we could save money by putting up an
adequate gun shed on the space now held
for it immediately east of the Armory.
12. **Land Acquisitions**

The first unit of land acquisitions would be made necessary by above program. This would largely involve the Orchard Street area in order to take care of the final development of the agricultural and biological sciences building.

**Total**  
$438,000

"The program, as outlined and explained by President Strand, appears to the Committee to be well planned and to give proper precedence to the most needed structures. It is, therefore, recommended that the list of building projects as presented be accepted and that the items listed for emergency and immediate needs be recorded as the official list for the Building Program at the State College."

The Board approved the report of the Committee and accepted the items listed as the official list for the State College's building program.

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**Dr. Kleinsorge presented the following report on the allocation of the balance now remaining in the previous building fund at Oregon State College:**

"President Strand also presented to the Committee a report on the balance now remaining in the present building fund allocation to the State College. This balance now amounts to $398,800.73. Already authorized to be paid from this fund are the additions to the heating plant, $170,000, and a reserve of $15,000 to cover probable excess cost of the new Home Management House, or a total of $185,000. President Strand then explained the urgent necessity of abandoning the old R.O.T.C. Gun Shed and replacing it with a structure near the Armory, and the necessity of constructing roads and walks in the west area of the campus in the general vicinity of the new dormitory for women. Careful estimates on these two projects amount to $19,145 for the former and $62,000 for the latter, or a total of $81,145.

"President Strand then outlined a proposed group of agricultural barns and related buildings, including a beef barn to replace the one burned, a hay barn, a grain storage building, and a sheep barn and service building. The estimated costs of these, including utilities, are as follows:

- Beef barn, (to supplement Restoration Fund) $20,988
- Hay barn 18,602
- Grain storage building 27,797
- Sheep barn and service building 30,000

$97,387

"This would leave a balance, with an expected recovery of $4,200, of $39,471.73. The President then proposed that approximately $4,000 of this balance be authorized for use in having architects complete the preliminary plans of the Animal Science and Dairy..."
Manufacturing Building which is the first item under the emergency building program, and that the remainder of the balance be allocated to construct at least a part of the proposed agricultural utilities building which is a part of the permanently planned group. The Committee is in agreement with this proposed use of the balance in the present building fund and calls attention to the fact that this exhausts all of the present resources for building purposes and that any additional construction, so far as state funds are concerned, must await the provision of such funds by the Legislature or the people.

We, therefore, recommend the use of the balances as indicated with the understanding that the plans and specifications for all items, except those previously authorized, will be prepared by the State College staff architect and physical plant staff."

The Board approved the report of the Committee and the several recommendations contained therein.

Dr. Kleinsorge reported as follows on President Maaske's presentation of the estimated building needs of Eastern Oregon College of Education:

"President Maaske presented to the Building Committee an outline of the recommended use of the portion of the proposed building program allocated to Eastern Oregon College of Education. Before listing the detailed building projects, President Maaske discussed the future expansion plans of the campus with proposed land acquisition. Three projects were proposed as emergency needs for which $350,000 had been previously allocated. These were as follows:

1. **Library and Museum**
   This is a library unit with the basement utilized for a small museum collection. Eventually a second unit is planned as a part of this building under the program of immediate needs.

2. **Gymnasium Addition**
   This is a proposed small addition to the regular gymnasium which would serve the needs of the institution until a larger gymnasium to seat approximately 1,800 to 2,000 can be realized. The amount of $30,000 is estimated on the assumption that approximately $40,000 will be available from present building fund balances.

3. **Heating Plant Enlargement**
   It appears that an enlargement of the present heating plant will be necessary to accommodate adequately the new buildings projected. The enlargement of the present plant is considered more economical than to plan for a complete central heating plant program in the near future.
4. Warehouse
This utility building is planned for either near, or a part of, the proposed
gymnasium expansion.

From present building fund balances

$ 390,000

Total

$ 350,000

"For the $300,000 in the second category, President Maaske recom-
mended the following:

1. Administration and Faculty Office Building $ 180,000
This building is projected as an addition to the new Library and Museum. By con-
centrating in this wing on administrative and service offices, space in the present ad-
ministration building would be released for added classroom and laboratory purposes.

2. Classroom Building
This would be a general classroom building
located south and west of the training
school and would house the art and music
departments and other miscellaneous
instructional work.

Total

$ 300,000

"The Building Committee recommends approval of this program as out-
lined."

The Board approved the report of the Committee and accepted the items
listed as the official list for Eastern Oregon College of Education's
building program.

Dr. Kleinsorge made the following report on President Stevenson's
presentation of the estimated building needs of Southern Oregon College
of Education:

"Consideration was given to the building program at Southern
Oregon College of Education as presented by President Stevenson.
He submitted a summary showing areas and costs of present
permanent and temporary structures, an analysis of classroom,
laboratory, and office areas, an inventory of all buildings,
and his proposed use of the allocations under the projected
building program of the Board. He also discussed desirable
additional building needs and land purchases. Under the
emergency building program President Stevenson proposed the
following:

1. Classroom-Library Building
This structure would contain space for the
Library, a number of laboratories, and
miscellaneous classrooms. Preliminary plans
have already been drawn for a structure
containing 39,600 square feet. This building
will cost at least $450,000."
"Under the deferred classification of immediate, rather than emergency needs, President Stevenson proposed the following:

1. Men's Dormitory
   This structure would provide 39 dormitory rooms, housing 75 students, with space for a lounge, lunch room and storage. Any balance left from this, together with other financing which might be arranged, would be used for the construction of a small demonstration training school.

"The Committee recommends that this allocation of funds under the program be approved."

The Board approved the report of the Committee and accepted the items listed as the official list for Southern Oregon College of Education's building program.

Dr. Kleinsorge reported as follows on the completion of the basement in the new Women's Dormitory at Southern Oregon College of Education:

"President Stevenson also presented the matter of completion of the basement in Hoskins Hall, the new women's dormitory. The completion of this portion of the project would provide space for 42 more girls and for a games room and storage space. The cost of this is estimated at $22,000 for which there is a building balance of approximately $5,000 on hand. Final plans and specifications are to be completed and bids obtained on the project.

"The Committee recommends that the completion of this project be authorized with the required $17,000 to be allocated from reserves in the 1948-49 budget."

The Board approved the completion of the basement of the Women's Dormitory at Southern Oregon College of Education, with the funds to be provided as indicated.

Dr. Kleinsorge presented the following report of the estimated building needs of the University of Oregon Medical-Dental center:

"Dean Baird and Doctor Holman, Director of Hospitals and Clinics, appeared before the Committee and presented the building program of that institution. A campus map showing the proposed location of the hospital and auxiliary facilities was presented. The complete hospital lay-out includes a 225-bed hospital unit, a wing for the Dental School and Dental clinics, a wing to house the Doernbecher Children's Hospital, a central cafeteria, laundry and heating plant, and the necessary parking areas, and service roads. The other projects presented, in addition to the hospital, were an added wing on the Medical Science Building for the School of Nursing, a recreational unit for medical and nursing students, and a nurses' residence. The total estimated expenditure for this program, including the dental unit, is $6,035,390.

"Following is a summary of the several projects and their estimated cost:

(a) University Hospital $ 2,230,000
(b) Dental School and Clinics 1,250,000
(c) New Doernbecher Children's Hospital 761,400
(d) Central cafeteria 88,620"
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(e) Laundry and Heating Plant $467,340
(f) Office addition on roof of Outpatient Clinic 35,000
(g) Office unit for School of Nursing 84,400
(h) Recreational facilities 83,850
(j) Nurses Residence 450,000
(k), (l), (m) Parking areas, landscaping, access and service roads and intercommunication tunnel 509,780
Remodeling and alteration work in existing Doernbecher Hospital Building after new Doernbecher Hospital Building has been constructed 75,000

Total $6,035,390.

"Since the Board, in its total program, had previously authorized only $4,000,000 for the Medical-Dental center, it is necessary for the time being to eliminate some of the needed projects. The Committee, therefore, is approving the following program in the emergency and minimum categories:

**Emergency Program**

First unit of the University Hospital with necessary heating facilities, access roadways and parking areas which will serve the Dental School as well as the Medical School $2,500,000

**Minimum Needs**

Completion of University Hospital and Dental Wing $1,500,000

"The Committee, though approving all of the proposed projects listed, is compelled, due to lack of funds, to delay action for the present on five of the ten proposals. The five items (the completion of the hospital; Dental wing; the central cafeteria; the laundry and heating plant; and the parking areas, landscaping, access and service roads and intercommunication tunnel) are all that can be included within the present allocation of funds for the Medical-Dental center in the proposed building program.

"It is contemplated that the resources from the sale of the present Dental Building, estimated at $350,000, will supplement the funds allocated in the program to finance the Dental Wing.

"The Committee recommends inclusion of 2½ million dollars in the Board's emergency building program and a total of 4 million dollars for the Medical-Dental unit in the total program."

The Board approved the report of the Committee and accepted the items listed as the official list for the Medical-Dental Center building program.

**CONCENTRATION**

Dr. Kleinsorge made the following report for enlarging and administering the McDonald Forest area:

**OF FORESTRY HOLDINGS IN MCDONALD FOREST**

"Dean Dunn of the School of Forestry presented to the Committee a comprehensive plan for enlarging and administering the McDonald Forest area for instruction, research, and demonstration purposes. Under the long-time plan proposed it would be the policy of the..."
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State College to concentrate all of its forest holdings in the McDonald Forest area to provide for the most efficient use of land, staff and budget. To accomplish this, distant tracts now owned would be disposed of with the proceeds to be used to acquire additions to the present McDonald Forest and for the furtherance of a sound sustained forest management program for all forest properties. The program as outlined would eventually be self-sustaining but might require some advances for short periods.

The Committee believes that the general policy, as outlined, is a sound one and that it is for the best interests of the future development of the School of Forestry. It, therefore, recommends approval of the following specific steps which are required to put into effect the proposal as outlined by Dean Dunn:

1. That it shall be the policy of the State Board of Higher Education that the forest lands administered by the School of Forestry for instructional, experimental and demonstrational purposes be concentrated in the McDonald Forest area as much as reasonable to provide the most efficient use of land, staff and budget.

2. That it also shall be the policy to sell or exchange certain distant lands whenever it is in the best interests of the state, and to acquire forest areas within the proximity of the McDonald Forest, whenever practicable.

   Each individual transaction will be subject to the approval of the State Board of Higher Education.

   Income from the sale of forest land shall be used for the furtherance of a sound sustained forest management program for all forest properties.

3. That permission be granted to inaugurate a program of intensive sustained forest management on all Oregon State College forest lands immediately, and to appoint a full-time forester after July 1, 1948, to facilitate this work. The forestry program will be financed by receipts from the sale of forest land and forest products. However, in order to initiate the program, permission is asked to incur an overdraft in the restricted State College Account C-9D11, McDonald Forest Receipts, until sufficient income from sales has accrued. The amount of overdraft should not exceed $7,000 nor extend for more than a period of six months.

4. That permission be granted:

   To arrange for the immediate disposal of the Prospect Tract (land and timber) by advertised sealed bid sale or auction with provisions requiring the execution of good forest practices in the harvesting operations, and that the residual land and timber be incorporated in a certified tree farm or in the Rogue River National Forest.

   To arrange for the exchange of McDonald Forest timber on the 40 acres described as SE^2_4 SW^2_4 and SW^2_4 SE^2_4 Section 5, Township 11 S., and Range 5W., for 1,120 acres of adjacent cut-over timber lands now owned by Caffal Brothers of Portland.
To arrange for the sale of salvageable timber on the Blodgett Tract.

To arrange for the possible exchange for 760 acres of Federal (O & C) Forest land near the McDonald Forest.

"Approval of these steps includes approval of the contract with Caffall Brothers of Portland, owners of the 1,120 acres of cut-over land to be received in exchange for State College owned timber."

The Board approved the report of the Committee on the concentration of forestry holdings and the several recommendations contained therein.

Dr. Kleinsorge reported as follows concerning the final plans and specifications on the Villard Hall remodelling and the University Theatre project:

"Preliminary plans on the Villard Hall remodelling and the University Theatre project were approved by the Building Committee sometime ago. President Newburn and Architect Annand presented the final plans for the project and explained the functional allocation of space in both the remodeled portion of Villard and in the new part of the structure. President Newburn stated that the allocation for this project was $450,000. The Committee is satisfied with the plans and is recommending to the Board that the final plans be approved, that proper Board officials be authorized to advertise for bids, and that the bids be opened on Tuesday June 8, at 9:00 A.M., just prior to the June Board meeting."

The Board approved the final plans on the project and authorized the proper Board officials to advertise for bids, with bids to be opened at 9:00 A.M. on Tuesday, June 8.

The following report was presented by Dr. Kleinsorge on the remodelling of the Monmouth Training School:

"President Gunn has submitted by letter a recommendation for the appointment of an architect to draw the preliminary plans for the remodelling of the Monmouth Training School. There remains unspent in the Oregon College of Education building fund approximately $90,000. This sum will probably take care of a major portion of the necessary remodelling to bring this building up to modern training school standards. President Gunn nominated the firm of Wolff and Phillips as the architect on the project. The Building Committee is recommending that this firm be employed to draw the plans with the Secretary of the Board authorized to work out a contract within the Board's general policy."

The Board approved the employment of the firm of Wolff and Phillips to draw the plans for the remodelling of the Monmouth Training School, and authorized the Secretary of the Board to work out a contract within the Board's general policy.
Dr. Kleinsorge made the following report on the opening of bids on the Training School Addition at Oregon College of Education:

"The Building Committee opened bids on the Training School Addition at Oregon College of Education on April 6. Four bids were received as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Four Rooms</th>
<th>Five Rooms</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Isackson Co., Portland</td>
<td>$99,500</td>
<td>$118,950</td>
</tr>
<tr>
<td>Carl N. Halvorson, Salem</td>
<td>105,740</td>
<td>123,900</td>
</tr>
<tr>
<td>Lease &amp; Leigland, Seattle</td>
<td>114,750</td>
<td>122,550</td>
</tr>
<tr>
<td>Industrial Building, Eugene</td>
<td>114,400</td>
<td>134,200</td>
</tr>
</tbody>
</table>

The low bidder on both the four and five-room building was George Isackson Company of Portland. The low bid on the five-room structure was approximately $23,000 higher than the architects' estimate and the amount set up in the budget. The Building Committee surveyed several possibilities of reducing the cost of the project by making eliminations, such as substituting cedar siding for brick veneer, reducing the width of the play patio, eliminating plywood ceiling in the patio, changing from radiant heat in the floors to unit heaters in the ceilings, and substituting wood window frames for steel. The approximate total of all these eliminations would mean a saving of only $5,000. The Committee determined that these eliminations were undesirable with the exception of the elimination of the plywood ceiling in the patio which would save approximately $1,200.

"Under the terms of a proposed 20-year rental agreement with the Monmouth School District an annual rental of $3,000 had been estimated for four elementary classrooms. This rental figure had been calculated on the basis of a cost estimate of $70,000 for the four rooms. Since the low bid on the four rooms was $99,500, the Committee decided that an upward adjustment in rent was justified. The Committee decided to request the Monmouth School District to revise the original proposal. It was finally agreed that Dr. Byrne was to contact the School District and propose an annual rental of $5,000 for the 20-year period. The Committee gave Dr. Byrne authority to negotiate on a rental basis of $4,500 or more. Since a vote of the School District was necessary to give authority to the Monmouth School Board to change the annual rental sum, the Building Committee felt it could not make a final award until negotiations had been completed with the School District and a favorable vote of the people obtained. The Committee, therefore, acting under authority of the Board, voted to make the award of the contract to George Isackson Company, the low bidder, at a price of $118,950, this award to be subject to favorable action by both the Monmouth School Board and the School District on the increased rent, and subject also to obtaining from the Board of Control and Emergency Board authorization to use the necessary funds from the State Building Fund. It was understood that the architect would obtain from the contractor a firm bid in writing on the reduction in the contract price if the plywood ceiling in the patio were eliminated."
"That same afternoon and evening Dr. Byrne met with the Monmouth School Board and the City Budget Committee and successfully negotiated a revised 20 year rental agreement on the basis of $3,000 for the first year and $5,000 for the succeeding 19 years. The $3,000 rent for the first year was necessary because the budget for the next fiscal year had already been approved and a vote of the people would be required to change it.

"On April 16 the Monmouth School District voted by a substantial majority to authorize the School Board to enter into a revised 20-year rental agreement.

"On April 9 your Chairman, Dr. Packer and Dr. Byrne appeared before the joint meeting of the Board of Control and the Emergency Board and obtained authorization for use of $140,000 of the state building fund for the project. The successful contractor has been notified of the award and the contract documents are being prepared on the project. Approval of the 20-year rental agreement is requested in an item in the Board's docket for this meeting.

"The Building Committee recommends approval of this report and confirmation of all the action taken by the Committee on this project."

The Board approved the report of the Building Committee and confirmed all the actions taken by the Committee on the Training School Addition.

The following report was presented by Dr. Kleinsorge on the opening of bids on the Women's Dormitory for the University of Oregon:

"The Building Committee opened bids on the Women's Dormitory for the University of Oregon at 9:00 A.M. on March 16. Four bids were received on the general contract; four bids on the mechanical contract; and seven on the electrical contract. Two bids on the electrical contract were thrown out on technicalities. The following firms were the low bidders:

<table>
<thead>
<tr>
<th>Type</th>
<th>Firm</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>W. C. Smith, Inc.</td>
<td>$1,049,442</td>
</tr>
<tr>
<td>Mechanical</td>
<td>A. G. Rushlight &amp; Co.</td>
<td>188,270</td>
</tr>
<tr>
<td>Electrical</td>
<td>W. R. Grasse Co.</td>
<td>55,820</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,293,532</strong></td>
</tr>
</tbody>
</table>

"The bidding was close, particularly on the electrical and mechanical contracts, and the total of the three contracts was $290,468 less than the architects' estimate and the amount budgeted for building construction. Because of the lowered construction costs, funds required for the architect's fee and for the construction emergency will also be reduced proportionately. Whereas the original budget for the entire project totalled $1,825,000, the actual fund requirements, as a result of the lowered bids, will be only $1,600,000.

"The Building Committee, in accordance with authority previously granted it by the Board, awarded the contracts to the low
bidders. The successful contractors have been notified and construction will begin in the near future. The Committee recommends approval of this report as confirmation of the action taken by the Committee."

The Board approved the report of the Committee and confirmed the action taken by the Committee in connection with letting bids on the Women's Dormitory.

Dr. Kleinsorge made the following report on the addition to the Music Building at the University:

"On March 16 the Building Committee reviewed the final plans and specifications on the addition to the Music Building at the University. President Newburn and Architect Wick explained the features of the building to the Committee and requested authorization to advertise for bids. The Committee was well satisfied with the plans as presented and voted to approve the final plans and specifications and authorized the Secretary to advertise for bids, the bids to be opened at 10:30 A.M. on Friday April 23.

"Bids were opened as scheduled with seven proposals submitted on the general contract, five on the electrical contract and four on the mechanical contract. The bidding was exceedingly close and the three contracts totaled approximately $1,200 below the architects' estimate. Following are the low bidders on each contract:

- Walle-Camplan Co.: General Contract $129,779
- Ace Electric Co.: Electrical Contract $5,560
- Buchanan Co., Inc.: Mechanical Contract $23,195

Total $158,534

"In addition to the actual construction costs, the budget of $195,000 for the building includes $9,800 for architects' and engineering fees and clerk-of-the-works; an emergency construction fund of $8,200; utilities outside the building, $6,000; movable equipment, $2,500; landscaping, $2,000; and miscellaneous, $500.

"Fortunately, the Board of Control and the Emergency Board were meeting the day the bids were opened and immediately after the bid opening, Dr. Byrne contacted members of these two boards over the phone and approval was obtained on the allotment of $195,000 from the state building fund for the project.

"The Building Committee, therefore, is recommending that its action in approving the final plans and specifications be confirmed and recorded and that the Board award the contracts to the three low bidders."

The Board approved the action of the Committee in accepting the final plans and specifications on the Music Building addition and also approved awarding the contracts to the three low bidders.
Dr. Kleinsorge concluded the report of the Building Committee as follows:

"The Committee opened bids on the Heating Plant Addition at Oregon State College at 10:00 A.M. on April 6. Five bids were received on the general contract, two bids on the boiler contract and two bids on the auxiliary fittings and piping. Following are the low bidders on each contract:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>George Isackson Co., Portland</td>
<td>$35,950</td>
</tr>
<tr>
<td>Boiler</td>
<td>P. S. Lord, Portland</td>
<td>$63,200</td>
</tr>
<tr>
<td>Auxiliary</td>
<td>W. S. Ransom, Salem</td>
<td>$57,070 less</td>
</tr>
<tr>
<td></td>
<td>Alternate A</td>
<td>$1,515</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

The total of the three contracts was approximately $6,000 higher than the architect's estimate. It was apparent that the recent wage rate increase in Portland and the Willamette Valley resulted in this increase above the estimates. Since the immediate construction of this addition is necessary, the Building Committee agreed that the contract should be awarded. The Committee, upon the advice of Mr. Traver, decided to take Alternate A, which was the asbestos covering for the pipes. Mr. Traver indicated his plant crew would do this work. No other alternatives were taken.

"On April 9 your Chairman, Dr. Packer and Dr. Byrne appeared before a joint meeting of the Board of Control and and Emergency Board and obtained authorization for use of $170,000 of the state building fund for the project. The successful contractor has been notified on the award and the contract documents are being prepared on the project.

"The Building Committee recommends approval of this report and confirmation of all the action taken by the Committee on this project."

The Board approved the report of the Building Committee and confirmed all the actions taken by the Committee on the addition to the Heating Plant.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"The annual operating budget for the fiscal year 1948-49 was considered by the Finance Committee yesterday, with other members of the Board and institutional executives present. The Committee has also had several other meetings considering matters presented in the budget. In general the budget, as presented by the Chancellor, follows the general plan approved by the Board at its meeting March 9, 1948. For the general operation of the campus institutional units of the State System, the budget, as submitted, calls for the expenditure of $8,615,547.0.
In addition, there is budgeted from restricted funds chiefly for the operation of the Dental School, the hospitals and clinics of the Medical School, and the programs of agricultural research and federal cooperative extension, the sum of $3,726,813.64. The recommended 1948-49 budget, from both unrestricted and restricted funds, is $12,342,360.64. This represents an increase of approximately a million dollars over the 1947-48 budget presented to the Board a year ago. Most of this increase is accounted for by the marked rise in the cost of materials and supplies for instructional and physical plant departments and by salary and wage adjustments.

"The Committee calls attention to the fact that of this total budget, approximately $4,913,489 or 40 per cent comes from non-state sources, such as student fees, federal funds, county funds, gifts, and other sources.

"The distribution of the recommended budget among the institutions is as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Budget in Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$2,341,760.74</td>
</tr>
<tr>
<td>U of O Medical School</td>
<td>1,226,489.14</td>
</tr>
<tr>
<td>U of O Dental School</td>
<td>383,659.00</td>
</tr>
<tr>
<td>Subtotal, University of Oregon</td>
<td>(3,951,902.88)</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>3,509,127.54</td>
</tr>
<tr>
<td>Federal Cooperative Extension</td>
<td>1,159,278.98</td>
</tr>
<tr>
<td>Agricultural Experiment Station</td>
<td>1,115,259.12</td>
</tr>
<tr>
<td>Subtotal, Oregon State College</td>
<td>(5,783,665.64)</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>249,814.00</td>
</tr>
<tr>
<td>Southern Oregon College of Ed.</td>
<td>197,278.38</td>
</tr>
<tr>
<td>Eastern Oregon College of Ed.</td>
<td>218,944.00</td>
</tr>
<tr>
<td>General Extension</td>
<td>606,566.94</td>
</tr>
<tr>
<td>Centralized Activities</td>
<td>206,751.80</td>
</tr>
<tr>
<td>Board's reserves for special purposes</td>
<td>877,457.00</td>
</tr>
<tr>
<td>Board's Unappropriated Fund</td>
<td>250,000.00</td>
</tr>
<tr>
<td>Totals, all funds</td>
<td>$12,342,360.64</td>
</tr>
</tbody>
</table>

"The Board's special reserves provide for such items as the state retirement assessment, $330,500.00; civil service assessment, $24,000.00; physical plant operation of new buildings, $82,482.00; equipment acquisitions reserve, $110,000.00; an item for physical plant rehabilitation of $175,000.00; and other reserves for special purposes.

"A relatively small expansion in the professional staffs at the several institutions is provided, the increase being sixty staff members for all of the units of the system. Most of these increases in staff come in the instructional departments at the University of Oregon and Oregon State College. The staff additions are occasioned largely by the fact that the large freshman and sophomore classes of the past two years are moving into the upper division where a higher ratio of instructors to students is essential."
The recommended budget provides also for substantial wage and salary adjustments in both the civil service classifications and in the professional classifications. All civil service employees are included in the budget at pay rates not less than the minimum prescribed for their classifications in the regulations of the State Civil Service Commission. There is included in the proposed budget approximately $89,000 for wage increases for civil service employees in the State System. This will permit one-step pay increases, ranging from $7.00 per month to $12.00 per month, for slightly more than half of the present civil service staff.

A salary adjustment plan for the professional staff has been given very careful consideration at a number of meetings by the Finance Committee and by the Board members as a whole. The Chancellor's office and executives of the several institutions have been studying the salary problem over a period of months and have brought every available resource to the program of salary adjustments proposed in the budget. The Finance Committee is very conscious of the need for marked salary increases for all levels of the professional staff because of the constantly rising cost of living and the extremely critical situation in retaining staff members and obtaining new staff members in the face of competition with other institutions and with industry. The Committee, therefore, is budgeting for salary adjustments all the funds it can possibly provide at this time. The adjustments proposed in the budget fall in three categories:

(1) A flat increase of $150 for those staff members now below the $3,000 level, or the portion thereof required to bring them up to $3,000.

(2) A uniform 5 per cent increase for all professional staff members, except those whose salaries are now $7,200 or above, with the provision that these uniform increases shall not bring an individual above the $7,200 level.

(3) Merit increases aggregating 7 1/2 per cent of present salaries distributed on the basis of executive evaluation.

The over-all increase under this program aggregates 12 1/2 per cent and will average approximately $500 per staff member, or about $40 a month, and covers a total of 955 members of the professional staff in the State System.

This three-point salary adjustment program applies to professional staff members in those divisions financed from unrestricted funds. For those activities financed from restricted funds, similar increases are authorized in the budget to the extent that funds are available.

In one of these divisions, the Federal Cooperative Extension Service, which operates entirely on restricted appropriations, the present resources will permit only relatively small salary increases for a considerable number of the staff and no increases for some
staff members. President Strand, with the approval of the Chancellor, recommends that the Extension Service be permitted to recommend
further salary increases to the Board at a later date when and if
additional federal or other funds become available for the next
fiscal year. The Finance Committee concurs in this recommendation.

"This salary adjustment program for the professional staff was
discussed at the Finance Committee meeting yesterday with a faculty
committee representing the University, the State College and the
Colleges of Education. This committee, in a carefully prepared
statistical study, pointed to the marked shrinkage in the purchas-
ing power of their present salaries compared to the 1939-40 levels;
estressed the danger of the loss of staff members due to competition
with comparable institutions with higher salary scales; and urged
that the Board take every possible step within its available funds
to elevate the present salary levels in the four faculty ranks.
The faculty committee also emphasized the importance of further
upward salary adjustments in the biennial request to the 1949
legislature.

"The Finance Committee appreciates the careful study made by the
faculty committee and the constructive attitude of the members
of the committee in placing this information before Board members.

"The Finance Committee, in presenting this budget, wishes to
emphasize that while the salary adjustments recommended will
improve the situation in the institutions, the position of Oregon
in relation to other comparable institutions on a competitive salary
basis will not be improved even after the increases are effective.
Oregon salary ranges will remain considerably below those of
comparable institutions in Washington and California with whom
our institutions have to compete for staff members.

"The Chancellor mentioned in his report that funds are not provided
in the recommended budget for increases above the current operating
level for supplies, travel, and equipment. When and if added funds
to cover these items are necessary, recommendations will be made to
the Board if funds will permit.

"While the Committee is aware of many further needs of the insti-
tutions, it does feel that the recommended budget makes the best
possible use of the funds available. It is therefore, the
recommendation of the Finance Committee that the budget for the
year 1948-49 and the personnel adjustments contained in the
'Chancellor's Report to the Finance Committee' and in the volume
entitled 'Budget Summaries and Personnel Adjustments for the
Fiscal Year Ending June 30, 1949' be adopted as submitted by the
Chancellor."

The Board approved the budget for the year 1948-49 and the personnel
adjustments contained in the "Chancellor's Report to the Finance
Committee" and in the volume entitled "Budget Summaries and Personnel
Adjustments for the Fiscal Year Ending June 30, 1949."
Mr. Cabell made the following report on financing the construction of the Pavilion at Oregon State College:

"When bids on the Oregon State College Pavilion were opened by the Building Committee on April 23, the combined total of the lowest bids on the three contracts was approximately $400,000 more than the amount allowed for the project in the bond issue. In the original project it was contemplated to remodel the old gymnasium with the proceeds of the bond issue. The Building Committee decided that this phase of the project should be financed from state funds and has transferred the item of $100,000 required to the future building program of the State College. It also appeared possible to reduce the construction emergency fund by $50,000. This still leaves a shortage of approximately $250,000.

"The Finance Committee opened bids on the bond issue totaling $1,860,000, which includes $266,000 for calling outstanding bonds secured by the building fee. A very satisfactory bid was received from a Portland syndicate at an interest rate averaging approximately 3.4% per cent. However, to finance the project a bond issue of $2,110,000 is necessary.

"The Building Committee and Finance Committee have explored all the possibilities of bringing additional funds to the project but have finally concluded that the only alternative is to reject the bond bid, readvertise as soon as possible for bond bids on the larger issue and seek from the three low bidders on the construction contracts an extension of the 30-day period for signing the construction contracts to the extent necessary to obtain new bond bids. In the event that the three low contractors will not extend the time it may be necessary to also readvertise for construction bids. The Finance Committee, therefore, is recommending rejection of the bond bid, authorization for the proper officials to readvertise for the sale of a bond issue of $2,110,000 and, if necessary, readvertise for construction bids."

The Board approved the report of the Committee and the several recommendations contained therein.

Mr. Henry F. Cabell, Chairman of the Finance Committee, made the following report on financing the University of Oregon Women's Dormitory:

"Bids were opened on March 16 on the $1,825,000 bond issue to finance the Women's Dormitory at the University of Oregon. One proposal was received from the State Bond Commission, the essential features of which are as follows:

(1) The $909,000 of bonds maturing between the dates of May 1, 1950 and November 1, 1966, inclusive, to bear interest at the rate of 2 3/4 per cent per annum, payable semi-annually."
(2) The $916,000 of bonds maturing between the dates of May 1, 1967 and May 1, 1968, inclusive, to bear interest at the rate of 3 per cent per annum, payable semi-annually.

(3) Delivery to be made in principal installments of not less than $250,000 each as funds are needed by the Board for the purpose of constructing and equipping the dormitory.

"Prior to the bond bid opening the Building Committee had received construction bids on the project, the low bids being substantially under the architects' estimates. Instead of $1,825,000 being required for the project, it appeared that $1,600,000 would be sufficient. The Finance Committee, therefore, directed the Chancellor to negotiate with the State Bond Commission and obtain, if possible, a revised proposal covering the amount of funds necessary.

"In order to be assured of funds for the project, the Finance Committee, acting under authority granted it by the Board, voted to accept the bid on the $1,825,000 bond issue as submitted by the Bond Commission under date of March 15 and approved the bond resolution as submitted by Attorney Darling.

"Subsequently, under date of April 8, the State Bond Commission submitted a revised proposal on an issue of $1,600,000 and at the same time offered to rescind the existing bond purchase agreement covering the bond issue of $1,825,000. The essential features of this revised proposal are as follows:

(1) The $796,000 of bonds maturing between the dates of May 1, 1950 and November 1, 1966, inclusive, to bear interest at the rate of 2 3/4 per cent per annum, payable semi-annually.

(2) The $804,000 of bonds maturing between the dates of May 1, 1967 and May 1, 1968, inclusive, to bear interest at the rate of 3 per cent per annum, payable semi-annually.

(3) Delivery to be made in principal installments of not less than $250,000 each as funds are needed by the Board for the purpose of constructing and equipping the dormitory.

"The Finance Committee is now recommending to the Board that its action of March 16, 1948 in accepting the proposal on the $1,825,000 bond issue be rescinded and is further recommending that the Board accept the revised proposal of the State Bond Commission, dated April 8, on a $1,600,000 issue under the terms stipulated in the proposal."
The Board rescinded the action of the Finance Committee in accepting
the proposal on the $1,825,000 bond issue and accepted the revised
bond proposal of the State Bond Commission on the $1,600,000 issue,
under the terms stipulated.

The Chairman of the Finance Committee made the following report to
the Board:

"An offer to purchase a $1,600,000 bond issue to finance the
construction and equipping of a dormitory building at the Uni-
versity of Oregon, having been received under date of April 8
from the State Bond Commission and the terms and stipulations
of this offer appearing satisfactory to the Finance Committee, the
Committee is now requesting Stanley R. Darling, Attorney for the
Board, to present the necessary bond resolution, which is in
compliance with the terms of the offer received from the State Bond
Commission which officially makes the award of the bonds to
the State Bond Commission."

Thereupon, Mr. Stanley R. Darling, Attorney for the Board, presented
the following resolution:

RESOLUTION
A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF
$1,600,000 UNIVERSITY OF OREGON WOMEN'S DORMITORY
BUILDING BONDS, BEING SPECIAL OBLIGATION BONDS OF THE
STATE OF OREGON BY THE DEPARTMENT OF HIGHER EDUCATION OF
THE STATE OF OREGON, ACTING THROUGH THE STATE BOARD OF
HIGHER EDUCATION, PROVIDING THE METHOD OF PAYMENT FOR SUCH
BONDS, THE MATURITIES THEREFOR, AND OTHER RELATED MATTERS.

WHEREAS, the Legislature of the State of Oregon in and by
Chapter 324 of the General Laws of Oregon 1929 (O.C.L.A., sections
111-4101 and 111-4102) as amended by Chapter 93 of the Oregon Laws
of 1945 has authorized the State Board of Higher Education, here-
inafter referred to as the "Board", to enter into contracts with
persons, firms, or corporations for the erection of buildings for
dormitory, housing and boarding purposes and has authorized the
Board to expend on the amortization plan all or any part of the
rentals of any or all rooms, dormitories, dining rooms, or housing
buildings, lands or the appurtenances thereon and to pledge all or
any part of the net income from said rentals for the payment of all
erection or other contract charges agreed to be paid on account of
such dormitory or dormitories, dining room or housing buildings,
land or appurtenances; and

WHEREAS, the University of Oregon at Eugene, Oregon, is one of
the higher educational institutions of the State of Oregon under
the supervision and control of the Board; and

WHEREAS, there is located on the campus of said University one
presently existing men's dormitory designated as John Straub Hall
and three presently existing women's dormitories designated as
Hendricks Hall, Susan Campbell Hall, and Thacher Cottage, all four of
which dormitories are hereinafter designated as the "existing
dormitories", and from which the Board heretofore has derived revenues; and

WHEREAS, the net income from all of the existing dormitories is available to the Board for pledge, use and application to service the proposed bond issue as hereinafter provided; and

WHEREAS, a need exists for an additional women's dormitory building on the campus of said University; and

WHEREAS, the Board deems it necessary and advisable that said additional women's dormitory be erected and equipped; and

WHEREAS, said women's dormitory will be constructed on the campus of the University of Oregon, at Eugene, Oregon, at a cost of approximately $1,600,000; and

WHEREAS, the Board deems it necessary and advisable to issue bonds of the State of Oregon by the Department of Higher Education of the State of Oregon in the amount of $1,600,000 to finance the cost of erecting and equipping said additional women's dormitory; and

WHEREAS, the Board has heretofore authorized its Chancellor, Paul C. Packer, to receive proposals for the purchase of such bonds; and

WHEREAS, the Board has received an acceptable proposal to purchase such bonds bearing interest at the rates of 2 3/4% and 3% per annum;

NOW THEREFORE, Be It Resolved by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, as follows:

Section 1. All of the steps heretofore taken by the Board's Chancellor, Paul C. Packer; Secretary, Charles D. Byrne, or Comptroller, H. A. Bork, in connection with the issuance of the bonds authorized by this resolution (including among other steps, the issuance of a prospectus giving detailed information and receiving a proposal on behalf of the Board) are hereby approved and ratified.

Section 2. For the purpose of providing funds with which to pay for the erecting, equipping and financing of said additional women's dormitory building on the campus of the University of Oregon at Eugene, Oregon, there are hereby directed to be issued and sold bonds of the State of Oregon by the Department of Higher Education, in the aggregate principal amount of $1,600,000.

Section 3. Said bonds shall be special obligation coupon bonds, designated "University of Oregon Women's Dormitory Building Bonds", shall be dated as of May 1, 1948, shall be in the denomination of $1,000 each, shall be numbered consecutively from 1 to 1,600, both inclusive, shall bear interest as follows:
2 3/4 % per annum for bonds number 1 through 796, both inclusive.
3% per annum for bonds numbered 797 through 1500, both inclusive.

which interest shall be payable semiannually on May 1 and November 1 of each year until maturity, the first interest payment being on November 1, 1948, and shall be payable both as to principal and interest in lawful money of the United States of America at the Office of the Treasurer of the State of Oregon, Salem, Oregon.

Semianual (May 1 and November 1) principal retirements of said bonds shall be made by scheduling said bonds to become due in their numerical order as follows:

$22,000 each on May 1, 1950 through November 1, 1957 = $352,000
$24,000 each on May 1, 1958 through November 1, 1963 = $288,000
$26,000 each on May 1, 1964 through November 1, 1967 = $208,000
$752,000 on May 1, 1968 = $752,000

provided that the portion of said bonds maturing subsequent to May 1, 1953, shall be optional for redemption prior to maturity as hereinafter stipulated.

Said bonds shall express on the face of each thereof the purpose for which the same are issued and the fact that said bonds are issued pursuant to the Constitution and Laws of the State of Oregon, including Chapter 324 of the General Laws of Oregon 1929 (O.C.L.A. sections 111-4101 and 111-4102) as amended by Chapter 93 Oregon Laws of 1945.

Both principal and interest of these bonds shall be payable solely out of a special account to be created by the Board, designated as "University of Oregon Women's Dormitory Bond Account", and no general obligation of the State of Oregon shall be created by the issuance of said bonds.

Section 4. The Board hereby covenants and agrees that the net income obtained from the operation of the existing dormitories on and after May 1, 1948, and the net income obtained from the operation of said additional women's dormitory shall be credited to a special account designated as "University of Oregon Women's Dormitory Bond Account", the moneys to be deposited with the State Treasurer. Said net income shall be irrevocably pledged and used for the payment of the interest on and the principal of said bonds (including interest during the construction period), so long as any of said bonds or the coupons appertaining thereto remain outstanding and unpaid; provided however that when and so long as there has accumulated and there is held in said account a reserve equal to the principal and interest requirements of said bonds for the ensuing two years, the Board may use any excess of said net income over and above said reserve as the Board may see fit, including the redemption of the bonds provided for in this resolution, subject to the laws of the State of Oregon.
Interest earnings of said account shall be credited to the said account.

Section 5. Any reserve in said account may be invested in bonds issued by or guaranteed by the United States of America.

Section 6. For the punctual payment of the principal of and interest on said bonds, when and as the same shall become due, the Board hereby covenants and agrees with each successive holder of each of said bonds and coupons that the Board, beginning with May 1, 1948, and for so long thereafter as required to pay the bonds hereby authorized will establish and maintain rules and regulations to insure the maximum practical occupancy of the existing dormitories and the said additional women's dormitory and will establish reasonable rental rates for the occupancy of said dormitories and reasonable charges for dining room service in connection with said dormitories and the Board further covenants and agrees to collect for said occupancy and services said rentals and charges in an amount sufficient to cover all operating expenses and to meet bond service.

The Board further covenants and agrees to maintain fire insurance on said dormitories in an amount which shall not be less than the principal of the bonds outstanding and to maintain use and occupancy insurance on said dormitories.

Section 7. The said bonds and coupons attached thereto shall be in substantially the following form:

No. __________________________ $1,000.00

UNITED STATES OF AMERICA

STATE OF OREGON

BY THE DEPARTMENT OF HIGHER EDUCATION OF

THE STATE OF OREGON

ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION

UNIVERSITY OF OREGON

WOMEN'S DORMITORY BUILDING BOND

The State of Oregon by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, for value received, hereby promises to pay to the bearer solely from the special account herein described, on the 1st day of ______, 19____ the sum of

ONE THOUSAND DOLLARS

and to pay solely from said special account interest thereon from the
date hereof at the rate of per cent per annum, on May 1 and November 1 in each year until paid, except as the provisions herein-after set forth with respect to prior redemption may be and become applicable hereto; all such interest as may accrue on and prior to the maturity date hereof to be payable upon the presentation and surrender of the attached interest coupons as they severally become due. Both principal and interest of this bond are payable in lawful money of the United States of America at the office of the Treasurer of the State of Oregon at Salem, Oregon.

This bond is issued by the State of Oregon by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, for the purpose of providing funds with which to erect, equip and finance a women's dormitory building on the campus of the University of Oregon at Eugene, Oregon, by virtue of a resolution of the State Board of Higher Education of the State of Oregon duly passed and adopted on the 27th day of April, 1948, and pursuant to the Constitution and laws of the State of Oregon, including Chapter 324 of the General Laws of Oregon 1929 (O.C.L.A. sections 111-4101 and 111-4102) as amended by Chapter 93 Oregon Laws of 1945.

The State Board of Higher Education of the State of Oregon hereby covenants and agrees that the net income obtained from the operation of said women's dormitory to be erected and also the net income obtained after April 30, 1948, from the operation of the four presently existing dormitories known as Hendricks Hall, John Straub Hall, Susan Campbell Hall and Thacher Cottage situated on the campus of the University of Oregon shall be paid into a special account designated as "University of Oregon Women's Dormitory Bond Account". Said net income hereby is irrevocably pledged for the payment of the interest on and the principal of this bond and the issue of which it forms a part as said interest and principal respectively become due so long as any of said bonds or any of the coupons appertaining thereto remain outstanding and unpaid; provided, however, that when and so long as there has accumulated in said account a reserve equal to the principal and interest requirements for the ensuing two years of this and all other outstanding bonds of this issue, the Board may use any excess of said net income over and above said reserve as the Board may see fit, including the redemption of said bonds, subject to the laws of the State of Oregon; providing further that said pledge shall cease when all of the bonds of said issue have been called for redemption and there is in said account an amount sufficient to redeem the then outstanding bonds and to pay the interest accrued thereon. The Board covenants to redeem all bonds of this issue in the manner hereinafter provided.

Whenever there is present in said account a reserve equal to the principal and interest requirements of said bonds for the ensuing two years, any or all of the bonds of the issue of which this bond forms a part then outstanding may be redeemed at the option of the Board, in numerical order, on and after May 1, 1953, at par, on any interest payment date upon publication at least 30 days prior to the proposed redemption date of one notice of such intended redemption in a newspaper or
financial journal of general circulation printed and published within the city and state of New York, and of one such notice in a newspaper of general circulation printed and published in the City of Salem, County of Marion, State of Oregon, and of one such notice in a newspaper of general circulation printed and published in the City of Portland, County of Multnomah, State of Oregon. Said publication shall state the number and amount of the bonds to be called and redeemed, the price to be paid therefor and the time when the same are to be paid.

All bonds called pursuant hereto shall cease to bear interest on and after redemption date, and, when redeemed, shall be cancelled.

It is hereby certified and recited that all the conditions, acts, and things required by the Constitution and Laws of the State of Oregon to exist, to have happened and to have been performed precedent to and in the issuance of this bond, exist, have happened and have been performed, and that the issuance of this bond does not violate any limitation or provision of the Constitution or Statutes of the State of Oregon.

IN WITNESS WHEREOF, the State Board of Higher Education of the State of Oregon has caused this bond to be signed by its President and attested by its Secretary, sealed with the seal of said Board, and has caused the annexed interest coupons to bear the facsimile signature of said President, this 1st day of May, 1948.

STATE OF OREGON
BY THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON
ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION

By
President of State Board of Higher Education

ATTEST:

(SEAL OF BOARD)

Secretary of State Board of Higher Education
(Form of Coupon)

On the first day of
April 27, 1948

The State of Oregon, by the Department of Higher Edu-
cation of the State of Oregon, acting through the
State Board of Higher Education will pay to bearer
DOLLARS

in lawful money of the United States of America, at
the Office of the Treasurer of the State of Oregon
at Salem, Oregon, from the University of Oregon
Women's Dormitory Bond Account, as provided in, and
being six (6) months' interest then due on its Uni-
versity of Oregon Women's Dormitory Building Bond,
dated May 1, 1948.

President of State Board of Higher Education

Section 8. The said bonds shall be signed by the President of
the State Board of Higher Education, sealed with the seal of the
Board, and attested by the Secretary of the Board, and the interest
 coupons attached thereto shall be signed by the said President by
his facsimile signature.

Section 9. Whenever there is present in said "University of
Oregon Women's Dormitory Bond Account" a reserve equal to the prin-
cipal and the interest requirements of said bonds for the ensuing
two years, any or all of the bonds of the issue of which this bond
forms a part then outstanding may be redeemed at the option of the
Board on and after May 1, 1953, at par, on any interest payment
date upon publication at least 30 days prior to the proposed redemp-
tion date of one notice of such intended redemption in a newspaper
or financial journal of general circulation printed and published
within the City and State of New York, and of one such notice in a
newspaper of general circulation printed and published in the City
of Salem, County of Marion, State of Oregon, and of one such notice
in a newspaper of general circulation printed and published in the
City of Portland, County of Multnomah, State of Oregon. Said pub-
lication shall state the number and amount of the bonds to be called
and redeemed, the price to be paid therefor and the time when the
same are to be paid.

Interest on bonds so called and for the retirement of which
funds are duly provided, will cease to accrue on the redemption date.

Bonds issued hereunder which are from time to time redeemable
may be called in numerical order, and all bonds called and redeemed
pursuant hereto shall be cancelled.

Section 10. The Board further covenants and agrees that the
proceeds derived from the sale of the bonds shall be credited to a
special construction account designated "University of Oregon Women's
Dormitory Construction account." The Board further covenants and
agrees that all of the proceeds derived from the sale of said bonds,
shall be used solely for the purpose of erecting and equipping said
additional women's dormitory and the unexpended amount, if any, shall
be used for bond service.
The Board hereby covenants and agrees that it shall require construction contractors to furnish performance bonds equal to one hundred per cent of their bids, that the construction contracts shall not contain escalator clauses and that it shall complete the said women's dormitory building.

Sections 11. Said bonds are hereby awarded and sold to the

STATE BOND COMMISSION OF THE STATE OF OREGON

in accordance with the provisions of Chapter 324 of the General Laws of Oregon, 1929, (O.C.L.A. sections 111-4101 and 111-4102) as amended by Chapter 93, Oregon Laws 1945, at $100.00 and accrued interest, for $100 par value of bonds.

Sections 12. The Comptroller of the Board is hereby authorized to do all acts and things necessary or proper to carry out the sale of said bonds and to deliver said bonds to the above named vendee.

Sections 13. This resolution may be amended by a resolution of the State Board of Higher Education upon the written consent or approval of the holders of three-fourths (3/4ths) in the amount of all the then outstanding University of Oregon Women's Dormitory Building Bonds.

Date passed by the State Board of Higher Education:

April 27, 1948

(SEAL)

ATTEST: Secretary

APPROVED:

April 27, 1948

President

Upon motion by Director Cabell and second by Director Chambers, the above resolution was adopted with the following voting aye:
Mr. Herman Oliver, Chairman of the Committee on Agricultural Extension Service and Experiment Stations, presented the following report on the Eastern Oregon Livestock Branch Experiment Station:

"I probably should have prepared a written report. My remarks are going to be brief, stressing the importance of the work of the Experiment Station at Union and the interest that is being shown in the work.

"You recall that this station was established originally primarily as a crops station. I think it was back in 1935 when we added, at the Board's direction, livestock experimental work. Under the management of Dick Richards, former Superintendent, and H. C. Avery, the present Superintendent, a remarkably good program has been developed along the line of feeding and breeding both cattle and sheep.

"The interest that has been developed is indicated by the large number of people visiting the station. An annual feeders' day is held each year. This event was held on April 6 of this year and, in spite of bad wintry day, there were over 150 in attendance, chiefly cattlemen. An interesting program had been arranged by the Superintendent with such men as Dr. McKenzie, Head of Animal Husbandry at the State College, R. L. Clark of the Union Stockyards Company, and a man from the Idaho Experiment Station, as speakers. This year the Superintendent asked me to appear on the program to head up a panel discussion of experienced livestock men. There were eight men on this panel. A very informative discussion developed from this phase of the program out of the practical experience these men have accumulated in range and livestock management.

"Those in attendance also had an opportunity to view the results of the experimental work wherein cattle are being finished on different feed rations. These experimental cattle are fed in lots of 5 or 10, as the case may be, weighed at the start of the experiment and then weighed monthly to note the gains under the different rations fed. On feeders' day the Superintendent invited Swift's head buyer, Mr. Campbell, who graded the cattle. This is an excellent educational feature because cattlemen have an opportunity to see what particular ration has resulted in putting on the best gains and also to note the grades in which they are placed by a man who is
experienced in grading and classing beef cattle. Many cattlemen
know when an animal is fat and ready for market but they do not
know the particular grade in which the animal will fall.

"Some 250 head of cattle and 350 head of sheep are used in this
experimental program. Later in the meeting a proposal for the
purchase of some additional range land will come to the attention
of the Board. The addition of this grazing land is of vital im-
portance to the work of the station.

"I think, Mr. President, that this concludes my brief remarks on
what is happening at the Eastern Oregon Livestock Branch Station."

The Board approved the report on the Eastern Oregon Livestock Branch
Experiment Station for recording in the minutes.

**COMMUNICATION FROM GUNN**

President Smith presented a letter from President Gunn expressing his
regret at being unable to attend this meeting of the Board. President
Gunn was seriously injured in an automobile accident while enroute to
Astoria to keep a speaking engagement.

**REPORT ON VANPORT EXTENSION CENTER**

Mr. Smith reported that he recently visited the Vanport Extension
Center and praised the remarkable work that is being done there by
Dean Cramer and his staff. He commented on the ingenuity with which
the buildings have been converted into classrooms. Valuable faculty
members are lost at Vanport because it is impossible to give them any
assurance of permanency. Mr. Smith said he explained to the staff
why the Board could not take funds from regular sources to carry an
additional institution and also indicated that he felt that as long
as the enrollment exceeded 1,000 and there were enough enrolled
paying out-of-state tuition, there would be a need for the Vanport
Extension Center. He suggested that Board members who have not al-
ready visited Vanport do so the next time the Board meets in Portland.

**BOARD REPRESENTATION AT COMMENCEMENTS**

President Smith made the following appointments to represent the
Board at the several commencement exercises and to approve the degree
lists:

- University of Oregon
- Oregon State College
- Oregon College of Education
- Eastern Oregon College of Education
- Southern Oregon College of Education
- Medical School
- Dental School

Henry F. Cabell  
George F. Chambers  
Cheryl S. MacNaughton  
A. S. Grant  
Leif S. Finseth  
Edgar W. Smith  
Edgar W. Smith

**PURCHASE OF HENDRICKSON PROPERTY FOR ATHLETIC SITE AT OSC**

President Edgar W. Smith reported as follows on a matter that came
before the Executive Committee in the interim since the last Board
meeting:

"The Executive Committee, since the April Board meeting has
taken action on the purchase of a parcel of property for the
athletic site at Oregon State College, which should be
confirmed by the Board and made a matter of record. Last July an option was obtained on a house and acreage which was held under a land contract by Mr. and Mrs. Dave Hendrickson. At the July meeting the Board approved the purchase of the property at the option price. The deed was obtained from the record owner but, due to a delay in clearing title, the option expired and Mrs. Hendrickson held that she had not released her interest in the land contract and refused to go through with the sale. The Attorney General was consulted and, while he held that the transaction was legal and the Hendrickson's could be evicted, he advised a compromise settlement up to $1,000. A final settlement was negotiated giving the Hendrickson's $500 additional for their property. The Executive Committee, acting on the advice of the Attorney General, approved the additional payment and the purchase has now been consummated.

The Board approved the report and confirmed the action taken therein.

Mr. Smith concluded the report on actions taken by the Executive Committee as follows:

"Another matter came before the Executive Committee since the last meeting. In December 1941 a contract was entered into with the Highway Commission for a cooperative program in developing a four-lane highway through the city of Eugene, a portion of which runs through the University campus. The project was delayed by the war and in the interim certain revisions appeared desirable, both from the standpoint of the Highway Commission and the University.

"President Newburn explained these revisions to the members of the Executive Committee at its meeting on March 16. Since immediate action was necessary and since the proposed changes in the original contract appeared advantageous to the University, the Executive Committee approved the changes and authorized the proper Board officials to execute the new contract. This action should be made a matter of record."

The Board approved the report and confirmed the action taken by the Executive Committee regarding the revising of the contract with the State Highway Commission.

Mr. Smith presented a communication from Walter Meacham, Executive Secretary of the Oregon Trail, Inc., regarding offering a year's course in Oregon history in the state supported institutions of higher education. Mr. Smith indicated that Oregon history is taught in all the state institutions of higher learning but as an elective and not as a required course. The Board directed the Secretary to so inform Mr. Meacham.

Mr. Smith indicated that at the last meeting he had reported hearing from Mr. Lyle W. Hammack, Chairman of the Oregon Dairyman's Association Building and Research Committee relative to the construction of a dairy products laboratory at Oregon State College. At that time he discussed the matter with Mr. Hammack and informed him what was being done in that connection. However, Mr. Smith reported that he
had received another letter from Mr. Hammack concerning the activities of the dairy industry in securing funds for this building. Mr. Hammack indicated in his letter that he had called a meeting of his committee as well as representatives of the Western Oregon Livestock Association, the Cattle and Horse Raisers Association, the Oregon Woolgrowers Association, and the Oregon Dairymen's Association, at Corvallis on Friday, April 16, to formulate plans to assist the Board in obtaining funds for this building. President Strand indicated that the program they are suggesting coincides exactly with the program he had presented in his list of building needs. Mr. Smith directed the Secretary of the Board to reply to Mr. Hammack's letter and call attention to the meeting that is being held with the United Citizens Committee with regard to the Board's building program and to ask that interested members of his committee be present.

REAPPOINTMENT OF DR. PRIME TO DENT. ADVISORY COUNCIL

Dr. Byrne presented a communication from Governor John H. Hall advising of the reappointment of Dr. Frank V. Prime of Salem as a member of the Dental School Advisory Council to the State Board of Higher Education, for a five-year term, beginning March 24, 1948 and ending March 21, 1953.

GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

University

Gift of $1,500 from Ray I. Miller, Monroe, to be used for the purchase of equipment for the Varsity Baseball Team.

Grant of $7,250 from the Navy Department to cover a research project in Biological Synthesis of Lactose, being carried on under the direction of Dr. Reithel and Dr. Kuns of the Chemistry Department. This increases the original Navy grant from $7,253.31 to $14,503.31.

Gift of $100 from the Phi Beta Patroness' Association, Eugene, to cover a scholarship for a designated student.

Gift of $105 from the Propeller Club Student Port of the University of Oregon, to the Propeller Club Book Fund in the School of Business Administration.

Gift to the University Library of books, periodicals, pamphlets and correspondence files relating to the School of Education, valued at $260, from Dr. H. D. Sheldon.

Gift of $500 from Roy T. Bishop, Portland, to the School of Architecture and Allied Arts, to be used for research work in the historical analysis of Oregon Architecture.
Oregon State College

Gift of $2,700 from Mr. and Mrs. Eugene Garrett McKenzie, Coburg, to establish the Gary McKenzie agricultural scholarship.

Gift of $400 from the Amalgamated Sugar Company of Portland to cover four freshman scholarships in home economics.

Gift of $1,200 from the Sears-Roebuck Foundation to cover six freshman home economics scholarships.

Gift of $1,500 from the Hood River Traffic Association to assist the Experiment Station in its investigations on the cost of producing apples and pears.

Grant of $3,750 from the War Department to the Food Technology Department to cover research on "Pectin Deterioration in Relation to the Dehydration and Storage Life of Dehydrated Fruits and Vegetable Products."

Medical School

Gift of $500 from Charles H. Hoyt, Silverton, to the Doernbecher Hospital, in memory of Francis C. Jackson and his son, Charles Samuel Jackson, Jr., to be utilized for the treatment of disturbances and diseases of the eye in children.

Gift of $100 from the Crown Zellerbach Club of Crown Zellerbach Corporation, Portland, to the Doernbecher Hospital, to be used for the purchase of handicraft materials for the hospital.

Gift of $437.10 from the Alumni Association of the Medical School, to be added to the out-of-state travel fund of the Medical School, to cover transportation expenses of Dr. Clof Larsell and Dr. Birdsey Renshaw in attending scientific meetings in the East.

Gift of $301.50 from the Alumni Association of the Medical School, to be added to the out-of-state travel fund of the Medical School, to help defray the expenses of Dr. A. A. Pearson and Dr. William Stotler of the Department of Anatomy in attending the meeting of the American Association of Anatomists at Madison, Wisconsin.

Gift of $100 from the Woman's Library Club of Klamath Falls, to the Doernbecher Hospital.

Oregon College of Education

Gift to the Library of a collection of books from the library of the late V. V. Caldwell, valued at $120, from Mrs. Bessie M. Caldwell.
Eastern Oregon College of Education

Bequest of a Chickering grand piano and the music library of Harley H. Richardson as a memorial to his wife, Jean Olive Richardson.

Gifts as follows, totaling $1,424, to provide all-tuition freshman scholarships:

- Mr. and Mrs. Henry L. Hess, Portland................. $89
- Dr. Thomas E. Griffith, The Dalles.................... 89
- La Grande Lions Club, 38 $89.......................... 267
- Snodgrass Funeral Home, La Grande.................... 89
- A. H. Labbe, La Grande.................................. 89
- Sacajawea Hotel, La Grande.............................. 89
- Mr. and Mrs. Harry McCarthy, La Grande.............. 89
- Pioneer Founding Mills Co., Island City............... 89
- W. E. Wilkins, La Grande................................. 89
- Van Petten Lumber Company, La Grande.................. 89
- California-Pacific Utilities Company, Baker (one each for Union, Baker, Grant and Harney Counties) 4 @ $89.... 356

Gift of $100 from the Mt. Emily Lumber Company, La Grande, to provide a Bachelor of Science degree scholarship.

The State Employees Association has a number of State College employees enrolled in its group life insurance plan. The Board authorized the State College Business Office to deduct the premiums for this group life insurance from the pay checks of the subscribing employees.

For a long period of time a cooperative arrangement has been in effect between the Medical School and the Multnomah County Hospital wherein the facilities of the Hospital have been available to the Medical School for instructional purposes. The most recent contract was entered into on April 23, 1940 and extends to July 1, 1950. In order to provide long time continuity in the use of these facilities for medical instruction, Dean Baird negotiated a renewal of this contract to January 1, 1960. All of the essential features of the old contract, which has been very satisfactory to both parties, are included in the new contract. The Board approved the new contract and authorized the proper Board officials to sign on behalf of the Board.

The resignation of Mr. Paul A. Walgren as Business Manager of the State College necessitates a new designation of Military Property Custodian for the State College. The following resolution designating G. Morris Robertson, Assistant Business Manager, as Military Property Custodian was approved by the Board:

WHEREAS, it is required that an officer be designated to act as custodian of military property at Oregon State College, be it therefore resolved that the Oregon State Board of Higher Education hereby designate G. Morris Robertson as the Military Property Custodian for Oregon State College.
NON-RESIDENT FEE ASSESSED AGAINST STUDENTS WITH FIRST DEGREE ATTENDING PROFESSIONAL SCHOOLS

In order to clarify the Board policy on assessing the non-resident fee against non-resident students who already have their first degree the Board approved the following statement to be added to the approved non-resident policy:

All non-resident students enrolled in the several units of the State System of Higher Education, pursuing work leading to certificates or diplomas; to the first academic degree; to the first professional degree; or to an advanced professional degree not under the jurisdiction of the Graduate Schools, are subject to the non-resident fee. Non-resident students enrolled in the Graduate School at Oregon State College and at the University of Oregon shall not be required to pay the non-resident fee.

The effect of this statement is to levy the non-resident fee against students holding the Bachelor degree who are enrolled in the Medical School, Dental School, Law School and in a few instances other professional schools. Previously these out-of-state students had been exempt because they were considered graduate students. Hereafter the only non-resident students exempt from the payment of the non-resident fee will be those actually enrolled in the graduate schools.

LEASE BETWEEN OSC AND CITY OF MONMOUTH FOR TRNG FACILITIES

On January 26, 1948 the Building Committee, in approving an addition to the training school facilities at Oregon College of Education, authorized negotiations with the School District for a lease of the new training school facilities for a 20-year period. The Building Committee, in its report, outlined the terms of a revised lease which calls for an annual rental of $3,000 for the first year and $5,000 for each year thereafter for a 19-year period. The Board approved this lease and authorized the proper officials of the Board to execute the document.

LEASE BETWEEN SCHOOL OF FORESTRY AND STATE BOARD OF FORESTRY

For a number of years a cooperative arrangement has existed between the State Board of Forestry and the School of Forestry at Oregon State College wherein certain lands of the Peavy Arboretum have been used by the Board of Forestry as a forest nursery and an adjacent site has been used by the Board of Forestry for buildings erected by the C.C.C. for its forest protection service. It now appears advisable to enter into a written agreement leasing these areas, totaling approximately 19 acres, to the Board of Forestry for a term of 50 years because the Board of Forestry is planning to erect a very substantial building on the property. It is of considerable advantage to the School of Forestry to have the forest nursery and these buildings located in the area. The Attorney General has reduced the arrangements, which have been in effect, to written terms. The only monetary consideration is $1 a year. The Board approved the lease and authorized the proper Board officials to negotiate the instrument.

ADDITION TO OCE PHYSICAL PLANT BUDGET

At the March meeting of the Board appropriations were made to the Physical Plant budgets of the institutions to care for increased costs of wages and materials not provided for in the original budget. Oregon College of Education did not present its request at the March meeting. Therefore, the Board approved the addition of $4,000 to the Oregon College of Education physical plant budget to cover increased operating costs, funds to be provided from the Board's unappropriated fund.
At the June 2, 1947 meeting of the Finance Committee, President Stevenson was authorized to obtain options on several parcels of property totaling approximately 8 acres needed in the development of an athletic field at Southern Oregon College of Education. The estimate placed on the cost of this property at that time was $38,500. Dr. Stevenson obtained options on all but one parcel in the 8-acre area. The Board approved exercising options on the following properties, with the necessary money to be appropriated from the Board's Land Purchase Reserve:

2 15/100 acres, belonging to Harold and Marguerite Johnson, purchase price - $2,150.

2 15/100 acres, belonging to F. A. and Dixie E. Seafer, purchase price - $2,150.

65/100 acre, belonging to John and Louise Nosler, as a gift for a consideration of $5, plus an estimated $100 for the expense of transfer, title insurance, etc.

Approximately 1 acre, belonging to Clarence Williams and W. B. Jones, purchase price - $1,500 and an estimated $100 for transfer expense.

At the March 8 meeting of the Building Committee, Dr. Stevenson was authorized to negotiate for the purchase of a house and lot adjacent to the College campus. It is contemplated that the house will provide facilities for music instruction and the land is within the approved campus bounds. An option has been obtained on the property for $8,000. The Board approved exercising the option, the funds to cover the purchase price to be appropriated from the Board's Land Purchase Reserve.

Since the March meeting of the Board options have been obtained on the following parcels of property within the approved site area for the Pavilion and athletic field at Oregon State College. The Board approved exercising the following options, the purchase price to come from the State College Land Purchase Reserve made available for that purpose by the Legislature:

House and lot belonging to Phillip Glass, purchase price - $6,500.

One acre and house belonging to R. E. and Margaret S. Phelan, purchase price - $7,500.

One acre, house and out-buildings belonging to John and Anna Stahl, purchase price - $17,000.

Two acres, house and barn belonging to Robert E. and Martha Hawley, purchase price - $11,000.

One and 44/100 acres, house, barn and other out-buildings belonging to Robert and Annie Bell Leder, purchase price - $9,750.

House and lot, belonging to George A. and Ola Mae Paul, purchase price - $15,000.

House and lot, belonging to Mr. and Mrs. Morris G. Rygh, purchase price - $10,500.
Three lots, a house, and a partially finished house, belonging to Robert M. Abney, purchase price - $15,000.

House and lot belonging to Mrs. Winifred Cork, purchase price - $7,500.

House and lot belonging to E. A. and Katherine Schudeiške, purchase price - $7,500.

Two-apartment house and lot belonging to G. J. and Alice Gray, purchase price - $9,000.

House and one-half acre belonging to Wilbur W. and Ruth Marie Kennel, purchase price - $6,000.

House and lot belonging to L. E. and Dorothy A. Lutz, purchase price - $7,500. As compromise, Mr. Lutz is permitted to move the house.

PURCHASE OF GRAZING LAND BY EASTERN OREGON LIVESTOCK EXP. STATION

It has been necessary for the Eastern Oregon Livestock Experiment Station at Union to rent grazing land each year to provide for the needs of the Station during the spring. The Station pays a rental of approximately $300 a year on a tract of land for this purpose that is now for sale. The Board authorized the purchase of this land known as the L. S. Huffman tract, which consists of 440 acres lying 5 miles southwest of the Union Station, at a purchase price of $4,000. $1,000 of the purchase price is now available in the Experiment Station budget. The remaining $3,000 is to be advanced from the Board's Land Purchase Reserve, to be reimbursed by the Union Station at a rate of $1,000 a year.

APPROVAL OF BUDGETS AT DENTAL SCH.

The Board approved the following two budgets at the University of Oregon Dental School for the fiscal year 1947-48:

**Diagnostic Laboratory Service**

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gift</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$850</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,150</td>
</tr>
</tbody>
</table>

**Postgraduate Courses**

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees</td>
<td>$10,240</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$8,975</td>
</tr>
<tr>
<td>Materials</td>
<td>500</td>
</tr>
<tr>
<td>Equipment</td>
<td>765</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Postgraduate Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$10,240</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$10,240</td>
</tr>
</tbody>
</table>
To care for the increased cost of materials and supplies, the Board approved transfers as follows at the University from the Institutional Reserve:

<table>
<thead>
<tr>
<th>Department</th>
<th>Transfer Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Library</td>
<td>$5,000</td>
</tr>
<tr>
<td>Law Library</td>
<td>1,000</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>1,500</td>
</tr>
<tr>
<td>Arch. &amp; Allied Arts</td>
<td>1,200</td>
</tr>
<tr>
<td>Biology</td>
<td>600</td>
</tr>
<tr>
<td>Chemistry</td>
<td>1,500</td>
</tr>
<tr>
<td>Geology &amp; Geography</td>
<td>100</td>
</tr>
<tr>
<td>Mathematics</td>
<td>150</td>
</tr>
<tr>
<td>Physics</td>
<td>800</td>
</tr>
<tr>
<td>Psychology</td>
<td>174</td>
</tr>
<tr>
<td>Editor's Office</td>
<td>400</td>
</tr>
<tr>
<td>Building Repairs</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,000</strong></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$22,424</strong></td>
</tr>
</tbody>
</table>

At the March meeting of the Board it was reported that $42,500 was made available to the Oregon Experiment Station by the State Emergency Board to study a livestock problem in North Central Oregon and $4,875 of those funds were budgeted at that time. The Board approved budgeting an additional $4,850 as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>$1,500</td>
</tr>
<tr>
<td>Ag. Chemistry</td>
<td>3,350</td>
</tr>
</tbody>
</table>

The Board approved allowing an overdraft of $1,000 in the State College Library budget. This overdraft is being caused by a catching up on accumulated binding which could not be done during the last few years because the Portland bindery doing the work was unable to handle all the binding of the State College. This overdraft of $1,000 will be deducted from the 1948-49 budget.

To cover special items of equipment purchased since July 1, the Board approved transfers as follows from the Reserve for Equipment at the Medical School:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>$222.12</td>
</tr>
<tr>
<td>Biocchemistry</td>
<td>93.00</td>
</tr>
<tr>
<td>Pathology</td>
<td>180.51</td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>76.50</td>
</tr>
<tr>
<td>Animal Department</td>
<td>4,037.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$5,409.63</td>
</tr>
</tbody>
</table>

The Board approved the following transfers at Oregon State College to the listed Physical Plant accounts from the Institutional Reserve to cover increased Civil Service costs and costs resulting from the 40-hour week:

<table>
<thead>
<tr>
<th>Department and Stores</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration and Stores</td>
<td>$2,960</td>
</tr>
<tr>
<td>Campus Engineering</td>
<td>1,600</td>
</tr>
<tr>
<td>Campus Maintenance</td>
<td>2,480</td>
</tr>
<tr>
<td>Gas</td>
<td>1,200</td>
</tr>
<tr>
<td>Heating</td>
<td>3,594</td>
</tr>
<tr>
<td>Heating Line Repairs</td>
<td>200</td>
</tr>
</tbody>
</table>
The Board approved the transfer of $1,933 from the Institutional Reserve to wages in the School of Education at Oregon State College to reimburse that budget for the employment of three part-time assistants to the Acting Dean and for a short period of time after the employment of the new Associate Dean, and also to provide temporary assistance for the summer term during the illness of Dr. Blazier.

In the 1947-48 University of Oregon budget there are certain salary allocations that have not been used during the current fiscal year. The Board approved transferring unused salaries from unfilled positions as indicated below:

From:

- Business Office: $4,200
- Business Administration: $4,000
- Education: $7,700
- Law: $4,500
- English: $4,000
- Health and Physical Education: $6,500
- Economics: $5,500

Total: $36,400

To:

- Business Office, Wages: $2,100
- Health and Physical Education, Materials: $650
- Economics, Wages: $50
- Economics, Materials: $50
- Operating Reserve: $33,550

To permit the employment of a clerk-stenographer in the Department of Biochemistry at the Medical School for the balance of the fiscal year, the Board approved the transfer of $612.10 from the Institutional Reserve to the wage budget of that Department.

Due to the fact that the State College has been unable to locate a man to fill the position of Assistant Professor in the Department of Horticulture, the Board approved transfers as follows:

From: Horticulture - Instruction: $2,940
- Horticulture - Experiment Station: $1,260

To: Institutional Reserve: $2,940
- Horticulture - Experiment Station, Materials and Expense: $1,260
In order to obtain clothing items that have not been available for some time, for the Gym Suit Service at the State College, the Board approved the addition of $6,000 to the materials and expense item of the Gym Suit Service, funds to be provided from unbudgeted Gym Suit service fee receipts.

The Board approved the following flight training budget at Eastern Oregon College of Education covering the spring term 1947-48:

**Income**

12 enrollees at $112  
$1,344

**Expenditures**

Fee for flight training instruction, 
12 enrollees at $102  
$1,224

Insurance, 12 enrollees at $4.50  
54

Administration, clerical and other 
expense, 12 enrollees at $5.50  
66  
$1,344

When the 1947-48 budget for the Portland Extension Center was compiled, both fee income and expenditures were estimated on a conservative basis. The budget was based on a fee income of $54,000 and it is apparent now that the actual fee income will be approximately $100,000.

Because of the increased enrollment and corresponding increase in wages, travel and materials and expense, expenditures will exceed the original estimate. In order to avoid an overdraft in this account, the Board approved the transfer as follows of $19,504.53 from over-realized fee income:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$12,555.64</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>1,964.00</td>
</tr>
<tr>
<td>Travel</td>
<td>3,799.14</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,205.75</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,504.53</strong></td>
</tr>
</tbody>
</table>

When the 1947-48 budget for the Department of State-Wide Classes was compiled, both fee income and expenditures were estimated on a conservative basis. The budget was based on a fee income of $25,000 and it is now apparent that actual fee income will exceed $45,000.

Because of the increased enrollment and corresponding increase in wages, travel, and materials and expense, expenditures will exceed the original estimate. In order to avoid an overdraft in this account, the Board approved the transfer as follows of $16,741.50 from over-realized fee income:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,427.56</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>2,636.29</td>
</tr>
<tr>
<td>Travel</td>
<td>5,335.15</td>
</tr>
<tr>
<td>Equipment</td>
<td>342.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$16,741.50</strong></td>
</tr>
</tbody>
</table>
In order to avoid overdrafts in certain budgets at Oregon College of Education, the Board approved transfers as follows:

From:

<table>
<thead>
<tr>
<th>Institutional Reserve</th>
<th>Materials</th>
<th>$6,357</th>
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</thead>
<tbody>
<tr>
<td>Teacher In-Service Extension</td>
<td>Travel</td>
<td>800</td>
</tr>
<tr>
<td>Campus and Grounds</td>
<td>Wages</td>
<td>130</td>
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</table>

$7,287

To:

<table>
<thead>
<tr>
<th>Library</th>
<th>Wages</th>
<th>$500</th>
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</thead>
<tbody>
<tr>
<td>Diplomas &amp; Certificates</td>
<td>Materials</td>
<td>197</td>
</tr>
<tr>
<td>Commencements &amp; Convocations</td>
<td>Materials</td>
<td>870</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>Materials</td>
<td>210</td>
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<tr>
<td>Student Welfare</td>
<td>Travel</td>
<td>160</td>
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<tr>
<td>General Instruction</td>
<td>Wages</td>
<td>1,500</td>
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<tr>
<td>General Instruction</td>
<td>Materials</td>
<td>1,500</td>
</tr>
<tr>
<td>General Instruction</td>
<td>Equipment</td>
<td>800</td>
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<tr>
<td>Training Schools</td>
<td>Wages</td>
<td>150</td>
</tr>
<tr>
<td>Training Schools</td>
<td>Materials</td>
<td>400</td>
</tr>
<tr>
<td>Janitorial</td>
<td>Wages</td>
<td>1,000</td>
</tr>
</tbody>
</table>

$7,287

PAVING STREETS

President Maaske reported that there are three unpaved blocks of street leading into the campus from the west which the City of La Grande has agreed to pave if the Eastern Oregon College of Education will contribute $1,657 to partially pay for the cost of materials. This is very desirable, not only to improve the approaches to the campus, but to provide additional parking space. Accordingly, the Board approved the allocation of $1,657 for this purpose, funds to be provided from the Board's Reserve for Land Purchases.

CONSTRUCTION OF GREENHOUSE AT PEND. BRANCH ST.

The Board authorized the construction of a 25' x 50' greenhouse at the Pendleton Branch Experiment Station at a cost not to exceed $3,000, funds to be provided from Station sales funds. This facility is needed to conduct research work on diseases of peas.

ACCEPTANCE OF CAMP ADAIR LAND FROM WAR ASSETS AD. TO OSC

On January 27, 1947, the Building Committee, with all Board members present, authorized an application to the War Assets Administration for the acquisition of approximately 6,200 acres in the Camp Adair area for the use of the School of Forestry and the School of Agriculture. This application has now been approved by the War Assets Administration and a copy of a deed setting forth the terms and conditions of the proposed transfer of the property to the State of Oregon has been submitted by the War Assets Administration for consideration and approval. The said deed has been reviewed and approved by the Attorney General. The said deed was read to the Board in its entirety; and, omitting formal parts and the description of the property to be conveyed, reservations and exceptions in patents and deeds from the United States, certain easements and servitudes, reservation of fissionable materials and rights regarding same, all as described in said deed, the terms and conditions contained in said deed are as follows:
WHEREAS, the property hereinafter described was declared surplus to the needs of the United States of America pursuant to the provisions of the Surplus Property Act of 1944 (58 Stat. 765) as amended, and War Assets Administration Regulation No. 1, as amended, (11 Fed. Reg. 408); and

WHEREAS, the property hereinafter described was formerly used by the War Department as an impact area of a bombing, (artillery, mortar, machine gun, grenade, etc.) range; and

WHEREAS, such property was subjected to contamination by the introduction of unexploded and dangerous bombs, shells, rockets, mines and charges either upon or below the surface thereof; and

WHEREAS, the Grantor, by and through the Corps of Engineers, War Department, has caused the property to be inspected and has decontaminated the same to the extent deemed reasonably necessary in the opinion of the Grantor, and consistent with economic limitations, and has made certain recommendations pertaining to the use to which the land may be devoted; and

WHEREAS, the said recommendations are contained in a certificate, copy of which is attached hereto and made a part hereof; and

WHEREAS, the Grantor by attaching such certificate does not intend to make, nor shall it be construed to have made, any representations or warranties pertaining to the condition of the land; and

WHEREAS, the Grantee has evinced his desire to purchase such property with full knowledge of, and notwithstanding the foregoing recitals which are incorporated for the purpose of disclosing to Grantee the former use made of the property hereinafter described;

NOW, THEREFORE, the UNITED STATES OF AMERICA (herein referred to as Grantor), acting by and through the Federal Farm Mortgage Corporation, under and pursuant to the powers and authorities contained in the provisions of the Surplus Property Act of 1944 (58 Stat. 765); Regulation No. 1 of the Surplus Property Board (10 F. R. 3764); Order of the Secretary of Agriculture dated April 26, 1945 (10 F. R. 4647); and Order of the Governor of the Farm Credit Administration, dated April 28, 1945 (10 F. R. 4694); in consideration of the observance and performance of the covenants, conditions, restrictions, and reversions hereinafter contained, and other good and valuable consideration, the receipt of which is hereby acknowledged, does hereby remit, release, and forever quitclaim, subject to the terms and conditions hereinafter set forth and subject to the exception and reservation of fissionable materials and the rights hereinafter set out, unto the State of Oregon and its assigns forever, all its rights, title and interest in and to the following described property, situate, lying and being in Benton County and Polk County, State of Oregon, to-wit:

(Here follows description of property and other matter omitted as above stated.)
"Said land was duly declared surplus and assigned to the Federal Farm Mortgage Corporation as disposal agency pursuant to the provisions of the above-mentioned Act, Regulation and Orders.

"TO HAVE AND TO HOLD the foregoing described premises, with all of the privileges and appurtenances thereto belonging, excepting the fissionable materials and the rights excepted and reserved above, to the said GRANTEE and its successors and assigns forever, provided, however, that this conveyance is made and accepted upon each of the following conditions subsequent, which shall be binding upon and enforceable against said GRANTEE, its successors and assigns, and each of them, as follows:

FIRST: That for a period of twenty-five years from the date of this conveyance, said premises shall be continuously used as a part of and in connection with the School of Agriculture and the School of Forestry at Oregon State College to provide more complete teaching laboratories to facilitate the training of forestry and agricultural students in practical methods of land administration based upon research findings, and to augment and to supplement the facilities of Oregon State College for the conduct of useful research in all phases of the proper use of the lands of which the property hereby conveyed is typical, and for incidental purposes pertaining thereto and to the management and operation of the said School of Agriculture and the School of Forestry at said Oregon State College but for no other purposes.

SECOND: That for a period of twenty-five years from the date of this conveyance, the GRANTEE, its successors or assigns shall file a semiannual report with the War Assets Administration or its successors in function, showing or setting forth the use of the said property during the preceding year and other pertinent data establishing the continuous use of the said property for the purposes first above set forth.

THIRD: That it will not resell or lease said premises, or any part thereof, within twenty-five years from the date of this instrument without first obtaining the written authorization of the War Assets Administration or its successors in function to such resale or lease, providing, however, that mature timber may be harvested in accordance with sound forestry practices and the proceeds thereof used solely for research purposes by the said School of Agriculture and said School of Forestry.

"That in the event there is a breach of any of the above conditions by the GRANTEE, its successors or assigns, whether caused by the legal inability of said GRANTEE, its successors or assigns, to perform said conditions, or otherwise, during said twenty-five year period, all right, title, and interest in and to the said premises shall, at its option, revert to and become the property of the United States of America, which shall have the immediate right of entry upon said
premises and the GRANTEE, its successors or assigns shall forfeit all right, title and interest in said premises and in any and all of the tenements, hereditaments, and appurtenances thereunto belonging;

"PROVIDED HOWEVER, that the failure of the United States of America to insist in any one or more instances upon complete performance of any of the foregoing conditions subsequent shall not be construed as a waiver or relinquishment of the future performance on such condition, but the GRANTEE'S obligations with respect to such future performance shall continue in full force and effect; PROVIDED FURTHER that in the event the United States of America fails to exercise its option to reenter the premises for any such breach within twenty-six years from the date hereof, all of the foregoing conditions subsequent, together with all rights of the United States of America to reenter thereon as hereinabove provided shall as of that date terminate and be extinguished.

"IN THE EVENT THE GRANTEE, during the twenty-five year period first above referred to, replaces the temporary structures and improvements on the demised premises at the date hereof with permanent structures and improvements to be used for the same purposes as set out in condition numbered FIRST above, it may make application to the War Assets Administration, or its successor in function, for, and the latter may, in its discretion, abrogate the conditions subsequent together with all rights of reentry hereinabove contained.

"In the event the demised premises outlives its usefulness for the purposes set out in condition numbered FIRST above, during the said twenty-five year period, the GRANTEE may secure abrogation of the conditions subsequent together with all rights of reentry hereinabove contained, by:

(a) Payment of the unamortized portion of the 100 per cent public benefit allowance granted the GRANTEE from the fair value of $150,000.00, which amortization shall be at the rate of 4 per cent for each completed twelve months of operation in compliance with the terms of transfer, and

(b) Approval of the War Assets Administration, or its successor in function.

"The GRANTEE, by the acceptance of this deed, covenants and agrees, for itself, its successors and assigns, that the United States of America shall have the right during the existence of any national emergency declared by the President of the United States of America or the Congress thereof, to the full unrestricted possession, control, and use of the premises or any part thereof, including any additions or improvements thereto made subsequent to this conveyance, without charge even as to growing crops or other omblaments, EXCEPT THAT the United States of America shall be responsible during the period of such use, if occurring prior to for the entire cost of maintaining the premises or any portion thereof so used and shall pay a fair rental for the use of any installations or structures which have been added thereto without Federal aid; PROVIDED HOWEVER,
that if such use is required after, or the GRANTEE, its successors or assigns, has secured the abrogation of the conditions subsequent together with all rights of reentry as hereinabove provided, the United States of America shall pay a fair rental for the entire portion of the premises so used." (The date to be inserted in the two preceding blanks is to be the date 25 years from the date of the deed.)

The Board also had before it the unqualified opinion of the Attorney General of the State of Oregon indicating that the State Board of Higher Education, acting for the State of Oregon, had full authority to accept the property in question under all the terms without exception as stipulated in the deed.

The appraised value of the land is $150,000 but the War Assets Administration has granted 100 per cent discount, with the only expense an amount of $1,826.35 for appraisal service and cost of transfer stamps.

Of the 6,200 acres, 3,575 acres consist of timber and cut-over timber which lies adjacent to the McDonald Forest and will be utilized by the School of Forestry as a part of its Forest Management Laboratory. The remaining 2,625 acres consist of 1,020 acres of former crop land and 1,605 acres of open pasture which will be utilized by the School of Agriculture in studying hill-type pasture management.

After full consideration of the proposed transfer and the terms and conditions thereof, the Board, upon motion by Dr. Kleinsorge and second by Mrs. MacNaughton, voted to approve the offer of the War Assets Administration and to accept the land subject to and under all of the terms and conditions imposed by the War Assets Administration and authorized the proper officers to take whatever action is necessary to complete the transaction.

TRANSFER TO PURCHASE PIANO FOR U OF O

The Board approved the transfer of $800 from the Equipment Reserve to the equipment budget of the School of Music at the University of Oregon to apply toward the purchase of a grand piano.

SALE OF PROPERTY RECEIVED THROUGH BEQUEST OF LOUISE B. SCHROFF

The Board approved the sale of the following two pieces of real estate located at Carmel, California, which were received through the bequest of Louise B. Schreff, and authorized the proper Board officials to execute the necessary documents:

Property known as Cator's Studio to Mr. and Mrs. Leon M. Schappel for $12,000, with $5,500 down payment and the balance of $6,500 with interest at 5 per cent per year to be paid off at the rate of $70 per month.

Property known as the Orcole's Nest to Myrtle Jean Williamson and Marion Brown for $3,500, with $1,800 down payment and the balance of $1,700 with interest at 5 per cent per year to be paid off at the rate of $30 per month.

The State Board of Higher Education is to furnish title insurance at its expense, with taxes, insurance and rent to be pro-rated as of the date the transfers become effective.
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PURCHASE OF PROPERTY FOR PHYSICAL PLANT SITE AT OSC

A portion of the new Physical Plant shops at Oregon State College has already been erected east of the Heating Plant. Erection of an extension to this prefabricated building for the Physical Plant has been authorized by the Board and the construction work is contemplated immediately. Options have been obtained on the following two parcels of property required for the site:

House and lot (Lot 8, South 15th Street) owned by Mrs. C. B. Kennedy, purchase price - $9,300.

Small house and lot and other out-buildings (Lot 3, South 16th Street) owned by Mrs. C. B. Kennedy, purchase price - $2,000.

The Board approved exercising these options, funds for the purchase to come from the State College Land Purchase Reserve made available by the Legislature for this purpose.

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1947-48 and 1948-49 budgets:

Clare Holly, Appointment
Appointment of Miss Clare Holly as Technician in the Department of Pathology, and Gross Anatomy and Histology, at the University of Oregon Dental School, at an annual salary rate of $3,120, rank of Instructor, 12-months basis, yearly tenure, effective March 1, 1948. This is a new position and requires $1,040 in 1947-48 to be transferred from the Institutional Reserve.

G. A. Sabine, Appointment
Appointment of Gordon Arthur Sabine as Assistant Professor of Journalism, at an annual salary rate of $4,200, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the 1948-49 budget for this position.

R. Langston, Appointment
Appointment of Roderick G. Langston as Assistant Professor of Education, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1948. $4,500 is provided in the 1948-49 budget for this position. Salary savings of $500 in 1948-49 to be transferred to the Institutional Reserve.

H. W. Smith, Jr., Appointment
Appointment of Hassel W. Smith, Jr. as Instructor in Art, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1948. $3,000 is provided in the 1948-49 budget for this position. Requires $500 in 1948-49 to be provided from a $3,800 assistant professorship in the budget, which will be reduced to a $3,300 position.

R. C. Swank, Leave of absence
Leave of absence without pay for Dr. Raynard C. Swank, Librarian, for the period May 10 to June 9, 1948, inclusive, to serve as consultant on a survey of the Los Angeles Public Library System. Salary savings of $488.02 in 1947-48 to be transferred to the Institutional Reserve.
The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1947-48 budget:

C. C. Carlson, Appointment
Appointment of C. Carlile Carlson as Associate Professor of Business Administration in the field of Business Law, at an annual salary rate of $4,300, 10-months basis, yearly tenure, effective March 27, 1948. Funds are available in the budget for this position. Salary savings of $2,866.67 in 1947-48, due to delay in appointment, to be transferred to the Institutional Reserve.

M. Wilson, Transfer of time
Transfer of 6 per cent of the time of Miss Maud Wilson, Professor of Home Economics Research, to Household Administration, Instruction, effective March 1, 1948. Requires $312.50 in 1947-48 in Household Administration to be transferred from the Institutional Reserve. Salary savings of $312.50 in 1947-48 in Home Economics Research to be transferred to wages.

R. Bogart, Reallocation of time
Reallocation of the time of Ralph Bogart, Animal Husbandman in the Experiment Station Department of Animal Husbandry, from 60 per cent in the Experiment Station and 40 per cent in Resident Instruction to 41 per cent in the Experiment Station, 40 per cent in Resident Instruction and 46 per cent United States Department of Agriculture, effective March 1, 1948. Under this arrangement, the United States Department of Agriculture will pay $200 a month on Mr. Bogart's salary for the remainder of the fiscal year. Salary savings of $800 in 1947-48 to be transferred to materials and expense.

H. G. Avery, Reallocation of time
Reallocation of the time of H. G. Avery, Superintendent of the Eastern Oregon Livestock Branch Experiment Station, from full-time in the Experiment Station to 78 per cent time in the Experiment Station and 22 per cent time United States Department of Agriculture, effective March 1, 1948. Under this arrangement, the United States Department of Agriculture will pay $100 a month on Mr. Avery's salary for the remainder of the fiscal year. Salary savings of $600 in 1947-48 in the Experiment Station to be transferred to materials and expense.

J. A. Harper, Reallocation of time
Reallocation of the time of J. A. Harper, Assistant Professor in the Experiment Station Department of Poultry Husbandry, from 90 per cent in Experiment Station and 10 per cent in Instruction, to 72 per cent in the Experiment Station, 10 per cent in Instruction and 18 per cent United States Department of Agriculture, effective March 1, 1948. Under this arrangement the United States Department of Agriculture will pay $180 a month on Mr. Harper's salary for the remainder of the fiscal year. Salary savings of $720 in 1947-48 in the Experiment Station to be transferred to materials and expense.

Katherine Read, Reduction in time
Reduction from full-time to three-fourths time for the spring term for Mrs. Katherine Read, Professor of Household Administration, to work on her doctoral thesis. Salary savings of $358.33 in 1947-48 to be transferred to wages to employ substitute assistance.
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M. P. Chapman, Resignation

Resignation of Dr. M. P. Chapman, Assistant Veterinarian and Assistant Professor in the Department of Veterinary Medicine, effective May 1, 1948, to enter private veterinary practice. Salary savings of $666.70 in 1947-48 to be transferred to materials and expense in Veterinary Medicine, Experiment Station budget.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1947-48 budget:

A. J. Seaman, Appointment

Appointment of Dr. Arthur J. Seaman as Assistant Professor of Medicine and Associate Director of the Division of Experimental Medicine at an annual salary rate of $5,500, 12-months basis, yearly tenure, effective May 1, 1948. Dr. Seaman's salary will be divided equally between the Division of Experimental Medicine and the Damon Runyon Cancer Research Fund. Requires $4,583.33 in 1947-48 in the Division of Experimental Medicine to be provided from the Institutional Reserve. Funds are available in the Damon Runyon Cancer Research Fund for this appointment. The Board also approved the allocation of $2,500 from the Damon Runyon Cancer Research fund to the materials and expense budget.

V. Mitchell, Appointment

Appointment of Miss Verda Mitchell as Assistant Professor of Nursing Education, effective March 11, 1948. Miss Mitchell was recently appointed Director of Nurses at the Multnomah Hospital and her entire salary is paid by the Multnomah Hospital.

D. R. White, Appointment

Appointment of Dr. David R. White as Resident Physician in Medicine, at an annual salary rate of $900, 12-months basis, yearly tenure, effective April 1, 1948. This is a new position and requires $225 in 1947-48 to be transferred from the wage budget in Post Graduate Medical Instruction account.

H. D. Colver, Appointment

Appointment of Dr. Hugh D. Colver as Resident Physician in Surgery, at an annual salary rate of $900, plus perquisites valued at $360 a year, 12-months basis, yearly tenure, effective April 1, 1948. Requires $225 in 1947-48 to be transferred from the wage budget in the Department of Surgery.

H. F. Vehrs, Appointment

Appointment of Dr. Herman F. Vehrs as Resident Physician in Anesthesiology, at an annual salary rate of $900, plus perquisites valued at $360 a year, 12-months basis, yearly tenure, effective April 1, 1948. Requires $225 in 1947-48 to be transferred from the wage budget in the Department of Surgery.

R. Wise, Promotion

Promotion in rank for Dr. Robert Wise, from Clinical Associate in Surgery to Assistant Clinical Professor, effective July 1, 1948. Dr. Wise's salary is paid entirely by the Veteran's Administration.

The Board approved the following personnel adjustments in the General Extension Division, the necessary funds being provided in the 1947-48 and 1948-49 budgets:

R. M. Adams, Appointment

Appointment of Russell M. Adams as School Specialist in Visual Aids at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective May 16, 1948. Requires $4,514.83 in 1947-48 to be provided from the balance of $4,612.20 held from the salary of the late
April 27, 1948

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Professor Inlow, with the remaining $26,37 being transferred to the Institutional Reserve.

P. H. Putnam, Appointment Appointment of Phil H. Putnam as Executive Secretary of the High School Relations Committee, at an annual salary rate of $5,000, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1948. Funds are available in the 1948-49 budget for this position.

ADJOURNMENT The Board adjourned at 12:05 P. M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary