STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
July 27, 1948
10:10 A. M.

MEETING #176  A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on July 27, 1948.

ROLL CALL  The meeting was called to order at 10:10 A. M. by the President of
the Board, Edgar W. Smith, and on roll call the following answered
present:

Henry F. Cabell  R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
Leif S. Finseth  Phil Ketschman
A. S. Grant  Herman Oliver

Edgar W. Smith

There were also present: Chancellor Paul C. Packer; Dr. Charles D.
Byrne, Secretary of the Board; President Harry K. Newburn of the
University of Oregon; President A. L. Strand of Oregon State College;
President Henry H. Gunn of Oregon College of Education; President
Roben J. Haaske of Eastern Oregon College of Education; President
Elmo N. Stevenson of Southern Oregon College of Education; Dean
D. W. E. Baird of the University of Oregon Medical School; Dean
J. F. Cramer of the General Extension Division.

MINUTES
APPROVED  The Board voted to dispense with the reading of the minutes of the
last regular meeting held on June 8, 1948 and the special meeting
held on July 7, 1948, and approved the minutes of these meetings
as they appeared in the docket.

CONSTRUCTION
OF LABORATORY
FOR ISOTOPIC
RESEARCH
AT MEDICAL
SCHOOL

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital
Outlay Committee, presented the following report:

"The Medical School has been selected as one of the places for
training physicians in the medical aspects of atomic energy and
in the techniques of research with radio active isotopes. It
has already received substantial grants of funds to carry on
such research. Due to the dangers of working with radio active
elements, an especially designed laboratory is imperative in order
that the work may be done safely and efficiently. Accordingly,
Dean Baird reported to the Committee yesterday that he has had
a preliminary study made of possible sites for such a building
and that all concerned have agreed that the space adjacent to
the rear of the main lobby of the Medical Science Building is
admirably suited for this purpose. This is in close proximity
to the Department of Biochemistry, yet is separate from the
main building, which is desirable. The project also includes
remodelling of a portion of the main lobby which can be used as
an additional science laboratory. The estimated total cost of
the project is approximately $27,000. The Building Committee is
impressed with the possibilities in this field and believes that the proposal and preliminary plans are sound and satisfactory. As there is a need to expedite this project it is recommended that a contract be negotiated by Board officials with Lawrence, Tucker and Wallmann covering architectural and engineering services, with complete plans and specifications to be prepared in time for advertising for bids to be opened at 3:00 P. M., on Monday, September 13. We further recommend that the project be financed as follows:

From the grant provided by the National Institute of Health $10,000
From the grant of the Atomic Energy Commission 5,000
Estimated balance to come from the Medical School State Building Fund 12,000

The Board approved the report of the Committee and the several recommendations contained therein.

Dr. Kleinsorge presented the following report on the construction of an addition to the Outpatient Clinic Building at the Medical School:

"Dean Baird appeared before the Committee on Monday with a proposal for an addition to the greatly overcrowded Outpatient Clinic Building. Such an addition was included in the supplementary report on the proposed Medical School building program submitted April 15. Because of the urgent need for more space immediately, Dean Baird has suggested that work on this expansion proceed at once with an addition on the roof of the Outpatient Clinic Building which would provide approximately 2,800 square feet of floor space. This new space would be used to house activities now on the first floor, thereby releasing much needed space for the other work of the Clinic. Preliminary estimates show that the cost of the project will be approximately $35,000 which would come from the balance in the Medical School's portion of the state building fund.

"The Committee therefore recommends that Board officials be authorized to negotiate a contract with the firm of Lawrence, Tucker and Wallmann for architectural services. Final plans and specifications are to be prepared in time so that bids may be advertised for opening at 3:15 P. M. on Monday, September 13."

The Board approved the construction of an addition on the roof of the Outpatient Clinic Building at the Medical School, with the necessary funds to be provided from the state building fund. The Board also approved the employment of the firm of Lawrence, Tucker and Wallmann for architectural services on this project.

Dr. Kleinsorge made the following report on the final plans and specifications for the installation of additional balcony seats in McArthur Court:

"At the special meeting of the Board, July 7, preliminary plans were approved on installing additional balcony seats in McArthur Court at the University of Oregon and making other alterations
related thereto. The final detailed plans were submitted to the Committee yesterday by Architect Johnston and were viewed by members of the Committee with other members of the Board present. It is recommended that these plans and specifications be approved and that construction bids be advertised for to be opened Tuesday, September 14, at 9:30 A.M."

The Board approved the final plans and specifications on the alterations to MoArthor Court and authorized advertising for bids as recommended.

Dr. Kleinsorge reported as follows on the construction of concrete stands at the south and north ends of Hayward Field at the University:

"The preliminary plans for the building of concrete stands at the south and north ends of Hayward Field were approved by the Board at its special meeting, July 7. The final detailed plans for these additions were submitted to the Committee yesterday by University officials. It is contemplated to call for bids on both the south and the north stands, both with and without roofs. The availability of funds will then determine the extent of the construction that can be accomplished at this time."

"The Committee recommends that these plans be approved and that construction bids be advertised for to be opened at 9:45 A.M., Tuesday, September 14."

The Board approved the final plans and specifications on the construction of concrete stands on Hayward Field and authorized advertising for bids as recommended.

Dr. Kleinsorge made the following report on the final plans for the proposed Union Building at the University of Oregon:

"The members of the Building Committee, with other Board members present, spent considerable time yesterday examining the blue prints of the final plans for the proposed Erb Memorial Union Building at the University as prepared by the firm of Lawrence, Tucker and Wallmann. Preliminary plans had been approved previously by the Board. The plans have now been altered to bring the project within an estimated total cost of approximately $1,500,000 to be financed by a bond issue backed by the student building fee, gifts and income from certain activities in the building. The Committee members were impressed by the practical arrangement of facilities in the building in relation to the campus plans in general. The building, as now designed, will contain all of the essential features for an effective student center. The Committee therefore recommends approval of these completed plans with the understanding that the detailed specifications will be delivered to the Board offices by August 11, so that bids may be advertised for to be opened at 9 A.M., Tuesday, September 14."

The Board approved the completed plans on the Union Building under the condition recommended and authorized advertising for bids on the building to be opened on September 14.
Dr. Kleinsorge presented the following report on the construction of a campus warehouse and shop at Eastern Oregon College of Education:

"President Maaske appeared before the Committee with a recommendation that part of the balance remaining in the Eastern Oregon College of Education building fund be utilized this summer for the construction of a campus warehouse and shop. This was one item included in the building program at Eastern Oregon College of Education previously approved by the Board. The proposal is to construct a simple concrete building at the south end of the gymnasium, using one of its walls. The estimated cost is $17,000. The Committee recommends approval of this project with the understanding that Howard Kable will be engaged as architect at a fee to be negotiated by the Secretary of the Board. As soon as plans and specifications are ready, construction bids are to be advertised for, with bid opening at 3:30 P.M., Monday, September 13."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge made the following report on the naming of the Electrical Engineering Building at Oregon State College:

"President Strand presented to the Committee the recommendation of F. O. McMillan, Head of the Electrical Engineering Department at Oregon State College, that the new Electrical Engineering Building be named Dearborn Hall in honor of the late R. H. Dearborn, who was head of the Electrical Engineering Department from 1914 to 1937 and Dean of the School of Engineering from 1933 to 1944. Dean Dearborn was not only active in engineering education but served for a number of years as engineer for the Public Utilities Commission of Oregon. He was a native Oregonian and a Fellow of the American Institute of Electrical Engineers. It is planned by the State College to hold fitting dedicatory ceremonies after equipment is installed in the new building, probably in the coming winter term. The Committee recommends approval of the name Dearborn Hall for the new building."

The Board approved the report of the Committee and approved naming the new Electrical Engineering Building at the State College "Dearborn Hall."

Dr. Kleinsorge reported as follows on the bids received on the remodelling of the Training School at Monmouth:

"The Building Committee opened bids on the remodelling of the Training School at Monmouth at 9:30 this morning. Mr. E. E. Settergren was low with a bid of $60,584. Three bids were submitted. This bid is considerably below the estimates and the Committee recommends the acceptance of Mr. Settergren's bid."

The Board approved the report of the Committee and accepted the low bid of Mr. Settergren, this award to be subject to authorization by
The Board of Control and the State Emergency Board for the use of the necessary funds for the project from the state building fund.

The Chairman of the Building Committee made the following report on the construction of a turkey brooder house at Oregon State College:

"Assistant Dean Price appeared before the Building Committee this morning with completed plans for the turkey brooder house to be constructed on the land purchased for the turkey research project. This building is to be built with funds appropriated at the last session of the Legislature for this purpose and the Committee is recommending authorization to proceed with the construction thereof. The estimated cost is within the funds available."

The Board approved the report of the Committee and authorized proceeding with the construction of the turkey brooder house at Oregon State College.

Dr. Kleinsorge concluded the report of the Committee as follows:

"Dean Price also presented to the Building Committee plans for the first unit of a new battery of research greenhouses to be constructed just east of the present horse barn. This building is to be approximately 30 x 100 feet with an independent heating plant, funds for which were provided at the last session of the Legislature. The Committee recommends authorization to proceed with the construction thereof."

The Board approved the report of the Committee and authorized proceeding with construction of the first unit of the greenhouse project at Oregon State College.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"A program of improvement of the herds of livestock used by the Animal Husbandry Department at Oregon State College for teaching and research has been advocated for some years and has long been the goal of this Board. In response to a request of Chancellor Facker, the School of Agriculture has recently submitted a proposed acquisition program which was in turn submitted to the Finance Committee yesterday. It involves a three-year program for the acquisition of high quality beef cattle, sheep and swine under a plan whereby the Animal Husbandry Department could breed its own replacements and maintain adequate quality herds. State College officials reported that the carrying out of this proposed program would provide herds of such quality that would find favor with the livestock industry of the state and would compare favorably with those of other institutions in the Northwest. The total cost of the program is estimated at $12,644. Of this amount, $6,655 is on hand, with a further allocation of $4,000 from the current year's equipment fund of the State College. This would leave a balance of $2,000 needed from Board funds to complete the purchases. The Committee concurs in the Chancellor's approval of this program and recommends that it be adopted, the funds to be provided as indicated."
The Board approved the report of the Committee and adoption of the program of herd improvement at Oregon State College as recommended.

Mr. Cabell presented the following item on the rehabilitation of physical plants:

"When the 1948-49 budgets were adopted a reserve was set up for plant rehabilitation. Chancellor Packer proposed yesterday that allocations totaling $81,430 be made from the Board's total reserve for this purpose of $175,000. The Committee recommends approval of the following allocations to institutions, the particular projects being as detailed in the Chancellor's report:

- University of Oregon  $25,000
- Oregon State College  25,000
- University of Oregon Medical School  750
- Oregon College of Education  3,365
- Southern Oregon College of Education  17,250
- Eastern Oregon College of Education  8,565
- Centralized Activities - Comptroller's Office  1,500

Total  $81,430

The Board approved the report of the Committee and the allocations as listed to the institutions for physical plant rehabilitation.

Mr. Cabell made the following report on the moving and reconstruction of two houses on the University campus to be used as student cooperatives and the purchase of two houses on the State College campus from the dormitory fund for use as cooperative houses:

"On the site of the proposed Erb Memorial Union Building at the University of Oregon there are two large houses that President Newburn has recommended be moved and combined to form a single cooperative living unit to house 40 girls. President Newburn pointed out that the construction of the Union will displace an existing cooperative, hence a new one would serve to maintain an equal amount of this low cost housing. The estimated cost for moving and reconstruction into usable form is $20,000.

"At the State College two former fraternity houses near the center of the campus were purchased about seven years ago for use as a dormitory annex. These were purchased out of dormitory balances with the amount to be repaid from income. As these houses are no longer needed for dormitory purposes, arrangements have been made for them to be used as cooperative houses starting this fall. A balance of $24,050.15 remains to be paid on these. Chancellor Packer recommended that the Board provide the necessary funds for the project at the University, not to exceed $20,000, and to wipe out the present debt of $24,050.15 on the State College houses, the money to come from the Board's unappropriated fund."
"The Finance Committee believes this plan is justified under the circumstances and recommends the appropriation of the amounts mentioned with the understanding that all rental income from the operation of the houses over and above the cost of maintenance accrue to the Board's general fund."

The Board approved the report of the Committee and the recommendations contained therein.

Mr. Cabell concluded the report of the Committee as follows:

"The Finance Committee, with all Board members present, gave thorough consideration yesterday to the biennial budget program as prepared by the Chancellor after conferences with institutional executives. In general, the budgetary pattern calls for conducting the several institutions on the basis of the present student enrollment and scope of activities, with some expansions provided in certain research and service divisions. The Finance Committee recommends that the Board approve the biennial budget as submitted, with authority for the Chancellor's Office to make adjustments in certain items in the budget, which may be affected by changes in the price level, prior to the submission of the budget to the State Budget Director.

"The Committee also recommends that the emergency building program previously approved by the Board be included in the budgetary request with a special mention of the additional amounts necessary for the complete building program.

"The Committee further recommends that there be included in the request to the Legislature deficiency appropriations for the Doernbecher Hospital and the Outpatient Clinic as presented by the Chancellor and a request for a deficiency appropriation to bring the salary levels for professional staff in Federal Cooperative Extension, Agricultural Research and the Dental School up to an equivalent scale as of January 1, 1949 with the salaries budgeted for other divisions in the 1948-49 annual budget.

"It is recommended that the Chancellor's Office be authorized to prepare the detailed biennial budget in accordance with the approved pattern and transmit it to the State Budget Director."

The Board approved the report of the Committee and adopted the general budget pattern as presented, with the understanding that final details will be worked out with the institutions by the Chancellor's Office in accordance with the approved pattern and transmitted to the State Budget Director.

REAPPOINTMENT OF P. METSCHAN TO MEMORIAL UNION ED. OF GOV. AT OSC

Dr. Byrne presented a communication from E. C. Allworth, Secretary of the Oregon State College Memorial Union Board of Governors wherein Mr. Allworth indicated that the term of Phil Metschan as a member of the Board of Governors had expired. Mr. Allworth asked Mr. Metschan's reappointment. On motion by Mr. Grant and second by Mr. Oliver, the Board approved the reappointment of Phil Metschan as a member of the Memorial Union Board of Governors for the fiscal year 1948-49.
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ELECTION OF OFFICERS FOR 1948-49

On motion by Mr. Oliver and second by Mr. Cabell, the Board voted unanimously to reelect for the year 1948-49 the present officers, namely, Edgar W. Smith, President; R. E. Kleinsorge, Vice President; and Leif S. Finseth, the third member of the Executive Committee; and instructed the Secretary of the Board to cast a unanimous ballot for these officers.

GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

**E. G. Sammons**  
Gift of $100 from E. G. Sammons, Portland, to be added to the Hazel P. Schwering Scholarship Fund.

**American Academy of Arts & Sciences**  
Grant of $325 from the American Academy of Arts and Sciences, to the Department of Chemistry to cover an electro-chemical research project under the direction of Professor Pierre Van Ryselberge.

**American Philosophical Society**  
Gift of $1,000 from the American Philosophical Society, Philadelphia, to the Department of Anthropology, to be used for archaeological research.

**American Philosophical Society**  
Gift of $750 from the American Philosophical Society, Philadelphia, to the Department of Anthropology, to be used for the study of acculturation among the Klamath Indians of Oregon.

**C. G. Willard**  
Gift of a large portrait of Henry Willard from his son, Oswald G. Willard, New York.

**C. G. Willard**  
Gift to the Library of 222 volumes and 4 pamphlets, valued at $150 from Oswald G. Willard, New York.

**Navy Department**  
Grant of $8,000 from the Navy Department to the Department of Biology, to continue a research project in biochemical genetics being conducted under the direction of Dr. C. W. Clancy.

**Estate of E. Sawyer**  
Gift of $2,500 from the estate of Ethel Sawyer, to be added to the University Theatre-Ethel Sawyer Fund.

**Women's Choral Club**  
Gift of $120 from the Women's Choral Club of Eugene, to be added to the Maude Densmore Music Scholarship account, for a music scholarship in voice for a designated student.

**Pauline Potter Tea**  
Gift of $100 to the Homer Memorial Library Fund from proceeds from the Pauline Potter Commencement Tea.

**State College**

**M.F. Burrell**  
Gift to the Library of 1,178 books and portfolios, valued at $3,000, from Mrs. Mary F. Burrell, Portland. This gift is given in memory of Norval Craigie Carnie, an Oregon State College student who lost his life in World War I.
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July 27, 1948

Ore. State Pharmaceutical Association
Gift of $700 from the Oregon State Pharmaceutical Association Loan Fund for Education, to provide seven $100 scholarships to senior students in the School of Pharmacy.

Standard Oil of Calif.
Grant of $1,250 from the Standard Oil Company of California, to continue the Standard Oil Fellowship in Mechanical Engineering.

Central Ore. Co-op. Creamy
Gift of $300 from the Central Oregon Cooperative Creamery for experimental and survey work in creamery problems.

Ore. Forest Products Lab.
Gift of $1,000 from the Oregon Forest Products Laboratory, to the Agricultural Experiment Station Department of Animal Husbandry and Dairy Husbandry, for the study of the problem "The Value of Wood Sugar Molasses as a Feed for Swine."

Estate of H.M. West
Bequest of $2,000 from the estate of Margaret May West, to the student loan fund.

Nutrition Foundation
Gift of $3,600 from the Nutrition Foundation, Inc., New York, to continue a research project under the direction of Dr. V.H. Cheldelin of the Department of Chemistry on a project entitled "Assay methods and the functional role of vitamins in the B-complex."

Medical School

National Inst. of Health
Grant of $2,700 from the National Institute of Health for cancer research being conducted by Dr. A. A. Pearson, Professor of Anatomy.

Life Ins. Medical Research Fund
Grant of $2,100 from the Life Insurance Medical Research Fund, for Research to be conducted under the direction of Dr. E. S. West, Professor and Head of the Department of Biochemistry, and Richard J. Havel, Student Assistant in the Department.

Atomic Energy Commission
Grant of $16,300 from the Atomic Energy Commission, Washington, D.C., for a radioactive research project, to be conducted under the direction of Dr. E. S. West, Professor and Head of the Department of Biochemistry.

Diabetes Research Foundation
Grant of $5,000 from the Diabetes Research Foundation of Portland, to be utilized for research in the Departments of Biochemistry and Physiology. Payment will be in two equal installments, $2,500 of which has already been received.

National Institute of Health
Gift of $10,000 from the Division of Research Grants and Fellowships of the National Institute of Health, Bethesda, Maryland, to be utilized for the purpose of constructing a cancer research laboratory for the Departments of Pathology and Biochemistry.

Rockefeller Foundation
Grant of $9,000 from the Rockefeller Foundation, for research in neurophysiology, to be conducted under the direction of Dr. Birdsey Renshaw. This grant is to be distributed over a three-year period, with the understanding that no more than $3,000 will be available in any one year.
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Feed Products Company

Grant of $1,140 from the Feed Products Company, Petaluma, California to be utilized as a graduate fellowship in the Department of Biochemistry for the study of Idoproteins. The grant will be paid in four quarterly installments, the first of which has already been received.

Medical Sch. Alumni Assoc.

Gift of $132.50 from the Medical School Alumni Association to be added to the out-of-state travel fund. These funds are to apply on out-of-state travel for Dr. Carl Heller, Associate Professor of Physiology and Medicine.

Mrs. J. A. Anderson

Gift of $100 from Mrs. J. Alford Anderson, Portland, to be used to purchase equipment and materials for the Department of Medicine.

Multnomah Cty. Chap. for Inf. Para.

Gift of $5,688 from the Multnomah County Chapter of the National Foundation for Infantile Paralysis, Inc., to be used for the care of poliomyelitis patients in the Outpatient Clinic.

Eastern Oregon College of Education

Dr. & Mrs. F. R. Otten

Gift of $89 from Dr. and Mrs. Fred R. Otten, La Grande, to provide an all-tuition freshman scholarship for 1948-49.

Eddy's Assoc. Bakery

Gift of $89 from Eddy's Associated Bakeries, La Grande, to provide an all-tuition freshman scholarship for 1948-49.

Mr. & Mrs. C. Berry

Gift of $89 from Mr. and Mrs. Claude Berry, La Grande, to provide an all-tuition freshman scholarship for 1948-49.

Judge & Mrs. R. J. Green

Gift of $100 from Judge and Mrs. R. J. Green, La Grande, for a faculty service grant.

Dr. & Mrs. A. Richardson

Gift of $125 from Dr. and Mrs. A. L. Richardson, to cover the cost of republishing a booklet of Eastern Oregon College of Education songs.

APPROVAL OF SINGING OF DEGREE LISTS AT INSTITUTIONS

Henry F. Cabell
Edgar W. Smith
Edgar W. Smith
George F. Chambers
Leif S. Finseth
Cheryl S. MacNaughton
A. S. Grant

University of Oregon
Medical School
Dental School
Oregon State College
Southern Oregon College of Education
Oregon College of Education
Eastern Oregon College of Education

Signed copies of the lists of approved candidates are on file in the Board's Office.
REQUEST TO FHA FOR TRANSFER OF TITLE ON EMERGENCY HOUSING AT ALL INSTITUTIONS

Under the terms of Public Law 796, 80th Congress (McC杠杆 Act) the Public Housing Administration is authorized to transfer all title and interest in emergency housing located on land owned or leased by institutions of higher education. The following housing units at the several institutions are eligible for transfer under this act: University of Oregon, 313 family dwelling units, 772 dormitory units; Oregon State College, 50 family dwelling units, 764 dormitory units; Oregon College of Education, 44 family dwelling units; Eastern Oregon College of Education, 40 family dwelling units, 64 dormitory units; Southern Oregon College of Education, 28 family dwelling units, 64 dormitory units.

The transfer of this housing to the State Board of Higher Education will bring the projects under complete control of the institutions, including the net income derived from their operation. The Board authorized the Secretary of the Board to apply to the Public Housing Administration for the transfer of these housing units to the State Board of Higher Education under the terms of Public Law 796.

LEASING U OF O PROPERTY TO CITY OF EUGENE FOR FIRE DPT. SUBSTATION

The Board approved leasing a plot on the University campus, approximately 70 feet x 90 feet at Seventeenth and Agate Streets, to the City of Eugene to provide a site for a substation for the Fire Department, with the proper Board officials authorized to enter into the lease agreement. This arrangement will eliminate the necessity for the University developing its own fire fighting facilities.

ESTABLISHMENT OF ROTC PROGRAM AT DENTAL SCHOOL

Arrangements have been worked out with the Federal Government to establish a ROTC program at the University of Oregon Dental School. The establishment of this unit was authorized by the Board and the following courses approved for the ensuing academic year:

- Mil 411, 412, 413. Reserve Officers Training (First Year). 1 hour each term.
- Mil 421, 422, 423. Reserve Officers Training (Second Year). 1 hour each term.
- Mil 431, 432, 433. Reserve Officers Training (Third Year). 1 hour each term.
- Mil 441, 442, 443. Reserve Officers Training (Fourth Year). 1 hour each term.

Elective course. Organization and methods of United States Army Medical Department in treatment and evacuation of battle casualties. 1 hour each term.

ADDD TO U OF O EDITOR’S OFF. BUDGET

Due to the increased costs of regular institutional publications and necessary printing not anticipated when the original 1947-48 budget was approved, the Board approved the transfer of $1,800 from the Institutional Reserve to the Materials and Expense budget of the Editor's Office at the University to avoid an overdraft.
In order to avoid an overdraft in the Experiment Station Department of Horticulture at the State College at the end of the fiscal year, the Board approved the addition of $509.29 to the requisition budget, funds to come from unbudgeted fees and sales.

To enable the Union Branch Experiment Station to meet its payroll and obligations for materials and supplies to June 30, the Board approved budgeting $5,000, funds to come from unbudgeted sales income.

To replace obsolete x-ray equipment in the State College Student Health Service, the Board approved budgeting $17,000 in 1948-49, funds to be provided from the Student Health Service balance.

The Board approved transferring departmental savings as follows at the State College to the 1947-48 Institutional Reserve:

<table>
<thead>
<tr>
<th>Department</th>
<th>Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Men</td>
<td>$800.00</td>
</tr>
<tr>
<td>Farm Crops Instruction</td>
<td>539.61</td>
</tr>
<tr>
<td>Dean of Engineering</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Forestry Wood Products Research</td>
<td>720.00</td>
</tr>
<tr>
<td>Dean of Lower Division</td>
<td>325.00</td>
</tr>
<tr>
<td>Music</td>
<td>100.00</td>
</tr>
<tr>
<td>Political Science</td>
<td>340.00</td>
</tr>
<tr>
<td>Sociology</td>
<td>300.00</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4,170.00</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>520.00</td>
</tr>
<tr>
<td>Science Surveys</td>
<td>1,180.00</td>
</tr>
<tr>
<td>Landscape Architecture</td>
<td>30.00</td>
</tr>
<tr>
<td>Physics</td>
<td>158.33</td>
</tr>
<tr>
<td>Science Technical Advisory Service</td>
<td>4,050.00</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>720.00</td>
</tr>
<tr>
<td>Botany</td>
<td>780.00</td>
</tr>
<tr>
<td>Zoology</td>
<td>2,500.00</td>
</tr>
</tbody>
</table>

$22,732.94

Due to the large graduating classes, the Diplomas and Certificates budget in the Registrar's Office at Oregon State College has been overdrawn for the year 1947-48. The Board approved a transfer of $1,105.43 to this budget to cover the overdraft, of which $550 will come from the requisition budget of the Registrar's Office and $555.43 from the Institutional Reserve.

The Board approved the reduction of $375 in the Columbia County Club Agent's budget for 1947-48 due to a reduction in appropriation for club work by Columbia County.

The Board approved transferring the following amounts to the Institutional Reserve at the University of Oregon in the 1947-48 budget:

<table>
<thead>
<tr>
<th>Department</th>
<th>Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>$1,850.00</td>
</tr>
<tr>
<td>Social Science Survey</td>
<td>600.00</td>
</tr>
</tbody>
</table>

$2,450.00
Both income and expenditures for the Post-Graduate Medical Instruction program at the Medical School have exceeded previous estimates. In order to prevent an overdraft in that budget on June 30, 1948, the Board approved the budgeting of $8,000 as follows, funds to be provided from increased fee income:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>5,500.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,000.00</strong></td>
</tr>
</tbody>
</table>

The program of the Department of State-Wide Classes of the General Extension Division was much larger in the spring term than anticipated, with greater income and greater costs. In order to avoid an overdraft in this account, the Board approved budgeting $5,654.41 in overrealized fee income as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$3,095.43</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>1,057.73</td>
</tr>
<tr>
<td>Travel</td>
<td>1,491.25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,654.41</strong></td>
</tr>
</tbody>
</table>

In order to avoid overdrafts in several budgets at the Medical School, the Board approved transfers as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Dean's Office</td>
<td>$125.00</td>
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<tr>
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<tr>
<td>Registrar's Office</td>
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<tr>
<td>Physiology</td>
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<tr>
<td>Medicine</td>
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<tr>
<td>Surgery</td>
<td>100.00</td>
</tr>
<tr>
<td>Public Health and Preventive Medicine</td>
<td>1,450.00</td>
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<tr>
<td>Obstetrics &amp; Gynecology</td>
<td>325.00</td>
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<tr>
<td>School of Nursing</td>
<td>3,200.00</td>
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<td>Post Graduate Medical Instruction</td>
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<tr>
<td>Equipment Reserve</td>
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<td><strong>Total</strong></td>
<td><strong>$15,100.99</strong></td>
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<table>
<thead>
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<th>Amount</th>
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<tr>
<td>Anatomy</td>
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<td>Biochemistry</td>
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<td>Pathology</td>
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<td>Pharmacology</td>
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<td>Animal Department</td>
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<td><strong>Total</strong></td>
<td><strong>$15,100.99</strong></td>
</tr>
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</table>

To cover expenditures for the fiscal year 1947-48, the Board approved the transfer of $1,200 of overrealized service fee income from the Counseling Center income account to the Counseling Center budget at the University.
The Board approved the following budget for the Vocal Music Institute at Eastern Oregon College of Education, covering the period July 1 through July 9, 1948:

**Income**

- Student fees $780.50

**Expenditures**

- Wages $764.20
- Materials and expense 16.30 $780.50

**Transfer in**

- The Board approved the transfer as follows of $2,533.33 in the State College Department of Physics in 1947-48, due to delay in arrival of D. D. Bolinger, Assistant Professor:
  - Materials and expense $500.00
  - Wages 620.00
  - Institutional Reserve 1,413.33
  - $2,533.33

**Budgeting Gift Funds**

- The Board approved budgeting as follows at the State College the gift of $1,000 from the Oregon Forest Products Laboratory and $300 from the Central Oregon Cooperative Creamery:
  - **Animal Husbandry**
    - Wages $650.00
    - Travel 100.00
  - **Dairy Husbandry**
    - Wages $250.00
    - Travel 300.00
  - $1,200.00

**Transfer in**

- The Board approved the transfer from salary to wages of $350 in the State College Department of Plant Pathology, in 1948-49, due to delay in arrival of Dr. Roy A. Young, Assistant Plant Pathologist.

**Budgeting of Additional Bankhead-Flannagan Funds**

- Under the Bankhead-Flannagan Act, an additional $25,260 of federal funds has been allotted to the Federal Cooperative Extension Service. The Board approved adding $2,214 of this amount to the wage budgets of the following departments:
  - Administration $300.00
  - Administration Service 642.00
  - Information 192.00
  - County Agent Work 96.00
  - Home Demonstration Work 180.00
  - Nutrition 84.00
  - Club Work 480.00
  - Dairying 54.00
  - Agricultural Economics 96.00
  - Visual Instruction 48.00
  - Farm Forestry 42.00

  - $2,214.00

The Board also approved the use of $12,265 for salary adjustments
in the Federal Cooperative Extension Service, the remaining $10,781 to be added to the Director's Reserve.

BUDGETING OF
OVERREALIZED
1947-48 FEE
INCOME IN
1948-49
GENERAL EXT.
BUDGET

Dean Cramer reported that there will be overrealized student fee income in 1947-48 in General Extension Departments aggregating approximately $44,000. The Board approved use in the 1948-49 General Extension Division budget of the following amounts from this overrealized income:

<table>
<thead>
<tr>
<th></th>
<th>Mat. &amp; Exp.</th>
<th>Equipment</th>
<th>Total</th>
</tr>
</thead>
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<tr>
<td>Dean's Reserve</td>
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<td>$10,000.00</td>
<td>$16,000.00</td>
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<tr>
<td>Visual Instruction</td>
<td></td>
<td>1,500.00</td>
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<tr>
<td>High School Relations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dean's Reserve for Equip-</td>
<td></td>
<td>4,500.00</td>
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<tr>
<td>ment Acquisitions</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>$6,000.00</td>
<td>$16,000.00</td>
<td>$22,000.00</td>
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</table>

BUDGETING
FUNDS FOR
REMOVAL OF
FIRE HAZARDS
AT OSC

At the January 27, 1942 Board meeting, $4,000 was set up in the State College budget for use in the removal of fire hazards on the State College campus. $1,255.01 remains in this fund and the Board approved making this amount available to cover expenditures made in correcting fire hazards reported by the State Fire Marshal.

ADDITION TO
FORESTRY WOOD
PRODUCTS
RESEARCH AT
OSC

The Board approved the transfer of $600 from the Institutional Reserve to the Forestry Wood Products Research Account in the School of Forestry at the State College to reimburse that account for funds expended for student assistance during the year 1947-48 because it was impossible to obtain the services of a research graduate assistant.

ADDITION TO
U OF O
REGISTRAR'S
BUDGET FROM
GEN. EXT.
FUNDS

The University Registrar's Office has experienced a sharp increase during recent months in the load of student record keeping for the General Extension Division. The Board approved the addition of $3,520 to the 1948-49 wage budget in the Registrar's Office at the University to provide needed assistance for this work, funds to be provided from overrealized fee income in General Extension as of the close of the fiscal year 1947-48. This additional $3,520 is to be a recurring item from general unrestricted funds in future budgets.

PAYMENT TO
STUDENT CO-OP
BOOKSTORE OF
ONE-HALF FUNDS
RECEIVED FOR
BOOK HANDLING
AT VANPORT

The Board approved paying to the Student Cooperative Bookstore one-half of all payments received by the Vanport Extension Center from the Veterans Administration for the 10 per cent Veterans Book Handling Charge to cover expenses of the store in connection with the issuing of books and supplies to veterans students, effective at the beginning of the summer quarter, 1948.
In order to prevent overdrafts in several departments at the Dental School at the end of the fiscal year 1947-48, the Board approved transfers as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>$920</td>
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<tr>
<td>Registrar's Office</td>
<td>600</td>
</tr>
<tr>
<td>Chemistry and Dental Materials</td>
<td>3,860</td>
</tr>
<tr>
<td>Surgery</td>
<td>880</td>
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<tr>
<td>Illustrations</td>
<td>550</td>
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<tr>
<td>Post Graduate Instruction</td>
<td>3,170</td>
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<tr>
<td>Operative Dental Clinic</td>
<td>2,490</td>
</tr>
<tr>
<td>Crown &amp; Bridge Dental Clinic</td>
<td>890</td>
</tr>
<tr>
<td>X-Ray Dental Clinic</td>
<td>810</td>
</tr>
<tr>
<td>Medical Clinic</td>
<td>540</td>
</tr>
<tr>
<td>Heat and Gas</td>
<td>210</td>
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<tr>
<td>Light and Power</td>
<td>140</td>
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<tr>
<td>Institutional Reserve</td>
<td>60,650</td>
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<tr>
<td>Equipment Reserve</td>
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<tr>
<td>Rehabilitation Reserve</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$90,710</strong></td>
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<table>
<thead>
<tr>
<th>To:</th>
<th></th>
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<tbody>
<tr>
<td>Dean's Office</td>
<td>$1,140</td>
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<tr>
<td>Library</td>
<td>260</td>
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<tr>
<td>Diplomas &amp; Certifications</td>
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<tr>
<td>Announcement and Convocation</td>
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<tr>
<td>General Educational Equipment</td>
<td>4,140</td>
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<tr>
<td>Gross Anatomy &amp; Histology</td>
<td>1,260</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>6,100</td>
</tr>
<tr>
<td>Operative Dentistry</td>
<td>7,230</td>
</tr>
<tr>
<td>Physical Diagnosis &amp; Orientation</td>
<td>110</td>
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<tr>
<td>Physiology, Pharmacology, Martia Medicus</td>
<td>1,940</td>
</tr>
<tr>
<td>Prosthetic Dentistry</td>
<td>7,010</td>
</tr>
<tr>
<td>Dental Anatomy</td>
<td>1,040</td>
</tr>
<tr>
<td>Pathology</td>
<td>4,640</td>
</tr>
<tr>
<td>Prosthesis, Dental Clinic</td>
<td>2,890</td>
</tr>
<tr>
<td>Orthodontia Dental Clinic</td>
<td>9,910</td>
</tr>
<tr>
<td>Extractions Clinic</td>
<td>3,240</td>
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<tr>
<td>Clinical Supervisor's Office</td>
<td>700</td>
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<tr>
<td>Dental School Research</td>
<td>2,620</td>
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<tr>
<td>Janitorial</td>
<td>790</td>
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<tr>
<td>Building Repairs</td>
<td>34,380</td>
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<tr>
<td>General Equipment</td>
<td>210</td>
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<tr>
<td>Telephone Exchange</td>
<td>440</td>
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<tr>
<td>Water</td>
<td>120</td>
</tr>
<tr>
<td>Industrial Accident Insurance</td>
<td>60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$90,710</strong></td>
</tr>
</tbody>
</table>
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To provide the funds for necessary additional staff in the School of Engineering at the State College in 1948-49, the Board approved the addition of $39,300 to the School of Engineering budget to provide the following positions:

- Graduate Assistant in General Engineering $780
- Two Fellows in Chemical and Metallurgical Engineering at $1,100 each 2,200
- Graduate Assistant in Civil Engineering 780
- Associate Professor in Electrical Engineering 4,200
- Six Instructors in Electrical Engineering at $2,700 each 16,200
- Two Graduate Assistants in Electrical Engineering at $780 each 1,560
- Instructor in Mechanical Engineering 3,000
- Instructor in Industrial Engineering 2,700
- Six Graduate Assistants in Industrial Engineering at $780 each 4,680
- Instructor in the Dean's Office 3,200

$39,300

Of this total amount, $19,840 will be provided from the Institutional Reserve and $19,460 from the Board's unappropriated fund.

In order to provide funds for needed additional staff members for the academic year 1948-49 at the University, the Board approved the addition of $16,000 from the Board's unappropriated fund to the University budget to provide the following positions:

- Assistant Professor in Architecture at $4,200 ($300 available in present budget.) $3,900
- Instructor in Biology 3,300
- Assistant Professor of Home Economics 3,900
- Associate Professor of Economics at $5,000 ($100 for this position will be transferred from Institutional Reserve.) 4,900

$16,000

The Board approved expending $1,890 at Oregon College of Education from the capital outlay fund appropriated by the legislature for removal of plumbing and fire hazards for the following purposes:

- Correction of sewer deficiencies in Campbell Hall $1,600
- Removal of miscellaneous fire hazards 290

$1,890

The Board approved the purchase by Eastern Oregon College of Education of two vacant lots in Block 28, Chaplin's Addition, owned by P. T. and Dorothy Cuthbert, at a purchase price of $300 each. Requires $600 from the Board's Land Purchase Reserve.

The Department of State-Wide Classes of the General Extension Division has been offering classes for continuing education of nurses, paid for by a grant to the Department of Nursing Education of the Medical School. The classes are organized and taught by personnel of the Department of Nursing Education. Fees are charged and set aside in a reserve fund to permit the continuation of the program after the
Kellogg grant has been exhausted. The Board approved the transfer of $1,162 of fee income from these courses, collected in the Department of State-Wide Classes to the 1947-48 Institutional Reserve of the General Extension Division to be retained in that fund for the purpose mentioned.

BUDGETING IN 1948-49
OF OVER-REALIZED 1947-48 FEE INCOME IN OUTPATIENT CLINIC THEREBY REDUCING AMOUNT NECESSARY IN DEFICIENCY APPROPRIATION

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinic Medical and Nursing</td>
<td>$16,503.40</td>
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<tr>
<td>Clinic X-ray</td>
<td>3,000.00</td>
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<tr>
<td>Clinic Drugs</td>
<td>394.81</td>
</tr>
<tr>
<td>Clinic Administration</td>
<td>160.00</td>
</tr>
<tr>
<td>Clinic Laboratory</td>
<td>300.00</td>
</tr>
</tbody>
</table>

The increases of $20,357.61 are covered from the following sources:

- From increase in clinic patient and service fees $18,000.00
- From balances carried forward, patient fees from 1947-48 $4,357.61
- Less reduction in estimated income from Public Welfare Commission $2,000.00

PERSONNEL

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1947-48 and 1948-49 budgets:

T. Stern, Appointment
Appointment of Dr. Theodore Stern as Assistant Professor of Anthropology, at an annual salary rate of $3,900, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $90, due to appointment at lesser rate than provided in the budget, to be transferred to the Institutional Reserve.

M. S. Foley, Appointment
Appointment of Miss Margaret Susan Foley as Associate Professor of Physical Education, at an annual salary rate of $4,200, 10-months basis, yearly tenure, effective September 1, 1948. $4,500 was provided in the budget for this position. Salary savings of $300 to be added to an unfilled $4,500 associate professorship in the budget bringing the total to $4,800 for that position.

R. T. Ellickson, Appointment
Appointment of Dr. Raymond T. Ellickson as Professor of Physics and Associate Dean of the Graduate School, at an annual salary rate of $7,500, 12-months basis, yearly tenure, effective September 1, 1948. Dr. Ellickson's time will be budgeted two-thirds time to the Physics
July 27, 1948

budget and one-third time to the Graduate School. Requires an addition of $4,366.67 to the Physics budget in 1948-49 to be provided from the Institutional Reserve. Salary savings of $416.67 in the Graduate School to be transferred to the Institutional Reserve. The Board also approved the designation of Dr. Ellickson as head of the Department of Physics when Dr. A. E. Caswell retires July 1, 1949.

E. Wengert, Appointment
Appointment of Egbert S. Wengert as Professor of Political Science and head of the Department of Political Science, at an annual salary rate of $6,000, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.

R. Bailey, Appointment
Appointment of Robeson Bailey as Associate Professor of English, at an annual salary rate of $5,000, 10-months basis, yearly tenure, effective January 1, 1949. Salary savings of $1,666.67 in 1948-49, due to delay in appointment, to be held in budget pending appointment of substitute assistance.

C. Hintz, Appointment
Appointment of Carl W. Hintz as Librarian, at an annual salary rate of $7,000, rank of Professor, 12-months basis, indefinite tenure, effective September 1, 1948. Requires $145.24 in 1948-49 to be provided from the Institutional Reserve.

G. Rydeen, Appointment
Appointment of Miss Gladys Ruth Rydeen as Assistant Professor of Physical Education, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 1, 1948. $4,000 was provided in the budget for this position. Salary savings of $200, due to appointment at lesser rate, to be retained in the budget and added to an unfilled associate professorship of $4,500.

A. E. Miller, Appointment
Appointment of Alvin E. Miller as Instructor in Architecture, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $300 in 1948-49, due to appointment at lesser rate than provided in budget, to be applied to the appointment of Mr. Gaddis.

N. Gaddis, Appointment
Appointment of Norris H. Gaddis as Assistant Professor of Architecture, at an annual salary rate of $4,200, 10-months basis, yearly tenure, effective September 1, 1948. Requires $4,200 in 1948-49 to be provided: $300 from savings in appointment of Mr. Miller and $3,900 from the $16,000 allocation of new funds for professional staff at the University.

Major H. E. Allen, Appointment
Appointment of Major Harold E. Allen as Assistant Professor of Military Science and Tactics, effective June 24, 1948. Entire salary will be paid by the federal government.

Lt. Col. R. L. Walsh, Appointment
Appointment of Lt. Colonel Robert L. Walsh as Professor of Military Science and Tactics at the University of Oregon Dental School, effective July 1, 1948. Entire salary will be paid by the federal government.
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July 27, 1948

P. L. Klein- 
Reappointment

sorge,

Reappointment of Dr. Paul L. Kleinorge as Associate Professor of Economics, at an annual salary rate of $5,000, 10-months basis, yearly tenure, effective September 1, 1948. Funds for this position are to be provided from a $3,500 unfilled assistant professorship in the Economics budget, plus $1,500 to be transferred from the Institutional Reserve.

D. E. Spencer,
Salary adj.

Salary adjustment for Miss Dorothy E. Spencer, Senior Reference Librarian, from $3,098 to $3,250, effective July 1, 1948. Requires $152 in 1948-49 to be transferred from the Institutional Reserve.

T. Suher,
Promotion

Promotion in rank for Dr. Theodore Suher from Instructor to Assistant Professor of Dentistry, at the University of Oregon Dental School, effective July 1, 1948. No change in budget.

H. Hackedorn,
Promotion

Promotion in rank for Dr. Howard M. Hackedorn from Assistant in Chemistry to Associate Professor of Chemistry, with a corresponding increase in salary from $2,500 to $3,000, for 50 per cent time, effective July 1, 1948. Requires $500 in 1948-49 to be provided from the Institutional Reserve.

A. Vincent,
Sabbatical leave

Sabbatical leave on full salary for Andrew M. Vincent, Professor of Art, for the spring term 1948-49, for study and travel. No change in budget.

H. J. Noble,
Resignation

Resignation of Harold J. Noble, Professor of History, effective June 30, 1948. Salary savings of $2,730 budgeted for this half-time position to be retained in the budget pending appointment of a successor.

M. F. Schmitt,
Resignation

Resignation of Mrs. Martha Foster Schmitt, Senior Assistant in the Catalog Department of the Library, effective June 30, 1948. Salary to be retained in the 1948-49 budget pending appointment of a successor.

C. E. Spencer,
Resignation

Resignation of Carlton E. Spencer, Professor of Law, effective September 1, 1948, due to ill health. Salary to be retained in the budget pending appointment of a successor.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1947-48 and 1948-49 budgets:

G. Endicott
Appointment

Appointment of Miss Gilma Endicott as Clatsop County Extension Agent, at an annual salary rate of $3,450, rank of Instructor, 12-months basis, yearly tenure, effective July 15, 1948. Requires $3,320.16 in 1948-49 to be transferred from the Director's Reserve.

D. Benecott,
Appointment

Appointment of Donald L. Benecott as 4-H Club Agent in Deschutes County, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective June 15, 1948. Requires $1,333.33 in 1947-48 and $3,000 in 1948-49 to be transferred from the Director's Reserve.

L. Darlington
Appointment

Appointment of Laurence Edwin Darlington as Assistant Dean of Men, at an annual salary rate of $4,000, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1948. Funds are provided in the budget for this position.
Meeting #176 - 21

July 27, 1948

C. F. Bowman, Appointment
Appointment of Mrs. Carol F. Bowman as Research Assistant in Agricultural Chemistry, at an annual salary rate of $2,400, rank of Instructor 12-months basis, yearly tenure, effective July 1, 1948. This is a new position and requires $2,400 in 1948-49 to be provided from un-budgeted balances in the Emergency Board's Crop and Stock Damage appropriation.

G. T. Crews, Appointment
Appointment of Graydon Talmadge Crews as Science Student Personnel Advisor, at an annual salary rate of $3,600, for 90 per cent time, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1948. This is a new position and requires $3,600 in 1948-49 to be transferred from the Institutional Reserve.

R. Knoll, Appointment
Appointment of Robert Knoll as Alumni Manager, at an annual salary rate of $3,900, 75 per cent time, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1948. Salary savings of $180; due to appointment at lesser rate than provided in budget, to be transferred to the Institutional Reserve. The remaining 25% of Mr. Knoll's salary is paid by the Alumni Association.

M. B. Paul, Appointment
Appointment of Mrs. Myrabel B. Paul as Assistant 4-H Club Agent in Clackamas County, at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1948. The 1948-49 budget provided $2,400 for this position. Requires $525 to be transferred from the Director's Reserve.

G. V. Plath, Appointment
Appointment of G. V. Plath as Assistant Professor and Assistant Economist in the Department of Agricultural Economics, at an annual rate of $4,500, 12-months basis, yearly tenure, effective July 1, 1948. Salary savings of $500, due to appointment at lesser rate than provided in budget, to be retained in budget pending later allocation.

Appointments as follows in the School of Engineering:

R. L. Carmichael, Appointment
Ronald L. Carmichael as a Fellow in Chemical and Metallurgical Engineering, at an annual salary rate of $1,100, 9-months basis, yearly tenure, effective September 15, 1948.

R. L. Olson, Appointment
Raymond L. Olson as a Fellow in Chemical and Metallurgical Engineering, at an annual salary rate of $1,100, 9-months basis, yearly tenure, effective September 15, 1948.

W. Burdick, Appointment
Williamson Burdick as Instructor in Electrical Engineering, at an annual salary rate of $2,700, 10-months basis, yearly tenure, effective September 1, 1948.

L. B. Craine, Appointment
Lloyd B. Craine as Instructor in Electrical Engineering, at an annual salary rate of $2,700, 10-months basis, yearly tenure, effective September 1, 1948.

K. Soderlund, Appointment
Keith N. Soderlund as Instructor in Industrial Arts and Industrial Engineering, at an annual salary rate of $2,700, 10-months basis, yearly tenure, effective September 1, 1948.

H. Jackson, Appointment
Harry J. Jackson as Instructor in Mechanical Engineering, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948.

Requires $13,300 in 1948-49 to be provided from the Institutional Reserve.
Appointment of William Robertson as Instructor in the Department of Intercollegiate Athletics, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,200 in 1948-49 to be transferred from wages to salaries in the budget of the department. Mr. Robertson has been employed on a wage basis.

Appointment of Jerry B. Kimsey as Fellow in Science Surveys, at an annual salary rate of $950, 9-months basis, yearly tenure, effective September 15, 1948. Requires $150 in 1948-49, due to appointment at higher rate than provided in budget, to be transferred from wages.

Appointment of Dr. R. A. Ingalls as Assistant Agronomist in the Experiment Station Department of Farm Crops, at an annual salary rate of $4,000, 12-months basis, yearly tenure, effective August 1, 1948. Salary savings of $333.33, due to delay in appointment, to be transferred to materials and expense.

Appointment of Dr. M.P. Chapman as Research Assistant in the Experiment Station Department of Veterinary Medicine, at an annual salary rate of $3,000, for 50 per cent time, 12-months basis, yearly tenure, effective July 1, 1948. The Board also approved adding $1,000 to the travel budget. Requires $4,000 in 1948-49 to be provided from unbudgeted balances in the State Appropriation for Crop and Stock Damage.

Appointment of R. D. Fowler as Research Assistant in the Experiment Station Department of Horticulture, at an annual salary rate of $3,500, 12-months basis, yearly tenure, effective July 1, 1948. The Board also approved adding $6,500 to the requisition budget of the Department of Horticulture and $1,500 to the requisition budget of Agricultural Chemistry. Requires $11,500 in 1948-49 to be provided from unbudgeted balances in the State Appropriation for Crop and Stock Damage.

Appointment of Philip N. Knorr as Assistant Professor of Forestry, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,200 in 1948-49 to be provided from a $3,000 unfilled instructorship in the budget and $200 to be transferred from wages.

Appointment of Walter C. Foreman as Assistant Professor of English, at an annual salary rate of $3,900, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,900 in 1948-49 to be provided from two unfilled instructorships totaling $5,638. Savings of $1,738 to be retained in the budget pending further adjustments.

Appointment of Steward McCutcheon as Associate Professor of Pharmacy, at an annual salary rate of $4,800, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.
Appointment of Dr. Hugo M. Krueger as Professor of Physiology, at an annual salary rate of $5,400, 10-months basis, yearly tenure, effective September 1, 1948. Requires $600 in 1948-49, due to appointment at higher rate than provided in budget, to be provided from the Institutional Reserve.

Appointment of Virginia Harrison as Assistant Professor of Physical Education for Women, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 1, 1948. Requires $300 in 1948-49, due to appointment at higher rate than provided in the budget, to be provided from funds released in position filled by Miss Lumpkin.

Appointment of Mrs. Leone Johnson as Program Consultant in the Memorial Union activity program, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1948. This is a new position and requires $2,750 in 1948-49 to be provided by a transfer from the Memorial Union Fees, Auxiliary Activities account.

Appointment of Miss Mary Ruth Turnbull as Assistant Professor in the Department of Foods and Nutrition in the School of Home Economics, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.

Appointment of Henry Tenpas as half-time Instructor in the School of Education, at an annual salary rate of $2,000, 10-months basis, yearly tenure, effective September 1, 1948. The Board also approved adding $900 to the requisition budget of the School. Requires $2,900 in 1948-49, to be provided: $1,450 from the Institutional Reserve and $1,450 from the Board's unappropriated fund to be reimbursed from State Department of Vocational Education funds.

Salary adjustments, effective July 1, 1948, for the following staff members in Federal Cooperative Extension Service, whose salary increases were deferred at the time of the preparation of the annual budget because of lack of funds to make salary adjustments at that time, in accordance with approved Board policy. The necessary funds have now been received from the federal government:

R. G. Fowler, Jr., Information Specialist in the Information Department, from $4,006 to $4,216.

A. C. Ebert, Director of Agricultural Programs, KOAC, from $3,900 to $4,200.

Frances Clinton, State Extension Agent in the Department of Home Demonstration Work, from $4,380 to $4,500.

Cal G. Monroe, State Extension Agent in 4-H Club Work, from $3,936 to $4,236, with a promotion from Assistant Professor to Associate Professor.

Burton Hutton, State Extension Agent in 4-H Club Work, from $5,208 to $5,400.
E. Taskerud

Esther Taskerud, State Extension Agent in 4-H Club Work, from $3,804 to $4,104.

A. S. King

A. S. King, Soil Conservation Specialist in the Soils Department, from $3,554 to $4,654.

L. E. Warner

Leroy E. Warner, Soil Conservation Specialist in T.V.A. Test Demonstrations, from $3,558 to $3,738.

R. R. Clark

R. Ralph Clark, Horticulture Specialist in the Department of Horticulture, from $4,260 to $4,500.

H. A. Lindgren


R. W. Morse

R. W. Morse, Dairy Specialist in the Department of Dairying, from $4,554 to $4,674.

H. P. Ewalt

H. P. Ewalt, Dairy Specialist in the Department of Dairying, from $4,272 to $4,512.

R. Warren

Rex Warren, Farm Crops Specialist in the Department of Farm Crops, from $4,500 to $4,680.

P. Carpenter

Paul Carpenter, Agricultural Economist in the Department of Agricultural Economics, from $4,836 to $4,956.

L. Breithaupt

L. R. Breithaupt, Agricultural Economist, in the Department of Agricultural Economics, from $4,836 to $5,076.

B. W. Coyle

B. W. Coyle, Agricultural Economist in the Department of Agricultural Economics, from $3,270 to $3,570.

B. E. Black

Berton E. Black, Agricultural Economist in the Department of Agricultural Economics, from $3,270 to $3,570.

M. G. Huber

M. G. Huber, Agricultural Engineering Specialist in the Department of Agricultural Engineering, from $4,236 to $4,356.

M. B. Minden

Mary Beth Minden, Home Management Specialist in the Home Management Department, from $3,408 to $3,528.

W. C. Reid

William Curtis Reid, Visual Instruction Specialist in the Visual Instruction Department, from $2,100 to $2,250, representing the Federal Cooperative Extension share of Mr. Reid's salary. The $2,175 remainder of his salary is paid by the General Extension Division.

M. Carter

Myrtle Carter, Clothing and Home Furnishings Specialist in the Department of Clothing and Textiles, from $3,558 to $3,798.

R. W. Every

Robert W. Every, Entomology Specialist in the Department of Entomology, from $4,200 to $4,440.
C. R. Ross
Charles R. Ross, Farm Forestry Specialist in the Forestry Department, from $4,278 to $4,578. $2,958 of Mr. Ross' salary is paid by the Forestry Department and the balance from Clarke McNary funds.

E. Horrel
Elvera Horrel, Junior Statistician in the Department of Agricultural Economics, from $2,916 to $3,036.

L. R. Lane
Lucy R. Lane, Clothing and Textiles Specialist in the Department of Clothing and Textiles, from $3,840 to $4,008.

I. L. Newton
Ivan L. Newton, Certification Specialist in the Certification of Seeds and Plants Department, from $3,000 to $3,120.

W. Hinkley, Jr.
William Hinkley, Jr., Clackamas County Extension Agent, from $3,198 to $3,318.

F. Skinner
Francis A. Skinner, Klamath County Extension Agent, from $3,198 to $3,438.

J. M. Howell
Joan M. Howell, Klamath County Extension Agent, from $2,640 to $2,990.

J. C. Hudson
J. Clinton Hudson, Baker County Extension Agent, from $3,300 to $3,408.

J. J. Inskeep
J. J. Inskeep, Clackamas County Extension Agent, from $4,800 to $5,000.

D. C. Walrod
Don C. Walrod, Clackamas County Extension Agent, from $3,300 to $3,408.

E. J. Kirsch
Ernest J. Kirsch, Gilliam County Extension Agent, from $3,780 to $3,960.
W. K. Farrell  William K. Farrell, Grant County Extension Agent, from $3,996 to $4,104.
R. W. Davis  Ronald W. Davis, Harney County Extension Agent, from $3,600 to $3,780.
J. F. Svinth  Jens F. Svinth, Josephine County Extension Agent, from $3,960 to $4,140.
C. C. Jenkins  Clifford C. Jenkins, Josephine County Extension Agent, from $3,600 to $3,720.
C. A. Henderson  C. A. Henderson, Klamath County Extension Agent, from $5,184 to $5,304.
J. T. Elings  James T. Elings, Klamath County Extension Agent, from $3,060 to $3,240.
O. S. Fletcher  O. S. Fletcher, Lane County Extension Agent, from $5,184 to $5,304.
W. B. Parker  William B. Parker, Lane County Extension Agent, from $3,402 to $3,540.
G. E. Mikesell  G. E. Mikesell, Linn County Extension Agent, from $4,272 to $4,404.
H. Sandquist  Harry R. Sandquist, Malheur County Extension Agent, from $4,680 to $5,004.
H. L. Riches  Harry L. Riches, Marion County Extension Agent, from $4,104 to $4,224.
D. L. Rasmussen  Donald L. Rasmussen, Marion County Extension Agent, from $3,660 to $3,780.
B. A. Newell  Ben A. Newell, Marion County Extension Agent, from $3,816 to $3,936.
N. C. Anderson  Nelson C. Anderson, Morrow County Extension Agent, from $4,164 to $4,272.
W. S. Averill  W. S. Averill, Multnomah County Extension Agent, from $4,404 to $4,500.
L. E. Fuller  Leroy E. Fuller, Umatilla County Extension Agent, from $3,498 to $3,600.
L. R. Foster  Lee R. Foster, Umatilla County Extension Agent, from $3,600 to $3,708.
G. D. Best  Garnet D. Best, Wallowa County Extension Agent, from $4,380 to $4,500.
J. R. Cox, Jr.  Joseph R. Cox, Jr., Washington County Extension Agent, from $3,660 to $3,780.
E. J. Knapp  Elizabeth J. Knapp, Baker County Extension Agent, from $3,516 to $3,654.
J. C. Tayler  Janet C. Tayler, Clackamas County Extension Agent, from $3,564 to $3,654.
M. Casswell  Maud Casswell, Columbia County Extension Agent, from $3,390 to $3,510.
A. Cordes  Anna Cordes, Crock County Extension Agent, from $3,240 to $3,300.
A. N. Roberts

Adelene N. Roberts, Curry County Extension Agent, from $3,240 to $3,450.

Jennie Clark

Jennie I. Clark, Hood River County Extension Agent, from $3,618 to $3,738.

Salary reduction for the position of Jackson County Extension Agent, from $3,510 to $3,390.

T. E. Smith

Thelma E. Smith, Josephine County Extension Agent, from $3,450 to $3,576.

J. Simpson

Jane R. Simpson, Lane County Extension Agent, from $3,120 to $3,300.

V. Hansen

Viola K. Hansen, Linn County Extension Agent, from $3,600 to $3,852.

M. Black

Miriam J. Black, Malheur County Extension Agent, from $3,240 to $3,300 with promotion in rank from Instructor to Assistant Professor.

E. Trindle

Eleanor Trindle, Marion County Extension Agent, from $3,600 to $3,756.

D. Tolleth

Dorothy Tolleth, Multnomah County Extension Agent, from $3,620 to $3,654.

V. Shaffer

Viola B. Shaffer, Polk County Extension Agent, from $3,564 to $3,684.

H. Sellie

Helen Sellie, Tillamook County Extension Agent, from $3,336 to $3,552, with a promotion in rank from Instructor to Assistant Professor.

K. Monahan

Katherine Monahan, Umatilla County Extension Agent, from $3,336 to $3,450.

T. Jewel

Mrs. Thalia H. Jewel, Union County Extension Agent, from $3,096 to $3,300.

F. Harvey

Frances Harvey, Wasco County Extension Agent, from $3,396 to $3,498, with a promotion in rank from Instructor to Assistant Professor.

D. Newton

Dorothy Newton, Washington County Extension Agent, from $3,120 to $3,300.

M. Scales

Muriel Scales, Yamhill County Extension Agent, from $3,600 to $3,768.

G. Ottaway

G. H. Ottaway, Clackamas County Extension Agent, from $3,540 to $3,780.

J. Hansell

J. Wesley Hansell, Coos County Extension Agent, from $3,540 to $3,684.

R. Ohling

Robert W. Ohling, Polk County Extension Agent, from $3,240 to $3,450.

C. W. Smith

C. W. Smith, Assistant Director and County Agent Leader in the Department of County Agent Work, from $5,808 to $5,988.

C. L. Smith

Clifford L. Smith, State Extension Agent in the Department of County Agent Work, from $5,004 to $5,100.

J. W. Scheel

Jean W. Scheel, Assistant to the Director in the Administration Department, from $4,900 to $4,980.
J. M. Clifford, Extension Auditor in the Administrative Service Department, from $3,272 to $4,392.

W. Jendrzewski, Klamath County Extension Agent, from $4,200 to $4,320.

Gene Lear, Deschutes County Extension Agent, from $4,056 to $4,272.

Salary reduction for the position of Benton County Extension Agent, from $3,300 to $3,090.

Salary reduction for the position of Lane County Extension Agent, from $3,450 to $3,330.

Requires $14,420 in 1948-49, $2,155 of which is available in departmental budgets, and $12,265 from Bankhead-Flannagan funds.

Reappointment of Mrs. Geraldine Danzl as Assistant State Club Leader, at an annual salary rate of $3,108, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1948. Requires $3,108 in 1948-49 to be provided from the Director's Reserve.

Continuation of appointment of Miss Hazel Saremala, Assistant Reference Librarian, at an annual salary rate of $2,650, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1948. Requires $150 in 1948-49, due to employment at higher rate than provided in the budget to be provided from the Institutional Reserve.

Adjustments as follows in the School of Home Economics, effective September 1, 1948:

Promotion of Miss Gertrude Strickland, Associate Professor, as Acting Head of the Department of Clothing, Textiles and Related Arts, with a corresponding increase in salary from $4,410 to $4,800, effective September 1, 1948.

Appointment of Miss Evelyn E. Stout as Assistant Professor of Clothing, Textiles and Related Arts, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1948.

Resignation of Mrs. Wanda A. Deter, Instructor in Clothing, Textiles, and Related Arts, effective July 1, 1948; and the appointment of Miss Madeline Brumbaugh as Instructor in Clothing, Textiles and Related Arts, at an annual salary rate of $1,575, for 50 per cent time, 10-months basis, yearly tenure, effective September 1, 1948.

Salary savings of $1,010 in the Clothing and Textiles and Related Arts budget remaining from an unfulfilled professorship after above adjustments, to be transferred to the Institutional Reserve. Salary savings of $1,575 remaining from Mrs. Deter's resignation to be retained in the budget pending appointment of another half-time replacement.
Adjustments as follows in the Department of Business Administration:

**B. Newton, Resignation**
Resignation of Byron L. Newton, Assistant Professor, effective June 30.

**I. Christiansen, Resignation**
Resignation of Irving K. Christiansen, Assistant Professor, effective June 30.

**J. Hunderup, Resignation**
Resignation of John I. Hunderup, Assistant Professor, effective June 30.

**W. Ulrich, Resignation**
Resignation of William M. Ulrich, Instructor, effective June 30.

**R. Boyd, Appointment**
Appointment of Ralph L. Boyd as Associate Professor, at an annual salary rate of $5,000, 10-months basis, yearly tenure, effective September 1, 1948.

**L. Coolidge, Appointment**
Appointment of Lawrence D. Coolidge as Instructor, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948.

**C. R. Ross, Appointment**
Appointment of Charles R. Ross as Instructor, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948.

Salary savings of $4,360 in 1948-49 to be retained in the budget pending further appointments.

Adjustments as follows in Home Economics Education, due to leave of absence for Dr. Blazier:

**M. Dubois, Promotion**
Promotion of Miss May Dubois, Associate Professor, to Acting Head of Home Economics Education, with no change in rank or salary, effective September 1, 1948.

**I. McQuesten, Appointment**
Appointment of Miss Isabella McQuesten as Assistant Professor, at an annual salary rate of $4,500, 10-months basis, yearly tenure, effective September 1, 1948. Funds for this position will be provided from the $5,040 released by Dr. Blazier's leave of absence.

Salary savings of $540 in 1948-49 to be transferred to the Institutional Reserve.

Adjustments as follows in the Department of Art and Architecture:

**I. M. Matsu, Leave of absence**
Leave of absence without pay for Miss Ida M. Matsen, Associate Professor, for the academic year 1948-49, for study and research.

**J. Wasson, Leave of absence**
Leave of absence without pay for Miss Josephine Wasson, Assistant Professor, for the academic year 1948-49, to accept a position at Pratt Institute in Brooklyn for one year.
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E. Johnson, Resignation
Resignation of Mrs. Emily Johnson, Instructor, effective June 30, 1948; and the appointment of Ernest N. Sandgren as Instructor, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948. Requires $622 in 1948-49, due to appointment at higher rate, to be provided from above adjustments.

E. Sandgren, Appointment
Appointment of V. Eugene Jeppsen as Assistant Professor, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.

Salary savings of $7,146 in 1948-49, due to above adjustments, to be retained in the budget pending further appointments.

C. Hume, Resignation
Resignation of Charles V. Hume, Instructor, effective June 30, 1948; and the appointment of George Ulric as Instructor, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948.

E. R. Cain, Resignation
Resignation of Earl R. Cain, Instructor, effective June 30, 1948; and the appointment of William A. Nail as Instructor, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948.

J. P. Moncur, Resignation
Resignation of John P. Moncur, Instructor, effective June 30, 1948; and the appointment of Otmer F. Schlaak as Instructor, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948.

Salary savings of $1,140 in 1948-49 to be transferred to the Institutional Reserve.

R. M. Alexander, Salary adjustment for Robert M. Alexander, Assistant to the Director in the Agricultural Experiment Station, from $4,300 to $4,515, effective July 1, 1948. Requires $215 in 1948-49 to be transferred from wages in the Administration budget of the Experiment Station.

G. Merklin, Salary adj.
Salary adjustment for Mrs. Gayle Merklin, Instructor in the Department of Foods and Nutrition, from $2,700 to $2,835, effective July 1, 1948. Requires $135 in 1948-49 to be transferred from the Institutional Reserve.

C. Storwick, Salary adj.
Salary adjustment for Dr. Clara Storwick, Professor of Foods and Nutrition, from $5,146 to $5,565, effective July 1, 1948. Dr. Storwick's time is divided 45 per cent to the Experiment Station and 55 per cent to the School of Home Economics. Requires $119 in 1948-49 to be transferred from wages in Home Economics Research.

J. A. Cox, Promotion
Promotion of J. A. Cox from Instructor to Assistant Professor, with a transfer from 67 per cent time in Intercollegiate Athletics and 33 per cent time in Physical Education for Men to full-time in Physical Education for Men, and a change in term of service from 12 to 10 months.
without change in salary, effective September 1, 1948. Requires $2,964.15 in 1948-49 in Physical Education for Men to be provided from an unfilled $3,000 instructorship in the budget. Remaining $35.85 to be transferred to the Institutional Reserve. Salary savings of $2,964.15 in Intercollegiate Athletics to be distributed as follows: $792.75 to apply on the salary of Loris Baker and $2,171.40 to be transferred to wages.

L. Baker, Transfer
Transfer of Loris Baker, Instructor in Physical Education for Men, from 20 per cent time in Physical Education for Men and 80 per cent time in Intercollegiate Athletics, to full-time in Intercollegiate Athletics, effective July 1, 1948, with no change in salary. Requires $792.75 in Intercollegiate Athletics in 1948-49 to be provided from funds released by the transfer of Mr. Cox. Salary savings of $792.75 in Physical Education for Men to be transferred to the Institutional Reserve.

A. Kolshorn, Transfer
Transfer of Miss Agnes Kolshorn, Associate Professor of Foods and Nutrition in the School of Home Economics, to Specialist in Nutrition in the Experiment Station Department of Nutrition, with a promotion in rank to Professor, and a corresponding increase in salary from $3,900 to $4,200, and a change in time service from 10 to 12 months, indefinite tenure, effective July 1, 1948. Requires $600 in 1948-49 in Experiment Station Department of Nutrition, due to appointment at higher rate than provided in the budget, to be transferred from the Director's Reserve. Salary savings in Home Economics to be retained pending appointment of a successor.

L. A. Kanipe, Reduction in salary
Reduction in salary for Miss Louisa A. Kanipe, Associate Professor in the Experiment Station Department of Farm Crops, from $4,422 to $4,100. Miss Kanipe's salary is divided $640 to Instruction, $1,795 to Experiment Station and $2,165 to the United States Department of Agriculture. It is necessary to reduce Miss Kanipe's salary inasmuch as she is a federal employee and her salary cannot be changed without mutual agreement. This reduction will eliminate the 5 per cent salary increase given on the State College's portion of her salary. Salary savings of $22 in 1948-49 to be transferred to the Institutional Reserve.

R. McKennon, Resignation
Resignation of Russell M. McKennon, Assistant Superintendent of Eastern Oregon Branch Experiment Station, effective June 15, 1948. Salary savings of $156.39 in 1947-48 and $4,200 in 1948-49 to be transferred to the requisition budget.

J. Brauns, Resignation
Resignation of Miss Jeanette Brauns, Associate Professor of Physical Education for Women, effective June 30, 1948; and the appointment of Miss Margaret Lumpkin as Instructor in Physical Education for Women, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $743 in 1948-49, due to appointment at lesser rate, to be transferred: $300 to the salary of Virginia Harrison and $443 to the Institutional Reserve.

M. Lumpkin, Appointment
Resignation of Mrs. Helen A. Running, Home Demonstration Agent in Coos County, effective June 30, 1948; and the appointment of Mrs. Ella S. Winkels as Home Demonstration Agent in Coos County, at an annual salary rate of $3,300, rank of Instructor, 12-months basis,
E. S. Winkels, Appointment

yearly tenure, effective July 1, 1948. Requires $30 in 1948-49; due to appointment at a higher rate than provided in the budget, to be transferred from the Director's Reserve.

P. C. Hammer, Resignation

Resignation of Preston C. Hammer, Associate Professor of Mathematics, effective June 30, 1948. Salary savings of $4,725 to be retained in the budget pending appointment of a successor.

D. M. Boling, Resignation

Resignation of Miss Dorothea M. Boling, Douglas County Home Demonstration Agent, effective May 31, 1948; and the appointment of Mrs. Corinne McGarr as Douglas County Home Demonstration Agent, at an annual salary rate of $3,200, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1948. Salary savings of $275 in 1948-49, due to delay in appointment, to be transferred to the Director's Reserve.

C. McTaggart, Appointment

Resignation of Mrs. Cora B. Cooper, County Extension Agent in Home Economics in Deschutes County, effective July 7, 1948; and the appointment of Miss Miriam Ruth Shelton as County Extension Agent for Home Economics in Deschutes County, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective July 15, 1948. Salary savings of $39.11, due to appointment at lesser rate, to be transferred to the Director's Reserve.

M. R. Shelton, Appointment

Resignation of Arland R. Meade, Experiment Station Editor, effective July 12, 1948, to accept a position with a commercial concern. Salary savings of $3,716.13 to be retained in the budget pending appointment of a successor.

E. W. Matrejek, Resignation

Resignation of Edmund W. Matrejek, Instructor in Civil Engineering, effective June 30, 1948; and the appointment of Thomas J. McClellan as Assistant Professor of Civil Engineering, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 1, 1948. Requires $565 in 1948-49, due to appointment at higher rate, to be provided from the wage budget.

T. McClellan, Appointment

Resignation of Haig B. Aroian, Assistant Horticulturist in the Experiment Station Department of Horticulture, effective February 16, 1948. Salary savings of $1,419.60 in 1947-48 to be transferred: $600 to wages and $819.60 to materials and expense.

H. B. Aroian, Resignation

Resignation of E. A. Danielson, Lane County Club Agent, effective May 15, 1948; and appointment of John R. Gurton as Lane County Club Agent, at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective July 1, 1948. Requires $150 in 1948-49, due to appointment at higher rate, to be transferred from the Director's Reserve.

J. R. Gurton, Appointment

Resignation of Turner H. Bond, Lincoln County Agent, effective February 29, 1948; and the appointment of John Gray Thompson as Lincoln County Agent, at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective July 1, 1948. Salary savings of $180, due to appointment at lesser rate, to be transferred to the Director's Reserve.

T. H. Bond, Resignation

Sabbatical leave on half salary for D. B. DeLoach, Professor in the Experiment Station Department of Agricultural Economics, for the period from July 15, 1948 to July 15, 1949 for study and travel. Salary savings of $3,128.30 in 1948-49 to be retained in the budget pending appointment of substitute assistance.
The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1947-48 and 1948-49 budgets.

J. Murr, Appointment
Appointment of Miss Juanita Murr as Assistant Professor of Nursing Education, effective June 21, 1948. Miss Murr was recently appointed Superintendent of the University State Tuberculosis Hospital Unit and her entire salary is paid from the Hospital budget.

C. Anderson, Appointment
Appointment of Dr. Clifford Anderson as Resident Physician in Dermatology and Syphilology, at an annual salary rate of $900, plus perquisites valued at $480 a year, 12-months basis, yearly tenure, effective July 1, 1948. This is a new position and requires $900 in 1948-49 to be transferred from wages in the Post-Graduate Medical Instruction budget.

R. Flanagan, Appointment
Appointment of Roger Flanagan as Resident Physician in Ophthalmology, at an annual salary rate of $900, plus perquisites valued at $480 a year, 12-months basis, yearly tenure, effective May 15, 1948. This is a new position and requires $116,13 in 1947-48 to be transferred from wages in the Post-Graduate Medical Instruction budget.

C. Hodges, Appointment
Appointment of Dr. Clarence V. Hodges as Assistant Professor of Surgery in Urology, at an annual salary rate of $9,000, 12-months basis, yearly tenure, effective July 1, 1948. Salary savings of $1,000 in 1948-49, due to delay in appointment, to be transferred to wages in the Kellogg Veterans Program budget.

A. Holtzman, Appointment
Appointment of Dr. Alan E. Holtzman as Resident Physician in General Practice, at an annual salary rate of $60, 12-months basis, yearly tenure, effective July 1, 1948. Requires $60 in 1948-49 to be provided from the Institutional Reserve.

W. W. Hoskins, Appointment
Appointment of Dr. Wesley W. Hoskins as Resident Physician in General Practice, at an annual salary rate of $60, 12-months basis, yearly tenure, effective July 1, 1948. Requires $60 in 1948-49 to be provided from the Institutional Reserve.

E. E. Ladd, Appointment
Appointment of Dr. Ervin E. Ladd as Resident Physician in General Practice, at an annual salary rate of $60, 12-months basis, yearly tenure, effective July 1, 1948. Requires $60 in 1948-49 to be provided from the Institutional Reserve.

V. L. Terrall, Appointment
Appointment of Dr. Vance L. Terrall as Resident Physician in General Practice, at an annual salary rate of $600, 12-months basis, yearly tenure, effective July 1, 1948. Requires $600 in 1948-49 to be provided from the Institutional Reserve.

R. L. Ungar, Appointment
Appointment of Dr. Robert L. Ungar as Resident Physician in General Practice, at an annual salary rate of $600, 12-months basis, yearly tenure, effective July 1, 1948. Requires $600 in 1948-49 to be provided from the Institutional Reserve.

J. W. Loomis, Appointment
Appointment of Dr. John Wayne Loomis as Resident Physician in Radiology, at a salary rate of $900, plus perquisites valued at $480 a year, 12-months basis, yearly tenure, effective July 1, 1948. Requires $900 in 1948-49 to be transferred from the Institutional Reserve.
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A. J. Seaman, Reappointment  
Reappointment of Dr. Arthur J. Seaman as Assistant Professor of Medicine and Associate Director of the Division of Experimental Medicine, at an annual salary rate of $5,500, 12-months basis, yearly tenure, effective July 1, 1948. Requires $5,500 in 1948-49 to be provided: $2,750 from unbudgeted balances in the Damon Runyon Cancer Research Fund and $2,750 from the Institutional Reserve.

J. Ort, Reappointment  
Reappointment of Miss Joan Ort as Research Assistant in the Division of Experimental Medicine, at an annual salary rate of $2,700, 12-months basis, yearly tenure, effective July 1, 1948. $2,520 is available in the budget for this position. Requires $180 in 1948-49 to be provided from the Institutional Reserve.

Adjustments as follows in the School of Nursing:

K. Vetsch, Resignation  
Resignation of Miss Katherine Vetsch, Instructor, effective June 15, 1948.

C. Gatchett, Promotion  
Promotion of Mrs. Carolyn Gatchett, Instructor, to Pediatric Teaching Supervisor, with a corresponding increase in salary from $2,580 to $2,760, effective June 15, 1948, with a further increase in salary to $2,961, effective July 1, 1948.

E. Luttrell, Appointment  
Appointment of Miss Eleanor Luttrell as Instructor, at an annual salary rate of $2,580, 12-months basis, yearly tenure, effective June 15, 1948, with a further increase in salary to $2,895, effective July 1, 1948.

N. Benesh, Resignation  
Resignation of Miss Norine Benesh, Instructor, effective April 15, 1948, and the appointment of Miss Doreen Erickson as Instructor, at an annual salary rate of $2,580, 12-months basis, yearly tenure, effective July 1, 1948.

Requires $122,67 in 1948-49 to be transferred from wages. Salary savings of $384 in 1948-49 to be transferred to wages.

L. T. Jones, Promotion  
Promotion of Dr. Lester T. Jones, from Clinical Instructor to Assistant Clinical Professor of Otolaryngology, effective July 1, 1948. Dr. Jones is on volunteer status. No change in budget.

J. E. Harris, Increase in time  
Increase in time for Dr. John E. Harris, Research Associate in Ophthalmology, from 67 per cent to full-time, for the months of July, August and September, with a corresponding increase in salary from $1,320 to $3,600; and a decrease in time from full-time to 50 per cent time for the remainder of the fiscal year, with a corresponding decrease in salary from $3,600 to $960, effective October 1, 1948. Requires transfer of $145 from salaries to wages in the Kellogg Veterans Program and $345 from wages to salaries in the Markle-Swan Research Account.

D. H. Labby, Transfer of time  
Transfer of the time of Daniel H. Labby, Clinical Instructor in Medicine, 25 per cent, from the Kellogg Veterans Program to the Jackson Memorial budget, with an increase in time to 50 per cent, and a corresponding increase in salary from $1,500 to $3,000, effective July 1, 1948. Requires $3,000 in 1948-49 to be transferred from an increase in estimated fee income in the Jackson Memorial Fund budget. Salary savings of $1,500 in the Kellogg Veterans Program budget to be transferred to wages.
Discontinuance of salary payments by the State Board of Health to Dr. Frank B. Queen, Professor of Pathology, with this portion of the salary being carried by the Oregon Division of the American Cancer Society, effective July 1, 1948. As a result of this adjustment, Dr. Queen's salary will be paid $9,000 by the Cancer Control Program and $4,000 by the Medical School. Requires $4,000 in 1948-49 to be transferred from an increase in estimated income in the Cancer Control Program budget.

D. Slocum, Leave of absence
Leave of absence without pay for Olive Slocum, Assistant Professor in the School of Nursing, for the period from July 19 through September 6, 1948. Salary savings of $510.10 in Nursing Education to be transferred to wages.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1947-48 and 1948-49 budgets:

R. B. D. Baron, Appointment
Appointment of Dr. Robert B. D. Baron as Assistant Professor in Psychology and Education, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1948. $3,700 was provided in the budget for this position. Salary savings of $100 in 1948-49 to be transferred to the Institutional Reserve.

M. Golden, Reappointment
Reappointment of Mrs. Madeleine Golden as Supervising Instructor in the Training School at Monmouth, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1948. $1,700 of Mrs. Golden's salary will be paid by the school district. Requires $1,800 in 1948-49 to be transferred from the Institutional Reserve.

J. Seavey, Designation as Acting Dr. of Dormitories
Designation of Miss Joan Seavey, Dean of Women, as Acting Director of Dormitories for the period June 14 to August 1, 1948, with no change in salary, but with perquisites valued at $40 a month for her service to the dormitories.

C. Noxon, Designation as faculty head resident
Designation of Charles Noxon, Assistant Professor of Education, as faculty head resident at Arnold Arms dormitory, effective June 1, 1948, with no change in salary, but with perquisites valued at $40 a month for his service to the dormitory.

C. Ledyard, Resignation
Resignation of Miss Cornelia Ledyard, Director of Dormitories, effective June 1, 1948; and the appointment of Mrs. Lorna C. Jessup as Director of Dormitories, at an annual salary rate of $3,000, plus perquisites, valued at $40 per month rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1948. Salary savings of $250, due to delay in appointment, to be transferred to materials and expense in the dormitory budget.
Resignation of Mrs. Marjorie Barrows, Instructor in English, effective July 1, 1948; and the appointment of Miss Ruth H. Carter as Instructor in English and Assistant Dormitory Director, at an annual salary rate of $3,000, plus perquisites valued at $40 per month, 12-months basis, yearly tenure, effective August 1, 1948. Miss Carter's salary will be allocated $1,000 to the Dormitory budget and $2,000 to General Instruction. Salary savings of $1,250 in General Instruction to be transferred to the Institutional Reserve. Requires $916.67 in 1948-49 in the Dormitory budget to be transferred from wages.

The Board approved the following personnel adjustments at Eastern Oregon College of Education, the necessary funds being provided in the 1948-49 budget:

D. B. Cook, Appointment
Appointment of Dorothy B. Cook as Assistant Professor of Art Education, at an annual salary rate of $3,900, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $100, due to appointment at lesser rate than provided in the budget, to be transferred to the Institutional Reserve.

J. Bishop, Appointment
Appointment of John L. Bishop as Associate Professor of Music Education, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1948. Mr. Bishop's time will be divided 50 per cent to the training school and 50 per cent to General Instruction. Funds are provided in the budget for this position.

C. Putnam, Appointment
Appointment of Clyde L. Putnam as Instructor of Science and Radio, at an annual salary rate of $3,350, 10-months basis, yearly tenure, effective September 1, 1948. Requires $150 in 1948-49, due to appointment at higher rate than provided in the budget, to be provided from the Institutional Reserve.

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1948-49 budget:

Adjustments as follows in the Health Service, effective July 1, 1948:

K. R. Harkins, Salary adj.
Salary adjustment for Miss K. R. Harkins, Nurse, from $1,200 to $1,334, for 50 per cent time.

G. Swedenburg, Salary adj.
Salary adjustment for G. Swedenburg, Physician, from $600 to $750, for 10 per cent time.

H. Woods, Salary adj.
Salary adjustment for H. Woods, Physician, from $600 to $900, with an increase in time from 10 to 15 per cent.

Requires $594 in 1948-49 to be provided: $400 from wages and $194 from materials in the Health Service budget.
The Board approved the following personnel adjustments in Centralized Activities:

W. Hunner, Appointment

Appointment of Wesley L. Hunner as Assistant Professor of English in the Portland Extension Center, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,600 in 1948-49 to be transferred from the wage budget.

L. M. Lester, Appointment

Appointment of L. M. Lester as Editorial Assistant, rank of Instructor, in the Division of Information, to serve the Chancellor's and Board's Office, at an annual salary rate of $2,800, 12-months basis, yearly tenure, effective August 15, 1948. Funds provided in budget for position for 9 months, $2,333.33. Requires transfer of $873.12 from the Board's Unappropriated fund.

BOARD REPRESENTATION AT ECOE AND OCE COMMENCEMENTS

President Smith appointed Dr. Kleinsorge to represent the Board at the commencement exercises to be held at Oregon College of Education on August 26 and Mr. Grant to represent the Board at the commencement exercises to be held at Eastern Oregon College of Education on August 26.

ADJOURNMENT

The Board adjourned at 11:00 A. M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary