STATE BOARD OF HIGHER EDUCATION  
MINUTES OF MEETING HELD AT  
BENSON HOTEL, PORTLAND, OREGON  
September 14, 1948  
10:15 A. M.

MEETING #177  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on September 14, 1948.

ROLL CALL  The meeting was called to order at 10:15 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

George F. Chambers  
Leif S. Finseth  
R. E. Kleinsorge  
Cheryl S. MacNaughton  
Phil Metschan  
Edgar W. Smith  

Absent: Henry F. Cabell, A. S. Grant and Herman Oliver.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Henry M. Gunn of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the last regular meeting held on July 27, 1948 and approved the minutes of this meeting as they appeared in the docket.

PURCHASE OF BAILEY PROPERTY AT OSC  Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"Secretary Byrne reported that negotiations had been completed for, and an option obtained on, a piece of property near the State College physical plant headquarters which has been sought for many months. The property consists of two lots and one house on 16th Street. The option price is $5,500, with the present owner, Hilda Jane Bailey, having the right to remove the house within 60 days if she desires. As this property is badly needed for State College purposes and is in the area of expansion, the Committee recommends that the usual officers of the Board be authorized to complete the purchase, with the funds to come from the State College Reserve for Land Purchases."

The Board approved the report of the Committee and the purchase of the property under the terms recommended.
Dr. Kleinsorge made the following report on the purchase of three lots, known as the Dutch Girl Dairy property, by the University:

"President Newburn reported to the Committee that a situation has arisen in connection with the State highway widening project near the campus making it desirable to purchase three lots known as the Dutch Girl Dairy property located between Emerald and Beech Streets on the south side of Franklin Boulevard. He explained that because of a misunderstanding by Highway Commission negotiators, the opening of Emerald Street on to Franklin Boulevard would be approved if these lots remained in private ownership. It would be contrary to future University plans to have Emerald Street thus opened. An option has been obtained from the present owner to sell the three lots, on which there are two houses, for $12,000. The houses are now bringing in a combined monthly rental of $52.

"While this property is not needed immediately by the University it is in the path of future expansion. The Committee, therefore, feels that the purchase is justified under the circumstances. It is recommended that the usual Board officials be authorized to complete the purchase, with the $12,000 to come from the Board's Reserve for Land Purchase, and with future rental income from the property to accrue to the Board's unappropriated fund."

The Board approved the report of the Committee and the purchase of the property under the terms recommended.

Dr. Kleinsorge presented the following report on the opening of bids for the proposed Isotopic Laboratory at the Medical School:

"The Building Committee met Monday afternoon to open construction bids for the proposed Isotopic Laboratory at the Medical School. This project was authorized at the July meeting of the Board. At that time the estimated total cost of the project was given as approximately $27,000, of which $15,000 was to come from gifts and grants and approximately $12,000 from the Medical School state building fund.

"Three general construction bids were received ranging from $26,996 by the Henry Mason Company of Portland, to a high of $33,900. There were two mechanical bids with Urban Plumbing and Heating Company of Portland low at $12,900, the other being $15,400. This makes the combined construction cost $39,896, compared with the earlier estimate of $23,200.

"Mr. Lawrence of the architectural firm and Dean Baird explained that later information of needs in such a building, obtained directly from the Oakridge plant has resulted in a material increase in the specifications. The building, as proposed, embodies many scientific and technical features in order to provide safety and efficiency in handling the powerful radioactive materials involved."
"Dean Baird also said that the Medical School is practically committed to engaging in this research which is extremely vital to the future of the institution.

"While the Building Committee feels that there is an unjustified spread between the estimated price and the bid price amounting to about 68 per cent, it sees no alternative but to accept the low bids and proceed with the construction, the excess to come from the balance in the Medical School state building fund. We, therefore, recommend the awarding of the contracts to the low bidders - Henry Mason Company and Urban Plumbing and Heating Company, subject to the approval of the State Board of Control and the State Emergency Board."

The Board approved the report of the Committee and the awarding of the contracts to the low bidders as recommended.

Dr. Kleinsorge completed the report of the Building Committee as follows:

"The Building Committee also opened bids for the construction of a campus warehouse and shop at the Eastern Oregon College of Education. This was authorized at the July meeting at a total estimated cost of about $17,000. The low bid received on construction of the main building and walk was from the McCormack Construction Company of Pendleton at $12,554. A second bid of $14,600 was received. With the heating costs, architect's fees and other incidental expense, the complete cost will still be considerably below the estimate.

"The Committee, therefore, recommends the acceptance of the bid of the McCormack Construction Company at the price mentioned, subject to the approval of the Emergency Board and the State Board of Control, as this is to be financed out of the state building fund."

The Board approved the report of the Committee and the awarding of the construction contract on the warehouse shop at Eastern Oregon College of Education to McCormack Construction Company as recommended.

Mr. George F. Chambers, Acting Chairman of the Finance Committee, presented the following report:

"Comptroller Bork presented to the Finance Committee the annual report on the condition of endowment and related funds handled by his office for the fiscal year ended June 30, 1948. The detailed report covers endowment funds, gift funds available for current operating purposes, property and plant funds, and student loan funds. This report showed that the total of investments now handled by the State Board of Higher Education is $1,382,526.64, which earned $47,988.31, or an average rate of 3.47 per cent. This total includes the pooled endowment fund of $983,773.25 and non-pooled assets of $398,755.39."
"It will be recalled by the Board members that the plan of centralized handling of investment of gifts and endowments for all institutions was adopted some years ago to insure systematic and businesslike handling of these while providing for their use as designated by the donors. The report shows that the income for the past year makes possible the distribution of 2 3/4 per cent of all pooled accounts and the increase of the reserve to cover possible losses to $36,117.81, an increase of more than $5,000 over a year ago. No losses have occurred since the plan was started.

"The Finance Committee is pleased at the showing made during the past year with the interest income comparable to that of other well handled investment funds and commends Comptroller Bork and his staff for the excellent showing. We recommend the continuation of distribution of 2 3/4 per cent to pooled accounts for another year."

The Board approved the report of the Committee and the continuation of distribution of 2 3/4 per cent to pooled accounts for another year.

Mr. Chambers completed the report of the Finance Committee as follows:

"President Newburn reported that increased costs in handling the gym suit service has resulted in depleting that account and that either fees would have to be raised, service reduced or expenses curtailed. He explained that the last would be possible if the University were to install a home laundry unit large enough to handle the physical education work.

"He estimated that, at a cost of not to exceed $5,500, an installation could be made, the savings from which would repay the capital investment in a brief period. A somewhat similar procedure is followed at the Oregon College of Education and is common in most institutions.

"The Finance Committee believes that it is desirable to reduce the expense of operation so that neither will fees need to be increased nor service curtailed. We, therefore, recommend the approval of the installation as outlined by President Newburn, with an overdraft in the account authorized not to exceed $5,500, to be repaid from savings through this form of operation."

The Board approved the report of the Committee and the installation of a laundry unit at the University as recommended.

President Smith reported that a communication had been received from Morton Tompkins, Oregon State Grange Master, forwarding resolutions adopted at their annual convention in Astoria, urging that the Board include certain stipulated items for the State College and Medical School in its budget recommendations to the Legislature for the next biennium. Mr. Smith indicated that Chancellor Packer had replied to Mr. Tompkins' letter and had conferred with him in person on the matter.
President Smith reported that a communication had been received from Ben Day, Chairman of the Talent Experiment Agronomy Project Advisory Committee, urging that a budget item of $24,000 for agronomy research at the Talent Experiment Station be included in the legislative request for the next biennium. Mr. Smith indicated that Chancellor Packer has replied to Mr. Day’s letter.

Mr. Smith presented a communication from Dr. M. Monte Bettman, Secretary of the Dental School Advisory Council, reporting on the activities of that Council since its organization. Dr. Bettman pointed out that it was largely through the efforts of the Advisory Council that the school received provisional approval in 1945 from the Council on Dental Education of the American Dental Association and reported that the Dental School has now been placed on the fully approved list. Dr. Bettman also expressed the pleasure of the Advisory Council in the progress made by the Dental School under Dean Noyes and indicated the willingness of the Council to cooperate with the Board of Higher Education in the further development of the institution. Mr. Smith indicated that he would reply to the letter.

Dr. Byrne presented a communication from President Stevenson inviting the Board to hold one of its winter meetings on the Southern Oregon College of Education campus. The Board thanked Dr. Stevenson for his invitation but deferred the decision as to when it would hold a meeting at Southern Oregon College of Education.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

**Sigma Xi**
Grant of $300 from The Society of Sigma Xi, to assist Dr. Pierre Van Rysselberghe, Professor of Chemistry, in the study of application of the cathode ray oscillograph to polarography.

**Oregon Mother's**
Gift of $4,056.82 from the Oregon Mother's Club to be used: $600 for regular scholarships, $1,000 for special scholarships and $2,156.82 to be placed in the revolving loan fund.

**Mrs. Grace Dawson Vogan**
Gift of $1,000 from Mrs. Grace Dawson Vogan to be added to the general University endowment for the purpose of creating a permanent trust fund to be called "The John Watson Vogan Spanish Essay Fund."
State College

Research Corporation
Gift of $5,000 from the Research Corporation, New York, for the purpose of developing a small cyclotron. The cyclotron is surplus equipment at the Radiation Laboratory, Berkeley, California, and the transfer to Oregon State College has the approval of the Atomic Energy Commission.

Shell Fellowship Committee
Gift of $1,500 from the Shell Fellowship Committee, San Francisco, to be used as a grant of $1,200 to a designated Fellow, the additional $300 to be used to facilitate the Fellow's work on the fellowship.

E.I. DuPont de Nemours
Gift of $2,800 from the E. I. DuPont de Nemours and Company, Wilmington, Delaware, to cover an $1,800 fellowship to a designated person and $1,000 for expenses incidental to the research work in which this Fellow will be engaged.

Dow Chemical Co.
Gift of $1,000 from the Dow Chemical Company, Midland, Michigan, to provide a fellowship in the School of Forestry.

Agricultural Research Foundation
Gift of $1,760 from the Agricultural Research Foundation to the Experiment Station Department of Food Technology to apply on the salary of William F. Filz, Research Assistant in the Enology Laboratory.

Agricultural Research Foundation
Gift of $600 from the Agricultural Research Foundation, to the Experiment Station Department of Animal Husbandry, to apply on the salary of O. M. Nelson, Animal Husbandman, for research on the effect of sulphur on legumes in relation to the feeding of sulphur fertilized legumes to livestock.

Medical School

C. C. Low
Gift of $1,000 from C. C. Low of Portland, to be utilized for research in neurosurgery.

Linn Cty. Chap. for Inf. Paralysis
Gift of $1,200 from the Linn County Chapter of the National Foundation for Infantile Paralysis, the funds to be used for equipment and research in infantile paralysis.

Nat'l Institute of Health
Grant of $300 from the National Institute of Health for tuberculosis research to be conducted under the direction of Dr. William S. Conklin, Assistant Clinical Professor and Head of the Division of Diseases of the Chest.

Linn Cty. Chap. Inf. Paralysis
Gift of $1,200 from the Linn County Chapter of the National Foundation for Infantile Paralysis, to Doernbecher Hospital, to be used to send one of the pediatric instructors to Cleveland to take a special course in the care of poliomyelitis patients and also, for the purchase of equipment used in the treatment of poliomyelitis.

Robina Jane McClure Estate
Bequest of $15,857.17, including securities at par value, from the estate of Robina Jane McClure, Portland, to the Doernbecher Hospital, to be used in maintaining or to assist in maintaining a bed or beds in the Hospital. This bequest was made as a memorial to her husband, Jock McClure.
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Florence L. Iles Estate
Bequest of $500 from the estate of Florence L. Iles, to the Doernbecher Hospital.

Mrs. John E. Weeks
Gift of $5,000 from Mrs. John E. Weeks, Portland, to be added to the Dr. Frank R. Mount Memorial Fund and to be utilized for the purchase of books and periodicals for the library.

Oregon College of Education

Albany PTA
Gift of $100 from the Albany High School Parent-Teachers Association to provide a scholarship for a worthy student interested in elementary education.

AAUW
Gift of $89 from the Salem Branch of the American Association of University Women, to provide a full-tuition scholarship for a worthy student interested in elementary education.

Eastern Oregon College of Education

LaGrande Lumber Co.
Gift of $100 from the LaGrande Lumber Company to be used at the discretion of the President.

VETERANS TESTING BUREAU
The Board approved the following budget for the Veterans Testing Bureau at Eastern Oregon College of Education for the period July 1, 1948 through June 30, 1949:

Estimated Income

84 advisees under Public Law 16 @ $11 $924
82 advisees under Public Law 346 @ $10 820
$1,744

Estimated Expenditures

Salaries $200
Wages $1,100
Materials and Expense $175
Travel $50
Equipment and Contingency $219 $1,744

ADDITION TO BUS. OFF. BUDGET AT OSC
The Board approved the addition of $1,085 to the State College Business Office budget, from the Board's unappropriated fund, these funds to be used for the purpose of remodelling and repairing the cash register in the Business Office.

TRANSFER TO EDITOR'S OFFICE BUDGET U OF O
Due to the fact that the cost of printing and the number of copies of publications to be printed have increased, the University Editor's Office has difficulty in operating within the allotment of funds provided. In order to provide sufficient funds for this program, the Board approved the transfer of $1,800 from the Institutional Reserve to the 1948-49 budget of the University Editor.
The Board approved the transfer of $1,000 from the Institutional Reserve to the wage budget of the Dean of Men's Office at the State College to provide for the services of a graduate student as counselor in the dormitories.

The installation of FWA buildings on the Southern Oregon College of Education campus, together with the rather extensive plumbing necessary in connection with the laboratory in one of the FWA buildings, created an overdraft of $3,208.71 in the account for the installation of these buildings. The Board approved the appropriation of the necessary funds to cover this overdraft.

In order to continue with the installation of surplus aeronautical equipment, and the continued construction of an aeronautical laboratory at Oregon State College, the Board approved the transfer of $2,500 from the Aeronautical Equipment Reserve Account to the Aeronautical Investigation Account.

The Board approved the addition of the following amounts to the University of Oregon Dental School budget from unbudgeted balances:

- Institutional Reserve: $10,493.12
- Equipment Reserve: 30,000.00
- Building Rehabilitation Reserve: 3,000.00
- Total: $43,493.12

The Board approved the purchase of Lot 7, Block 5, University Addition to Eugene, Lane County, Oregon, from Victor L. and Ruth A. Hershiser, at a price of $9,650, the funds to be provided from the Board's Land Purchase Reserve. This property is within the bounds of the approved campus plan for future development at the University.

The Board approved the purchase of an area equivalent to approximately 10 lots immediately adjacent to the Oregon State College campus and north of the present horse barn from Fred C. Stone, at a price of $7,000. The land is within the bounds of the approved campus plan for future development. Funds to cover the purchase are to come from the Board's Land Purchase Reserve.

The Board approved the purchase of Lot 3 in Block 9 of University Addition to Eugene, Lane County, Oregon, owned by Mrs. Carmelita A. Hall, at a price of $12,678, funds to be provided from the University's allocation for land purchases from state capital outlay funds. The land is within the bounds of the approved campus plan for future development at the University.

The Board approved the purchase of a house and two lots, known as the Stafford property, at a price of $20,000, actual possession to take place September 1, 1949. The property is located west of the present Men's Dormitory and is within the projected campus development program at the University. Funds to cover the purchase are to come from the University's allocation for land purchases from state capital outlay funds.
The Board approved the following Music Instructors' Fees budget for the academic year 1948-49 at Southern Oregon College of Education:

**Income**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 enrollees at $22.50 each</td>
<td>$675</td>
</tr>
</tbody>
</table>

**Expenditures**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages ($20 per student per term)</td>
<td>$600</td>
</tr>
<tr>
<td>Miscellaneous expense</td>
<td>75</td>
</tr>
</tbody>
</table>

The Board approved the transfer of an unallocated salary saving from a leave of absence for Dr. DeLoach of $1,982.49 in the Department of Agricultural Economics, School of Agriculture, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>To requisition budgets in School of Agriculture</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>To the Institutional Reserve</td>
<td>$682.49</td>
</tr>
<tr>
<td></td>
<td>$1,982.49</td>
</tr>
</tbody>
</table>

The Board also approved the following additions to the Experiment Station Department of Agricultural Economics:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary for part-time assistant</td>
<td>$172.19</td>
</tr>
<tr>
<td>Wages</td>
<td>$1,392.65</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$200.00</td>
</tr>
<tr>
<td></td>
<td>$3,114.84</td>
</tr>
</tbody>
</table>

The funds for the above additions come from the following sources:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase in income, Federal research funds</td>
<td>$427.33</td>
</tr>
<tr>
<td>Unbudgeted balance in restricted state appropriation for Agricultural Research</td>
<td>$2,687.51</td>
</tr>
<tr>
<td></td>
<td>$3,114.84</td>
</tr>
</tbody>
</table>

For the operation of the University's portion of the in-service teacher training program to be carried on during the ensuing academic year, the Board approved the transfer of $2,000 from the Board's Reserve for In-Service Teaching Training to the University and the budgeting of these funds as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$150.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$421.25</td>
</tr>
<tr>
<td>Travel</td>
<td>$1,428.75</td>
</tr>
</tbody>
</table>

For the operation of the State College's portion of the in-service teacher training program to be carried on during the ensuing academic year, the Board approved the transfer of $1,978.75 from the Board's Reserve for In-Service Teacher Training to the State College and the budgeting of these funds as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$150.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$400.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$1,428.75</td>
</tr>
</tbody>
</table>
REDUCTION IN CHILD GUIDANCE EXTENSION

The Board approved a reduction of $1,801.39 in the materials and expense item of the 1948-49 budget for Child Guidance Extension of the Medical School to adjust the budget to the available resources.

REDUCTION IN FED. COOP. EXTEN. BUDGETS

When the Federal Cooperative Extension budget was approved at the April meeting there was a deficit carried over from the previous year of $26,489.48. The Board approved a reduction in the Land Use requisition budget of $1,050, a reduction in the Soil Conservation requisition budget of $2,000, and a reduction in the Director's Reserve of $5,950, thereby reducing the current deficit to $17,439.48.

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1948-49 budget:

F. Vanderwicken
Appointment

Appointment of Miss Florence Vanderwicken as Assistant Professor of Voice, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $200 due to appointment at lesser rate than provided in the budget, to be transferred to the Institutional Reserve.

R. Littman
Appointment

Appointment of Richard A. Littman as Assistant Professor of Psychology, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,800 in 1948-49 to be provided from an unfilled $5,300 professorship in the budget.

E. Rosen
Appointment

Appointment of Ephraim Rosen as Assistant Professor of Psychology, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,800 in 1948-49 to be provided from an unfilled $2,800 instructorship in the budget and $1,000 from the unfilled professorship. Salary savings of $500 remaining from the unfilled professorship to be retained in the budget as an unallocated item.

R. Davy
Appointment

Appointment of Robert L. Davy as Instructor in Speech, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,400 in 1948-49 to be provided from an unfilled $3,800 assistant professorship in the budget. Savings of $400 to be distributed: $200 to apply on salary of Mr. Schlosser and $200 to be retained in the budget pending further allocation.

W. Schlosser
Appointment

Appointment of William E. Schlosser as Instructor in Speech, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 1, 1948. $3,200 is provided in the budget for this position. Requires $200 to be provided from salary savings in the appointment of Mr. Davy.

W. Sheperd
Appointment

Appointment of William Lloyd Sheperd as Instructor in Mathematics, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1948. $3,000 is provided in the budget for this position. Requires $600 in 1948-49 to be transferred from the Institutional Reserve.
Appointment of Dr. Zenon Szatrowski as Associate Professor of Economics, at an annual salary rate of $5,000, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.

Adjustments as follows in the University of Oregon Dental School:

K. Hopkins Resignation
Resignation of Kenneth J. Hopkins, Instructor in Dentistry, effective June 30, 1948; and the appointment of Patrick F. O'Brien as Instructor in Dentistry, at an annual salary rate of $1,800 for half-time, 12-months basis, yearly tenure, effective July 1, 1948; and the appointment of Morris H. Stansbury as Instructor in Dentistry, at an annual salary rate of $1,800 for half-time, 12-months basis, yearly tenure, effective July 1, 1948. Salary savings of $300, due to replacement at lesser rate than provided in budget, to be transferred to the Institutional Reserve.

R. DaFoe Resignation
Resignation of Ralph DaFoe, Instructor in Dentistry, half-time, effective June 30, 1948; and the appointment of Donald J. Passmore as Instructor in Dentistry, at an annual salary rate of $1,800 for half-time, 12-months basis, yearly tenure, effective July 1, 1948. No change in budget.

R. Mueller Resignation

D. Eland Appointment
Appointment of Donald G. Eland as Instructor in Dentistry, at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective July 1, 1948. Funds for this position are to be provided from two half-time instructorships in the budget.

G. Stahl Resignation
Resignation of Gage A. Stahl, Instructor in Dentistry, effective June 30, 1948. Salary savings of $3,600 to be transferred to the Institutional Reserve.

D. Reese Reduction in time
Reduction in time for Donald G. Reese, Instructor in Dentistry, from full-time to half-time, with a corresponding reduction in salary from $4,200 to $2,100, effective August 1, 1948. Salary savings of $1,225 to be transferred to the Institutional Reserve.

Hilja Child Resignation
Resignation of Hilja Child, Instructor in Dental Science, effective August 14, 1948. Salary savings of $2,197.50 to be transferred to the Institutional Reserve.

Adjustments as follows in the School of Architecture and Allied Arts:

W. McGehee Resignation
Resignation of William B. McGehee, Assistant Professor of Architecture at an annual salary rate of $3,780, effective June 30, 1948; and the appointment of Robert R. Ferens as Assistant Professor of Architecture at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1948.
W. Baldinger  
Leave of Absence  
J. Hatch, Jr. 
Appointment

Leave of absence without pay for Dr. Wallace S. Baldinger, Associate Professor of Art, for the academic year 1948-49, for rest and recuperation; and the appointment of John D. Hatch, Jr., as Visiting Associate Professor of Art, at an annual salary rate of $4,500, 10-months basis, yearly tenure, effective September 1, 1948.

Requires $100 in 1948-49 to be transferred from wages.

E. Martin  
Salary adj.  

Salary adjustment for Edgar W. Martin, Assistant Business Manager, from $3,750 to $4,200, effective September 1, 1948. Requires $375 in 1948-49 to be provided from the Institutional Reserve.

C. Weigle  
Leave of absence

Leave of absence without pay for Clifford F. Weigle, Dean of the School of Journalism, for the period October 1 through December 31, 1948, to enable him to carry out a previously arranged plan to serve as professor and Acting Director of the Institute of Journalistic Studies at Stanford University for the fall quarter. Salary savings of $1,875 to be retained in the budget pending appointment of substitute assistance.

J. Smith  
Leave of absence  
R. Gaugl  
Appointment

Leave of absence without pay for Miss Jessie May Smith, Assistant Professor of Business Administration, for the fall term, to enable her to work on her Ph.D. degree at Columbia University; and the appointment of Mrs. Ruth M. Gaugl as Instructor in Business Administration, at an annual salary rate of $1,300, 75 per cent time, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $30 in 1948-49 to be transferred to the Institutional Reserve.

Lt. Col. H. Hall  
Termination of appointment of Lt. Colonel Henry W. Hall, Assistant Professor of Military Science and Tactics, effective August 20, 1948. No change in budget. Salary paid entirely by the Federal government.

W. Roertgen  
Resignation  
R. Ottenbacher  
Appointment

Resignation of William F. Roertgen, Instructor in Germanic Languages, effective September 1, 1948; and the appointment of Rudolph Ottenbacher as Instructor in Germanic Languages, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948. Requires $300 in 1948-49, due to appointment at higher rate than provided in budget, to be provided from the Institutional Reserve.

W. Dillard  
Resignation  
J. Hoffman  
Appointment

Resignation of Miss Winona R. Dillard, Graduate Assistant in Foreign Languages, effective September 1, 1948; and the appointment of Julian R. Hoffman as Teaching Fellow in Romance Languages, at an annual salary rate of $1,200 for 40 per cent time, 10-months basis, yearly tenure, effective September 1, 1948. Requires $540 in 1948-49 to be transferred from the Institutional Reserve.

G. Godfrey  
Resignation  
J. Moore  
Appointment

Resignation of George H. Godfrey, Associate in the News Bureau, effective June 30, 1948; and the appointment of Mrs. Josephine S. Moore as Manager of the News Bureau, at an annual salary rate of $3,200, 12-months basis, yearly tenure, effective August 1, 1948. Salary savings of $912.67, due to appointment at lesser rate, to be distributed as follows: $250 to be transferred to wages to offset payment of Mrs. Moore's July salary from wages, and $662.67 to be transferred to the Institutional Reserve.
C. Avery
Resignation of Curtis E. Avery, Registrar, effective August 31, 1948, to accept the position of Director of the E. C. Brown Trust; and the promotion of Clifford L. Constance from Associate Registrar to Registrar with a corresponding increase in salary from $4,305 to $4,800, effective September 1, 1948. Salary savings of $4,137.50 to be retained in the budget pending future allocation.

Establishment of an additional position of Graduate Assistant in Psychology for Personnel Research, at a salary rate of $650. Funds for this position are to be provided from an unallocated amount of $500 remaining in the budget and $160 to be transferred from the Institutional Reserve.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1948-49 budget:

M. Yoder
Appointment of Miss Miriam Yoder as Catalog Assistant in the Library, at an annual salary rate of $3,400, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1948. Salary savings of $54,20 in 1948-49, due to delay in appointment, to be transferred to wages.

F. Meyer
Appointment of Frederick B. Meyer as Instructor in Art, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,300 in 1948-49 to be provided: $1,958 from an unallocated item in the budget and $1,342 to be transferred from the Institutional Reserve.

T. Roberts
Appointment of Thomas E. Roberts as Instructor in Music, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948. This is a new position and requires $3,000 in 1948-49 to be provided from the Institutional Reserve.

G. Phinney
Appointment of Dr. Grace Phinney as temporary Instructor in Botany, for the fall term, at a rate of $1,100 for the term. The remainder of $2,100 budgeted for this position will be retained in the budget for winter and spring term appointments.

W. Hedlin
Appointment of W. A. Hedlin as Assistant Horticulturist in the Experiment Station Department of Horticulture, at an annual salary rate of $4,200, rank of Assistant Professor, 12-months basis, yearly tenure, effective November 1, 1948. Salary savings of $1,000, due to delay in appointment, to be transferred to materials and expense in the Horticulture budget.

J. Mallalieu
Appointment of Miss Jessalee Mallalieu, Extension Recreation Specialist, at an annual salary of $4,008, rank of Assistant Professor, 12-months basis, yearly tenure, effective October 1, 1948. Requires $3,006 in 1948-49 to be transferred from the Family Relationships budget. The Board also approved the addition of $900 to the wage budget, $194 to the materials and expense budget and $1,000 to the travel budget, funds to be transferred from the Family Relationships budget.
Appointment of Miss Martha R. Morton as Assistant Dean of Women, at an annual salary rate of $3,800, rank of Instructor, 12-months basis, yearly tenure, effective September 1, 1948. Salary savings of $1,833.33 due to delay in appointment and appointment at lower rate than provided in the budget, to be transferred to the Institutional Reserve.

Appointment of Mrs. Verna Boyles as Resident Hall Counselor, at an annual salary rate of $1,700, plus perquisites valued at $200, rank of Instructor, 10-months basis, yearly tenure, effective September 1, 1948. Requires $1,700 in 1948-49 to be transferred from wages in the Dormitories account.

Appointment of Miss Elizabeth J. Stutz as Instructor in Architecture, at an annual salary rate of $1,500 for half-time, 10-months basis, yearly tenure, effective September 1, 1948. Requires $1,500 in 1948-49 to be provided from unallocated funds in the budget totaling $1,705. Remaining $205 to be transferred to the Institutional Reserve.

Promotion in rank for Howard W. Eves from Assistant Professor to Associate Professor of Mathematics, with a corresponding increase in salary from $4,140 to $4,800, effective September 1, 1948. Requires $390 in 1948-49 to be provided from an unfilled associate professorship reducing this position to $4,335 and an assistant professorship.

Salary adjustment for V. Eugene Jeppsen, Assistant Professor of Architecture, from $3,500 to $4,000, effective September 1, 1948. Requires $500 in 1948-49 to be provided from salary released by the leave without pay for Miss Wasson. Remaining $1,705 to be retained in the budget pending future allocation.

Salary adjustment for Wilson H. Foote, Assistant Professor in Farm Crops and Assistant Agronomist in the Experiment Station, from $4,305 to $4,905, effective September 1, 1948. Requires $500 in 1948-49 to be provided: $250 from the Institutional Reserve and $250 from Federal Research and Marketing funds in the Experiment Station.

Salary adjustment for Miss Mary I. Bash, Acting Dean of Women, from $3,990 to $4,400, effective September 1, 1948 to July 1, 1949. Requires $341.70 in 1948-49 to be transferred from the Institutional Reserve.

Salary adjustment for Leeds C. Bailey, Assistant County Agent in Malheur County, from $3,816 to $4,004, effective July 1, 1948. Requires $228 in 1948-49 to be provided from the Director's Reserve. Mr. Bailey's total salary is reimbursed from Federal Reclamation Bureau funds.

Adjustments as follows in the Experiment Station Department of Dairy Husbandry:

Appointment of John Byers as Research Assistant and Instructor in Dairy Husbandry, at an annual salary rate of $4,000, 12-months basis, yearly tenure, effective September 1, 1948. Requires $3,333.33 in 1948-49 to be provided from two unfilled $1,000 fellowships and an additional $1,333.33 from Federal regional research funds.
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October 17, 1948

J. Covington
Appointment

Appointment of Junius Covington as Research Assistant, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1948. $2,000 was provided in the budget for this position. Requires $1,000, due to appointment at earlier date than provided in the budget, to be provided from an unfilled fellowship in the budget.

Addition of $666.67 to the wage budget and $1,000 to the materials and expense budget, funds to be provided from Federal regional research funds.

Adjustments as follows in the Business Office:

G. Robertson
Promotion

Promotion in rank for G. Morris Robertson, from Assistant Business Manager and Instructor to Acting Business Manager and Assistant Professor, with a corresponding increase in salary from $4,200 to $5,000, 12-months basis, yearly tenure, effective September 1, 1948.

J. Hunderup
Appointment

Appointment of John L. Hunderup as Assistant Business Manager, at an annual salary rate of $4,800 rank of Assistant Professor, 12-months basis, yearly tenure, effective September 10, 1948.

Salary savings of $1,153.30 remaining after above adjustments to be transferred to the Institutional Reserve.

Adjustments as follows in the School of Business and Technology:

N. McCue
Appointment

Appointment of Miss Nell McCue as Assistant Professor of Secretarial Science, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.

H. Jones
Leave of Absence

Leave of absence without pay for Mrs. Hilda Jones, Instructor in Secretarial Science, for the fall term; and the appointment of Carl Salmon, Jr., as Acting Instructor for the fall term, at a salary rate of $1,100 for the period. Salary savings of $125 to be transferred to the Institutional Reserve.

C. Carlson
Resignation

Resignation of C. C. Carlson, Associate Professor of Business Administration, effective September 1, 1948; and the appointment of Richard S. Kelley as Instructor in Business Administration, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $1,425 to apply on the appointment of Mr. Pagel.

R. Kelley
Appointment

Appointment of Willis G. Page as Instructor in Business Administration, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,300 in 1948-49 to be provided: $1,425 from the resignation of Mr. Carlson and $1,875 from an unallocated item in the budget.
D. MacPherson

Appointment of D. D. MacPherson as Instructor, at an annual salary rate of $1,800 for 60 per cent time, 10-months basis, yearly tenure, effective September 1, 1948. Requires $1,800 in 1948-49 to be provided from an unallocated item in the budget. Remaining $685 in this unallocated item to be retained in the budget pending additional appointments.

J. Harper

Reallocation of Time

Reallocation of the time of J. A. Harper, Assistant Poultry Husbandman in the Experiment Station Department of Poultry Husbandry, from 90 per cent in the Experiment Station and 10 per cent in Instruction to 40 per cent in the Experiment Station, 10 per cent in Instruction and 50 per cent in the United States Department of Agriculture, effective July 1, 1948. Under this arrangement the United States Department of Agriculture will pay $180 per month on Mr. Harper's salary. Salary savings of $2,160 in the Experiment Station to be transferred to wages.

H. Avery

Reallocation of Time

Reallocation of the time of H. G. Avery, Superintendent of the Eastern Oregon Livestock Branch Experiment Station, from full-time in the Experiment Station to 73 per cent time in the Experiment Station and 27 per cent time in the United States Department of Agriculture, effective July 1, 1948. Under this arrangement, the United States Department of Agriculture will pay $125 per month on Mr. Avery's salary. Salary savings of $1,500 in the Experiment Station to be transferred to wages.

R. Fore

Reallocation of Time

Reallocation of the time and salary of R. E. Fore, Professor in the Experiment Station Department of Farm Crops, from 37 per cent time in the Experiment Station, 58 per cent time in Instruction and 5 per cent time in Agricultural Technical Advisory Service to 15 per cent time in the Experiment Station, 58 per cent time in Instruction, 5 per cent time in Agricultural Technical Advisory Service and 22 per cent time in the United States Department of Agriculture, effective July 1, 1948. Under this arrangement the United States Department of Agriculture will pay $100 per month on Dr. Fore's salary. Salary savings of $1,200 in the Experiment Station to be transferred to the requisition budget. The Board also approved the addition of $1,000 to the requisition budget from unallocated Federal research and marketing funds.

R. Bogart

Reallocation of Time and Salary

Reallocation of the time and salary of Ralph Bogart, Professor in the Experiment Station Department of Animal Husbandry, from 60 per cent in the Experiment Station and 40 per cent time in Instruction, to 27 per cent time in the Experiment Station, 40 per cent time in Instruction and 33 per cent time in the United States Department of Agriculture, effective July 1, 1948. Under this arrangement the United States Department of Agriculture will pay $1,800 on the annual salary of Dr. Bogart. Salary savings of $1,800 in the Experiment Station to be transferred to the requisition budget. The Board also approved the addition of $1,600 to wages and $1,600 to equipment funds to be provided: $2,500 from Federal Regional Research funds and $600 from gift income.
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W. Filz  
Increase in time  
Increase in time for William F. Filz, Instructor in the Experiment Station Department of Food Technology, from 40 per cent time in Resident Instruction to 36 per cent time in Resident Instruction and 64 per cent time in the Experiment Station, with the title of Research Assistant, at an annual salary rate of $3,000, 12-months basis, yearly tenure, effective August 1, 1948. Requires $1,760 in 1948-49 to be provided by a gift from the Agricultural Research Foundation.

R. Alexander  
Leave of absence  
Leave of absence without pay for R. M. Alexander, Assistant to the Director in the Agricultural Experiment Station, for the period September 29, 1948 to September 28, 1949, to do graduate work at Harvard. Salary savings of $3,411.33 in 1948-49 to be transferred to the requisition budget of the Administration budget.

W. Milne  
Leave of absence  
Leave of absence without pay for Dr. W. E. Milne, Head of the Department of Mathematics, for the academic year 1948-49, in order to accept a temporary appointment with the Institute of Numerical Analysis at the University of California at Los Angeles; and the designation of George A. Williams as Acting Head of the Department of Mathematics, with a corresponding increase in salary from $5,670 to $6,170, for the period. Salary savings of $6,115 in 1948-49 to be retained in the budget pending appointment of substitute assistance.

J. Cowan  
Change in date of appointment  
Change in date of appointment of J. R. Cowan, Assistant Agronomist in the Experiment Station Department of Farm Crops, from July 1, to August 1, 1948. Salary savings of $375, due to delay in arrival, to be transferred to wages in the Farm Crops budget.

G. Ottaway  
Transfer  
Transfer of G. H. Ottaway, from Assistant County Agent in Clackamas County to Jefferson County Extension Agent, with a promotion in rank from Instructor to Assistant Professor, and with a corresponding increase in salary from $3,780 to $3,900, effective August 16, 1948. Requires $105.16 in 1948-49 to be transferred from the Director's Reserve.

R. Besse  
Sabbatical leave  
Sabbatical leave on full salary for R. S. Besse, Assistant Director of the Agricultural Experiment Station, for the period December 15, 1948 through April 11, 1949, for travel and study of conditions, organization and operation of research projects at a number of agricultural experiment stations in the United States. No change in budget.

B. Wiley  
Resignation  
Resignation of Mrs. Beth W. Wiley, Lane County Extension Agent, effective July 31, 1948, to return to teaching; and the appointment of Miss Ruth Mitchels as Lane County Extension Agent, at an annual salary rate of $3,504, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1948. Salary savings of $132.50 due to delay in appointment, to be transferred to the Director's Reserve.
Resignation of Mrs. Rowena B. Thompson, Benton County Extension Agent, effective August 31; and the transfer of Mrs. Geraldine Danzl from State Extension Agent in 4-H Club Work to Benton County Extension Agent for Home Economics, at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective September 1, 1948. Salary savings of $2,415 in 1948-49 to be transferred to the Director's Reserve.

Resignation of A. L. Pulliam, Assistant Linn County Agent, effective August 31, 1948, in order to enter private business. Salary savings of $3,250 to be transferred to the Director's Reserve.

Resignation of Dr. John Merkle, half-time instructor in Botany, effective July 1, 1948; and the appointment of Richard W. Martin as Instructor in the Department of Botany, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948. Requires $1,425 in 1948-49 to be provided from the Institutional Reserve.

Resignation of Alan Hunt, County Agent of Jefferson County, effective July 31, 1948, to accept a position with the Pacific Supply Cooperative. Salary savings of $3,718 to be transferred to the Director's Reserve.

Resignation of Wesley W. Smith, Assistant Professor of Mechanical Engineering, effective June 30, 1948. Salary savings of $3,570 to be retained in the budget pending appointment of a successor.

Resignation of Miss Alma Tapscott, Assistant Professor in the Department of Clothing, Textiles and Related Arts, effective July 31, 1948; and the appointment of Mrs. Vera Wells as Instructor in the Department of Clothing, Textiles and Related Arts, at an annual salary rate of $3,150, 10-months basis, yearly tenure, effective September 1, 1948. Salary savings of $210 due to appointment at lesser rate than provided in the budget, to be transferred to the Institutional Reserve.

Reduction from full to half-time for Henry J. O'Reilly, Superintendent of The Dalles Experimental Area, for the period October 20 to December 18, 1948, in order to allow him to do graduate work at the State College during that period. Salary savings of $515.78 in 1948-49 to be transferred to the equipment budget.

Resignation of Mrs. Marian F. Christeson as Jackson County Extension Agent for Home Economics, effective September 30, 1948, in order to devote full time to home making; and the appointment of Miss D. Eula Wintemute as Jackson County Extension Agent for Home Economics, at an annual salary rate of $3,450, rank of Assistant Professor, 12-months basis, yearly tenure, effective October 1, 1948. Requires $45 in 1948-49, due to appointment at higher rate than provided in the budget, to be transferred from the Director's Reserve.
H. Stine
Resignation

Resignation of Miss Helen P. Stine, Home Demonstration Agent in Klamath County, effective August 31, 1948, to be married. Salary savings of $2,840 in 1948-49 to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1948-49 budget:

D. Popp
Appointment

Appointment of Dr. Dale Popp as Resident Physician in Orthopedic Surgery, at an annual salary rate of $540, 12-months basis, yearly tenure, effective July 1, 1948. Requires $540 in 1948-49 to be transferred from wages in the Post-Graduate Medical Instruction account.

Adjustments as follows in Post-Graduate Medical Instruction:

H. Patterson
Extension of appointment

Extension of appointment of Dr. Harold E. Patterson, Resident Physician in Pediatrics, through October 31, 1948, at an annual salary rate of $900, plus perquisites valued at $480 per year.

B. Holbrook
Salary Adj.

Salary adjustment for Dr. Boyd Holbrook, Resident Physician in Orthopedic Surgery, from $570 to $615, effective July 1, 1948.

C. Holm
Salary Adj.

Salary adjustment for Dr. Carl L. Holm, Resident Physician in Orthopedic Surgery, from $585 to $660, effective July 1, 1948.

J. Gill
Salary Adj.

Salary adjustment for Dr. Joseph Gill, Resident Physician in Orthopedic Surgery, from $780 to $900, effective July 1, 1948.

W. Snell
Salary Adj.

Salary adjustment for Dr. William E. Snell, Resident Physician in Orthopedic Surgery, from $540 to $675, effective July 1, 1948.

R. Hopkins
Appointment

Appointment of Dr. R. J. Hopkins as Resident Physician in Orthopedic Surgery, at an annual salary rate of $720, plus perquisites valued at $480 per year, 12-months basis, yearly tenure, effective July 1, 1948.

R. Anderson
Resignation

Resignation of Dr. Robert F. Anderson, Resident Physician in Orthopedic Surgery, effective July 1, 1948.

Requires $867.58 in 1948-49 to be transferred from the Institutional Reserve.

D. Erickson
Salary Adj.

Salary adjustment for Miss Doreen Erickson, Instructor in Nursing, from $2,580 to $3,024, effective July 1, 1948. Requires $444 in 1948-49 to be provided by transferring $129 from wages to salaries in the Nursing Education budget and $315 from wages to salaries in the Kellogg Nursing budget.

R. Thompson
Salary Adj.

Salary adjustment for Dr. Ralph Thompson, Resident Physician in Orthopedic Surgery from $540 to $630, effective July 1, 1948. Requires $90 in 1948-49 to be transferred from wages in the Sundry Clinical Instruction Account.
Advance in date of appointment of Dr. Frederick P. Haugen, Associate Professor of Surgery and Head of the Division of Anesthesiology, from September 1 to August 1, 1948. Requires $1,000 in 1948-49 to be transferred from the Institutional Reserve.

N. Karr
Resignation

Resignation of Dr. Norman W. Karr as Assistant Professor of Pharmacology, effective August 15, 1948, because of ill health. Salary savings of $1,116.76 in 1948-49 to be retained in the budget pending appointment of a successor.

The Board approved the following personnel adjustment at Oregon College of Education, the necessary funds being provided in the 1948-49 budget:

M. Hocking
Appointment

Appointment of Dr. Martha T. Hocking as Instructor in Education, at an annual salary rate of $600 for 20 per cent time, 10-months basis, yearly tenure, effective September 1, 1948. This is a new position and requires $600 in 1948-49 to be transferred from the Institutional Reserve.

The Board approved the following personnel adjustment at Eastern Oregon College of Education, the necessary funds being provided in the 1948-49 budget:

L. Johnson
Sabbatical leave

Sabbatical leave on half salary for Lyle H. Johnson, Registrar, Director of Placement and Counselor for Men, for the period January 1 through December 31, 1949, to work on his Doctor's degree. Salary savings of $1,200 in 1948-49 to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1948-49 budget:

B. Ratterman
Appointment

Appointment of Breen Ratterman as Instructor in Biology, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,000 in 1948-49 to be provided from the Institutional Reserve.

W. Wells
Sabbatical leave

Sabbatical leave on half salary for Dr. Wayne W. Wells, Professor of Science, for the period September 1, 1948 to July 1, 1949, for travel, rest and recuperation. Salary savings of $2,200 in 1948-49 to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments in the General Extension Division, the necessary funds being provided in the 1948-49 budget:

J. Moorehead
Appointment

Appointment of Mrs. Jennelle Moorehead as Associate Professor in the General Extension Division, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 1, 1948. Mrs. Moorehead's time will be divided 75 per cent to State-Wide Classes and 25 per cent to the Portland Extension Center. Requires $3,800 in 1948-49 to be transferred; $2,850 from wages to salaries in State-Wide Classes and $950 from wages to salaries in the Portland Extension Center.
E. Anderson
Appointment
Appointment of E. Dean Anderson as Executive Secretary of the High School Relations Committee, at an annual salary rate of $5,250, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1948. Funds are provided in the budget for this position.

V. Phelps
Appointment
Appointment of Victor N. Phelps as Assistant Professor of Education in the Portland Extension Center and State-Wide Classes, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1948. Funds are available in the budget for this position.

R. Jones
Appointment
Appointment of Miss Roberta C. Jones as Instructor in State-Wide Classes, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 1, 1948. Requires $3,400 in 1948-49 to be transferred from the wage budget.

P. Putnam
Resignation
Resignation of Phil H. Putnam, Executive Secretary of the High School Relations Committee, and reappointment as Assistant Director of the Vanport Extension Center, at an annual salary rate of $4,987, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1948. Requires $237 in 1948-49 to provide the 5 per cent salary adjustment, to be transferred from wages in the Vanport budget.

Z. Rodenwald
Resignation
Resignation of Mrs. Zelta F. Rodenwald, Director of Women's Programs, Radio Station KOAC, effective August 1, 1948; and the appointment of
L. Stringfellow
Appointment
Miss Leona M. Stringfellow as Director of Women's Programs, Radio Station KOAC, at an annual salary rate of $3,700, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1948. Salary savings of $361.67 due to delay in appointment, to be transferred to wages.

RECESS
The Board recessed at 11:10 A.M. to give the Building Committee an opportunity to confer with University officials on the bids opened that morning on the Union Building, Hayward Field and McArthur Court remodelling. The Board reconvened at 11:25 A.M.

SPECIAL
MEETING TO
CONSIDER
BIDS ON
U OF O
PROJECTS
Dr. Kleinsorge, Chairman of the Building Committee, indicated that the bids on the three University projects were far above the original estimates and University officials were as yet unable to determine whether they would be able to finance these projects under the bids received. It was decided to give the University until Saturday to make the necessary calculations. Upon motion by Dr. Kleinsorge and second by Mr. Chambers, the Board voted to hold a special meeting on the Oregon State College campus at Corvallis on Saturday, September 18, 1948 at 10:00 A.M.

ADJOURNMENT
The Board adjourned at 11:35 A.M.

EDGAR W. SMITH, President
CHARLES D. BRUM, Secretary