STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 14, 1949
10:05 A. M.

MEETING #185  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 14, 1949.

ROLL CALL  The meeting was called to order at 10:05 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell  R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
Leif S. Finseth  Phil Mettschan
A. S. Grant  Herman Oliver

Edgar W. Smith

Absent: None.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the special meeting held on May 10, 1949 and approved the minutes of this meeting as they appeared in the docket.

ALLOCATION OF SIX MILLION DOLLAR BUILDING FUND  Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"In accordance with a plan worked out at the time of the May meeting of the Board, the Building Committee, together with President Smith, Mr. Cabell and Mr. Chambers, met with the Board of Control and members of the Emergency Board in Salem on June 7 to discuss the definite allocation of the $6,000,000 in building funds appropriated to the State Board of Higher Education by the recent legislature. After considerable discussion the two state bodies endorsed the program as outlined with the understanding that individual projects will be brought to the Emergency Board and the Board of Control for release of specific funds for each project. Following are the recommended allocations for the several institutions and projects:

Science classroom-laboratory building, University of Oregon  $1,500,000
Animal science and dairy manufacturing building and food industries building, Oregon State College  2,100,000
Library and Classroom building, Southern Oregon College of Education  360,000
Library and museum, Eastern Oregon College of Education  260,000
"The Building Committee is reporting this to make it a matter of record and to inform all interested that this constitutes the final allocation so far as this building appropriation is concerned, which is half of the amount requested of the legislature to cover emergency building needs. It is understood that the $2,100,000 allocated to the State College for the Animal Science and Dairy Manufacturing Building and the Food Industries Building may be apportioned between the two buildings by the College officials as appears most practical, subject to final Board approval."

The Board approved the report of the Committee and the allocation of funds made therein to the several institutions.

Dr. Kleinsorge made the following report on the site to house the cyclotron at Oregon State College:

"About six months ago the State College was presented, by the Radiation Laboratory of the University of California, with the principal materials needed to construct a cyclotron on the campus. The materials are now in storage since there are no buildings on the campus suitable for housing this equipment and no building funds have been allocated for such a project. President Strand reported that the Oregon State College Foundation has now appropriated $2,000 for the construction of a modest Butler type building to house the cyclotron, which is to cover the cash costs of materials to be supplemented with some free student labor and some of the concrete work to be donated. President Strand proposed a site on Oak Creek south of Campus Court which is on high ground, easily accessible to staff members of the Physics Department and safe from the standpoint of the hazards pertaining to cyclotron operations. The Building Committee recommends approval of this site and also that the thanks of the Board be extended to the Oregon State College Foundation for this contribution."

The Board approved the report of the Committee and the proposed site for the building to house the cyclotron at Oregon State College.

Dr. Kleinsorge reported as follows on the proposed new site for the University of Oregon Science Building:

"President Newburn proposed a new site for the University of Oregon Science Building which has been allocated $1,500,000 in the revised building program. The new site proposed is on University Street between Thirteenth and Franklin Boulevard or roughly between the old heating plant and the swimming pool. This site, nearer the center of the campus than one previously proposed, will be available with the construction of the new heating plant. It will also permit a substantial reduction in the amount previously budgeted for utility connections. While it is near the center of the campus its location is such that plain concrete construction will not be seriously out of
harmony with the surrounding buildings, according to the architects. On the basis of this site, President Newburn presented a revised preliminary construction budget which he believes leaves ample latitude for covering the modified building made necessary by a reduction in total funds and change in site.

"Members of the Building Committee are pleased with the apparent practicability of the new site and the Committee recommends that it be approved. It is also recommended that the preliminary budget on file with the Committee be approved which provides a new contract with the architect on the basis of a fee of 4 per cent for work still remaining. This is made up of 2 3/4 per cent for preparing final plans and specifications plus 1 1/4 per cent for supervision of construction. It is also recommended that the University officials be authorized to proceed with the final plans with the understanding that the Building Committee or the Board will be kept informed of the progress being made with the plans as they are developed."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge presented the following report on the appointment of Tom Burns, Portland Architect, to design the Food Industries Building at Oregon State College:

"With money now available to proceed with the Food Industries Building at Oregon State College, President Strand recommended Tom Burns, Portland Architect, be engaged to design the building. The Building Committee recommends that the Secretary of the Board be authorized to negotiate with Tom Burns as the Architect for this project and that the usual Board officials be authorized to sign the contract."

The Board authorized the Secretary of the Board to negotiate a contract with Tom Burns to design the Food Industries Building at Oregon State College, with the usual Board officials to sign the necessary contract.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Following the last Board meeting on May 10, members of the Building Committee inspected the Isotopic Laboratory at the Medical School. You will recall that this one story structure immediately adjacent to the Medical Science Building was authorized more than a year ago to make possible research in the application of isotopes to medical science.

"The over-all cost of the building, including remodelling of a portion of the large entrance hall of the Medical Science Building for a laboratory, is $45,000, with the actual construction costs approximately $40,000. Funds to cover the
cost of this project were supplied from the following sources: State Building Fund, $30,000; National Institute of Health, $10,000; Atomic Energy Commission, $5,000.

"Members of the Building Committee were very pleased with the outcome of this project. The laboratories are extremely well equipped and the structure gives every appearance of providing the necessary safety for workers handling radio-active material. The utilization of the waste space in the entrance hall in the Medical Science Building makes a very desirable addition to the laboratory facilities at a relatively low cost.

"The Committee wishes to commend the Medical School officials who so carefully planned this building addition. The Committee recommends official acceptance of the project."

The Board accepted the report of the Committee and officially accepted the completed Isotopic Laboratory at the Medical School.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"The annual operating budget for the fiscal year 1949-50 was considered by the Finance Committee yesterday, with other members of the Board and institutional executives present. The Committee had previously held several other meetings considering matters presented in the budget. In general, the budget as presented by the Chancellor follows the general plan approved at the meeting of the Finance Committee on May 9, 1949. For the operation of the campus instructional units of the State System, the budget as submitted calls for the expenditure of $10,664,024 from unrestricted funds. In addition, there is budgeted from restricted funds, chiefly for the operation of the Dental School, the hospitals and clinics of the Medical School and the programs of Agricultural Research and Federal Cooperative Extension, the sum of $4,498,169. The recommended 1949-50 budget from both unrestricted and restricted funds is $15,163,193. This represents an increase of approximately $2,628,000 over the original 1948-49 budget. Most of this increase is accounted for by the rise in the cost of materials and supplies for instructional and physical plant departments and by salary and wage adjustments authorized by the Legislature.

"The Committee calls attention to the fact that of this total budget, approximately $4,469,000 or 30 per cent comes from non-state sources, such as student fees, federal funds, county funds, gifts and other sources. This leaves the annual budget for all purposes from state tax funds at $10,693,260. The state funds for the seven campus instructional units amount to $8,488,873."
"The distribution of the recommended total budget for all purposes is as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$2,604,257.41</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>495,134.00</td>
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<tr>
<td>University of Oregon Medical School</td>
<td>693,796.52</td>
</tr>
<tr>
<td>University of Oregon Medical School Teaching H.</td>
<td>619,707.00</td>
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<tr>
<td>Hospitals and Clinics</td>
<td></td>
</tr>
<tr>
<td>Oregon State College</td>
<td>4,139,568.98</td>
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<tr>
<td>Federal Cooperative Extension</td>
<td>1,471,960.42</td>
</tr>
<tr>
<td>Agricultural Experiment Station</td>
<td>1,537,405.12</td>
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<tr>
<td>Oregon College of Education</td>
<td>387,983.00</td>
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<tr>
<td>Southern Oregon College of Education</td>
<td>287,475.74</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>271,528.05</td>
</tr>
<tr>
<td>General Extension Division</td>
<td>792,775.00</td>
</tr>
<tr>
<td>Centralized Activities</td>
<td>239,223.26</td>
</tr>
<tr>
<td>Board's Special Reserves</td>
<td>971,398.90</td>
</tr>
<tr>
<td>Board's Unappropriated Fund</td>
<td>250,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$13,162,193.40</strong></td>
</tr>
</tbody>
</table>

"The Board's special reserves provide for such items as the state retirement assessment, $363,550; physical plant operation of new buildings $221,775; equipment acquisition reserve, $171,600; land purchase reserve, $30,000; and other reserves for special purposes.

"A relatively small expansion in professional staff at the several institutions is provided, the increase being 76 staff members for all the units of the System. Most of these increases in staff come in the instructional departments at the University of Oregon and Oregon State College. Staff additions are occasioned largely by the fact that large freshman and sophomore classes have moved into the upper division level where a higher ratio of instructors to students is essential.

"The annual budget, as presented, conforms in general to the legislative budget submitted by the Board to the 1949 Legislature. It was necessary, however to meet certain cuts made by the Legislature in the Board's legislative request chiefly by absorbing a portion of the increase in civil service pay scales ordered by the Legislature, by reducing to a minimum the normal merit increases for civil service employees, and by eliminating a contemplated physical plant rehabilitation reserve.

"This annual budget follows the legislative directive of increasing the basic pay scale for civil service employees, such as office and custodial workers and skilled labor, by an average of approximately $33 a month. For the majority of classified personnel, the increase was $30 a month. Of this total increase, $20 per month had been ordered by the State Emergency Board on June 1, 1946 and an additional $10 per month increase was approved by the 1949 Legislature to be effective July 1, 1949. The Legislature, however, did not provide the additional funds required for the $10 per month increase. It was, therefore, necessary for the institutions to absorb by
other reductions in their budgets, an amount aggregating $323,341 for the biennium to place this increase in effect beginning July 1, 1949.

"The Legislature made available approximately $583,250 annually to provide merit increases for professional staff members. Approximately $450,000 of this fund was applied to salary increases for the present staff, the remainder being reserved for adjustments in vacant positions and to provide a limited number of salary adjustments during the second year of the biennium. The average annual increase per staff member is approximately $390, or about 10 per cent. The Chancellor, in his report to the Finance Committee, calls attention to the fact that these salary adjustments will bring the salary averages more nearly up to the level of other comparable institutions. He adds, however, that Oregon's salary levels, especially in key positions, will still be considerably below those of Washington, California and many other institutions with which Oregon has to compete for staff members.

"In accordance with an amendment to the retirement law, passed by the 1949 legislature, the budget provides for the continuation on a part-time basis of some staff members who have reached the normal retirement age. Each case was reviewed by the Committee and we are convinced that the cases presented for continuation are to the best interest of the institution and are in accordance with legislative intent. It is understood that the case of each staff member continued who has passed the normal retirement age will be reviewed at the close of each fiscal year.

"Members of the Finance Committee have studied carefully the application of the funds for salary increases and believe that the adjustments as recommended have been made on an equitable basis. While the Committee is aware of many further needs of the institutions, it does feel that the recommended budget makes excellent use of the funds available. It is, therefore, the recommendation of the Finance Committee that the budget for the year 1949-50 and the personnel adjustments contained in the 'Chancellor's Report to the Finance Committee' and in the volume 'Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1950' be adopted as submitted by the Chancellor."

The Board approved the budget for the year 1949-50 and the personnel adjustments contained in the "Chancellor's Report to the Finance Committee" and in the volume "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1950."
Mr. Cabell presented the following report on a supplemental building rehabilitation and land purchase program:

"Chancellor Packer presented to the Finance Committee a building rehabilitation and land purchase program supplementing the program approved at the May meeting of the Board. He indicated that there are a large number of building rehabilitation projects that needed to be done during the vacation period. The Finance Committee reviewed some 60 repair and remodelling projects for the several campuses and a list of properties which should be purchased to round out the development of the campuses. Following is a summary of the recommended land purchase and rehabilitation program:

<table>
<thead>
<tr>
<th></th>
<th>Land Purchase</th>
<th>Rehabilitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$44,250</td>
<td>$81,800</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>39,000</td>
<td>90,130</td>
</tr>
<tr>
<td>Medical School</td>
<td>--</td>
<td>15,250</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>500</td>
<td>10,900</td>
</tr>
<tr>
<td>Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>6,000</td>
<td>16,550</td>
</tr>
<tr>
<td>College of Education</td>
<td>--</td>
<td>25,400</td>
</tr>
<tr>
<td></td>
<td>$89,750</td>
<td>$240,030</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$329,780</td>
</tr>
</tbody>
</table>

"The Chancellor reported that funds to cover this program will be available and recommended that the amount stipulated for land purchase and rehabilitation be set up in the new budget. The amounts allocated to the institutions for rehabilitation will be assigned to the institutions and the funds for the land purchases will be transferred from the Board's Land Purchase Reserve as specific proposals for property purchases and the costs thereof are brought to the Board for approval."

The Board approved the report of the Committee and the recommendations contained therein.

Mr. Cabell reported as follows on the contract for electrical service at Oregon College of Education:

"Board members will recall that the existing contract with the Mountain States Power Company for electrical service at the Oregon College of Education expires July 1. Bids were sought on this service and both the Mountain States Power Company and the City of Monmouth submitted proposals. The proposal of the City of Monmouth required that the institution supply its own distribution system within the campus bounds. The Finance Committee previously authorized the employment of a qualified electrical engineer to work with Board and institutional officials in determining which bid was the most advantageous over a period of years and also the cost of the electrical distribution system."
"Dr. Byrne reported that the engineer had submitted his report which indicated that on the basis of the present consumption there was little difference between the two proposals. However, considering the probable load in the near future, including the improvement of lighting in existing buildings and the projected library building, the proposal of the City of Monmouth is the most advantageous. The engineering firm recommended the acceptance of the city's proposal and outlined two alternate plans for the distribution system - one a partial overhead system which could be installed for approximately $15,000 and the other a completely underground system which was estimated at approximately $20,000.

"After careful study by President Gunn and the Board's Office, they recommended to the Finance Committee that the proposal of the City of Monmouth be accepted and that steps be taken immediately to design and construct an underground electrical distribution system for the campus. President Gunn reported that the City of Monmouth would install the system at cost, thereby making possible some saving under the $20,000 estimate of the engineer. Funds to cover this electrical distribution system in the amount of $20,000 are included in the rehabilitation program just approved by the Board.

"The Committee recommends that the proper Board officials be authorized to enter into a contract with the City of Monmouth for electrical service at the rates and under the terms stipulated in the city's proposal. We also recommend that the proper Board officials be authorized to take the necessary steps in constructing the electrical distribution system."

President Smith reported that a protest had been filed with the Board in connection with this action by the attorney of the Mountain States Power Company. After some discussion the Board voted to accept the recommendation but to instruct those protesting to meet with the Chancellor and the Secretary of the Board toward the end that if their complaint is valid and has merit, then the action in connection with the electrical service for Oregon College of Education be withheld and the Executive Committee advised. If the Chancellor and the Secretary decide that the claim does not have merit, then the recommendation as reported above shall prevail.

Mr. Cabell concluded the report of the Finance Committee as follows:

"Chancellor Facker presented the recommendation submitted by Dr. Strand that $3,649.31 remaining as a balance from the livestock purchase program at the State College be utilized to purchase badly needed equipment in the Dairy Manufacturing Creamery Laboratory. The Chancellor reported that it was his understanding, confirmed by Dr. Strand, that the livestock purchase program at the State College had been completed satisfactorily at a lower cost than first estimated. He further indicated that the purchase of this creamery equipment would enable the Department to operate more efficiently and economically and would also strengthen the instructional program."
"The Finance Committee, after assuring itself that the livestock improvement program at the State College has been completed satisfactorily, concurs in this transfer."

The Board approved the transfer of $3,649.31 from the livestock purchase program balance to the equipment budget of the Dairy Manufacturing Creamery Laboratory at the State College.

President Smith presented to the Board a communication received from M. Monte Bettman, Secretary of the University of Oregon Dental School Advisory Council, regarding Senate Bill 354 passed by the last session of the Legislature. This bill relates to and provides for the practice, licensing and regulation of dental hygienists in the State. It was the opinion of the Council that in order to carry out the intent of the bill, provision should be made for instruction of dental hygienists. It was the Council’s estimate that $15,000 would be required for the biennium for this course of study. Mr. Smith reported that Dental School funds are restricted funds and that it would not be right or proper to instruct the University to use part of its unrestricted funds to present this course. Dean Noyes had reported to President Smith that he will take the matter up with one of the foundations that has been quite liberal in the past. Mr. Smith indicated that he would so reply to the Council.

President Smith indicated that for some time the matter of moving the Board’s administrative offices from Eugene has been under consideration by members of the Board. This issue comes up at each session of the Legislature and Mr. Smith said he thought it wise for the Board to take some action in that regard. Mr. Grant moved that it be the intent of the Board of Higher Education to move the Board’s administrative offices from Eugene and that a committee of three be appointed to make a study and report to the Board as to the practicability of making the move and particularly with respect to time and place. The motion was seconded by Mr. Oliver. On roll call vote the following voted aye:

Henry F. Cabell
George F. Chambers
A. S. Grant
R. E. Kleinsorge
Herman Oliver
Edgar W. Smith

and the following voted nay:

Leif S. Finseth
Cheryl S. MacNaughton
Phil Metschan

The three members voting nay indicated that, while they favored having such a study made, they did not wish to go on record as favoring moving the offices until a study had been made by the Committee. The motion carried by a vote of six to three and, accordingly, President Smith appointed the following three Board members to serve on the committee to make the study recommended in the motion:

R. E. Kleinsorge, chairman; Leif S. Finseth and George F. Chambers.
COMMUNICATION
FROM ASTORIA CHAMBER OF COMMERCE RE DISPOSAL OF ASTORIA NAVAL HOSPITAL PROPERTY

Chancellor Packer reported that he had received a communication from Frederick C. Hetzel, Secretary of the Astoria Chamber of Commerce, indicating that the Board of Higher Education would be entitled to a 100 per cent discount in acquiring the Astoria Naval Hospital property for use as a school and suggested using it as a school of forestry. The communication urged that a member of the Board of Higher Education be present for a meeting with the War Assets Administration, the Chamber of Commerce and the citizens of Astoria on Monday, June 13. Chancellor Packer indicated that he had replied to the letter stating that it would be impossible for a Board member to be present at the meeting because the regular meeting of the State Board of Higher Education fell on June 13 and 14. The Board received the communication and directed the Secretary to send a suitable reply.

CONFERRING OF DEGREE ON DONALD R. GRUFKE BY OSC

Due to the fact that winter term credits earned through extension classes by Donald R. Grufke, a Business and Technology major from Portland were not transferred from the University to the State College, Mr. Grufke did not have enough credits on file at the State College to graduate. Consequently his name was omitted from the list of graduates and he was not allowed to participate in the commencement exercises. By the time his credits could be checked and confirmed through the Registrar's Office at the University, commencement exercises were over. State College officials informed Mr. Grufke that it would be impossible to confer the degree on him and the Registrar furnished him with a certification indicating that his credits were complete but, because of the mix up in the credits, it would be necessary to defer the conferring of his degree until the Class of 1950. Mr. Grufke appealed to the Board, through a communication to President Smith, and the Board directed the State College to grant a degree to Mr. Grufke and to enter his name on the list of 1949 graduates.

GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors;

University

Mrs. E. E. DeCou & Family
Gift of $100 from Mrs. Edgar E. DeCou and family to be added to the Edgar E. DeCou Memorial Fund.

U of O Mothers' Club
Gift of $3,573.83 from the University of Oregon Mothers' Club to be allocated as follows: $1,773.83 to the revolving loan fund, $600 to designated scholarships and $1,200 for special scholarships.

State College

Research Corporation
Gift of $2,400 from the Research Corporation, for continuation of the research project on amino alcohols being conducted under the direction of Dr. B. E. Christensen, Professor of Chemistry.
Meeting #185 - 11

June 14, 1949

Sears Roebuck Foundation
Gift of $1,200 from the Sears Roebuck Foundation, Seattle, to cover six $200 freshman scholarships in Home Economics for 1949-50.

Gertrude F. Collins Estate
Bequest of approximately $10,000 from the estate of Mrs. Gertrude F. Collins, to be used to create an endowment, the income therefrom to be used for the benefit of students from Columbia County.

Idaho Power Co.
Mt. States Power
Pacific Power & Light
Portland General Elec. Com.
McMinnville Water & Light

Gifts as follows, totaling $7,600, to apply on the purchase of a high voltage testing machine for Electrical Engineering:

- California Oregon Power Company: $2,000.00
- Idaho Power Company: 500.00
- Mountain States Power Company: 1,000.00
- Pacific Power and Light Company: 1,500.00
- Portland General Electric Company: 2,500.00
- City of McMinnville, Oregon Water and Light Commission: 100.00

Medical School

M. M. Joyce
Gift of $400 from Judge M. M. Joyce, Minneapolis, to be added to the Thomas M. Joyce Memorial Fund.

Portland Voiture No. 25 of 40 et 8
Gift of $300 from the Portland Voiture No. 25 of the 40 et 8. These funds are to be used for scholarships by the Department of Nursing Education for needy students in nursing.

Research Corporation
Grant of $2,000 from the Research Corporation of New York to continue support of a research project being conducted by Dr. W. E. Todd, Associate Professor of Biochemistry, on amino acids.

Fred C. Bayer Estate
Bequest to the Doernbecher Hospital of approximately $7,500 in stocks and bonds from the estate of Fred C. Bayer, the proceeds to be used as an endowment fund for the Hospital.

American Heart Assoc., Inc.
Gift of $3,150 from the American Heart Association, Inc., to be utilized for research under the direction of Dr. Elton Watkins, Jr., Instructor in Physiology.

Eastern Oregon College of Education

Mrs. Mac Hoke
Gift of $1,500 from Mrs. Mac Hoke, Pendleton, as a memorial to Mr. Hoke, former member of the Board.

Mr. and Mrs. R. J. Green
Gift of $100 from Mr. and Mrs. R. J. Green, La Grande, to provide a faculty service grant.

Mt. Emily Lbr. Co.
Gift of $100 from the Mt. Emily Lumber Company, La Grande, to provide a Bachelor of Science degree scholarship.
Anonymous Donor  
Gift of $100 from an anonymous donor to provide a Bachelor of Science degree scholarship.

Gifts of all-tuition freshman scholarships totaling $4,450, as follows:

A. Johnson  
Ann Johnson, La Grande  
$89.00

J. Harrison  
Joe Harrison, La Grande  
89.00

American Leg.  
American Legion Post #43, La Grande  
89.00

B.P.O.E.  
E.O.C. Alumni Association, La Grande  
89.00

B.P.O.E., 338  
B.P.O.E. 338, Baker (7 @ $89)  
623.00

B.P.O.E., 433  
B.P.O.E. 433, La Grande (10 @ $89)  
890.00

Jr. Women's Club  
Jr. Women's Club, Union  
89.00

Eagles, 259  
Aerie 259, Eagles Lodge, La Grande, (3 @ $89)  
267.00

Mr. & Mrs. Hess  
Mr. and Mrs. G. I. Hess, Union  
89.00

Lions, Enterprise  
Lions Club, Enterprise, (2 @ $89)  
178.00

Rotary, La Grande  
Rotary Club, La Grande, (5 @ $89)  
445.00

Mr & Mrs Roesch  
Mr. and Mrs. Julius Roesch, La Grande  
89.00

J & F C Perkins  
Messrs. W. C. and F. C. Perkins  
89.00

La Grande Theat.  
La Grande Theaters, La Grande, (3 @ $89)  
44.50

Elgin C of C  
Elgin Chamber of Commerce, Elgin  
89.00

Anonymous  
Anonymous Donor  
89.00

Lions, La Grande  
Lions Club, La Grande (22 @ $89)  
225.50

Snoadgrass  
Snoadgrass Funeral Home, La Grande  
89.00

Sacajawea Hotel  
Sacajawea Hotel, La Grande  
89.00

Mr. & Mrs. McCarthy  
Mr. and Mrs. Harry McCarthy, La Grande  
89.00

Pioneer Flour  
Pioneer Flouring Mills, Island City  
89.00

Dr. & Mrs. Wilkins  
Mr. and Mrs. W. E. Wilkins, La Grande  
89.00

Mr & Mrs Tiss  
Mr. and Mrs. George Tiss, La Grande  
89.00

J & H Johnson  
John Daniels and Harry Johnson, La Grande  
89.00

Van Petten Lbr.  
Van Petten Lumber Company, La Grande  
89.00

Southern Oregon College of Education

Gifts of all-tuition freshman scholarships totaling $1,157 as follows:

Cres. Congress  
Oregon Congress, P.T.A., (11 @ $89)  
$979.00

Delta Kappa Gamma  
Epsilon Chapter, Delta Kappa Gamma  
89.00

Anonymous  
Anonymous donor  
89.00

Rogue Valley College Women  
Gift of $100 from the Rogue Valley College Women's Club to provide a scholarship.

A.A.U.W., DAR  
Gift of $90 from the A.A.U.W., the DAR and the State P.E.O. as an emergency fund contribution.

POSTGRADUATE COURSES IN DENTAL SCIENCE AND PRACTICE AT DENTAL SCHOOL  
The Board authorized the University of Oregon Dental School to present postgraduate courses, consisting of 35 hours instruction in special fields of dental science and practice, courses to be offered on a basis of 7 hours per day for a period of 5 days, the fee to be $54 per course, effective July 1, 1949. The courses are to be designed especially for practicing dentists of Oregon (outside of Portland) and adjacent portions of Washington.
The Board approved the addition of $260.78 to the requisition budget of the Experiment Station Department of Soils, to be provided from an increase in estimated income from fees and sales.

The Board approved transfers as follows in State College institutional budgets:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Lower Division Modern Languages</td>
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<tr>
<td></td>
<td>Architecture</td>
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<td>Music</td>
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<td>History</td>
<td>100.00</td>
</tr>
</tbody>
</table>

The Board approved the transfer of an unallocated salary item of $2,905.16 in the Experiment Station Department of Publications to the requisition budget of that Department to cover the cost of publications now being printed.

Due to the death of Dr. John T. Ganoes, Professor of History at the University, on April 28, 1949, the Board approved transferring the unused salary of $1,118.31 to the Institutional Reserve.

The Board approved budgeting as follows, in the Medical School Department of Pathology, $9,000 from the Public Health Service grant of $19,370.34 accepted at the October 26, 1948 Board meeting.

| Wages                  | $3,500.00 |
| Materials and expense  | 1,000.00  |
| Travel                 | 500.00    |
| Equipment              | 4,000.00  |

$9,000.00

The Board approved the addition of $2,000 to the wage budget of the Experiment Station Department of Farm Crops, funds to be provided from an unbudgeted state appropriation for seed testing.

The Board approved budgeting as follows in the current fiscal year Medical School budget $4,833.36 of the $10,000 Navy grant for Atomic Energy Commission research accepted at the March Board meeting:

<table>
<thead>
<tr>
<th>Salaries</th>
<th>Transfer of Mrs. Ruth Graham, Research Associate in Surgery, from the Damon Runyon Cancer Research account to the Atomic Energy Commission account, for the months of May and June. Salary savings of $333.36 in Damon Runyon funds to be transferred to wages. Requires. $333.36</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages.</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Materials and expense.</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Travel</td>
<td>500.00</td>
</tr>
<tr>
<td>Equipment.</td>
<td>1,500.00</td>
</tr>
</tbody>
</table>

$4,833.00
The Board approved additions as follows to General Extension budgets, funds to come from overrealized fee income:

### Statewide classes
- Wages: $34,490.36
- Materials and expense: 2,738.78
- Travel: 7,078.34
  **Total:** $44,307.48

### Correspondence Study
- Wages: $1,500.00

### Visual Instruction
- Wages: $1,934.17
- Materials and expense: 1,636.54
- Travel: 382.37
- Equipment: 1,046.92
  **Total:** $5,000.00

### Portland Extension Center
- Wages: $15,498.20
- Materials and expense: 7,029.00
- Travel: 3,472.80
- Equipment: 1,000.00
  **Total:** $27,000.00

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**F. Walta, Resignation**

The Board also approved the transfer of salary savings of $1,819.12 resulting from the resignation of Florence Walta, Instructor in the Department of State-Wide Classes, effective November 10, 1948, to wages in that Department; and that $2,500 remaining in the Portland Extension Center budget from an unfilled associate professorship in Business Administration (in cooperation with the School of Business Administration at the University) be transferred to the General Extension Division Institutional Reserve.

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**ADDN TO GEN'L EQUIPMENT BUDGET AT U OF O**

The Board approved the addition of $898.20 to the General Equipment budget in order to purchase classroom chairs needed for the increased enrollment at the University. Funds for this purchase are to be provided from overrealized income in the University Miscellaneous Income account resulting from a refund from the War Assets Administration for payment of an invoice by the University in 1947-48 for chairs which were never received.

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**PURCHASE OF BOOTH PROP. BY OSC**

The Board approved the purchase by the State College of the following described property, owned by Ronald Lawrence and Ebba J. Booth, at a purchase price of $8,000:

- The west one half of block 26 in N. B. & P. Avery's Addition to the City of Corvallis, Benton County, Oregon, together with the house and improvements located thereon. (1861 May Street)

The funds for this purchase are to be provided from the 1949-50 Board's Land Purchase Reserve. This property is directly south and across the tracks from the present football field.
In order to avoid overdrafts in Dental School departmental budgets, due to increased activities, the Board approved additions as follows, funds to be provided: $34,270 from the Dean's Institutional Reserve, $17,341 from the Equipment Reserve and $693.05 from the Dean's Office Travel budget:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td>$1,250.00</td>
</tr>
<tr>
<td>Library</td>
<td>70.75</td>
</tr>
<tr>
<td>Business Office</td>
<td>1,550.00</td>
</tr>
<tr>
<td>Publications</td>
<td>500.00</td>
</tr>
<tr>
<td>Civil Service Assessment</td>
<td>200.00</td>
</tr>
<tr>
<td>State Retirement Assessment</td>
<td>350.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>3,250.00</td>
</tr>
<tr>
<td>Educational Equipment</td>
<td>312.30</td>
</tr>
<tr>
<td>Gross Anatomy</td>
<td>2,501.75</td>
</tr>
<tr>
<td>Chemistry and Dental Materials</td>
<td>3,422.20</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>250.75</td>
</tr>
<tr>
<td>Operative Dentistry</td>
<td>830.00</td>
</tr>
<tr>
<td>Physical Diagnosis and Orient.</td>
<td>25.00</td>
</tr>
<tr>
<td>Physiology</td>
<td>200.75</td>
</tr>
<tr>
<td>Prosthetic Dentistry</td>
<td>1,700.00</td>
</tr>
<tr>
<td>Pathology</td>
<td>750.00</td>
</tr>
<tr>
<td>Illustration</td>
<td>1,050.00</td>
</tr>
<tr>
<td>Postgraduate Instruction</td>
<td>950.00</td>
</tr>
<tr>
<td>Military Science</td>
<td>25.00</td>
</tr>
<tr>
<td>Operative Clinic</td>
<td>13,400.00</td>
</tr>
<tr>
<td>Crown and Bridge Clinic</td>
<td>4,600.00</td>
</tr>
<tr>
<td>Prosthesis Clinic</td>
<td>5,650.75</td>
</tr>
<tr>
<td>Orthodontia Clinic</td>
<td>200.00</td>
</tr>
<tr>
<td>X-Ray Clinic</td>
<td>350.00</td>
</tr>
<tr>
<td>Extraction Clinic</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Clinical Supervisor's Office</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Childs Study Clinic</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Dental School Research</td>
<td>850.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>550.00</td>
</tr>
<tr>
<td>Building Repair</td>
<td>1,164.80</td>
</tr>
<tr>
<td>General Equipment</td>
<td>200.00</td>
</tr>
<tr>
<td>Heat and Gas</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Telephone Exchange</td>
<td>900.00</td>
</tr>
<tr>
<td>Water</td>
<td>150.00</td>
</tr>
<tr>
<td>State Restoration Fund</td>
<td>300.00</td>
</tr>
<tr>
<td></td>
<td>$56,304.05</td>
</tr>
</tbody>
</table>

ADDN TO U OF C: The Board approved the transfer of $4,041.18 from the Equipment Reserve to the requisition budget of the University Business Office for the purchase of a National Cash Register Posting Machine for individual students' dormitory accounts and other accounts receivable.

ADDN TO ASTOR EXP. STATION: The Board approved the addition of $651.50 to the Astor Experiment Station, funds to be provided from unbudgeted gift funds.
Meeting #185 - 16

In order to remove overdrafts in the present Hoke Hall Building
ICON ACCOUNT, the Board approved the transfer of $6,399.74
to this account from the balance in the Trailer Court account. The
trailers, used since the war for temporary student housing, are no
longer needed for this purpose; the remaining 19 units are to be
sold at an early date.

PURCHASE OF MORLAN
PROPERTY BY
OCE

The Board approved the purchase by Oregon College of Education of
the following described property, owned by Howard W. and Ruth E
Morlan, at a purchase price of $1,260:

Lot number two (2) in block number six (6) in the City of
Monmouth, County of Polk, State of Oregon, according to the
original plat and survey of said town.

This lot lies between the two men's dormitories known as West House
and Arnold Arms. Funds for this purchase are available in the 1948-49
Board's Land Purchase Reserve.

PURCHASE OF YOUNG
PROPERTY BY
OCE

The Board approved the purchase by Oregon College of Education of the
following described property owned by Mrs. Ada Young, at a purchase
price of $4,800:

All of Lots two (2), three (3), twenty (20), twenty one (21),
and the south one-half more or less of Lot twenty two (22) and
the north one-half more or less of Lot one (1), all in Murphy's
Addition to the City of Monmouth, Oregon, according to the
original plat of said town.

This purchase will extend the campus from the Veteran's Village site
to the highway. Funds for this purchase are available in the 1948-49
Board's Land Purchase Reserve.

TRANSFERS TO
INSTITUTIONAL
RESERVE FROM
UNFILLED
POSITIONS
AT U. OF O

The Board approved transfers as follows to the Institutional Reserve
from unfilled positions remaining in various University salary budgets:

President's Office $ 1,360.00
Business Administration 15,499.54
Education 4,500.00
Journalism 1,528.00
Law 4,500.00
Bureau of Municipal Research and Service 971.25
$30,598.79

These positions remained unfilled due to inability to secure properly
qualified persons at the salaries available.

ADDITION TO
SOUTHERN ORE. Agronomic Project, funds to be provided from an increase in estimated
AGRONOMIC PROJ, income from fees and sales.
In order to purchase needed equipment, the Board approved transfers as follows from the University Equipment Reserve to the equipment budgets of the departments indicated:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration and Stores</td>
<td>$736.24</td>
</tr>
<tr>
<td>Business Office</td>
<td>1,960.00</td>
</tr>
<tr>
<td>Business Administration</td>
<td>607.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,303.74</strong></td>
</tr>
</tbody>
</table>

The Board approved additions as follows to the Postgraduate Medical Instruction Account at the Medical School, funds to be provided from an increase in estimated income:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>$11,000</td>
</tr>
<tr>
<td>Travel</td>
<td>500</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

In order to remove overdrafts in three budgets at Southern Oregon College of Education, the Board approved transfers as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Service</td>
<td>Gym Suit Service</td>
<td>$5,300.00</td>
</tr>
<tr>
<td>Women's Dormitory</td>
<td>Snack Bar</td>
<td>1,500.00</td>
</tr>
<tr>
<td></td>
<td>Educational and Athletic Activities</td>
<td>3,500.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td>$6,800.00</td>
</tr>
</tbody>
</table>

Because the position left vacant by the death of H. E. Inlow, Professor of History and Head of In-Service Teacher Training at Oregon College of Education has remained unfilled during 1948-49, the Board approved the transfer of $3,208 from the Teacher In-Service Extension Salary budget to the Institutional Reserve.

In order to avoid overdrafts in several Oregon College of Education budgets, the Board approved additions as follows, funds to be provided from the Institutional Reserve:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Placement</td>
<td>$300.00</td>
</tr>
<tr>
<td>General Student Welfare</td>
<td>350.00</td>
</tr>
<tr>
<td>General Instruction</td>
<td>900.00</td>
</tr>
<tr>
<td>Training Schools</td>
<td>200.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Heating</td>
<td>300.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$3,550.00</td>
</tr>
</tbody>
</table>

The Board approved the addition of $1,468.20 to the University Editor's Office materials and expense budget to cover increased printing costs for University publications. This increase is to be offset by unestimated income in the following income accounts:

<table>
<thead>
<tr>
<th>Income Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon Law Review</td>
<td>$623.43</td>
</tr>
<tr>
<td>Comparative Literature</td>
<td>742.20</td>
</tr>
<tr>
<td>U of O Publications</td>
<td>102.57</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,468.20</td>
</tr>
</tbody>
</table>
Meeting #185 - 16

The Board approved the purchase by the University of the following described property, consisting of a house and lot, from Neal Roberts at a purchase price of $14,150, plus the cost of title insurance:

Lot 7 in Block 9 of Amended Plat of University Addition to Eugene, Lane County Oregon. (1471 University Street)

Funds for this purchase are to come from the 1949-50 Board’s Land Purchase Reserve. This property lies within the area needed for the Union Building site. Condemnation proceedings were authorized by the Board on this property at the May meeting. However, the owner finally accepted the price offered by the University.

The Board approved the purchase by Southern Oregon College of Education of three lots owned by E. G. and Audrey Sommer, located in the southwest corner of the Southern Oregon College of Education athletic area, at a purchase price of $2,500 for the three lots. Funds are available in the 1948-49 Board’s Land Purchase Reserve for this purchase.

The Board approved the purchase by Southern Oregon College of Education of an acreage owned by Roy and Alta Conley, at a purchase price of $1,000. Funds are available for this purchase in the 1948-49 Board’s Land Purchase Reserve. This property lies within the athletic field area.

The Board approved the transfer of $352.30 from the General Extension Division, State-Wide Classes wage budget to the School of Education, Oregon State College, to provide payment for Professor H. H. Gibson, Professor of Agricultural Education, for teaching classes in Agricultural Education throughout the state.

Dean Cramer reported that the student fee income at Vanport will be overrealized in the amount of approximately $11,000 during the current fiscal year. Accordingly, the Board approved the addition of $6,000 of this estimated amount to the current year’s budget at Vanport for the purpose of purchasing supplies, equipment and library books which have been inadequate since the losses caused by last year’s flood. The remainder of the overrealized student fee income will revert to the Board’s general funds.

The Board approved the purchase of 350,000 volt testing set for the State College School of Engineering at a price of $11,132. The funds for this purchase are to be provided as follows: $7,600 from contributions from electric utilities companies ($100 of this amount to be retained for installation costs), and $3,682 to be transferred from the Equipment Reserve budget to the equipment budget of Electrical Engineering.

The Board approved the purchase of an Infra-Red Spectrometer for the State College Chemistry Department, at a purchase price of $4,018. The funds for this purchase are to be provided: $798 from the Chemistry budget and $3,220 from the Institutional Reserve. The Institutional Reserve is to be reimbursed by funds received from federal agencies to cover institutional overhead on several Chemistry research projects.
The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1948-49 budget:

J.W. Burkhart
Leave of Absence
Leave of absence without pay for Dr. James W. Burkhart, Assistant Professor of Dentistry at the Dental School, for the period July 26 through August 8, 1948. Salary savings of $169.36 in 1948-49 to be transferred from Instruction and Clinic salaries to the Dental School Institutional Reserve.

L. R. Clark
Withdrawal
Withdrawal of appointment of La France R. Clark, Instructor in Dentistry at the Dental School, at an annual salary rate of $3,600, effective July 1, 1948. Salary savings of $3,600 in 1948-49 to be transferred from Instruction and Clinic Salaries to the Dental School Institutional Reserve.

The following personnel adjustments affecting the 1949-50 budget were received after the budget documents were mimeographed:

A. Pap
Appointment
Appointment of Dr. Arthur Pap as Assistant Professor of Philosophy, at an annual salary rate of $4,300, 10-months basis, yearly tenure, effective September 1, 1949. $4,200 were provided in the 1949-50 budget for this position. Requires additional $100 to be transferred from an unfilled $4,000 assistant professorship, reducing that position to $3,900.

J. E. Gair
Appointment
Appointment of Jacob E. Gair as Assistant Professor of Geology, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 1, 1949. Funds are provided in the 1949-50 budget for this position.

W. A. Roecker
Appointment
Appointment of Dr. William Albert Roecker as Assistant Professor in Germanic Languages, at an annual salary rate of $4,000, 10 months basis, yearly tenure, effective September 1, 1949. Funds are provided in the 1949-50 budget for this position.

S. Ch'en
Appointment
Appointment of Shang-Yi Ch'en as Associate Professor of Physics, at an annual salary rate of $4,700, 10-months basis, yearly tenure, effective September 1, 1949. Funds for this appointment are to be provided by reducing to $4,300 one of the two assistant professorships budgeted at $4,500 each and applying the $200 plus the $4,300 from the other assistant professorship to Mr. Ch'en's salary.

V. A. Ostrom
Appointment
Appointment of Vincent A. Ostrom as Assistant Professor of Political Science, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective January 1, 1950, with 50 per cent time to be budgeted to the University Department of Political Science and 50 per cent time to be budgeted to the General Extension Division. Requires $1,333.33 from the University to be provided from a $4,000 position in the 1949-50
Meeting #185 - 20

June 14, 1949

budget, with the remaining $2,666.67 to be held pending future appointments. Required $1,333.33 from the General Extension Division, Portland Extension Center budget, to be provided from a $4,000 position in the 1949-50 budget, with the remaining $2,666.67 to be held pending future appointments.

Z. Szatrowski
Resignation
Resignation of Dr. Zenon Szatrowski, Associate Professor of Economics, effective June 30, 1949, to accept a position at the University of Buffalo. Funds provided in 1949-50 budget for this position to be held pending appointment of a successor.

L. LeSage
Resignation
Resignation of Laurence LeSage, Assistant Professor of Romance Languages, effective June 30, 1949, to accept a position at Pennsylvania State College. Funds provided in the 1949-50 budget for this position to be held pending appointment of a successor.

The Board approved the following Personnel Adjustment at the State College, the necessary funds being provided in the 1948-49 budget:

O. B. Hardy
Appointment
Appointment of O. B. Hardy as Livestock Marketing Specialist at an annual salary rate of $4,500, rank of Assistant Professor, 12-months basis, yearly tenure, effective June 1, 1949. Requires $375 in 1948-49 to be transferred from the Director's Reserve. The Board also approved the transfer of $520 to the Livestock Marketing requisition budget, funds to be provided: $72,50 from the Director's Reserve and $447.50 from an increase in estimated income in Federal Research and Marketing funds.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1948-49 budget:

M. Jackson
Resignation
Resignation of Miss Mary Jackson, Assistant Professor of Nursing Education, effective August 1, 1949; and the appointment of Miss Winifred Wolf as Assistant Professor of Nursing Education, effective June 1, 1949. Requires $350 in 1948-49, due to overlapping time, to be transferred from wages in the Department of Nursing Education.

W. Wolf
Appointment
The Board approved the following personnel adjustment at the Oregon College of Education. This recommendation, affecting the 1949-50 budget was received after the budget documents were mimeographed:

M. H. Gwinn
Appointment
Appointment of Mrs. Mary Helen Gwinn as Supervising Teacher in the Training School, at an annual salary rate of $3,600, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1949. $3,500 was provided in the budget for this position. Salary savings of $200, due to appointment at lesser rate, to be transferred to the Institutional Reserve.

ADJOURNMENT
The Board adjourned at 11:20 A. M.

Edgar W. Smith, President
Charles D. Eyman, Secretary