STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
September 13, 1949
10:10 A. M.

Meeting #187  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on September 13, 1949.

ROLL CALL  The meeting was called to order at 10:10 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell  Cheryl S. MacNaughton
Leif S. Finseth  Phil Metschan
R. E. Kleinsorge  Edgar W. Smith

Absent: George F. Chambers, A. S. Grant, Herman Oliver.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Henry M. Qunn of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D.W.E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

RE ABSENCE OF CHAMBERS, GRANT AND OLIVER  President Smith reported that Mr. Grant and Mr. Oliver had telephoned to say that they would be unable to attend this meeting of the Board because of the press of business. He indicated that Mr. Chambers had attended the Committee meetings but was unable to be present for the Board meeting.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the last regular meeting held on August 9, 1949 and approved the minutes of this meeting as they appeared in the docket.

SITE FOR FOOTBALL STADIUM AT CSC  Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"At the May meeting, the Board authorized a study of a site for the proposed football stadium at Oregon State College, since there was considerable difference of opinion as to where a satisfactory stadium could be built most economically. The firm of Moffatt, Nichol and Taylor was hired for the study. A report by this firm, as submitted to President Strand, was presented to the Building Committee yesterday. After a very thorough study of all factors involved, the firm outlined six proposed schemes, five of which called for the stadium on present campus property, while the other was for a site northwest of the city. The engineering firm, with the concurrence of College officials, concluded that Plan #4, calling for location of the proposed stadium south of the basketball pavilion now under construction, is the most feasible. This calls for its location on the site previously planned for it, but with the stadium set at an oblique angle."
"The advantages of this plan are that all of the intercollegiate athletic facilities would be concentrated in one area making possible the use of common parking facilities and that a beginning can be made on the stadium without involving expense for dressing rooms and similar service facilities available nearby in the new pavilion. Under the plan proposed it would be possible to have a useable plant by building one concrete stand with a capacity of 15,800 and enough steel bleachers to make a total seating capacity of 30,000. Space is available on this site for an ultimate seating capacity in permanent stands of 60,600.

"The Building Committee wishes to commend the firm of Moffatt, Nichol and Taylor for its excellent study and report. The Committee agrees with the conclusions reached and recommends that Plan #4 as included in the report be adopted as the permanent site for the development of a football stadium."

The Board approved the report of the Committee and adopted Plan #4 as the permanent site for the development of a football stadium.

Dr. Kiehnsorge presented the following report on the new heating plant at the University:

"Last February the Board entered into a contract with J. Donald Kroeker, professional engineer, for a study and preliminary plans for a new heating plant at the University of Oregon. The preliminary plans were accepted at the May 10 meeting of the Board. Proposed final plans and the financial schedule were submitted to the Building Committee yesterday. Final plans call for a combined heating and electric generating unit to supply all campus needs. The site of the new plant has already been designated by the Board as between the old Mill Race and the railroad track. The time schedule prepared by University officials and the engineer, calls for advertising for bids about October 1 to be opened about November 15, so that construction could be completed by July 15, 1950 and the heating plant be ready for operation by September 15, 1950. The power plant is to be completed by the following January under this schedule.

"The plans appear to the Building Committee to be adequate and well prepared and will provide for the needs of the University indefinitely. The total estimated cost, including a substantial reserve for contingencies, is $1,149,457 which is somewhat over the fund of $1,000,000 provided by the Legislature for this project. It appears safe, however, to advertise for bids inasmuch as enough alternates are provided, and possible additional financial arrangements, so the construction can proceed if bids are within estimates.

"The Building Committee therefore recommends that plans as submitted be accepted and that the Board's Office be authorized to advertise for bids as indicated. It is further recommended that the Building Committee and the Executive Committee be authorized to open these bids and to award the contract in advance of the December meeting of the Board if they consider the bids satisfactory."

The Board approved the report of the Committee and the recommendations contained therein.
Dr. Kelinsorge reported as follows on the purchase of the Merwin Property by the University of Oregon:

"President Newburn submitted a proposal to the Building Committee for the purchase of what is known as the Merwin Property on Columbia and East Thirteenth Streets within the boundary of the proposed official campus plan. The Board has previously tentatively allocated money for this property in its land purchase program. The Committee recommends that purchase be authorized at a price of $6,250. It is understood that any income from the property until it is needed for University purposes will accrue, as usual, to the Board's Rental Income account."

The Board approved the report of the Committee and the purchase of the Merwin Property as recommended.

Dr. Kleinsorge made the following report on the heating survey at Southern Oregon College of Education:

"Board members will recall that at the August meeting in Ashland, arrangements were made for a heating survey of Southern Oregon College of Education to determine the feasibility of constructing a central heating plant, to replace the several separate systems now in use, before any new buildings are added. Such a survey has been made by Mr. W. J. Baker, Superintendent of Heating at Oregon State College. The survey indicates the economy of a central heating plant, with its substantial saving in cost of fuel, except for the fact that initial capital outlay of approximately $167,000, or a net expenditure of about $120,000, would be required above what it will cost to continue the present system. Because of the uncertainty of the future building program schedule, which would affect the economics of the proposed plant, and because there are not now funds available for such construction, the Building Committee recommends that the present systems be continued, with construction of a central plant to be considered again some years in the future.

"It is also recommended that Mr. Baker be requested to make an additional survey in the near future as to the feasibility of expanding the present plant in Churchill Hall to care for heating the proposed Library Building. The Committee wishes to commend Mr. Baker for the excellent survey and report which he made on spare time without extra compensation."

The Board approved the report of the Committee and the recommendations included therein. Dr. Byrne indicated that it may be possible for Southern Oregon College of Education to obtain boilers and burners from the University as they will have some to dispose of about the time Southern Oregon College of Education will need to enlarge their heating facilities.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Secretary Byrne and President Stevenson called the attention of the Committee to some structural defects that have developed in Churchill Hall, the Administration Building, at Southern Oregon
College of Education. Several members of the Board observed the results of apparent settling at the time of the recent meeting held in Ashland. As the condition holds considerable danger in future use of the building it appears advisable to have the situation studied by an architect and engineer so that the Board may be informed as to steps necessary to correct and safeguard the situation. As Mr. Howard Kable is already appointed as architect for the proposed Library Building there, the Committee recommends that he and his engineer be authorized to make a study of the situation in Churchill Hall and make a report to the Central Office as soon as possible. It is understood that he will be hired for this on a cost-fee basis and be paid from the Board's Reserve for Plant Rehabilitation."

The Board approved the appointment of Mr. Kable and his engineer to make a study of the defects in Churchill Hall as recommended.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"Comptroller Bork submitted an annual report on investments for the past year. This showed total endowment funds of $1,800,638.79 of which the Board has direct control on the investment of $1,457,229.18. Of the total investment, $1,085,390.64 is composed of pooled gifts and endowments. The report showed an earning of 2.95 per cent on this pooled account. As the Board has followed a policy of building a reserve for possible capital losses, it is recommended that an interest return of 2-3/4 per cent be continued to be paid to the funds included in the pool for the fiscal year 1949-50, the remainder to be added to the reserve fund which now totals approximately $41,556.09.

"The Comptroller further reported that a student aid fund of $40,000 existed at the University which is available for investment through the pooled endowment fund assets. He recommended that this fund be added to the pooled assets for investment with an interest return of 1-1/2 per cent instead of 2-3/4 per cent to the other investors in the pooled endowment fund. The reason for the return at a lesser rate is based on the possible necessity of quick conversion of the investments to provide cash for student aid purposes. The provisions covering the inclusion of this amount in the pool would allow the University to have its funds on a 60-day demand basis.

"The Committee concurs with the proposals of the Comptroller and recommends that the pooled accounts receive 2-3/4 per cent and further recommends acceptance of the student aid fund from the University for inclusion in the pooled endowment assets under the conditions outlined."

The Board approved the report of the Committee and the recommendations included therein.
Mr. Cabell presented the following report regarding the acquisition of Lincoln High School:

"Secretary Byrne reported that the necessary deed and abstract for the acquisition of Lincoln High School have been prepared and it will be possible to conclude the purchase of Lincoln High School in the very near future. He presented for consideration copies of a contract between the State Board of Higher Education and School District No. 1, Multnomah County, Oregon, for the joint use of Lincoln High School until such time as a new high school is constructed and ready for occupancy. Under the terms of the contract the District will continue to use Lincoln High School for day-time classes through the school year of 1950-51 and will continue to maintain the building during this joint use. The General Extension Division will have use of the building for its night classes beginning at 5:00 P. M. during the school year and full use of the building during its summer sessions. The acquisition of this building by the Board for all General Extension activities, including day and night classes, was authorized by the last Legislature and $375,000 was made available to cover the purchase price negotiated with the School District directors. The proposed contract is now in the hands of the Attorney General for his approval."

"The Committee has studied the contract and recommends its approval, subject to the approving opinion of the Attorney General, and authorizes the proper Board officials to execute the necessary documents."

The Board approved the contract, subject to the approving opinion of the Attorney General, and authorized the proper Board officials to execute the necessary documents.

ACQUISITION OF FACILITIES AND LAND IN CAMP ADAIR AREA BY OSC

Mr. Cabell completed the report of the Finance Committee as follows:

"Dean Lemon reported to the Board that there was a possibility that utility facilities and additional land might be acquired by Oregon State College in the Camp Adair area. Acquisition of the utilities was discussed by Dean Gleason and a representative of the United States Fish and Wild Life Service at a previous Board meeting. It was the feeling of the Board, following this discussion, that acquisition of the utilities, largely consisting of the water system, sewage disposal plant and the incinorator, would be of value to the educational program in engineering and fish and game management at the State College. Dean Lemon indicated that an offer on these utilities was expected shortly and asked authorization for the proper Board officials to acquire the facilities if the terms of the offer are satisfactory."

"Dean Lemon also reported that slightly more than 89 acres west of Highway 99 West, comprising part of the former Naval Hospital area, would shortly be available on favorable terms and asked similar approval looking toward acquisition of this area for the use of the School of Forestry as part of the McDonald Forest."
"A third area mentioned for possible acquisition is the land on which the present housing facilities of Camp Adair (now owned and being used by the State College) would be made available for sale. Dean Lemon revealed that it was possible that this tract of approximately 85 acres might be offered to the Board for purchase at an appraised value. Dean Lemon pointed out that acquisition of this land would aid in the management of the present housing project and would make easier the disposition of the buildings when they are no longer needed for student housing. He asked approval to proceed in seeking an appraisal of the property by the proper federal agency involved, looking toward further action to acquire this area.

"The Committee recommends that the proper Board officials be authorized to acquire the utilities and the land on the west side of Highway 99 West under the terms outlined by Dean Lemon. It further recommends that the State College officials be authorized to seek an appraisal by the Federal agencies of the land occupied by Adair Village."

The Board approved the report of the Committee and the recommendations contained therein.

Mr. Phil Metschan, Chairman of the Public Relations Committee, presented the following report:

"Mr. Melvin Lester, Director of the Division of Information for the System, presented to the Committee a proposal for the publication, by his office, of an eight-page printed quarterly publication which would contain news notes pertaining to all of the institutions and the System. Mr. Lester explained that although certain alumni keep in touch more or less through the institutional alumni magazines the staff members of the institutions and a large number of the alumni receive nothing in the way of a direct report of institutional and System activities. Mr. Lester proposed that the quarterly be started with an edition of 10,000 copies which he said would cost about $250 per quarter for printing, which with mailing and handling charges would make the project cost about $1,500 per year. He said funds already in the budget could meet this expense. The Committee believes that such a publication is worth a trial and therefore recommends that it be authorized on that basis, with the understanding that a mailing list for the 10,000 copies be prepared in such a way as to include all staff members, selected alumni, state officials and others as may seem advisable."

The Board approved the report of the Committee and the recommendations included therein.

Mr. Metschan reported as follows on the change in the institutional bulletins to meet mailing requirements of the post office department:

"Mr. Lester reported to the Committee that considerable difficulty has been encountered in meeting the requirements of the post office department for carrying State System bulletins as second class matter under the present system of designations. After considerable negotiations with national post office officials on the matter, the latter suggested that many of the difficulties
would be removed if a separate series were designated for each of the institutions as well as for the central system, with bulletins in each series to be mailed from the post office concerned. He explained that there would be no practical difference in the authorization or preparation of the bulletins under the proposed plan, and that all of the provisions of the administrative code pertaining thereto would still be carried out. As to the cover of catalogs and bulletins under the new plan, the only difference would be that the institutional name and location would appear above that of the State System, although both would still be on the cover. It appears to the Committee that this constitutes a practical solution of the problem with no danger to unified control. Therefore we recommend that it be authorized."

The Board approved the report of the Committee and the recommendations contained therein.

Mr. Metschan completed the report of the Committee as follows:

"President Smith reported to the Committee that some misunderstanding has occurred with regard to the name used for the site of the University of Oregon Medical School. It is sometimes referred to as being on Marquam Hill and sometimes as in Sam Jackson Park. In order to clear the matter up for the future, and to recognize the gift of part of the land that now constitutes the Medical School campus, the Public Relations Committee recommends that the campus site be officially designated as Sam Jackson Park, unless that is in conflict with the deed covering the other portion of the campus obtained by a former gift. It is also recommended that the Secretary be instructed to inform the Multnomah County Commissioners that this Board concurs in its action in designating the road that leads to and through the Medical School campus as the Sam Jackson Park road."

The Board approved the report of the Committee and the recommendations included therein.

President Smith reappointed the following membership to permanent and special committees of the Board for the ensuing year.

Committee on Finance - Henry F. Cabell, Chairman; Herman Oliver; George F. Chambers.
Committee on Curricula - Cheryl S. MacNaughton, Chairman; George F. Chambers; A. S. Grant.
Committee on Buildings, Grounds and Capital Outlay - R. E. Kleinsorge, Chairman; Leif S. Finseth; Phil Metschan.
Committee on Insurance - Leif S. Finseth, Chairman; George F. Chambers; A. S. Grant.
Committee on Public Relations - Phil Metschan, Chairman; Herman Oliver; A. S. Grant.
Committee on Agricultural Extension Service and Experiment Stations - Herman Oliver, Chairman; R. E. Kleinsorge; Phil Metschan; Henry F. Cabell.
Committee on Rules and By-Laws - Cheryl S. MacNaughton, Chairman; Henry P. Cabell.
Committee on Unified Administration - A. S. Grant, Chairman; Cheryl S. MacNaughton; George F. Chambers.
Committee on Libraries - George F. Chambers, Chairman; Cheryl S. MacNaughton; Leif S. Finseth.

President Smith reported that the Association of Governing Board of State Universities and Allied Institutions meets in Denver on October 5 to 9. He urged members of the Board to attend the meeting and asked those planning to attend to notify Dr. Byrne as quickly as possible so proper application can be made for out-of-state travel.

Chancellor Packer reported that through Dean Gilfillan, Director of the Institute of Marine Biology, a request was received from the Public Schools of Charleston for permission to make temporary use of buildings and grounds of the Institute for three or four weeks until the new Charleston School is completed. The Chancellor granted permission to the School District for utilization of certain buildings and grounds for this emergency period with a definite agreement as to utilization, liability and restoration of property damage. The Chancellor presented the matter for the information of the Board. No action was required.

For a number of years there has been an Advisory Board of the State System of Higher Education on Educational Problems of Parks in Oregon. This Board was originated to promote interest and to protect natural resources in the State. From time to time funds have been set aside for activities of this Board by the State Board of Higher Education.

The Advisory Board met in July and drew up a statement of proposed organization, program and policy. This new program calls for an annual budget of $10,000, which amount the Advisory Board was requesting from the State Board of Higher Education. The Board concurred with the Chancellor in that funds are not available to undertake this program at present and he was directed to so indicate to the Advisory Board.

President Smith presented a letter from Mr. E. C. Sammons asking if it would be possible to arrange a noon or afternoon meeting among Messrs. Newburn, Strand and Smith and the members of the Board of the Multnomah Civic Stadium to discuss enlarging the seating capacity of the Stadium and the games to be played in future years. President Newburn indicated he had arranged to leave Portland as soon as the meeting was over and Mr. Smith reported he had another afternoon meeting. Because it seemed impossible to get together to meet with the Stadium Board either at noon or in the afternoon, a meeting was arranged with Mr. Sammons at the adjournment of the Board meeting.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgement to the donors:
University

E. Doland and B. A. Serfling
Gift to the Library of 139 volumes and 17 boxes of records, from Ellis Doland and Byron A. Serfling of Gardiner, Oregon, being the records of the Gardiner Mill Company, Gardiner Mill Store, A. M. Simpson and Company, and Oregon Canning Company, 1864-1925. These records are valued at $200.

M. E. Perkins and L. E. Sherman
Gift to the Library of 107 bound volumes and 11 unbound volumes, valued at $168, from Miss Mary H. Perkins and Mrs. Lillian E. Sherman, Eugene.

Standard Oil of Calif.
Gift of $2,000 from the Standard Oil Company of California to establish four annual $500 general scholarships for men or women attending the University. These scholarships are to be granted to students whom the Committee on Scholarships considers potential leaders, regardless of their course of study and with no restrictions as to race or creed.

Atomic Energy Commission
Grant of $14,000 from the Atomic Energy Commission, to cover a biology research project, during the period July 1, 1949 to June 30, 1950, under the direction of Dr. Paul L. Risley, Professor of Biology.

Phi Beta
Gift to the Library of bound volumes, unbound volumes and photostats of music, valued at $700, from Phi Beta.

State College

Weyerhaeuser Timber Foundation
Gift of $1,000 from the Weyerhaeuser Timber Foundation to establish the Weyerhaeuser Fellowship in Forest Management. This scholarship has been established for a five-year period. The gift of $1,000 is for the year 1949-50.

Consolidated Builders, Inc.
Gift of concrete blocks, valued at $1,400, from the Consolidated Builders, Inc., of Portland, to be used for construction work on the cyclotron building.

E. I. du Pont de Nemours & Company
Gift of $2,800 from the E. I. du Pont de Nemours & Company, Wilmington, Delaware. This is a continuation of the du Pont Company Postgraduate Fellowship in Chemistry and represents a stipend of $1,800 to the holder of the fellowship and $1,000 to the State College to cover tuition and laboratory fees not otherwise paid by any private or governmental agency and any remainder of the amount is to be used by the Department of Chemistry "for whatever purpose may seem desirable."

National Institute of Health
Gift of $2,210 from the National Institute of Health to finance a pantothenic acid research project, under the direction of Dr. Vernon H. Cheldelin of the Department of Chemistry. This covers the first half of the grant for the current year. For the next two years the grant will be increased to $6,000 per year.
Grant of $6,000 from the Federal Government and a matching gift of $6,000 from the U. S. Brewers' Foundation, Inc., through the Agricultural Research Foundation, to conduct a study of factors that may be useful in the inspection and grading of hops.

Gift of $127.50 from the Oregon Association of the Future Homemakers of America, to provide a scholarship in home economics.

Gift of $1,539 from the Shell Fellowship Committee in payment of a grant, awarded to a designated Shell Fellow in Chemistry, for 1949-50.

Gift of $1,790 from the Medical Research Foundation to finance Dr. Rosalind Wulzen's research project on the anti-stiffness factor.

Bequest of $1,000 to the Doernbecher Memorial Hospital for Children, from the Estate of Mary Forbush Failing. This bequest was made in memory of Miss Failing's sister, Emily Failing Cabell.

Grant of $14,000 from the National Institute of Health, U. S. Public Health Service, to be utilized as a grant-in-aid for cardiovascular teaching. This grant is for the period September 1, 1949 to August 31, 1950 and if satisfactory progress is made during this year, an additional $14,000 will be appropriated for the following year.

Gift of $600 from Dr. Richard P. Strahl, Portland, to provide funds for the salary of an intern in the Division of Dental and Oral Medicine for the year 1949-50.

Gift of $100 to the Outpatient Clinic from H. E. Musselwhite, Portland, in appreciation of the work being done by the Clinic in the care of patients.

An easement for a right-of-way for a power distribution line across a portion of State College property, recently acquired from the Camp Adair Military Reservation, was requested by the Benton-Lincoln Electric Cooperative. This easement will permit the extension of the right-of-way over the strip of College land to an approximate depth of 10 feet. The Board approved the easement, with Board officials authorized to sign the necessary documents.

The Board approved the transfer of $775 from the Director's Reserve to wages in the Home Economics Research budget at Oregon State College, these funds to be used to finance the preparation of a manuscript for a technical bulletin dealing with the nutritional status of rural children in five Oregon counties.

The Board approved transfers as follows in State College institutional budgets to avoid overdrafts in the 1948-49 budgets:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Reserve</td>
<td>President's Office</td>
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<td>Equipment Reserve</td>
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<td>108.55</td>
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<td>$2,584.99</td>
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ADDN TO EXP
ST. DEPT. OF FARM CROPS
The Board approved the addition of $800 to the requisition budget of the Experiment Station Department of Farm Crops, funds to come from unbudgeted State appropriation funds for Seed Testing.

TRANSFERS
AT DENTAL SCHOOL TO PURCHASE EQUIPMENT
To enable the Dental School to purchase much needed instructional equipment, the Board approved transfers as follows:

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<th>From:</th>
<th>Equipment Reserve</th>
<th>Institutional Reserve</th>
<th>Salary budget</th>
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<th>Gross Anatomy</th>
<th>Chemistry</th>
<th>Bacteriology</th>
<th>Pathology</th>
<th>Illustration</th>
<th>Operative Clinic</th>
<th>Prosthetic Clinic</th>
<th>Orthodontia Clinic</th>
<th>X-Ray Clinic</th>
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<td>$ 130</td>
<td>1,300</td>
<td>18,300</td>
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ADDN TO GENERAL EXT. EQUIP. RES.
The Board approved the addition of $5,000 to the General Extension Division Equipment Reserve, to be provided from an increase in estimated income in the Portland Extension Center.

PAYMENT FOR CONTOUR MAPS AND CAMPUS PLAN AT SOCE
The Board approved the appropriation of $1,200 from the Board's unappropriated fund to make payment to the surveyor and the landscape architect for preparing the contour maps and the campus plan for Southern Oregon College of Education. Final payment will not be made to the landscape architect until he has revised the preliminary plan and puts it in final form.

BUDGETING U. S. AIR FORCE RESEARCH GRANT ON RADIATION AT U OF O
The Board approved budgeting as follows the $15,000 U. S. Air Force Research grant on radiation, covering the period July 1, 1949 to June 15, 1950, which was accepted in behalf of the University at the August meeting of the Board:

Salaries: $8,000.00

A. Caswell: Dr. Albert E. Caswell, Professor of Physics, 33 per cent time, at an annual salary rate of $6,300

F. E. Dart: Francis E. Dart, Assistant Professor of Physics, 33 per cent time, at an annual salary rate of $4,200

L. A. Webb: Lyman A. Webb, Instructor of Physics, full-time, at an annual salary rate of $5,400
R. S. Paul

Ronald S. Paul, Research Fellow, 33 per cent time, at an annual salary rate of $1,100

Wages 1,468.33
Materials and expense 1,791.17
Travel 400.00
Equipment 500.00
Overhead 2,840.50
$15,000.00

Salary savings of $1,400 in Physics to be transferred to the Institutional Reserve.

BUDGETING

The Board approved budgeting as follows the $14,000 Atomic Energy Commission biology research project, covering the period July 1, 1949 to June 30, 1950, which was reported in the University gift section of the docket:

SALARIES

Dr. Paul L. Risley, Professor of Biology, 20 per cent time, at an annual salary rate of $6,600

$1,320

A. L. Soderwall

Dr. A. L. Soderwall, Assistant Professor of Biology, 20 per cent time, at an annual salary rate of $4,500

$900

D. F. Swinehart

Dr. D. F. Swinehart, Assistant Professor of Chemistry, 10 per cent time, at an annual salary rate of $4,400

$440

Graduate Assistant

Graduate Assistant, 30 per cent time, at an annual salary rate of $1,000

$1,000

Wages

Materials and Expense 4,523.17
Travel 2,616.63
Equipment 900.00
Overhead 1,300.00
$14,000.00

Salary savings of $2,220 in Biology and $440 in Chemistry to be transferred to the Institutional Reserve.

PURCHASE OF BOOKS

The Board approved the transfer of $1,800 from Summer Sessions, Equipment to General Library, Equipment at the University, for the purchase of books used during the summer session.

BUDGETING FLUORINE FUNDS

The Board approved the budgeting of $800 in unbudgeted fluorine funds to the Administrative Office of the Agricultural Experiment Station to enable that office to assist in conducting the research program on the fluorine problem.
In order to avoid overdrafts in institutional budgets at the Medical School at the end of the fiscal year 1948-49, the Board approved transfers as follows:

**From:**

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<th>Department</th>
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<td>Pharmacology</td>
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<td>Physiology</td>
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<td>Obstetrics and Gynecology</td>
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To enable the Dental School to purchase 88 dental engines needed for the dental laboratories, the Board approved the transfer of $25,300 to equipment in the Prosthetic Dental Clinic, funds to be provided from the balance on hand in the Dental School budget at the end of the fiscal year 1948-49.

The Board approved the purchase by the University of the following described property, known as the Stearns Property, at a purchase price of $8,800:
West half of Lot 8 in Block 2, University Addition to Eugene, Lane County, Oregon. (1315 East Thirteenth Street.)

Funds were provided in the 1948-49 Land Purchase Program for the purchase of this property.

ESTABLISHMENT OF DENTAL SCH.

The Board approved the establishment of a microscope rental fee of $5 per term at the University of Oregon Dental School, effective with the opening of the 1949-50 fall term.

ESTABLISHMENT OF HOP ANALYSES BUDGET AT CSC

The Board approved establishment of the following new budget, "Hop Analyses", at the State College, to be financed from $6,000 of Federal Research and Marketing funds, and $6,000 from the U. S. Brewers' Foundation, Inc. through the Agricultural Research Foundation:

Salaries
D. E. Bullis
D. E. Bullis, Professor in the Department of Agricultural Chemistry, at an annual salary rate of $500 for 9 per cent time.

D. D. Hill
D. D. Hill, Head of the Department of Farm Crops, at an annual salary rate of $500 for 6 per cent time.

Wages
Materials and expense
Travel
Equipment

$12,000.00

Any unspent funds from this project will be returned to the supporting agencies. Salary savings of $500 in Agricultural Chemistry and $500 in Farm Crops to be transferred to wages in the respective budgets.

ESTABLISHMENT OF SEPARATE BUDGET FOR LIBRARY AT VANPORT EXT. CENTER

The Board approved the establishment of a separate departmental budget for the Library in the Vanport Extension Center to serve all units of the General Extension Division, the separate budget to be effective with the beginning of the fiscal year 1949-50.

The estimated cost of operating the Library for the year 1949-50 is $20,950, consisting of the following items:

Salaries
J. P. Black, Transfer
Transfer of Dr. Jean Phyllis Black, present Librarian at Vanport on a 10-months wage basis to a 12-months salary basis, at an annual salary rate of $5,200, yearly tenure, effective September 1, 1949

Wages
Materials and expense
Equipment

$4,333.33

4,750.00

350.00

11,515.67 $20,950.00

The required operating cost of $20,950 during the year 1949-50 is to be provided by transfers from the present budgets of the General Extension departments as follows:
State-Wide Classes $ 300.00
Portland Extension Center 1,000.00
Correspondence Study 100.00
KOAC Programs 100.00
Visual Instruction 50.00
International Relations 100.00
Portland Summer Session 1,000.00
Vanport Extension Center 17,300.00
Dean's Institutional Reserve 1,000.00 $20,950.00

AWARDING OF CONTRACT ON ELECTRICAL DISTRIBUTION SYSTEM AT OCE

At the June meeting, the Board authorized the construction of an electrical distribution system at the Oregon College of Education. The best estimate of costs available at that time was $20,000 to install an underground system. Bids were opened on this project on August 18, with five firms bidding. The low bid for actual construction was $22,780 submitted by the Mill Electric Company of Salem. The cost of the preliminary engineers' survey and the design of the system, plus an emergency fund of $1,000, brings the total cost of the project to approximately $26,000. Because it was necessary to award the contract immediately in order to expedite construction, the Executive Committee authorized the awarding of the contract to the Mill Electric Company and approved the allocation of an additional $6,000 from the Board's unappropriated fund to cover the cost of the project. The Board approved the action of the Executive Committee.

CONTRACTS WITH KLAMATH FALLS AND BEND FOR COMMUNITY COLLEGE PROGRAMS

In accordance with provisions of Chapter 211, Oregon Laws 1949, known as the Dunn Bill, and pursuant to previous discussions with the Board, Dean Cramer has negotiated contracts with School District UH 2, Klamath County, Oregon, and School District No. 1, Deschutes County, Oregon for the offering of community college programs at Klamath Falls and Bend for the academic year 1949-50. The form of these contracts has been approved by the Attorney General and the contracts and the budgets for the programs, appended as a supplement to the contract, have the approval of the proper officials of the respective School Districts. The Board approved these contracts and budgets, with authority for the proper Board officials to execute the contract documents.

BUDGETING OF NATIONAL INSTITUTE OF HEALTH GRANT ON CARDIOVASCULAR RES. AT MED. SCH.

The Board approved budgeting as follows $12,000 of the $14,000 grant from the National Institute of Health, U. S. Public Health Service, listed in the gift section of the docket, to be utilized for cardiovascular teaching at the Medical School, covering the period September 1, 1949 to June 30, 1950:

Salaries

Reallocation of the time of Dr. Herbert E. Griswold, Instructor, from 50 per cent in the McGraw Research account and 50 per cent in physiology to 38 per cent in physiology and 62 per cent in the cardiovascular teaching budget, with a promotion in rank to Assistant Professor of Medicine, and a corresponding increase in salary from $4,500 to $6,000, effective September 1, 1949.
Salary savings of $1,875 in 1949-50 in the McGraw Research account to be transferred to wages.

**PERSONNEL**

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1949-50 budget:

**E. S. Pomeroy, Appointment**

Appointment of Dr. Earl S. Pomeroy as Associate Professor of History, at an annual salary rate of $5,500, 10-months basis, yearly tenure, effective September 1, 1949. Funds are to be provided from an unfilled $6,300 professorship. Salary savings of $800 to be transferred to the Institutional Reserve.

**Lt. Col. J. H. Cunningham, Appointment**

Appointment of Lt. Col. John H. Cunningham as Assistant Professor of Military Science and Tactics, effective August 5, 1949. His entire salary will be paid by the Federal Government.

**E. J. Davies, Jr., Appointment**

Appointment of Edgar J. Davies, Jr., as Research Assistant in the Bureau of Municipal Research and Service, at an annual salary rate of $3,900, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1949. Salary savings of $650 in 1949-50, due to delay in appointment, to be transferred to wages.

**H. S. Piquet, Appointment**

Appointment of Dr. Howard S. Piquet as Visiting Professor of Economics for the fall term 1949-50, at a salary of $3,000 for the term. Funds for this position are to be provided from an unfilled $7,500 professorship in Economics. Remaining $1,500 to be retained in budget pending further recommendations.

**H. V. Meredith, Appointment**

Appointment of Dr. Howard V. Meredith as Professor of Physical Education, at an annual salary rate of $7,200, 10-months basis, yearly tenure, effective September 1, 1949. Funds for this appointment are to be provided as follows: $5,200 from an unfilled associate professorship, and $2,000 from an unfilled $3,400 instructorship, leaving $1,400 to be retained in the budget pending further recommendations.

**V. S. Lewis, Appointment**

Appointment of Verl S. Lewis as Assistant Professor of Social Work at an annual salary rate of $4,500, 10-months basis, yearly tenure, effective September 1, 1949. Mr. Lewis' time will be divided 67 per cent on the University Department of Sociology budget and 33 per cent time on the General Extension Division budget. Funds are available in the two budgets for this position.
Appointment of Dr. Leonard V. Koos as Visiting Professor of Education for the winter term, at a salary rate of $2,500 for the term, funds for this appointment to be provided from an unfilled $5,800 associate professorship. Remaining $3,300 to be retained in the budget pending further recommendation.

Appointment of Errett E. Hummel as Research Fellow in the President's Office, at an annual salary rate of $1,200, 30 per cent time, 10-months basis, yearly tenure, effective September 1, 1949. This is a new position and requires $1,200 in 1949-50 to be provided from an unfilled $7,500 position of Assistant to the President, now in the budget. Remaining $6,300 to be retained in the budget.

Adjustments as follows in the Instruction and Clinic Salaries budget of the University of Oregon Dental School:

Reduction in time and salary for Dr. Theodore Suher, Assistant Professor of Dentistry, from full-time to 50 per cent time, and from $4,800 to $2,400, effective August 1, 1949.

Reduction in time and salary for Dr. Warren N. Swanson, Assistant Professor of Dentistry, from full-time to 50 per cent time in July and August per cent time in August, and from $4,650 to $2,325, effective July 1, 1949; and the resignation of Dr. Swanson, effective September 16, 1949.

Salary savings of $6,260.29 in 1949-50 to be retained in the budget pending future appointments.

Adjustments as follows in Physical Education:

Transfer of Miss Myrtle S. Spande, Assistant Professor of Physical Education, from 50 per cent in the General Extension, State-Wide Classes budget and 50 per cent in the University School of Health and Physical Education budget, to full-time in the University Health and Physical Education budget, at an annual salary rate of $4,400, 10-months basis, yearly tenure, effective September 1, 1949. Funds for this position will be provided from a $5,000 Associate Professorship set up in the budget. Salary savings of $600 to be retained in the Health and Physical Education budget pending further appointments.

Appointment of Miss Evelyn Hudson as Assistant Professor of Physical Education (to replace Miss Spande), at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1949. Miss Hudson's time will be divided 50 per cent on the General Extension Division, State-Wide Classes budget and 50 per cent on the University School of Health and Physical Education budget. $4,200 is provided in the budget for this position. Salary savings of $100 in the Department of State-Wide Classes budget to be transferred to the General Extension Division Institutional Reserve. Savings of $100 in the University budget will reduce the University's charge to General Extension for staff services.
Rearrangement of schedule for Dr. Frank E. Wood, Associate Professor of Mathematics, from 50 per cent to full-time, at an annual salary rate of $5,000, for the fall term; leave of absence without salary for the winter term; and return to 50 per cent time, at an annual salary rate of $2,500, for the spring term. No change in total budget.

Promotion of Dr. Guy S. Woods, Jr., from Instructor in Dentistry to Assistant Professor in Dentistry in the Dental School, effective July 1, 1949, with no change in salary. No change in budget.

Promotion in rank for Walter T. Martin from Instructor to Assistant Professor in the Department of Sociology, with a corresponding increase in salary from $3,500 to $3,800, effective September 1, 1949. Requires $300 in 1949-50 to be transferred from the Institutional Reserve.

Resignation of Ephraim Rosen, Assistant Professor of Psychology, effective June 30, 1949, to accept a position at the University of Minnesota. Salary savings of $3,800 in 1949-50 to be retained in the budget pending appointment of a successor.

Resignation of Howard S. Hoyman, Professor of Health Education, effective June 30, 1949, to accept a position at the University of Illinois. Salary savings of $6,800 in the 1949-50 budget to be retained pending appointment of a successor.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1949-50 budget:

Appointment of Willy H. Kosesan as Graduate Research Assistant in the Experiment Station Department of Farm Crops, at an annual salary rate of $1,500 for 50 per cent time, 12-months basis, yearly tenure, effective August 1, 1949. This is a new position and requires $1,300 in 1949-50 to be provided from unbudgeted gift funds.

Appointment of Husain A. B. Parpia as Graduate Research Fellow in the Experiment Station Department of Food Technology, at an annual salary rate of $1,404 for 50 per cent time, 12-months basis, yearly tenure, effective August 14, 1949. This is a new position and requires $1,170 in 1949-50 to be transferred from the wage budget of that department.

Appointment of Oliver A. Wilson as Jefferson County 4-H Club Agent, at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective August 10, 1949. This is a new position and requires $2,945.16 in 1949-50 to be transferred from the Director's Reserve.

Appointment of William R. Furtick as County Extension Agent at-Large (4-H), at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective July 15, 1949. This is a new position and requires $3,675.81 in 1949-50 to be provided from the Director's Reserve. The Board also approved the transfer of $500 from the Director's Reserve to provide a requisition budget.
R. C. Belkengren, Appointment

Appointment of Dr. Richard C. Belkengren as Associate Professor of Botany, at an annual salary rate of $5,500, 10-months basis, yearly tenure, effective September 1, 1949. Funds are provided in the budget for this position.

B. Boetticher, Appointment

Appointment of Miss Bettyann Boetticher as County Extension Agent-at-Large (Home Economics), at an annual salary rate of $3,450, rank of Instructor, 12-months basis, yearly tenure, effective September 1, 1949. Requires $2,900 in 1949-50 to be transferred from the Director's Reserve.

W. A. Frazier, Appointment

Appointment of Dr. William Allen Frazier as Horticulturist in the Experiment Station Department of Horticulture, at an annual salary rate of $6,000, rank of Professor, 12-months basis, yearly tenure, effective October 1, 1949. $5,400 was provided in the budget for this appointment. Salary savings of $900, due to delay in appointment, to be transferred to the requisition budget.

F. Tileston, Appointment

Appointment of Fred Tileston as Federal-State Cooperative Assistant Irrigation Engineer, at an annual salary rate of $4,605, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 13, 1949. Mr. Tileston would be employed 65 per cent time by the United States Department of Agriculture and 35 per cent time by the Agricultural Experiment Station. Requires $1,548.91 in 1949-50 in the Agricultural Experiment Station to be transferred from the Director's Reserve.

J. Patterson, Appointment

Appointment of Miss Joan Patterson as Associate Textile Specialist in the Experiment Station Department of Home Economics, at an annual salary rate of $2,288 for 50 per cent time, 10-months basis, indefinite tenure, effective September 1, 1949. Miss Patterson is on leave of absence for the academic year 1949-50 from the School of Home Economics. She will devote 50 per cent of her time to an Experiment Station research project in combination with advanced studies at Cranbrook Art Academy. Requires $2,288 in 1949-50 to be transferred from the Director's Reserve. The Board also approved the transfer of an additional $712 from the Director's Reserve to establish a requisition budget for this project.

G. Strickland, Designation as Dept. Head

Designation of Miss Gertrude Strickland as Head of the Department of Clothing, Textiles and Related Arts, with a promotion in rank from Associate Professor to Professor and with a corresponding increase in salary from $5,280 to $5,700, effective September 1, 1949. Requires $420 in 1949-50 to be transferred from the Institutional Reserve.

L. A. Kanipe, Reallocation of time

Reallocation of time and salary for Mrs. Louisa A. Kanipe, Associate Seed Technologist, from 37 per cent in the Agricultural Experiment Station, 9 per cent in the School of Agriculture and 54 per cent in the United States Department of Agriculture to 67 per cent in the Agricultural Experiment Station, 9 per cent in the School of Agriculture, and 24 per cent in the United States Department of Agriculture, effective July 1, 1949. Requires $1,500 in 1949-50 in the Agricultural Experiment Station Department of Farm Crops to be provided from unallocated funds in the State appropriation for Seed Testing.
Transfer of 33 per cent of the time of Mrs. Clara Edaburn, Associate Professor in the Department of Clothing, Textiles and Related Arts, to the Experiment Station Department of Home Economics Research, effective September 1, 1949, without change in salary, rank, tenure, or term of service. Salary savings of $1,320 in 1949-50 in Clothing, Textiles and Related Arts to be transferred to the Institutional Reserve. Funds are available in the Experiment Station Department of Home Economics Research for this transfer.

Transfer of James Bishop, Umatilla County Extension Agent, Associate Professor, to the new position of Urban Extension Agent (U-H Club) for the City of Salem, effective September 1, 1949, without change in rank, salary or tenure. Requires $3,700 in 1949-50 to be transferred from the Umatilla budget.

Adjustments as follows in the Department of Household Administration:

Cancellation of sabbatical leave for Miss Julianne Wise, Assistant Professor, with return to full-time teaching status in 1949-50, at an annual salary rate of $4,000, 10-months basis; with resultant elimination of two part-time unfilled instructorships ($800 and $1,200) in the department.

Appointment of Miss Laura Morgan as half-time Instructor in the Department of Household Administration, at an annual salary rate of $1,200, 10-months basis, yearly tenure, effective September 1, 1949.

Requires $1,200 in 1949-50 to be transferred from the Institutional Reserve.

Adjustments as follows in the Experiment Station Department of Agricultural Economics:

Reallocation of the time and salary of Dr. D. B. DeLoach, Head of the Department, from 66 per cent in Instruction, 4 per cent in Technical Advisory Service and 30 per cent in the Experiment Station, to 50 per cent in Instruction, 4 per cent in Technical Advisory Service and 46 per cent in the Experiment Station, effective July 1, 1949; and the resignation of Dr. DeLoach, effective August 1, 1949.

Reallocation of the time and salary of C. V. Plath, Associate Professor, from 60 per cent in Instruction, 5 per cent in Technical Advisory Service and 35 per cent in the Experiment Station to 45 per cent in Instruction, 5 per cent in Technical Advisory Service and 50 per cent in the Experiment Station, effective July 1, 1949.

Reallocation of the time and salary of E. A. Hyer, Assistant Professor, from 20 per cent in Instruction and 80 per cent in the Experiment Station to 25 per cent in Instruction and 75 per cent in the Experiment Station, effective July 1, 1949.
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September 13, 1949

G. E. Korzan,
Reallocation of Time
Reallocation of the time and salary of G. E. Korzan, Assistant Professor, from full-time in the Experiment Station to 25 per cent in Instruction and 75 per cent in the Experiment Station, effective July 1, 1949.

Establishment of Graduate Ass't. Position
Establishment of position of Graduate Assistant, in Instruction, at an annual salary rate of $900 for 30 per cent time, 9-months basis, yearly tenure, effective September 15, 1949.

G. B. Davis,
Transfer of $166.66 of the salary of George B. Davis, Assistant Economist, from the Experiment Station to the United States Department of Agriculture.

Requires $440.78 in the Experiment Station, to be transferred from the Director's Reserve, and $292.56 in Instruction to be transferred from an unallocated item in the Instruction budget. The Board also approved the addition of $1,485.56 to the requisition budget, funds to be provided - $485.56 from the Director's Reserve and $1,000 from unbudgeted funds in Fees and Sales income. Salary savings of $7,062, resulting from resignation of Dr. DeLoach, to be held pending appointment of a successor.

Adjustments as follows in the Departments of Art and Architecture:

J. Wasson,
Leave of Absence
Leave of absence without pay for Miss Josephine Wasson, Assistant Professor of Art and Architecture, for the academic year 1949-50, in order that she may establish the Art Department at the Vanport Extension Center.

K. Peabody,
Increase in Time
Increase from 60 per cent to full-time for Kenneth Peabody, Instructor in Clothing, Textiles and Related Arts, effective September 1, 1949. Mr. Peabody's time will be divided 60 per cent to the School of Home Economics and 40 per cent to the Department of Art.

Salary savings of $2,400 in Architecture to be retained in the budget pending appointment of substitute assistance. Salary savings of $300 in Art to be transferred to the Institutional Reserve.

G. M. Lear,
Sabbatical Leave
Sabbatical leave on half salary for Gene M. Lear, Deschutes County Farm Agent, for the period October 1, 1949 to September 30, 1950, to do graduate work at Harvard University. Salary savings of $1,845 in 1949-50 to be transferred to the Director's Reserve.

J. R. Cowan,
Leave of Absence
Leave of absence without pay for J. R. Cowan, Assistant Professor in the Department of Farm Crops, for the period November 1 to December 31, 1949, to continue graduate study at the University of Minnesota. Salary savings of $389.70 in Research and Marketing and $476.30 in Instruction to be transferred to wages in the respective budgets.

L. Peck,
Resignation
Resignation of Miss Lorna Peck, Klamath County Extension Agent (Home Economics), effective August 31, 1949, to be married; and the appointment of Miss Mary Glenn as Klamath County Extension Agent (Home Economics), at an annual salary rate of $3,610, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 6, 1949. Salary savings of $153.33, due to delay in appointment and appointment at lesser rate, to be transferred to the Director's Reserve.
September 13, 1949


Resignation of Mrs. Thelma Smith Miller, Acting County Extension Agent of Polk County, effective August 13, 1949; and the appointment of Miss Elsie Marce as Polk County Extension Agent (Home Economics), at an annual salary rate of $3,640, 12-months basis, yearly tenure, effective August 1, 1949. Salary savings of $185.23, due to appointment at a lesser rate than budgeted, to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Oregon College of Education, the necessary funds being provided in the 1949-50 budget:

Appointment of Miss Bernice A. Batchelder as Supervising Teacher, at an annual salary rate of $4,000, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1949. $1,800 of Miss Batchelder's salary will be paid by the School District. Requires $2,200 in 1949-50 to be provided; $1,700 from an unfilled instructorship in the budget and $500 from the Institutional Reserve.

Appointment of Miss Lucille G. Schulte as Supervising Teacher, at an annual salary rate of $3,800, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1949. $1,800 of Miss Schulte's salary will be paid by the School District. Requires $2,000 in 1949-50 to be provided; $1,900 from an unfilled instructorship in the budget and $100 from the Institutional Reserve.

Resignation of Miss Alice Heenan, Instructor and Supervising Teacher, effective August 31, 1949; and the appointment of Miss Dora H. McLeod as Supervising Teacher, at an annual salary rate of $4,000, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1949. $1,800 of Miss McLeod's salary will be paid by the School District. No change in budget.

The Board approved the following adjustments in personnel and administration in the General Extension Division, the necessary funds being provided in the 1949-50 budget:

Appointment of Don S. Somerville, Assistant Professor in Radio Education, School Specialist in Radio, at an annual salary rate of $4,200, 12-months basis, yearly tenure, effective August 22, 1949. Salary savings of $537.10, due to delay in appointment, to be transferred to wages.

Reappointment of Miss Mozelle Hair as Associate Professor Emeritus in the Correspondence Study Department, at an annual salary rate of $1,170 for 33 per cent time, 10-months basis, yearly tenure, effective September 1, 1949. Requires $1,170 in 1949-50 to be transferred from the Dean's Institutional Reserve. Miss Hair had previously been retired on June 30, 1949.
Combining, for purposes of administration, the work of State-Wide Classes and Correspondence Study into an administrative department of State-Wide Services; and the naming of Viron A. Moore, present head of State-Wide Classes, as Head of the new department, with no change in salary, rank or tenure.

Transfer of Howard J. Akers, Field Representative in State-Wide Classes to Head of the Department of Correspondence Study, with title of Administrative Assistant in State-Wide Services, without change in salary, rank or tenure, effective September 1, 1949. Salary savings of $300 in Correspondence Study, due to appointment at lesser rate than provided in the budget, to be transferred to the Institutional Reserve. Salary savings of $4,500 in State-Wide Classes to be retained pending appointment of a successor.

Presidents Strand and Newburn indicated that they would be unable to be present at the regularly scheduled October meeting of the Board. Accordingly, upon motion of Mr. Metschan and second by Mrs. MacNaughton, the Board voted unanimously to suspend the rules and by-laws calling for a meeting on October 25, 1949 and to change the date to November 12, 1949.

The Board adjourned at 11:10 A. M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary