STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
November 12, 1949
9:05 A. M.

MEETING #188

In accordance with action taken by the State Board of Higher Education at its September 13, 1949 meeting, wherein the Board voted unanimously to suspend the rules and by-laws of the Board and to change the date of the regular meeting scheduled on October 25, 1949, to November 12, 1949, the State Board of Higher Education met in regular meeting at the Benson Hotel, Portland, Oregon, on November 12, 1949.

ROLL CALL

The meeting was called to order at 9:05 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Herman Oliver

Edgar W. Smith

Absent: None.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President A. L. Strand of Oregon State College; J. O. Lindstrom, representing the University of Oregon; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the last regular meeting held on September 13, 1949 and approved the minutes of this meeting as they appeared in the docket.

INSPECTION OF NEW LAB. AND AD. BLDG. AND ADDN. TO OUTPATIENT CLINIC AT MEDICAL SCHOOL

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"On Monday, October 31, your Chairman and Mr. Metschan of the Building Committee inspected the new Administration and Laboratory Building and the Addition to the Outpatient Clinic at the Medical School. Mr. Finseth was not able to be present.

"Except for minor adjustments, these two projects have been essentially complete for some time and the Medical School is already occupying the new quarters.

"The four-story Administration and Laboratory Building provides splendid laboratory, classroom and office facilities for the departments of pathology and physiology on the two top floors, a complete administrative suite for the Dean, Superintendent of
Hospitals, Business Manager, Business Office, Registrar's Office, and faculty conference room on the first floor, and miscellaneous departments on the basement floor. The Committee feels that the building was extremely well planned and the construction work well executed. Economy was achieved in the laboratories and offices by eliminating plaster finish. At the same time, excellent lighting, ventilation, plumbing and careful planning of equipment makes these laboratories and offices extremely functional for instruction and research. The building also provides a very convenient tie-up between the Medical Science Building and the Doerrbecher Hospital and Outpatient Clinic. The exterior architecture conforms nicely with the adjacent buildings and some very attractive landscaping around the building is under way.

"The addition to the Outpatient Clinic consists of a top floor added on to the original building. Among the facilities provided are a brace shop, research laboratory, office space and a small classroom. This added space will greatly relieve other portions of the Outpatient Clinic, particularly the Record Room, which provides storage of patient records and has been inadequate for some time. The Committee feels that this construction work has been well executed by the contractor.

"These two projects were financed out of the $5,000,000 building fund with $720,000 set aside for the Laboratory and Administration Building and $65,000 for the Outpatient Clinic Addition. Both projects have been completed within the funds allotted with a reserve held back to remodel space vacated in the Medical Science Building.

"The Committee is recommending acceptance of these two projects, subject to the completion of a list of minor items prepared by the architect."

The Board approved the report of the Committee and accepted the Administration and Laboratory Building and the Addition to the Outpatient Clinic, subject to the completion of a list of minor items.

Dr. Kleinsorge presented the following report on the opening of bids on the Heating Plant for the University:

"The Building Committee opened bids on the Heating Plant for the University of Oregon on Tuesday, November 8. Members of both the Building Committee and Finance Committee were present. The bidding was very sharp on the projects, with a total of 45 bids filed on the several contracts. Following are the low bidders on the Heating Plant:

General
Lee Hoffman
$216,896

Boilers & Auxiliaries & Piping
P. S. Lord
555,323

Electrical
W. S. Grasle Co.
70,984

"With the necessary funds set aside for engineering fees, landscaping, clerk-of-the-works, and fill dirt, the total cost of the Heating Plant comes within the million-dollar appropriation made available
by the 1949 Legislature and was substantially below the engineer's estimate. The Building Committee, with other Board members present reviewed these bids yesterday, in consultation with Robert R. Carney, representing the office of the Attorney General. It is the opinion of the Building Committee, concurred in by the Finance Committee, that the low bids listed are all in order and should be accepted and I so move."

The Board approved the report of the Committee and accepted the low bids as listed.

Dr. Kleinsorge reported as follows on bids received on power equipment to be installed in the new Heating Plant at the University:

"Bids were also received on the power equipment which is to be installed as an integral part of the combined new heating and power plant. The low bidders on this equipment were as follows:

- Turbine Generators: Worthington Pump and Machine Corporation - $142,500
- Condensing Equipment: R. H. Brown and Co. - $15,629

"A dispute developed among bidders and University officials regarding the validity of the bids on turbine generators, involving details of specifications and time of completion as determining the most favorable bid. Because of the apparent misunderstanding and uncertainty, the Building Committee recommends that the Board exercise its previously announced right to reject all bids on the turbine generators and re-advertise for bids on this section of the project including clarifying specifications on time of completion in such a manner as to make it fair to all bidders. It is further recommended, with the Finance Committee concurring, that the low bid of R. H. Brown and Company for condensing equipment be accepted."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge made the following report on the purchase of the McCrady property by the University:

"Mr. Lindstrom reported to the Committee that President Newburn is recommending the purchase of a vacant lot, fronting on East 13th Street between Beech and Agate Streets, which is in the immediate campus expansion area. An offer to sell this property at $1,350 has been obtained from Harold H. McCrady, the owner. Since it has been the policy of the Board to purchase property in this area when it becomes available at a fair price, it is recommended that this purchase be made, the funds to come from the Board's Reserve for Land Purchases."

The Board approved the purchase of the McCrady property by the University at a price of $1,350.
Dr. Kleinsorge presented the following report on the preparation of preliminary plans for new Dental School facilities on the Medical School campus:

"Since the ultimate plan is to have the Dental School facilities located on the Medical School Campus, it is desirable that preliminary plans for the new facilities be designed now, thus obtaining the proper coordination with plans now in preparation for the Medical School hospital. Through such concurrent planning it is anticipated that joint use of certain facilities can be realized. Dean Harold J. Noyes of the Dental School has conferred with President Newburn on the factors involved in such preliminary planning. The estimate is that approximately $14,000 will be required for such preliminary planning work. The Building Committee recommends that this amount be allocated for this purpose from the Board's unappropriated fund and that the Secretary of the Board be authorized to negotiate a contract for the architectural services involved. When funds are made available for this project, the funds advanced for the preliminary plans are to be returned to the Board's unappropriated fund."

The Board approved the report of the Committee and the recommendations included therein.

Dr. Kleinsorge made the following report on the preliminary plans for the Library Building at Oregon College of Education:

"President Gunn, with Mr. Truman Phillips of the architectural firm of Wolff and Phillips, presented to the Building Committee preliminary plans and design sketches of the proposed Library Building at Oregon College of Education. President Gunn also presented a preliminary construction budget which included estimates showing the building could be completed within the legislative building funds available to the institution. The Committee recommends that these preliminary plans be approved and that the architects be authorized to prepare final plans and specifications for consideration at a later meeting."

The Board approved the preliminary plans on the Library Building at Oregon College of Education and authorized the architects to prepare final plans and specifications.

Dr. Kleinsorge reported as follows on the preliminary plans for the Library and Museum Building at Eastern Oregon College of Education:

"President Maaske and Mr Phillips also presented the preliminary plans and design sketches for the proposed Library and Museum Building at Eastern Oregon College of Education. The budget presented by President Maaske shows that the building as planned will require some funds in addition to those provided under the building program but that these may be obtained from institutional reserves accumulated from the sale of the post-war trailer houses and from the project operation. It is recommended by the Committee that the preliminary plans be approved and that the firm of Wolff and Phillips be authorized to proceed with final plans and specifications for submission at a later date. It is understood that supplementary funds from the trailer project may be used to the extent necessary."
The Board approved the preliminary plans on the Library Building at Eastern Oregon College of Education and authorized the architects to prepare final plans and specifications. The Board also approved the use of supplementary funds from the trailer project to finance the building.

Dr. Kleinsorge presented the following report on the preliminary plans for the Library and Classroom Building at Southern Oregon College of Education:

"President Stevenson and Mr. Howard Kable, architect, presented to the Building Committee preliminary plans and design sketches on the proposed library and classroom building at Southern Oregon College of Education. The plans include a design for immediate use as a combined library and classroom building and also a design for easy conversion for complete library use when the growth of the institution warrants this. President Stevenson presented a preliminary budget indicating that the building can be finished within the funds allocated under the new building program but that as a safety measure, alternates will be included when bids are called.

"After a careful study of the situation made by Superintendent Baker of the Oregon State College Heating Plant, it was his recommendation that a separate heating plant be included in the new building rather than enlarge the one now in Churchill Hall to serve both buildings.

"The Committee recommends that the preliminary plans be accepted and that the architect be authorized to proceed with detailed plans and specifications for submission at a later date."

The Board approved the report of the Committee and the recommendations included therein.

Dr. Kleinsorge made the following report on the heating plant at Southern Oregon College of Education:

"At the request of the Board, Professor Baker also made a study looking to the improvement of the heating plant in Churchill Hall. Inasmuch as it is his opinion that a central heating plant will probably not be economical for the Southern Oregon College of Education campus for at least 10 years, the present two old boilers in Churchill Hall should be improved immediately by installing new fully automatic burners and rebuilding the combustion space for more efficient operation. It was pointed out that this change would permit more economical operation and release about one-half of a man's time in such operation. It is recommended that these alterations be authorized, and the cost of approximately $3,000 be added to the budget of the College for this purpose, the funds to come from the Board's Reserve for Plant Rehabilitation."

The Board approved the report of the Committee and the recommendations contained therein.
Dr. Kleinsorge reported as follows on certain structural defects in Churchill Hall at SOCE:

"As previously authorized by the Board, Mr. Howard Kable, Architect, made a survey report on the physical condition of Churchill Hall at Southern Oregon College of Education, showing repairs needed to correct some structural defects that have developed in recent years. His report showed that, while there has been no damage from dry rot, as feared, there are some weaknesses in structural design that should be corrected. These include strengthening under-floor construction designed to correct certain weaknesses, the installation of access doors to the partial basement rooms as fire protection and the improvement of heating room areas also to make them more fire resistant. It is recommended that up to $5,600 be appropriated from the Board's unappropriated fund to cover the cost of these three improvement items."

The Board approved the report of the Committee and authorized the expenditure of not to exceed $5,600 from the Board's unappropriated fund to cover the cost of the program as recommended.

Dr. Kleinsorge presented the following report on the remodelling of the Medical Science Building at the Medical School:

"When the new laboratory building at the Medical School was constructed, funds were set aside for remodelling vacant portions of the old Medical Science Building. Mr. Zimmerman reported that the Medical School is now ready to proceed with these alterations and remodelling to prepare the vacant space for the use of other departments. It is estimated that the money set aside for this purpose will cover the cost although it was reported that certain gift funds are available to supplement the amount if necessary. The Building Committee recommends that the Medical School be authorized to employ architectural service on a cost basis to design the remodelling work and that arrangements be made through the Board of Control for letting the contract for this work."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge made the following report on the employment of the firm of Moffat, Nichol and Taylor to design the stadium at Oregon State College:

"President Strand reported that alumni of Oregon State College are contemplating a campaign to raise money for the construction of a new football stadium on the site recently approved by this Board. Such a campaign will require preliminary sketches of a proposed design. The firm of Moffat, Nichol and Taylor, which conducted the site survey, has offered to supply these with no cost to the Board if it is designated as the firm for planning the stadium if and when it is constructed. President Strand recommended that this firm be designated to plan the stadium on that basis. The Building Committee so recommends."

The Board approved the employment of Moffat, Nichol and Taylor to design the stadium under the terms recommended.
Dr. Kleinsorge presented the following report on the request of Oregon State College to bid on certain property at Corvallis:

"President Strand reported that a house and lot facing Monroe Street between 22nd and 23rd Streets is to be sold under private bids to settle an estate. As this is within the proposed expansion plan of the State College, he recommended that the State College be authorized to submit a bid for this purchase, with funds to come from the Board's unappropriated balance. The Building Committee so recommends."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"President Strand reported that he has had numerous suggestions from those both on and off the campus that the word 'pavilion' is not accurate as applied to the big building now nearing completion to be used for basketball and other purposes. He suggested that the name 'coliseum' is completely applicable according to dictionary definitions and general use elsewhere. He suggested, therefore, that the word 'coliseum' be substituted for 'pavilion' as a designation for this building. The Building Committee so recommends."

The Board approved changing the designation of the new building under construction at the State College from "pavilion" to "coliseum" as recommended.

Mr. Phil Metschan, Chairman of Public Relations Committee, presented the following report:

"At Chancellor Packer's request, Mr. Lester, Director of the Division of Information, presented a proposed Administrative Code revision covering information activities. The proposed revision is designed to place in the Administrative Code an outline of broad policy covering the informational activities. The proposed revision is as follows:

I-1. LEGAL PROVISIONS

'All advertising and publicity on behalf of all branches of state-supported higher education shall emanate from and bear the name of the Department of Higher Education, and shall be conducted in such a way as to present to the citizens of the state and prospective students a fair and impartial view of the higher educational facilities provided by the state and the prospects for useful employment in the various fields for which these facilities afford preparation.' (Sec. 111-3612, O.C.L.A. 1940.)

I-2. INFORMATION ACTIVITIES

a. The requirements of section 111-3612, O.C.L.A., 1940, shall be carried out by a Division of Information in the Chancellor's Office. This Division shall be headed by the Director of Information who shall be responsible for the development and conduct of a state-wide program of public information in behalf of the System as a whole.
b. All publications and information services, whether maintained directly by the Board or through the institutions, are instruments to furnish knowledge of and to implement Board policies. Therefore, all officers of each institution who are responsible for the development and conduct of institutional public information functions (including all publications, news and radio services, and such other information services as are or may be established) shall conduct these functions in such a manner as will carry out not only the institutional program but also that of the Director of Information in presenting the required 'fair and impartial view of the higher educational facilities provided by the State.'

I-3 PUBLICATIONS

a. All publications of any institution shall be published by the Board through the Division of Information, and shall be appropriately labelled to convey the idea of a single State System of Higher Education. All curricular publications shall include a standard statement of the offerings of the other units of the System. Institutional publications designed for student recruiting shall not be issued, but publications providing information regarding entrance requirements, fees, board and room costs, dormitory facilities, and similar items are desirable, as are brief booklets, to be used in lieu of the complete catalog, summarizing the offerings of the respective institutions.

b. The Director of Information of the State System is responsible for approving, reviewing, coordinating and supervising all publications of the several institutions in order that they may conform to Board policy, the State law, and Federal Postal regulations. Contemplated publications shall be submitted to the Division of Information through the institutional information officer in finished manuscript form. The author(s), under the general supervision of the Division of Information, shall be responsible for accuracy, the proper use of technical terms, and, in catalogs, for inclusion of only those courses approved for the institution and for proper detailing of fee schedules as approved by the Board.

c. A separate complete catalog shall be published for each institution, and sectional catalogs dealing with particular schools and divisions shall be issued when necessary, as determined by the institutions and the Director of Information of the State System. Catalogs shall conform to the standards and style established for the State System of Higher Education and shall be edited and published in a form which will make them most serviceable to high school and college students. There should always be available an interinstitutional booklet or booklets presenting a clear picture of allocations of the different fields of study to the institutions of the State System.
I-4. ADVERTISING

Paid advertisements shall be limited to announcements in educational publications regarding the summer sessions.

"The Committee recommends the adoption of the proposed revision of the Administrative Code to replace entirely the present sections of the Code Number I-1 through I-6."

The Board approved the report of the Committee and the recommendations included therein.

PURCHASE OF AVERY TRACT BY OSC

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"President Strand presented a recommendation for the purchase of approximately 23 acres of land, across the Philomath Highway, known as the Avery Tract. The area is ideally located for the development of a parking area for the new football stadium. It is located only a little over a block from the southeast corner of the stadium site. Some of the land is low but over a period of years the College can provide fill dirt from construction projects to build it up to a grade suitable for parking. The Building Committee has inspected this land and has recommended its purchase to the Finance Committee at a price of $20,000 for the tract. The Finance Committee concurs in this recommendation and so recommends to the Board, with funds to come from the Board's Land Purchase Reserve."

The Board approved the purchase of the land as recommended, at a price of $20,000, funds to be provided from the Board's Land Purchase Reserve.

PURCHASE OF LAND NEAR LIBRARY AT MEDICAL SCHOOL

Mr. Cabell presented the following report on the purchase of two parcels of land by the Medical School.

"The Building Committee recommended to the Finance Committee the purchase of two parcels of land lying in the gulch immediately adjacent to the Library at the Medical School. While this property is precipitous, its acquisition appears very desirable from the standpoint of developing badly needed parking facilities on the Medical School campus. Immediately adjacent to these parcels is vacant land, part of which is now owned by the Medical school and part of which we hope to acquire in the near future, which will provide a very large amount of fill dirt, which can be easily and economically graded into the gulch area. The Building Committee inspected this entire parking development project and two consultants from the Highway Commission. The traffic expert of the Highway Commission estimated that this proposed parking area would probably provide parking space for 150 additional cars, which is approximately half of the total parking space now provided on the Medical School campus. The total price for the two parcels is $4,000.

"The Committee, therefore, recommends exercising the option on
the following described parcels owned by Mr. and Mrs. Harold Cook:

Parcel A - Tax lot 72, Section 9, Township 1 South,
Range 1 East.
Parcel B - Lots 1, 2, 3 and 4 of Block 93, Portland
City Homestead Addition, City of Portland,
Multnomah County, Oregon.

Funds for the purchase are to be provided from the Board's Land Purchase Reserve."

The Board approved the purchase of the two parcels of land as recommended at a total purchase price of $4,000, funds to be provided from the Board's Land Purchase Reserve.

Mr. Cabell reported as follows on the possible acquisition of another parcel of property by the Medical School:

"The Building Committee also recommended to the Finance Committee the acquisition of another parcel of property to complete the development of this parking area. While no definite information on the acquisition price of this property is available, the Committee is recommending authorization for the proper Board officials to obtain a proper determination of its value and to negotiate, if possible, its purchase."

The Board authorized proper Board officials to obtain appraisals of the property and to negotiate for its purchase.

Mr. Cabell presented the following report on the rusting of underground pipes at Eastern Oregon College of Education:

"President Maaske reported that a soil irritant was causing excessive rust in the underground pipes at Eastern Oregon College of Education. Repairs on these pipes now necessitate cutting through concrete flooring at a number of places in order to locate the trouble. President Maaske proposed that these pipe lines be replaced, the new installations to be attached to the basement ceiling.

"The cost of this project was estimated at a maximum of $10,000 and it was proposed that this sum be allotted from the Board's Rehabilitation Reserve.

"President Maaske further advised that specifications for this job could be combined with the specifications for the Library-Museum Building, with a view to securing the lowest possible price on this added project.

"The Committee concurs with the proposals to replace the underground pipes and recommends that the sum of not to exceed $10,000 be allotted from the Board's Reserve for Plant Rehabilitation to finance the project as outlined."

The Board approved the report of the Committee and the recommendations contained therein.
Mr. Cabell made the following report on Summer Session Promotion and Administration:

"Dean Cramer presented the proposed budget for 1950 summer session promotion and administration. The budget totals $12,550, the same amount as was allocated for last year's summer sessions, and is distributed among the institutions as follows:

University of Oregon  $3,200
Oregon State College  4,500
Portland Summer Session  3,500
Oregon College of Education  450
Southern Oregon College of Education  450
Eastern Oregon College of Education  450

$12,550"

"Dean Cramer pointed out that the budget, if approved, becomes a part of the regular operating budgets for the 1950 summer sessions, which will be submitted to the Board at its next regular meeting. He further reported that the allocations had been made after consultation with all summer session directors concerned.

"The Committee recommends adoption of the proposed budget."

The Board approved the report of the Committee and accepted the proposed budget as presented.

Mr. Cabell completed the finance committee report as follows:

"Notification was received recently from the War Assets Administration that the federal government contemplated disposing of all the Oregon Shipbuilding Corporation property, including the facilities now used by the Vanport Extension Center. Dr. Byrne and Dean Cramer made a trip immediately to Seattle to see what could be done about continuing the use of these facilities at least until Lincoln High School will be available for the Vanport Extension program. War Assets Administration officials were very eager to cooperate but stated that it would be impossible to sell the land and buildings subject to a lease. They proposed the following plan:

(1) Concerning one parcel of land on which are located the athletic field and three small buildings used for athletic and physical education purposes, and on a second parcel on which is located the larger structure known as the personnel building, the War Assets Administrator suggested that application be made to acquire title under the federal law which permits transfer of title for continuing educational use. Buildings on these tracts not needed by the Vanport Extension Center would be sold for salvage.

(2) A third parcel of land, not owned by the federal government, consisting of somewhat over 20 acres, on which is located the main administration building, cannot be
acquired without purchase of the land. Then the building may be acquired from the government at a 95 per cent discount. Because of intended public use, however, the land can be acquired at its acquisition price which is $500 an acre as against its present appraised price of $2,300 an acre.

"The total cost of acquiring all the facilities now used by Vanport Extension Center under the above proposals would be less than $15,000. Members of the Building Committee and of the Finance Committee inspected the facilities Tuesday of this week and were convinced that the resale value of the properties that would be purchased is considerably larger than the acquisition price. Furthermore, both committees were convinced that it is imperative that all the facilities be acquired in order to provide a location for the Vanport Extension program until the Lincoln High School is available. Some of the facilities, such as the athletic area and buildings, and the personnel building would be needed for educational purposes even after Lincoln High School is available.

"The Finance Committee, with the concurrence of the Building Committee, is therefore recommending that Dr. Byrne and Dean Cramer be authorized to file whatever applications are necessary with the War Assets Administration for the acquisition of these properties under the terms proposed. It is further recommended that the necessary funds be made available from the Board's unappropriated balance."

The Board approved the report of the Finance Committee in regard to the acquisition of certain parcels of land and buildings at the Oregon Shipbuilding Corporation in Portland and authorized Dr. Byrne, as Secretary of the Board, to conclude negotiations for the property and sign whatever documents are required, with the War Assets Administration.

President Smith presented a letter received from Harry S. Dorman, State Director of the Budget, concerning the large amount of money spent by State departments for long distance telephone calls. Mr. Dorman urged that all calls be well planned in order that they may be completed in the shortest time possible, and also urged that in cases where a letter would suffice, not to telephone. The Chancellor indicated that he would send copies of the letter to all institutional executives.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

**Women's Choral Club**
Gift of $120 from the Women's Choral Club of Eugene, to be added to the Maude Densmore Music Scholarship Fund, to provide a scholarship in voice for a designated student.

**Delta Delta Delta Sorority**
Gift of $600 to the University of Oregon Scholarship Fund from the Delta Delta Delta Sorority, to provide scholarships for two designated students.
Eugene Quota Club
Gift of $127.50 from the Eugene Quota Club to provide a Quota Club Scholarship for 1949-50 for a designated student.

Oregon State Chapter of P.E.O.
Gift of $125 to the University of Oregon Scholarship Fund from the Oregon State Chapter of P.E.O., to be used for a scholarship for a designated student.

M. H. Perkins and L. F. Sherwin
Gift to the Library of books, pamphlets, periodicals and charts, valued at $140, from Miss Mary H. Perkins and Mrs. Lillian F. Sherwin of Eugene.

Sears Roebuck Foundation
Gift of $250 from the Sears Roebuck Foundation to provide a scholarship for a designated 1949 graduate of the University High School.

VFW Post 4943
Gift of $100 from the Veterans of Foreign Wars Post #4943, Echo, Oregon, to provide a scholarship for a designated student.

Kerr Manufacturing Company
Gift of $600 from the Kerr Manufacturing Company of Detroit, Michigan, for the continuation of the Kerr Chemical Dental Research Project, which is being conducted by Dr. Robert B. Dean of the Department of Chemistry.

Public Health Service
Grant of $1,462 to the University of Oregon Dental School from the Federal Security Agency, Public Health Service, to be used in the study of dental caries. This study is to be carried on under the direction of Dean Harold J. Noyes and Dr. Frank Everett.

T. Neil Taylor
Gift of $200 from T. Neil Taylor Awards in Editing Fund, which has been established to award prizes for the best editorial investigations by senior majors in Journalism.

C. A. Lighthall, Jr.
Gift of $250 to the University of Oregon Dental School from C. A. Lighthall, Jr., Baker, to be used to assist members of the faculty in attending professional meetings outside of the State, or in any other way considered by the executive committee to be in the best interests of the Dental School.

Oregon State College Foundation
Gift of $2,000 from the Oregon State College Foundation to apply toward the cyclotron project.

Ore. State Mother's Club
Gift of $150 from the Coos County Unit of the Oregon State Mother's Club to provide a scholarship in 1949-50 for a designated student.

Standard Oil Co. of Calif.
Gift of $1,372 from the Standard Oil Company of California to cover the Standard Oil Company of California Fellowship for the year 1949-50.

Atomic Energy Commission
Grant of $7,400 from the Atomic Energy Commission, to finance a research project on "Acid-Base Phenomena with Radioactive Tracers", under the direction of Dr. T. H. Norris, Assistant Professor and Dr. J. L. Huston, Instructor in the Chemistry Department.

Atomic Energy Commission
Grant of $4,500 from the Atomic Energy Commission, to finance a research project on "Deuterium by Zirconium Metal Separation", under the direction of Joseph Schulein, Associate Professor of Chemistry.
November 12, 1949

Research Corporation
Gift of $1,800 from the Research Corporation, Williams-Waterman Fund, for the support of the work of Dr. Vernon H. Cheldelin on "New Growth Factors for Lactic Acid Bacteria."

Class of '49
Gift of $1,800 to the Department of Physical Education for Men, by the Oregon State College Class of '49, for the purpose of purchasing a launch for the use of the College crew.

Standard Oil Co. of Calif.
Gift of a Weeks Lubricant Tester, valued at $1,000, from the Portland branch of the Standard Oil Company of California. This gift is made with the proviso that representatives of the company be allowed to use the machine at various times.

University of Chicago
Gift of books and periodicals, valued at $911.50, from the Botany Department of the University of Chicago.

Navy Department
Grant of $10,000 from the Navy Department to extend the research project on Microwave Optics being performed by the Physics Department.

Medical School

Mrs. Ruth Clark
Gift of $300 to Doernbecher Memorial Hospital from Mrs. Ruth Clark, Eureka, California. This gift was made in memory of her son, Wilfred James Clark, who died in the hospital in March 1947.

Frank E. Terry Estate
Bequest of $649.47 to Doernbecher Memorial Hospital, from the Estate of Frank E. Terry. The funds are to be used exclusively for the benefit of children admitted to the hospital.

Gene Poole Estate
Bequest to Doernbecher Hospital of approximately $17,278.42 from the Estate of Gene Poole, Vancouver, Washington, represented in cash, stocks, bonds and two pieces of real estate.

J. W. Blodgett, Jr.
Gift of $2,000 from John W. Blodgett, Jr., Portland, representing the initial payment on a fund to be accumulated for research in functional medicine.

E. Thomson
Gift of $953.83 from Miss Elnora Thomson, San Francisco, to be utilized as a loan fund for student nurses. Miss Thomson was formerly Director of Nursing at the Medical School.

E. C. P. Lovejoy Estate
Bequest of approximately $17,442 from the estate of Esther Clayson Pohl Lovejoy, to establish "The Pohl Memorial Prize." The prize is to be awarded in memory of Dr. Emil Pohl, Dr. Esther Pohl and Frederick Clayson Pohl.

Anonymous Donor
Gift of $70,000 from an anonymous donor for the establishment and operation by the Medical School of a laboratory in ophthalmology.

Anonymous Donor
Gift of $200,000 from an anonymous donor for the establishment of an institute for the advancement of ophthalmology, which institute will preferably be an integral part of the new hospital.
Eastern Oregon College of Education

Anonymous
Gift of $100 from an anonymous donor to be added to the Student Loan Fund.

Mr. and Mrs. J. H. Boocher
Gift of $89 from Mr. and Mrs. J. H. Boocher, Island City, to provide an all-tuition scholarship.

Radio Station KLEB
Gift of $89 from Radio Station KLEB, La Grande, to provide an all-tuition scholarship.

Elgin P.T.A.
Gift of $89 from the Elgin P.T.A., Elgin, to provide an all-tuition scholarship.

APPOINTMENT
OF DR. L. E. KLEINHOLZ TO
BASIC SCIENCE EXAM. CMT.
The death of Dr. Lawrence E. Griffin of Reed College, who has served for 15 years on the Basic Science Examining Committee, has left a vacancy on that committee. The Board voted to approve the appointment of Dr. Lewis E. Kleinholz, Associate Professor of Biology at Reed College, to that committee as examiner in physiology.

TRANSFERS TO OSC AND U OF O LIBRARY BUDGETS TO COVER SPECIAL PURCHASES
In order to avoid numerous small budget transfers to cover special book purchases by the Library for administrative and other departments the Board approved the following transfers to the institutional Library budget from the Institutional Reserve to cover these special purchases:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University</td>
<td>$280</td>
</tr>
<tr>
<td>State College</td>
<td>1,000</td>
</tr>
</tbody>
</table>

BUDGETING UNEXPEMD REGIONAL RESEARCH AND MARKETING FUNDS TO EXPERIMENT STATION BUDGETS
The Board approved budgeting as follows to various Experiment Station budgets unexpended balances in Regional Research and Marketing funds carried forward as of June 30, 1949:

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Economics</td>
<td>$3,355.70</td>
</tr>
<tr>
<td>Dairy Husbandry</td>
<td>2,933.49</td>
</tr>
<tr>
<td>Agricultural Engineering</td>
<td>428.74</td>
</tr>
<tr>
<td>Home Economics</td>
<td>152.97</td>
</tr>
<tr>
<td>Entomology</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>3.25</td>
</tr>
<tr>
<td>Director's Reserve</td>
<td>2,963.26</td>
</tr>
<tr>
<td>Agricultural Chemistry</td>
<td>33.04</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,880.45</strong></td>
</tr>
</tbody>
</table>

ESTABLISHMENT OF AQUATIC WEED CONTROL BUDGET AT OSC
The Board approved budgeting as follows $5,250 from unallocated state appropriations for eradication and control of algae in a new account to be entitled "Aquatic Weed Control":

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,000</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>500</td>
</tr>
<tr>
<td>Travel</td>
<td>750</td>
</tr>
<tr>
<td>Equipment</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,250</strong></td>
</tr>
</tbody>
</table>

TRANSFER TO CYCLOTRON PROJECT AT OSC
In order to get construction work on the building to house the cyclotron at the State College under way at once, the Board approved the transfer of $7,300 from the Institutional Reserve to the Cyclotron Project account to supplement the $2,000 gift from the Oregon State College Foundation. When certain government research projects in the
Physics Department are closed out, the overhead remaining in the project accounts will be transferred to the Institutional Reserve to reimburse it for funds advanced for the project. Thus, the cyclotron building will be financed without the use of state funds.

**BUDGETING**  
**ATOMIC ENERGY COMMISSION**  
**CHEMISTRY RESEARCH PROJECT AT OSC**  
The Board approved budgeting as follows, at the State College, the $7,400 Atomic Energy Commission chemistry research project on "Acid-Base Phenomena with Radio-active Tracers", covering the period September 20, 1949 through September 19, 1950, which was reported in the gift section:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$4,500</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>1,200</td>
</tr>
<tr>
<td>Travel</td>
<td>350</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,350</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$7,400</strong></td>
</tr>
</tbody>
</table>

**BUDGETING**  
**ATOMIC ENERGY COMMISSION**  
**CHEMISTRY RESEARCH PROJECT AT OSC**  
The Board approved budgeting as follows, at the State College, the $4,500 Atomic Energy Commission chemistry research project on "Deuterium by Zirconium Metal Separation", covering the period September 20, 1949 through September 19, 1950, which was reported in the gift section:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,250</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>750</td>
</tr>
<tr>
<td>Travel</td>
<td>500</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,500</strong></td>
</tr>
</tbody>
</table>

**TRANSFER FROM EXTENSION DIVISION TO ECE TO REIMBURSE FOR SERVICES**  
The Board approved the transfer of $660 from the General Extension Division, State-Wide Classes fee income account to the General Instruction equipment budget at Eastern Oregon College of Education as reimbursement for the services of Dr. Amanda Zable, Professor of English and Literature, and Dr. George Nightingale, Associate Professor of Art Education, to each teach a three-credit hour course in extension.

**ADDITION TO DAIRY HUSBANDRY, FARM MAINTENANCE BUDGET**  
The Board approved the transfer of $975 from the requisition budget of the Dean's Office, School of Agriculture, to the Dairy Husbandry budget, Farm Maintenance, at the State College, representing the construction costs for the silo to be constructed for storage of feed for the dairy herd.

**FUNDS TO PURCHASE EQUIPMENT FOR MED. SCHOOL CAFETERIA**  
The Board approved the transfer of $6,000 from the Medical School Equipment Reserve to a new account, Cafeteria Equipment, to provide the initial additional equipment required in the cafeteria, the operation of which has been taken over by the Medical School, effective October 1, 1949. The cafeteria had previously been operated on a concession basis. This transfer will be repaid from any future surpluses which may be accumulated in the operation of the cafeteria.
At the June 14, 1949 Board meeting there was included in the physical plant repair and rehabilitation program for the Medical School an item of $3,500 for improvement of the roadway and grounds in front of the Medical Science Building and west of the Library, removing the dirt on this property and improving the grade and widening the roadway at this point. Since that time Mr. Walter Gerke, the Landscape Architect who planned the landscaping, roadways and parking areas of the Medical School, has been consulted in order to determine the most feasible method of making these improvements. The plan agreed upon will not only provide the originally planned landscaping and roadway improvements but will also add about thirty greatly needed parking spaces near the Library. Since the revised plan is somewhat more extensive than the original one, the Board approved an additional $3,500 for this program, to be made available from the Board's unappropriated fund.

At the May 1949 Board meeting there was included in the physical plant repair and rehabilitation program for Southern Oregon College of Education an item of $1,500 to repair the plaster in Churchill Hall. At the time the plasterers were working, several additional areas were discovered which needed immediate attention. An additional 400 square yards were repaired beyond the 500 square yards for which funds were requested. Accordingly, the Board approved an allocation of an additional $1,200 from the Board's unappropriated fund to cover the additional cost involved.

The Board approved the transfer of $1,010 from the Institutional Reserve to the General Instruction wage budget at Southern Oregon College of Education to provide the necessary funds to employ two lecturers, one in business education and one in music, for the fall term.

The Board approved the establishment of a new temporary project in Federal Cooperative Extension at the State College to be called "Oregon Tree Nut Inventory" and to be financed as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Research and Marketing funds</td>
<td>$5,000</td>
</tr>
<tr>
<td>Budget transfer from Agricultural Economics</td>
<td>435</td>
</tr>
<tr>
<td>Transfer from Extension Director's Reserve</td>
<td>4,565</td>
</tr>
</tbody>
</table>

The Board approved budgeting this $10,000 as follows:

Salaries                                         $3,750


M. D. Thomas, Transfer of 8 per cent of the time of M. D. Thomas, Agricultural Economist, from the Department of Agricultural Economics, Requires $335 in 1949-50.
N. I. Nielsen, Appointment

Appointment of Niels I. Nielsen, Statistician, from the U.S. Bureau of Agricultural Economics, at an annual salary rate of $615 for 8 per cent time, 12-months basis, yearly tenure, effective September 1, 1949. Requires $615 in 1949-50.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$4,400</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>$350</td>
</tr>
<tr>
<td>Travel</td>
<td>$1,500</td>
</tr>
<tr>
<td></td>
<td>$10,000</td>
</tr>
</tbody>
</table>

ADDITION TO WATER BUDGET AT OCE

The City of Monmouth is increasing its assessments on the water bill to finance a sewage disposal plant. In order to meet the increase in assessment, the Board approved the addition of $520 to the Oregon College of Education water budget from the Institutional Reserve.

IMPROVEMENT IN TELEPHONE SERVICE AT OCE

To improve telephone service on the Oregon College of Education campus, a private board exchange system is necessary. For $500 cables can be laid in the same trenches as the power system cables, thus saving a considerable amount as compared with having to dig separate trenches for the telephone cable. Accordingly, the Board approved the transfer of $500 from the Institutional Reserve to cover the cost of this installation.

HEATING OF AERONAUTICAL ENGINEERING BUILDING AT CITY AIRPORT BY OSC

In the past Smith-Livingston Air Service has taken care of the heating of the aeronautical engineering building at the City Airport. However, with the withdrawal of government-subsidized flight training, Smith-Livingston found it impractical to continue the use of the building and have cancelled their contract, which makes it necessary for the State College to furnish the heat for the classes now using the building as a laboratory in aeronautical engineering. The estimated cost of heating the building is $750 for fuel and $450 for a part-time student to do the firing. The Board approved the transfer of $1,200 from the Institutional Reserve to cover this additional expense for the current year.

ADDITION TO DEPARTMENT OF HORTICULTURE AT OSC

The Board approved additions as follows to the requisition budgets of the Department of Horticulture at the State College:

- From unbudgeted fees and sales funds to Horticulture, Experiment Station: $2,500.00
- From unbudgeted fees and sales funds to Horticulture, Farm Maintenance: $30.21

ADDICTION TO COMPLETE ITEMS IN VILLARD HALL AT U OF O

The Board approved the transfer of $2,500 from the Institutional Reserve to the Building Repairs budget, materials and expense classification at the University, in order to complete to the extent possible several items which were omitted from the building contract covering the remodelling of Villard Hall.
The Board approved budgeting as follows, at the State College, the $20,000 AAF Physics research project on Millimeter Waves accepted at the August 9, 1949 Board meeting, covering the period July 1, 1949 through August 31, 1950:

**Salaris**

Appointment of Vernon Golden as Instructor at an annual salary rate of $1,485, for 50 per cent time, 9 months basis, yearly tenure, effective October 1, 1949.  

- $1,485

Reappointment of J. W. Griffith as Instructor, at an annual salary rate of $2,430 for 75 per cent time, 9 months basis, yearly tenure, effective October 1, 1949.  

- $2,430

Reappointment of J. C. Riley as Instructor, at an annual salary rate of $2,430 for 75 per cent time, 9 months basis, yearly tenure, effective October 1, 1949. 

- $2,430

Recalllocation of the time of Dr. E. A. Yunker, Professor of Physics, from 100 per cent in Physics to 50 per cent in Physics and 50 per cent in Physics Research, effective July 1, 1949. (Disposition of salary savings of $3,750 in Physics is shown in Physics budget adjustments in personnel section.) 

- $3,750 $10,095.00

**Wages**

- $3,505.00

**Materials and expense**

- $1,996.30

**Retirement assessment**

- $503.20

**Travel**

- $500.00

**Overhead**

- $3,400.00

**Total**

- $20,000.00

The Board approved budgeting as follows, at the State College, the $10,000 Navy Physics research project on Microwave Optics, reported in the gift section, covering the period September 1, 1949 through June 30, 1950:

**Salaris**

Recalllocation of the time of J. J. Brady, Professor of Physics, from 100 per cent in Physics to 68 per cent in Physics and 32 per cent in Physics Research, effective September 1, 1949. (Disposition of salary savings of $1,950 in Physics is shown in Physics budget adjustments in personnel section.)  

- $1,950.00

Reappointment of M. D. Pearson as Instructor, at an annual salary rate of $1,620 for 50 per cent time, 9 months basis, yearly tenure, effective October 1, 1949. 

- $1,620.00
Reappointment of S. R. Peoples as Instructor, at an annual salary rate of $1,215 for 36 per cent time, 9 months basis, yearly tenure, effective October 1, 1949

P. B. Haar, Appointment

Wages 2,400.00
Materials and expense 84.40
Retirement Assessment 265.85
Overhead 2,514.75
$10,000.00

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1949-50 budget:

F. R. Lacy, Jr., Appointment

Appointment of Frank R. Lacy, Jr. as Assistant Professor of Law, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1949. Salary savings of $1,000, due to appointment at lesser rate than provided in budget, to be retained in the budget pending future appointments.

George D. Weeks, Appointment

Appointment of George D. Weeks as Visiting Professor of Music Education, at an annual salary rate of $5,200 for the academic year 1949-50. Funds for this position are to be provided as follows: $4,700 from an unfilled associate professorship in the School of Music; budget and $500 to be transferred from the Institutional Reserve.

Major W. E. Hanes, Appointment

Appointment of Major William E. Hanes as Assistant Professor of Air Science and Tactics, effective September 5, 1949. His salary will be paid entirely by the federal government.

Capt. R. C. Worden, Appointment

Appointment of Captain Richard C. Worden as Assistant Professor of Air Science and Tactics, effective August 25, 1949. His salary will be paid entirely by the federal government.

Capt. R. J. Greiner, Appointment

Appointment of Captain Robert J. Greiner as Assistant Professor of Military Science and Tactics, effective October 17, 1949. His salary will be paid entirely by the federal government.

D. Lobaugh, Appointment

Appointment of Dean Lobaugh as Visiting Assistant Professor of Education, for the fall term, for 33 per cent time, at a salary rate of $500 for the term, effective September 15, 1949. Funds are available in an unallocated $3,300 item in the School of Education salary budget.

M. Murray, Appointment

Appointment of Miss Mary J. Murray as Instructor in Physical Education, at an annual salary rate of $3,500, 10-month basis, yearly tenure, effective September 1, 1949. Requires $3,500 in 1949-50 to be provided: $2,200 from unallocated salary items in the budget and $700 from the Institutional Reserve.

F. B. Haar, Appointment

Appointment of Dr. Frank B. Haar as Professor of Health Education, at an annual salary rate of $6,000, 10-months basis, yearly tenure, effective September 1, 1949. Funds for this position are provided in the budget.
Addition of the title "Lecturer in Political Science" to Donald M. DuShane's present title of Director of Student Affairs, effective September 1, 1949. No change in budget.

Leave of absence without pay for Mrs. Lois Hutchinson, Assistant Professor of Dental Science at the Dental School, for the period August 16, through October 9, 1949. Salary savings of $654.84 in 1949-50 to be retained in the budget pending future allocation.

Sabbatical leave on half salary for Dr. Paul B. Means, Professor and Head of the Department of Religion, for the period January 1, 1950 through December 31, 1950, for research, study and travel in British Malaya and the Netherlands East Indies. Salary savings of $1,800 in 1949-50 to be retained in the budget pending appointment of a replacement.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1949-50 budget:

Appointment of Carl E. Bond as Assistant Biologist in the Experiment Station Department of Fish and Game Management, at an annual salary rate of $4,000, 12-months basis, yearly tenure, effective September 10, 1949. Requires $3,233.33 in 1949-50 to be transferred from unallocated State funds appropriated by the 1949 Legislature for the eradication and control of algae.

Appointment of Stanley B. Fansher as County Extension Agent-at-Large, at an annual salary rate of $3,660, rank of Instructor, 12-months basis, yearly tenure, effective September 6, 1949. Requires $2,999.17 in 1949-50 to be transferred from the Director's Reserve.

Appointment of Warren D. Roth as Instructor in Pharmacology and Pharmacognosy, at an annual salary rate of $2,500, 10-months basis, yearly tenure, effective September 1, 1949. This is a new temporary position and requires $2,500 in 1949-50 to be transferred from the Institutional Reserve.

Appointment of Miss Helen R. Bendixon as Assistant Program Consultant with the Memorial Union Activity Program, at an annual salary rate of $2,600, rank of Instructor, 12-months basis, yearly tenure, effective September 6, 1949. This is a new position and requires $2,130.55 in 1949-50 to be transferred from wages in the Memorial Union Fee Account.

Appointment of Donald N. Carmen as Instructor in Mathematics, at an annual salary rate of $2,400 for 75 per cent time, 10-months basis, yearly tenure, effective September 1, 1949. Salary savings of $600, due to part-time appointment, to be transferred to the Institutional Reserve.

Appointment of Dr. Albert S. Hunter as Soil Scientist in the Experiment Station Department of Soils, at an annual salary rate of $5,482.80, rank of Associate Professor, 12-months basis, yearly tenure, effective September 16, 1949. Half of Dr. Hunter's salary will be paid by the United States Department of Agriculture. Requires $1,170.25 in 1949-50, due to appointment at 50 per cent time in the Department of Soils instead of 22 per cent as provided in the budget, to be transferred from the Director's Reserve.
Appointment of Miss Mary Agnes Ainley as County Extension Agent-at-Large (Home Economics) at an annual salary rate of $3,480, rank of Instructor, 12-months basis, yearly tenure, effective September 19, 1949. Requires $2,726 in 1949-50 to be transferred from the Director's Reserve.

Appointment of Glen E. Page as Assistant Agricultural Engineer in the Experiment State Department of Agricultural Engineering, at an annual salary rate of $4,800, 12-months basis, yearly tenure, effective October 1, 1949. Salary savings of $1,200, due to delay in appointment, to be transferred to the requisition budget.

Appointment of Mrs. Evelyn Lee Warren as Research Assistant in Dental Research, Home Economics, at an annual salary rate of $1,800, rank of Instructor, 9-months basis, yearly tenure, effective October 1, 1949. Requires $1,300 in 1949-50 to be transferred from the requisition budget.

Appointment of Miss Mary Frances Kelly as Washington County Extension Agent (Home Economics) at an annual salary rate of $3,900, rank of Assistant Professor, 12-months basis, yearly tenure, effective October 15, 1949. Requires $2,776.23 in 1949-50 to be transferred from the Director's Reserve.

Appointment of Mrs. Nancy Lee Lawrence as Research Assistant in the Experiment Station Department of Agricultural Chemistry, at an annual salary rate of $2,700, rank of Instructor, 12-months basis, yearly tenure, effective October 6, 1949. This is a new position and requires $1,988.71 in 1949-50 to be transferred from the Director's Reserve.

Appointment of Donald E. Jewell as Assistant Professor in the Experiment Station Department of Farm Service and Assistant Professor of Agricultural Engineering, at an annual salary rate of $4,800, 12-months basis, yearly tenure, effective December 1, 1949. Salary savings of $2,000, due to delay in appointment, to be transferred to the requisition budget.

Appointment of Mrs. MaNette E. Frazier as Research Assistant in the Experiment Station Department of Home Economics Research, at an annual salary rate of $2,796 for 50 per cent time, rank of Instructor, 12-months basis, yearly tenure, effective October 1, 1949. This is a new position and requires $1,048.50 in 1949-50 to be provided as follows: $765 from an unfilled fellowship and $283.50 to be transferred from the requisition budget.

Establishment of the position of Graduate Research Assistant in the Experiment Station Department of Agricultural Economics, at an annual salary rate of $1,404 for 50 per cent time, 9-months basis, yearly tenure, effective October 1, 1949. This is a new position and requires $1,170 in 1949-50 to be provided by a transfer from the Director's Reserve.

Establishment of the position of Graduate Research Assistant in the Experiment Station Department of Fish and Game Management, at an annual salary rate of $1,404 for 50 per cent time, 9 months basis, yearly tenure, effective October 1, 1949. Requires $1,053 in 1949-50 to be transferred from the requisition budget.
Establishment of Graduate Res. Assistant Position

Establishment of the position of Graduate Research Assistant in the Experiment Station Department of Fish and Game Management, at an annual salary rate of $1,404 for 50 per cent time, 9 months basis, yearly tenure, effective October 1, 1949. Requires $1,053 in 1949-50 to be transferred from the Director's Reserve. The Board also approved the transfer of an additional $4,647 from the Director's Reserve as follows: To - Agricultural Chemistry, requisitions, $400; Fish and Game, requisitions, $4,247.

Adjustments as follows in the Experiment Station Department of Agricultural Chemistry:

L. F. Rembert, Transfer
Transfer of 50 per cent of the time of Dr. LeMar F. Rembert, Assistant Professor in the Experiment Station Department of Agricultural Chemistry, to the Department of Chemistry, for the fall term.

E. C. Bubl, Transfer
Transfer of 50 per cent of the time of Dr. Edward C. Bubl, Assistant Professor in the Experiment Station Department of Agricultural Chemistry, to the Department of Chemistry, for the winter term.

Requires $1,282.92 in the Chemistry Department to be provided from an unfilled $4,000 instructorship in the budget, with the remaining $2,717.08 to be transferred to the Institutional Reserve. Salary savings of $1,282.92 in Agricultural Chemistry to be transferred to wages.

Adjustments as follows in the Physics budget occasioned by extension of the two physics research projects budgeted in the finance section:

E. A. Yunker, Reallocation of time
Reallocation of the time of Dr. E. A. Yunker, Professor, from full-time in physics to 50 per cent time in physics and 50 per cent time in physics research, effective July 1, 1949.

C. C. Byers, Reduction
Reduction in time and salary for C. C. Byers, Instructor, from full-time to half time in physics, effective September 1, 1949.

R. W. Prather, Reappointment
Reappointment of R. W. Prather as Instructor, at an annual salary rate of $1,500 for 50 per cent time, 10-months basis, yearly tenure, effective September 1, 1949.

H. R. Vinyard, Reappointment
Reappointment of Mrs. H. R. Vinyard as Instructor, at an annual salary rate of $1,800 for 50 per cent time, 10-months basis, yearly tenure, effective September 1, 1949.

Establishment of position of Grad. Assistant
Establishment of the position of Graduate Assistant, at an annual salary rate of $800 for 30 per cent time, 9-months basis, yearly tenure, effective September 15, 1949.

J. J. Brady, Reallocation of time
Reallocation of the time of J. J. Brady, Professor, from full time in physics to 60 per cent time in physics and 32 per cent time in physics research, effective September 1, 1949.

Salary savings of $4,900 to be distributed as follows: $2,070 to be transferred to wages and $2,830 to be transferred to the Institutional Reserve.
W. L. Teutsch,  
Reallocation of time  
Reallocation of the time and salary of W. L. Teutsch, Assistant Director of the Extension Service, from 100 per cent in Extension to 92 per cent in Extension and 8 per cent in the Dean's Office, School of Agriculture, (Instruction), effective November 1, 1949. Requires $570 in 1949-50 in the Dean's Office to be provided from an unallocated amount of $1,047.44 now budgeted in Agricultural Economics. Salary savings of $570 in Extension Administration to be transferred to the Director's Reserve.

G. E. Korzan,  
Reallocation of time  
Reallocation of the time and salary of G. E. Korzan, Assistant Economist in the Department of Agricultural Economics, from 75 per cent time in the Agricultural Experiment Station and 25 per cent time in Instruction to 60 per cent time in the Agricultural Experiment Station and 40 per cent time in Instruction. Requires $700 in 1949-50 in Instruction to be provided from an unallocated item in the budget. Salary savings of $700 in the Agricultural Experiment Station to be transferred to the Director's Reserve. The Board also approved the transfer of $1,300 in the Agricultural Experiment Station requisition budget to the Director's Reserve.

J. Elings,  
Transfer  
Transfer of James T. Elings from Klamath County Extension Agent to Deschutes County Extension Agent, with a promotion in rank from Instruction to Assistant Professor, and a salary adjustment from $4,140 to $4,440, effective September 22, 1949. Requires $232.50 in 1949-50 to be transferred from the Director's Reserve.

R. M. Ohling,  
Transfer  
Transfer of Robert M. Ohling from Polk County Extension Agent to the position of Seed Marketing Specialist, with an increase in salary from $4,020 to $4,380, with no change in rank or tenure, effective October 10, 1949. Requires $261.29 in 1949-50 to be transferred from the Director's Reserve.

S. Clevenger,  
Transfer  
Transfer of Scott Clevenger, Lake County Extension Agent (4-H Club) to Wasco County Extension Agent, with an increase in salary from $4,080 to $4,204 with no change in rank or tenure, effective November 1, 1949. Requires $136 in 1949-50 to be transferred from the Director's Reserve.

A. C. Davis,  
Resignation  
Resignation of Mrs. Anna Cordes Davis, Crook County Extension Agent (Home Economics), effective November 30, 1949. Salary savings of $2,205 to be transferred to the Director's Reserve.

R. W. Davis,  
Resignation  
Resignation of Ronald W. Davis, Harney County Extension Agent (Agriculture), effective October 31, 1949; and the transfer of George W. Bain from Malheur County Extension Agent (Agriculture) to Harney County Extension Agent (Agriculture), with an increase in salary of $4,320 to $4,600, with no change in rank or tenure, effective November 1, 1949. Requires $240 in 1949-50 to be provided from $2,960 remaining from Mr. Davis' salary. Remaining $2,720 to be transferred to the Director's Reserve.

W. E. Caldwell,  
Sabbatical Leave  
Sabbatical leave on full salary for Dr. William E. Caldwell, Professor of Chemistry and Chemical-Metallurgical Engineering, for the period January 1 to March 22, 1950, to visit mines and chemistry departments in West Coast and Mexican schools.
Sabbatical leave on full salary for the period April 1 through July 31, 1950 for Don W. Poling, Dean of Men, to complete study toward a doctor's degree in Education at the University of Oregon. The four months leave is recommended as Mr. Poling indicates that this period of time will be sufficient to complete the course-work requirements for his doctor's degree.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1949-50 budget:

E. McCawley, Appointment
Appointment of Dr. Elton L. McCawley as Associate Professor of Pharmacology, at an annual salary rate of $6,000, 12-months basis, yearly tenure, effective September 15, 1949. Salary savings of $1,233.33, due to delay in appointment, to be transferred to the wage budget.

J. Brockhart, Appointment
Appointment of Dr. John A. Brockhart as Associate Professor of Physiology, at an annual salary rate of $6,500, 12-months basis, yearly tenure, effective September 15, 1949. Salary savings of $756.67, due to delay in appointment, to be transferred to the wage budget.

J. Trainer, Appointment
Appointment of Dr. Joseph Trainer as Assistant Professor of Physiology, at an annual salary rate of $3,120 for 60 per cent time, 12-months basis, yearly tenure, effective September 1, 1949. Requires $2,600 in 1949-50 to be provided as follows: $1,035 from savings resulting from the transfer of Dr. Peterson, $750 to be transferred from the Physiology wage budget, and $815 from the Marke Foundation Grant. The Board also approved budgeting an additional $1,225.44 in Marke Foundation Grant funds in the Markle Physiology Research account as follows: Wages, $800; Materials and Expenses, $200; Equipment, $225.44.

Establishment of position of Student Assistant
Establishment of the position of Student Assistant in the Department of Public Health and Preventive Medicine, at an annual salary rate of $500, 9-months basis, yearly tenure, effective October 1, 1949. This is a new position and requires $600 in 1949-50 to be transferred from the Institutional Reserve.

H. A. Dickel, Promotion
Promotion in rank for Dr. Herman A. Dickel from Assistant Clinical Professor to Associate Clinical Professor of Psychiatry, effective September 10, 1949. Dr. Dickel is on a volunteer basis. No change in budget.

C. G. Peterson, Transfer
Transfer of Dr. Clare G. Peterson, Assistant Professor of Surgery, from 69 per cent time in Surgery and 31 per cent time in Physiology to full time in Surgery, with a salary adjustment from $4,500 to $5,000, 12-months basis, yearly tenure, effective October 1, 1949. Salary savings of $1,035 in Physiology to be applied on the salary of Dr. Trainer. Requires $1,410 in Surgery to be transferred from wages in the Kellogg Veterans' Program.

J. Harris, Increase in Time
Increase in time for Dr. John Harris, Research Associate in Ophthalmology, from 50 to 62 per cent time, with a corresponding increase in salary from $1,200 to $1,500, effective October 1, 1949. Requires $225 in 1949-50 to be provided by the addition of new income from Children's Ophthalmology Research funds. The Board also approved the addition of $375 to the requisition budget from this source.
November 12, 1949

R. D. Johnston, 
Resignation

Resignation of Dr. Robert D. Johnston, Assistant Professor of Pathology, effective October 31, 1949, to enter private practice; and the appointment of Dr. George J. C. Snyder as Assistant Professor of Pathology, at an annual salary rate of $5,000 for 65 per cent time, 12-months basis, yearly tenure, effective November 1, 1949. Requires $394.64 in 1949-50, due to appointment at higher rate, to be transferred from wages in the Kellogg Post-Graduate budget.

G. Snyder 
Appointment

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1949-50 budget:

J. Chamberlain, 
Appointment

Appointment of John Chamberlain as Instructor in Physical Education, at a salary rate of $150 per month, for the period September 1 through December 31, 1949. Requires $600 in 1949-50 to be transferred from the Institutional Reserve.

R. Ramsey, 
Appointment

Appointment of Miss Ruby Ramsey as Instructor in Science, at an annual salary rate of $2,345 for 67 per cent time, 10-months basis, yearly tenure, effective September 1, 1949. This is a new position and requires $2,345 in 1949-50 to be transferred from the Institutional Reserve.

S. Lowenstein, 
Appointment

Appointment of Miss Sarah Lowenstein as Supervising Teacher, at an annual salary rate of $4,000, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1949. Requires $500 in 1949-50, due to appointment at higher rate than provided in the budget, to be transferred from the Institutional Reserve.

D. McLeod, 
Resignation

Resignation of Miss Dorothy McLeod, Assistant Professor, effective September 1, 1949; and the appointment of Miss Mary Palagiakas as Instructor, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective October 1, 1949. The School District will pay $1,800 of Miss Palagiakas' salary. Salary savings of $1,833 in 1949-50, due to delay in appointment, to be transferred to wages.

M. Palagiakas, 
Appointment

L. Schulte, 
Resignation

Resignation of Miss Lucille G. Schulte, Assistant Professor, effective September 23, 1949. Salary savings of $1,872.12 in 1949-50 to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1949-50 budget:

D. Palmer, 
Reallocation of Time

Reallocation of the time of Miss Dorothy Palmer, Instructor of Music, from 50 per cent in General Instruction, 25 per cent in the Training School and 25 per cent in the School District to 75 per cent in General Instruction and 25 per cent in the Training School, effective September 1, 1949. The School District will pay one-quarter of Miss Palmer's full quarter salary. Requires $566.67 in 1949-50 to be transferred from the Institutional Reserve.
R. McNeal, Continuation of leave of absence without pay for Roy McNeal, Professor of Geography, to work on his doctorate; and continuation of the appointment of Miss Hazel Harnsberger as Instructor of Geography, for the winter and spring terms, at an annual salary rate of $3,300, 10-months basis, yearly tenure. Salary savings of $1,166.67 in 1949-50 to be transferred to the Institutional Reserve.

ADJOURNMENT The Board adjourned at 10:10 A.M.

EDGAR W. SMITH, President

CHARLES D. EYRNE, Secretary