STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
December 13, 1949
10:10 A. M.

MEETING # 189
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on December 13, 1949.

ROLL CALL
The meeting was called to order at 10:10 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant
R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Herman Oliver
Edgar W. Smith

Absent: None.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Henry M. Gunn of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on November 12, 1949 and approved the minutes of this meeting as they appeared in the docket.

CONDEMNATION OF DUNN PROPERTY AT MEDICAL SCHOOL
Dr. R. E. Kleinsorge, Chairman of the Building, Grounds and Capital Outlay Committee, presented the following report:

"For several years the Board has attempted to acquire for the Medical School the house and lot adjacent to the Medical School campus known as the Dunn Property needed at once for the development of parking facilities. Three expert appraisals were obtained, two of them placing a valuation of $12,000 and the third, $11,000. In order to assure a fair price to the owner, a tentative offer of $13,200 was made. This the owner rejected and submitted a counter proposal to sell the property at $20,000 cash, the owner to retain the house and the state to pay various miscellaneous costs. Inasmuch as this offer is approximately 80 per cent higher than the top appraisal, the Building Committee agrees with Central Office and Medical School officials that the Board would not be warranted in paying such a price unless forced to do so by court order."
"The Committee therefore recommends that the Board’s Secretary be authorized to have the Attorney General carry forward condemnation proceedings unless a final attempt at negotiations will bring a satisfactory agreement on the price. The Secretary will now read the necessary resolution authorizing condemnation proceedings.

RESOLUTION

WHEREAS, under and by virtue of the statutes in such cases made and provided, the State of Oregon, by and through its State Board of Higher Education, is authorized to acquire by purchase, lease, gift, the exercise of the power of eminent domain, or otherwise, the title to real property in the State of Oregon for the purpose of maintaining the higher institutions of learning; and

WHEREAS, the State of Oregon, by and through its State Board of Higher Education, has found that certain real property situated in the City of Portland, Multnomah County, Oregon, adjacent to the properties now owned by the University of Oregon Medical School, is suitable and desirable for the public purpose of establishing and maintaining the new public building in expanding the need of said University of Oregon Medical School; and

WHEREAS, the State of Oregon, by its State Board of Higher Education, finds it necessary that the State of Oregon acquire the title to the hereinafter described real property adjacent to the property now owned by said University of Oregon Medical School for such public purpose; and

WHEREAS, the State Board of Higher Education, through its agents, has made every reasonable effort to negotiate with the owners thereof for the acquisition of title to such property, but to this date has been unable to agree with such owners upon the reasonable market value or price to be paid for such property, or upon the compensation or damages to be paid to the owners thereof for the taking of such property for such public use; now, therefore,

BE IT RESOLVED by the State Board of Higher Education in legal meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of property is suitable, proper and necessary to protect the full use and enjoyment by the public of the University of Oregon Medical School:

Lots 1 and 2, Block 82, Portland City Homestead, in the County of Multnomah, State of Oregon. (3221 S. W. 9th Avenue, Portland, Oregon.)
2. That the State Board of Higher Education does hereby find and declare, as a result of its investigation, that the acquisition of the fee title to said real property, free and clear of all interest of every kind and nature, is necessary to carry out the proposed building program of the University of Oregon Medical School for its expansion to meet the public need.

3. That George Neumor, Attorney General of the State of Oregon, be and he hereby is requested to commence and prosecute to a final determination such suits or actions as may be necessary and appropriate to acquire the title to the real property hereinabove described."

Upon motion by Director Kleinsorge and second by Director Metschan, the above resolution was adopted with the following voting aye:

Henry F. Cabell
George F. Chambers
Loif S. Finseth
A. S. Grant

R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Herman Oliver

Edgar W. Smith

The President thereupon declared said resolution adopted.

CONDEMNATION OF KENT PROPERTY BY UNIVERSITY OF OREGON

Dr. Kleinsorge reported as follows on the condemnation of the Mary E. Kent property by the University of Oregon:

"Part of the property in the vicinity of the new Erb Memorial Building authorized to be purchased by the University is a house and lot known as the Mary E. Kent property directly across from Gorlinger Hall. Three expert appraisals on the property were obtained by the University which averaged $10,396, with the top appraisal being $11,487. Miss Kent refused to sell at the top appraisal figure whereupon, to be certain of being fair, the University made an offer of $12,500 in cash with Miss Kent being permitted to occupy the premises rent free until June 30, 1950. As this offer was also refused, it appears to the Building Committee that the only alternative is to ask the Attorney General to institute condemnation proceedings to acquire this essential property. The Secretary will read the necessary resolution authorizing this action.

RESOLUTION

WHEREAS, under and by virtue of the statutes in such cases made and provided, the State of Oregon, by and through its State Board of Higher Education, is authorized to acquire by purchase, lease, gift, the exercise of the power of eminent domain, or otherwise, the title to real property in the State of Oregon for the purpose of maintaining the higher institutions of learning; and
WHEREAS, the State of Oregon, by and through its State Board of Higher Education, has found that certain real property situated in the City of Eugene, Lane County, Oregon, adjacent to the properties now owned by the University of Oregon, is suitable and desirable for the public purpose of establishing and maintaining thereon public buildings in expanding the need of said University of Oregon; and

WHEREAS, the State of Oregon, by its State Board of Higher Education, finds it necessary that the State of Oregon acquire the title to the hereinafter described real property adjacent to the property now owned by said University of Oregon for such public purpose; and

WHEREAS, the State Board of Higher Education, through its agents, has made every reasonable effort to negotiate with the owners thereof for the acquisition of title to such property, but to this date has been unable to agree with such owners upon the reasonable market value or price to be paid for such property, or upon the compensation or damages to be paid to the owners thereof for the taking of such property for such public use; now, therefore,

BE IT RESOLVED by the State Board of Higher Education in legal meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of property is suitable, proper and necessary to protect the full use and enjoyment by the public of the University of Oregon:

   Lot 6 in Block 9, Amended Plat of the University Addition to Eugene, Lane County, Oregon.

2. That the State Board of Higher Education does hereby find and declare, as a result of its investigation, that the acquisition of the fee title to said real property, free and clear of all interest of every kind and nature, is necessary to carry out the proposed building program of the University of Oregon for its expansion to meet the public need.

3. That George Neuner, Attorney General of the State of Oregon, be and he hereby is requested to commence and prosecute to a final determination such suits or actions as may be necessary and appropriate to acquire the title to the real property herein-above described.

Upon motion by Director Kleinsorge and second by Director Metschan, the above resolution was adopted with the following voting ayes:

Henry F. Cabell  
George F. Chambers  
Leif S. Finseth  
A. S. Grant  
Edgar W. Smith  
R. E. Kleinsorge  
Cheryl S. MacNaughton  
Phil Metschan  
Herman Oliver
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and the following voting nay: None.

The President thereupon declared said resolution adopted.

Dr. Kleinsorge made the following report on the acquisition of certain vacant property by the University:

"President Newburn called the attention of the Committee to the availability of about two acres of vacant property now known as the Condon School property east of Hayward Field. About half of this is in the approved campus expansion area and all the area would be valuable to have as a possible future site for apartments for graduate students or faculty. The Committee agrees that this would be a valuable addition to the campus if it can be attained at a reasonable price and therefore recommends that negotiations concerning it be authorized and that a later report to the Board be made."

The Board approved the report of the Committee and authorized negotiations to acquire the property, with a report to be made at a later Board meeting.

Dr. Kleinsorge presented the following report concerning the application for federal funds for advanced planning:

"Mr. C. E. Stewart, District Engineer for the State of Oregon for the Federal Bureau of Community Facilities, appeared before the Committee and explained the opportunity for the State Board to apply for federal funds for advanced planning of some of its future building projects. It appears that the federal government is offering to finance such detailed planning with the understanding that the applicant will make an honest effort to obtain funds for the construction within a reasonable time. Chancellor Packer, after conferring with heads of the University and State College, recommended that application be authorized for approximately $60,000 which would be used for advance planning of an addition to and remodelling of the Business Administration Building at and University and an addition to and remodelling of the present Home Economics Building at Oregon State College, each to cost approximately $750,000. The law provides that the money advanced without interest by the federal government is to be repaid if and when the buildings are constructed. It appears to the Building Committee that it will be advantageous to have such plans ready either in case of a federal building program being authorized or for our own use in the future. It, therefore, recommends that the applications be authorized."

The Board approved the report of the Committee and authorized applying for federal funds for advanced planning of buildings as recommended.
The Secretary presented the following resolution:

RESOLUTION

WHEREAS, the State of Oregon, Acting By and Through the State Board of Higher Education on Behalf of the University of Oregon, herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works generally described as a building addition for the School of Business Administration, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 352, 81st Congress, approved October 13, 1949, the United States of America has authorized the making of advances to public bodies to aid in defraying the cost of architectural, engineering, and economic investigations and studies, surveys, designs, plans, working drawings, specifications, procedures and other action preliminary to the construction of public works (exclusive of housing); and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the State Board of Higher Education, the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. That Dr. Charles D. Byrne, Secretary of the State Board of Higher Education, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the planning cost preliminary to the construction of such public works, which shall consist generally of an addition for the School of Business Administration on the campus of the University of Oregon at Eugene, Oregon, including remodelling of the existing building;

3. That if such advance be made the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of such action preliminary to the construction of the public works;
4. The said representative is hereby authorized to furnish such information and take such other action as may be necessary to enable the applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application;

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States."

Upon motion by Director Kleinsorge and second by Director Cabell, the above resolution was adopted with the following voting aye;

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Herman Oliver

Edgar W. Smith

and the following voting nay: None.

The President thereupon declared said resolution adopted.

The Secretary then presented the following resolution:

RESOLUTION

WHEREAS, the State of Oregon, Acting By and Through the State Board of Higher Education on Behalf of Oregon State College, herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a wing addition to the Home Economics Building, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 352, 81st Congress, approved October 13, 1949, the United States of America has authorized the making of advances to public bodies to aid in defraying the cost of architectural, engineering, and economic investigations and studies, surveys, designs, plans, working drawings, specifications, procedures and other action preliminary to the construction of public works (exclusive of housing); and
WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the State Board of Higher Education, the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. That Dr. Charles D. Byrne, Secretary of the State Board of Higher Education be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the planning cost preliminary to the construction of such public works, which shall consist generally of an addition to and remodelling of the Home Economics Building on the campus of Oregon State College at Corvallis, Oregon;

3. That if such advance be made the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of such action preliminary to the construction of the public works;

4. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application;

5. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

Upon motion by Director Kleinsorge and second by Director Metschan, the above resolution was adopted with the following voting aye:
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Henry F. Cabell
George F. Chambers
Leif S. Finsoth
A. S. Grant

R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Matschan
Herman Oliver

Edgar W. Smith

and the following voting nay: None.

The President thereupon declared said resolution adopted.

PRELIMINARY PLANS FOR FOOD INDUSTRIES BUILDING AT OREGON STATE COLLEGE

Dr. Kleinsorge reported as follows concerning the preliminary plans for the Food Industries Building at Oregon State College:

"President Strand, with the aid of other College officials and the architectural firm of Burns, Bear and McNeil, presented the preliminary plans for the new Food Industries Building at Oregon State College which was authorized under the building appropriation of the last Legislature. This building has been authorized at a total cost of approximately $866,800. Preliminary plans as submitted call for a reinforced concrete structure with brick veneer at an estimated construction cost of $670,000 and with other costs within the total allocated for this building. The Committee examined the plans in detail and was assured by the College officials that the facilities are satisfactory as planned. It is therefore recommended that the preliminary plans be accepted and that the architects be authorized to prepare detailed plans and specifications for submission to the Board at the March meeting."

The Board approved the preliminary plans and authorized preparation of detailed plans and specifications for submission to the March Board meeting.

PRELIMINARY PLANS FOR ANIMAL INDUSTRIES BUILDING AT OREGON STATE COLLEGE

Dr. Kleinsorge made the following report concerning the preliminary plans for the Animal Industries Building at Oregon State College:

"President Strand, with the aid of other College officials and the architectural firm of Glenn Stanton, presented the preliminary plans for the Animal Industries Building at Oregon State College which was authorized under the building appropriation of the last Legislature. This building has been authorized at a total cost of approximately $1,200,000. Preliminary plans as submitted call for a reinforced concrete structure with brick veneer with an estimated construction cost of $935,000, and with other costs within the total allocated for this building. This is a building that has been sought vigorously by the Dairy and Livestock Industries of the state for more than a decade and was considered the first priority under the new building program. While it provides little space for future expansion it will meet adequately the present needs of the institution. The Committee examined the plans in detail and was assured by the College officials that the facilities are satisfactory as planned. It is therefore recommended that the preliminary plans be accepted and that the architects be authorized to prepare detailed plans and specifications for submission to the Board at the March meeting."
The Board approved the preliminary plans and authorized preparation of detailed plans and specifications for submission to the March Board meeting.

Dr. Kleinsorge presented the following report on the purchase of land as an addition to the MacDonald Forest:

"President Strand reported that there is now available for purchase as an addition to MacDonald Forest 150 acres of cut-over forest land from Jacob D. Stuart of Grants Pass at a cost of $1,950. The land joins the present MacDonald Forest on the north and is within the area previously approved for purchase. As the money is available for this purchase in the fund created under the Board's policy of selling outlying tracts for investment in additions to MacDonald Forest, the Committee recommends that the recommendation of Dean Dunn through President Strand be approved and that the purchase be authorized."

The Board approved the report of the Committee and authorized purchase of the property as recommended.

Dr. Kleinsorge reported as follows on the program of conversion and moving at Oregon State College to provide added facilities for music, the band, the theater and the museum:

"Mr. E. B. Lemon, Dean of Administration at Oregon State College, presented for consideration a program to convert the present museum building into a modern theater, to move the College museum to the basement of the Coliseum, convert the present work shop theater in Benton Hall into a music practice auditorium and to erect a Butler type building to serve as a band house. He explained that an emergency arose this fall when a downtown theater that had been used for all major dramatic productions for the past 25 years was remodelled and become no longer available, even though every effort was made to negotiate with the new owner. The estimated cost of the new project is $70,100 divided as follows:

1. Cost of changing the present Museum Building into a modern theater $38,600

2. Cost of utilizing unallocated space in the basement of the Coliseum for a museum, and moving the museum materials from present location in the Museum Building to the Coliseum 8,000

3. Erecting an adequate building to be used as a band house 22,000
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4. Renovating the room in Benton Hall now used for a Little Theater into a practice music room for the various singing groups 1,500

It was suggested by Dean Leman that the funds be obtained as follows:

a. From the unappropriated fund of the Board 25,000 (For remodeling of Museum Building into theater facilities and altering space in the basement of the Coliseum for museum)

b. From overrealized income from the Veterans' Administration book and supplies handling charge 19,625

c. Transfer from the College operating reserve 7,000

d. Transfer from College unallocated balance of the first State Building Fund 18,475

"The project as explained by Dean Leman will accomplish a number of badly needed improvements in several fields. While the theater resulting from the remodeling of the old museum building will not be as adequate as desired, it will serve indefinitely until a permanent one can be obtained. For many years the Horner Museum has been hampered in its expansion in obtaining further collections both by lack of room and by inability to store the collections in fireproof quarters. The construction of a new band house and the vacation of the old work shop theater will permit, for the first time, the adequate housing and handling of rehearsals for the large group musical organizations such as the band, orchestra, the men's Glee Club, the girls' Madrigal Club, the A Capella Choir and the College chorus. The new Butler type building is proposed to be erected at the edge of the new physical plant site east of the College armory where it will be possible at some future date for it to be used for physical plant purposes. Meanwhile it will provide an adequate rehearsal room with storage space for band and orchestra instruments and uniforms, a music library room, six individuals practice rooms, and offices for the band director and orchestra director.

"As this program appears to be highly beneficial to important parts of the College program and essential to meet emergency needs, the Building Committee recommends that the project be approved and that the funds be allocated as indicated previously."

The Board approved the report of the Committee and the recommendations included therein.

Dr. Kleinseorge presented the following report on Oregon State College obtaining title from the War Assets Administration of certain lands in the Camp Adair area:

"At a previous Board meeting State College officials were authori-
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...ed to negotiate with the War Assets Administration to obtain title to 89.43 acres of land, more or less, on the west side of Highway 99 W and immediately adjacent to the MacDonald Forest area, and 102.80 acres of land, more or less, on the east side of the road now serving as the site of Adair Village, together with all utilities on and within the area of the Corvallis U. S. Naval Hospital. College officials pointed out that this land would be valuable in connection with the student instruction, research and demonstrational functions of the School of Forestry. Dean Lemon reported to the Building Committee yesterday that it now appears that title can be obtained on these two parcels at 100 per cent discount, the only cost being the administrative charges to effect the transfer of the property.

"The Building Committee is convinced that ownership of these properties is advantageous and, therefore, is recommending as follows:

(1) That Dean E. B. Lemon, on behalf of the State Board of Higher Education, acting for Oregon State College, be authorized to make application for the acquisition of the following designated properties under the terms explained by Dean Lemon:

(a) That part of the U. S. Naval Hospital area, Corvallis, Oregon, located west of highway 99 W, consisting of 89.43 acres of land, more or less.

(b) A parcel of land comprising 102.80 acres, more or less, including buildings Nos. F-9, F-13, F-14, and F-15 located thereon, being the area on which the principal hospital buildings are located. These buildings and other facilities within the area of this designated tract constitute the Adair Village housing project now operated by Oregon State College for veterans in attendance at Oregon State College and their families.

(c) All of the government-owned utilities located on or within the land area constituting the U. S. Naval Hospital site, Corvallis, Oregon.

(2) That Dean Lemon be further authorized to accept on behalf of the Board of Higher Education the conditions stipulated in a letter of intent from the federal government and to properly execute and accept delivery of the instrument of transfer of these properties wherein the State of Oregon agrees to be bound by the terms and conditions of the transfer."

The Board approved the report of the Committee and the recommendations contained therein.
Dr. Kleinsorge reported as follows on obtaining title to certain housing units in the Camp Adair Naval Hospital area:

"Under the terms of the Independent Office Appropriation Act, 1950, the Public Housing Administration is authorized to transfer all title and interest in emergency housing located on land owned or under control of public bodies, including state-supported institutions of higher education. The following housing units in the Camp Adair Naval Hospital area are therefore eligible for transfer under this act to the State of Oregon, acting through the State Board of Higher Education for Oregon State College: Five residences on the west side of Highway 99W and all emergency dwelling units and auxiliary buildings and facilities in the Naval Hospital Reservation on the east side of Highway 99 W not now owned by the institution. These housing units are now all under the control of and are being used by Oregon State College under Public Housing Administration project numbers designated as follows:

35V344
35V381
35V382

"The transfer of this housing to the State Board of Higher Education will bring these projects under complete ownership of the institution. The Building Committee, is therefore, recommending to the Board that the Secretary of the Board be authorized to apply to the Public Housing Administration for the transfer of these housing units to the State Board of Higher Education under the terms of the Independent Office Appropriation Act, 1950, and to execute whatever documents are necessary in consummating this transfer."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"The Building Committee opened rebids on the turbine generator for the heating and power plant of the University of Oregon yesterday. Three bids were received, the low bid of $138,998 being submitted by the Worthington Pump-and-Machinery Company. The bidding was very close, with only $6,312 separating the high and the low bid.

"Following the bid opening, the Building Committee conferred with the Finance Committee in regard to bringing to the project additional funds to finance both the heating plant contracts approved at the November meeting and the turbine generator contract. The total construction budget submitted by the University is $1,104,000. An amount of $100,000 is required to supplement the million dollar appropriation made available by the last Legislature for the project, the remainder required for the total project to come from the President's Reserve. The University officials indicated that savings of at least $20,000 a year and probably $25,000 a year would be made in the light and power bill for the University when the power plant is put into operation."
"The Finance Committee feels that this would be a good investment of Board funds and recommends that $100,000 be appropriated to supplement the $1,000,000 legislative appropriation to complete the total project, with the understanding that adjustments in the operating level of the light and power budget of the University be made to reflect the annual savings that will accrue from the operation of the new electrical generating system.

"The Building Committee recommends to the Board that the contract for the turbine generator be awarded to the Worthington Pump and Machinery Company."

The Board approved the report of the Committee and the awarding of the contract for the turbine generator to the Worthington Pump & Machinery Company.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"The proposed budget of $384,962 for the 1950 summer sessions was presented by Budget Director Collins, this amount being $6,616 more than the 1949 budget for these activities. Mr. Collins estimated that $339,388 would be realized from student fee income for these sessions with $45,574 necessary from Board funds to supplement this fee income in order to meet the total cost of the sessions. He pointed out that student fee income for the 1950 session is being estimated on the basis of a 25 per cent drop in veteran students from last year, although total enrollment, estimated at 6,223, is expected to be the same as last year. Mr. Collins further pointed out that the Board had provided a contingency fund of $50,000 for the 1949 sessions, to be used in case income did not reach expectations. He added that $35,000 of this fund had to be used because of a drop-off in enrollment. He explained, however, that the institutional expenditures were reduced to save $17,863.62, leaving a total unused balance in the contingency reserve of $32,861.62. It was recommended that this amount remaining from the previous year’s contingency fund be reappropriated as a contingency fund for the 1950 sessions.

"An additional $2,600 budget was proposed for the 1950 summer session at the Institute of Marine Biology at Coos Head to provide for two instructors and two graduate assistants, together with incidental expense for supplies and miscellaneous wages. Of this amount, it is expected that $1,270 would be provided from student fee income.

"The Committee recommends adoption of the summer session budget as proposed and the setting aside of the unused balances in the 1949 contingency reserve for the same purpose in the 1950 session."

The Board approved the report of the Committee and the recommendations contained therein.
Mr. Cabell presented the following report of the joint meeting of the Building and Finance Committee:

"President Strand recommended to a joint meeting of the Building and Finance Committees that Lots 7, 8, 9 and 10 in Block 16 of the proposed Park Addition to the City of Corvallis, known as the Fulton Property, he purchased to extend the recently acquired parking area for the Oregon State Coliseum and to give access to Mary's River. The price agreed upon for purchase of these lots is $2,500. The Committees recommend the purchase at this price with funds to come from the Board's unappropriated balance.

The Board approved the report of the joint Committee and authorized the purchase of the property at a price of $2,500, funds to be provided from the Board's unappropriated fund.

Mr. Cabell concluded the report of the joint Committee as follows:

"Purchase of two parcels of property, one known as the Collins property, a dwelling and lot 50' x 122', and the Hernandez property, a dwelling and lot 95' x 122', adjoining the west edge of the Southern Oregon College of Education campus, was recommended by President Stevenson to round out the site for the new Library and Classroom Building. The agreed purchase price for the Collins property is $4,500 and for the Hernandez property $6,000, a total of $10,500. The Committee concurs in President Stevenson's proposal to add these properties to the campus in accordance with a previously authorized campus plan and recommends their purchase to the Board."

The Board approved the report of the joint Committee and the recommendations contained therein, with funds to cover the purchase of the properties to come from the Board's unappropriated fund.

Mrs. Cheryl S. MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"President Gunn proposed that the Board authorize Oregon College of Education to grant five quarter hours of credit in geography to a travelling group of students under the guidance and instruction of an assistant professor of geography at the college. This group, President Gunn explained, would expect to spend approximately two months during this coming summer travelling in Europe, the student to pay all costs of travel and also to pay the usual fee for the credit earned. The instructor will be paid the usual rate for summer session service but will provide for his own travel.

"The Committee feels that the educational value to be derived from this tour is such that the Oregon College of Education may grant the proposed five hours of credit on satisfactory completion of the tour and so recommends."
The Board approved the report of the Committee and the recommendations contained therein.

President Smith presented to the Board a communication from Roger Montgomery, who was the legal representative of the J. M. Harder Plumbing and Heating Company in the controversy over the University of Oregon Heating Plant bids. Mr. Montgomery expressed his appreciation in being allowed to present his client's case to the Board and indicated that his client intended to take no further steps in the matter.

President Smith reported that he and other members of the Executive Committee of the Association of Governing Boards of State Universities and Allied Institutions met in Chicago during the week of December 3 and transacted considerable business. He reported that General G. P. Summerall, President of The Citadel (the military college at Charleston, South Carolina) invited the Association to meet at Charleston on November 1 to 5, 1950. The program will contain matters of much interest to trustees of colleges. Mr. Smith said he felt that there should be at least two or three members of the Board in attendance at the meeting. Of all the large institutions, only California remains outside the membership and Mr. Smith has been selected to go to California to urge them to join.

Dr. Byrne reported that he had received a communication from Frank S. Sever, Attorney for Mrs. Margaret Watson, who owns a piece of property close to the Medical School. Mrs. Watson wishes to sell this property but there appears to be a cloud on the title which dates back to the Tifft Estate in which Oregon State College was a beneficiary. Dean Lemon checked into the matter. It is apparent that the State College has no claim to this property so in order to clear title for Mrs. Watson, Dean Lemon asked Attorney Sever to draw up the necessary quitclaim deed. Dr. Byrne requested Board authorization for Mr. Smith and himself to sign the deed and it was so granted by the Board.

Dr. Byrne indicated that he had received a letter from the Federal Security Agency transferring complete and unqualified title to all the equipment which is now held on a use-basis by the Vanport Extension Center. He reported that there was at least $30,000 or $40,000 worth of equipment involved. No word has as yet been received on the transferring of the real property to the State.

Secretary Byrne presented to the Board a communication and a copy of a resolution received from the Oregon Division of the Izaak Walton League of America, Inc. in which they urged the establishment, at the University of Oregon and Oregon State College of a chair of human ecology for general instruction and training in the field of human ecology, study of which would be requisite to a degree in the arts and sciences, medicine, law, engineering, architecture and business administration; and that there be established at the State College a
more comprehensive, intensive course of study, instruction and research in the field of human ecology leading to the degree of Bachelor, Master and Doctor of Human Ecology for careers in the field of administration and management of the natural resources.

Chancellor Packer indicated that he consulted with Dean Hansen at the State College and Dean Johnson at the University and they indicated that there are already a large number of courses offered at these two institutions along the lines recommended by the League. The Board directed the Secretary to so inform the Oregon Division of the Izaak Walton League.

COMMUNICATION FROM CHARLESTON SCHOOL BOARD

Chancellor Packer reported to the Board that he had received a communication from the Charleston School Board thanking the Board of Higher Education for its generosity in making available certain buildings at the Institute of Marine Biology for use by the Charleston School District until their school building was completed.

BOARD BONDS MADE

Dr. Packer reported that under the University of Oregon Women's Dormitory bond issue, which was bought by the State Accident Commission, the institution was allowed to draw the money as it was needed. Interest rates did not start until the money was actually requested for use. Through this program $47,000 interest was saved on that new structure. He reported to the Board that if, in 1950, it is possible to have bonds of the State Board of Higher Education make general obligation bonds of the State of Oregon, it will be possible to save similarly on all buildings being constructed by the Board.

GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

University

G. B. Warner
Gift of $1,000 from Mrs. Gertrude Bass Warner, Director of the Museum of Art, to be placed in the Murray Warner Catalogue Fund.

Research Corporation
Grant of $4,800 from the Research Corporation as a Frederick Gardner Cottrell Grant for the support of a physics research project being conducted under the direction of Dr. Shang-Yi Ch'en, Associate Professor of Physics.

United States Navy
Grant of $9,000 from the United States Navy to the Chemistry Department to extend the research project on corrosion phenomena, being carried on under the direction of Dr. Pierre J. Van Rysselberghe.

United States Navy
Grant of $14,000 from the United States Navy to the Department of Biology, to continue a research project in biochemical genetics being conducted under the direction of Dr. C. W. Clancy.
State College

Empire Bldg. Material Co.
Gift of $50 from the Empire Building Material Company of Portland to provide a Research Graduate Assistantship in the School of Engineering.

U.S. Public Health Service
Gift of $1,000 to the Department of Civil Engineering from the United States Public Health Service, through the State Sanitary Authority, to conduct research and investigations on specific industrial waste problems.

Refrigeration Research Foundation
Gift of $2,000 from the Refrigeration Research Foundation, Inc., of Berkeley, California, to the Agricultural Experiment Station, to finance a research project on pear storage.

Elbridge and Mary Stuart Foundation
Gift of $2,000 from the Elbridge and Mary Stuart Foundation, Los Angeles, California, to be used for an investigation on coccidiosis control in chickens.

Medical School

Gift of $3,034 to the Outpatient Clinic from the Multnomah County Chapter of the National Foundation for Infantile Paralysis. The gift covers the period from June 1 to December 31, 1949 and is to be utilized to provide medical care to polio patients.

National Cancer Institute
Grant of $25,000 from the National Cancer Institute, National Institute of Health, as a continuation of the cancer training grant for the calendar year ending December 31, 1950. These funds will be utilized in the Department of Pathology under the direction of Dr. Warren C. Hunter, Professor of Pathology, and Dr. Howard Richardson, Assistant Professor of Pathology.

National Cancer Institute
Grant of $16,513 from the National Cancer Institute, National Institute of Health, as an extension of the cancer control grant for the calendar year ending December 31, 1950. These funds will be utilized for a cancer research project being conducted under the direction of Dr. Warren C. Hunter, Professor of Pathology.

Peoples' Institute Auxiliary
Gift of $1,860.58 from the Board of Directors of the Peoples' Institute Auxiliary, to be utilized for the direct assistance of Outpatient Clinic patients. This organization was the forerunner of the present Outpatient Clinic and for years has provided funds for the assistance of patients receiving treatment at the Clinic. The Auxiliary is now being dissolved and the above sum represents the balance remaining in the treasury.

D. S. Jackson, Estate
Bequest of approximately $132,000, chiefly in real estate in the city of Portland, from the Estate of Dorothy Strowbridge Jackson, as an endowment for maintaining, operating and developing a Department of Medicine.
Diabetes Research Foundation

Grant of $2,300 from the Diabetes Research Foundation of Portland as a continuation of a previous grant being utilized for the support of research being conducted by Dr. E. S. West, Head of the Department of Biochemistry.

Columbia Foundation

Grant of $5,750 from the Board of Directors of the Columbia Foundation. San Francisco, California, to be utilized for research in the field of liver functions in alcoholism, to be conducted by Dr. John R. Montague, Clinical Associate in Medicine. This grant covers the period January 1 to December 31, 1950.

Oregon Heart Association

Gift of $800 from the Oregon Heart Association to be utilized for the purchase of photographic equipment to be used in the cardiovascular research program.

Mrs. E. M. Doernbecher

Gift to Doernbecher Hospital of a davenport and chair, valued at $250, from Mrs. E. M. Doernbecher, Tillamook.

Eastern Oregon College of Education

F. Spaeth

Gift of $200 from Fred Spaeth, La Grande, to be used at the discretion of the President.

D. Zimmerman

Gift of $200 from Doyle Zimmerman, La Grande, to be used at the discretion of the President.

ADDN TO GENERAL RESEARCH AT MED. SCH.

In order to provide for the continuation of a special research project now being conducted by the Department of Biochemistry at the Medical School, the Board approved the transfer of $930 from the Institutional Reserve to the General Research account wage budget.

ADDN TO DIPLOMAS AND CERTIFICATES AT U OF O

Due to overdrafts in the 1948-49 University budgets for Diplomas and Certificates and for Commencement, and to increased costs for 1949-50, occasioned largely by an increase of fifty per cent in the number of students receiving degrees, the Board approved transfers as follows from the Institutional Reserve:

<table>
<thead>
<tr>
<th>Diplomas and Certificates</th>
<th>$2,300</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement</td>
<td>1,500</td>
</tr>
</tbody>
</table>

ADDN TO HORT. AT OSC

The Board approved the addition of $2,000 to the wage budget of the Experiment Station Department of Horticulture, funds to be provided from the $2,000 Refrigeration Research Foundation gift reported in the gift section.

ADDN TO VET. MED. AT OSC

The Board approved the addition of $1,600 to wages and $400 to materials and expense in the Experiment Station Department of Veterinary Medicine, funds to be provided from the $2,000 Elbridge and Mary Stuart Foundation gift reported in the gift section.

ADDN TO SEAFOODS LABORATORY AT OSC

The reconditioning of refrigeration facilities at the Experiment Station Department of Seafoods Laboratory has necessitated expenditures in excess of the original budget. Accordingly, the Board approved the addition of $1,000 to the requisition budget of this department, funds to be transferred from the Director's Reserve.
The Board approved the transfer of $2,000 from the Institutional Reserve to the wage budget of the School of Education at the State College to cover wages now paid and to be paid in the winter and spring terms for part-time teaching assistance.

The Board approved the transfer of $1,200 from the Institutional Reserve to the requisition budget in Civil Engineering at the State College to cover the expense of installation of plumbing facilities and power lines to certain laboratories incident to the moving of Civil Engineering to Apperson Hall.

The Board approved the transfer of $1,560 from the Institutional Reserve to the wage budget of the Chemistry Department at the University to cover the cost of additional Civil Service staff needed to care for the increased load resulting from the research programs in the department. This amount will be reimbursed from overhead funds on these research projects as soon as it becomes available upon completion of the projects.

In order to eliminate the deficit in the Education activities account existing on June 30, 1949 and to reduce the deficit in the Athletic Activities account at Oregon College of Education, the Board approved transfers as follows from the Student Union Activities account:

<table>
<thead>
<tr>
<th>From</th>
<th>To Athletic Activities</th>
<th>To Educational Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union Activities</td>
<td>$1,189.36</td>
<td>$1,036.86</td>
</tr>
<tr>
<td></td>
<td>$2,226.22</td>
<td></td>
</tr>
</tbody>
</table>

The Board approved making available funds from the Board's Reserve for Physical Plant Operation and Maintenance of New Buildings at the University to cover the operating costs of the new addition to the Music Building and the new theatre building attached to Villard Hall. The annual costs and amounts required for the remainder of the current fiscal year are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Annual</th>
<th>Required</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cost</td>
<td>1949-50</td>
</tr>
<tr>
<td>Music Building Addition</td>
<td>$5,222</td>
<td>$3,917</td>
</tr>
<tr>
<td>New Theatre Building</td>
<td>3,887</td>
<td>2,916</td>
</tr>
</tbody>
</table>

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1949-50 budget:

Appointment of Dr. N. P. Jacobson as Visiting Professor of Religion and Acting Head of the Department, for the remainder of the 1949-50 academic year, at an annual salary rate of $5,300, effective January 1, 1950. Requires $3,533.33 in 1949-50 to be provided from unallocated funds in the budget.
Q. Breen, Sabbatical leave  
Sabbatical leave on full salary for Quirinus Breen, Associate Professor of History, for the spring term of 1950, for study in connection with a research project. No change in budget.

The Board approved the following personnel adjustments at the State College; the necessary funds being provided in the 1949-50 budget:

D. E. Anderson, Appointment  
Appointment of Don E. Anderson as Malheur County Extension Agent (Agriculture), at an annual salary rate of $4,600, rank of Assistant Professor, 12-months basis, yearly tenure, effective January 19, 1950. Requires $2,113.55 in 1949-50 to be transferred from the Director's Reserve.

J. D. McWilliams, Appointment  
Appointment of James D. McWilliams as Wasco County Assistant Extension Agent (Agriculture), at an annual salary rate of $3,804, rank of Instructor, 12-months basis, yearly tenure, effective November 15, 1949. The Board also provided $737.93 for a requisition budget for this position. Requires $3,126 in 1949-50 to be provided as follows: $1,563 from the Director's Reserve and $1,563 from an appropriation by the Production and Marketing Administration Committee of Wasco County.

H. Poling, Appointment  
Appointment of Miss Helen Poling as Instructor in the Department of Physical Education for Women, at an annual salary rate of $2,400, 10-months basis, yearly tenure, effective November 1, 1949. Miss Poling has been employed on the wage budget in the past. Requires $2,012.37 in 1949-50 to be transferred from the wage budget.

Establishment of position of Research Assistant in the Experiment Station Department of Animal Husbandry, at an annual salary rate of $1,350 for 50 per cent time, 12-months basis, yearly tenure, effective November 15, 1949. This is a new position and requires $847.50 in 1949-50 to be transferred from the wage budget.

A. L. Marble, Transfer  
Transfer of A. L. Marble, Hood River County Extension Agent (Agriculture) to the position of County Extension Agent-at-Large, with no change in salary, rank or tenure, effective December 1, 1949. Funds for this position will be transferred from the Hood River County Extension Agent budget.

L. R. Foster, Transfer  
Transfer of Lee R. Foster from Umatilla County Extension Agent (Agriculture) to Hood River County Extension Agent (Agriculture), with an increase in salary from $4,350 to $4,500, with no change in rank or tenure, effective December 1, 1949; and the appointment of Norton O. Taylor as Umatilla County Extension Agent (Agriculture), at an annual salary rate of $4,620, rank of Assistant Professor, 12-months basis, yearly tenure, effective November 28, 1949. Requires $87.50 in the Hood River budget and $2,733.50 in the Umatilla budget to be transferred from the Director's Reserve.
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December 13, 1949

M. Wilson, 
Leave of absence

Leave of absence without pay for an indefinite period for Miss Maud Wilson, Head of the Experiment Station Department of Home Economics, to serve the Technical Committee of the Regional Rural Housing project, effective December 1, 1949. Miss Wilson's salary will be paid from Federal Regional Research and Marketing funds. Because the date of Miss Wilson's return is indefinite, the transfer of funds involved will be held in abeyance until further information is received.

F. E. Price, 
Sabbatical leave

Sabbatical leave on full salary for F. E. Price, Associate Dean of the School of Agriculture, covering the period January 1 through April 30, 1950, to visit land grant colleges for the purpose of studying administration operations and patterns in agriculture in the several states. No change in budget.

E. VanHorn, 
Sabbatical leave

Sabbatical leave on half salary for Miss Edna Van Horn, Associate Professor of Household Administration, for the period January 1 to June 30, 1950, to work on her doctor's degree. No change in budget.

B. Glenn, 
Resignation

Resignation of Burdette Glenn, Professor of Civil Engineering, effective November 15, 1949, to accept a position in California; and the appointment of James R. Libby as Instructor in the Department of Civil Engineering, for the winter and spring terms, at a salary rate of $2,200 for the period, yearly tenure, effective January 1, 1950. Salary savings of $1,892.10, due to replacement at lesser rate, to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustment at the Medical School, the necessary funds being provided in the 1949-50 budget:

W. Stotler, 
Leave of absence

Leave of absence without pay for an indefinite period for Dr. William A. Stotler, Assistant Professor of Anatomy, effective December 1, 1949, for rest and recuperation. Salary savings of $2,683.35 in 1949-50 to be retained in the budget pending appointment of a temporary successor.

The Board approved the following personnel adjustment in the general Extension Division, the necessary funds being provided in the 1949-50 budget:

J. Holland, 
Leave of absence

Leave of absence without pay for Joseph V. Holland, Assistant Professor of Physical Education, Vanport Extension Center, for the period January 1 to June 11, 1950, to continue work toward his doctorate. Salary savings of $2,640 in 1949-50 to be transferred to wages to employ substitute assistance.

CHANGE IN DATE OF JANUARY BOARD MEETING

Mr. Chambers indicated that he would be unable to be present at the regularly scheduled January meeting of the Board. Inasmuch as the curricular adjustments are considered at the January meeting and Mr. Chambers is a member of the Curriculum Committee, on motion by Mr. Chambers and second by Mrs. MacNaughton, the Board voted unanimously to suspend the rules and by-laws calling for a meeting on January 24, 1950 and to change the date to January 31, 1950.

ADJOURNMENT

The Board adjourned at 11:15 A. M.

EDGAR W. SMITH, President.

[Signature]