OREGON STATE BOARD OF HIGHER EDUCATION

Minutes of Organization Meeting June 28, 1929

The members of the State Board of Higher Education met at the call of the Governor in the Executive Offices in the State Capitol at Salem, Oregon, on Friday, June 28th, 1929, at ten A. M.

Those present were:
  Albert Burch, Medford, Oregon.
  F. E. Callister, Albany, Oregon.
  C. C. Colt, Portland, Oregon.
  E. F. Irvine, Portland, Oregon.
  Herman Oliver, John Day, Oregon.
  E. C. Pease, The Dalles, Oregon.
  E. C. Sammons, Portland, Oregon.
  C. L. Starr, Portland, Oregon.
  A. R. Watzek, Portland, Oregon.

Mr. C. L. Starr was named temporary Chairman.

Upon motion of Mr. Burch, seconded by Mr. Irvine, it was unanimously

Resolved, that a committee consisting of the temporary Chairman and two others appointed by the Chairman be appointed to formulate a set of rules and by-laws for the State Board of Higher Education and to submit such rules and by-laws to the Board for its approval.

Upon motion of Mr. Colt, seconded by Mr. Sammons, it was unanimously

Resolved, that Mr. C. L. Starr, temporary Chairman, be elected President of the State Board of Higher Education for the ensuing year.

Mr. Starr expressed his appreciation of the honor conferred on him and briefly outlined his conception of the important duties and responsibilities of the State Board of Higher Education.

Upon motion of Mr. Irvine, seconded by Mr. Callister, it was unanimously

Resolved, that Mr. Watzek be elected temporary Secretary of the State Board of Higher Education.

Upon motion of Mr. Colt, seconded by Mr. Irvine, it was unanimously

Resolved, that Mr. Watzek be empowered to employ clerical assistance during his term as temporary Secretary.

The members of the Board discussed the advisability of having an audit made of the funds of all institutions coming under the supervision of the State Board of Higher Education.

Upon motion of Mr. Colt, seconded by Mr. Oliver, it was unanimously

Resolved, that a committee be appointed to make recommendations concerning an audit of the funds of the various institutions under the State Board of Higher Education and to bring in a report at the next meeting of the Board.
Upon motion of Mr. Burch, seconded by Mr. Fease, it was unanimously

Resolved, that the committee on audit be empowered, also, to employ such
aid as may be needed for the purpose of checking the inventories of properties sub-
mitted by the Boards of Regents of the institutions of higher learning to the
State Board of Higher Education.

The members of the Board engaged in a discussion of the qualifications
and duties of the Executive Secretary.

Upon motion of Mr. Irvine, seconded by Mr. Colt, it was unanimously

Resolved, that the President appoint a committee of three members to
consider the selection of an Executive Secretary and ultimately to make recom-
mendations to the Board.

The following communications addressed to the State Board of Higher
Education were read by the Secretary:

A letter of greetings and good wishes to the Board from Senator J. B. Bell of Eugene;

A letter from President Arnold Bennett Hall inviting the members of the State Board
of Higher Education to meet with the Board of Regents of the University of Oregon
at the University on Saturday, June 29th;

A letter from President W. J. Kerr inviting the members of the State Board of
Higher Education to meet with the Board of Regents of the Oregon State Agricultural
College at the College;

A letter from Mr. Frank Meredith, Secretary of the Board of Regents of Normal
Schools, tendering to the State Board of Higher Education the services of the
Board of Regents of Normal Schools, either as a Board or by means of a committee;

A letter from Dean J. V. B. Butler, of the Oregon Normal School, written in the
absence of President Landers, inviting the State Board of Higher Education to
visit the Oregon Normal School at Monmouth;

A letter from President H. W. Inlow inviting the State Board of Higher Education
to visit the Eastern Oregon Normal School, at La Grande;

A letter from President J. A. Churchill inviting the State Board of Higher Education
to visit the Southern Oregon Normal School, at Ashland.

Upon motion of Mr. Colt, seconded by Mr. Oliver, it was unanimously

Resolved, that all the above listed communications be duly acknowledged
by the Secretary; that the Secretary convey to the Presidents of the institutions
of higher learning the intimation that the State Board of Higher Education would,
at a future date, visit their institutions; and that a telegram be sent to President
Hall stating that on account of the shortness of time and conflicting plans of
members of the Board, it would be impossible for the members of the State Board of
Higher Education to meet with the Board of Regents of the University of Oregon at
Eugene on Saturday, June 29th.

The Secretary read a communication from President Hall calling attention
to the immediate necessity to provide for the supervision of building activities
now in progress at the University of Oregon.
Upon motion of Mr. Irvine, seconded by Mr. Callister, it was unanimously

Resolved, that a committee of three members to be designated as the Building Committee be named by the President to act on building matters now in progress at the institutions of higher learning.

The Secretary read a letter from Mr. Frank Meredith, Secretary of the Board of Regents of Normal Schools, with reference to a proposed change in the heating plant at the Oregon Normal School at Monmouth and with further reference to certain funds raised by students and alumni of the Oregon Normal School for the erection of a building at Monmouth, which funds are in Mr. Meredith's hands as trustee.

The correspondence submitted by Mr. Meredith with reference to the heating plant at the Oregon Normal School was referred to the Building Committee. Action with reference to the trust funds was deferred until a later meeting of the Board.

The meeting adjourned for luncheon and reconvened at one-thirty P.M.

The following committees were named by the President:

Committee on Rules and By-Laws:
Mr. Colt, Chairman
Mr. Irvine
Mr. Starr (ex officio)

Committee on Audit:
Mr. Sammons, Chairman
Mr. Pease
Mr. Oliver

Building Committee:
Mr. Burch, Chairman
Mr. Callister
Mr. Colt

Honorable Hector Macpherson, member of the House of Representatives and Chairman of the Interim Committee on Administrative Reorganization, was granted an audience with the Board and discussed matters in which the Interim Committee and the Board of Higher Education have a mutual interest, particularly the proposed survey of the institutions of higher learning in the state of Oregon.

The Secretary was directed to hold an inventory of property submitted by the Southern Oregon Normal School until the next meeting of the Board.

Upon motion of Mr. Burch, seconded by Mr. Callister, it was unanimously

Resolved, that the Secretary advise the Board of Regents of the institutions of higher learning in the State of Oregon that all expenditures incurred by the respective institutions for the month of June should be approved by the Boards of Regents in their customary manner if done prior to July 1st.

The members of the Board engaged in a discussion of the survey of the institutions of higher learning in the state which is required by law to be made by the State Board of Higher Education. Action was deferred until a future date so that the members might familiarize themselves with similar surveys made heretofore and with the agencies available for conducting such surveys. The Secretary was directed to secure printed information on the subject and distribute it to the members of the Board.
It was determined that the next meeting of the Board should be held in Portland, the suggested place being the Directors' Room of the United States National Bank and the time ten o'clock in the morning, the date to be set by the President.

There being no further business, the meeting adjourned to meet at the call of the President.

\[\text{Signature}\]

C. L. STARR, President.

\[\text{Signature}\]

Temporary Secretary.