OREGON STATE BOARD OF HIGHER EDUCATION
Minutes of Meeting - October 14, 15, 16, 1929

Pursuant to call by the President, the State Board of Higher Education met at the University of Oregon, Eugene, Oregon, October 14, 1929, at 9 A.M. The following members were present:

Mr. Callister
Mr. Irvine
Mr. Oliver
Mr. Pease
Mr. Starr
Mr. Watzek

Mr. Colt and Mr. Sammons were unable to be present. Mr. Burch arrived at noon and was present for the remainder of the meeting.

President Starr presided and Mr. Watzek acted as secretary.

Upon motion of Mr. Irvine, seconded by Mr. Pease, the reading of the minutes of the last meeting of the Board, and of the meetings of the Executive Committee since the last meeting of the Board, was dispensed with as copies of all minutes had been sent to each Board member in ample time for him to read and note any corrections or additions which should have been made.

Upon motion by Mr. Irvine, seconded by Mr. Pease, it was unanimously

Resolved that the acts of the Executive Committee since the last meeting of the Board on August 26 and 27, 1929, be approved and adopted as the acts of the Board.

REPORTS OF COMMITTEES

Finance Committee:

In the absence of Mr. Sammons, Chairman of the Committee, Mr. Watzek stated that Mr. Sammons had requested him to report that Wm. Whitfield & Co. is now making its audits of the College and of the Normal Schools and that the audit of the University had been completed, and that it would soon be ready to make a report on a uniform system of accounting for all the institutions.

Committee on Rules and Organization:

As Mr. Colt, Chairman of the Committee, was not present, there was no report made for the Committee.

Committee on Selection of Secretary:

Mr. Pease, Chairman, requested permission to delay his report until later in the session.

Committee on Survey:

Mr. Watzek, Chairman, also requested permission to report later in the meeting.

Committee on Advertising and Publicity:

Mr. Irvine stated that he had no formal report to make.
Special Committee on Purchasing:

Mr. Callister, Chairman, reported that the Committee, together with Mr. Johnson and Mr. Ager, from the University, and Mr. Smith from the College, met with Governor Patterson, Mr. Hal E. Hess, Secretary of State, and Mr. Carle Abrams, Secretary of the State Board of Control, at Salem, to discuss the general question of purchases for the institutions of higher learning and to attempt to arrive at a more or less definite basis for determining what should be purchased by the State Board of Control and what might be purchased directly by the institutions. At the conclusion of the meeting the matter was left with Mr. Abrams, Mr. Johnson and Mr. Smith to work out. After two further conferences with Mr. Smith and Mr. Johnson, Mr. Abrams on Oct. 12, 1929, wrote Mr. Callister a letter in which he reported the results of these conferences at which a satisfactory agreement had been reached on the essential details of the matter of purchasing. Mr. Callister presented the original letter to be filed with the Secretary of the Board and suggested that he send copies of the letter to the Comptroller of the University, the Business Manager of the College, and the Presidents of the Normal Schools. This was ordered done.

Mr. Starr then stated that there would be a meeting of the Association of Governing Boards of State Universities and Allied Institutions at Lafayette, Indiana, on November 6th, and suggested that the Board should consider the naming of a delegate with one or two alternates to attend this meeting. He further stated that, as Mr. Sammons expected to be in the East at this time and there was a possibility that Mr. Watzek and he might also be going East, it seemed logical to elect Mr. Sammons a delegate with Mr. Starr and Mr. Watzek as alternates.

Upon motion of Mr. Irvine, seconded by Mr. Oliver, it was unanimously

Resolved that Mr. Sammons be elected delegate to the meeting of the Governing Boards of State Universities and Allied Institutions at Lafayette, Indiana, Nov. 6 and 7, 1929, and that Mr. Starr and Mr. Watzek be elected alternates, and that in the event that none of these three can attend the meeting, the Executive Committee be authorized to appoint a delegate to represent the Board with the understanding that expenses of the delegate be paid by the Board if he should be required to make the trip from Oregon especially to attend this meeting.

Mr. L. H. Johnson, Comptroller of the University, and Mr. Paul W. Ager, Assistant Comptroller, then appeared before the Board to be present during the discussion of financial matters relating to the University.

Mr. Johnson presented for the Board's consideration the matter of a bequest to the Doernbecher Memorial Hospital from the late Thomas Thompson, of Marcola, of the residue of his estate. He stated that the residue of the estate consisted of certain real property at Marcola, which is subject to a charge of $139.22, the amount by which the claims against the estate exceeded the other assets. The executor has an opportunity to sell the real property for $1,000 free and clear of all charges, and he has requested the University to elect whether it wishes to have him sell the property, pay the claims, and pay the residue to the University, or whether it will pay the remaining claims itself and take over the property.

On motion of Mr. Irvine, seconded by Mr. Callister, it was unanimously

Resolved that the executor of the estate of Thomas Thompson be instructed to sell the Marcola property, discharge the remaining claims against the estate
and pay the residue to the University, and that the Executive Committee be authorized to carry out the instructions of the Board.

The President then presented a request from Mr. Barker, Vice President of the University, that the Board consider the advisability of making a contribution of $50.00 to the Portland Chamber of Commerce to cover the University's share of the cost of an industrial survey which is being made in Portland. The University owns approximately twenty acres in the Guild's Lake District in Portland, which was left in trust to the Security Savings & Trust Co. as Trustee, the proceeds of the property to be used for a dormitory at the University in Eugene, and the contribution would cover its acreage at the rate of $2.50 per acre, upon which basis all property owners in the vicinity have been asked to contribute.

Upon motion of Mr. Watzek, seconded by Mr. Oliver, it was unanimously

Resolved that as the University is the owner of approximately twenty acres in the Guild's Lake District in Portland, which would be benefited by the industrial survey now being made in Portland, and as it had been asked to contribute to the cost of this survey the sum of $2.50 per acre, or a total of $50.00, the Comptroller of the University be authorized to pay to the Portland Chamber of Commerce the sum of $50.00 toward the cost of the survey.

President Starr then declared a recess until 3:30 P.M. so that the Board might have an opportunity to make a tour of the campus.

The meeting reconvened at 3:30 P.M. President Hall, Mr. Cthanhk, Mr. Johnson and Mr. Ager were present during the afternoon session.

Mr. Irvine, Chairman of the Committee on Advertising and Publicity, stated that in accordance with a suggestion from Mr. Starr, his Committee approved the publication and distribution of a pamphlet on training for foreign trade and service, with the understanding that it might be circulated to the same extent as similar publications of the University and that by January 1, 1930, the Committee expected to be able to recommend to the Board a definite policy on advertising and publicity for all institutions.

There then followed a discussion of the question of interest on daily balances on accounts carried by the University in the banks of Eugene. President Hall explained that because of the liberal attitude which the banks there have taken with respect to the gift campaign which had been carried on by the Alumni Holding Company, and also because of their generous contributions to the Eugene Gift Fund, he felt that it was unfair at this time to insist that the banks pay interest on daily balances, but that it might be proper to make this request at a later time. The matter was left in President Hall's hands with the understanding that he would make the request whenever he deems it advisable.

Then followed a discussion of the method of paying claims for expenses of the Board. It was decided not to make any change in the plan now in force, namely, that claims will be drawn on the University Fund and paid by the State Treasurer.

The Board then considered the question of whether funds now in the hands of Mr. L. H. Johnson, Comptroller of the University, for the construction of the Museum of Fine Arts should be transferred to the State Treasurer. The discussion was extended to include the general question of the disposition of endowment or other funds of a more or less permanent nature which might be received by the University. Members of the Board expressed a desire that if possible it should settle upon a definite policy to be followed with respect to all gift funds.
After a thorough discussion, upon motion by Mr. Gallister, seconded by Mr. Oliver, it was unanimously

Resolved that the Attorney General be requested to consider and give his opinion on whether gift funds received by the University for any purpose, including both funds for construction of buildings and for permanent endowments, shall be deposited with the State Treasurer or may be retained by the University and invested by it under the direction of the State Board of Higher Education.

At President Hall's request, Mr. Burch, chairman of the Building Committee, was asked to make a general investigation of the effect which the deposit of gift funds with the State Treasurer would have upon contractors' bids for the erection of buildings.

President Hall then submitted for the consideration of the Board his recommendations for the following faculty appointments, reappointments, acceptances of resignations, and salary changes:

**ADMINISTRATION**

Karl W. Onthank, Executive Secretary, leave of absence for winter quarter 1930, with pay, for study principally at Stanford University, on problems of college and university administration.

**COLLEGE OF LITERATURE, SCIENCE AND THE ARTS**

**Animal Biology:** Rollo Patterson, appointment as Graduate Assistant for nine months, effective October 1, 1929, salary $600, to be paid from laboratory fee fund.

** Chemistry:** Burford Wilkerson, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $250, to be paid from fees.

William M. Sweet, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $250, to be paid from fees.

Ruth Winchell, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $250, to be paid from fees.

Donald Evans, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $250.

Elizabeth Bradway, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $250.

Richard R. Roehm, reappointment as Fleischmann Fellow to work with Dr. Roger Williams, effective October 1, 1929, salary $300 to be paid by donors of fellowship.

**Economics:** Edward G. Daniel, appointment as Graduate Assistant for nine months, effective October 1, 1929, salary $500, filling vacancy.

**English:** J. K. Horner, resignation as Assistant Professor of English and Debate Coach, salary $2,550, effective October 1, 1929.

Ralph C. Hoeber, appointment as Assistant Professor of English and Debate Coach, for one year, effective October 1, 1929, salary $2800.
Mary Watson Barnes, resignation as part-time Professor of English, effective October 1, 1929.

Robert D. Horn, Assistant Professor in English, salary $2500, extension of leave of absence without pay for one year, effective October 1, 1929.

A. Holmes Baldridge, resignation as Instruction in Public Speaking, salary $1900, effective October 1, 1929.

W. E. Hampstead, Jr., appointment as Instructor in Public Speaking for one year, effective October 1, 1929, salary $1700, replacing Mr. Baldridge.

Walter Evans Kidd, resignation as Graduate Assistant, effective October 1, 1929, salary $500.

Myrtle Hubbard, appointment as Graduate Assistant for nine months, effective October 1, 1929, salary $500.00, replacing Mr. Kidd.

History:

Wayne Woodmansee, appointment as part-time teaching Fellow for nine months, effective October 1, 1929, salary $500.00, filling vacancy.

Herschel Landru, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $315, to be requisitioned $35.00 per month by the Extension Division.

Military Science:

Captain Frank Moore, resignation as Assistant Professor of Military Science, effective October 1, 1929.

Lieutenant J. E. McCannon, appointment as Assistant Professor of Military Science, effective October 1, 1929, replacing Captain Moore.

Physics:

Eric L. Peterson, appointment as part-time Graduate Assistant for nine months, effective October 1, 1929, salary $350, four-fifths ($280) on general salary roll and remainder ($70) requisitioned from laboratory fee funds of Physics Department.

Romance Languages:

Pierre Thomas, resignation as Instructor, effective October 1, 1929, salary $1,800.

Louis McCorry Myers, appointment as Instructor for one year effective October 1, 1929, salary $1800, replacing Mr. Thomas.

Jean Tompkins, resignation as part-time Graduate Assistant, effective October 1, 1929, salary $250.

School of Physical Education:

Hubert J. McCormick, appointment as Instructor for one year, effective October 1, 1929, salary $2000, filling vacancy of Mr. Abercrombie, salary $2000.

Ovilla W. Williams, resignation as Graduate Assistant, effective October 1, 1929, salary $500.
Marjorie Landru, appointment as Graduate Assistant, effective October 1, 1929, salary $500, for period of nine months, replacing Ovilia W. Williams.

School of Applied Social Science:

Ronald H. Beattie, appointment as Graduate Research Fellow to direct survey of the effectiveness of criminal justice in collaboration with the Law School, for one year, effective October 1, 1929, salary $1500, payable in 12 monthly installments from Crime Survey Fund.

Mrs. Homer Chamberlin, appointment as Graduate Research Fellow for ten months, effective October 1, 1929, salary $1,000, payable in ten monthly installments from Crime Survey Fund.

Laura L. Mead, appointment as Graduate Research Fellow for ten months, effective October 1, 1929, salary $1000, payable in ten monthly installments from Crime Survey Fund.

Allen W. East, appointment as Graduate Research Fellow for ten months, effective October 1, 1929, salary $500, payable in ten monthly installments from Crime Survey Fund.

Bernice Rasor, appointment as Graduate Research Fellow for ten months, effective October 1, 1929, salary $500, payable in ten monthly installments from Crime Survey Fund.

Elnora E. Thomson, appointment as Director of Clinical Work of Crime Survey and additional salary of $600 per year to be paid from Crime Survey Fund in twelve installments, effective October 1, 1929.

Arlene Johnson, Assistant Director of Portland School of Social Work, on Portland Extension Payroll at $3,000. Of this salary $200 is to be paid from the Crime Survey Fund and the balance of $2800 on the Portland Extension payroll, effective October 1, 1929.

Extension Division:

Percy M. Collier, appointment as Extension Lecturer in the Extension Division for nine months effective September 16, 1929, salary $300 per month or $2700 for the period, replacing Dr. Dan Clark who is on leave of absence, salary $3600.

Library:

Mrs. Mary Jane Bowles, appointment as Assistant in Library for one year, effective September 27, 1929, salary $1500, succeeding John Schaffer at $100 per month.

Martha Spafford, resignation as Cataloguer, effective August 8, 1929, salary $200.

Ella S. Carrick, appointment as Cataloguer for one year, effective September 1, 1929, salary $1500, replacing Miss Spafford.

Ethel Helliwell, resignation as Assistant in Library, effective September 1, 1929, salary $1260.

Mildred Conklin, appointment as Assistant in Library for one year, effective September 16, 1929, salary $1080, replacing Miss Helliwell.
Medical School:

Resignation of Dr. Paul Rockey, Assistant Clinical Professor of Surgery, effective October 1, 1929.

Dr. Warren C. Hunter, appointment as Assistant Professor of Pathology, at salary of $5,000, beginning October 1, 1929, for one year.

School of Music:

George Hopkins, Professor of Piano, authorization of salary of $900 per year for one year, beginning October 1, 1929, on regular payroll.

Upon motion of Mr. Irvine, seconded by Mr. Callister, it was unanimously

Resolved that all of the faculty changes recommended by President Hall, as listed above, be approved and authorized.

Upon motion of Mr. Burch, seconded by Mr. Oliver, it was unanimously

Resolved that the practice of the former Board of Regents of the University, regarding the submission to it, for its approval and authority, of faculty and staff appointments and changes, namely, that all academic appointments and changes of staff, including both research and library positions, be submitted to the Board, but that those of nonacademic nature, such as stenographers, bookkeepers, janitors, firemen, campus laborers, and the like, working directly under a responsible administrative officer appointed by the Board, need not be submitted to the Board, be adopted temporarily as the policy of the Board with respect to both the College and the University.

President Hall then requested authority to purchase from budget savings, from Mrs. May B. Byrne, Lot 10, Block 7, University Addition to Eugene, being the southeast corner of Thirteenth and Onyx Streets, for the sum of $3,500 plus unpaid paving assessments amounting to approximately $257.00.

Upon motion of Mr. Callister, seconded by Mr. Oliver, it was unanimously

Resolved that the University be authorized to purchase from Mrs. May B. Byrne, for the sum of thirty-five hundred dollars ($3,500), plus unpaid paving assessments amounting to approximately two hundred and fifty-seven dollars ($257.00), the following described property situated in the City of Eugene, Oregon:

Lot Ten (10), Block Seven (7), University Addition
To Eugene

In accordance with President Hall's request, and upon motion of Mr. Burch, seconded by Mr. Oliver, it was unanimously

Resolved that the University be authorized to purchase from L. H. Johnson and Myra E. Johnson, for the sum of approximately six thousand four hundred and twenty-five dollars ($6,425.00), plus street paving assessments to be assumed by the University, the following described property in the City of Eugene, Oregon, known as Haley Cottage:

The South fifty-six (56) feet of Lot Three (3), Block Eight (8), University Addition to Eugene,

with the understanding that the University receive upon transfer of title to the
State a refund of insurance premiums on policies now in effect, and also that
the State is to be reimbursed from dormitory funds for the cost of this property
at the rate of the present rental paid for the use of the building, namely
$75.00 per month.

Upon motion of Mr. Irvine, seconded by Mr. Oliver, it was unanimously

Resolved that the Building Committee be empowered to authorize the
University to purchase land near the University campus when the budget will permit
and when lots are available at a reasonable price.

On motion of Mr. Callister, seconded by Mr. Irvine, it was unanimously

Resolved that the bill of the University architects, in the sum of
$1,191.69, for additional services in redrawing plans for the Museum of Fine
Arts to cover alterations requested by contributors to the Building Fund, be
authorized and paid out of funds donated for making the requested changes.

Upon motion of Mr. Callister, seconded by Mr. Oliver, it was unanimously

Resolved that the Secretary of the Board make proper acknowledgment
of the following gifts to the University:

(a) A gift of a Majestic Combination Radio and Phonograph by the
Grigsby-Grunow Co. of Chicago, installed through the courtesy of McMorran &
Washburne, of Eugene.

(b) A gift from Mr. Ion Lewis of books for the Architectural Library.

(c) A gift from Mr. Thomas W. Whidden and other heirs of the late
William Marcy Whidden, of books for the Architectural Library, made conditionally
until the estate is closed.

(d) The following special gifts for the enlargement of the Museum of
Fine Arts:

Mrs. Gertrude Bass Warner $15,000
Mr. Campbell Church 5,000
Mrs. Mary H. Jewett & Wilson H. Jewett 5,000
$25,000.

The Board then considered a request from the Eugene Loan & Savings Bank,
of Eugene, that, because of a ruling of the State Superintendent of Banks, the
University release bonds in the sum of $38,000 now held for it by the United
States National Bank of Portland to secure University funds deposited with the
Eugene Loan & Savings Bank, and accept in lieu thereof two surety bonds totaling
$40,000.

After a thorough discussion, upon motion of Mr. Callister, seconded
by Mr. Oliver, it was unanimously

Resolved that the University be authorized to release bonds now held by
the United States National Bank of Portland and accept in lieu thereof, as security
for University Funds deposited with the Eugene Loan & Savings Bank, the following
surety bonds submitted by it: Bond in the sum of $10,000, issued by the National
Surety Company of New York as surety, and bond in the sum of $30,000, issued by
the United States Fidelity and Guaranty Co. of Maryland, as surety.

Upon motion of Mr. Burch, seconded by Mr. Oliver, it was unanimously
Resolved that Mr. L. H. Johnson, Comptroller of the University, be authorized to sign for the State Board of Higher Education applications to the Treasury Department of the United States for the use of tax free alcohol by the University of Oregon.

Upon motion of Mr. Burch, Chairman of the Building Committee, seconded by Mr. Oliver, it was unanimously

Resolved that the University be authorized to purchase for the residence of the President, at a cost of approximately $600, a frigidaire which has been selected by Mrs. Hall and which is suitable for her needs.

Upon recommendation of Mr. Irvine, Chairman of the Advertising and Publicity Committee, and upon motion of Mr. Callister, seconded by Mr. Oliver, it was unanimously

Resolved that the University be authorized to advertise for the remainder of the College year in the Oregon Education Journal the home study courses of the Extension Division of the University.

President Starr then declared a recess until 8 o'clock P.M.

The meeting was resumed at 8 o'clock P.M. Mr. Colt was present in addition to the Board members who had attended the day sessions. Dr. W. J. Kerr, President of Oregon State Agricultural College, and Dr. Hall, Mr. Onthank, Mr. Johnson and Mr. Ager of the University, were also present.

Upon motion of Mr. Callister, seconded by Mr. Watzek, it was unanimously

Resolved that a committee composed of the President of the College, the President of the University, and the President of Oregon Normal School and their Registrars consider uniform rules regarding nonresident students and make a recommendation to the Board at its next meeting.

President Starr appointed President Landers chairman of this committee.

The question of the adequacy of surety bonds for the financial officers of all institutions and the possibility of securing a blanket bond to cover all institutions was referred to the Finance Committee with instructions to investigate and report at a subsequent meeting of the Board.

The remainder of the evening was devoted to a general discussion of the following questions:

The use of automobiles by students
Fraternity and sorority pledging

No action was taken on either of these questions.

At 11 o'clock P.M. the meeting adjourned until 9 A.M. on Tuesday, October 15th.

The meeting was resumed at 9:45 A.M., Tuesday October 15, 1929.

All members of the Board were present except Mr. Callister, Mr. Colt, and Mr. Sammons. President Hall, Mr. Onthank, Mr. Johnson and Mr. Ager were present.

Mr. Watzek reported that the Executive Committee felt that the Board should make a very thorough investigation into the question of automobile insurance
and also the question of fire insurance on buildings at all of the institutions. He read a letter from the Secretary of State, dated October 8, 1929, in which he stated that it was the State's policy to cover motor vehicles with a liability policy of $10,000 to $20,000 limits, and with a property damage policy of $1,000. The letter also stated that no direct insurance is placed on State buildings, that losses by fire, flood or other casualties are paid from the Restoration Fund which is built up by assessments against all State institutions, boards and commissions upon the basis of property values. There then followed a general discussion of the adequacy of present protection against loss by fire and of steps which might be taken to reduce the hazard, such as sprinklers, fire doors, and a volunteer fire department.

Upon motion by Mr. Pease, seconded by Mr. Oliver, it was unanimously

Resolved that the President appoint a special committee to investigate both automobile and fire insurance with authority to employ any expert assistance which in its judgment might be needed to make a careful survey.

President Starr then appointed the following committee:

Mr. Watzek, Chairman
Mr. Pease
Mr. Burch

President Hall was then invited to present to the Board any matters relating to the University of which he felt the Board should be informed, or on which he desired to have a general discussion.

He first requested an expression from the Board regarding the form of report which it would like to have him make to the Board. He suggested that in lieu of a long printed annual report by him as President, which would include the report of the Comptroller and the reports of the Deans, he would like to submit quarterly a report of progress which would be mailed to all Board members in advance of the quarterly meetings so that it might serve as a basis for discussion at the meetings, to be supplemented by a condensed annual report which would include a summary based upon the reports of the Deans. This suggestion met with the Board's approval.

President Hall then gave a brief history of the campaign to raise a fund of $50,000 for the Infirmary to match an appropriation of a like amount by the last legislature. He reported that approximately $10,000 had now been raised and he expressed the opinion that the present campaign would not raise the full $50,000 during the present biennium, and that it would be necessary to appeal to some friend of the University for a gift of $50,000 to match the State's appropriation, using the smaller gifts to furnish and equip the Infirmary. He also expressed the belief that if such a gift could be secured, it might be necessary to name the Infirmary for the donor. This opened a long discussion of the policy of naming a building for the donor, particularly where he does not give the entire cost. President Hall said that it was the present policy of the University not to name a building for anyone unless he contributes the entire cost and also an endowment for maintenance, but he felt that the need for an Infirmary was so urgent that it might be necessary to make an exception in this case. He asked for an expression from the members of the Board regarding the advisability of treating the Infirmary as an exception and President Starr said that he felt that the members should have an opportunity to consider the question before expressing their opinions.
President Hall then outlined the purposes of the Dads' Organization and the Mothers' Organization and of the assistance which he has been getting and hopes to receive from these two organizations. The members of the Board expressed their approval of President Hall's plans to arouse the interest of the mothers and fathers of students and to secure their help in solving some of the problems of student life at the University.

President Hall also touched on the following subjects:

- New personnel system
- The development of interest in world politics and world affairs, with particular reference to the Pacific Lower advisory system
- The organization of International House
- The appointment of Mrs. Gertrude Bass Warner as delegate to the Institute of Pacific Relations.
- The development of the Museum of Fine Arts, particularly the collection of Oriental art.
- The importance of training in the Fine Arts as part of a College course
- The excellent standing of the School of Architecture and Allied Arts, and the School of Music, and plans for their further development.
- The urgent need of a new Library
- The high standing of the Medical School

President Starr then expressed the Board's appreciation of the plans which Dr. Hall and his staff had made for the meeting of the Board in Eugene and also the hope of the members of the Board that they might be able to visit Eugene again in the near future.

The Board adjourned at 11:30 A.M. to reconvene at Oregon State Agricultural College at Corvallis at 2 P.M.

The members of the Board met at the Hotel Benton at Corvallis at 2 o'clock and the afternoon was spent in an inspection of some of the buildings on the College campus under the guidance of President Kerr.

A business meeting of the Board was held at the Hotel Benton in Corvallis at 8:30 P.M., October 15th, all members of the Board except Mr. Colt being present.

REPORTS OF COMMITTEES

Survey Committee:

Mr. Watzek, Chairman, reported that the Committee on Survey had held a meeting earlier in the evening and it was the unanimous conclusion of the Committee that the Bureau of Education of the Department of the Interior should be employed to make a survey of the five institutions in Oregon as soon as it can undertake the survey.

After a discussion by the Board on the advisability of having the survey made by the Bureau of Education, and also on the proper time for making it, on motion of Mr. Burch, seconded by Mr. Pease, it was unanimously

Resolved that the report of the Committee on Survey be accepted and that the Executive Committee of the Board be instructed and empowered to conduct negotiations with the United States Commissioner of Education for the employment of the Bureau of Education to make a survey of the five institutions of higher education in Oregon.
Building Committee:

Mr. Burch, Chairman of the Building Committee, reported that the Committee had met earlier in the evening and had the following recommendations to make to the Board:

1. That the Oregon State Agricultural College be authorized to construct a building for the investigation of poultry disease, at a cost of approximately $1800, the cost to be defrayed from fees collected for making disease tests.

2. That the University of Oregon be authorized to employ architects to draw plans for repairing and replacing roofs, or for other major repairs on those buildings at the University which require such repairs.

3. That the selection of a site for the Clinic at the University of Oregon Medical School in Portland be referred to Dean Dillehunt for final action.

4. That the Board ratify the action of Mr. Burch, Chairman of the Building Committee, in authorizing the Oregon Normal School to construct a wooden walk on the school property at Monmouth at a cost of approximately $300, to be paid for out of current funds.

Upon motion of Mr. Callister, seconded by Mr. Irvine, it was unanimously

Resolved that the report of the Building Committee be approved and the institutions authorized to carry out the recommendations of the Committee.

Mr. Burch, chairman of the Building Committee, then stated that in soliciting contributions to the Museum of Fine Arts, promises had been made that recognition would be given gifts of $1,000 or more by suitable tablets in the building.

There then followed a discussion of the propriety of this kind of recognition and on motion of Mr. Irvine, seconded by Mr. Pease, it was unanimously

Resolved that the matter be left in the hands of the Building Committee for final action.

The Board then considered the request which President Hall made at the morning session in Eugene, that he be authorized to solicit a gift of $50,000 toward the construction of the Infirmary at the University, with the understanding that, if in his opinion it should prove to be necessary or advisable to do so, he be permitted to promise that the building would be named for the donor. Attention was called to the fact that at its meeting on August 26th and 27th, at which publication of a booklet entitled, "Investments in the Future of Oregon", was discussed and authorized, it appeared to be the unanimous feeling of the members of the Board that it should encourage gifts for buildings to the institutions of higher education in the State, which would be adequate to cover the entire cost of construction and also to provide a fund for maintenance.

On motion by Mr. Watzke, seconded by Mr. Sammons, it was unanimously

Resolved that it is the policy of the Board that no building at any one of the institutions of higher education in the State of Oregon shall be named for any person who contributes to the cost of its construction, unless he contributes the entire cost of a building which is so designed as to be a complete operating unit, and unless he also contributes a fund sufficiently large so that the income therefrom will adequately maintain the building.
There then followed a general discussion of the opportunities for cooperation between the institutions under the jurisdiction of the Board and, it appearing advisable to make a record in the minutes of the meeting of the desire of the Board to secure this, upon motion of Mr. Semmons, seconded by Mr. Watzek, it was unanimously

Resolved that in the interests of higher education in Oregon, and in order to encourage and develop the institutions of higher learning to the fullest possible extent, the Presidents of the College, University and the Normal Schools, avail themselves of every opportunity to be of service to each other and to the institutions which their colleagues represent, in the hope that their cooperative effort may result in good to the State and in the most friendly feeling among the institutions.

The meeting adjourned at 11:30 P.M. until 9 A.M. on October 16th.

The meeting was resumed on October 16th, at 9 A.M. in the office of the President of Oregon State Agricultural College. The following members were present:

Mr. Drench  
Mr. Irvine  
Mr. Oliver

Mr. Pease  
Mr. Starr  
Mr. Watzek

President Kerr submitted the following recommendations:

1. The appointment of Daryl M. Chapin, as Instructor in Physics, at a salary of $180 per month for the balance of the school year, Oct. 14, 1929 to June 14, 1930.

2. An extension of leave of absence of Professor G. R. Hyslop, head of the Farm Crops Department, from Oct. 21, 1929, to Dec. 15, 1929, without pay from college funds during the period of the extension.

3. The lease by the College of one hundred and seventy-five acres of land west of Corvallis, known as the Wyatt tract, from Lizzie A. Elliott and others, for a period of three years commencing Oct. 1, 1929, at an annual rental of $300, to be paid semi-annually, with an option to purchase the land at $150 per acre at any time during the term of the lease.

4. The purchase from the Pi Kappa Fraternity of two lots on 26th Street in Corvallis for the sum of $5,000, to be paid out of the emergency balance.

5. An advertisement of College announcements in the Oregon Education Journal for the balance of the school year, eight months, at a cost of $32.00 per month.

6. An advertisement of the two year course in Agriculture in the Grange Bulletin for the month of December.

Upon motion of Mr. Irvine, seconded by Mr. Pease, it was unanimously

Resolved that each of the recommendations of President Kerr be approved and authorized, and that the President and Secretary of the Board be authorized to execute the lease of the Wyatt land.

An opportunity was then given to President Kerr to present to, or discuss with the Board, any questions relating to the College. President Kerr spoke at length on the development of the College, its service to the State in student training, experimental work, and in the extension service, and also gave a brief description of the administration of the College.
The meeting then adjourned for luncheon as guests of Dr. Kerr in the Memorial Union which was followed by the monthly convocation of students.

The meeting was resumed at 2 o'clock, the same members being present as were present for the morning session.

On motion of Mr. Watzek, seconded by Mr. Pease, it was unanimously

Resolved that all requests for authority for out of state travel be submitted to the Board for its approval before being passed to the Governor of the State for his approval.

On motion of Mr. Burch, seconded by Mr. Watzek, it was unanimously

Resolved that not less than one week in advance of each meeting of the Board the President of each institution shall mail directly to each member of the Board a list of the major requests and recommendations which he will submit to the Board at its meeting.

On motion of Mr. Burch, seconded by Mr. Oliver, it was unanimously

Resolved that the University architects be authorized to make changes in the plans for the Museum of Fine Arts which will not cause the total contract cost to be exceed (in net amount) by more than one thousand dollars ($1,000), which amount shall be exclusive of sums already authorized for increases in the cost of excavation, which total approximately twenty-eight hundred dollars ($2800.)

On motion of Mr. Watzek, seconded by Mr. Burch, it was unanimously

Resolved that Mr. C. C. Colt and/or Mr. B. F. Irvine be authorized to act as alternates for members of the Executive Committee if a quorum of regular members cannot be obtained.

Mr. Pease, Chairman of the Committee on selection of an Executive Secretary, then made a report for his Committee. He submitted for the Board's consideration the names of several men who had been mentioned for the position, and also asked for an expression from the members present of their respective opinions on the character and scope of the position, and of the proper salary to be paid. As it developed that some members of the Board felt that they were not ready to make a decision at this meeting and preferred that the Committee continue its investigation, no action was taken. The Committee was requested to continue its investigation for approximately a month, at which time a special meeting of the Board would be called for the purpose of reaching a final decision if possible.

There being no further business, the meeting, on motion duly made, seconded, and unanimously carried, was adjourned.

\[\text{Signature}\]

C. L. STARR, President

A. R. Watzek, Temporary Secretary.