Pursuant to call by the President, the State Board of Higher Education met at the University Club in Portland, Oregon, on February 28, 1930, at 9:30 A.M. The following members, constituting a quorum, were present at the opening of the meeting:

Mr. Burch
Mr. Irvine
Mr. Watzek

Mr. Starr presided and Mr. Watzek acted as Secretary.

As the minutes of the meeting of the Board, held on Jan. 10th and 11th, had been mailed to all members of the Board, the reading of these minutes was dispensed with, and on motion of Mr. Burch, seconded by Mr. Irvine, they were unanimously approved.

As the minutes of all meetings of the Executive Committee subsequent to the meeting of the Board on January 11th had been mailed to members, except those of the meeting of the Executive Committee held on Feb. 27, 1930, the Board dispensed with the reading of the minutes of all meetings of the Executive Committee except those of the meeting on February 27, 1930, which were read.

On motion of Mr. Pease, seconded by Mr. Burch, it was unanimously

Resolved that the minutes of all meetings of the Executive Committee subsequent to January 11, 1930, be approved and the acts of the Executive Committee as disclosed by the minutes of said meetings be ratified and confirmed.

President Kerr, of Oregon State Agricultural College, then appeared at the request of the Board for a further discussion of the request which he made at the meeting of the Board on January 11th, that an application be made to the State Emergency Board for an emergency appropriation of $25,000 to meet the following needs:

(a) Extension Service
    Two Marketing Specialists
    $14,000.00

(b) Agricultural Experiment Stations
    Ground Water Survey
    Pest Eradication
    $11,000.00
    $25,000.00

    $36,000.00

Dr. Kerr reported that Congress will probably pass a bill now pending which would provide an annual appropriation, beginning July 1, 1930, to be distributed among the states to enable them to provide additional marketing specialists to assist in the organizing of cooperative associations so that the farmers may be in a position to take advantage of the Agricultural Marketing Act. He explained that if this bill should pass, Oregon would receive an annual appropriation of $10,000, but that this would not be available until July 1, 1930. There is an immediate urgent need of two additional specialists whose salaries and expenses would have to be paid by the State from the time of their employment until July 1st, at which time the Federal aid would become available. The State would be obliged to carry only the excess cost above the amount of the Federal appropriation, which would be $4,000 per year.
Mr. Pease stated that he had made a very thorough investigation of the advantages to be derived by the farmers of Oregon if they should be able to organize in order to take advantage of the Agricultural Marketing Act. He explained that he had discussed the situation at length with grain and sheep growers, producers of fruit, bankers, exporters of wheat and operators of canneries, and he had become thoroughly convinced that it is the duty of the State to make it possible for the farmers to organize.

Mr. Colt arrived at 10:40 A.M. and was present during the remainder of the meeting.

Mr. Burch expressed the opinion that the request to the Emergency Board should be made only after it had been definitely determined that there would be absolutely no possibility of receiving Federal aid prior to July 1st when the Federal appropriation of $10,000 might become available, and he also said that he felt that some plan should be worked out by which all or part of the cost of the service to be rendered by the marketing specialists should be paid by the cooperative associations after they have been formed.

Dr. Kerr then explained the urgent need for the appropriation for plant pest control.

A decision on the request of the College for the two emergency appropriations was postponed until the afternoon session.

President J. S. Landers, of the Oregon Normal School, then presented to the Board a statement of the financial condition of Oregon Normal School which showed an estimated probable deficit of approximately $19,000 on Dec. 31, 1930. He explained in detail that the last Legislature had cut his requested budget approximately $25,000 and that, in addition to the difficulties caused by the decreased budget, the school had been required to meet extraordinary unexpected expenses for fire escapes, for unavoidable repairs, and for the operation of Farm Home School which was not contemplated at the time the budget for the biennium was made. He suggested probable partial relief by the payment from the Dormitory Fund of a portion of the cost of repairs and fire escapes, and that, if the Board should decide not to request an emergency appropriation, the December 1930 bills might be paid out of January 1931 funds.

The Board then recessed until 2:30 P.M.

At 2:30 the meeting was resumed, all members of the Board being present except Mr. Callister and Mr. Oliver. There were also present Presidents Hall, Kerr and Landers, and Mr. Sam A. Kozer, State Budget Director.

On motion of Mr. Simmons, seconded by Mr. Burch, it was unanimously

Resolved that the request of Oregon Normal School for an emergency appropriation be deferred until later in the year.

The Board then gave further consideration to the request of Oregon State Agricultural College for an emergency appropriation.

On motion of Mr. Burch, seconded by Mr. Pease, it was unanimously

Resolved that application be made to the State Emergency Board for an appropriation to Oregon State Agricultural College of $14,000 for the employment by the
Extension Service of two marketing specialists to act as educators and assistants in cooperative marketing and in the organization of cooperative associations, and for an additional appropriation to Oregon State Agricultural College of $11,000 for use by the experiment stations in plant pest eradication and in making a ground water survey, with the provision that the request for the appropriation of $14,000 should only be made after a telegram from the Board to Mr. Alexander Legge, Chairman of the Federal Farm Board, should determine that there is no possibility of obtaining Federal assistance in the employment of marketing specialists.

Mr. Starr requested Mr. Pease to work in conjunction with Dr. Kerr in the preparation of the request to the Emergency Board and in the presentation of it at the meeting of the Emergency Board.

On motion of Mr. Burch, seconded by Mr. Pease, it was unanimously

Resolved that a committee of three be named, consisting of President W. J. Kerr and two members of the Board, to work out a plan for reimbursement in whole or in part to the State for any appropriation which may be made for cooperative effort by payment of fees from cooperatives after organization.

Mr. Starr then appointed the following committee: President Kerr, Mr. Burch and Mr. Pease.

The Board then proceeded to a discussion of the preparation of budgets by the institutions. Presidents Hall, Kerr and Landers stated what had been their practice in the past in the preparation of their budgets for the fiscal year. Mr. Kozer, State Budget Director, outlined his plan for budgets for the next biennium and requested that the budget of the Board for the next biennium be submitted as early as possible after August 15th and prior to Oct. 1st. Mr. Starr explained that, owing to the fact that the report of the Survey Commission would not be in the hands of the Board prior to Nov. 1st, and that the budget of the Board for the next biennium must necessarily be based upon the program adopted by the Board on the basis of the survey, it will not be possible for the Board to have its budget prepared by Oct. 1st. Mr. Kozer emphasized the necessity of having all budgets in his hands as early as possible so that they may be consolidated and printed for distribution to members of the next Legislature. It was therefore agreed that the Board would make every effort to complete its budget in October and that it would only request an extension of time if absolutely necessary.

After reaching an understanding with the Presidents regarding preparation of their annual budgets for the fiscal year commencing July 1, 1930, it was decided that the budget of each institution should be in the hands of the Secretary of the Board by April 5th so that it might be submitted to the Finance Committee for careful study prior to the quarterly meeting of the Board later in April. It was definitely understood that the Presidents might have the privilege of making such changes in their budgets subsequent to April 5th as might be made necessary by faculty changes or other unforeseen conditions.

The Board then discussed with President Hall and President Kerr the policy which it should adopt regarding the curricula of the University and the College pending the completion of the survey. It was pointed out that from time to time requests had been made of the Board to authorize changes in courses or new courses, and that certain of these requests had been granted, but that it was difficult for the Board to reach a decision on requests of this sort and that therefore it might be advisable to adopt a resolution that no further changes would be authorized at either institution until after the survey has been completed and the Board has adopted a program on the basis of the survey. Each president agreed that it would be proper action for the Board to take.
Therefore upon motion of Mr. Colt, seconded by Mr. Burch, the following resolution was unanimously adopted:

Resolved that the courses appearing in the 1929-1930 catalogs of the University and the College, except as heretofore changed or added to by this Board, be the adopted and accepted courses of those institutions until such time as the Board may have received sufficient information from the survey to enable it to pass upon questions of curriculum, and that no material alterations be made by the Executive Committee.

President Hall called attention to the fact that the University had pending before the Executive Committee a request for authority to offer the following courses:

Chemistry, 410-411-412 - Applications of Theory to Industrial Processes.

He explained the nature of the course and stated that it would be a service course open only to seniors who are majoring in chemistry. After this explanation Mr. Starr asked Dr. Kerr whether he felt that there was any reason why the University should not offer this course and he stated that, if it did not involve the necessity of purchasing extensive equipment, he saw nothing out of harmony with the allocation of courses which had been made by the Board of Higher Curricula. Mr. Burch suggested that the course might be called "Applied Chemistry", and Dr. Hall approved this suggestion.

Therefore, on motion of Mr. Burch, seconded by Mr. Irvine, it was unanimously

Resolved that the University of Oregon be authorized to offer the course in Chemistry 410-411-412, Applied Chemistry.

Mr. Kozer was given an opportunity for a further discussion with the Presidents regarding the preparation of budgets and the securing of such information regarding the expenditures of the institutions as might be necessary in the consideration of their budgets. Mr. Starr urged that the Presidents work in closest harmony with the State Budget Director in preparation of their budgets.

Mr. Starr then read a note from Mrs. I. L. Patterson expressing her appreciation of the resolution adopted by the Board on the death of the late Governor I. L. Patterson.

Mr. Burch, chairman of the Building Committee, was requested to report for his committee. He read minutes of the meetings of the committee held on January 13th and February 21st. He requested that the Board consider a recommendation by the committee that the architects for the Clinic Building at the University of Oregon Medical School be authorized to ask selected contractors to submit bids for construction of that building in lieu of openly advertising for bids. He explained that the Attorney-General had stated that in his opinion it was not necessary to advertise for bids and that the Secretary of the Association of General Contractors had informed Mr. Colt that that Association would approve the plan of selecting bidders. Mr. Starr suggested that, if this plan should be adopted, the written approval of the Association of General Contractors should be secured.

On motion of Mr. Burch, seconded by Mr. Irvine, it was unanimously

Resolved that the report of the Building Committee, as disclosed by the minutes of its meetings on January 13th and February 21st, 1930, be approved and that the acts of the Committee, as disclosed by the minutes of those meetings, be ratified by the Board.
Upon motion of Mr. Burch, seconded by Mr. Sammons, it was unanimously

Resolved that in calling for bids on the Clinic Building at the
University of Oregon Medical School, the architects be authorized to select a
reasonable number (not less than six) of contractors in each of the three
divisions, namely, general, plumbing and heating, and electrical, and to request
that they submit bids.

Mr. Burch then read a letter from President Hall, enclosing copies of
two letters from Mr. Paul W. Ager, Assistant Comptroller of the University, re-
questing the approval of plans for rewiring the dressing rooms in the Men's
Gymnasium at an estimated expense of $620, and for the purchase of a dishwasher
for the Men's Dormitory at an estimated cost of $1200.

On motion of Mr. Burch, seconded by Mr. Sammons, it was unanimously

Resolved that the University be authorized to proceed with the re-
wiring of the Men's Gymnasium at an estimated cost of $620, and to purchase a
dishwasher for the Men's Dormitory at an estimated cost of $1200.

At the suggestion of the Executive Committee, the following resolution
made upon motion of Mr. Watzek, seconded by Mr. Sammons, was unanimously adopted:

Resolved that each request by an institution to the Board for authority
to make any expenditure be accompanied by a statement by the President that the
expenditure is within the budget of the institution.

Mr. Colt, chairman of the Committee on Insurance, then submitted re-
ports by Charles W. Sexton Co. of the surveys which they had made of the prop-
erties of Southern Oregon Normal School and University of Oregon Medical School.
The report on Southern Oregon Normal School recommended certain minor changes,
all of which can be made at little expense. The report on the University of
Oregon Medical School recommended certain changes which were estimated might
cost about $6,000.

On motion of Mr. Burch, seconded by Mr. Sammons, it was unanimously

Resolved that the report of Charles W. Sexton Co. on the University of
Oregon Medical School be referred to Dr. Hall with power to act, and that its
report on Southern Oregon Normal School be referred to President Churchill with
power to act.

On motion of Mr. Watzek, seconded by Mr. Colt, it was unanimously

Resolved that the question of the adequacy of the present insurance
coverage on the properties under the control of the Board be referred to the
Insurance Committee for investigation and a complete report at as early a date
as possible.

President Hall requested the Board's approval of a temporary loan of
$11,000 to the Associated Students at the University of Oregon out of surplus
funds in the hands of the Comptroller of the University. There was a thorough
discussion of the policy involved but the loan was not authorized.

President Hall then requested adoption by the Board of a resolution
which would permit the University to restrict attendance in the third and fourth
years of the School of Education to those students who have shown by their
records in the first two years that they have a satisfactory scholarship record
and also the mental ability and teaching personality. He explained that by the present system it is possible for a student to graduate and to become entitled to a teacher's certificate when he is not in fact properly qualified. He further explained that, if a student should be excluded from the School of Education, it would not prevent him from completing his University course in some other school or department.

Upon motion of Mr. Burch, seconded by Mr. Sammons, the following resolution was adopted:

Resolved that, beginning with the fall quarter of 1930, the School of Education of the University of Oregon, working in cooperation with the appointment committee of the faculty, be authorized to exclude students from teacher training facilities whose previous record shows unusual weakness in regard to scholarship, mental ability and teaching personality.

President Hall then requested a year's leave of absence for Professor A. R. Moore, Department of Biology, in order to afford him an opportunity to complete an exceptional research problem upon which he is engaged.

On motion of Mr. Colt, seconded by Mr. Watzek, it was unanimously

Resolved that Professor A. R. Moore, Department of Biology, be granted a leave of absence for the College year 1930-1931 on half pay to engage in research work in Europe, the expense of which is to be paid by Professor Moore.

President Hall requested that the Board adopt some routine by which all matters acted upon either by the Board or any Committee of the Board should automatically come to the attention of the President of the Institution involved. No action was taken by the Board, but the matter was left to the Executive Committee to work out a plan.

Mr. Colt called the Board's attention to a bequest by the late Lucius W. Moody, of The Dalles, to the Doernbecher Memorial Hospital for Children. He stated that until the assets of the estate have been liquidated, it will not be possible to tell the size of the bequest, but that the Security Savings & Trust Co., the executor, is now liquidating the estate and, as soon as it is ready to pay the bequest, it will notify the Executive Committee.

Mr. Burch, Chairman of the Building Committee, reported that the University of Oregon Medical School had agreed upon the terms of the contract with Multnomah County covering the supplying of heat by Multnomah County to the Medical School buildings, and he submitted a rough draft of the contract. The Secretary was instructed to request the Attorney-General to prepare a contract with the rough draft as a basis.

Mr. Burch requested that the Purchasing Committee of the Board be requested to investigate the problem of small purchases by experiment stations of the College and to make a recommendation to the Board.

On motion by Mr. Burch, seconded by Mr. Pease, it was unanimously

Resolved that the Purchasing Committee of the Board investigate the problem of handling small purchases by the experiment stations of the College and make a recommendation to the Board for some modification of the present plan.
The Finance Committee was requested to make a definite recommendation to the Executive Committee on the proper basis for the allocation of Board expenses among the several institutions.

There being no further business, the meeting adjourned until the next quarterly meeting in April.

C. L. STARR, President.  
A. R. Watzek, Temporary Secretary.