STATE BOARD OF HIGHER EDUCATION
Minutes of Meeting     October 6, 1931

Pursuant to call by President C. L. Starr, the State Board of Higher Education held a meeting in the offices of the Board at Salem, Oregon, at 10:00 o'clock A. M., October 6, 1931. All members were present, as follows:

Mr. C. L. Starr                  Mrs. Cornelia Marvin Pierce
Mr. C. C. Colt                   Mr. Herman Oliver
Mr. E. G. Sammons                Mr. Albert Burch
Mr. F. E. Callister              Mr. E. F. Irvine
Mr. E. C. Pease

READING OF MINUTES

The Board deferred the reading and approval of the minutes of Board Meetings #18 and #19 until the meeting of the Board set for 10 o'clock A. M., Tuesday, November 17, 1931 in the offices of the Board at Salem, Oregon.

The Board approved the minutes of Executive Committee Meetings #152, #153, #154, #155, and #156, and ratified the actions recorded therein.

OLD BUSINESS

UNIVERSITY

The Board directed President Hall to supply each member immediately with a history of the relation of Mr. Burt Brown Barker and the Oregon Alumni Holding Company to the University, and that an opinion be secured from the Attorney General as to whether the Board has any legal right to cancel an obligation to the State, in order that action may be taken at the next meeting of the Board on the following item of the docket:

"Cancellation of the agreement with the Oregon Alumni Holding Company by which this company underwrites payments involved in the election of Burt Brown Barker, Vice-President in Charge of Public Relations of the University of Oregon at a salary of $6,000 per annum, and the placing of Mr. Barker on indefinite tenure at an annual salary of $6,000 to be paid from institutional funds, as recommended by President Hall under date of March 14, 1931, action upon which was deferred at the meeting held April 3rd."

The Board referred to the Curriculum Committee of the Board the request for authorization of the University to offer two new graduate
degrees, namely, Master of Education and Doctor of Education, as recommended by President Hall under date of March 10, action upon which was deferred at the meeting held April 3.

The Board directed that a communication addressed to the Governor from Frederick Noef of Seattle, Washington under date of July 9, 1951 and referred to the Board, criticizing the University for running a full-page advertisement in the OLD OREGON magazine with a picture of a girl smoking, be filed.

COLLEGE

The Board approved the payment from non-state funds of out-of-state travel expenses to Dean J. R. Jewell in the sum of $267.46, and to Miss Claribel Nye in the sum of $46.51, in accordance with the recommendation of President Kerr under date of July 30, 1951, Mr. Callister casting a negative vote.

The Board denied temporarily the request for approval of the expenditure of free balances in excess of the $148,064 previously estimated as of June 30, 1951 and used in building the budget of the institution for the fiscal period beginning July 1, 1951, as recommended by President Kerr under date of August 7, 1951, and authorized the Finance Committee to make a study of all unexpended balances as of July 1, 1931, and to recommend to the Board a redistribution of all state funds to the five institutions upon the basis of information acquired regarding unexpended balances, which was not known when the division was made by the Board at Meeting #18.

NORMAL SCHOOLS

The Board approved the proposed contract with Raymond E. Derby for the transportation of students and teachers from Oregon Normal School at Monmouth to the training school at Independence and return, as set forth in communications from President Landers under date of August 18, 1931 and from the Attorney General under date of September 14, 1931.

The Board denied the request for new equipment at the Oregon Normal School training schools as set forth in a communication from President Landers under date of January 17, action upon which was deferred at the meeting held April 3, 1951, because of the former action of the Board in abolishing work in Home Economics at the Oregon Normal School which makes the purchase of this equipment unnecessary.

The Board denied the request for renting space for the Oregon Normal School made necessary by the discontinuance of the two third floor rooms due to fire hazard, as requested by President Landers under date of March 25, 1951, action upon which was deferred at the
meeting held April 3, 1931, since additional floor space has been made available due to lower dormitory enrollments.

The Board approved the renewal for the coming school year of the Oregon Normal School contracts for the training of student teachers with the school districts of Independence, Greenwood, Oak Point and Rickreall, as set forth in the recommendation and copies as submitted by President Landers under dates of March 24, 1931 and October 5, 1931, action upon which was deferred at the meeting held April 3, 1931.

The Board authorized the President and Secretary to execute a written contract with the Board of the Monmouth School District for operation of the training school for the current year, in accordance with the verbal arrangement that has been made by the President with the Board of Directors.

The Board directed the Secretary to formulate a rule of the Board defining non-resident students on the basis of legal residence in accordance with the practice of the Oregon State Agricultural College as expressed in a letter from Registrar Lemon under date of August 31, 1931, said ruling when approved by the Board to be applicable to all the schools under the control of the Board. This action was taken in response to a request for definition by the Board of the term "non-resident student", said definition to be applicable to all institutions under the control of the Board, as requested by President H. E. Inlow under date of March 23, action upon which was deferred at the meeting held April 3, 1931.

GENERAL

The Board denied because of the necessary added expense involved, the request from Dr. Charles L. Williams of McMinnville, Oregon, that the State College furnish landscape gardening for public highways and parks in the State of Oregon, as set forth in a communication from Dr. Williams under date of March 2, action upon which was deferred at the meeting held April 3, 1931.

The Board resolved to study the Joint Statement to the State Board of Higher Education by the Presidents of the State University and the State College as submitted under date of May 27, 1931, and to consider the following items in this statement, action upon which was deferred at the meeting of the Board held May 27 and has since not been taken, as a special order of business at the next meeting of the Board: Item 4, INTERCOLLEGIATE ATHLETICS; Item 6, STUDENT SOCIAL EXPENSES; Item 12, ADMINISTRATION EXPENSES; Item 13, FACULTY WELFARE; Item 15, TRAVELING EXPENSES; Item 16, STATE RESEARCH COUNCIL; Item 17, EXTENSION SERVICE, and Item 18, LOWER DIVISION ORGANIZATION.
The Board directed the Secretary to formulate from the past proceedings of the Board a code of rules applicable to all the institutions under the control of the Board, and that such a code be furnished to the presidents and to the Board, to be continued from time to time as action is taken.

It was the sense of the Board that the communications from Mrs. Nell Brandt, Department Chairman, Education of War Orphans, American Legion Auxiliary, under dates of June 18 and July 15, 1931, relative to scholarships or remission of tuition fees to enable war orphans of Oregon to secure a higher education at the institutions under the control of the Board, were matters for consideration of the Legislative Assembly of the State of Oregon.

The Board recessed for lunch at 12:15 to reconvene at 1:30 P. M.

ELECTION OF OFFICIALS

The Board elected by unanimous vote the following officers for the current fiscal year:

President - C. L. Starr
Treasurer - B. F. Irvine

FISCAL BOARD

The Board approved claims for its expenditures during the month of September, as follows:

AGAINST MILLAGE TAX ACCOUNT $3,299.26
(Nos. 1772-1779; 1126; 1862-1866; 1396; 1867; 1597.)

AGAINST INSTITUTIONAL FUNDS 192.36
(Nos. 2135; 2136; 1062; 2137; 2146; 2138; 2139.)

UNIVERSITY

The Board referred to the Finance Committee with instructions to investigate and report its findings to the Board at the next meeting, the communication from President Hall under date of August 5 submitting facts to be taken into account by the Board in considering the advisability of making an exception to the ruling relative to subsidy for alumni activities, together with copy of communication from the president of the alumni association of the University of Oregon, dealing with the question of whether or not the University should be allowed to support the alumni association to the extent of $5,400 during the present fiscal year, as submitted by President Hall under date of September 17, 1931.
The Board referred to the Finance Committee with power to act the investment of the $5,000 endowment fund known as the Thomas Condon fellowship in Paleontology in University of Oregon 4½ Dormitory Bonds due April 1, 1944 at 89½, as recommended by President Hall under date of September 1, 1951.

The Board approved the purchase by the physical plant department of the University of a used Dodge sedan and Dodge truck at a total cost of $250 to be used on various research projects of the University on a mileage basis, as recommended by President Hall under date of September 29, 1951.

The Board received communications from Dean Dillehunt under dates of September 15 and September 30, 1951 relative to the contemplated reduction by the Board of County Commissioners of Portland of the budget of the Out-Patient Clinic and Free Dispensary in the sum of $11,000, also an oral statement from Mr. Sammons relative to the possibility of this reduction being taken over by the Community Chest organization of Portland.

The Board denied the request from Lieutenant Colonel Orvel Johnson, Executive Secretary of the R. O. T. C. Association of the United States requesting that the University of Oregon make a contribution to assist the R. O. T. C. Association in getting out a book supporting military education in the schools, in accordance with the recommendation of President Hall under date of September 22, 1951.

COLLEGE

The Board approved the recommendation by President Kerr under date of October 2 relative to carrying out the action of the Board taken on May 27 in providing for a committee to work out a plan of contacts between the higher education institutions and the high schools of the state to be submitted to the Board for its approval, this committee to consist of an appointee of the president of the University, an appointee of the president of the State College, an appointee of the presidents of the three Normal Schools, and the Secretary of the Board as a representative of the Board on this committee, the appointees of the respective presidents to be accepted as the Board's appointees on the committee.

The President discussed with the Board the personnel of a commission provided by the Board at its Meeting #18 held on May 29, 1951 "to study the question of certification of teachers for small high schools by the University of Oregon and Oregon State Agricultural College, combinations of subjects and courses of study which they may teach", suggesting that the commission consist of a person named
by the president of the College to represent the College, a person
named by the president of the University to represent the Univer-
sity, a person named by the three presidents of the Normal Schools
to represent the Normal Schools, the State Superintendent of
Public Instruction, a city school superintendent, a high school
principal, and the Secretary of the Board to represent the Board
on the commission. The Board authorized this personnel and direct-
ed the President of the Board and the presidents of the institutions
to make the necessary appointments.

The Board authorized the contracts with J. C. Mark, farmer
of Aurora, Oregon and A. M. Janssen, well-driller of Portland,
Oregon covering the drilling of a deep well on Mr. Mark's farm
near Canby, Oregon in Clackamas County, to be paid for from a re-
volving fund contributed by a group of interested corporations
for the development of deep-well irrigation in the Willamette
Valley, as recommended by President Kerr under date of September
15, the contracts having been approved as to legal form by the
Attorney General under date of September 22, 1931.

The Board approved the action of the Executive Committee author-
zizing the College to commercialize the radio station at Corvallis
to the extent necessary to finance the activities involved in meet-
ing the requirements of the Federal Radio Commission relative to twelve-
hour operation each day except Sunday, as presented by President Kerr
under date of September 19, 1931.

The Board directed the Secretary to write a letter of apprecia-
tion to Judge J. C. Kendall for his services as attorney for the
Board before the Federal Radio Commission in Washington, D. C. in
connection with the retention of a full time license for station
KOAC at Corvallis, Oregon.

The Board directed that all the employees of the Extension
Service and the Experiment Station at the College whose duties re-
quire extensive traveling or work of a hazardous character be brought
under the protection of the Oregon Workmen's Compensation Law, inso-
far as such employees are not now covered by the Federal Compensa-
tion Law, with the understanding that such protection be financed
from the special funds available for Extension and Experiment Station
work, as recommended by President Kerr under date of October 2, 1931.

The Board approved the request that the matter of investiga-
tion and formulation of recommendations with regard to the Board's
entering into a contract with the State Industrial Accident Com-
misson for the protection of employees of the institutions of high-
er learning be considered by the Insurance Committee of the Board
to the end of securing action by the Board at the earliest practicable
date, as presented by President Kerr under date of October 2, 1931.

The Board authorized the replacement of 65 typewriters in the Department of Secretarial Science at the College with 55 new Noiseless Typewriters and 12 new Standard Typewriters, in conformity with the policy of exchanging approximately one-third of the equipment of this department each year in order to keep it up to date and to secure the most favorable allowance prices on their old machines, as set forth in a letter from the College under date of September 8, 1931.

GENERAL

The Board authorized the payment of the annual dues of $65.00 to the Association of Governing Boards of State Universities and Allied Institutions, as requested in a letter from D. W. Springer, Secretary of this Association, under date of September 8, 1931.

The Board authorized the payment of the interest on the improvement assessments by the City of La Grande against the property of the State known as the Eastern Oregon Normal School, in the total sum of $629.14, as set forth in the statement from the City of La Grande under date of August 1, as follows:

To Interest on Sidewalk Improvement District No. 191

Interest on $571.80 @ 5% from December 4, 1929
  to August 1, 1931  $33.92

To Interest on Street Improvement District No. 192

Interest on $20,904.97 @ 5% from Jan. 16, 1931
  to August 1, 1931.  $555.22
  $629.14

The Board approved the budget for the current fiscal year as submitted to all members of the Board under date of September 3, 1931 at the direction of the Finance Committee of the Board, with the understanding that the Committee should continue its study of the budget in view of changes in anticipated income from student fees and expendable balances as of July 1, 1931.

CHANGES IN PERSONNEL

The Board approved the following changes in personnel:

UNIVERSITY

Resignation of Ernest B. Price, research assistant to President Hall, part-time, salary $100 per month, effective September 15, 1931
as recommended by President Hall through Executive Secretary Pallett under date of September 10, 1931.

Appointment of Dr. Arthur W. Chance, associate clinical professor of dental medicine at the Medical School, effective October 1, 1931 for one year without salary, as recommended by President Hall through Executive Secretary Pallett under date of September 11, 1931.

Reappointment of Percy M. Collier, assistant professor of English, effective September 1, 1931 for one year at present salary of $2,700, as recommended by President Hall through Executive Secretary Pallett under date of September 11, 1931.

Appointment of Major Roscius H. Back, assistant professor of Military Science and Tactics, on indefinite tenure effective October 1, 1931, salary to be paid by Federal War Department, as recommended by President Hall through Executive Secretary Pallett under date of September 14, 1931.

Appointment of Lieutenant Edward W. Kelley, assistant professor of Military Science and Tactics, on indefinite tenure effective October 1, 1931, salary to be paid by Federal War Department, as recommended by President Hall through Executive Secretary Pallett under date of September 14, 1931.

Reappointment of Dale Leslie as graduate assistant in Biological Group at a salary of $500 on a nine months basis, effective October 1, 1931, as recommended by President Hall through Executive Secretary Pallett under date of September 15, 1931.

Reappointment of Helen V. Smith as graduate assistant in Biological Group at a salary of $500 on a nine months basis, effective October 1, 1931, as recommended by President Hall through Executive Secretary Pallett under date of September 15, 1931.

Resignation of Edna Spenker, part-time graduate assistant in the Social Science Group, effective October 1, 1931, salary of $400 for the nine months period effective October 1, 1931, as submitted by President Hall through Executive Secretary Pallett under date of September 17, 1931.

Promotion of John Cox from part-time graduate assistant in the Social Science Group to the rank of full-time graduate assistant, with an increase in salary from $400 to $550, effective October 1, 1931, as recommended by President Hall through Executive Secretary Pallett under date of September 17, 1931.

Promotion of J. Meyer Muus from part-time graduate assistant in the Social Science Group, salary $400, to full-time status at a
salary of $550 for the nine months, effective October 1, 1931, as recommended by President Hall through Executive Secretary Pallett under date of September 17, 1931.

Appointment of Ernest McKitrick, part-time graduate assistant in Physical Science Group, effective October 1, 1931 at a salary of $250 for the nine months period, as recommended by President Hall through Executive Secretary Pallett under date of September 18, 1931.

Appointment of Ronald H. Beattie, research assistant to President Hall for one year, effective October 1, 1931 at a salary of $1,000 on a twelve months basis, as recommended by President Hall through Executive Secretary Pallett under date of September 16, 1931.

Reappointment of Alexander Goldenweiser for one year effective October 1, 1931, as visiting Professor of Thought and Culture at a salary of $1,500 to be paid by the Extension Division on the hourly basis for instruction in the Portland Center and during the Summer Session 1932, as recommended by President Hall through Executive Secretary Pallett under date of September 21, 1931. This salary of $1,500 is in addition to the salary approved by the Executive Committee under date of September 2, 1931 as follows: "Alexander Goldenweiser, visiting professor of Thought and Culture, reappointment for one year at $2,500, to be paid from the Gift Expenditures Fund." Professor Goldenweiser's salary was $4,000 last year.

Reappointment of Elnora Thomson, professor in the School of Applied Social Science for one year, effective October 1, 1931 at a salary of $500 to be paid from Gift Expenditures Fund if and when available, as recommended by President Hall through Executive Secretary Pallett under date of September 21, 1931. This salary of $500 is in addition to the salary approved by the Executive Committee under date of July 31, as follows: "Elnora Thomson, professor, salary $5,800, reappointment for one year effective October 1, 1931, salary reduced to $5,300." Professor Thomson's salary was $5,800 last year.

Reappointment of Marion Bowen, Field Demonstrator in Family Case Work and Consultant to the County Courts, for seven months effective January 1, 1932 at a yearly rate not exceeding $2,600, payable monthly from Gift Expenditures Budget, as recommended by President Hall through Executive Secretary Pallett under date of September 21, 1931. On August 19, 1931 the University submitted this reappointment for a period of one year effective August 1, salary to be paid by Deschutes County and no charge against State funds. Arrangement has now been made whereby Miss Bowen will be transferred to the School of Applied
Social Science in Portland on January 1, 1932, and her salary for the remaining seven months of her appointment will come from Gift Expenditures funds if and when available. This reappointment does not, therefore, involve any charge against state funds.

Appointment of Bruce Jennings, part-time graduate assistant in Literature and Language, effective October 1, 1931 at a salary of $300 on a nine months basis, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1931.

Appointment of Charles Barr, part-time graduate assistant in Chemistry, effective October 1, 1931 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1931.

Appointment of Abe Bosarth, part-time graduate assistant in Chemistry, effective October 1, 1931 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1931.

Appointment of Gladys Brown-Gurney, part-time graduate assistant in Chemistry, effective October 1, 1931 for one year with stipend per hour from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1931.

Appointment of Robert Dery, part-time graduate assistant in Chemistry, effective October 1, 1931 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1931.

Appointment of Karl Klemm, part-time graduate assistant in Chemistry, effective October 1, 1931 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1931.

Appointment of Carl Lyman, part-time graduate assistant in Chemistry, effective October 1, 1931 for one year with stipend per hour paid from requisition account of the Chemistry Department, as
recommended by President Hall through Executive Secretary Pallett under date of September 22, 1951.

Appointment of Shailer Peterson, part-time graduate assistant in Chemistry, effective October 1, 1951 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1951.

Appointment of Leon Semke, part-time graduate assistant in Chemistry, effective October 1, 1951 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1951.

Appointment of William Shearer, part-time graduate assistant in Chemistry, effective October 1, 1951 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1951.

Appointment of Howard Stafford, part-time graduate assistant in Chemistry, effective October 1, 1951 for one year with stipend per hour paid from requisition account of the Chemistry Department, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1951.

Appointment of Dr. Elmer Pendell as associate professor of Economics, without salary, effective October 1, 1951 for one year, as recommended by President Hall through Executive Secretary Pallett under date of September 22, 1951.

Reappointment of Mrs. Marian Torkelsen Peterson as graduate assistant in the Department of Mathematics for nine months, effective October 1, 1951 at a salary of $450 for the period, as recommended by President Hall through Executive Secretary Pallett under date of September 29, 1951. Mrs. Peterson's name was formerly Marian Torkelsen, who was appointed by the Executive Committee on September 2, 1951 as graduate assistant in the Mathematics Department for one year at a salary of $600, on a nine months basis effective October 1, 1951.

Leave of absence of Dr. Clara M. Smartenko of the Department of Language and Literature on approximately one-half pay, on account of a nervous breakdown of Dr. Smartenko during the late summer months, as set forth in a communication from President Hall through Executive Secretary Pallett under date of September 30, 1951.
COLLEGE

Resignation of E. W. McMinden, County Agricultural Agent for Clatsop County, salary $3,500, effective September 30, 1931, as submitted by President Kerr under date of September 15, 1931.

Appointment of C. L. Smith, County Agricultural Agent for Clatsop County to succeed E. W. McMinden, at a salary of $2,400 per year effective September 30, 1931, as recommended by President Kerr under date of September 15, 1931.

Appointment of Wayne D. Harding as County Club Agent for Marion County on cooperative basis with the County School Superintendent's office, at a salary of $2,400 per year, effective September 1, 1931, the appointee to pay his own expenses. Salary for nine months of the year will be paid by Marion County and $600 for the months April, May and June by the Extension Service from Additional Federal Cooperative Fund for county club work, as recommended by President Kerr under date of September 22, 1931.

Appointment of Charles J. Weber as 4H Club Agent for the city of Portland at a salary of $2,500 per year, effective September 6, 1931, salary to be paid entirely by Portland School Board, as recommended by President Kerr under date of September 22, 1931.

Appointment of F. W. Carson as assistant County Agricultural Agent in Lincoln County, with special assignment to service among the Indians of the Siletz Reservation, to be paid from the funds provided for by the Office of Indian Affairs of the United States Department of Interior, through the Chemawa Indian School, as recommended by President Kerr under date of September 22, 1931.

Confirmation of verbal authorization given under date of September 16, 1931 for the appointment of Dr. H. V. Hoyt as Dean of the School of Commerce and Head of the Department of Business Organization and Operation, to succeed J. A. Bexell who on September 1 was given the rank of Dean Emeritus, Dr. Hoyt's salary to be $5,000 for twelve months effective October 1, 1931, as stated by President Kerr under date of September 23, 1931.

Confirmation of verbal authorization given on September 16, 1931 for the appointment of Dr. William A. Schoenfeld to the dual position as Dean of the School of Agriculture and Director of the Agricultural Experiment Station to succeed A. B. Cordley who, on September 1, was given the rank of Dean Emeritus, and Director J. T. Jardine, resigned, Dr. Schoenfeld's salary to be $6,500 per year, effective October 1, 1931, as stated by President Kerr under date of October 2, 1931.

Confirmation of the following changes in personnel approved by the Executive Committee after telephone conversation, September 10,
owing to the time element involved:

Resignation of George T. Parker, instructor in Chemistry at a salary of $2,000, effective September 1, 1931, as recommended by President Kerr under date of September 9, 1931.

Appointment of Raymond H. Johnson to succeed George T. Parker, resigned, as instructor in Chemistry at a salary of $1500 for ten months, effective September 1, 1931, as recommended by President Kerr under date of September 9, 1931.

Leave of absence for Dr. R. A. Osborn, assistant Professor of Chemistry, for one year without salary from September 1, 1931 to June 30, 1932, as recommended by President Kerr under date of September 9, 1931.

Appointment of Bert E. Christiansen to replace Dr. Osborn, on leave of absence, as instructor in Chemistry at a salary of $2,000 for ten months beginning September 1, as recommended by President Kerr under date of September 9, 1931.

NORMAL SCHOOLS

Resignation of Miss Gertrude Deutsch as school nurse at the Oregon Normal School, salary $2,550, as recommended by President Landers under date of September 16, 1931.

Appointment of Miss Millicent Horwage to succeed Miss Gertrude Deutsch as school nurse at the Oregon Normal School, at a salary of $215 per month for 12 months, as recommended by President Landers under date of September 16, 1931.

Appointment of Dr. L. E. Forbes, instructor in Department of Education at the Oregon Normal School to take the place of Thomas V. Calkins, at a salary of $235 per month for nine months, as recommended by President Landers under date of September 16, 1931.

Appointment of Wilda Barker as secretary in the President's office at the Eastern Oregon Normal School, salary $100 per month beginning September 16, 1931, to succeed Mildred Pierce, resigned as of September 5, 1931, as recommended by President Inlow under date of September 18, 1931.

Resignation of Thomas V. Calkins, instructor in Department of Education at the Oregon Normal School, salary $2,820, as recommended by President Landers under date of September 16, 1931.
GENERAL

The Board referred the request for approval of a resolution authorizing the University to provide for sabbatical leave on the same general terms as is provided at the College, as recommended by President Hall under date of August 6, 1931, to a committee for the formulation of a recommendation based on Dr. Hall's recommendations and the College practice, to be presented for the Board's consideration at its next meeting and to be embodied when approved by the Board in the rules of the Board affecting all institutions.

Mr. C. C. Colt was called from the meeting at this point and was absent during the remainder of the session.

ADVERTISING AND PUBLICITY

UNIVERSITY

The Board approved temporarily, until a definite ruling on student recruiting can be formulated and adopted by the Board, President Hall's rulings regarding the speaking activities of the faculty members of the University, and resolved that said rulings should govern the faculty at both the College and the University, namely, that these faculties be permitted to -

1. Judge high school debates
2. Address Teachers meetings, meetings of Parent-Teachers associations and so forth held in school buildings but without any talks before high school students themselves, and
3. Speak at High School Commencements

The Board authorized the publication of 1200 copies of Reading Circle Book Lists for 1931-32 at a cost of approximately $14, to be charged against the Extension Division Budget, in accordance with copy and recommendation submitted by President Hall through Executive Secretary Pallett under date of September 15, 1931.

The Board authorized the publication of 2500 copies each of three folders to be used in connection with "Dad's Day", October 24, the total cost of the three folders, including mailing, to be approximately $100, which is to be charged to the Catalogues and Circulars Budget, in accordance with copies and recommendation submitted by President Hall through Executive Secretary Pallett under date of September 17, 1931.

The Board received communications from President Hall and Coach Spears under date of September 17, and an oral statement from President Hall setting forth the purpose and nature of the recent
trip of Coach Spears throughout the state, as requested under date of September 5 by order of the Executive Committee of the Board, in view of the action of the Board concerning the elimination of all activities relating to student recruiting.

The Board heard an oral statement from President Hall with regard to the purposes and costs of the proposed trip around the state by President Hall, Vice President Barker, Dean Powers and party. The Board authorized the trip under the conditions named by President Hall.

COLLEGE

The Board authorized continuation of the insertion of advertisements for the summer session in standard technical and general educational journals, in accordance with the recommendation submitted by President Kerr under date of October 2, 1931, copy of each advertisement to be submitted to the Committee for approval.

The Board authorized the insertion of paid advertisements of special short courses or conferences (Agriculture, Home Economics, Engineering, etc.,) in the trade, agricultural and rural publications of the state, said expense to be chargeable to the project authorized for the respective activities named, as recommended by President Kerr under date of October 2, 1931.

GENERAL

The Board referred to the Publications Committee for special study, authorization for the insertion by the Board of a one-page statement of all the degree granting activities under control of the Board, including the Normal Schools, in the official organ of the Oregon State Teachers Association to replace the two pages inserted in previous years, one having been devoted to advertisements for the University and one to advertisements for the College.

OUT OF STATE TRAVEL

The Board approved the request for out-of-state travel for Dr. E. E. Osgood, assistant professor in the Medical School of the University of Oregon, in the sum of $40 for a trip to Seattle, Washington to represent the Medical School and to present a paper at the North Pacific Society of Internists on October 10, this amount to be paid from the General Education Board gift funds donated for this purpose, as recommended by President Hall through Executive Secretary Pallett under date of September 21, 1931.
MISCELLANEOUS

UNIVERSITY

The Board confirmed the approval of candidates for degrees granted on September 28 previously given due to the time element, as submitted by President Hall through Executive Secretary Pallett under date of September 23, 1931.

The Board authorized President Hall to proceed with the preliminary work in connection with the Oregon High School Debating League and the Oregon High School Drama Tournament with the understanding that definite instructions will be given through the Relations Committee regarding final meets.

The Board referred to the Curriculum Committee the communication of President Hall under date of August 10 relative to the recommendations of the American Society of Landscape Architects bearing on the problem of the relationship of landscape architecture to curriculum.

The Board received a communication from President Hall under date of September 17 relative to and inclosing a copy of the interview given by Dr. Henry Suzzallo, President of the Carnegie Foundation for the Advancement of Teaching, to Mr. George H. Godfrey, Publicity Director of the University, relative to the research work being done at the University.

The Board received communications from Annabelle W. Stone and Elizabeth M. McClure of Portland under date of October 2, 1931 and September 3, 1931, respectively, deploring the size of the fees charged in the extension courses being given in Portland, and listened to an oral statement from President Hall relative to this matter. The Board directed the Secretary to acknowledge receipt of the letters.

REPORTS OF COMMITTEES OF THE BOARD

COMMITTEE ON STUDENT LIVING CONDITIONS: Mrs. Cornelia Marvin Pierce, Chairman, Mr. F. E. Callister, Mr. Albert Burch.

Mrs. Cornelia Marvin Pierce, Chairman, made a report of progress with the request that the committee be authorized to employ someone to assist in making a study of the costs of living conditions at the institutions under the Board's control, the cost not to exceed $150. This authorization was granted by the Board.
BUILDING COMMITTEE: Mr. Albert Burch, Chairman, Mr. F. E. Callister, Mr. C. C. Colt.

Mr. Burch, Chairman, made the following oral report to the Board:

"The Building Committee had delegated to it authority to act in connection with the heating plant at the Oregon Normal School, and reports that the Committee has decided to use oil for the fuel and has instructed Mr. Phillips, the engineer for Oregon State Agricultural College, to prepare specifications for changing over the present system into an oil heating system, including means for handling the oil from railroad tank cars to the plant.

The Committee is to receive bids for putting a new roof on the dormitory at the Oregon Normal School, but has no authority as yet to expend any money for that purpose. We wish authority granted us today.

The Committee was instructed to secure a proper memorial tablet for the Jessica Todd Hall at the Oregon Normal School. I took this matter up with Bennes and Herzog, who have acted as architects for the Normal schools, and asked them to confer with Mr. C. C. Colt, a member of the Committee in Portland. This was in June and Mr. Bennes called once but nothing definite has yet been arranged.

The Committee wishes authority to proceed with plans and the construction of the Training School for the Eastern Oregon Normal School at La Grande as soon as the legality of the bond issue has been determined and as soon as we are assured that the bonds can be sold.

The Committee has approved the request for a bill of extras from the contractor who constructed the door for the Art Museum at the University of Oregon amounting to $700, on the basis of changes in the plans which were made after the contract was awarded and representations that the actual 'out-of-pocket' expense of the contractor was far above the price which he has been paid; this payment to be made only if there are available funds in the hands of the University for the purpose of making it, and this is to be determined by a conference between Mr. Callister and Dr. Hall, President of the University.

The Committee has authorized certain additions and changes in the Clinic Building at Portland amounting to a total cost of $484.28, upon the representation of Dean Dillehunt that these changes are needed and that funds are avail-
able for the purpose of paying this.

But we wish authority in connection with the
Monmouth Dormitory roof and the La Grande Training School
Building."

The Board authorized the Building Committee to make such repairs as
are necessary to the roof of the Dormitory at the Oregon Normal
School at Monmouth, and to proceed with plans and the construction
of the Training School building at La Grande as soon as evidence
satisfactory to the Committee has been submitted that the bond
issue is legal and that the La Grande school district is in a
position to sell the bonds, subject to final approval by the
Board of the plans for the building.

COMMITTEE ON RULES AND BY-LAWS: Mr. B. F. Irvine, Chairman, Mr.
C. C. Colt, Mr. C. L. Starr.

Mr. B. F. Irvine, Chairman, reported that he had drawn up
a set of rules and by-laws for consideration by the Board, and
suggested, in view of the fact that the two other members of the
Committee had not yet seen these by-laws, that copies be made and
sent to all members of the Board, and that consideration of them
be delayed until the next meeting of the Board. The Secretary was
directed to send copies to all members.

COMMITTEE ON OREGON NORMAL SCHOOL: Mrs. Cornelia Marvin Pierce,
Chairman, Mr. Albert Burch, Mr. C. L. Starr.

Mrs. Cornelia Marvin Pierce, Chairman, reported that the in-
vestigation of the administration of the Oregon Normal School suggest-
ed by the Governor's letter under date of August 26, 1931 had been
completed by the Committee and that the Committee was prepared to
make a report to the Board. The Committee suggested that before this
report was read into the records of the Board that the President of
the Oregon Normal School, Mr. J. S. Landers, be invited to come be-
fore the Board and make any statement that he might care to with re-
gard to the charges which had been preferred.

President Landers appeared before the Board and spoke at some
length. A copy of the statement made is not included in the minutes
but is a matter of record in the reporter's notes of the proceedings
of the Board.

Upon the conclusion of President Landers' statement he present-
ed his resignation, as follows:
To the State Board of Higher Education
of Oregon:

Although I hold no sense of guilt or any
consciousness of having failed to perform my official
duties effectively, I hereby respectfully submit to
you my resignation as President of the Faculty of the
Oregon Normal School, to take effect at any time design-
nated by the Board. I am doing this in order to
facilitate my release in case the Board desires it after
they have completed the investigation.

(Signed) J. S. Landers
President.

The Committee presented the following report of their investi-
gations to the Board with the statement that copies of the reporter's
notes of all public hearings, together with copies of all documents
or statements received by the Committee bearing on the case had pre-
viously been forwarded to each member of the Board.

REPORT OF NORMAL SCHOOL COMMITTEE
Upon
CHARGES AGAINST PRESIDENT J. S. LANDERS
Contained In
The Governor's letter of August 26th, 1931

To Oregon State Board of Higher Education:

We, the Normal School Committee of the Board, after full
consideration of oral and documentary testimony submitted in this
case find as follows:

1. That such charges as have been substantiated do not constitute sufficient cause for the dismissal of President Landers.

2. That his dismissal at this time would so disrupt the organization of the Oregon State Normal School as seriously to impair its usefulness for the current school year.

3. That President Landers should be censured by the Board for

   (A) Error in judgment in allowing a student to remain in school after pleading guilty to serious charges and failure to use due diligence in tracing the same student's previous record.

   (B) For misleading the State Superintendent of Public Instruction by certifying in thirteen cases that students had completed the required courses in the School, when, in fact, they had finished the courses but were deficient by from two to thirteen points of the requirements for graduation, which they were allowed to make up later.

4. That President Landers' resignation be accepted to take effect September 1, 1932 with leave of absence with pay from the close of the Spring term in June, 1932.

5. That as to paragraph III of the Governor's letter no testimony was introduced in its support and much against it.

6. That paragraph IV was proved, though President Landers' action was clearly the result of his sympathy for one who
has erred and of his natural kindliness. The evidence proved clearly lack of judgment in dealing with the disciplinary case in a manner which would promote most effectively higher standards in the teaching profession and better service for elementary schools.

7. That as to paragraphs XI and XIII the testimony was somewhat conflicting. In some cases the testimony was overwhelmingly in favor of President Landers, but neither of these charges was proved. The Committee is convinced of the necessity of further careful study of the normal school and its training schools. It has in the Survey recommendations the basis for changes essential to the development and standardization of the school and it will, if it is the wish of the Board, undertake further studies necessary if these changes are to be made in the near future.

8. That paragraphs V and VI were not proven although the testimony was somewhat conflicting.

9. That paragraph X covers a matter on which the Board was fully informed, the repetition of which will not occur as the business management is now centered in the Board's offices at Salem.

10. That so far as standards for entrance and graduation are concerned or any practice of favoritism the charges in paragraph IX were not proved; but it was proved that in thirteen cases certificates (not diplomas) were issued to students who had completed the required courses, but were short from two to thirteen points in the standard required for graduation. Again, in each instance this act was taken by President Landers because of a kindly
desire on his part to aid a needy student.

11. That as to paragraph XII it is true that this committee asked the president of another institution to advise in the preparation of the catalogue.

12. As to paragraph XIII if the charge of over emphasis on athletics be true, it is probably common to all the schools of higher education and must be considered with all the institutions in mind.

13. The Committee recommends that during the current year President Landers should be required to organize an administrative council to aid in passing upon individual cases, because in the past he has seemed to allow his personal interest in students to obstruct his view of broader needs of the teachers of the state.

(Signed) Cornelia Marvin Pierce
Albert Burch
C. L. Starr

The Board approved the report of the Committee with the exception of paragraph four and accepted the voluntary offer of the Committee to undertake further study of the Oregon Normal School at Monmouth as defined in paragraph seven, Mrs. Pierce and Mr. Sammons voting "No" on the exception of paragraph four.

The Board adjourned at 7:15 P. M. to meet in the offices of the Board at Salem, Oregon at 10:00 o'clock A. M., Tuesday, November 17, 1931.

C. L. Starr, President.  E. E. Lindsay, Executive Secretary.