STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
UNIVERSITY CLUB, PORTLAND, OREGON
MARCH 18, 1932.

Pursuant to adjournment of the meeting of the Board on March 7, 1932 the Oregon State Board of Higher Education met at the University Club, Portland, Oregon at 1:30 P. M., March 18, 1932. The following members were present:

Mr. F. E. Callister  Mrs. Cornelia Marvin Pierce
Mr. B. F. Irvine  Mr. Albert Durch
Mr. E. C. Pease  Mr. C. L. Starr

Mr. C. C. Colt and Mr. S. C. Sammons were not present, being out of the state on business. Mr. Herman Oliver was unable to attend due to seasonal ranch operations.

READING OF MINUTES

The Board deferred reading the minutes of Board Meeting #23 held March 7, 1932 until the next meeting of the Board.

REPORTS OF COMMITTEES

SPECIAL ORDERS

The Board deferred action on the reports of the Committees on Student Living Conditions and Military Affairs, which were presented at the last meeting of the Board and made special orders of business for this meeting, pending hearings before these Committees of student and other interested organizations.

SPECIAL RADIO COMMITTEE

In accordance with the action of the Board at its last meeting referring to the Finance Committee as a special committee, with President C. L. Starr as Chairman, the matter of financing radio station KOAC and making the report of said special committee a special order of business at the next meeting of the Board, the Board received and adopted the Committee's report as follows:

In order that KOAC may continue its service of 12 hours a day in the budget for the next fiscal year an amount be provided of $36,000, and in view of the action taken by the Board President Kerr communicate with Governor Meier asking him to provide as much as possible of the $7,500 deficit necessary to take care of the deficit up to July 1. Any difference between $7,500 and the amount that will be
supplied by the Governor to be provided by
President Kerr from the Emergency Fund. In
presenting this to Governor Maier President Kerr
makes that statement that the Board has commit-
ed itself to the inclusion of an item of $56,000
for KOAC for the next fiscal year.

UNIFIED ADMINISTRATION COMMITTEE

The Unified Administration Committee of the Board presented a
progress report which was received by the Board.

By unanimous action the Board suspended the rules for the
purpose of acting upon this report.

The Board by unanimous action amended the last paragraph of
this report to read as follows:

"We recommend that in each case the dates of appoint-
ment be in accord with the report of the Curricula Committee
as approved by the Board on March 7th."

The Board unanimously adopted and approved the report of the
Unified Administration Committee as amended, and in adopting the
report rescinded the action on page 18 of the report of the
Curriculum Committee reading as follows:

"The Director of Lower Division work shall also serve
as assistant to the President in the direct administration
of the units at the University and the College."

The report of the Unified Administration Committee as adopt-
ed and approved follows:
PROGRESS REPORT
of the
COMMITTEE UPON UNIFIED ADMINISTRATION

OREGON STATE BOARD OF HIGHER EDUCATION
MARCH 18, 1932

It has been declared by resolutions of the Board that it is the policy of the Board to effect a unified administration of the institutions under its control; that this should be put into effect at the most favorable time and that it should be done without destroying the individuality of the institutions.

This Committee was appointed for the purpose of aiding the Board to carry out this expressed policy.

In complying with the instructions of the Board this Committee has been largely guided by the report of the Curricula Committee which was approved by the Board on March 7th.

It is obvious to us that unified administration requires the selection of an executive who shall have charge of all of the institutions, and we have taken steps to find the right man for this position. In the effort to do so we have had the hearty cooperation and aid of both Dr. Hall and Dr. Kerr.

Through them we have been placed in contact with men all over the United States who are qualified to make recommendations; and these men, in turn, have given us the names and records of thirty-eight people. Doubtless others will come in within a few days.
We have felt that no one should be selected who does not have the prospect of several useful years ahead, and also feel that administrative ability should take precedence over academic qualifications. With these considerations to guide us we have tentatively eliminated all but about twelve of the names submitted and have now gone about as far as we can by correspondence.

We therefore recommend that two members of the Board be authorized at an early date to visit various institutions in other states in order to make personal investigations and contacts for the purpose of selecting one or more men who may later come to Oregon for examination by the Board members.

It would aid the Committee if in advance of such a trip, which, by the way, has always been found necessary in similar cases, the Board would name the salary to be offered. The Committee does not believe that it would be possible nor advisable to secure the services of any one of the better known educational executives who are now receiving salaries of $15,000 per year or more, but that for our work a salary of $15,000 per year should be the maximum.

The question of a title for this executive has been discussed, and after consultation with a few people we have decided that it should be that of Chancellor. His place of residence will be discussed later in this report.
Coming now to the question of subordinate positions, we are

one

convinced that no of the institutions can be properly managed

without the presence of an executive officer upon the campus. This

is not in exact accord with the report of the Curricula Committee

which has been approved by the Board, but we believe it much better

for the morale of the students and more in keeping with the previous-

ly announced policy of the Board not to destroy the identity of any

institution.

We have decided to recommend that these executives be given the

title of President, and, with a Chancellor over them, they need not

be very high-priced men. But they will add to the efficiency of ad-

ministration and help to preserve the individuality of the institutions

and the traditions and loyalty of the alumni. We are making no

recommendations at this time for the position of president.

The Chancellor should be in close touch with all of the institu-

tions and yet not too intimate with any one; but we believe that with

his contacts chiefly through the presidents he would not become too

intimate, even if he were to live upon one of the campuses. He

should be allowed to elect which one he desires, though there are some

points more favorable to Corvallis than Eugene. It is nearer to the

Salem office, the Oregon Normal School, and the Medical School at

Portland.
At the last meeting of the Board held on March 7th we were instructed to nominate the various Directors of departments, and the following is a list of those that we have nominated.

We have found it necessary at this time to omit the Director of Libraries and the Director of Student Welfare. A Director of Libraries will be selected later and, for the present, the functions of student welfare should be maintained upon each campus by the present personnel. Later, after conference between the people affected, there will probably develop a chairman of the conference who may be nominated for Director of this very important service.

The list of those recommended and their several positions follows:

Dean and Director of Literature, Language and Art
Dr. Clarence V. Boyer of Eugene

Dean and Director of Home Economics
Dean Ava B. Milam of Corvallis

Dean and Director of Social Sciences
Dean James Henry Gilbert of Eugene

Dean and Director of Agriculture
Dean Wm. A. Schoenfeld of Corvallis

Dean and Director of Law
Dean Wayne L. Morse of Eugene

Dean and Director of Medicine
Dr. Richard B. Dillahunty of Portland

Director of Elementary Training
and
President of Oregon Normal School
President J. A. Churchill of Ashland
Director of Extension
  Director Alfred Powers of Eugene

Director of Cooperative Extension
  Director P. V. Maris of Corvallis

Director of Lower Division
  Dean W. Ellwood Smith of Corvallis

Dean and Director of Sciences
  Dr. Earl Leroy Packard of Eugene

Dean and Director of Business Administration and Commerce
  Dean Harrison Val Hoyt of Corvallis

Dean and Director of Engineering
  Dean H. S. Rogers of Corvallis

Dean and Director of Fine Arts
  Dean Ellis F. Lawrence of Eugene and Portland

Dean and Director of Physical Education
  Dean John F. Bovard of Eugene

Director of High School Training and
Dean of School of Education
  Dean J. R. Jewell of Corvallis

Dean and Director of Pharmacy
  Dean Adolph Ziefle of Corvallis

Director of Research
  To be supplied later

Director of Cooperative Research
  Dean Wm. A. Schoenfeld of Corvallis

Dean and Director of Forestry
  Dean George W. Peavy of Corvallis
We recommend that in each case the dates of appointment be in accord with the report of the Curricula Committee as approved by the Board on March 7th.

(Signed) Albert Burch, Chairman
B. F. Irvine
Edward C. Pease
C. L. Starr

The Board directed that in order to harmonize and clarify the actions of the Board at the meeting of March 7 and this meeting the word "President" wherever it occurs in the report of the Curriculum Committee be changed to "Chancellor".

The Board deferred until the next meeting the appointment of two of its members to visit various institutions in other states for the purpose of selecting one or more men who may later come to Oregon for examination by the Board for the position as Chancellor, as recommended in the report of the Unified Administration Committee.

COMMUNICATIONS, PETITIONS, AND MEMORIALS

The Board received and referred to the Military Training Committee communications relative to military training from Dr. Ralph A. Fenton under date of March 11, and Major F. A. Barker under date of March 12, and a resolution adopted by Eugene Post No. 3, American Legion, under date of March 12.

Mr. Paul R. Kelty, editor of the OREGONIAN and representative of the Oregon State Editorial Association, presented the following statement to the Board:
Portland, Oregon
March 14, 1922.

Mr. C. L. Starr, Chairman
State Board of Higher Education,
Portland, Oregon.

Dear Mr. Starr:

The Board of Higher Education has undoubtedly observed and felt satisfaction with the general approval given to its program of coordination by the newspapers of Oregon. The Board has also observed that this approval has not extended to its action with respect to instruction in journalism, particularly in its discontinuance of the School of Journalism in our system of higher education.

Reflecting the opinion of the majority of the newspapers of the state, the executive committee of the Oregon State Editorial Association is hopeful that some way of continuing this instruction may be devised and a committee has been appointed to prepare a plan for submission to your Board that will show how this result may be attained at little cost.

This communication is for the purpose of asking if your Board will receive such a plan for consideration. If your reply is favorable, the plan will be prepared and presented in the near future and will show, we believe, how the great benefits of Oregon's fine School of Journalism may be preserved and maintained for the benefit of the journalism students of the state, the newspapers and the public.

Respectfully submitted,

OREGON STATE EDITORIAL ASSOCIATION.

The Board directed that the communication be referred to the Curriculum Committee in view of the fact that Mr. Colt, Chairman of that Committee, was not present, being out of the state on business.

The Board directed that the Press Association represented by Mr. Kelty be asked to prepare its plan as outlined in the communication and submit it to the Chairman of the Curriculum Committee, Mr. Colt, upon his return from California.
A delegation of persons interested in military training headed by Mr. Barge J. Leonard presented an oral request that action on the report of the Committee on Military Training be deferred and an opportunity given to persons interested for a hearing before the Committee. The Board directed that this request be granted and that all matters pertaining to any presentation of argument on the matter of compulsory military training be presented to the Committee on Military Training.

The Board instructed the Secretary to notify all persons who had previously expressed an interest in the matter of Military Training that there will be a meeting of the Committee at 3:00 P.M., March 20 at the Heathman Hotel for the purpose of discussing this matter.

The Board received a petition from the Junior class in Commerce at the College requesting that arrangements be made to permit members of this class to complete their work toward graduation next year in Commerce at the College. The Board referred this matter to the Curriculum Committee, to the Finance Committee and to the Deans and Directors, it being the sense of the Board that the request be granted if it is possible within the limit of the finances at the disposal of the Board.

The Board received communications from the Junior classes in Journalism at the University and Mines at the College requesting that the members of these classes be permitted to complete their work toward graduation in the respective fields at the respective institutions in the coming year. It was the sense of the Board that these requests be granted if it can be arranged by those in charge of the institutions in cooperation with the Curriculum Committee and the Finance Committee of the Board.

The Board directed the Secretary to furnish the student and fraternal organizations appearing before the Board copies of the report of the Student Living Conditions Committee, and to write to the Chairman of the Associated Student Body at each of the five institutions and ask each Student Body to appoint a committee of one or two to appear before the Committee so that they may get in closer touch with the student idea.

The Board directed that the request of representatives of certain student living organizations for a hearing before the Committee of the Board on student living conditions relative to the report of this Committee now pending before the Board, be allowed.

The Board referred to the Student Living Conditions Committee the request from representatives of Panhellenic and the Inter-fraternity Council of the University of Oregon for a hearing before the Board.
to present the viewpoint of the fraternities and sororities in regard to deferred pledging, as submitted by President Hall through Executive Secretary Fallett under date of March 16.

**NEW BUSINESS**

**FISCAL**

The Board directed the Secretary to authorize the Attorney General to negotiate with the proper parties for clearing the title to the land in the College Arboretum, at a cost of $405.00, as outlined in a communication from the Attorney General under date of March 5, 1932.

**CHANGES IN PERSONNEL**

The Board approved the following changes in personnel:

**College**

Change in title of R. D. Besse, Associate in Farm Management, to Vice-Director of the Agricultural Experiment Station, without change in salary, as recommended by President Kerr under date of March 12, 1932.

Appointment of Russell M. McKennon as assistant County Agent in Malheur County at a salary of $1,350 per year, effective March 10, 1932, to succeed Gustave Y. Hagglund, salary $2,200, who was transferred last November to the position of County Agricultural Agent in Deschutes County, as recommended by President Kerr under date of March 7, 1932.

Resignation of George L. Sulerud, Assistant Agricultural Economist in the Experiment Station, salary $2,500 per year, effective March 1, 1932, as submitted by President Kerr under date of March 4, 1932.

**University**

Indefinite postponement of leave of absence for one quarter on full pay for Dean Eric W. Allen of the School of Journalism which was granted by the Board on March 7, in accordance
with the communication from President Hall through Executive Secretary Pallett under date of March 15, 1932.

Resignation of Dean H. D. Sheldon of the School of Education, effective September 1, 1932, and as of this date he be given the title of Research Professor of History and Education, as recommended by President Hall under date of March 17, with the thanks of the Board for the services he has rendered the state as Dean of the School of Education and its appreciation of the important contribution to be made under the new arrangement.

Resignation of Dean David J. Feville of the School of Business Administration and Professor of Business Administration, effective October 1, 1932, as recommended by President Hall under date of March 17, with the thanks of the Board for the services he has rendered the state.

Normal Schools

Resignation of President J. S. Landers of the Oregon Normal School, effective as of July 1, 1932 as submitted under date of March 10, and that every effort be made to comply with his request to find a teaching position for him in the Board's organization.

Leave of absence for Mrs. Grace Parker Morris of the Department of Education at the Oregon Normal School, salary $845.00 a month, to attend the University until she has secured a master's degree, and appointment of Miss Emma Hendle, who has been on leave of absence and has completed the work for master's degree, to serve in Mrs. Morris' place at the same salary, as set forth in a communication from President Landers under date of March 15, 1932.

The Board directed that the appointment of Mr. J. A. Churchill as President of the Oregon Normal School and Director of Elementary Training take effect on July 1, 1932 and that his salary from this date be fixed at $5,500 a year, and that when Mr. Churchill moves from Ashland to Monmouth he be reimbursed for the actual cost of making the move, Mr. Irvine and Mr. Callister casting negative votes on the matter of moving expense.
ADVERTISING AND PUBLICITY

The Board referred to the Public Relations Committee with power to act the request from the University of Oregon for the approval of printing 25,000 copies of the Preliminary Bulletin of the 1932 Summer Sessions at a cost not to exceed $525.00, in accordance with copy and recommendation submitted by President Hall through Executive Secretary Pallett under date of March 15, 1932.

MISCELLANEOUS

The Board directed the Secretary to acknowledge with an appropriate letter of appreciation the gift of $2,500 from the Carnegie Endowment for International Peace to be used by the University of Oregon in conducting the third biennial session of the Pacific Institute of International Relations at Portland this summer in connection with the Portland Summer Session, as set forth in a communication from President Hall through Executive Secretary Pallett under date of March 15.

The Board directed that the Unified Administration Committee be supplied with copies of the briefs on the University and College printing plants for the purpose of making a study of the matter and report at the next meeting of the Board.

The Board adjourned at 5:30 P. M. to meet again on April 16, 1932.

C. L. STARR, President.

E. L. LINDSAY, Executive Secretary