Pursuant to call by President C. L. Starr, the State Board of Higher Education met at the University Club, Portland, Oregon at 1:30 o'clock P. M., May 23, 1932. The following members were present:

Mrs. Cornelia Marvin Pierce  Mr. E. C. Pease
Mr. E. C. Sammons  Mr. C. C. Colt
Mr. Albert Burch  Mr. F. E. Callister

Mr. Irvine and Mr. Starr were absent because of illness; Mr. Oliver because of seasonal ranch operations.

In the absence of President Starr, Vice-President Colt presided.

READING OF MINUTES

The Board postponed the reading of the minutes of previous meetings.

REPORTS OF COMMITTEES

FINANCE COMMITTEE

The Board unanimously adopted the oral report of the Finance Committee as set forth in the reporter's notes as follows:

CHAIRMAN COLT: Next is report of the committees. The first on the docket is the Report of the Finance Committee. Mr. Sammons, are you ready to report?

MR. SAMMONS: Yes, Mr. Chairman. You will recall that the question of balancing the budget was referred back to the members of the Finance Committee and the members have been hard at it, to say the least, ever since the last meeting. A formal meeting was held at the Imperial Hotel May 6th, at which Dr. Kerr and his staff, and Dr. Hall and his staff were present, and we received their reports as to further cuts that they might make over and above those recommended in their budgets which had been consolidated previously by the office of the Board at Salem. Those cuts, incidentally, were nowhere near sufficient to balance the budget without making rather extensive salary cuts. The procedure was thereafter that the members of the Finance Committee would hold additional hearings with various members of various depart-
ments of the Board, and we therefore held sessions with Dean Schoenfeld and his assistant, with Director Maris, Kaddery, with Dr. Hall, and with other members of the various departments; also Dr. Lindsey.

We have arrived at a solution for the balancing of the budget, which I am sure will not satisfy anybody; it does not satisfy the members of the Finance Committee, and I am sure it won't satisfy the University people nor the College people, but the budget will be balanced and it will give us an opportunity to work with the new Chancellor, and, we hope, bring out something better for the following fiscal year.

We have been up against the same thing which has confronted this Board from its inception; that is, the diametrically opposed viewpoints on the two campuses. And frankly, the members of the Finance Committee have been unable to arrive at a solution of the problem, for the reason that the experts upon which we have had to depend have been so diametrically opposed.

We have, however, as I say, balanced the budget for this year by making recommendation of salary contributions or salary cuts, and we hope that a new Chancellor will come onto the scene with a new and broader experience in education and in administration that will enable him to point the way, without controversy, to the members of the Board.

We have had new budgets submitted by certain departments and have been assured of additional cuts in the Department of Agriculture of $11,763.50; balances to be carried over at the College in the President's emergency fund and in the building maintenance fund amounting to $10,600; the withdrawal of recommended increases in salary on the College campus amounting to $6925, which is a saving to that extent; savings by Mr. Churchill, which he says he can make in the three Normal Schools, of $12,162; and the committee has found, through cooperation with Mr. Churchill and Dr. Hall, a possibility of $19,000 additional revenue from fees, tuitions and fees, and we recommend that these be accepted, and that we refer the entire matter of fee income to the Committee on Fees, with the request that they save — that they produce, rather, $11,000 additional, making a total of $30,000 in additional fees.

I might say by way of explanation that in the $19,000 above referred to Mr. Churchill states that by increasing the tuition at the Normal Schools from $3.00 a term we can raise $9,000 additional. Dr. Hall reports that at the Medical School $10,000 additional in fees can be obtained. That makes up the $19,000.

We would like to have the Fee Committee reset the fees in other departments enough to produce a total of $30,000, including this
$19,000 before mentioned.

Then the Finance Committee consulted at some length with Dr. Kerr and with Dr. Hall with respect to the possibility of saving in teaching fellowships, graduate assistants, on both campuses, and we recommend the attempt to save there $18,000 out of the total budget of $46,000 on the two campuses. We realize that this is an item that must be elastic, and that we may need the help of the new Chancellor in finally arriving at that. We have tried to view it from the standpoint of the elimination of the entire amounts on both campuses for these items, but we have been convinced by the briefs filed with us that to eliminate all appropriations, all budget appropriations for that service, it would mean a more costly provision for full time instructors at a later time, possibly in the fall.

We think, however, that there is a possibility of making some savings, perhaps not all of the amount of $18,000, but at least there can be some savings we think without undue hardship.

Assuming, therefore, that these items are all possible of fulfillment, that would mean $89,450.50 out of what appeared to be $160,000 of deficit, which deficit you will recall provided for $100,000 emergency fund. Now to make up the balance and to give us a safe working margin we are recommending that we accept the voluntary salary contributions in the shape of salary decreases which have been mentioned heretofore in the Board meetings, scheduled from five per cent on salaries up to a thousand dollars, up to as high as fifteen per cent on salaries over and above $6,000 a year, on an income tax basis; make it 5 per cent on the first thousand, 8 per cent on the second thousand, 11 per cent on the third thousand, 14 per cent on the fourth thousand, 15 per cent on everything above that amount. That based upon our preliminary study of the salary schedule throughout the entire system would — and this is based, if you please, upon the going rate at the present time, not upon the projected rate submitted in the original budgets. We think it would be unfair to cut the salaries more than they have already been cut. So, therefore, we are taking the present rate before these large cuts that have already been recommended. This would amount to a saving of about $161,000 or $162,000 for a full year's time, but we will only have the benefit of nine months in this next fiscal year, so, therefore, the saving would amount to $120,000, approximately three-quarters of that sum. This, therefore, assuming that all of the above amounts can be made and the saving of $120,000 can be made, would be $209,450.50, which would give us a comfortable working margin to go on for the next fiscal year.

You will recall that for the fiscal year beginning July 1, 1933,
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we will have to provide for a further probable deficit of in the neighborhood of $200,000; $225,000 is a possibility. Under this arrangement, taking the two hundred nine thousand dollars that we suggest be provided by action of the Board today, we would have actually about $160,000 in the emergency fund of the Board, which is more too much in our opinion, considering the fact that the entire system is being reorganized. But, nevertheless, we figure that we can make a substantial saving out of that $161,000 as a balance to carry over as against the deficit confronting the Board the fiscal year 1933-1934. Then we would have the effect in that year of a full year's reduction in salaries instead of nine months, as we have it now, which would in effect add $40,000 additional to the savings.

CHAIRMAN COLT: That does not contemplate another reduction in salaries for the year '33-'34?

MR. SAMMONS: We hope not.

MR. CALLISTER: What are those percentages, Mr. Sammons?

MR. SAMMONS: Five per cent on the first one thousand dollars, 8 per cent on the next thousand, 11 per cent on the third thousand, 14 per cent on the fourth thousand, 15 per cent on the fifth thousand.

MR. CALLISTER: Thank you.

CHAIRMAN COLT: What does it average, dd?

MR. SAMMONS: It will average about seven and a half to eight per cent, I think. For instance, on a salary of $4,000 the amount of cut will be $300, or 9.5 per cent; on a salary of $6,000, and there are only one or two of those, the amount would be $780, or 11.33.

MRS. PIERCE: May I ask, Mr. Sammons, whether you have taken into account at all readjustment of salaries as between the two campuses before that is to be done?

MR. SAMMONS: That we figured — I meant to continue on with this proposal: That the cuts be made and be put into effect after readjustment of salaries between the respective campuses and for individuals as worked out by the Finance Committee in cooperation with the Presidents and the Secretary of the Board.

Now there has not been time for the committee to work out all of the details affecting every individual on all the campuses. These are just some of the exhibits that have been submitted here (referring to pile of papers). Another week of this and I think the two members of
the Finance Committee would have been up here at Salem. But we are willing to give more time to the study and work it out as best we can. In a number of cases obviously we will have to take a different view of the situation than the existing salary. In the case of one member of the Normal School — two members of one of the Normal Schools, their salaries have been greatly decreased because positions have been readjusted. Naturally we would not expect them to come in with the old salary minus a small cut. There would have to be an adjustment there in line with the recommendations of President Churchill, and these are some items, but in the aggregate they will not affect the balance of the budget very materially one way or the other. I would imagine it would not amount to more than ten or fifteen thousand dollars one way or the other, and we will have an emergency fund there of $160,000, approximately, with which to take care of that program.

Now we have had, as members of the Board know, a good deal of reference made to certain departments of the educational system. Suggestions have been made that the Finance Committee do certain things with respect to agriculture and with respect to the radio, and other things. We have examined those things as carefully as we know how. We felt frankly that those are matters for the entire Board to consider. The Curricula Committee report recommends that savings be made in research and extension. The report does not recite in what particulars the savings should be made. The Finance Committee are just as hard up against it to make the decisions as the members of the Curricula Committee were, as we view it; and the same way with the question of extension and agriculture. We have examined very carefully the report of the Survey Committee as regards the question of extension, and we find here on page 145 of the Survey Commission report, "The Commission is thoroughly convinced that Oregon has received from work of this kind a return in material resources and in the enrichment of the lives of its citizens that is worth many times the value of the money expended." And that thing is at variance perhaps with the Curricula Committee's report as wanting these savings made; and, frankly, the members of the Finance Committee are not able to bring in a report at this time recommending serious curtailment in those departments. We would feel that it would be equivalent to tearing down a house that is already weatherproof and doing a good job, without substituting anything better in its place. So we are going to recommend that the Board adopt the outline of the Budget Committee's recommendations at this time, with instructions to work out the details and bring in a detailed report at a subsequent meeting of the Board, when full lists of faculty members with their readjusted salaries can be submitted, and other facts as regards the question of reduction in graduate schools, for instance, graduate assistants, can be had. This way we are certain that the budget will be balanced the new year;
it is certain that the effect on the minds of the people of the state as regards salary decreases at this time of emergency would be beneficial, both to the Board and to the program of higher education as a whole.

We are apologetic for not having a report worked out in detail and having it all in complete form for you. However, as I said, there has been lack of time and these diametrically opposed opinions that have existed from the beginning; it is nothing new; and we have worked up as late as a half an hour ago in trying to arrive at a solution that would satisfy everybody. We think this is a safe thing to do. We shall have a new Chancellor on the job this fall; we feel that other savings can be made of some substantial size possibly after a Chancellor gets on the job.

We would further recommend that in adopting the budgets as submitted and as heretofore approved by the Presidents, and with these amendments as outlined, that they be considered maximums, beyond which they cannot go; that they not be considered for one moment as amounts that must be spent. I think we should caution all divisions that have the spending of the sums of money, they are to make whatever savings are possible. We all do that in our own respective businesses. We have submitted that idea heretofore to the legislature, that budgeted requests do not mean that the sums will necessarily have to be spent. That practice has been carried out in the past. We entered this present fiscal year just ending with balances of some $400,000 which had been saved from previous years. The funds had been budgeted but not spent. Had they been spent the Board would have been in a very serious predicament. Those balances that were carried over at the start of this fiscal year were life savers for the program of higher education in this state. So we should consider that in this new budget as adopted they are maximums, beyond which no department head or no campus should go, and they should, therefore, save as much money as possible out of these budgeted balances for the following year, which we know will be another serious one from the standpoint of balancing the budget. We will work out a formal resolution with respect to the salary contributions, or cuts, and submit it to the Board a little later in the day, if that is agreeable, Mr. Chairman.

I move you that the report of the Committee as presented be adopted.

MR. PEASE: I second the motion.

CHAIRMAN COLT: It is moved and seconded that the Board adopt the recommendations of the Finance Committee. Are there any questions, or is there any discussion by other members of the Board? I would like to ask this, Ed: I assume in arriving at your conclusions that to as
large extent as you could the adopted policy of the Board as related to the Curricula Committee's report has been followed? In other words, there has been no thought of institutional budgets but rather functional budgets?

MR. SAMMONS: That is true, Mr. Chairman. We have tried to view this entire program as, not one of separate campuses but as one system of higher education in the state. It has been somewhat difficult for some of those that we consulted in our investigations to adopt the same viewpoint, but the members of the Committee have followed that viewpoint from the beginning.

CHAIRMAN COLT: Well, the mooted questions that you referred to, do you believe that those are possible of solution at a later date, and do you prefer to allow a Chancellor to recommend regarding the apparent unbalanced position of some of the departments?

MR. SAMMONS: Yes; that is our viewpoint. If I may speak now personally, instead of as a committee chairman . . . . . . . . . . .

STUDENT LIVING CONDITIONS COMMITTEE

The Board unanimously adopted the recommendation of the Student Living Conditions Committee as follows:

Student Fees: That the Committee on student fees appoint-in accordance with the action of the Board on March 7 be directed to bring in a report on student fees at the earliest possible moment so that the report in the form in which it may be approved may by June 6 be the basis for statements relative to fees in the catalog and other informational material being prepared for next year. The Committee was directed to work toward the ends of making the fees as nearly uniform as possible during the four undergraduate years of the students' education, and of making the professional work beyond the four-year level as nearly self-sustaining as possible.

The Board heard an oral report from Mr. Hugh E. Rosson, Acting Graduate Manager of the University of Oregon, relative to the student building fees at that institution.

Solicitation of Funds: That the formulation of a ruling looking toward the elimination of solicitation of funds from students on the campuses be referred to President Hall and President Kerr.
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Student Pledging: That the question of student pledging be deferred and that no action will be taken by the Board without full consideration and notice to the student body.

Student Automobiles: That student automobiles should be forbidden, effective at the beginning of the fall term of 1932, the detailed rulings to be prepared by the Faculty and Student Welfare Committees in conjunction with the Presidents.

Dormitory Management: That dormitory management on all the campuses under control of the Board be centralized in the person of a Director of Dormitories to be selected and recommended to the Board by the Student Welfare Committees in conjunction with the Presidents and to take office on August 1, 1932.

Student Welfare Committee: That a standing committee of the Board on Student Welfare be provided, the membership of this committee to be appointed by the chair. The chair ruled that the present committee will be made a permanent committee and the by-laws will be altered accordingly.

LIBRARY COMMITTEE

The Board received an oral report of the Library Committee and directed that the Director of Libraries be instructed to consult with the Presidents of the institutions, prepare a plan in conjunction with them for reorganization, including personnel and budgets, and that she be authorized to expend what may be necessary in traveling expenses in order to become acquainted with the libraries, and report at the next meeting of the Board.

FACULTY WELFARE COMMITTEE

The Board unanimously adopted the recommendation of the Faculty Welfare Committee relative to communications from the faculties of the University and College suggesting plans for the organization of the faculties, as follows:

That there is no reason for an action to be taken at this time, and that this matter be deferred until the Chancellor is here and the recommendation comes to the Board through the Chancellor.
COMMUNICATIONS, PETITIONS AND MEMORIALS

The Board listened to an oral presentation by Mr. Ray H. Gill representing the Oregon State Grange Executive Committee relative to the Extension, 4-H Club and Radio services of the College, and received a resolution from the Committee on the Radio as follows:

"Motion carried that we adopt the following resolution:

"BE IT RESOLVED by the Oregon State Grange Executive Committee in session at The Dalles, Oregon, that we favor the continuation of the Station, K. O. A. C., as a publicly owned station and that we request of the State Board of Higher Education that the personnel and the arrangement of programs be continued under the management of Oregon State College.

"Above was adopted at Executive Committee meeting at The Dalles, April 26, 1932.

(Signed) Bertha J. Beck
Secretary.

The Board received a communication from Mr. E. R. Hedrick, Superintendent of the Medford Public Schools under date of May 16 as follows:

MEDFORD PUBLIC SCHOOLS
School District No. 49
Medford, Oregon

Dr. E. R. Lindsay
Executive Secretary
Oregon State Board of Higher Education
Salem, Oregon

Dear Dr. Lindsay:

I wish to acknowledge receipt of your posters you sent me for display on school bulletin boards, giving
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facts relative to the organization of higher education in this state.

I should like to compliment the Board on the progress it has made with this very difficult subject of reorganization. Please extend to them my best wishes and the assurance that we of Medford are with them first, last, and all the time.

Very truly yours,

(Signed) T. E. Hedrick,
Superintendent City Schools.

May 16, 1932.

The Board received a communication from the Hood River County Pomona Grange under date of May 3, 1932 as follows:

Hood River, Oregon,
May 3, 1932.

State Board of Higher Education,
Salem, Oregon.

Gentlemen:

We wish to commend your honorable body for your efforts and partial success in making more economical use of the money designed for higher education. We believe you have done the right thing in curtailing the Schools of Journalism, Architecture and Mines—because of the small number of students graduating therein and the nearness of such schools in neighboring states.

We believe the radio station K.O.A.C. is costing too much and recommend its continuance only at the lowest possible cost. We believe military training should be voluntary rather than compulsory.

We would like to see our Normal Schools brought up to the standard of similar institutions in neighboring states. From press reports you seem to have rescinded some of your
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former acts in the interest of economy and efficiency. This is perhaps due to pressure from outside influences - like the military people and the press associations. These people have a right to be heard but we want you to know that we - the plain people - are also interested and are just realizing the necessity of making ourselves heard. Many of us have studied the Federal Survey of Higher Education in this state, watched press reports on the matter and have young people who have in the past and are now attending these institutions.

Thanking you for your earnest considerations of our position, we are

Very truly yours,

HOOD RIVER COUNTY POMONA GRANGE #6

(Signed) W. D. Odell, Master

W. H. Weber, Secretary

The Board received a communication from H. A. Klinghammer, Deputy Sheriff of Union County, La Grande, Oregon, under date of May 10, 1932, as follows:

SHERIFF'S OFFICE
Union County
La Grande, Oregon

May 10, 1932.

Dr. E. E. Lindsey
Salem, Oregon

Dear Sir:

Will you kindly furnish me with a statement of the expense account of the members of the State Board of Higher Education since the new board was created. Thanking you in advance for this information, I am

Very truly yours,

(Signed) H. A. Klinghammer.
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The Board directed the Secretary to reply to Mr. Klinghammer that the accounts of the Board are public records, always available at the office of the Board, but that the great expense of copying them would not justify complying with his request under date of May 10, 1932.

The Board received recommendations and resolutions from the American Society of Newspaper Editors relative to the Oregon School of Journalism as follows:

**RECOMMENDATION**

of

Committee on Schools of Journalism to the American Society of Newspaper Editors, adopted by the Society.

Your committee wishes to express its disapproval of the dropping of the University of Oregon School of Journalism as an economy measure. This School, with a record of twenty years of achievement under Dean Eric W. Allen, has always stood in the front rank of such institutions. In the opinion of those engaged in the newspaper business in Oregon, it would have been possible to save the School by curtailing in other directions and by curtailing the budget of the School itself. How many times in the newspaper business during the last two years we have all faced the same problem in our own operations and how often we have found that the course of wisdom was not to lop off entirely an important department with a large following, but to curtail and modify the feature, keeping the interest alive until we were able to recommend that the committee on resolutions draw up a suitable resolution expressing the Society's hope that the educational authorities of the University of Oregon will find some way to keep the School of Journalism going.

Chairman, Paul Bellamy, Cleveland Plain Dealer
Harold B. Johnston, Watertown, N. Y., Times
Don Anderson, Madison, Wis., State Journal
Caspar S. Yost, St. Louis Globe-Democrat
George B. Armstead, Hartford, Conn., Courant.

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**RESOLUTION**

Reported by Resolutions Committee and Adopted by American Society of Newspaper Editors.

Resolved that the American Society of Newspaper Editors reiterates its adherence to the principle that the time calls for an even

*(omission) again to expand it to its full stature. Your committee would like
more ably and highly trained personnel for journalism. It continues to urge that schools of journalism work toward higher standards of education. The Society observes with pleasure definite signs of organization in this direction. It notes especially the changes about to be put into effect at the Pulitzer School of Journalism, Columbia University, changes which we believe are improving the quality while reducing the quantity of graduates of the School.

The Society, furthermore, expresses its appreciation to Dr. Arnold Bennett Hall, president of the University of Oregon, and to Eric W. Allen, Dean of the School of Journalism at that University, for the splendid work performed by the School of Journalism during its twenty years of useful service. It is the hope of the American Society of Newspaper Editors that in due time the School will be reestablished on the same planes which won for it deserved high rank among schools of journalism of the United States.

The Board received a communication from the students in Interior Design in the School of Architecture at the University under date of May 10, 1932 petitioning the Board not to abandon the department of Interior Design in the field of Art. The Board directed that the report of Dean Lawrence involving this and other matters in connection with the School of Fine Arts be brought down to date so that the board can definitely act on it at the next meeting.

The Board received the following communications transmitted from President Hall under date of May 11, 1932:

3145 College Av.,
Berkely, Calif.,
April 25, 1932.

President Arnold Bennett Hall,
University of Oregon,
Eugene, Oregon.

Dear Sir:

At the time I made a gift to the University of Oregon for a memorial scholarship for my son, John B. Jakway, I had no thought that the chemistry department might not always continue as such. Inasmuch as the Junior year has been abolished, and I do not by any possible stretch of the imagination wish to endow the campus at the Agricultural College, I feel that I may reasonably ask the
Board for a return of the amount of the foundation. This gift was made with two special purposes: first as incentive to the development of exceptional chemists, and secondly as a memorial to my father. In view of the personal sacrifices made by my daughter and me to found this scholarship I do not feel like continuing it to aid the students left to the department of chemistry at Oregon by the action of the Board, nor do I feel friendly to the Agricultural College on account of the long war waged against my father's work. Perhaps Professor Stafford may be willing to give you some details of the history of the case.

Yours very respectfully,

(Signed) Esther Johnson Jakway

(Mrs. B. C. Jakway)

Berkeley, California,
April 25, 1932.

To the Executive Board,
University of Oregon.

Since the conditions specified in my gift to the University of Oregon for a memorial scholarship for my son, John B. Jakway, no longer by any possibility can be observed, and since it was never at any time my intention to endow this scholarship at any other place than Eugene, I respectfully request that you consider the scholarship ended, and return to me the amount of the foundation after this year's award is made. If you will look at the minutes of meetings during the hard times which occurred during my father's lifetime you will find that he took a voluntary salary cut for the benefit of the University. My devotion is such that I should have been willing to continue the scholarship, which involved personal sacrifice, but since the conditions have changed, I feel justified in asking for a cancellation.

Very respectfully yours,

(Signed) Esther Johnson Jakway

(Mrs. B. C. Jakway)
President Arnold Bennett Hall,
Administration Building,
Campus.

Dear President Hall:

Commenting as requested upon the letter of Mrs. B. C. Jakway in which she desires to have restored to her the One Thousand Dollar John Bernard Jakway scholarship fund given by her to the University, income to go each year to the outstanding Junior having his major in Chemistry:

The donor of the fund is the daughter of John W. Johnson, first president of the University of Oregon. She is herself a graduate of the University, and for both of these reasons has an unusual sentimental interest in the institution.

Some years ago while Mrs. Jakway was traveling by boat from a visit in Portland to her home in San Francisco with her two children, John Bernard and Isabel, the vessel was wrecked off the California coast. The boy managed to place his sister upon a piece of wreckage but seemingly became exhausted in so doing and was unable to save himself. The mother was rescued in some other way.

Although in very moderate circumstances Mrs. Jakway managed to put aside the thousand dollar fund which she gave to the University as a memorial to her boy. He was at the time of his death a Junior majoring in chemistry at the University in California. The sentimental attachment to the University of Oregon to which I have referred impelled her to place the memorial fund here instead of at California.

Under the new allocation of interests between the University and the College it obviously is no longer possible for the conditions attaching to the gift to be fulfilled by the University. After this month, in accordance with present plans, there will never again be a Junior majoring in chemistry upon the Eugene
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campus. Mrs. Jäkway is aware of this situation. Apparently she feels that the fund as established can no longer serve its intended purpose and that in all equity it should be returned to her. Since this is her expressed wish it certainly would only be right to accede to it.

Very truly yours,

(Signed) O. F. Stafford

The Board directed the Secretary to secure the original document setting forth this gift and refer it, together with the communications, to the Attorney General for an opinion on the legal status of the donation.

The Board received a communication from the University under date of May 12, 1932, showing the growth of the Graduate School of that institution over a period of three years.

NEW BUSINESS

FISCAL

The Board approved the following transfers in budget headings requested:

From the University under date of May 16:

From Summer Post Session  
To Portland Summer Session  $1,538.59

From Eugene Summer Session  
To Chemistry  448.75

From the College under date of May 12:

From Botany  
To Administration  300.00

From the Oregon Normal School under date of May 19:

From Mimeograph Account  
To Student Welfare  33.25  
Business Office  127.16  
Registrar's Office  41.20  
President's Office  47.65
The Board directed the Secretary to acknowledge receipt of and express the appreciation of the Board to the donors for the following gifts as reported by President Hall under dates of May 16 and 19, 1932:

(1) $500 to the Doernbecher Memorial Hospital for Children by Mr. Albion L. Gile of Chinook, Washington, on behalf of K. L., E. E., and A. L. Gile in memory of their mother, Matilda Grellin Gile, to be utilized for the specific purpose of constructing a shelter roof over the sun porch on the fourth floor of the hospital, the balance, if any, to be placed in the general maintenance fund.

(2) An amount as needed but not to exceed $6,500 in each year for a two-year period beginning June 1, 1932 by the Rockefeller Foundation to the University of Oregon Medical School for the purpose of developing a few selected research projects.

The Board authorized the reimbursement of the University of Hawaii for the period of summer session advertising in the sum of $552.80, as recommended by President Hall through Executive Secretary Palflett under date of May 19, 1932.

The Board authorized an additional payment on the mortgage on the dormitory at Monmouth justified by the condition of the account and the rate of interest on the mortgage, as recommended by the Normal School under date of March 24, 1932.

The Board authorized the signing of radio contracts in accordance with the recommendation of President Kerr under date of May 20, 1932.

The Board authorized the transfer of any items in the various budgets for the purpose of business or accounting procedures to the budget of the business office.

The Board authorized the payment of $166.68 to Director Schoenfeld, salary for the months of October, November, December, and January, which did not materialize from the Federal Government as expected when Director Schoenfeld was appointed, as recommended by President Kerr under date of May 20, 1932.

The Board authorized the establishment of a budget for the College 1932 Summer Session in the amount of $5,081.10 in addition
to the $22,000 budget already provided for, as recommended by President Kerr under date of May 18, 1932.

The Board authorized the following changes in the budget as recommended by President Kerr under date of May 20, 1932:

(1) Substituting three-fourths time instructor in place of two teaching fellows, at a saving of $1,200.

(2) Addition of $6,612.50 to budget due to errors in compiling the data relative to the change from the twelve month to ten month basis.

(3) Additional savings of $11,763.50 to replace the estimated additional savings as filed under date of May 6 of approximately $355,000.

The Board authorized provision for the graduation at the College next year of Juniors attending the College this year in the fields of Commerce and Mining, as recommended by President Kerr under date of May 20, 1932.

The Board authorized President Hall to make whatever arrangements might seem practicable within budget limitations for the provision for graduation at the University next year of Juniors at the University this year in the field of Pure Science.

The Board directed that interest on county warrants, a recommendation on which was presented by President Kerr under date of May 20, 1932, be credited to the general funds of the Board.

The Board directed the Secretary to confer with the proper state officials of the College and then with the Secretary of State/Auditor to clarify the records relative to the payment of mileage on Extension Service cars referred to by President Kerr under date of May 17, 1932.

The Board approved the withdrawal of the name of Constance Norton from the Extension appointment list at the College, as recommended by President Kerr under date of May 18, 1932.

The Board approved its expenditures for the period ending May 23, 1932 in the following amounts:
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AGAINT MILLAGE TAX ACCOUNT
(Nos. S-5995 to S-5997) $ 217.75

AGAINT INSTITUTIONAL FUNDS
(Nos. L-12014 to L-12018; L-12167;
L-12686 to L-12710; L-12841; and
L-12850) $ 776.86

The Board requested the Presidents to scrutinize carefully all requisitions, especially those for equipment, in an attempt to save whatever they can out of the remaining balances this year.

PERSONNEL

The Board approved the following changes in personnel at the Normal Schools as presented by Director Churchill:

Continuation of leave of absence for Karl E. Bonney of the Oregon Normal School until the summer session of 1933, during which time he will complete his work for his doctorate at Columbia.

Leave of absence for Edward G. Daniel of the Eastern Oregon Normal School from September 15, 1932 to September 15, 1933 without salary.

Leave of absence for Jennie Peterson of the Eastern Oregon Normal School, from June 15, 1932 to September 1, 1932, without salary.

Sabbatical leave for R. W. McNeal, instructor in geography at the Southern Oregon Normal School, salary $3,000, on half pay from September 1932 to September 1933.

Appointment of Willis B. Merriam as instructor in geography at the Southern Oregon Normal School for the 1932 summer session at a salary of $700 for three months.

Appointment of Miss Ollie Depew as instructor in English at the Southern Oregon Normal School for one year, at a salary of $2,500, effective October 1, 1932.

Appointment of Miss Ida O'Brien as Supervisor of the Intermediate Grades at the Southern Oregon Normal School, at a salary of $2,500 per year, replacing Miss Clara Trotter who will be transferred to Monmouth.
At Director Churchill's suggestion consideration of certain personnel items involving sabbatical leaves at the Normal Schools were postponed until the next meeting of the Board.

The Board approved the appointment for one year of Miss Ruth Bloomer as instructor in the School of Physical Education at the University at a salary of $2200, effective October 1, 1932, to replace Miss Marjorie Forchemer, resigned, at a salary of $2400, with the understanding that inasmuch as the salary is already reduced $200 below the amount requested in the budget, no further reduction will be made, as recommended by President Hall through Executive Secretary Pallett under date of May 18, 1932.

The Board approved the appointment of Eric W. Allen as Dean and Director of the School of Journalism at the University, as recommended by President Hall through Executive Secretary Pallett under date of May 14, 1932.

**ADVERTISING AND PUBLICITY**

The Board approved the recommendation of the Public Relations Committee for the issuance by the University of 500 copies of Health Institute leaflet at an estimated cost of $12.00 to be paid from the budget of the summer sessions, as per copy and recommendation submitted by the University under date of May 20, 1932.

The Board approved the request for printing of 500 Commencement invitations for the University in the usual form at an approximate cost of $21.75 to be paid from the President's Office account, as per copy and recommendation submitted by President Hall through Executive Secretary Pallett under date of May 18, 1932.

The Board ratified the approval of the Public Relations Committee given because of the time element for the insertion of a half-page summer session advertisement in the June issue of the Oregon Education Journal by the College at an estimated cost of $16.00, as requested by President Kerr under date of May 4, 1932.

**OUT OF STATE TRAVEL**

The Board authorized the following out of state travel items:

Bertha Hallam, Librarian in the Medical School, and Grace White, Assistant Librarian, in the sum of $80 each from the General Education Board grant, to attend and take part in the annual meeting of the Medical Library Association to be held in San Francisco, California, June 20 to 22, 1932, as recommended by President Hall through Executive Secretary Pallett under date of May 12, 1932.
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Professor H. C. Howe, Department of English at the University, in the sum of $150 from state funds, to attend the spring conference of the Pacific Coast Intercolligiate Athletic Association to be held in Pasadena, California, July 24 to 31, 1932, as recommended by President Hall through Executive Secretary Pallett under date of May 14, 1932.

MISCELLANEOUS

The Board directed that the material necessary to the preparation of the biennial report of the Board to the Governor, consideration of which is scheduled in the by-laws for the October meeting of the Board, be requested.

The Board approved the recommendations contained in President Kerr's letter under date of May 20, 1932, as follows, in so far as same do not conflict with anything in the Student Living Conditions Committee's report:

1. That the minimum number of changes be put into operation to the end of avoiding confusion and demoralization of student housing organizations;

2. That the present regulations affecting residence of women students be left unchanged;

3. That the Board of Higher Education adopt a regulation requiring that all freshman and sophomore men not living in their own homes in Corvallis, shall reside in dormitories or in the present organized fraternities, except for such cases of needy students working for board or room, or "batching," as may be exempted from this requirement by approval of a special faculty committee to be appointed for that purpose;

4. On the basis of student enrollment during the current year and with no increase in enrollment in prospect for next year, it is apparent that the women students, not living in their own homes or in sororities, can be accommodated in Margaret Snell and Waldo Halls. To reduce overhead, it is recommended, therefore, that Kidder Hall, housing a maximum of 104 women, be closed for the year 1932-33.

The Board directed that at the University Dean Rebec be authorized to act the following year, as he has in the past, as Dean of the Graduate School, and that at the College the Committee approved
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by Dr. Kerr in his communication to the Board under date of May 20, 1932, have charge of the graduate work.

The Board approved the recommendation contained in the following communication from Dean Dillehunt under date of May 10, 1932, to President Hall and forwarded by President Hall to the Board under date of May 14, with the understanding that the budget recommended in this communication on a self-supporting basis be regarded as sufficiently elastic to cover the services essential to the health of the students:

UNIVERSITY OF OREGON
MEDICAL SCHOOL

Office of the Dean

Portland, Oregon

May 10, 1932

President Arnold Bennett Hall,
University of Oregon,
Eugene, Oregon.

Dear President Hall:

Under a recent ruling of the Board of Higher Education it was indicated that the health service at the University, College and the Normal Schools was to be centralized in an administrative way under the dean of the Medical School. I do not know that there has been any modification of this ruling, and hence take this occasion to set down the following suggestions.

The health service is to be regarded primarily as a measure of enabling access on the part of the student body to the benefits of modern medical science, both with regard to the prevention of disease and disability and remedial measures. It ideally should occupy a position, in addition to this, that would enable it to participate in the educational phase of students who are to become future citizens. Access to well organized and properly administered health service on a campus should convey to the students the principles of preventive and curative medicine, for which reason, in the event that adequate personnel were available, the health service should participate in teaching of public health
and allied subjects. With the present personnel quota, it would appear that the time is largely consumed with examinations of students and treatment thereof, together with campus and environmental inspections to assure the application of preventive measures. Funds will not permit the development of public health teaching by these departments upon any scale at the present time.

I have conferred with Doctor Miller at the University, Doctor Reynolds at the College, Miss Taylor and others at the Monmouth Normal School. Certain disparities exist, namely, salaries for assistant physicians at Corvallis are $3,600 a year, those at the University, $2,500. There is some reason for this in that those at the College have had more extensive training in this work and have been employed for a longer time. I believe that they merit the continuation of the present salaries, but that those at Eugene merit an increase in salary. I have recommended that salaries be increased for the two physicians at Eugene to $2,800 a year, constituting an increase of $300 a year each.

The quality of service available on the two major campuses, I regard as equal, but it would appear that the Normal School students do not have access to adequate health service. This lies in the fact that there is no full time or part time representative of the health service there, so far as a physician is concerned. I had recommended here the appointment of a full time woman physician on the Monmouth Normal School campus, at a salary of $3,000. In light of the financial stringency, it may be inadvisable to do so, but I believe that the health service at Corvallis could assume supervision of that at Monmouth with additional personnel or salary, but with a travel fund amounting to $350 a year. Under this arrangement one of the assistant physicians in the College health service should be present three times a week at Monmouth for examinations, consultation and general direction of the health service there.

I have the following to recommend concerning income from the health service:

1. Advancement of fees at Eugene and Corvallis from $3.00 per term to $3.50 per term.

2. Fees for summer students to be charged on a pro rata of the above regular fees, depending upon the time in residence.
(3) I believe that funds collected from student fees for health service should be regarded as insurance for that purpose exclusively, and that balances should be carried over from that fund and not budgeted to other departments.

(4) It is recommended that no charge be made for drugs and X-rays. (At the present time such charges are made at Eugene and not made at Corvallis.)

(5) That the charge for infirmary care be established at $3.00 per day beyond the period of free care, which is agreed upon to be five days per term or an accumulation thereof in succeeding terms in any one school year.

Concerning expenditures, I have the following suggestions to make:

(1) That for the present the health service be operated on a self-supporting basis.

(2) That meals, henceforth, in the infirmary on the Eugene campus be prepared in the infirmary itself instead of in the dormitory kitchen; and that some little increase be provided for the present attendant in the kitchen, who could do this cooking. This should save, in the long run, in the expense for meals in the infirmary at Eugene.

(3) That the budget enable the provision of some kind of health service for summer students. All of the present employees are on a nine-months basis, but it would appear that summer students should have access to health service also; and I recommend that at least one physician be kept on each of the major campuses each summer, and that an additional salary of $250 a month be available for such physician. This would also require at least one nurse whose monthly salary should be continued during the summer period. It is recommended that the health service during the summer include only the physician, nurse and dispensary service, but that the infirmary be closed.

Upon this basis, I am presenting herewith the budget for the health service.

In the event that it is too late now to make the summer school references applicable for the ensuing term, the
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expense outlined herein for that purpose may be deleted, as well as the income from summer students.

Very truly yours,

Richard B. Dillehunt,
Dean.

The Board approved the recommendation of the Curricula Committee that Master's and Doctor's degrees in Education – M. Ed. and D. Ed. – be granted by the School of Education at Eugene.

The Board appointed Mr. C. C. Colt as a committee of one to prepare and submit to the Board a statement of information to go out from the Board as a public announcement giving the facts as nearly as they can be determined as to the effect on the educational system of the state of the provisions of the proposed initiative bill, if adopted by the people of the state, calling for the consolidation of the University and College at Corvallis, the Normal Schools at Eugene, the removal of the Law School to Salem, and the establishment of Junior Colleges at LaGrande and Ashland.

The Board directed that Deans Boyer and Gilbert in conjunction with the Presidents be authorized to make such changes in the names of their respective divisions as they may consider desirable.

The Board by unanimous action cancelled the meeting scheduled in the by-laws for June and ruled that the next meeting of the Board would be the regular quarterly meeting falling on July 18, unless the Board should be called into session earlier by its President.

The Board adjourned at 6:15 o'clock P. M., May 23, 1932.

C. L. STARR, President.

E. E. LINDSAY, Executive Secretary.