STATE BOARD OF HIGHER EDUCATION  
MINUTES OF MEETING HELD AT  
UNIVERSITY CLUB, PORTLAND, OREGON  
Meeting #38.  
July 17, 1933.

The Oregon State Board of Higher Education met at the University Club in Portland, Oregon, at the call of President C. L. Starr at 1:30 P.M., July 17, 1933. The following members were present:

<table>
<thead>
<tr>
<th>Mr. C. A. Brand</th>
<th>Mr. Geo. B. McLeod</th>
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<tbody>
<tr>
<td>Mr. F. E. Callister</td>
<td>Mr. Herman Oliver</td>
</tr>
<tr>
<td>Mr. C. C. Colt</td>
<td>Mrs. Cornelia M. Pierce</td>
</tr>
<tr>
<td>Mr. B. F. Irvine</td>
<td>Mr. C. L. Starr</td>
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Reading of the minutes of the meeting of June 26, 1933, Meeting #37, was dispensed with and the minutes approved as submitted.

Mr. F. E. Callister, Chairman of the Building Committee, reported on the joint meeting of the Building and Finance committees, held July 10, 1933, as follows:

REPORT OF BUILDING AND FINANCE COMMITTEES

The following building projects for presentation as a preliminary report to the Governor's Advisory Committee are approved by the committees, subject to the conditions indicated:

<table>
<thead>
<tr>
<th>Class I*</th>
<th>Class II**</th>
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<tbody>
<tr>
<td>1. Normal Schools</td>
<td></td>
</tr>
<tr>
<td>a. Oregon Normal School Gymnasium</td>
<td>$50,000.</td>
</tr>
<tr>
<td>b. Southern Oregon Normal School Gymnasium</td>
<td>36,000.</td>
</tr>
<tr>
<td>c. Eastern Oregon Normal Training School</td>
<td>$120,000.</td>
</tr>
<tr>
<td>Total</td>
<td>$216,000.</td>
</tr>
<tr>
<td>2. University</td>
<td></td>
</tr>
<tr>
<td>a. Infirmary</td>
<td>100,000.</td>
</tr>
<tr>
<td>b. Library</td>
<td>$350,000.</td>
</tr>
<tr>
<td>3. Medical School</td>
<td></td>
</tr>
<tr>
<td>a. Psychopathic Ward</td>
<td>300,000</td>
</tr>
<tr>
<td>(Maintenance $125,000 per year)</td>
<td></td>
</tr>
<tr>
<td>4. College</td>
<td></td>
</tr>
<tr>
<td>a. Infirmary</td>
<td>100,000.</td>
</tr>
<tr>
<td>Total</td>
<td>$416,000.</td>
</tr>
<tr>
<td>$550,000.</td>
<td></td>
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</table>

* Projects listed in Class I are approved unconditionally as self-liquidating.
** Projects listed in Class II are approved conditionally with the following reservations:
a. Library on condition that the Federal Government would not require payment before 1937. The receipts from the $5 building fund fee at the University will be required until 1937 to liquidate the present indebtedness of the Associated Students and to finance the liquidation of the proposed Infirmary. (A possible alternative would be the extension of payments on the Associated Student debt and on the Infirmary, thereby making possible payments on the library before 1937.)

b. Psychopathic Ward on condition that: (1) the Governor or Board of Control certify as to the need of the building as a substitute for additional construction necessary to care for patients at the hospitals at Salem and/or Pendleton; (2) that the Governor or Board of Control assume the responsibility of the maintenance, estimated at $125,000 annually; (3) that liquidation of the loan can be cared for (a) from payments of patient fees either from counties or individuals as outlined in Dean Dillehunt's proposal and (b) from state sources other than funds accruing to the State Board of Higher Education.

Signed:
C.L. Starr
F.E. Callister
C.C. Colt
W.J. Kerr

The Board approved the report of the Building and Finance Committees in regard to the Infirmary at the University of Oregon and adopted the following resolution:

"WHEREAS the present building used as an infirmary at the University of Oregon at Eugene, Oregon, is a small, old, one-story and one-half frame cottage entirely unfitted for the purposes of an infirmary; and

"WHEREAS in the opinion of this Board, it is of vital importance to both the health and the welfare of the students of the University of Oregon that a new fireproof infirmary be erected on the campus of said University; and

"WHEREAS on June 16, 1933, the President of the United States approved an act duly passed by the Congress and known as the National Industrial Recovery Act which said Act provides for the making of loans to such bodies as this Board and for the construction of buildings such as the infirmary hereinbefore mentioned;

"NOW THEREFORE BE IT RESOLVED that the President of this Board and the Chancellor thereof be, and they are hereby authorized and empowered, in the name of and on be-
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half of this Board, to make application to the Federal Government (through any agency which said Federal Government may provide) for a loan of One Hundred Thousand Dollars ($100,000) under the provisions of said National Industrial Recovery Act, approved June 16, 1933, 50 per cent of said loan, or $50,000 to be a grant from said Federal Government and the remaining 70 per cent or $70,000 to be repaid, and that said sum of $100,000 when received be used for the erection of an Infirmary on the campus of the University of Oregon, Eugene, Oregon:

"AND BE IT FURTHER RESOLVED that said President and said Chancellor be and they are hereby authorized and empowered to take such steps and do such acts and things as may be necessary to secure said loan of $100,000 from said Federal Government and sign any and all instruments necessary to secure said loan and provide for the repayment thereof on such terms and conditions as the said Federal Government may require:

"AND BE IT FURTHER RESOLVED that said loan, or such part thereof as it is necessary to repay, be repaid, together with all accumulated interest, out of any money now in the hands of the Board, or which may come into the hands of the Board from any and all sources, applicable to such use including student fees."

The Board approved the report of the Building and Finance committees in regard to the Infirmary at the College and adopted a resolution in keeping with the resolution covering the Infirmary building at the University. (Copies of the resolution are on file in the Board's office.)

The Board approved the report of the Building and Finance committees in regard to the Gymnasium at Southern Oregon Normal School and adopted a resolution in keeping with the resolution covering the Infirmary building at the University. (Copies of the resolution are on file in the Board's office.)

The Board approved the report of the Building and Finance committees in regard to the Gymnasium at Oregon Normal School and adopted a resolution in keeping with the resolution covering the Infirmary building at the University. (Copies of the resolution are on file in the Board's office.)

The Board approved the report of the Building and Finance committees in regard to the Library at the University and adopted a resolution in keeping with the resolution covering the Infirmary building at the University. (Copies of the resolution are on file in the Board's office.)
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The Board adopted the following resolution in regard to the Psychopathic and Communicable Disease Wards at the Medical School and referred it to the Building and Finance committees with power to act:

"RESOLVED that said committees on behalf of the Medical School of the University of Oregon recommend to the State of Oregon through its Board of Control, the County of Multnomah through its Commissioners, and the City of Portland through its Mayor and Commissioners, a plan for centralized and essential hospitalization for psychopathic and communicable diseases, including tuberculosis, upon the campus of the said Medical School, and to that end to offer sites thereon for such hospitals and to contract with said political subdivisions for the administration and operation by said school of said hospitals when constructed, the services of the staff of said school to be furnished without cost; it being understood that the said political subdivisions, through the Administrator of the National Industrial Recovery Act, or otherwise, shall arrange for the financing of the construction of said hospitals, and said political subdivisions shall assume responsibility for the cost of maintenance and operation thereof."

The Board adopted the report of the Building committee in regard to necessary repairs at the Oregon Normal School at Monmouth, including the training school at Independence, and authorized the Committee to investigate further the costs of repairs to the floors at the Independence training school, with power to act:

REPORT OF THE BUILDING COMMITTEE

"Your Building Committee to whom was referred on June 7, 1935, the matter of repairs on the Oregon Normal School plant, chiefly on roofs' respectfully reports it has visited the Oregon Normal School campus and investigated the conditions referred to and estimated as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Independence Training School</td>
<td>$150</td>
</tr>
<tr>
<td>Monmouth Music Hall</td>
<td>25</td>
</tr>
<tr>
<td>Monmouth Gymnasium</td>
<td>255</td>
</tr>
<tr>
<td>Monmouth Training School</td>
<td>500</td>
</tr>
<tr>
<td>Total for Roofs</td>
<td>$330</td>
</tr>
<tr>
<td>Drainage for Girls' Locker Room</td>
<td>150</td>
</tr>
<tr>
<td>Miscellaneous margin</td>
<td>70</td>
</tr>
<tr>
<td></td>
<td>$1,150</td>
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The Committee recommends the adoption of the request to
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Transfer $1,150 in the 1932-33 budget:

From 0-6A1 - Superintendence and General $100
    - Janitorial 100
    - Light and Power 400
    - Telephones 250
    - Water 50
    - Insurance and Restoration 250
  $1,150

To 0-6Cl - Repairs $1,000
    - 0-6Fl - Campus and Grounds 150
  $1,150

Of the above there appeared an emergency for the Campus and Grounds item for drainage of the Girls' Locker Room and the Committee assumed responsibility for its authorization.

A further emergency appeared in the settling of a portion of the east wall of the Administration building, underpinning of which your committee deemed so urgent that it approved immediate action at a cost of $275 which your committee recommends be covered by transfer from the Board's reserve funds.

The above entire amounts to be available to the Oregon Normal School without reversion at the close of the 1932-33 fiscal year.

Signed:
F. E. Callister, Chairman
G. C. Colt

The Board adopted the following report and recommendations of the Finance Committee regarding the defaulted bonds of the Imperial Irrigation District and the Community Hotel Corporation which are held by the State Board of Higher Education.

(1) The College holds $3,000 of Imperial Irrigation District bonds purchased by and delivered to the College by Clara H. Waldo. A refund plan has been worked out by a group of California people including the Bank of America National Trust and Savings Association, San Francisco. I recommend we follow the suggestions of the Bank of America and deposit these bonds in accordance with their refunding plan. Full data including the letter from the bank is attached.
(2) We also hold a $1,000 bond of the Community Hotel Corporation (Olympic Hotel of Seattle) as an investment of the endowment fund of the Homer Library Book account of the University of Oregon. I have talked with Mansel Griffiths, Vice-President of Blyth and Co., Inc., who is one of the Bondholders' Protective Committee, and feels that the new arrangement for which forms are provided and are hereto attached, makes it a desirable thing for us to cooperate and deposit this bond and assist in the reorganization.

Approved: Signed: E. C. Sammons, Chairman
C. L. Starr Finance Committee
F. E. Callister
C. C. Colt

The Board approved the following recommendations of the Finance Committee in regard to carrying over unexpended budget balances of the fiscal year 1932-33:

(1) That all salary budget balances of unrestricted funds at the close of the fiscal year revert to the Board's Unappropriated Fund;

(2) That all requisition budget balances of unrestricted funds, after making allowance for unpaid obligations, at the close of the fiscal year revert to the Board's Unappropriated Fund;

(3) That all budgeted restricted fund balances not reverting by law to the State, County, or Federal Government, or to private donors, as of June 30, be carried forward to the various institutional accounts for next fiscal year, including such funds as:

(a) State, County and Federal appropriations for specific Research and Extension projects;

(b) Receipts from sales at Branch and Central Experiment Stations;

(c) Health Service fees and Music Instructors' fees;

(d) Gifts and sundry other receipts for specific purposes.
The Board received letters from L. D. Howell, Secretary of the Oregon chapter of the American Institute of Architects; Francis B. Jacobberger, Portland architect, and Walter E. Church of the firm of Whitehouse, Stanton and Church, Portland architects, in regard to architectural contracts on the proposed building program. A report was made by the Chancellor on the status of plans and specifications for the various buildings, in which he indicated that plans for the Training School at Eastern Oregon Normal had already been completed by Mr. Bennes; plans for the Library building and Infirmary at the University had been completed by Mr. Lawrence, and plans for the Infirmary at the College had been completed by Mr. Bennes.

The Board approved the recommendation of the Chancellor that the fees at the University and State College be reduced $5 per term, making the aggregate fees $32 for each institution; and that the fees at the Normal schools be reduced $3 per term, making them $14 per term.

The Board received a telegram from the State Editorial Association in session at Newport, asking through a resolution that tuition for out-of-state students be eliminated. (Copies of the telegram are on file in the Board's office.)

The Board heard summarized a report from J. A. Churchill, Director of Elementary Teacher Training, regarding a communication from Florence Mostaf of Redmond, Oregon, which had been referred to Director Churchill by the Board.

The Board approved the recommendation of H. V. Hoyt, Dean of the School of Business Administration, that the following students in Business Administration who have completed all academic requirements be permitted to take their degrees at the College:

(1) Sigmond Sielicky - made up an incomplete too late to have his name put on the program for graduation in June, 1933, and has completed all requirements.

(2) Clair Young - completed all requirements but was unable to pay his graduation fee.

The Board directed that an opinion be requested from the Attorney General as to the authority of the Board to use the income from the $5,000 Thomas Condon Fellowship in Paleontology, which was given to "the Regents of the University of Oregon and to their successors in office," for fellowships at the College where upper division and graduate work in Science is now located.
The Board approved the recommendation that the following unexpended balances in research budgets at the University be carried forward and added to the budgets for 1933-34:

- Business Research Bureau: $1,427.24
- Educational Research Bureau: 58.00
- General Research Projects: 440.00
- Total: $1,935.24

The Board approved the recommendation of Dr. J. H. Gilbert, Dean of the College of Social Science, that the following staff members be granted promotion in rank without change in salary:

- Harold J. Noble, Assistant Professor of History, rank changed to Associate Professor, effective October 1, 1933.
- Dr. Calvin Grumbaker, Associate Professor of Economics, rank changed to Professor, effective October 1, 1933.

The Board approved the recommendation of Dr. John J. Landsbury, Head of the Music Department, that Arthur Boardman, Professor of Voice, be granted a leave of absence without pay from October 1, 1933 to September 30, 1934, for study and professional work in Europe; and that the $267 carried in the budget for Professor Boardman's salary be retained in the Music Department budget to employ an assistant director of orchestras on both the University and College campuses.

The Board approved the recommendation of Dr. J. H. Gilbert, Dean of the College of Social Science, that Dr. Louis A. Wood, Associate Professor of Economics, be granted a sabbatical leave on half pay in accordance with Regulation No. 1 of the Board's rules, effective October 1, 1933 to study the economics of the labor situation; and that to replace Dr. Wood in the Economics Department, Dr. E. B. Mittelman, who is budgeted on two-thirds time in the School of Business Administration, be placed on full time at a reduced salary rate of $2376, one-half of his salary to be paid by the School of Business Administration and one-half by the Department of Economics.

The Board approved the recommendation of Dr. J. H. Gilbert, Dean of the College of Social Science, that Dr. Delbert R. French, Assistant Professor of Economics at the College, be transferred to the University as Associate Professor of Economics to replace Dr. Donald M. Erb, on leave of absence, the transfer to be effective for a period of one year, October 1, 1933 to September 30, 1934; the Board also approved the necessary budget addition of $345 to the Economics budget at the University to cover the excess of Dr. French's salary over the $2,000 budget approved for the position.
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The Board approved the recommendation of Dr. Earl M. Pallett, Executive Secretary, that Dr. L. S. Cressman, Professor of Sociology, be appointed as curator of the Ethnological collections at the University, with the provision that the appointment involves no additional salary and that Dr. Cressman will carry a full load of teaching.

The Board approved the recommendation of Dr. Richard B. Dillehunt, Dean of the Medical School, that Miss Ruth Wheelock be appointed Assistant Professor of Nursing Education and Assistant Director of the Department of Nursing Education at a base salary of $2400 for 10 months, effective October 1, 1933, reduced rate $2016. Miss Wheelock replaces Miss Catharine Bastin who was unable to carry her work because of ill health.

The Board received a letter from Dr. E. E. Lindsay and directed that the Secretary write to Dr. Lindsay extending the sympathy of the Board and hope for his early recovery.

Upon nomination by Mr. Irvine and second by Mr. Callister the Board unanimously elected Mr. Starr as president of the Board for the coming year. Upon nomination by Mr. Irvine and second by Mr. Callister the Board unanimously elected Mr. Colt as vice-president of the Board for the coming year. Upon nomination by Mr. Colt and second by Mr. McLeod the Board unanimously elected Mr. Irvine as treasurer for the coming year. Upon nomination by Mr. McLeod and second by Mr. Callister the Board unanimously elected Mr. Sammons as third member of the Executive Committee for the coming year.

The Secretary of the Board was authorized to get out letter-heads for Board members.

The Board adjourned at 5:40 P.M.

C. L. STARR, President

C. D. BYRNE, Acting Secretary