STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
October 16, 1953

MEETING #40  The Oregon State Board of Higher Education met for its
regular quarterly meeting at the Benson Hotel in Port-
land, Oregon, at 10:30 a.m., October 16, 1953. F. E.
Callister called the meeting to order and acted as tem-
porary chairman. The following members were present:

ROLL CALL  Mr. C. A. Brand  Mr. W. L. Marks
            Mr. F. E. Callister  Mr. R. C. Nelson
            Mr. B. F. Irvine  Mr. Herman Oliver
            Mr. G. E. McLeod  Mrs. Cornelia Marvin Pierce

NELSON Elected  Moved by Mr. Irvine and seconded by Mr. Oliver that Mr.
ELECTED Roscoe C. Nelson be nominated for President of the Board
and that the rules be suspended and the secretary of the
BOARD instruct to cast a unanimous ballot for Mr. Nelson.
Carried.

NELSON'S STATEMENT  The newly elected President took the chair and delivered
the following statement:

"Perhaps this evidence of confidence on the
part of my fellow-members on the Board should cause
me to feel a glow of pride. Instead I experience a
sense of humility and of inadequacy, tempered by a
dererve rising to a determination to serve the cause of
higher education in Oregon with sincerity and impar-
tiality.

"I have neither preconceptions nor prejudices
which should give concern to any except those who
place the dictates of partisanship or the persistence of
devotions above the state-wide interests which we
are to subserve. The articles of my creed are brief
and readily comprehensible:

"First. The people of Oregon have dowered
the Board with plenary powers in the field of higher
education and the Board must honorably and courageously
execute this sacred and important trust.

"Second. In the exercise of that trust the
Board has selected a Chancellor who is at all times
amenable to the Board, but who is the Board's chosen and
trusted chief administrative officer. The Board has
the right to ask and, as far as I am concerned, will
demand full and unequivocal loyalty from those who in-
turn serve under the Chancellor's direction. This
does not involve the loss of cherished academic free-
dom; it does not limit or abolish open and fair dis-
cussion; but it means the elimination of subversive
tactics.

"The educational institutions should have
their faculty councils. Moreover and better still,
as Mrs. Pierce has suggested, there should be inter-
institutional councils, in which the Chancellor's
presence and participation should promote understand-
ning and mutual confidence. The scope and content of
their proceedings should be constructive and helpful
and should leave no room for the type of devious un-
dermining and sapping which endangers the successful
operation of the sane and wholesome system created by
the will of the people of this State.

"Intelligent and fair-minded men will recog-
nize that this does not involve subserviency to the
personality or identity of any specific Chancellor who
may hold official tenure, but it does mean that the
Board regards the subtle negation of his efforts, and
attempts to weaken, minimize and impair his efficiency,
as inevitably tending to defeat achievement of the pur-
poses of the Board which is responsible for him and to
which he is responsible. Unreasoning and irreconcil-
able feudists should, accordingly, be relegated to
theaters of combat beyond the walls of the institutions
whose permanency and growth is a matter of such vital
concern to the Commonwealth."

MARKS ELECTED VICE-PRESIDENT

Mr. Callister placed the name of Mr. Willard Marks in nomina-
tion for the position of Vice-President of the Board. The
nomination was seconded by Mr. Irvine and Mr. Oliver.

Moved by Mr. Irvine and seconded by Mr. Callister that the
nominations be closed, the rules suspended and the secre-
tary directed to cast a unanimous ballot for Mr. Willard
Marks as Vice-President. Carried.

NELSON'S STATEMENT MADE POLICY OF BOARD

Moved by Mr. Irvine and seconded by Mr. McLeod that the de-
claration by President Nelson be made the policy of the Board,
unescapable and inviolable. Carried.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes
of Meeting #39, September 11, 1933, and approved the minutes
in the form transmitted, as corrected.

DILLESHT NOT GOING ON LEAVE

In connection with the consideration of the minutes, Chancellor
Kerr reported that because of the press of duties Dr. R. B.
Dilleshunt was unable to get away on his leave of absence which
was granted at the meeting of September 11th.
President Nelson announced the appointment of Mrs. Pierce as the third member of the Building, Grounds and Capital Outlay Committee, and Mr. Marks and Mr. McLeod as members of the Rules and By-Laws Committee.

Mr. McLeod made the following report for the Building Committee on the location of the Library building at the University:

"Two sites for the Library at the University have been considered. One is at the head of the so-called Mall and one on Thirteenth Avenue, facing north, west of Johnson Hall and east of the Mall, and opposite Condon Hall.

"Two plans of construction have been considered. One known as EZ. This plan shows two wings but due to lack of money it will not be possible to consider the construction of these wings at this time. The EZ plan could be used at either site but is particularly usable at the Thirteenth Avenue site because greater height is planned and consequently less ground area used. Under this plan, the building would serve 1,000 readers, which would be ample, based on past experience of Library usage, for a student enrollment of 4,000. The basement would not be completed and it is possible there would not be sufficient funds to fully complete the third floor. However, these could be taken care of later, if and when justified.

"The foregoing building, without wings, could be built for $350,000.00, according to the architect's estimate and based on present day prices.

"The other plan, known as CZ, could only be used at the site at the head of the Mall because of the greater ground area required therefor. This plan is more flexible for enlargement because additional space could be obtained by extending the one story wings southward.

"The CZ plan as submitted would possibly be changed in some minor respects of interior detail. This building could, according to the architect's estimate and based on present day prices, be constructed for $350,000.00. It would be sufficient for 4,000 students on the supposition that 25 percent thereof would be the maximum using the library at any given time.

"Some remarks on the pro and con of the respective sites are pertinent. The Thirteenth Avenue location has some slight advantage over the head of Mall location as to the time required to reach same by greater number of patrons, with the location of the University..."
buildings as at present. Were the University developed to the southwest, the head of Mall site would become more the center of the University population. There is some slight objection to the Thirteenth Avenue site because if the buildings develop to full size, the distance between the Library, Johnson Hall and the Art Museum will not be quite as great as desirable. At the present time, the space west of Johnson is used as a parking place. This would be moved to a position south of the Hall.

"Thirteenth Avenue is a very important thoroughfare, connecting Eugene with the Pacific Highway. On this account, the traffic on Thirteenth Avenue is great. There is, of course, the accompanying noise. Regardless of the Library location, comment is made here as to the danger to students from passing vehicles.

"If, in time to come, the Mall were developed, the location of the Library at the south end thereof would make a very fitting architectural heading. If the Thirteenth Avenue site were used and the plan envisioned for properly blending architectural effect on the Mall were carried into effect, the west side of the building might not fit in well with surrounding architecture. However, since Science subjects will be carried at the College, it is questionable if there will be a connecting up of Condon Hall with some adjoining structure, yet to be planned and constructed, that, with Condon Hall, would make up a composite Science center.

"The drainage factor, from information at hand, can be equally cared for at either location.

"As to head of Mall site, there might be some objection to using same for a Library, by reason of proximity to a cemetery.

"Unquestionably, a Library is the center of institutional activity. At present, Thirteenth Avenue, in addition to being the thoroughfare hereinabove referred to, is the main artery through the campus and if the plans for the location of future University buildings are worked around same, then that fact is a reason for favoring the Thirteenth Avenue site.

"On the basis of $350,000.00 cost, deducting therefrom 15 percent or say $55,000.00 for factors other than labor or material, we have a sum, $297,000.00, of which 50 percent would be a gift from the Government. This amounts roughly to $89,000.00. Therefore, the amount of the loan would be $261,000.00."
Following considerable discussion, the Board directed that the Building Committee be given power to act regarding the location and other details of the Library building at the University.

Chancellor Kerr reported on his conference with Attorney-General I. H. Van Winkle regarding the use of student fees for building projects. Following are the important points brought out by Attorney-General Van Winkle on this question:

1. There is no provision of law which specifically confers on the Board the authority to levy student fees at any of the higher educational institutions for construction of buildings.

2. There should be prepared an appropriate statement for the student associations at each of the institutions establishing a building fee, petitioning the Board to authorize its collection, and requesting that the Board accept the fee as a donation to be used by the Board in any way it desires in a building construction program.

3. The student associations should take formal action and the certificate thus adopted should be attached to each application for a building loan from the federal government, the certificate to be submitted to the Attorney-General for his approval.

The Board approved the recommendation of Chancellor Kerr in regard to legalizing the use of student building fees for the building program and directed that, in order to carry out this program, Attorney Estes Snedecor be employed to confer with the Attorney-General on the exact form of the certificates and to prepare the necessary papers required for each application.

The secretary read the following report of the High School Contacts Committee of the Board as transmitted through a letter under date of October 12, 1933, signed by C. A. Howard, Chairman of the Committee:

DEPARTMENT OF EDUCATION
Salem

October 12, 1933.

Dr. W. J. Kerr, Chancellor,
State Dept. Higher Education,
Eugene, Oregon.

Dear Dr. Kerr:

The committee on high school contacts authorized by the State Board of Higher Education on January 18,
1933 to consider relationships between the high schools and the higher educational institutions of the state met in the office of the State Superintendent of Public Instruction on the above date to consider a petition from certain high school students for the re-establishment of the annual conference of high school editors and publishers which was formerly held on the campus of the University of Oregon but which was discontinued by the State Board of Higher Education upon recommendation of this committee. There were present E. M. Fallett, E. B. Lemon, J. A. Churchill and C. A. Howard.

The petition was presented by Mr. Fallett together with a full explanation of the circumstances leading up to this request. After thorough discussion of all the considerations involved, the committee voted to recommend no action at this time changing the existing program of contacts. The committee is of the opinion that the previous report as amended and adopted by the board should remain in effect until the board itself authorizes a re-study of the whole problem of high school contacts. It is the belief of the committee that approval of this petition at this time would simply lead to numerous requests for the re-establishment of other comparable events which have been discontinued by action of the board. Furthermore, it is thought that questions of this sort should not be taken up piecemeal.

Therefore, it is recommended that this committee be discontinued and that the Chancellor work with representatives from the various institutions, the Superintendent of Public Instruction, superintendents and high school principals to prepare a comprehensive program of contacts between the higher institutions and the high schools for adoption by the board. This recommendation is based upon the convictions of the members of this committee that there is urgent need for the development of a policy looking toward closer relationship and understanding between the high schools of Oregon and the state institutions of higher learning.

Very truly yours,

(Signed) C. A. HOWARD

C. A. Howard,
Chairman.

Since the recommendations of the committee were matters of major policy, action on the report was deferred until the next meeting of the Board.
The Board directed that the secretary reply to the communica-
tion of Mr. Roy S. Wheeler by writing either Mr. Wheeler
or Governor Neier to the effect that there has been no
discussion or contemplated action on removing the School of
Science from the College.

Chancellor Kerr made a report on Board finances and budget
balances and also reported on the enrollment at the various
institutions. (Copies of the report are on file in the
Board's office.)

Chancellor Kerr reported that courses in French and German
are being offered at the Eastern Oregon Normal School with-
out additional cost and that arrangements for adding modern
language courses at the beginning of the winter quarter are
being made at Southern Oregon Normal School. The mathema-
tics course for pre-medical students at the University has
also been arranged without increasing the University budget.

The secretary read a letter from R. B. Dillehunt, Director
of Health Services, reporting that all previous arrangements
made in regard to the health services at the Eastern Oregon
Normal School were satisfactory to both Director Churchill
and President Inlow, pending further studies and conferences
on desirable administrative adjustments that will obviate
difficulties either in the health service or of an adminis-
trative nature.

The Board voted that between now and the January meeting the
Chancellor be directed to investigate the entire matter of
health services at the normal schools and bring in a final
report to the Board at that time; and that in the meantime,
the present plan—providing for the employment of a nurse at
Eastern Oregon Normal School on a twelve months basis at a
salary of $1200, reduced rate $1032—be followed.

Chancellor Kerr quoted the following actions taken from Board
minutes:

"The Board adopted the recommendation of the Chancellor
that the Board authorize the Chancellor to approve per-
sonnel adjustments, such as acceptance of resignations,
appointments of staff members to fill vacancies in minor
positions, etc., as may develop from time to time, with
the understanding that such adjustments come within bud-
get authorizations."—October 17, 1932.

"The Board adopted the recommendation of the Chancellor
that he be authorized to approve transfers from requis-
tion to salary account or vice versa, with the under-
standing that no change in the total budget authorization
for any given division be made."—October 17, 1932.
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He suggested the need for an exact interpretation as to the scope of these rulings and made the following recommendations:

1. That the Chancellor be authorized to approve all appointments, resignations and leaves of absence below the professorial rank where such changes come within the budget authorization.

2. That the Chancellor be authorized to approve transfers between requisition and salary account providing no changes in total budget authorization for any given divisions are made.

3. That the Chancellor be authorized to approve emergency budget transfers between departments or divisions providing such transfers do not exceed $500.#

4. That the Chancellor be authorized to approve budget additions to care for emergencies in staff, requisition accounts or repair and maintenance items from the emergency fund providing they do not exceed $500.#

#This is a suggested amount—exact amount to be determined by the Board.

It was moved and seconded that authority be granted the Chancellor to approve and report to the Board minor personnel and budget adjustments in accordance with his recommendation. Since this is a matter of policy, action was deferred until the next meeting of the Board.

Chancellor Kerr reported that the Cooperative Agricultural Extension Service is putting on a very effective campaign on wheat production control and other educational work in connection with the Federal Farm Adjustment Act. He also reported that the Federal Government has appropriated $15,000 to care for the extra expense involved in this program.

The Board directed that the matter of the Board assuming payment of part-time help in the State Treasurer's office to care for Board funds on deposit be referred to the Finance Committee.

The Board appropriated $550 to care for expenses in connection with hearings before the Federal Radio Commission on the renewal of the license for KOAC and the application of the Eastern Oregon Broadcasting Company for part of the facilities of KOAC.
The Board approved the following actions of the Finance Committee:

MEMORIAL UNION BOND PAYMENTS
Temporary advance from the Board to the Memorial Union Board at the College of $5,761.75 to meet its bond obligations due October 15, 1933, this advance to be repaid out of student building fees collected during the remainder of the fall term and the winter term.

DORMITORY BOND PAYMENTS
Payments on dormitory bonds at the University and College totaling $51,999.58, due on October 1, 1935. In the combined dormitory accounts there was sufficient money to care for the complete payment, but there is an overdraft in the University account and a balance in the College account.

RESOLUTION ON DR. J.B. HORNER
The Board adopted the following resolution framed by the Faculty Welfare Committee on the late Dr. John B. Horner, for 42 years a member of the Oregon State College faculty, and directed that the resolution be spread upon the official minutes of the Board and a copy sent to the family of the deceased.

Dr. John B. Horner, Emeritus Professor of History, and Director of Historical Research at the State College, Corvallis, having passed away at the age of 77 years on September 14, 1933, the State Board of Higher Education, appreciative of his forty-two years of devoted service, includes in its official minutes this statement commemorative of his achievements and character.

Dr. Horner served the College, the State, and the entire "Oregon Country". He was an inspired teacher, a serious student of the folk-lore and life habits of primitive peoples, an investigator of historic landmarks, events and leaders; a writer, lecturer and collector of historic specimens.

Organizer and custodian of the College museum of natural and historical specimens, he left to the State the foundations of a great historical museum of the Oregon Country.

Recognizing in him an industrious and faithful historian, the State Legislature paid him the rare compliment of a formal vote of commendation.

In recognition of these notable services, the Board of Higher Education expresses its deep regret at his sudden death and extends to the family of Dr. Horner its sincerest sympathy.
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GIFT TO MEDICAL SCHOOL

The Board accepted the gift of $500 from the American Academy of Ophthalmology and Otolaryngology to Dr. Ralph Fenton and Dr. Olof Larsell of the Medical School for continuing experimental studies during the current year on the diseases of the sinus, and directed that suitable acknowledgment be made to the donors.

CONTRACTS FOR STUDENT TRANSPORTATION, O.N.S.

The Board authorized the execution of the contracts with Raymond E. Derby and Irvin Baum for transportation of students from the Oregon Normal School to the training schools, funds for which were budgeted by Oregon Normal School.

MEDICAL AUXILIARY TO USE SOCIAL SCIENCE HOUSE

The Board granted the request of the Medical Auxiliary Committee of the Lane County Medical Association for permission to use a room or rooms in the Social Science House at the University to provide quarters for a clinic for handicapped children, the auxiliary to assume full financial responsibility for the use of the house, including a monthly payment of $3 for light and water.

DEGREES GRANTED

The Board approved the list of candidates for degrees at the University as recommended by the faculty. (A copy of the list is on file in the Board's office.)

PHILOSOPHY COURSE AT COLLEGE

The Board approved the addition of the following course to the social science curriculum at the College: Philosophy, two credits, a lower division elective open to all students.

COUNTY WARRANTS

The Board directed the Finance Committee to investigate the advisability and legality of the Board's taking up county warrants to make it possible to pay salaries and other expenses in connection with county extension work; and authorized the Finance Committee to act if the Committee found it legal and advisable.

COUNTY WARRANT POLICY

The Board requested the Finance Committee to formulate for adoption by the Board a policy for future action on the question of county certificates, county warrants, and county and Board responsibility in connection with payments for county extension work.

LEAVE OF ABSENCE

Jacquise Kirtley, Librarian of the Law School at the University, for study at the University of Washington Library School; and directed that the funds budgeted for her salary be transferred to the wage budget to employ substitute help.

BUDGET ADDITION, JOURNALISM AT U. OF O.

The Board directed that the sum of $500 be added to the budget of the School of Journalism at the University to provide part-time help to care for added teaching load caused by increased enrollment in certain classes.
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**BUDGET ADDITION, LATIN AT U. OF O.**
The Board approved the addition of $540 to the salary budget of the Latin Department at the University to provide substitute help necessitated by the illness of Prof. F. S. Dunn and to supply this substitute help the Board approved the appointment of A. J. Mathews as a part-time instructor at a salary of $80 a month for a nine months period beginning October 1, 1933.

**KERLEY APPOINTMENT AT U. R. S.**
The Board approved the appointment of Vernon Kerley as an Instructor in Mathematics and Assistant in Science at the University High School at a base salary of $1385.07, reduced rate $1205, nine months basis, appointment effective October 1, 1933. Funds were provided in the budget.

**COOPERATIVE RESEARCH WITH GAME COMMISSION**
The Board approved the request of the State Game Commission that the Agricultural Experiment Station cooperate with the Game Commission in conducting a study on the food habits of game fish in Oregon, the Game Commission to supply $600 in funds for the investigation; and approved the recommendation that R. E. Dimick, Assistant Entomologist of the Experiment Station, be designated part-time on the Game Commission project and part-time on a study of insect carriers of plant diseases on Purnell funds. No unrestricted funds involved.

**BUDGET ADDITION, MUSIC DEPT., COLLEGE**
The Board approved the request that $272.50 be added to the Music Department budget at the College for the following purposes: $250 to be used as half of the compensation of $500 for Howard Halbert, Assistant Conductor of Orchestras, for work on both campuses in connection with the orchestras; $22.50 as half of a travel budget for Mr. Halbert in conducting orchestral work on both campuses.

**LEAVES OF ABSENCE FOR HUFFMAN AND RUPPEL IN CHEMISTRY AT COLLEGE**
The Board granted leaves of absence without salary for the academic year 1933-34 to E. H. Huffman and Henry G. Ruppell, Instructors in the Chemistry Department at the College, with the understanding that the Board assumes no obligation for future employment, and authorized the Chancellor to approve adjustments to care for their work within the limits of the money released in the salary budget as the result of the leaves of absence of the two instructors.

**BUDGET ADDITION, SECRETARIAL SCIENCE AT COLLEGE**
The Board authorized the addition of $1390.12 to the budget of the Secretarial Science Department at the College in order to provide the necessary instructional staff to care for increased enrollment in secretarial science subjects, both in service courses for students majoring in other schools and in the regular four-year secretarial science curriculum; and approved the recommendation that Mrs. Bertha Stutz and Mrs. Lilly Edwards, staff members in Secretarial Science, be reinstated from one-half time to full time effective October 1, 1933, to provide the necessary instructional help.
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LEAVE OF ABSENCE, DR. MANACE

The Board granted a leave of absence for one year without salary to Dr. B. A. Manace of the College Health Service to continue graduate work at New York University Medical School, leave to be effective September 15, 1953; and approved the appointment of Dr. Ronald S. Haines to replace Dr. Manace at a base salary of $2400.64, reduced rate $2500, nine months basis, appointment effective September 15, 1953.

MCKENNON, GILLIAM  
COUNTY AGRICULTURAL AGENT

The Board approved the appointment of Russel M. McKennon as County Agricultural Agent in Gilliam County at a base salary of $2325.58, reduced rate $2000, twelve months basis, appointment effective September 20, 1953.

PARKER, DOUGLAS  
COUNTY AGRICULTURAL AGENT

The Board approved the promotion of J. R. Parker, County Club Agent and Assistant County Agricultural Agent in Douglas County to the position of County Agricultural Agent in Douglas County at a base salary of $5000, reduced rate $2520, twelve months basis, appointment effective September 22, 1953, to succeed J. C. Leedy, resigned.

BRANTON  
ASSISTANT AGRICULTURAL ENGINEER

The Board approved the appointment of C. Ivan Branton to the Experiment Station Staff as Assistant Agricultural Engineer at a base salary of $1400, reduced rate $1246, twelve months basis, appointment effective October 1, 1953, to succeed C. J. Hurd, resigned.

BUDGET ADDITION, OBSTETRICS & GYNECOLOGY—STEARN DEFERRED

The Board approved the addition of $1001.25 to the budget of the Department of Obstetrics and Gynecology at the Medical School to employ a part-time clinical instructor to care for the increased volume of work in teaching and clinical work in these subjects; and approved the appointment of Dr. Howard C. Stearns as Clinical Instructor in Obstetrics and Gynecology at a base rate of $1500, reduced rate $1535, on a twelve months basis, effective October 1, 1953.

MARY LOUISE POWERS  
SUPERVISOR OF TEACHING, C. N. S.

The Board approved the appointment of Miss Mary Louise Powers as Supervisor of Teaching at the Oregon Normal School for a nine months period at a base salary of $1800, reduced rate $1539, appointment effective September 18, 1953, to succeed Miss Catherine McEwen, resigned. Of this amount $774 is to be paid from Board funds and $765 by the Monmouth School District.

REYNOLDS  
ASSISTANT DIRECTOR OF HEALTH SERVICES

The Board approved the recommendation of R. B. Dillshunt, Director of Health Services, that Dr. D. C. Reynolds of the College Health Service be designated as Assistant Director of Health Services for the State System.
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CHANCELLOR TO ATTEND MEETINGS

The Board requested the Chancellor to accept the invitation of the American Association of State Universities to deliver an address at their meeting in Chicago November 16 and 17, 1933, and to attend the meeting of the American Association of Land Grant Colleges at Chicago November 15 to 15, and approved the necessary leave of absence for the Chancellor to attend these meetings.

TO MEET AT UNIVERSITY

The Board voted to hold the next meeting at the University and to adjourn subject to the call of the President.

The Board adjourned at 4:00 p.m.

R. C. NELSON, President

C. D. BYRNE, Acting Secretary