STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
UNIVERSITY CLUB, PORTLAND, OREGON
June 18, 1934

MEETING #46 The Oregon State Board of Higher Education convened for its regular June meeting at the University Club in Portland, Oregon, at 10:30 a.m., June 18, 1934, at the call of President Willard L. Marks. The following members were present:

C. A. Brand            B. F. Irvine
F. E. Callister        Willard L. Marks
Leif S. Finseth         E. C. Sammons

LA GRANDE HOTEL AS DORMITORY AT EASTERN OREGON NORMAL SCHOOL

The Board received the following report of the Buildings, Grounds, and Capital Outlay Committee on the matter of accepting the La Grande Hotel as a dormitory for the Eastern Oregon Normal School. The Board adopted the report of the Committee and voted not to accept the offer of the La Grande Hotel as a dormitory at the Eastern Oregon Normal School and instructed the Secretary to write Ralph Cake, attorney for the mortgage holders, informing him of this action.

REPORT OF BUILDINGS, GROUNDS, AND CAPITAL OUTLAY COMMITTEE
(On the Proposal to Use the La Grande Hotel as a Dormitory for the Eastern Oregon Normal School)

The Buildings, grounds, and Capital Outlay Committee of the Board was designated to make a study of the offer of the La Grande Hotel as a dormitory for the Eastern Oregon Normal School. Two members of the committee, Mr. Callister and Mr. Finseth, inspected the property. The committee also called on Mr. Bork, comptroller; Mrs. Turnipseed, director of dormitories; and Miss Hunter, director of dormitories at the College, to inspect the property and compile financial data. Following the inspection, a meeting was held at Corvallis to go over the entire problem, with Director Churchill and President Inlow present.

Following are the essential facts:

1. Mr. Cake, attorney for the mortgage holder, states that title to the building without encumbrances will be transferred to the State, with the provision that the building can be used for dormitory or any other purpose except that it shall not be used as a hotel.

2. The original cost of the building was about $250,000, and the equipment $75,000. The building is about ten years old.
3. Clear title could not pass before the expiration of one year; a $175,000 mortgage is in the hands of the Spokane Savings Bank.

4. The building is constructed of concrete and steel, the outside walls being covered with stucco and trimmed with brick.

5. The hotel has five stories, four of which are rented and one is vacant. Presumably, the State Board could continue to lease the store space. If store space is rented, a question may rise as to whether or not the property would be subject to taxation because of commercial use.

6. The total number of rooms is 120, of which the guest room total is 95. The latter figure is the potential number of rooms available for student living purposes. All rooms are double and are equipped with double beds. Each room has a shower or a tub.

7. There is a ball room on the second floor in the rear part of the building. Underneath the ball room is a parking area for automobiles.

8. Mr. Cade, attorney, states that practically all furnishings and equipment will go with the hotel, at least more than sufficient to meet present dormitory needs. Clear title will be given to the furnishings and equipment, including dishes, blankets, linens, silverware, etc.

9. The building is eight-tenths of a mile distant from the campus. President Inlow does not believe this distance to be objectionable because most of the students live this far or a greater distance from the campus.

10. President Inlow proposes to use the hotel for housing both men and women students. Remodeling will need to be done to house the two groups separately. The cost of such remodeling as reported by President Inlow on an architect's estimate will be approximately $1,500. It will probably require an additional $500 outlay or a total of $2,000 to make the building and furnishings immediately usable as a dormitory.

11. It may be necessary to purchase single beds instead of double beds. It may also be necessary to purchase study tables and study chairs. Each room now has a small hotel writing desk.
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June 16, 1934

12. Because of the concrete floors, provision will need to be made for a new covering within a short period of time. The present rugs are in fair shape and will last for two or three years. When they are worn, they will need to be replaced with other rugs, linoleum, or possibly even by wood floors.

13. The intention is to use only three floors of the hotel, the ground floor and the first two floors immediately above.

The schedules that follow show estimated revenue and expense of operating the La Grande Hotel as a dormitory for the Eastern Oregon Normal School. The estimates are based on an average occupancy of 70 students and 52 students.

It can be noted from the schedules that if the building is occupied by an average of 70 students throughout the year, unrestricted funds of the State Board of Higher Education will be necessary in the amount of approximately $7,381. Should the average occupancy be only 52 students, the deficiency of revenue will be about $8,265. It will also be noted that the maintenance cost of building is based on $120,000 while repair and replacement cost of equipment is based on $52,000. The information furnished to the committee showed that the building cost was $250,000 and the equipment cost was $75,000. The cost figures were not used for purposes of estimating operating expenses because there was a feeling that the original costs did not reflect the investment that would have to be maintained by dormitory income. In other words, there is an excess investment in facilities that will not be necessary to take care of the student roomers and, in addition, equipment will be replaced by cheaper furniture and furnishings when the old is discarded.

The committee was unanimous in approving the educational need and justification for the dormitory, leaving to the Board the problem of evaluating this need in terms of funds to be provided by the State Board of Higher Education.

BUILDINGS, GROUNDS, AND CAPITAL OUTLAY COMMITTEE

(signed) F. E. Callister, Chairman

(signed) Leif S. Finseth
### LA GRANDE DORMITORY

**Schedule 1**

**ESTIMATED REVENUE AND EXPENSE**

1934-35

<table>
<thead>
<tr>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>(70 students)</td>
<td>(52 students)</td>
</tr>
</tbody>
</table>

**Revenue***

(see Schedule 2 for details)

<table>
<thead>
<tr>
<th></th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$16,170.00</td>
<td>$12,012.00</td>
</tr>
</tbody>
</table>

**Expense of Operation**

<table>
<thead>
<tr>
<th>Item</th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td>$8,547.50</td>
<td>$5,917.50</td>
</tr>
<tr>
<td>(Schedule 3 for details)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food ($2.50 per week per person)</td>
<td>7,350.00</td>
<td>5,460.00</td>
</tr>
<tr>
<td>Goal</td>
<td>1,600.00</td>
<td>1,400.00</td>
</tr>
<tr>
<td>Light and Power</td>
<td>1,400.00</td>
<td>1,300.00</td>
</tr>
<tr>
<td>Supplies, laundry, telephone, etc.</td>
<td>1,000.00</td>
<td>900.00</td>
</tr>
<tr>
<td>Repairs to Buildings</td>
<td>1,800.00</td>
<td>1,800.00</td>
</tr>
<tr>
<td>(1/2% of $120,000)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment Repairs and replacement (12% of $32,000)</td>
<td>3,840.00</td>
<td>3,500.00</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSE***

<table>
<thead>
<tr>
<th></th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$23,537.50</td>
<td>$22,277.50</td>
</tr>
</tbody>
</table>

**Excess of expense over revenue**

(to be provided from unrestricted funds of State Board of Higher Education)

<table>
<thead>
<tr>
<th></th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$7,367.50</td>
<td>$8,265.50</td>
</tr>
</tbody>
</table>

---

* Based on rate of $5.50 per week for board and room. Present average rate per week paid by La Grande Normal students is about $4.40 per student.

** No provision made for:

1. Contingencies.
2. Depreciation of building.
3. Repairs and replacement of unused equipment or building space.
LA GRANDE DORMITORY

Schedule II
ESTIMATED REVENUE
1934-35

<table>
<thead>
<tr>
<th></th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Estimated Student Enrollment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Term (approximately 6 weeks)</td>
<td>130</td>
<td>130</td>
</tr>
<tr>
<td>Fall Term (approximately 12 weeks)</td>
<td>230</td>
<td>230</td>
</tr>
<tr>
<td>Winter Term (approximately 12 weeks)</td>
<td>230</td>
<td>230</td>
</tr>
<tr>
<td>Spring Term (approximately 12 weeks)</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>Average enrollment per week of the above four terms</td>
<td>207</td>
<td>207</td>
</tr>
</tbody>
</table>

**Estimated Occupancy of Dormitory**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Term (6 weeks)</td>
<td>30</td>
<td>25.</td>
</tr>
<tr>
<td>Fall Term (12 weeks)</td>
<td>80</td>
<td>60</td>
</tr>
<tr>
<td>Winter Term (12 weeks)</td>
<td>80</td>
<td>60</td>
</tr>
<tr>
<td>Spring Term (12 weeks)</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>Average occupancy per week of the above four terms</td>
<td>70</td>
<td>52</td>
</tr>
<tr>
<td>Est. per cent of students in Dormitory</td>
<td>35%</td>
<td>26%</td>
</tr>
</tbody>
</table>

**Estimated Revenue**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Average weekly occupancy (above)</td>
<td>70</td>
<td>52</td>
</tr>
<tr>
<td>Number of Weeks</td>
<td>42</td>
<td>42</td>
</tr>
<tr>
<td>Charge per week</td>
<td>$5.50</td>
<td>$5.50</td>
</tr>
<tr>
<td><strong>Estimated Revenue</strong></td>
<td>$16,170.00</td>
<td>$12,012.00</td>
</tr>
</tbody>
</table>
### LA GRANDE DORMITORY

**Schedule III**

**ESTIMATED SALARIES AND WAGES EXPENSES**

1934-35

<table>
<thead>
<tr>
<th>Labor</th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Regular Session:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maid</td>
<td>36 wks. @ 10.00</td>
<td>$360.00</td>
</tr>
<tr>
<td>½ Maid</td>
<td>36 wks. @ 5.00</td>
<td>180.00</td>
</tr>
<tr>
<td>Maid (upstairs)</td>
<td>36 wks. @ 10.00</td>
<td>360.00</td>
</tr>
<tr>
<td>¼ Utility Man</td>
<td>36 wks. @ 10.00</td>
<td>360.00</td>
</tr>
<tr>
<td>Cook</td>
<td>36 wks. @ 20.00</td>
<td>720.00</td>
</tr>
<tr>
<td>½ Cook</td>
<td>36 wks. @ 15.00</td>
<td>540.00</td>
</tr>
<tr>
<td>¼ Cook</td>
<td>36 wks. @ 7.50</td>
<td>270.00</td>
</tr>
</tbody>
</table>

| **Summer Session:** |         |         |
| Maid               | 6 wks. @ 10.00  | 60.00   | 60.00   |
| Maid (upstairs)    | 6 wks. @ 10.00  | 60.00   | 60.00   |
| ¼ Utility Man      | 6 wks. @ 10.00  | 60.00   | 60.00   |
| Cook               | 6 wks. @ 20.00  | 120.00  | 120.00  |
| ½ Cook             | 6 wks. @ 7.50   | 45.00   | 45.00   |

### Value of Food Furnished:

<table>
<thead>
<tr>
<th></th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Regular Session</strong></td>
<td>13-36 wks. @ 2.50</td>
<td>1,170.00</td>
</tr>
<tr>
<td><strong>Summer Session</strong></td>
<td>8-6 wks. @ 2.50</td>
<td>120.00</td>
</tr>
</tbody>
</table>

### Administration

<table>
<thead>
<tr>
<th></th>
<th>Plan 1</th>
<th>Plan 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager</td>
<td>10½ months @ $125.00</td>
<td>1,312.50</td>
</tr>
<tr>
<td>Sustenance</td>
<td>42 weeks @ 2.50</td>
<td>105.00</td>
</tr>
<tr>
<td>½ Social Director</td>
<td>12 months</td>
<td>600.00</td>
</tr>
<tr>
<td>Sustenance</td>
<td>42 weeks @ 2.50</td>
<td>105.00</td>
</tr>
</tbody>
</table>

**GRAND TOTAL**

$6,547.50

$5,917.50
Meeting #46 - 7  
June 18, 1934

LIVING ARRANGEMENTS AND LIVING COSTS OF STUDENTS
AT EASTERN OREGON NORMAL SCHOOL
Tabulation of replies to questionnaires submitted to students
(Does not include students living at home or those working for room and board)

Type of Living Arrangement

<table>
<thead>
<tr>
<th>Type of Arrangement</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of students who board and room in private homes or hotel</td>
<td>55</td>
<td></td>
<td>55</td>
</tr>
<tr>
<td>No. of students who board at one place and room at another</td>
<td>17</td>
<td></td>
<td>32</td>
</tr>
<tr>
<td>Total No. of students who board and room</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No. of students housekeeping</td>
<td>48</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total questionnaires tabulated</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No. of Students Sharing Rooms

<table>
<thead>
<tr>
<th>No. sharing rooms with</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>one person</td>
<td>32</td>
<td>23</td>
<td>55</td>
</tr>
<tr>
<td>two persons</td>
<td>2</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>three persons</td>
<td>1</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>four persons</td>
<td>3</td>
<td>5</td>
<td>8</td>
</tr>
<tr>
<td>not sharing rooms</td>
<td>17</td>
<td>11</td>
<td>28</td>
</tr>
<tr>
<td>Totals</td>
<td>52</td>
<td>48</td>
<td>100</td>
</tr>
</tbody>
</table>

Care of Rooms

<table>
<thead>
<tr>
<th>Care of Rooms</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rooms cared for entirely by students</td>
<td>11</td>
<td>44</td>
<td>55</td>
</tr>
<tr>
<td>Rooms cared for partly by students</td>
<td>22</td>
<td>4</td>
<td>26</td>
</tr>
<tr>
<td>Rooms not cared for by students</td>
<td>16</td>
<td>1</td>
<td>18</td>
</tr>
<tr>
<td>Totals</td>
<td>52</td>
<td>48</td>
<td>100</td>
</tr>
</tbody>
</table>

Linen for Rooms

<table>
<thead>
<tr>
<th>Linen for Rooms</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of students who furnish linen</td>
<td>12</td>
<td>30</td>
<td>42</td>
</tr>
<tr>
<td>No. of students who do not furnish linen</td>
<td>40</td>
<td>12</td>
<td>52</td>
</tr>
<tr>
<td>Totals</td>
<td>52</td>
<td>42</td>
<td>100</td>
</tr>
</tbody>
</table>

Towels for Rooms

<table>
<thead>
<tr>
<th>Towels for Rooms</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of students who furnish towels</td>
<td>20</td>
<td>46</td>
<td>66</td>
</tr>
<tr>
<td>No. of students who do not furnish towels</td>
<td>12</td>
<td>3</td>
<td>35</td>
</tr>
<tr>
<td>Totals</td>
<td>52</td>
<td>49</td>
<td>100</td>
</tr>
</tbody>
</table>

Blankets for Rooms

<table>
<thead>
<tr>
<th>Blankets for Rooms</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of students who furnish blankets</td>
<td>13</td>
<td>32</td>
<td>45</td>
</tr>
<tr>
<td>No. of students who do not furnish blankets</td>
<td>39</td>
<td>16</td>
<td>55</td>
</tr>
<tr>
<td>Totals</td>
<td>52</td>
<td>48</td>
<td>100</td>
</tr>
</tbody>
</table>

Food Brought from Homes

<table>
<thead>
<tr>
<th>Food Brought from Homes</th>
<th>Students Boarding and Rooming</th>
<th>Students Housekeeping</th>
<th>Total Questionnaires Tabulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of students who bring food from home</td>
<td>5</td>
<td>44</td>
<td>49</td>
</tr>
<tr>
<td>No. of students who do not bring food from home</td>
<td>47</td>
<td>42</td>
<td>51</td>
</tr>
<tr>
<td>Totals</td>
<td>52</td>
<td>46</td>
<td>100</td>
</tr>
</tbody>
</table>
I Costs per week for students who board and room

<table>
<thead>
<tr>
<th></th>
<th>Board and Room Together</th>
<th>Board and Room Separate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cost of Room</td>
<td>Cost of Food</td>
</tr>
<tr>
<td>Lowest cost</td>
<td>$3.00</td>
<td>$.50</td>
</tr>
<tr>
<td>Highest cost</td>
<td>8.00</td>
<td>1.75</td>
</tr>
<tr>
<td>Median cost</td>
<td>4.67</td>
<td>1.12</td>
</tr>
<tr>
<td>Average cost</td>
<td>4.87</td>
<td>1.13</td>
</tr>
</tbody>
</table>

II Cost per week for students housekeeping

<table>
<thead>
<tr>
<th></th>
<th>Cost of Room or Apartment</th>
<th>Cost of Food Purchased</th>
<th>Other Housekeeping Costs</th>
<th>Value of Food from Home</th>
<th>Total Costs Including Food from Home</th>
<th>Total Costs Excluding Food from Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lowest cost</td>
<td>$.75</td>
<td>$.25</td>
<td>$.12</td>
<td>$.25</td>
<td>$2.37</td>
<td>$1.50</td>
</tr>
<tr>
<td>Highest cost</td>
<td>3.00</td>
<td>5.00</td>
<td>.75</td>
<td>3.00</td>
<td>7.52</td>
<td>6.73</td>
</tr>
<tr>
<td>Median cost</td>
<td>1.62</td>
<td>1.50</td>
<td>.35</td>
<td>1.00</td>
<td>3.88</td>
<td>3.22</td>
</tr>
<tr>
<td>Average cost</td>
<td>1.59</td>
<td>1.55</td>
<td>.30</td>
<td>1.20</td>
<td>4.12</td>
<td>3.27</td>
</tr>
</tbody>
</table>

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the meeting of April 16, 1934, and approved the minutes of this meeting as previously submitted to Board members.

PURCHASE OF PROPERTY AT UNIVERSITY

The Board adopted the following report of the Buildings, Grounds, and Capital Outlay Committee regarding the purchase of certain lots adjacent to the University campus, and directed that the matter be referred to the Finance Committee and the Chancellor for further and final report to the Board at the next meeting:

REPORT OF BUILDINGS, GROUNDS AND CAPITAL OUTLAY COMMITTEE
(On Purchase of Property at University)

Two pieces of property lying within the boundaries of the University of Oregon campus have been offered to the institution at very reasonable figures. At the April 16th meeting of the Board, the matter was referred to the Finance Committee and Capital Outlay Committees. The properties were inspected by Mr. Callister of the Building Committee. These properties are described as follows:
Lot No. 13, Blk. #2, University Addition, Eugene. A
house and lot located at 1309 Onyx Street, owned by
Kieth Fennel. The property lies in a block located
directly east of the Men's Gymnasium, and at the pres-
et time the University owns nine of the fifteen lots
in this block. The lot is 66 x 120. The house is an
old four-room structure with a rental value of about
$10 a month. There are no paving assessments.

At the present time there is an encumbrance against
the property of $770 and considerable past due taxes,
but a clear title to the property is guaranteed with
all taxes paid at a price of $1,000.

Lot No. 4, Blk. #2, University Addition, Eugene. A
house and lot located at 1330 Emerald Street, held in
the name of J. E. Hudson. This property is located
in the same block as the property described before.
The lot is 66 x 120. The house has six rooms, is in
good shape and has a rental value of approximately
$20 per month. There are no paving assessments.

There is no indebtedness against the property except
one-half of the 1933 taxes. A clear title to the
property with all taxes paid is offered for $2,000.

After carefully inspecting the properties, considering the
location and the prices at which the properties are offered,
the Building Committee recommends that these properties
should be purchased at this time if the Board feels that
money is available for the $3,000 outlay required.

BUILDING, GROUNDS AND CAPITAL OUTLAY COMMITTEE:

(Signed) F. E. Callister, Chairman
(Signed) Leif S. Finseth

OREGON NORMAL The Board approved the following report of the Building, Grounds
SCHOOL REPAIRS and Capital Outlay Committee regarding repairs to the physical
plant at the Oregon Normal School:

REPORT OF BUILDING, GROUNDS AND CAPITAL OUTLAY COMMITTEE
(On Improvements and Repairs at Oregon Normal School)

J. A. Churchill, Director of Elementary Teacher Training, re-
ports that the following improvements and repairs to the ex-
terior of the buildings at Oregon Normal School are badly
needed:
Painting Training School Building
Painting Senior Cottage
Painting Music Hall.
Painting West House
Repairing cornices of these buildings
Construction of new chimney at West House

The estimated cost of this work is $1,600. Substantial savings in the heating budget during the past year leave a balance of $1,500 which will cover the expense of the repairs and improvements. Director Churchill recommends that the work be authorized and that $1,000 be transferred from the Heating budget to the Repairs budget.

Approved:
(Signed) W. J. Kerr
Chancellor.

The Building Committee hereby approves this recommendation so that the work can start immediately.

BUILLING, GROUNDS AND CAPITAL OUTLAY COMMITTEE:
(Signed) F. E. Callister, Chairman
(Signed) Leif S. Finseth

MEMORIAL TABLET ON ONS DORMITORY

The Board approved the request of G. W. Murphy, representative of the Murphy-Davidson clans, for permission to place a memorial tablet on the girl’s dormitory at the Oregon Normal School, with the provision that the form, size, and placement of the tablet be subject to the approval of the chancellor and J. A. Churchill, Director of Elementary Teacher Training, and without cost to the Board.

TAXES ON INEZ E. BROWN PROPERTY

The Board directed that the Attorney-General of the State of Oregon be advised by the Secretary that the Board does not desire to proceed at law against Mrs. Inez E. Brown of Eugene for reimbursement of $209.34 taxes paid by the University of Oregon, this sum being the 1928 tax with accrued interest on property purchased by the University from Mrs. Brown.
Meeting #46 - 11

MINING ENGINEERING AT COLLEGE

The Board received a letter from Frederick S. Cook, Chairman of the Committee on Mining Education of the American Institute of Mining and Metallurgical Engineering, and a resolution submitted by the Oregon Technical Council, both documents dealing with the restoration of Mining Engineering at Oregon State College. No action was taken, but President Marks directed the Secretary to write the communicants informing them of the present status of Mining Engineering and service work at the College.

CHANCELLOR'S REPORT

The Chancellor submitted the regular financial report including budget additions, transfers, and minor staff adjustments which have been approved since the April 16 meeting, under authority granted the Chancellor by the Board.

(Copies of this report are on file in the Board's office.)

ATTORNEY GENERAL'S REPORT

The Attorney-General's opinion regarding the disposition of the $2,500 legacy to the Doernbecher Memorial Hospital was presented to the Board and the Secretary was instructed by President Marks to advise the executor of the estate and the president of the Doernbecher Children's Hospital Guild of the Attorney-General's opinion.

BUDGET ADDITIONS, RESTRICTED FUNDS

The Board approved the following budget additions of restricted funds, the income coming from increased sales:

Sales budget of Hood River Branch Station... $1,200.00
Fees and Sales account, Soils Department, Experiment Station... $20.00
Harney County Branch Experiment Station, Sales account... $1,000.00
Oregon State Livestock Branch Experiment Station, Sales account... $2,500.00
Veterinary Medicine Department, Fees and Sales account, Experiment Station... $1,250.00

GIFTS ACCEPTED AND ACKNOWLEDGED

The Board voted to accept the following gifts and directed that formal acknowledgment be made to the donors by the Secretary on behalf of the Board:

National Social Science Research Council to Dr. Philip A. Parsons of the Department of Sociology at the University for research in youthful itinerancy... $400.00
Carnegie Institute of Washington, D.C., to the University for Dr. L. S. Cressman to carry on studies in anthropology in the Bonneville Dam area... $150.00
Carnegie Corporation to the University of Oregon Law School for expenses in connection with the Pacific Coast Institute of Law and Administration of Justice... $1,000.00
National Research Council to Prof. Roger J. Williams of the School of Science at the College for apparatus and supplies to be used in connection with his study of pantothenic acid . . . . . . . . . . . . . $300.00

BUDGET ADDITION TO CARE FOR AUDIT BILL

The Board approved an addition of $2,000 to the budget of the Accounting and Auditing division of the Central Business Office to make it possible to meet the bill of $4,418.73 submitted by the Auditing division of the Secretary of State's office for the audit of the finances of the State Department of Higher Education.

BUDGET TRANSFERS APPROVED

The Board approved the following budget transfers which had been authorized by the Chancellor subject to confirmation by the Board:

- Transfer of $3,500 from Materials and Supplies, Heating and Repairs budgets of the University to the Building Repairs budget to make possible an SERA project at the University.

- Transfer of $644.23 from the Heating budget of the College to the Campus Maintenance budget. Transfer necessary because of readjustments between Campus Maintenance and Heating departments for the responsibility of heating the greenhouses.

- Transfer of $335.87 from the Dean's reserve, School of Agriculture, to Horticulture department, to meet emergency work in spraying, fruit washing, etc., in connection with the horticultural farms.

- Transfer of $911.50 from the Director's office, Purnell funds, Experiment Station, to Horticulture department to replace an auto truck used on the horticultural farms.

- Transfer of $674.17 from the Director's office budget, Experiment Station, to Horticulture department to meet an emergency labor problem caused by the early spring.

- Transfer of $557.87 from the Director's office, Experiment Station, to the Farm Crops department to purchase necessary farm machinery.

- Transfer of $974.13 from the Dean's reserve, School of Agriculture, to the Farm Crops department for machinery.
The Board approved an appropriation of $500 to care for expense in connection with the conference on higher educational problems to be held at the University July 12, 13, and 14.

The Board approved the recommendation that the unexpended balances as of June 30, 1934, in the following research budgets be carried forward and added to the budget allowances for the fiscal year 1934-35:

- U-5K1 - Business Research Bureau
- U-5L1 - Committee on College Teaching
- U-5M1 - Educational Research Bureau
- U-5T1 - Social Science Service Bureau
- B-5P1 - General Research

The Board approved the addition of the following three law courses to the curriculum at the University:

- L 474. Admiralty, three hours credit.
- L 475. Probate Administration, three hours credit.
- L 476. Labor Law, two hours credit.

The Board approved the petitions of the following three students to take their degrees from the University in fields now allocated to the College, the petitions being granted because the students had completed practically all of their work for these degrees before the re- allocation was made by the Board:

- Ira A. Hynvill, to take a Ph.D. degree in Science.
- Robert S. Dow, to take a M.A. degree in Science.
- Carl E. Williams, to take a B.S. degree in Geology.

The Board voted to employ the firm of Lawrence, Holford and Allyn on the customary percentage basis as architects for the portico to be constructed over the rear entrance to the Art Museum at the University.

The Board directed that E. P. Hitt, real estate broker in Ashland, be informed that the property owned by the State, known as the old normal school site, is not for sale at the present time, as the Board is not empowered by statute to sell real property, and also directed the Secretary to request the Attorney-General to prepare a bill to submit to the next legislature authorizing the Board to dispose of real property which is not needed for educational purposes.
RADIO STATION
KTAR ON SAME
WAVE LENGTH
AS KOAC

The Board voted that a committee of three members be appointed, with the President as an ex officio member, to consider the matter of permitting radio station KTAR of Arizona to go on the same wave length as KOAC, the committee to bring in a report at the next meeting.

DEAN
DILLEHUNT
TO REPRESENT
BOARD

The Board approved the request that Dean Richard B. Dillehunt be granted permission to contact eastern educational and research foundations in the interests of the Medical School, and that he be designated as the official representative of the Board in making these contacts.

CANDIDATES
FOR DIPLOMAS
AND DEGREES
APPROVED

The Board approved the action of the members of the committee appointed by the President of the Board to pass on the lists of candidates for degrees and diplomas at the various institutions. (Signed copies of these approved lists are on file in the Board's office.)

The Board approved the following personnel adjustments at the College:

H. H. GIBSON
REINSTATED
TO FULL TIME

Reinstatement of Prof. H. H. Gibson of the School of Education at the College from half time service to full time service for the year 1933-34, thereby changing his annual compensation from $1,548 to $2,844, the latter being his reduced salary rate on a 10 months basis. One half of the $1,296 necessary to make this adjustment is contributed by the State Board of Vocational Education, the remainder by the School of Agriculture.

LEAVE OF ABSENCE
R. H. ROBINSON

Leave of absence for Prof. R. H. Robinson, Experiment Station chemist, for 5 months, April 15 to September 15, 1934, 4 months of which will be without pay and one month will be his annual vacation leave. Professor Robinson is being loaned to the Bureau of Chemistry and Soils of the United States Department of Agriculture for special work dealing with spray problems.

SALARY INCREASE
E. T. STUHR

Increase in salary of Associate Professor E. T. Stuhr, of the School of Pharmacy, from his present base rate of $2,800 to a base rate of $3,200, present reduced rate of $2,296 to a reduced rate of $2,592, increase to be effective October 1, 1934.

SALARY INCREASE
C. W. SMITH

Increase in salary of County Agent C. W. Smith of Morrow county from his present base rate of $2,000 to a base rate of $3,300, reduced rate of $2,520 to a reduced rate of $2,739, the increase to be effective July 1, 1934.
SABBATICAL LEAVE
LUCY A. CASE

Sabbatical leave for Miss Lucy A. Case, Extension Specialist in Foods and Nutrition, three months on full salary, effective June 1, 1934, for advanced study in child development at the University of Iowa.

DEAN
SCHOFENFELD,
DIRECTOR OF EXTENSION

Appointment of Dean William A. Schoenfeld of the School of Agriculture as Director of Federal Cooperative Extension. This appointment has the approval of C. W. Warburton, federal director of extension work, and is in accord with the cooperative agreement between the Board and the Federal Government.

LEAVE ADJUSTMENT
PAUL V. MARIS

Leave-without-pay status for Paul V. Maris from May 24 to September 1, 1934, to assume a federal appointment as Regional Supervisor of Rural Rehabilitation in Western States, and adjustment of his sabbatical leave privilege granted at the April 16 meeting so that it will be effective from September 1, 1934 to September 1, 1935.

The Board approved the following personnel adjustments at the University:

LEAVE OF ABSENCE
R. H. SEASHORE

A year's leave of absence without pay for Dr. Robert H. Seashore, Professor of Psychology, effective October 1, 1934, to assume a position with the University of Southern California. Appointment of Dr. Lester F. Beck for one year, to succeed Dr. Seashore, as Assistant Professor of Psychology, at a base rate of $2,250, reduced rate $2,419, appointment effective October 1, 1934.

SALARY INCREASE
V. P. MORRIS

Increase in salary of Dr. Victor P. Morris, Professor of Economics, from a base rate of $3,150 to $4,000, reduced rate from $2,551.50 to $3,120, effective October 1, 1934.

SALARY INCREASE
F. A. CUTHBERT

Increase in the salary of F. A. Cuthbert, Associate Professor of Landscape Architecture, from a present base rate of $2,500 on a 10 months basis to $3,500 on a 12 months basis, effective July 1, 1934, giving him a reduced rate of $2,370.

LEAVE OF ABSENCE
A. R. MOORE

Extension of leave of absence, without future commitments, of Dr. A. R. Moore, Professor of Physiology, for one year without salary, effective October 1, 1934, and appointment of an instructor in zoology to replace him at a base salary of $2,000, reduced rate $1,720.
**MEETING #46 - 16**

**June 18, 1934**

**INDEFINITE TENURE MUSIC STAFF**

Indefinite tenure for Professor Anne Landsbury Beck, Professor John Stark Evans and Professor Rex Underwood, of the School of Music, effective October 1, 1934. No change in salary.

**R. R. HUESTIS APPOINTED CURATOR**

Appointment of Dr. R. R. Huestis, Professor of Zoology, as Curator of Vertebrate Collections. No change in salary.

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The Board approved the following personnel adjustments at the three normal schools:

### Oregon Normal School:

**LEAVE OF ABSENCE**

**PEARL EYRE**

Leave of absence without pay for Miss Pearl Eyre, Supervisor of Teaching at the Oak Point training school, from June 30, 1934, to the opening of the fall term in 1935, to work for her master's degree.

**APPOINTMENT**

**ETHEL M. TAYLOR**

Appointment of Miss Ethel May Taylor to replace Miss Eyre, from October 1, 1934, to June 30, 1935, at a reduced salary rate of $87.50 per month for the nine months period.

**RESIGNATION**

**MILDRED LEIGHTON**

Resignation of Miss Mildred Leighton, Assistant Supervisor at the Oak Point training school, to take effect June 30, 1934.

**APPOINTMENT**

**BARBARA E. DAYTON**

Appointment of Miss Barbara E. Dayton to succeed Miss Leighton at a base salary of $1,125, reduced rate $1,001.25, appointment to run from October 1, 1934, to June 30, 1935.

**LEAVE OF ABSENCE**

**MRS. BRISLAWN**

Leave of absence without pay for Mrs. Opal Brislawn, Secretary of the Appointment Bureau, from June 30 to October 1, 1934.

**APPOINTMENT**

**A.C. STANBROUGH**

Appointment of A. C. Stanbrough as Secretary of the Appointment Bureau at a salary of $100.00 a month from June 30, 1934, to October 1, 1934.

### Eastern Oregon Normal School:

**RESIGNATION**

**E. G. DANIEL**

Resignation of Edward G. Daniel, now on leave, effective July 1, 1934, base rate $2,598.88, reduced salary rate $2,209.05.

**APPOINTMENT**

**JOSEPH CAISER**

Appointment of Joseph Caiser to succeed Edward G. Daniel at a base salary rate of $2,500.00, reduced rate $2,210.00, appointment effective October 1, 1934.
APPOINTMENT
HELEN GRAHAM
Appointment of Helen L. Graham as Instructor in English to replace Miss Amanda Zabel, who is on sabbatical leave for ten months, appointment to be effective September 1, 1934, at the base rate of $1,431.82, reduced rate $1,260.00 for the ten months period.

Southern Oregon Normal:

LEAVE OF ABSENCE
KATHRYN TESACK
Leave of absence without pay for Miss Kathryn Tesack, Instructor in Music, from June 18 to July 28, 1934.

APPOINTMENT
HARRIETT BALDWIN
Appointment of Miss Harriett Baldwin to replace Miss Tesack, at a reduced salary rate of $172.00 per month, or $258.00 for the six weeks' period.

APPOINTMENT
F.L. BALLARD
The Board approved the appointment of Frank L. Ballard, present County Agent Leader, as Vice-Director of the Federal Cooperative Extension Service. This appointment has the approval of C. W. Warburton, federal director of extension work, and is in accord with the cooperative agreement between the Board and the Federal Government. No change in salary.

SALARY INCREASE
H.E. SELBY
The Board approved the recommendation that the salary of H. E. Selby, Associate Economist in the Agricultural Experiment Station, be increased from a base rate of $3,375 to $4,155.84, reduced rate from $2,700 to $3,200 on a 10 months basis, effective September 1, 1934.

LOAN OF GEOLOGICAL COLLECTION TO COLLEGE
The Board voted to accept the offer of Mr. H. M. Sherwood of Portland to loan his geological collection to the College for a period of not less than three years, authorized the officers of the Board to execute an official agreement covering the loan, and approved the request that the collection be insured for $5,000, the premium to be paid by the College.

APPOINTMENT
MARTHA TAYLOR
The Board approved the appointment of Miss Martha Taylor as critic teacher in the Monmouth training school, from October 1, 1934, to June 30, 1935, at a reduced salary rate of $86.00 per month for the nine months period. Miss Taylor replaces Miss Mary Louise Powers, resigned.

SUMMER SESSION APPOINTMENTS
The Board approved the following list of summer session appointments as submitted by Director Alfred Powers:

Oregon State College Summer Session at Corvallis
O. D. Adams, state director of vocational education . . . $200 ($200 from regular summer budget as visiting instructor $200 in industrial arts; $200 from Smith-Hughes self-supporting project as described on page 28 of Meeting No. 46.)
Byron Arnold, instructor in organ, piano, music history and theory*  
E. B. Beatty, professor of mathematics .......................... $100  
Georgia Chapman Bibe, assistant professor of institution economics .......................... $80  
W. E. Blatz, University of Toronto .......................... $300  
Florence Bowdon, instructor in cello, violin and small strings*  
Mildred Chamberlain, associate professor of clothing, textiles and related arts .......................... $180  
O. R. Chambers, professor of vocational psychology .......................... $300  
Hart E. Christensen, instructor in chemistry .......................... $120  
R. J. Clinton, professor of education .......................... $300  
Ralph G. Coleman, professor of physical education .......................... $200  
Jessie V. Coles, University of Missouri .......................... $200  
Earl R. Cooley, state supervisor of vocational agriculture .......................... $160#  
Godfrey Vernon Copson, head of department of bacteriology*  
George B. Cox, professor of industrial arts education .......................... $300  
L. H. Dennis, instructor in agricultural education .......................... $200#  
Grace G. Denny, head of clothing and textiles department, University of Washington .......................... $250  
Ulysses Grant Dubach, professor of political science*  
Joseph W. Ellison, associate professor of history .......................... $270  
Frank Lloyd France, instructor in industrial arts education .......................... $180  
Alma C. Fritchoff, professor of clothing, textiles & related arts .......................... $190  
Verne C. Fryklund, University of Minnesota .......................... $450  
John Fulton, head of department of chemistry*  
E. Alta Garrison, assistant professor of foods and nutrition .......................... $180  
Kenneth Gordon, assistant professor of zoology .......................... $160  
Howard Halbert, instructor in violin*  
William H. Horning, instructor in industrial arts education  
Melissa Hunter, professor of institution economics .......................... $145  
Elsie Jacobsen, instructor in physical education for women .......................... $180  
Frances W. Jonasson, state supervisor of home economics education .......................... ($80)  
($80#  
John W. Kierzek, associate professor of English .......................... $90  
Agnes Kolshorn, assistant professor of foods and nutrition .......................... $240  
H. R. Laalett, professor of educational psychology .......................... $300  
J. Lloyd Lomaster, associate professor of business administration .......................... $180  
Ralph N. Lunde, instructor in agricultural engineering .......................... ($40#
Ralph Lupher, Washington State College ................ $150
Charles J. McIntosh, professor of industrial editing .... $150
Marion E. McMaster, home economics stockroom assistant $75
Edwin D. Meyer, instructor in industrial arts education $180
Ava E. Milam, dean of school of home economics* ........ $180
W. E. Milne, professor of mathematics ..................... $180
Cornelia Minsinger, director of nursery school group in Neighborhood Center, Philadelphia ........ $150
Elon H. Moore, chairman of social science .................. $300
Don Carlos Mote, head of department of entomology* ....
Luella Nelson, home economics stockroom assistant ........ $75
Milton N. Nelson, professor of economics .................. $300
Daniel T. Ordeman, assistant professor of English ....... $80
Earl L. Passard, dean of school of science* .............. $300
Frank W. Parr, professor of education ..................... $300
Charles S. Pease, assistant professor of organic chemistry ........ $80
Sigurd H. Peterson, professor of English ................ $200
Paul Petri, director of music* ................................
Lillian Jeffreys Petri, professor of piano and music theory*
Sara Watt Prentiss, professor of child development and parent education ................ $190
George Rebec, dean and director of graduate division .... $25
Natalie Reichart, instructor in physical education for women ........................................ $180
Carl W. Salser, assistant dean and professor of education $300
Ethel Sanborn, associate professor of botany ................ $90
Eleanor M. Spike, instructor in household administration $120
Gertrude Strickland, instructor in clothing, textiles and related arts ................ $100
H. T. Vance, professor of secretarial training .............. $175
Glen C. Ware, instructor in chemistry ....................... $120
Ernest W. Warrington, professor of religion ................ $200
Earl W. Wells, associate professor of speech ................ $180
William D. Wilkinson, assistant professor of geology .... $80
Jessamine Chapman Williams, professor of foods and nutrition ................................. $190
Ella E. Wilson, dean of girls, Franklin high school, Portland ....................................... $300
Maud M. Wilson, professor in charge of home economics research ................................. $50
D. P. Young, instructor in speech and dramatics ............ $120
E. A. Yunker, assistant professor of physics ............... $160
Four instructors of professorial rank, part-time @ $50, for Smith-Hughes course, appointments to be made by the President of the College, with the approval of the Chancellor ... $200#

*No salary from summer budget.

#To be paid from Smith-Hughes self-supporting projects as described on page 28 of meeting No. 46.
University of Oregon Summer Session at Eugene

Mary H. Annin, assistant professor of sociology*  
Louis Artau, associate professor of music*  
Victoria Avakian, assistant professor of applied design  
Lois Baker, assistant in library courses  
L. C. Ball, associate professor of accounting and commercial education  
Chandler E. Beall, associate professor of romance languages  
Anne Landsbury Beck, professor of music  
Nelson L. Bossing, professor of education  
Earl E. Boushey, assistant professor of physical education  
John F. Bovard, dean of the school of education  
Roy Griffin Bryson, assistant professor of voice*  
Prince C. Callison, assistant professor of physical education and head football coach*  
E. Lenore Casford, periodical librarian*  
A. E. Caswell, professor of physics  
Dan E. Clark, director of Eugene session and professor of history  
R. C. Clark, head of department of history  
E. S. Conklin, head of department of psychology  
L. S. Cressman, professor of sociology  
W. A. Dahlberg, assistant professor of speech  
To be paid on the basis of $6.66 2/3 for each student formally enrolled in each course taught, or $5 for each auditor; but not more than a total of $240.  
B. W. DeBusk, professor of education  
Edgar E. DeCou, chairman of department of mathematics  
John Stark Evans, professor of organ and structure of music*  
Andrew Fish, associate professor of history  
William L. Hayward, professor of physical education and coach of track athletics*  
Robert D. Horn, assistant professor of English  
Marion Horton, City School Library, Los Angeles  
Mabel Houck, secretary of Art Center  
E. V. Hoyt, dean and director of business administration*  
C. L. Huffaker, professor of education  
J. R. Jewell, dean and director of education  
Faye Fishel Knox, instructor in physical education  
Edna Landros, assistant professor of Latin  
To be paid on the basis of $6.66 2/3 for each student formally enrolled in each course taught, or $5 for each auditor; but not more than $160.
John J. Landsbury, dean of the school of music*  
E. C. A. Lesch, associate professor of English .......... $180  
Leslie L. Lewis, assistant professor of English .......... $240  
Harry V. Matthew, graduate assistant in education .......... $65  
David McDonald, graduate assistant in education .......... $130  
Rose McGrew, professor of voice*  
Victor F. Norris, professor of economics .......... $300  
Wayne L. Morse, dean of school of law*  
Will V. Norris, professor of physics .......... $202.50  
P. A. Parsons, head of department of sociology .......... $200  
Maurice L. Pease, director of recreation .......... $65  
Mary H. Perkins, professor of English .......... $200  
Paul E. Raymond, instructor in law .......... $195  
Lillian Rayner, Los Angeles public schools .......... $300  
George Rebeo, head of department of philosophy and dean of the graduate division .......... $375  
William J. Reinhart, instructor in physical education, coach of basketball and baseball, director of athletic coaching school*  
Bernice Rise, acting supervisor, circulation department, University library*  
Horace W. Robinson, instructor in dramatics .......... $140  
W. T. Runzler, professor of German, University of Utah .......... $240  
Maldo Schumacher, professor of political science .......... $200  
Hazel Frutsman Schwering, dean of women .......... $100  
R. H. Seashore, associate professor of psychology .......... $270  
Ottoline T. Seybolt, associate professor of English and director of dramatics .......... $160  
L. K. Shumaker, assistant professor of English .......... $130  
S. Stephenson Smith, associate professor of English .......... $180  
Carlton E. Spencer, professor of law .......... $300  
Mary E. Starr, instructor in home economics ..........  
To be paid on the basis of $6.66 2/3 for each student formally enrolled in each course taught, or $5 for each auditor; but not more than $65.  

John Stehn, assistant professor of wind instruments*  
Eugen Gustav Steinhof, director of National School of Decorative Art, Vienna .......... $800#  
P. L. Statson, professor of education .......... $300  
A. E. Stillman, assistant professor of business administration .......... $135  
Elroy L. Stromberg, graduate assistant in psychology .......... $65  
Jane Thacher, professor of piano*  
Anna H. Thompson, assistant professor of romance languages .......... $150  
George S. Turnbull, professor of journalism .......... $300  
Rex Underwood, professor of music*  
Hilbert J. Unger, research assistant in physics .......... $80  
Andrew Vincent, professor of painting and drawing .......... $300
W. R. B. Wilcox, professor of architecture, director of Carnegie Art Center $500
George Williamson, associate professor of English $180
Janet G. Woodruff, associate professor of physical education $270
Juanita Young, assistant in physical education $100
Nowland B. Zane, associate professor of design $270

No salary from summer budget
# To be paid by Carnegie Corporation

University of Oregon Summer Session at Portland

Alfred Powers, director of summer session $608
(To be paid from 1934 Summer Session
Promotion and Administration Fund B-3XL-W)
W. G. Beattie, associate professor of education and assistant director of Portland summer session $344.25
Sidney Bell, instructor in portraiture, Portland center $200
J. P. Bovard, dean of school of physical education $300
W. H. Boyer, supervisor of music, Portland public schools $125
G. E. Burgst, professor of physiology, school of medicine $100
Carroll D. Clarke, head of department of sociology $325
University of Kansas
Ralph Colby, assistant professor of English, Oregon State College $240
Percy M. Coller, assistant professor of English $240
Lacy Copenhaver, instructor in platoon demonstration school $50
Calvin Crumbacker, professor of economics $300
Merle Curti, professor of history, Smith College $400
Maude H. Dunbar, executive secretary, Oregon
Tuberculosis Association services contributed
Rudolph H. Ernst, professor of English $300
Alexander Goldenweiser, professor of thought and culture $283.32
Frederick W. Goodrich, instructor in music, Portland center $125
Mrs. Elma Gorman, instructor in platoon demonstration school $50
Norma Harvey, instructor in platoon demonstration school $50
Alfred R. Hedrick, instructor in English, Portland center $80
Ralph Highmiller, laboratory assistant in chemistry $100
Lucille Hill, instructor in physical education $125
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<th>Name</th>
<th>Position</th>
<th>Status</th>
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<tr>
<td>Bernard Hirshaw</td>
<td>Head of Department of Art, Illinois Wesleyan University</td>
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<tr>
<td>Catherine Hugoshe</td>
<td>Instructor in Platoon Demonstration School</td>
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<td>C. R. Holloway</td>
<td>Assistant Superintendent, Portland Public Schools</td>
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<td>Jay C. Knodde</td>
<td>Professor of Philosophy and Education,</td>
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<td>$350</td>
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<tr>
<td>University of New Mexico</td>
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<tr>
<td>Robert Krohn</td>
<td>Supervisor of Physical Education, Portland Public Schools</td>
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<td>A. H. Kunz</td>
<td>Assistant Professor of Chemistry, Oregon State College</td>
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<td>Lewis C. Martin</td>
<td>Instructor in Education and Psychology, Portland Center</td>
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<td>Phyllis Muirden</td>
<td>Instructor in Art, Portland Center</td>
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<td>$150</td>
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<td>H. J. Noble</td>
<td>Associate Professor of History</td>
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<td>Dulcie Oliver</td>
<td>Instructor in Platoon Demonstration School</td>
<td></td>
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<tr>
<td>Mable Holmes Parsons</td>
<td>Professor of English</td>
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<tr>
<td>Martha Rohrer</td>
<td>Assistant in Bacteriology, Portland Center</td>
<td></td>
<td>$100</td>
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<tr>
<td>F. G. G. Schmidt</td>
<td>Professor of Germanic Languages &amp; Literature</td>
<td></td>
<td>$300</td>
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<tr>
<td>H. J. Seare</td>
<td>Professor of Bacteriology, School of Medicine</td>
<td></td>
<td>$100</td>
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<tr>
<td>Margaret K. Sharp</td>
<td>Secretary of Portland Summer Session</td>
<td></td>
<td>$217.50</td>
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<tr>
<td>Mrs. Bess Skog</td>
<td>Instructor in Platoon Demonstration School</td>
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<tr>
<td>Rachel Smith</td>
<td>Instructor in Platoon Demonstration School</td>
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<tr>
<td>A. R. Sweetser</td>
<td>Professor Emeritus of Plant Biology</td>
<td></td>
<td>$300</td>
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<tr>
<td>Howard R. Taylor</td>
<td>Professor of Psychology</td>
<td></td>
<td>$300</td>
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<tr>
<td>F. Miron Warrington</td>
<td>Professor of Romance Languages</td>
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<tr>
<td></td>
<td>To be paid on the basis of $6.66 2/3 for each</td>
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<tr>
<td></td>
<td>student formally enrolled in each course taught,</td>
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<tr>
<td></td>
<td>or $5 for each auditor; but not more than $200.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wallace Wharton</td>
<td>Instructor in Journalism, Portland Center</td>
<td></td>
<td>$100</td>
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<tr>
<td>Edgar H. Whitney</td>
<td>Assistant Superintendent of Portland Public Schools</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>M. Elaine Williams</td>
<td>Assistant in Botany, Oregon State College</td>
<td></td>
<td>$100</td>
</tr>
<tr>
<td>Esther W. Neust</td>
<td>Supervisor of Art, Portland Public Schools</td>
<td></td>
<td>$200</td>
</tr>
<tr>
<td>Mrs. Myrtle Youn</td>
<td>Instructor in Platoon Demonstration School</td>
<td></td>
<td>$50</td>
</tr>
</tbody>
</table>

**Post Summer Session at Eugene**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Mary E. Aunin</td>
<td>Assistant Professor of Sociology</td>
<td></td>
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<tr>
<td>Nelson L. Bossing</td>
<td>Professor of Education</td>
<td></td>
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<tr>
<td>A. E. Caswell</td>
<td>Professor of Physics</td>
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</tbody>
</table>
O. R. Chambers, professor of vocational psychology... $140
Dan E. Clark, director of post session and professor of
history... $209.60
Andrew Fish, associate professor of history... $130
Robert D. Horn, assistant professor of English... $120
Charles G. Howard, professor of law... $140
J. R. Jewell, dean and director of education... $140
Leslie L. Lewis, assistant professor of English... $120
Victor P. Morris, professor of economics... $140
Wayne L. Morse, dean of law school*... $140
P. A. Parsons, head of department of sociology... $140
R. H. Seashore, associate professor of psychology... $130
F. L. Stetson, professor of education... $70
Hilbert J. Unger, research assistant in physics... $40
E. W. Warrington, professor of religion... $140

*No salary from summer budget.

The Board approved the following fee schedule for summer sessions
as submitted by Director Alfred Powers:

University of Oregon at Eugene and Portland
and Post Session

General Registration Fees

Registration fee in regular six-week session... $20.00
(There is no additional out-of-state registration
fee in summer sessions.)
Registration fee in post session... $10.00
Single course fee for students carrying not more than
three hours, per credit hour... $3.00
Auditor's fee, six-week session, per course... $5.00
Auditor's fee, post session, per course... $2.50
Fee for children receiving instruction in clinical
school (Eugene)... $10.00
(Upon recommendation of the director of the Clinical
School, this fee will not be charged in the case of
children for whom the work of the Clinical School
is especially essential and whose parents are not
in a position to pay anything.)
Registration fee in School of Athletic Coaching (Eugene) $10.00
Coaching school fee for students enrolled in regular
sessions at Eugene or Corvallis... $5.00
Half-course fee for students taking only one or two courses
during the two-week period... $5.00
Registration fee for full-time work in Summer Institute of
Public Welfare Administration and Case Work
(Portland)... $20.00
Registration fee for short series of lectures in Summer
Institute of Public Welfare Administration and Case
Work (Portland)... $2.00
Registration fee for members of the regular University staff, per credit hour. $1.50
Registration fee for Seminar for Supervisors in Summer Institute of Public Welfare Administration and Case Work (Portland) one week $5.00

Laboratory and Course Fees

Eugene Session and Post Session

Art - Fee for each laboratory course (see catalog) $5.00
   AA 451s. The Psychology of Art Teaching $5.00

Drama - Fee for Eng 144 and Eng 241s $2.00
   Fee for Eng 244 and Eng 344 $3.00

Law - Course fee for each course (see catalog) $3.00

Music - Fees for private instruction as indicated in catalog, pp. 31-32.

Physical Education - Students enrolled in courses using gymnasium facilities or tennis courts must pay the gymnasium and recreation fee of $1.00 and the additional fee of $1.00 for swimming suits will be paid by women students enrolled in PE 154s, Swimming.

Physics - Fee per hour of laboratory credit $3.00

Psychology - Elementary Psychology Laboratory, fee per credit hour $2.00

Portland Session

Art - Laboratory fee for AA 392s and AA 490 $5.00

Bacteriology - Course fee in Bac 345s $50
   Laboratory fee in Bac 347s $5.00

Botany - Laboratory fee $5.00

Chemistry - Laboratory fee $5.00

Education - Course fee for Ed 315 Supervised Teaching $15.00

Institute for Health Workers - course fee $5.00

Gymnasium Fees (Eugene)

Gymnasium and recreation fee $1.00
   Entitles students to lockers, towels, soap, use of swimming tanks, handball courts and tennis courts. (Required of students enrolled in Physical Education courses using these facilities.)
Additional fee for women for use of swimming suits ... $1.00
(Required of students enrolled in PE 154s.)
Fee for occasional use of swimming pool (to be paid to
attendant in charge) ................. $ .25
Fee for occasional use of tennis courts, per hour, per
player (to be paid to attendant in charge) ... $ .10

Oregon State College at Corvallis

General Registration Fees

Registration fee in regular six-week session ........ $20.00
(There is no additional out-of-state registration
fee in summer sessions.)
Single course fee for students carrying not more than
three hours, per credit hour ............... $ 3.00
Auditor's fee, per course ..................... $ 5.00
Coaching school fee for students enrolled in the regular
session ........................................ $ 5.00

Laboratory and Course Fees

Chemistry - Laboratory fee for each course ........ $2.00
Education - Fee for Ed 319s and Ed 419s ........... $ .50
Home Economics - Laboratory and course fees (See Catalog).
Industrial-Arts and Education - Laboratory and course fees
(See catalog).

Music - Fees for private instruction as indicated in
catalog, p. 29.

Physical Education - Fee for Wednesday afternoon social
dancing class .................................. $ 1.50
Fee for PE 253s. ............................... $ 2.50

Gymnasium Fees

Gymnasium and recreation fee ....................... $ 2.00
Entitles students to lockers, towels, soap,
(for women, swimming suits), use of swimming
pool, handball courts, tennis courts.

Registration Fee For Students Enrolled at Both Eugene and Corvallis

In case of students enrolled in summer sessions both at Eugene
and Corvallis, the regular $20.00 registration fee will be pro-
rated between the two sessions in accordance with the number of
credit hours for which the student is enrolled on each campus. The
pro-rata share of the fee will be paid on each campus separately.
Examination Fee for Graduate Students not Enrolled in Summer Session at Eugene, Portland or Corvallis . . $10.00

Candidates for examinations, either preliminary or final, for any advanced degree, shall pay a fee of $10 for the privilege of taking such examination, in case the candidate is not enrolled in the regular or summer sessions at the time the examination is given, or is enrolled for a limited amount of work requiring a tuition fee of less than $10. In case of special course enrollments calling for tuition fees of less than $10, the sum actually paid shall be credited to and received in part payment of the $10 fee required for special examination privileges. Provided, also, that the candidate to be eligible for the examination must have paid the fee at least two weeks before the examination takes place.

Additional or Supplementary Fees at Eugene, Portland or Corvallis
Any necessary additional or supplementary fees may be authorized through approval by the Chancellor.

General Recommendations

1. In case of unexpected vacancies substitute appointments will be authorized through approval by the Chancellor.

2. Where salaries are indicated as payable in fees the directors of the summer sessions will report the exact amount in each instance to the business office after registration is completed and fees have been paid.

3. Where a resident member of the faculty is teaching three courses and one course does not enroll enough students, it may be cancelled with its salary.

4. All members of the faculties on a twelve-months basis of appointment and salary have been recommended for no additional compensation from the summer budget.

5. Authorization is granted for use outside the budget of the Eugene summer session of gate receipts at plays.

6. Budgets are to be set up as follows for supplementary summer session projects which are entirely supported by restricted fee income, with the understanding that in no case shall the expenditures exceed this income and that if fees fall short of this amount the expenditures will be kept within the fee income.
a. Institute of Public Welfare Administration and Case Work, Portland

Estimated Fees ........................................ $ 800

Estimated expenditures .................................. $ 800
  Alden Lillywhite, University of Chicago, lecturer in public welfare administra-
  tion, 3 weeks, July 9 to 27 .......................... $300
  Esther Powell, University of Nebraska, instructor in case work ................ $350
  Administration ........................................ $150

b. Special Courses in Playground Recreation, Portland

Estimated Fees .......................................... $ 270

Estimated expenditures .................................. $ 270
  Instructors in playground recreation ................. $250
  Administration ........................................ $ 20

c. Smith-Hughes Courses, Corvallis

A self-sustaining project, involving an addition to
the budget of $910, but only of funds provided by
the State Department of Vocational Education from
federal allowance, or from fees paid in by students
who would not be attending the summer session if
this work were not given:

Receipts .................................................. $ 910
  Reimbursement from State Director of Vocational Education from Federal funds .......................... $640
  Thirty students @ 9.00. ........................... $270
  (Minimum of 30 guaranteed)

Expenditures ............................................. $ 910
  O. D. Adams ........................................... $200
  Frances W. Jonasson ................................. $ 80
  Four part-time agricultural professors ............. $200
  R. N. Lunde ........................................... $ 40
  Earl R. Cooley ...................................... $160
  L. H. Dennis ......................................... $200
  Administration ...................................... $ 30
d. **Geology Field Course, Corvallis**

An amount of only $230 has been budgeted from the regular budget for the Field Geology course, and to make the work possible in the field, with its additional costs, authorization is requested for applying fees paid by students in the Field Geology course to work towards defraying the expenses of the course.

e. **Physical Education for Non-Summer Session Students, Corvallis**

Estimated fees: $460

Estimated cost of instruction and administration: $460

f. **Physical Education for Non-Summer Session Students, Eugene**

Estimated fees: $240

Estimated cost of instruction and administration: $240

The Board referred to the Chancellor and the Curricula Committee for study the resolution submitted by the College Alumni Association petitioning the Board to grant the students of the College equal privileges with the students of the University in the matter of majoring and receiving degrees in Physical Education.

It was moved by Mr. Callister and seconded by Mr. Sammons that a committee of three members of the Board be appointed by the President, the President of the Board to be an ex officio member, to investigate and recommend a Chancellor for the Oregon State System of Higher Education and to report to the Board at a later date. The motion carried.

The Board adjourned at 11:30 a.m.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Acting Secretary