The Oregon State Board of Higher Education convened for its regular July meeting at the University Club in Portland, Oregon, at 10:30 a.m., July 23, 1934, at the call of President Willard L. Marks. The following members were present:

- C. A. Brand
- Willard L. Marks
- Leif S. Finseth
- Mrs. Cornelius Marvin Pierce
- B. F. Irvine
- E. C. Sammons

The Board voted to dispense with the reading of the minutes of the meeting of June 18, 1934, and approved the minutes of this meeting as previously submitted to Board members.

President Marks called for report of the Library Committee on the question of centralized library control, and the Curricula Committee on degree work in physical education at the college. The committee chairmen indicated no reports at this time.

The Board received the report of the Rules and By-Laws Committee and instructed the secretary to send copies of the suggested revision to each member of the Board, the revision to be subject to final adoption, approval or change at the next meeting.

Mr. Sammons, reporting for the special radio committee, indicated that officials of KGW, the Oregonian radio station, had, under date of July 20, supplied him with a brief on their request that KOAC, the Board’s station, share its wave length with Kтар of Arizona. Mr. Sammons indicated that if agreeable to the Board he would submit the KGW brief to the radio station staff for study and report. He also indicated that he would send all Board members a copy of the KGW brief.

The Board voted to refer the request of Mrs. William S. Gilbert of Milwaukie, Oregon, that the Board accept a certain note and mortgage in satisfaction of a bequest of $2,000 made to the University by her husband in his will, to the Attorney-General to ascertain whether the Board has authority to grant the request; and, if it has, to ask the Attorney-General to handle the necessary formalities to grant the request.

The Board referred to the Curricula Committee and the Chancellor for study and report the petition from the University of Oregon Federation asking that a major school of science and mathematics be established at the University.
Meeting #47 - 2           July 23, 1934

KARKS ELECTED PRESIDENT

Upon nomination by Mr. Irvine, Mr. Willard L. Marks was elected President of the Board for the ensuing year by unanimous ballot cast by the secretary.

BRAND ELECTED VICE-PRESIDENT

Upon nomination by Mr. Sammons, Mr. C. A. Brand was elected Vice-President of the Board for the ensuing year by unanimous ballot cast by the secretary.

IRVINE ELECTED TREASURER

Upon nomination by Mr. Sammons, Mr. B. F. Irvine was elected Treasurer of the Board for the ensuing year by unanimous ballot cast by the secretary.

SAMMONS ON EXECUTIVE COMMITTEE

Upon nomination by Mr. Finseth, Mr. E. C. Sammons was elected as third member of the Executive Committee of the Board for the ensuing year by unanimous ballot cast by the secretary.

BYRNE TO CONTINUE AS ACTING SEC'Y

The Board voted that until the revision of the by-laws is definitely adopted, the Board continue Mr. C. D. Byrne as Acting Secretary of the Board.

U.S. BOND STOLEN FROM O. N. S.

The Board adopted the following resolution authorizing Jay B. V. Butler and H. A. Bork to prosecute the claim for relief on account of a $50 U. S. Government bond stolen from the Student Loan Fund of the Oregon Normal School:

RESOLUTION BY CORPORATION CONFERRING AUTHORITY ON OFFICERS TO PROSECUTE A CLAIM FOR RELIEF ON ACCOUNT OF A SPECIFIC UNITED STATES REGISTERED BOND

Resolved, That Jay B. V. Butler, Custodian of Student Loan Funds of Oregon Normal School, and Herbert A. Bork, Comptroller of the Oregon State Board of Higher Education, are hereby jointly and severally authorized and empowered to prosecute a claim for relief on account of the theft of the following United States bond registered on the books of the Treasury Department as indicated below:

First 4's, Serial Number 37,715; $50 denomination, registered Student Loan Fund, Oregon Normal School.

It is further resolved that said officer, or officers, be authorized to execute a bond of indemnity in the name of the Oregon Normal School, Monmouth, Oregon, in case the claim is approved.

WAIVING OF SECURITY ON SMALL FUNDS REFERRED

The recommendation of Comptroller H. A. Bork that the Board permit the central business office to waive the requirement of deposit of securities on revolving funds of $1,000 or less was referred back to the Chancellor and Comptroller Bork for investigation and later report.
Meeting #47 - 3       July 23, 1934

ZEISS CAMERA GIFT TO MEDICAL SCHOOL

The Board voted to accept the gift of a Zeiss retinal camera from Dr. George W. Swift of Seattle to the Medical School and directed that suitable acknowledgment be made to the donor.

LAW COURSE ADJUSTMENTS

The Board approved the following curricula additions and changes in the Law School at the University:

Addition of a course, Legal Ethics, one credit.

Permission for the Law School faculty to make the following changes in credit hours if it is advisable:

L. 419. Common Law Procedure, changed from 3 to 4 hours.
L. 438, 439 Titles, changed from 5 to 4 hours.
L. 440 Personal Property, changed from 3 to 2 hours.
L. 446 Persons, changed from 3 to 2 hours.
L. 448 Corporations, changed from 4 to 5 hours.
L. 453 Trusts, changed from 5 to 4 hours.
L. 456 Wills, changed from 3 to 4 hours.

WORKS OF ART ACCEPTED

The Board voted to accept the works of art executed by Oregon artists and allocated to the State Board of Higher Education by the Regional Committee of the Public Works of Art Project.

The Board approved the following personnel adjustments at the college as recommended by President George W. Peary:

SALARY INCREASE
W. W. LAWRENCE

Increase in salary of County Agent W. W. Lawrence of Wasco County from his present base rate of $2,700 to a base rate of $2,900, present reduced rate of $2,255 to a reduced rate of $2,436, increase to be effective July 1, 1934.

RESIGNATION
N. C. DONALDSON

Acceptance of the resignation of N. C. Donaldson, County Agent of Wallowa county, effective June 5, 1934, to accept the appointment as State Wheat Agent with the Agricultural Adjustment Administration.

APPOINTMENT
G. D. BEST

Appointment of Garnet D. Best as County Agent in Wallowa county, at a base salary of $2,400, reduced rate $2,064, twelve months basis, effective June 25, 1934, to succeed N. C. Donaldson.

TRANSFER
C. W. SMITH

Temporary transfer of County Agent C. W. Smith of Morrow county to the position of emergency agricultural supervisor, his salary to be paid from Agricultural Adjustment Administration funds, and the appointment of Joseph Belanger to succeed him at a base salary of $2,400, reduced rate $2,064, twelve months basis.
Meeting # 47 - 4  
July 23, 1934

College (continued)

**Salary Increase**
**G. H. Jenkins**

Increase in the salary of George H. Jenkins, County Agent in Coos County, from his present base rate of $3,000 to a base rate of $3,300, from present reduced rate of $2,520 to a reduced rate of $2,739, effective July 1.

**Sabbatical Leave**
**Thomas Onsdorff**

Sabbatical leave for Assistant Professor Thomas Onsdorff, Department of Horticultural Products, to pursue graduate work at Massachusetts Agricultural College, leave to be effective from August 1, 1934, to July 1, 1935. This is in accordance with Section 1 of the Board's regulations on sabbatical leaves.

**Resignation**
**A. E. Engbrethson**

Resignation of A. E. Engbrethson, Superintendent of the John Jacob Astor Experiment Station in Astoria, effective September 1, and the appointment of H. B. Howell to succeed him at the same base salary of $2,800 per year, reduced rate $2,352, twelve months basis, appointment effective August 1, 1934.

The Board approved the following personnel adjustments at the University as recommended by President C. V. Boyer:

**Appointment**
**C. H. Brown**

Appointment of Claud H. Brown as Assistant Professor of Law at a base salary of $2,250, reduced rate $1,912.50, ten months basis, appointment effective October 1, 1934.

**Appointment**
**H. L. Everett**

Appointment of Henry L. Everett as Associate Professor of Law at a base salary of $2,600, reduced rate $2,158, ten months basis, appointment effective October 1, 1934.

The Board approved the following personnel adjustments at the Medical School as recommended by Dean R. B. Dillehunt:

**Appointment**
**Linda Eickman**

Appointment of Miss Linda Eickman as Assistant Professor in Nursing Education at the University of Oregon Medical School replacing Miss Margaret Kelling. No salary involved, as Miss Eickman is paid entirely by the Multnomah Hospital.

**Appointment**
**E. S. West**

Appointment of Dr. Edward S. West, Associate Professor of Biochemistry at St. Louis, to the position of Professor of Biochemistry and Head of the Department at the Medical School, at a base salary of $4,725, reduced rate $3,685.50, twelve months basis, appointment effective August 1, 1934, tenure indefinite.

**Advance in Rank**
**I. A. Manville**

Advance in rank of Dr. Ira A. Manville, Associate in Physiology, to Assistant Professor of Physiology, for one year beginning September 1, 1934, and ending August 31, 1935.
ADVANCES IN RANK

CLINICAL STAFF

Advances in rank for the following clinical staff members who serve without compensation:

Augustus Bertram Dykman, M. D., from Clinical Instructor to Assistant Clinical Professor of Ophthalmology.

Clinton Tyng Cooke, M. D., from Clinical Instructor to Assistant Clinical Professor of Ophthalmology.

Harry Monroe Hendershott, M. D., from Clinical Instructor to Assistant Clinical Professor of Ophthalmology.

Andrew Johnson Browning, M. D., from Clinical Instructor to Assistant Clinical Professor of Ophthalmology.

Henry H. Dixon, M. D., from Associate Clinical Professor to Clinical Professor of Neuropsychiatry.

Frank Raymond Menne, M. D., from Professor of Gynecological Pathology to Professor of Obstetrical and Gynecological Pathology.

Albert Mathieu, M. D., from Clinical Associate to Assistant Clinical Professor of Gynecology.

Theodore Wright Adams, M. D., from Clinical Associate to Assistant Clinical Professor of Obstetrics and Gynecology.

Virgil E. Dudman, M. D., from Clinical Associate in Gynecology and Assistant Clinical Professor of Obstetrics to Assistant Clinical Professor of Obstetrics and Gynecology.

Goodrich Capen Schauffler, M. D., from Clinical Associate to Assistant Clinical Professor of Obstetrics and Gynecology.

Eugene Phillip Steinmetz, M. D., from Assistant Clinical Professor of Obstetrics and Instructor in Gynecology to Assistant Clinical Professor of Obstetrics and Gynecology.

George Norman Pease, M. D., from Assistant Clinical Professor to Associate Clinical Professor of Surgery.

Eugene Watson Rockey, M. D., from Assistant Clinical Professor to Clinical Professor of Surgery.
Meeting #47 - 6
July 23, 1934

Medical School (continued)

ADVANCES IN RANK
Louis Phaon Gambee, M. D., from Assistant Clinical Professor to Associate Clinical Professor of Surgery.

CLINICAL STAFF
Benjamin Newton Wade, M. D., from Assistant Clinical Professor to Associate Clinical Professor of Surgery.

(continued)
Herbert Strong Nichols, M. D., from Clinical Associate to Assistant Clinical Professor of Surgery.

Ernst August Sommer, M. D., from Associate Clinical Professor to Emeritus Professor of Surgery.

The Board approved the following personnel adjustments recommended by Comptroller H. A. Bork:

E. M. SMITH
ASSISTANT
COMPTROLLER
Designation of E. M. Smith, In Charge of the Division of Purchasing and Claims, as Assistant Comptroller.

H. B. AULD
TO SIGN
Authorization of H. B. Auld to sign as Disbursing Officer in the absence of E. M. Smith.

JOHN FULTON
TO SIGN ALCOHOL REPORTS
The Board voted to authorize Professor John Fulton to sign applications for permits, reports, etc., in connection with permits for tax free alcohol at the College, and to authorize the Chancellor to appoint, when necessary, other individuals at other institutions under the control of the State Board of Higher Education.

GIFT FROM
MRS. Mc DONALD
The Board voted to accept the gift of $2,880 from Mrs. Mary J. L. McDonald to the College to be used in equipping a room in the library for housing the valuable books presented by Mrs. McDonald to the institution, as well as other valuable books, and directed that suitable appreciation be expressed to the donor.

FRATERNITY
PETITION
REFERRED
The Board referred to the Executive Committee with power to act the petition from a fraternity group at the University requesting that permission be granted the group to reside in the dormitory under conditions stipulated by the institution.

SABBATICAL
LEAVE
DEAN DILLEHUNT
The Board voted a sabbatical leave for one year to Dean Richard B. Dillehunt of the Medical School, the exact date of the beginning of the leave to be determined in conference with the Chancellor. This is in accordance with Section 1 of the Board’s regulations on sabbatical leaves.
Meeting #47 - 7  July 23, 1934

FINANCIAL REPORT OF CHANCELLOR

Chancellor W. J. Kerr gave a detailed report on the finances of the Board and alternate plans for computing the biennial budgets for 1935-1937 (copies of the financial data submitted to the Board are on file in the Board's office).

The Board adjourned at 12 o'clock to meet at 3 p.m. in executive session.

EXECUTIVE SESSION

The Board reconvened at 3:30 p.m. with the following members present:

C. A. Brand  Willard L. Marks
Leif S. Finseth  Mrs. Cornelia Marvin Pierce
E. F. Irvine  E. C. Sammons

INCOME BASIS FOR BIENNIAL BUDGET

The Board approved, as a basis of income for computing the biennial budgets for 1935-1937, a reduction in the millage income estimates based on a 5 per cent decrease in the assessed valuation of taxable property for the year 1935 and a further 5 per cent decrease for the year 1936; and an increase in student fee estimates for the years 1935-36 and 1936-37 of 5 per cent over the student fee income for the year 1933-34.

BASIS OF EXPENDITURES FOR BIENNIAL BUDGET

The Board voted to use, as a basis for computing expenditures for the biennial budgets for both years of the biennium 1935-1937, the operating budgets for all the institutions and activities for the year 1934-35 with a sum added sufficient to restore one-half of the legislative salary cut for all staff members in the institutions under the control of the Board.

LIBRARY COMMITTEE REPORT

Mrs. Pierce, reporting for the Library Committee on the matter of centralized library control, indicated that the Committee would study the matter between now and the next Board meeting and bring in a report. She asked that copies of the library material be placed in the hands of all Board members for their study.

LOTS PURCHASED FOR UNIVERSITY

Upon the recommendation of E. C. Sammons, chairman of the Finance Committee, the Board voted to purchase the following property under the terms specified below, and directed that the proper University officials be authorized to complete negotiations for the purchase:

Lot No. 12, Block #2, University Addition, Eugene: All paving assessments paid, clear title guaranteed and with all taxes paid, at a price of $1,000.00.

Lot No. 4, Block #2, University Addition, Eugene: All paving assessments paid, a clear title guaranteed and with all taxes paid, at a price of $2,000.00.
The Board voted to appropriate a sum not to exceed $500 to cover the cost of printing the proceedings of the Higher Education Conference at the University.

The Board adjourned at 5 p.m.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Acting Secretary