STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
UNIVERSITY CLUB, PORTLAND, OREGON
March 11, 1935

MEETING #54

The State Board of Higher Education of the State of Oregon convened in regular session--pursuant to the by-laws of the Board and the notice of meeting stipulated therein--at the University Club in the City of Portland, Oregon, at 10 o'clock a.m. on the 11th day of March, 1935.

The meeting was called to order by the President of the Board, Mr. Willard L. Marks.

The Secretary of the Board called the roll. Those present and those absent were as follows:

ROLL CALL

Present:
Willard L. Marks
C. A. Brand
Beatrice Walton Sackett

B. F. Irvine
Leif S. Finseth
Herman Oliver

Absent:
F. E. Callister
Mrs. Cornelia Marvin Pierce
E. C. Sammons

There were also present W. J. Kerr, Chancellor; Charles D. Byrne, Secretary of the Board; President C. V. Boyer of the University of Oregon; President George W. Peavy of Oregon State College; J. A. Churchill, Director of Elementary Teacher Training; and John J. Coughlin, representative of EstatesSuencedor, legal adviser to the Board.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the meeting of January 28, 1935, and approved the minutes as previously submitted to Board members.

TEMPORARY COMMITTEE APPOINTMENTS

President Marks announced that he had appointed Mr. Oliver to serve for this meeting on the Buildings, Grounds and Capital Outlay Committee with Mr. Finseth, in the absence of Mr. Callister, who was ill and of Mrs. Pierce, who was in Washington, D. C. He also announced that he was appointing Mr. Finseth and Mrs. Sackett to serve for this meeting on the Finance Committee with Mr. Oliver, in the absence of Mr. Sammons, the only other regular member of the Finance Committee.

APPROVAL OF LOAN AND GRANT AGREEMENT, UNIVERSITY LIBRARY

Chancellor Kerr informed the Board that he had received by airmail a letter dated February 16, 1935, from A. H. Martin, Jr., Acting Executive Officer for the Administrator of the Federal Emergency Administration of Public Works at Washington, D. C., advising that the construction of the library building on the
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The campus of the University of Oregon at Eugene, Oregon, had been included in the program of public works and that an allotment of funds had been made for the purpose of aiding in the financing of the project by way of a Loan and Grant, subject to the execution of a contract satisfactory to the Federal Emergency Administrator of Public Works, with which said letter there was enclosed five counterparts of a contract entitled, "Loan and Grant Agreement."

Said Loan and Grant Agreement was then read in full and duly considered by the Board. Thereupon, the following resolution numbered "1" and entitled "A Resolution Approving a Loan and Grant Agreement Between the State of Oregon, Acting by and through the Department of Higher Education of the State of Oregon, and the United States of America, and Authorizing Its Execution," was offered by Director E. F. Irvine, read in full by the Secretary and considered by the Board.

RESOLUTION NO. 1

A RESOLUTION APPROVING A LOAN AND GRANT AGREEMENT BETWEEN THE STATE OF OREGON, ACTING BY AND THROUGH THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON, AND THE UNITED STATES OF AMERICA, AND AUTHORIZING ITS EXECUTION.

BE IT RESOLVED BY THE STATE BOARD OF HIGHER EDUCATION OF THE STATE OF OREGON:

Section 1. That the Loan and Grant Agreement between the State of Oregon, acting by and through the Department of Higher Education of the State of Oregon, and the United States of America, under and subject to the terms of which the United States will by loan and grant not exceeding in the aggregate the sum of Three Hundred and Fifty Thousand Dollars ($350,000), aid said State of Oregon in financing the construction of a three-story and basement fireproof library building on the campus of the University of Oregon at Eugene, Oregon, a copy of which Loan and Grant Agreement is filed among the public records of the State Board of Higher Education of the State of Oregon in the office of the Chancellor at Eugene, Oregon, and in the office of the Secretary of State of the State of Oregon at Salem, Oregon, and which said Loan and Grant Agreement is hereby made a part hereof, be, and the same is hereby in all respects approved.

Section 2. That Willard L. Marks, the President, and William Jasper Kerr, the Chancellor, of the State Board of Higher Education, be, and they are hereby authorized and directed to execute such Loan and Grant Agreement in triplicate on behalf
of the Department of Higher Education of the State of Oregon, and Charles D. Byrne, the Secretary of said Board of Higher Education, be, and he is hereby authorized and directed to impress or affix the official seal of said Department and of said Board to each of said three copies of said Loan and Grant Agreement and to attest such seal.

Section 3. That said President be, and he is hereby authorized and directed to forthwith forward three copies of said Loan and Grant Agreement as executed on behalf of said State of Oregon, acting by and through the department of higher education of the State of Oregon, to the Federal Emergency Administration of Public Works, Washington, D. C.

Section 4. That the President and Secretary of said State Board of Higher Education be, and they are hereby authorized and empowered on behalf of said Department of Higher Education of the State of Oregon and of said State Board of Higher Education, to request, and consent to, modifications of or changes in said Loan and Grant Agreement with reference to the designation, date, denominations, medium of payment, places of payment, and registration or conversion privileges of the bonds to be issued thereunder in order to comply with the requirements of law and of the proceedings taken for the issuance of said bonds, and to execute in the same manner as said Loan and Grant Agreement any further instruments that may be found desirable in connection with such modifications or changes.

Section 5. That said Secretary be, and he is hereby authorized and directed to forthwith send to said Federal Emergency Administration of Public Works two certified copies of this Resolution and two certified copies of the proceedings of the State Board of Higher Education of the State of Oregon in connection with the adoption of this Resolution, and such further documents or proofs in connection with the approval and execution of said Loan and Grant Agreement as may be requested by said Federal Emergency Administration of Public Works.

It was moved by Director B. F. Irvine, and seconded by Director Beatrice Walton Sackett, that the foregoing resolution be adopted. The question being upon the adoption of the Resolution, the roll was called, with the following result:

Ayes: Directors Marks, Brand, Sackett, Oliver, Finseth, Irvine.
Nays: None.

The President thereupon declared said motion carried and the Resolution duly and unanimously adopted.
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ISSUANCE OF SPECIAL "UNIVERSITY OF OREGON LIBRARY FONDS" AUTHORIZED

Secretary Byrne informed the Board that it would also be necessary to pass a Resolution authorizing the issuance of special obligation bonds to be known as the "University of Oregon Library Bonds".

Thereupon, John J. Coughlin, representative of Estes Snedecor, legal adviser for the Board, presented and read in full the following resolution, numbered "2" and entitled "A Resolution Authorizing and Directing the Issuance of Special Obligation Bonds to be known as 'University of Oregon Library Bonds'", for adoption by the Board.

RESOLUTION NO. 2

A RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE OF SPECIAL OBLIGATION BONDS, TO BE KNOWN AS "UNIVERSITY OF OREGON LIBRARY BONDS".

WHEREAS, the fundamental purpose of the University of Oregon is the advancement of learning, which requires a comprehensive library, and an adequate building to house and protect said library; and

WHEREAS, it is found that the construction of a three-story and basement, fire-proof library building on the campus of the University of Oregon at Eugene, Oregon, is necessary to effect such purpose; and

WHEREAS, it is found that the approximate cost of constructing such building will be $350,000.00; and

WHEREAS, the legislature of the State of Oregon has, in Chap. 27 of the Acts of the Second Special Session of 1933, passed an Act authorizing the State Board of Higher Education to construct buildings and borrow money and accept grants of money from the Federal Government under provision of the relevant Federal statutes, and to issue bonds of the State payable out of the building fund provided for and created by the said Act; and

WHEREAS, the Department of Higher Education of the State of Oregon has duly made and executed a "loan and grant agreement" with United States of America, which agreement was made and executed on the 11th day of March, 1935, being P.W.A. Docket No. 3013; which agreement is hereby incorporated herein and made a part of this resolution the same as though fully set out herein; and
WHEREAS, by the terms of said agreement, the Department of Higher Education of the State of Oregon is required to issue bonds, and sell them to pay the costs of constructing such library building, and it being the sense of the Board of Directors that said bonds should be issued, now, therefore

BE IT RESOLVED, by the State Board of Higher Education of the State of Oregon, that the Department of Higher Education proceed without delay to cause such library building to be erected on the campus of the University of Oregon, at Eugene, Oregon, and to make all contracts for its construction, subject to the terms of the said Act, and the said "loan and grant agreement"; and

BE IT FURTHER RESOLVED, that in order to pay the construction costs of such library building, the Board of Directors is hereby authorized and directed to issue negotiable coupon bonds as provided and authorized by Chap. 27, Second Special Session Oregon Laws of 1933, and in conformity with the provisions of the "loan and grant agreement" herefore made and entered into between the Department of Higher Education of the State of Oregon and the United States of America, which agreement is P.W.A. Docket No. 3013, and also in conformity with the Bond Specifications approved by the Finance Director of the Federal P.W.A. on the 15th day of May, 1934; said bonds to be issued in the amount of $255,000.00, dated March 1, 1935, in the denomination of $1000.00 with interest at the rate of 4% per annum payable semi-annually from date until maturity, payable at the office of the State Treasurer of the State of Oregon at Salem, Oregon, and registerable at the option of the holder as to principal only or as to principal and interest; said bonds to mature serially, without option of prior redemption, on March 1st in years and amounts as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1937 and 1938</td>
<td>$3000 each year</td>
</tr>
<tr>
<td>1939</td>
<td>4000</td>
</tr>
<tr>
<td>1940</td>
<td>5000</td>
</tr>
<tr>
<td>1941</td>
<td>6000</td>
</tr>
<tr>
<td>1942</td>
<td>7000</td>
</tr>
<tr>
<td>1943</td>
<td>8000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that said bonds shall be executed by the President of the Board, and attested by the Secretary, and that the facsimile signatures of said officers be placed on each coupon attached to said bonds, and said officers are hereby authorized and directed to execute said bonds as here-in provided, and to do every act necessary to carry out this resolution; that said bonds be termed "University of Oregon Library Bonds"; and
BE IT FURTHER RESOLVED, that said bonds be special obligations of the Department of Higher Education of the State of Oregon, secured by a first lien on student fees paid into the "University of Oregon Building Fund" pursuant to the provisions of Chap. 27 Second Special Session Laws of Oregon of 1933, which said building fund and student fees are hereby pledged to secure the payment of the principal and interest on the bonds issued and sold for the purpose of building such library building, as are also any rentals to be charged for the use of the building or other revenues therefrom; and

BE IT FURTHER RESOLVED, that the said bonds and the coupons attached thereto be in substantially the following form:

United States of America

Number

Dollars

$1000

STATE OF OREGON

University of Oregon Library Bonds of

THE DEPARTMENT OF HIGHER EDUCATION

(OF OREGON)

KNOW ALL MEN BY THESE PRESENTS that THE DEPARTMENT OF HIGHER EDUCATION (Of Oregon) acknowledges to owe and for value received, hereby promises to pay to the bearer

ONE THOUSAND DOLLARS

lawful money of the United States of America, on the 1st day of March, 19__, with interest thereon from the date thereof at the rate of four per cent (4%) per annum, payable semi-annually on the first days of March and September in each year, on the presentation and surrender of the annexed interest coupons as they severally become due, which principal and interest are payable only out of the special fund herein-after mentioned. Both principal and interest of this bond are hereby made payable at the office of the State Treasurer of the State of Oregon, at Salem, Oregon.

This bond is one of a series of like date and tenor, except as to maturity, amounting in the aggregate to the sum of two hundred fifty-five thousand dollars ($255,000.00), and is issued for the purpose of procuring funds with which to construct a library building on the campus of the University of Oregon.
This bond is issued under the authority of Chapter 27, Second Special Session Laws of Oregon, 1933, and both principal and interest are payable from a special fund to be provided by student fees collected by the University of Oregon and known as the "University of Oregon Building Fund", pursuant to the provisions of said statute. The Department of Higher Education of the State of Oregon hereby irrevocably pledges said fund for the payment of the principal and interest on this issue of bonds.

This bond shall be payable at the office of the State Treasurer, at Salem, Oregon. This bond shall not be valid for any purpose unless signed by the President and attested by the Secretary of the State Board of Higher Education of the State of Oregon.

It is hereby certified that all acts, conditions and things required to be done precedent to and in the issuing of this bond have been done, happened, and been performed in regular and due form as required by law, and that the total amount of this bond issue does not exceed the amount prescribed by the constitution and statutes of the State of Oregon.

IN WITNESS WHEREOF, the STATE BOARD OF HIGHER EDUCATION of the State of Oregon has caused this bond to be signed by its President, and attested by its Secretary, and has caused the annexed interest coupons to bear the facsimile signatures of said officers, this first day of March, 1935.

STATE BOARD OF HIGHER EDUCATION

By

President

ATTEST:

Secretary

* * * * * * * * * * *
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(COUPON)

No. _______ $ _________

March

On the 1st day of September, 19_.

Department of Higher Education of the State of Oregon,

promises to pay to the bearer, ________________

Dollars in lawful money of the United States of America, at

the office of the State Treasurer of the State of Oregon at

Salem, Oregon, for interest due that day on its "University

of Oregon Library Bond" dated March 1, 1935.

No. _______ ____________________ President

Attest:

____________________________
Secretary

BE IT FURTHER RESOLVED AND FOUND, that all recitals and
statements in the aforesaid bond are true, and the recitals
and statements contained in all the clauses hereof, are
true, and are hereby made a part of this resolution.

It was moved by Director B. F. Irvine and seconded by Direc-
tor Herman Oliver that the foregoing resolution be adopted.
The question being upon the adoption of the Resolution, the
roll was called with the following results:

Ayes: Directors Marks, Brand, Sackett, Oliver, Finseth, and
Irvine.

Nays: None.

The President thereupon declared said Motion carried and the
Resolution duly and unanimously adopted.

PLANS FOR
UNIVERSITY
LIBRARY
APPROVED

Mr. Finseth, Acting Chairman of the Buildings, Grounds, and
Capital Outlay Committee, reported that the committee had met
and considered the plans for the University library as pre-
sented by Dean Ellis F. Lawrence, architect. These plans had
previously been approved by Chancellor Kerr, President Boyer,
Librarian Douglass of the University, and Miss Lewis, Director
of Libraries.
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Upon recommendation of the Buildings, Grounds, and Capital Outlay Committee, the Board approved the plans for the building as submitted; authorized the architect to proceed with the working drawings and specifications; and directed that the specifications for the library call for four construction contracts as follows: general contract, heating and ventilating, electrical work, and plumbing and drainage.

Mr. Finseth, Acting Chairman of the Buildings, Grounds, and Capital Outlay Committee, reported that the committee had met and considered the application of Robert R. Kelly for the position of clerk-of-the-works on the training school building project and suggested his employment to John V. Bennes, architect. However, Mr. Bennes indicated that Mr. Kelly would not be satisfactory to him as clerk-of-the-works and nominated Hubert Geit, who had served as clerk-of-the-works during the construction of the normal school building at La Grande.

Mr. Finseth indicated that, since the architect's contract calls for a clerk-of-the-works who will be satisfactory to both the Board and the architect, the committee was therefore recommending the appointment of Hubert Geit as clerk-of-the-works on the training school project at a monthly rate of $150 for the period he is required on the project.

The Board voted to appoint Hubert Geit as clerk-of-the-works on the training school project at Eastern Oregon Normal School, La Grande, at a monthly salary of $150 for the period he is required on the project.

Mr. Finseth, Acting Chairman of the Buildings, Grounds, and Capital Outlay Committee, reported that the committee had considered the proposed contracts between the Board and John V. Bennes, architect, for architectural service in connection with the plans and construction of the infirmary at the State College and the gymnasia at Oregon Normal School and Southern Oregon Normal School. He indicated that the contracts called for a basic fee of 5% of the cost of the work plus a small additional fee for engineering services, the form of contract having been approved by the Attorney-General.

Upon the recommendation of the Buildings, Grounds, and Capital Outlay Committee, the Board approved the architect's contracts between the Board and John V. Bennes for architectural service in connection with the plans and construction of the infirmary at the State College, the gymnasium at Southern Oregon Normal School and the gymnasium at Oregon Normal School, and authorized the President and Secretary to execute the contracts.
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SINGLE
CONSTRUCTION
CONTRACTS
AUTHORIZED
FOR INFIRMARY
AT COLLEGE,
GYMNASMUS AT
S.O.N.S. AND
GYMNASMUS AT
O.N.S.

Mr. Finseth, Acting Chairman of the Buildings, Grounds, and Capital Outlay Committee, reported that the State Public Works Administration had requested that a single contract be employed in letting the contracts for the infirmary at the State College and the gymnasiums at the Oregon Normal School and the Southern Oregon Normal School, and recommended that the Board accede to the wishes of the Public Works Administration in this matter.

The Board voted to authorize the architect to prepare the specifications for the infirmary at the State College, the gymnasium at Oregon Normal School, and the gymnasium at Southern Oregon Normal School on the basis of a single contract for the complete construction of each of the buildings.

WALQUIST
APPOINTED
ASSISTANT
FOOTBALL
COACH AT
STATE COLLEGE

The Board voted to ratify the action of the Executive Committee in approving the appointment of L. W. Walquist as Assistant Football Coach at the State College at a wage of $3,500, $1,000 of which is to be for service during spring practice covering a period from February 20 to April 13, and $2,500 for service during the regular fall season between September 1 and December 1. Mr. Walquist's compensation is to come entirely from the football budget of the Associated Students.

SUMMER
SESSION
BUDGET
ADJUSTMENTS

Mr. Oliver, Acting Chairman of the Finance Committee, made the following report on summer session budgets:

"The Board at its meeting on January 28 approved summer session budgets for the regular six-week sessions at the State College, the University, and Portland on the basis of the fee income of last year supplemented by $6,500 of millage funds, the allotment of millage funds to be made by the Chancellor after a careful survey of the needs. In order to provide flexibility in offerings and staff for the summer sessions as required by the number and type of students enrolled, it is recommended that the summer session budgets as approved by the Board be adhered to from the standpoint of fixed income, but that student fee income realized beyond the 1934 fee income be made available in necessary amounts to meet expenditures occasioned by increased enrollment."

The Board voted to adopt the report and approve the recommendations of the Finance Committee contained therein.

REPORT ON
ZOLA WHITE
TRUST
AGREEMENT
CREATING
DOROTHY
STROWBRIDGE
JACKSON
MEMORIAL FUND

President Marks made the following report on the Zola White trust agreement creating the Dorothy Strowbridge Jackson Memorial Fund:

"The Board instructed me to see that proper legislation was prepared and presented to the Legislature, and also to endeavor to see that such legislation was enacted permitting the waiving of the inheritance tax due the
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State from this estate in order that the Memorial Trust Fund could be created by the agreement mentioned, and thereby the University of Oregon Medical School have an income from considerable property. The bill was drawn and presented, and I am glad to report that it was passed by the Legislature so that the tax may be waived and the University of Oregon Medical School will have the benefit of this trust estate.

McLEOD'S LETTER

A letter received under date of February 18, 1935, from G. E. McLeod, former Board member, in appreciation of the resolution adopted by the Board, and a resolution in regard to the Associated Student activity fee, adopted by the Associated Students of Oregon State College under date of March 6, 1935, were read and the Secretary was directed to place them on file.

STUDENT FEE RESOLUTION OF A.S.O.S.C.

Chancellor Kerr reported that consideration of budgetary and curricular matters for 1935-36 would necessarily have to be deferred until after adjournment of the Legislature, when resources of the Board for the ensuing biennium could be more accurately determined.

BUDGET AND CURRICULA CONSIDERATION POSTPONED

JENNIE COOPER PROPERTY -- RESIDUE OF MOODY ESTATE

Mr. Finseth reported on his negotiations with Mrs. Jennie Cooper and others in regard to securing title without foreclosure to the property secured by a note in which the Board has a joint interest with Masonic Lodge #35 of Portland as a result of the bequest of Lucius W. Moody to the Doernwbecher Memorial Hospital for Children.

Upon recommendation of Mr. Finseth, the Board voted to purchase, if it can legally do so, the half interest of Masonic Lodge #55 of Portland in the note and mortgage on the property of Mrs. Jennie Cooper, the purchase price to be $200; to pay Mrs. Mabel Cooper Williams, daughter of Mrs. Jennie Cooper, $100 for releasing the second mortgage which she holds on this property, on condition that Mrs. Jennie Cooper will deed the property to the Board; and directed that the Board authorize the Secretary or other officers of the Board to proceed to carry out these recommendations.

EXPERIMENT STATION BUDGET ADDITIONS

The Board approved the following budget additions to experiment station accounts, the funds being derived from increased income from fees and sales:

To the Sales budget, Southern Oregon Branch Experiment Station, for experimental supplies and necessary repairs and improvements.
Added income due to better crops and prices than were anticipated when budget was made... $1,027.00
To the Fees and Sales budget, Bacteriology Department, Agricultural Experiment Station, for labor and materials to handle greatly increased demands for vaccines and testing of milk and water. Income from increased sales of vaccines and legume cultures and from fees for testing ............... $ 450.00

To the Sales budget, Astoria Branch Experiment Station, to make possible the continuation of certain experimental work on crops adapted to the Coast region. Income from increased sales of livestock, dairy products, and crops ........ $1,600.00

To the Fees and Sales budget, Department of Horticulture, Experiment Station, to meet expense of field work on experimental plots at East Farm. Income from larger sales at higher prices ............... $ 475.00

UNIVERSITY BUDGET ADDITIONS

The Board approved the following budget additions at the University:

Dean of Personnel Administration, requisition budget, to meet expenditures necessitated by increased enrollment ...................... $ 100.00

Physical Education, requisition budget, for additional materials, wages, etc., due to increased enrollment ...................... $ 525.00

Commonwealth Conference, new budget, to pay travel and other expense ...................... $ 300.00

GIFT TO DOERNBECHER HOSPITAL FROM MARX COHEN AND THE FIRST HEBRcw BENEVOLENT ASSOCIATION OF PORTLAND

The Board voted to approve the following recommendations of Dean R. B. Dillehunt of the Medical School:

That the gift of $759.37 in cash and certain property (Lots 16, 17, and 18, in Block Number Fourteen, Albina, in Multnomah County), valued at about $4,000, to the Doernbecher Memorial Hospital for Children from the First Hebrew Benevolent Association of Portland, be accepted and suitable acknowledgment be made to the Association.

That the Board approve and authorize the execution of the declaration of trust in regard to this gift (trust agreement read in full).
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That the Board authorize Comptroller H. A. Bork and Ralf Couch to proceed with the sale of this property, if it is legally possible to do so, and invest the proceeds in accordance with the provisions of the will and the declaration of trust.

That a bed in the Doernbecher Memorial Hospital for Children be designated and marked with a plate in memory of Marx Cohen, whose bequest to the First Hebrew Benevolent Association made possible this gift.

GIFTS: FROM MRS. MCDONALD TO STATE COLLEGE

The Board voted to accept the following gifts to the State College from Mrs. Mary J. L. McDonald of San Francisco, and directed that suitable acknowledgment be made to the donor:

A tract of 240 acres of woodland adjoining the present Peavy Arboretum.

A total of 1,660 rare books.

ACADEMIC RANKINGS GRANTED NORMAL SCHOOL FACULTY MEMBERS

The Board voted to approve the recommendation of the special committee consisting of President J. A. Churchill, President C. V. Boyer, President G. W. Peavy, President H. E. Inlow, and President Walter Redford, appointed to establish original faculty rankings for the normal school staffs; and directed that the following academic rankings be granted the staff members listed:

Oregon Normal School

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, Helen C.</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Arbuthnot, Katharine</td>
<td>Instructor</td>
</tr>
<tr>
<td>Barnum, Mrs. W. A.</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Barrows, Edward Fletcher</td>
<td>Instructor</td>
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<tr>
<td>Beardsley, Florence E.</td>
<td>Instructor</td>
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<tr>
<td>Bolt, Elsie K.</td>
<td>Instructor</td>
</tr>
<tr>
<td>Brenton, Alabama</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Buck, Eloise</td>
<td>Assistant Professor</td>
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<tr>
<td>Caldwell, Verne W.</td>
<td>Instructor</td>
</tr>
<tr>
<td>Christensen, Oscar C.</td>
<td>Instructor</td>
</tr>
<tr>
<td>Cox, Phebe Butler</td>
<td>Instructor</td>
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<tr>
<td>Dallas, Neva</td>
<td>Instructor</td>
</tr>
<tr>
<td>Dayton, Barbara</td>
<td>Instructor</td>
</tr>
<tr>
<td>Dempsey, Alma O.</td>
<td>Instructor</td>
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<tr>
<td>Dew, Marjorie</td>
<td>Instructor</td>
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<tr>
<td>Dewey, Delmer R.</td>
<td>Assistant Professor</td>
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<tr>
<td>Dodds, Homer O.</td>
<td>Instructor</td>
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<tr>
<td>Donaldson, Mary</td>
<td>Instructor</td>
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<td>Forbes, L. E.</td>
<td>Assistant Professor</td>
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<tr>
<td>Heath, Pearl B.</td>
<td>Instructor</td>
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<tr>
<td>Hendy, Dora P.</td>
<td>Assistant Professor</td>
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<td>Henkle, Emma</td>
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<tr>
<td>Hutchinson, Florence W.</td>
<td>Assistant Professor</td>
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</table>
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March 11, 1935

Oregon Normal School (continued)

<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Jensen, A. S.</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Jones, Stephen Barr</td>
<td>Associate Professor</td>
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<tr>
<td>Keeney, Delia T.</td>
<td>Instructor</td>
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<tr>
<td>Kirk, Hazel</td>
<td>Instructor</td>
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<tr>
<td>Landers, J. S.</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Larson, Katherine P.</td>
<td>Instructor</td>
</tr>
<tr>
<td>McBee, Oma Belle Emmons</td>
<td>Instructor</td>
</tr>
<tr>
<td>McClure, Ruth</td>
<td>Instructor</td>
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<tr>
<td>Mingus, Edna</td>
<td>Assistant Professor</td>
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<tr>
<td>Mitchell, Grace Maurie</td>
<td>Instructor</td>
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<td>Nelson, Helen Hayman</td>
<td>Instructor</td>
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<td>O'Neill, Anne</td>
<td>Assistant Professor</td>
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<tr>
<td>Parker, Gloria</td>
<td>Instructor</td>
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<tr>
<td>Pence, Rose Johnson</td>
<td>Instructor</td>
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<tr>
<td>Reed, Ruth H.</td>
<td>Assistant Professor</td>
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<tr>
<td>Santee, J. F.</td>
<td>Assistant Professor</td>
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<tr>
<td>Schaffskey, Dora B.</td>
<td>Instructor</td>
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<tr>
<td>Sheldon, Mona D.</td>
<td>Instructor</td>
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<tr>
<td>Smith, Ida Mae</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Stanbrough, A. C.</td>
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<tr>
<td>Taylor, Ethel May</td>
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<td>Taylor, Laura J.</td>
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<td>Taylor, Martha</td>
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<td>Thornton, Beulah S.</td>
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<td>Top, Hilda</td>
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<tr>
<td>Trotter, Clara Augusta</td>
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<td>Wall, Lucile E.</td>
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<tr>
<td>Wolfe, Lawrence W.</td>
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<tr>
<td>Wolfer, Henrietta E.</td>
<td>Instructor</td>
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Southern Oregon Normal School

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Ady, Marion Elizabeth</td>
<td>Assistant Professor</td>
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<tr>
<td>Allen, Florence Pauline</td>
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<tr>
<td>Bork, Edith Louise</td>
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<td>Bowmer, Angus Livingston</td>
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<td>Burtis, Lucile Gertrude</td>
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<td>Cason, Margaret</td>
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<td>Depew, Ollie</td>
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<td>Funkhouser, Myrtle</td>
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<td>Hales, Dorothe Virginia</td>
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<td>Nileman, Mattie Elizabeth</td>
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<tr>
<td>Hobson, Howard</td>
<td>Assistant Professor</td>
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<tr>
<td>Landen, Lucile Neale</td>
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<tr>
<td>McNeal, Roy Wilson</td>
<td>Assistant Professor</td>
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<tr>
<td>Messenger, Loren E.</td>
<td>Assistant Professor</td>
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<tr>
<td>Nicholson, Lillian</td>
<td>Instructor</td>
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<tr>
<td>O'Brien, Ida Belle</td>
<td>Associate Professor</td>
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</tbody>
</table>
Meeting #34 – 15  March 11, 1935
Southern Oregon Normal School (continued)

Smith, Bertha Albertine  Assistant Professor
Strange, Arthur Calvin  Associate Professor
Stephens, Bertha  Instructor
Stockard, Ethel  Instructor
Taylor, Arthur Samuel  Associate Professor
Wattenbarger, Martha I.  Instructor
Wells, Wayne Winfield  Associate Professor
White, Eva Laura  Assistant Professor
Woodruff, Louise  Assistant Professor

Eastern Oregon Normal School

Bagley, Ralph Emerson  Assistant Professor
Carstairs, Margaret  Instructor
Derby, Edith Belle  Assistant Professor
Day, Florence  Assistant Professor
Day, Ruby Pauline  Assistant Professor
Druley, Helen  Instructor
Gaier, Joseph H.  Assistant Professor
Houx, Kate Lee  Associate Professor
Lang, Gertrude  Instructor
Larson, Madeline  Assistant Professor
Lawrence, Arta Frances  Assistant Professor
McCarter, Mayme Ruth  Instructor
Miller, John Marshall  Assistant Professor
Peterson, Jennie  Assistant Professor
Quinn, Ernest Robert  Instructor
Skeen, Roy L.  Assistant Professor
Stevenson, Elm Moll  Assistant Professor
Wear, Eva May  Instructor
Zabel, Amanda Louise  Assistant Professor

INCREASE IN BOARD AND ROOM CHARGES, SUMMER SESSIONS

Upon recommendation of the directors of the dormitories at the University, State College, and Oregon Normal School, and concurrence by presidents of these institutions and the Chancellor, the Board voted an increase of 25 cents per week over the rate charged last year for board and room for the 1935 summer sessions at the dormitories of the University, the State College, and the Oregon Normal School.

The Board approved the following personnel adjustments at the State College:

R. W. McKENNON, SALARY INCREASE

Increase in salary of R. W. McKennon, Gilliam County Agricultural Agent, from $2,326.58 to $2,647.06 base rate, $2,000 to $2,250 reduced rate, effective March 1, twelve-month basis, funds for increase having been appropriated by the Gilliam County Court. No unrestricted funds involved.
Extension of leave of absence without pay for Prof. W. J. Gilmore to March 1, 1936, to continue as Rural Housing Consultant with the Federal Emergency Relief Administration, in charge of activities west of the Mississippi River.

The Board approved a sabbatical leave from April 1 to July 1 (full pay in accordance with paragraph 7 of the Board's Regulations on Sabbatical Leaves) for Miss Edna Mingus, Instructor in English at Oregon Normal School for the past sixteen years, to pursue advanced work at Peabody College and Columbia University.

The Board approved the following personnel adjustments at the University:

Resignation of Dr. Sante D. Caniparoli of the Health Service, effective February 15, to accept a surgery residency at the Multnomah County Hospital; and appointment of Dr. Meredith Hesdorffer to succeed him at a base salary of $3,300, reduced rate $2,640, ten-month basis, effective March 1, 1935.

Change in title of Herman Kehrli from Director of Municipal Research and Service to Director of Municipal Research and Service and Assistant Professor of Political Science, effective March 1, 1935, without change in salary.

Mr. Brand inquired about the reciprocity provisions of the basic science law, which is administered by a committee appointed by the Board, and urged establishment of reciprocity arrangements with other states. Mr. Byrne, secretary of the Board, explained the provisions of the law, indicated that only seven states have basic science laws, and pointed out that the examining committee, headed by Dr. Nathan Faster, had contacted all these states in an effort to arrange reciprocity but as yet had not been successful because of legal and other difficulties. He indicated that negotiations were being continued with the examining authorities of these states.

It was moved by Director Oliver and seconded by Director Irvine that the meeting adjourn. Motion carried.

WILLARD L. MARKS, President
CHARLES D. BYRNE, Secretary