MEETING #59

The State Board of Higher Education of the State of Oregon convened in regular session—pursuant to the by-laws of the Board and the notice of meeting stipulated therein—at the University Club in the City of Portland, Oregon, at 2 o'clock p.m. on the 22nd day of July, 1935.

The meeting was called to order by the President of the Board, Mr. Willard L. Marks.

ROLL CALL

The Secretary of the Board called the roll. Those present and those absent were as follows:

Present:

- Willard L. Marks
- C. A. Brand
- F. E. Callister
- Leif S. Finseth
- B. F. Irvine
- E. C. Pease
- Beatrice Walton Sackett
- E. C. Sammons

Absent:

- Herman Oliver

There were also present W. J. Kerr, Chancellor; Charles D. Byrne, Secretary of the Board; President C. V. Boyer of the University of Oregon; President George W. Peary of Oregon State College; J. A. Churchill, Director of Elementary Teacher Training; and Estes Snedecor, legal adviser to the Board.

President Marks announced that Mr. Oliver had attended the Building and Finance committee meetings on Sunday and on Monday forenoon but had found it necessary to return home before the Board meeting.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of June 10, 1935, and approved the minutes of this meeting as prepared by the Secretary.

The Board voted to dispense with the reading of the minutes of the meeting of the Buildings, Grounds, and Capital Outlay Committee held on June 10, 1935, and approved the minutes of this meeting as printed in the docket.

TEMPORARY COMMITTEE APPOINTMENT

President Marks announced that he had requested Mrs. Sackett to serve temporarily on the Buildings, Grounds, and Capital Outlay Committee for this session of the Board.
Chairman F. E. Callister presented the following report for the Buildings, Grounds, and Capital Outlay Committee on the letting of bids on the Oregon Normal School Gymnasium:

"The bids on the Oregon Normal School gymnasium were opened this morning at the Oregon Building, at 10:00 a.m. You will recall that this was a re-bid on this project. At the previous bid-opening, the low basic bid exceeded by about $20,000 the funds available. The architect, Mr. Bennes, revised the plans, retaining the essential features of the gymnasium but cutting down the size of the building and moving some of the shower facilities, and so forth, to the basement.

"The funds available for the project were as follows:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.W.A. Grant</td>
<td>$13,000</td>
</tr>
<tr>
<td>P.W.A. Loan</td>
<td>$41,000</td>
</tr>
<tr>
<td>Board Funds</td>
<td>$13,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$67,000</strong></td>
</tr>
</tbody>
</table>

"The $13,000 of Board funds consisted of balances in the dormitory funds. The indirect costs, such as the architect's fee, engineering fees, clerk-of-the-works, and a contingency fund, amounted to approximately $7,000. This left $50,000 for the actual construction contract. The lowest basic bid was made by William & L. L. Quigley, Portland contractors, at $59,900. The bids ranged from this low bid to a maximum basic bid of $74,380. The basic bid, of course, included all the alternates specified by the architect. Following is a list of the alternates:

A. Hand Ball Courts.
B. Cross Furring and Beaded Ceiling in basketball pavilion.
C. Maple Flooring in Rooms No. 1, 2, and 7.
D. Portable Bleachers.
E. Color Mix and Waxing in Women's and Men's shower and toilet rooms.

"Inasmuch as the low basic bid of $59,900 comes within the $60,000 available for the construction contract and still leaves a contingency fund of at least $2,000, the Buildings, Grounds, and Capital Outlay Committee recommends to the Board that the contract for the Oregon Normal School gymnasium be awarded to William & L. L. Quigley, at the basic bid of $59,900 including all the alternates, subject to the approval of the Public Works Administration, and that the President and Secretary of the Board be authorized to execute the contract on this basis, and any other necessary documents."
"It is further recommended that the Buildings, Grounds, and Capital Outlay Committee be given power to act to approve any emergency additions providing, of course, that such additions come within the contingency fund available for the project."

The Board voted to approve the recommendation of the Buildings, Grounds, and Capital Outlay Committee that the contract for the Oregon Normal School gymnasium be awarded to William & L. L. Quigley at the basic bid of $59,900 including all the alternates, subject to the approval of the Public Works Administration; authorized the President and Secretary of the Board to execute the contract and any other necessary documents on this basis; and authorized the Buildings, Grounds and Capital Outlay Committee to approve any emergency additions providing, of course, that such additions come within the contingency fund available for the project.

Chairman E. C. Sammons, of the Finance Committee, reporting on the joint meetings of the Building and Finance committees, indicated that meetings had been held Sunday afternoon and Monday morning to consider additional building projects for the various state institutions. The proposed buildings presented for consideration by the presidents of the various institutions were as follows:

Dormitory, Southern Oregon Normal School: $50,000
Physical Education Building, University of Oregon: 450,000
Humanities Building, University of Oregon: 85,000
Science Building, Oregon State College: 300,000
Additional unit, Men's Gymnasium, with tennis courts, Oregon State College: 100,000
Dormitory, Eastern Oregon Normal School: 100,000

Mr. Sammons indicated that the committee members felt that it was a matter of wisdom to build up the physical plant with necessary buildings under the present plan whereby the Federal Government grants 45 per cent of the total cost of the project and loans 55 per cent at 4 per cent interest over a long time period. However, the joint committee decided that it would like to know definitely what the maintenance cost and other expense would be in connection with these proposed new projects. The joint committee, therefore, decided to defer definite action upon the new applications until the next meeting of the Board on August 19. The joint committee asked the Chancellor to have a study made by his technical staff on the annual maintenance and other costs, and bring in a full report at a joint meeting of the Building and Finance committees previous to the next Board meeting.
CURRICULA COMMITTEE REPORT

Chairman C. A. Brand, reporting for the Curricula Committee, indicated that two meetings had been held on Sunday, July 21, to consider the various curricula and course additions presented by the Chancellor and the presidents. He stated that the curricular matters presented in the docket had been gone over carefully by the committee in consultation with the presidents and other officers concerned, and that Mrs. Azile Aaron, Director of Field Service, State Emergency Relief Committee, had been called in for conference on the proposed Department of Social Work at the University. The committee, therefore, was bringing in to the Board a favorable recommendation on the following requests:

FISH, GAME, AND FUR ANIMAL MANAGEMENT CURRICULUM

Establishment of a four-year curriculum in Fish, Game, and Fur Animal Management at the State College under the jurisdiction of the School of Agriculture, with the understanding that no budgetary or personnel additions would be required from Board funds. (Catalog statement, curriculum outline, and proposed courses are on file in the Board's office as an integral part of these minutes.)

COURSES FOR PORTLAND EXTENSION CENTER

Request of Director Alfred Powers for certain new courses and others which are slight variations of courses now given at the various institutions, to be offered by the Portland Extension Center. (Lists of these courses are on file in the Board's office as an integral part of these minutes.)

REGIONAL PLANNING COURSE

Request of President Boyer for a new course, BA 415, Regional Planning for Commerce and Industry, two term hours, to be offered both at the University and in the Portland Center.

DEGREE OF FOREST ENGINEER, F. E.

Request of President Peavy that the State College be permitted to award the degree of Forest Engineer, F. E., as a graduate degree.

DEPARTMENT OF SOCIAL WORK

Request of President Boyer that a Department (or School) of Social Work be established in Portland, to be administered as a part of the College of Social Science at the University. (Copies of the proposed curriculum, courses, budget, and administrative setup are on file in the Board's office as an integral part of these minutes.)

The Board voted to approve these recommendations of the Curricula Committee, with the understanding that the Department of Social Work should not grant graduate degrees and that the establishment of this department should be contingent upon securing a distinguished instructional staff.
President Marks reported that at the meeting of the Board on June 10 he had been instructed to communicate with Dr. Frederick M. Hunter, Chancellor of the University of Denver, extending to him an offer to come to Oregon as Chancellor of the Oregon State System of Higher Education. Mr. Marks indicated that he had written Dr. Hunter and had received a telegram from Dr. Hunter, followed by a confirming letter in which Dr. Hunter accepted the offer to come as Chancellor. (Dr. Hunter's letter of acceptance is on file in the Board's office as an integral part of these minutes.)

Upon nomination by Mr. Finseth, Mr. Willard L. Marks was elected President of the Board for the ensuing year by a unanimous vote.

Upon nomination by Mr. Irvine, Mr. E. C. Pease was elected Vice-President of the Board for the ensuing year by unanimous ballot cast by the Secretary.

Upon nomination by Mr. Callister, Mr. B. F. Irvine was elected Treasurer of the Board for the ensuing year by unanimous ballot cast by the Secretary.

Upon nomination by Mr. Finseth, Mr. E. C. Sammons was elected as third member of the Executive Committee for the ensuing year by unanimous ballot cast by the Secretary.

Mr. Marks announced that he would have committee appointments ready for the next meeting of the Board.

The Board voted to pay a claim of $750 submitted by Dr. Arnold Bennett Hall covering moving and other expenses prior to the time of his resignation on December 31, 1932.

The Board voted to approve the renewal of the lease and option on a tract of 10 acres of orchard land belonging to L. B. Gibson and wife and adjoining the Hood River Branch Experiment Station, for a two year period at an annual rental of $240.

The Board voted to authorize the President of the State College to negotiate a lease on Shepard Hall with the Board of Trustees of the Y.M.C.A., the annual rental of $600 plus maintenance to be paid from the Board's unappropriated funds.

The Board voted to accept the grant of $200 from the National Research Council for scientific study for Professor R. R. Ruestis, and directed that the secretary make the customary acknowledgement.
GIFT FROM Y. W. C. A.
The Board voted to accept the offer of the Young Women's Christian Association to deed to the University the Y.W.C.A. property consisting of a lot and building across Kinsaid Street from the campus, and directed that the secretary of the Board make the customary acknowledgement.

COMPENSATION OF GRADUATE ASSISTANTS ADJUSTED
The Board voted to authorize the adjustment of the annual compensation for full time graduate assistants from $468.50 to $500 and half time graduate assistants from $239.75 to $250, these adjustments to be effective for the academic year 1935-36 and the necessary funds to be supplied from the Board's unappropriated balance.

FEES FOR GRADUATE STUDENTS AND FACULTY CHANGED
The Board voted to approve the following revisions of the fee schedule for graduate students, graduate assistants, and faculty members:

- That a flat fee of $10 be charged all graduate students, and that students taking more than six hours of work pay $1.00 for each additional term hour above six and also pay the health service fee.
- That graduate assistants be charged $1.00 per term hour with the health service fee optional.
- That members of the faculty pay $1.00 per term hour with no health service fee and without privileges of the health service.

BUDGET FOR TRAINING SCHOOL MAINTENANCE
The Board voted to approve an addition of $3,280 to the physical plant budgets of the Eastern Oregon Normal School to care for the operation and maintenance of the new training school during the fiscal year 1935-36.

The Board voted to confirm the Chancellor's approval of the following emergency additions and transfers in the 1934-35 budgets, prior to closing the books for the fiscal year:

- BUDGET ADDITION, EXPERIMENT STATION
  Budget addition of $2,265 at the Eastern Oregon Livestock Branch Experiment Station to finance experimental work to the close of the fiscal year, the funds for the budget addition to come from increased sales.

- BUDGET TRANSFER, PHYSICAL PLANT, COLLEGE
  Transfer of $2,000 savings in the Heating Budget at the State College to the Janitorial account to cover a deficit caused by increased cost of supplies and by wage restoration.

- BUDGET TRANSFER, KIDDER HALL
  Transfer of $2,468.20 from unexpended balances in the various salary budgets at the State College to provide materials for the completion of SERA Kidder Hall project.
BUDGET TRANSFER TO BOTANY DEPT. Transfer of $660 from salary budget savings at the State College to the Botany Department to cover back salary adjustment due Professor C. E. Owens.

BUDGET TRANSFER, SERA SHINGLING PROJECT Transfer of $1,264 from Repairs budget, University, to supply materials for the SERA shingling project.

BUDGET TRANSFER, GEN. EXTENSION Transfer of $800 from the General Extension budget at Eugene to the General Extension budget at Portland.

APPROVAL OF DEGREES AND CERTIFICATES CONFIRMED The Board voted to confirm the action of the committees of one appointed by President Marks to approve the recommendations of the various institutions on degrees and certificates to be granted for the academic year 1934-35. (Signed copies of the lists of approved degrees and certificates are on file in the Board's office.)

AMENDATORY AGREEMENT, S. O. N. S. GYMNASIUM, APPROVED Charles D. Byrne, Secretary, informed the Board that since the adoption of the resolution on April 22, 1935, approving and authorizing the execution of the loan and grant agreement between the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education, and the United States of America, identified as P.W.A. Docket No. 2777 concerning financing of a gymnasium building on the campus of the Southern Oregon Normal School at Ashland, certain changes and modifications had been agreed upon between the Federal Emergency Administrator of Public Works and the President of the State Board of Higher Education, which changes and modifications had been embodied in an amending agreement to said loan and grant agreement. The said amending agreement, identified as P.W.A. Docket No. 2777, was then read in full and duly considered by the Board. Thereupon, the following resolution, numbered "1", entitled, "A Resolution Approving the Amending Agreement to the Loan and Grant Agreement between the Department of Higher Education of the State of Oregon and the United States of America, P.W.A. Docket No. 2777, and Authorizing its Execution," was offered by Attorney Estes Snedecor and considered by the Board.

RESOLUTION NO. 1


WHEREAS, by Resolution No. 1 adopted at the meeting of the State Board of Higher Education held on April 22, 1935, the loan and grant agreement between the Department of Higher Education of the State of Oregon, acting by and
through the State Board of Higher Education, and the United States of America, identified as P.W.A. Docket No. 2777, concerning the financing and construction of a gymnasium building on the campus of the Southern Oregon Normal School at Ashland, Oregon, was approved and its execution was duly authorized; and

WHEREAS, since the execution of said loan and grant agreement, a certain change has been requested therein by increasing the maximum grant from $11,100 to $15,200 and said change has been embodied in an amendatory agreement to said loan and grant agreement, a copy of which said amendatory agreement is filed among the public records of the State Board of Higher Education of the State of Oregon in the office of the Chancellor at Eugene, Oregon, and in the office of the Secretary of State at Salem, Oregon, and which said amendatory agreement is hereby referred to and made a part hereof;

NOW THEREFORE, BE IT RESOLVED, by the State Board of Higher Education of the State of Oregon:

Section 1. That said amendatory agreement to the loan and grant agreement between the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education and the United States of America, identified as P.W.A. Docket 2777 concerning the financing and construction of a gymnasium building on the campus of the Southern Oregon Normal School at Ashland, Oregon, be, and the same hereby is in all respects approved.

Section 2. That Willard L. Marks, President of the State Board of Higher Education, be, and he is hereby authorized and directed to execute said amendatory agreement in triplicate on behalf of the Department of Higher Education of the State of Oregon, and Chas. D. Byrne, Secretary of said State Board of Higher Education, be, and he is hereby authorized and directed to impress or affix the official seal of said Department and of said Board to each of said three copies of said amendatory agreement and to attest such seal.

Section 3. That said President be, and he is hereby authorized and directed to forward forthwith three copies of said amendatory agreement as executed on behalf of said Department of Higher Education of the State of Oregon, acting by and through the State Board of Higher Education, to the Federal Emergency Administration of Public Works, Washington, D. C.
Section 4. That said Secretary be, and he is hereby authorized and directed to forthwith send to said Federal Emergency Administration of Public Works two certified copies of this resolution and two certified copies of the proceedings of the State Board of Higher Education of the State of Oregon in connection with the adoption of this resolution, and such further documents or proofs in connection with the approval and execution of said Amendatory Agreement as may be requested by said Federal Emergency Administration of Public Works.

It was moved by Director Finseth and seconded by Director Irvine that the foregoing resolution be adopted. The question being upon the adoption of the Resolution, the roll was called with the following results:

Ayes: Directors Marks, Brand, Sackett, Finseth, Pease, Callister, Irvine, and Sammons.

Nays: None.

The President thereupon declared said Motion carried and the Resolution duly and unanimously adopted.

Charles D. Byrne, Secretary, informed the Board that since the adoption of the resolution on January 26, 1935, authorizing application to the Federal Government for an additional grant to make possible inclusion of the physical education facilities in the La Grande Training School project, identified as P.W.A. Docket No. 1543 concerning the financing of a two-story and basement elementary school building on the campus of the Eastern Oregon State Normal School at La Grande, Oregon, an additional grant had been approved by the Federal Emergency Administrator of Public Works. This additional grant entailed certain changes in the original loan and grant agreement between the School District No. 1, Union County, Oregon, and the State of Oregon acting by and through the Department of Higher Education of the State of Oregon, and the United States of America, which changes and modifications had been embodied in an amendatory agreement to said loan and grant agreement. The said amendatory agreement, identified as P.W.A. Docket No. 1543, was then read in full and duly considered by the Board. Thereupon, the following resolution, numbered "2", entitled, "A Resolution Approving the Amendatory Agreement to the Loan and Grant Agreement between the Department of Higher Education of the State of Oregon, School District No. 1, Union County, Oregon, and the United States of America, P.W.A. Docket No. 1543, and Authorizing its Execution," was offered by Attorney Estes Snedecor and considered by the Board:
RESOLUTION NO. 2

A RESOLUTION APPROVING THE AMENDATORY AGREEMENT TO THE LOAN AND GRANT AGREEMENT BETWEEN THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON, SCHOOL DISTRICT NO. 1, UNION COUNTY, OREGON, AND THE UNITED STATES OF AMERICA, P.W.A. DOCKET NO. 1545, AND AUTHORIZING ITS EXECUTION.

WHEREAS, pursuant to the authority of Resolution No. 1 adopted at the meeting of the State Board of Higher Education on October 12, 1934, there was executed as of December 11, 1934, a certain loan and grant agreement (therein and herein called the "Agreement") by and between the State of Oregon, acting by and through the Department of Higher Education of the State of Oregon (therein and herein called the "Department"), School District No. 1, Union County, Oregon, (therein and herein called the "School District"), (the Department and School District when referred to jointly being therein and herein called the "Borrower"), and the United States of America (therein and herein called the "Government"), P.W.A. Docket 1545, whereby the Government agreed to aid the Borrower by way of loan and grant in financing the construction of a two-story and basement elementary school building on the campus of the Eastern Oregon Normal School at La Grande, Oregon; and

WHEREAS, the Borrower has requested and the Government has approved an enlarged scope and an increase of the allotment for the project from $94,500 to $107,200, thereby necessitating certain changes in the Agreement; and

WHEREAS, said changes have been embodied in an amendatory agreement, which agreement has been read in full before this meeting, and a copy of which is filed among the public records of the State Board of Higher Education of the State of Oregon in the office of the Chancellor at Eugene, Oregon, and in the office of the Secretary of State at Salem, Oregon, and which said amendatory agreement is hereby referred to and made a part hereof; and

WHEREAS, the District School Board of School District No. 1, Union County, Oregon, at its meeting held July 18, 1935, by its resolution No. 7 duly adopted, approved said Amendatory Agreement and authorized its execution;

THEREFORE, BE IT RESOLVED, by the State Board of Higher Education of the State of Oregon:
Section 1. That said Amendatory Agreement to the Loan and Grant Agreement between the Department of Higher Education of the State of Oregon, School District No. 1, Union County, Oregon, and the United States of America, identified as P.W.A. Docket #1543, concerning the financing of the construction of a two-story and basement fire-proof elementary school building on the campus of the Eastern Oregon Normal School at La Grande, Oregon, be, and the same is hereby in all respects approved.

Section 2. That Willard L. Marks, President of the State Board of Higher Education, be, and he is hereby authorized and directed to execute said amendatory agreement in quadruplicate on behalf of the Department of Higher Education of the State of Oregon, and Chas. D. Byrne, Secretary of said State Board of Higher Education, be, and he is hereby authorized and directed to impress or affix the official seal of said Department and of said Board to each of said three copies of said amendatory agreement and to attest such seal.

Section 3. That said President be, and he is hereby authorized and directed to forward forthwith three copies of said amendatory agreement as executed on behalf of said Department of Higher Education of the State of Oregon acting by and through the State Board of Higher Education to the Federal Emergency Administration of Public Works, Washington, D. C.

Section 4. That said Secretary be, and he is hereby authorized and directed to forthwith send to said Federal Emergency Administration of Public Works two certified copies of this Resolution and two certified copies of the proceedings of the State Board of Higher Education of the State of Oregon in connection with the adoption of this Resolution, and such further documents or proofs in connection with the approval and execution of said Amendatory Agreement as may be requested by said Federal Emergency Administration of Public Works.

It was moved by Director Sammons and seconded by Director Irvine that the foregoing resolution be adopted. The question being upon the adoption of the Resolution, the roll was called with the following results:
Meeting #59 - 12

July 22, 1935

Ayes: Directors Marks, Brand, Sackett, Finseth, Pease, Callister, Irvine, and Sammons.

Nays: None.

The President thereupon declared said motion carried and the Resolution duly and unanimously adopted.

SECOND
SUPPLEMENTARY
APPLICATION,
UNIVERSITY
INFIRMARY,
APPROVED

Charles D. Byrne, Secretary, informed the Board that the Public Works Administration had requested that a supplementary application be filed on the University of Oregon infirmary project wherein the Board would request a 45 per cent grant as provided under the recent Public Works Administration regulations. Estes Sneedor, attorney for the Board, outlined in detail the provisions of the proposed supplementary application and presented the following resolution, numbered "3", entitled "A Resolution Approving Second Supplementary Application of the State Board of Higher Education to Federal Emergency Administrator of Public Works for a Maximum Grant of $54,000, to be Used in the Construction, Furnishing and Equipping of an Infirmary Building on the Campus of the University of Oregon at a Total Estimated Cost of $120,000 and Authorizing the Execution and Filing of said Application", which was then considered by the Board:

RESOLUTION NO. 3

A RESOLUTION APPROVING SECOND SUPPLEMENTARY APPLICATION OF STATE BOARD OF HIGHER EDUCATION TO FEDERAL EMERGENCY ADMINISTRATOR OF PUBLIC WORKS FOR A MAXIMUM GRANT OF $54,000.00, TO BE USED IN THE CONSTRUCTION, FURNISHING AND EQUIPPING OF AN INFIRARY BUILDING ON THE CAMPUS OF THE UNIVERSITY OF OREGON AT A TOTAL ESTIMATED COST OF $120,000.00 AND AUTHORIZING THE EXECUTION AND FILING OF SAID APPLICATION.

WHEREAS, heretofore, the State Board of Higher Education made application to the Federal Emergency Administrator of Public Works for a total loan and grant of $100,000 under P.W.A. Docket 2072, for the construction of an infirmary building on the campus of the University of Oregon at an estimated cost of $100,000 and thereafter filed a supplementary application and request for a total loan and grant of $50,000 to match the legislative appropriation of $50,000 made pursuant to Chapter 54 Oregon Laws 1935; and
WHEREAS, said applications and requests were not acted on prior to the reorganization of the Federal Emergency Administration of Public Works under the new Federal appropriation, by virtue of which the grant to be made by the Federal government was increased to 45 per cent of the total cost of a project, including the furnishing and equipping thereof for use; and

WHEREAS, it has been estimated by the Health Service Department of the University of Oregon that the furnishing and equipping of said Infirmary Building will cost $20,000; and

WHEREAS, a Second Supplementary Application has been prepared by counsel for the State Board of Higher Education to the Federal Emergency Administrator of Public Works for a maximum grant of $54,000 to be used in the construction, furnishing and equipping of said University of Oregon Infirmary Building at a total estimated cost of $120,000, to be financed, without borrowing any money, as follows:

Appropriation from general fund of the State Treasury under chapter 54, Oregon Laws 1935, $50,000.00

Raised by private subscription and now on deposit with the First National Bank of Portland (Oregon) in the name of "University of Oregon Alumni Holding Company Infirmary Building Fund", 10,411.54

On hand in State Treasury, collected from student building fees at the University of Oregon 5,588.46

Federal grant, 54,000.00

Total $120,000.00

THEREFORE, BE IT RESOLVED, by the State Board of Higher Education of the State of Oregon:

Section 1. That the Second Supplementary Application described in the foregoing recitals be, and the same hereby is approved.

Section 2. That Willard L. Marks, President, and Chas. D. Byrns, Secretary of the State Board of Higher Education, be, and they are hereby authorized to execute and file said Second Supplementary Application on behalf of the
Department of Higher Education to the United States of America, for a grant only to aid in financing in the construction, furnishing and equipping of an Infirmary building on the campus of the University of Oregon at Eugene, Oregon.

Section 5. That Chas. D. Byrne, Secretary, or H. A. Bork, Comptroller of the State Board of Higher Education, be, and they are hereby authorized and directed to furnish such information as the United States of America, through the Federal Emergency Administration of Public Works, may reasonably request in connection with the Second Supplementary Application which is herein authorized to be filed.

It was moved by Director Irvine and seconded by Director Sammons that the foregoing resolution be adopted. The question being upon the adoption of the Resolution, the roll was called with the following results:

Ayes: Directors Marks, Brand, Sackett, Finseth, Pease, Callister, Irvine, and Sammons.

Nays: None.

The President thereupon declared said Motion carried and the Resolution duly and unanimously adopted.

The Board voted to approve the following personnel adjustments as recommended by the Chancellor and the presidents of the various institutions:

UNIVERSITY OF OREGON

CALVIN CRUMBAKER, TENURE
Change of tenure of Calvin Crumbaker, Professor of Economics, from a one-year tenure basis to indefinite tenure. No change in salary.

HAZEL P. SCHWERING, DEAN OF WOMEN
Change in title of Mrs. Hazel Prutsman Schwering from Acting Dean of Women to Dean of Women. No change in salary.

RUSSELL K. CUTLER, PROMOTION
Change in title of Russell K. Cutler from Instructor in Physical Education to Assistant Professor of Physical Education. No change in salary.

HOWARD S. HOYMAN, PROMOTION
Change in title of Howard S. Hoyman from Instructor in Physical Education to Assistant Professor of Physical Education. No change in salary.
Resignation of William J. Reinhart, Head Baseball and Basketball Coach and Instructor in Physical Education, effective June 30, 1935.

Appointment of Howard H. Hobson as Head Baseball and Basketball Coach and Instructor in Physical Education at a net salary of $3,000, twelve-month basis, one-year appointment effective July 1, 1935. Entire salary paid from Associated Student funds.

Appointment of John A. Warren as Freshman Coach and Instructor in Physical Education at a net salary of $2,400, twelve-month basis, one-year appointment effective July 1, 1935. Entire salary paid from Associated Student funds.

Resignation of John M. Rae, Associate Professor of Business Administration now on leave of absence, effective September 30, 1935.

Termination of the temporary appointment of Clausin D. Hadley as Assistant Professor of Business Administration in place of Mr. Rae; and the appointment of Daniel D. Gage as Associate Professor of Business Administration succeeding Mr. Rae at a base salary of $3,150, reduced rate $2,611.35, appointment effective October 1, 1935. Mr. Gage has been on leave of absence without pay.

Appointment of an assistant to Associate Professor F. A. Cuthbert on a wage basis to relieve him from some routine teaching duties and to assist him in landscaping work in connection with the campus improvement carried out with federal relief funds. Requires a $500 addition to the Campus Surveying budget, Physical Plant.

Salary increase for Dr. Chandler B. Beall, Associate Professor of Romance Languages, on sabbatical leave for the year 1935-36, from a base salary of $2,500, reduced rate $2,140, to a base salary of $3,500, reduced rate $2,870, ten-month basis, the salary increase to be effective October 1, 1936, with change in title to Professor.

Leave of absence without pay for one year for Mrs. Marie Hull Jackson; Continuations Cataloger in the Library, for advanced study, leave to be effective October 1, 1935.

Advancement of Miss Josephine Halverson, at present General Catalog Assistant, to temporarily replace Mrs. Jackson with a salary base adjustment from $1,500 to $1,600 a year, twelve-month basis, effective October 1. No change in total budget.
OLGA E. SKARTVEDT, APPOINTMENT

Appointment of Miss Olga Elizabeth Skartvedt as General Catalog Assistant to succeed Miss Halverson at a base salary of $1,500, reduced rate $1,351.50, twelve-month basis, appointment for one year effective October 1. No change in budget.

D. E. DELOACH, APPOINTMENT

Appointment of Dr. Daniel E. DeLoach as Assistant Professor of Business Administration to succeed Professor E. E. Bosworth, deceased, at a base salary of $2,933.29, net salary $2,500, ten-month basis, appointment effective October 1, 1935; salary saving of $544.14 to be transferred to the Department of Household Administration to make possible employment of Professor Flora M. Thurston on full time.

FLORA M. THURSTON, ON FULL TIME

Change in time of service of Professor Flora M. Thurston of the Department of Household Administration from three-fourths time to full time, base salary from $2,700 to $3,699.14, reduced rate from $2,190 to $3,000, ten-month basis, funds for this adjustment to be supplied from the saving in the Business Administration budget and by a transfer from the Household Administration wage budget.

SARA W. PRENTISS, EXTENSION OF LEAVE

Extension of leave of absence without pay for Mrs. Sara W. Prentiss, Professor of Household Administration, to September 1, 1935. Mrs. Prentiss has been on leave for the past year, serving on the faculty of the University of California.

LYMAN C. WHITE, APPOINTMENT

Appointment of Dr. Lyman C. White to replace Dr. F. A. Magruder, Professor of Political Science now on sabbatical leave, at a base salary of $2,080.92, reduced rate $1,800, ten-month basis, appointment effective October 1, 1935. Funds provided in budget.

DELBERT MOORE, APPOINTMENT

Appointment of Delbert Moore as Professor of Music and Conductor of the College Orchestra replacing Howard Halbert, resigned—appointment effective October 1, base salary $1,000, reduced rate $919, ten-month basis. Funds provided in budget.

BYRON ARNOLD, LEAVE

Leave of absence without pay for one year for Byron Arnold, Instructor in Piano, for further study, the leave to be effective September 1, 1935. Mr. Arnold's compensation comes entirely from restricted music fees. His work will be taken over by Miss Iris Gray, Instructor in Piano.
Meeting #59 - July 22, 1935

EVA M. SEEN
APPOINTMENT
Appointment of Eva M. Seen as Head of the Department of Physical Education for Women, at a base salary of $3,500, net salary of $2,870, ten-month basis, appointment effective October 1. Funds provided in budget.

MARGARET BREW
RESIGNATION
Resignation of Miss Margaret Brew, Instructor in Clothing and Textiles, effective immediately; and the appointment of Miss Edith Rhyme as Associate Professor in the Department of Clothing and Textiles to replace Miss Brew, base rate $2,865.97, net salary $2,400, ten-month basis, appointment effective October 1, 1935. Budget addition of $489 required.

EDITH RHYLE
APPOINTMENT
Appointment of Clifford Jenkins as County Club Agent of Klamath County succeeding Frank Sexton, deceased, at a base rate of $2,400, net salary $2,097.30, twelve-month basis, appointment effective July 22. No unrestricted funds involved.

J. M. STEIN
APPOINTMENT
Appointment of J. M. Stein as Assistant District Agent for Gilliam and Wheeler Counties, base rate $2,038.51, net salary $1,800, twelve-month basis, effective July 22. No unrestricted funds involved.

R. G. FOWLER
SALARY INCREASE
Salary increase for County Agent R. G. Fowler, Jackson County, from a base rate of $3,300 to $3,860.07, net salary from $2,795.10 to $3,200, twelve-month basis, effective August 1. No unrestricted funds involved.

J. R. BECK
SALARY INCREASE
Salary increase for J. R. Beck, County Agent of Polk County, base rate from $3,000 to $3,400.95, net salary from $2,568 to $2,860, twelve-month basis, effective August 1. No unrestricted funds involved.

AZALEA SAGER
SALARY INCREASE
Salary increase for Mrs. Azalea Sager, Extension Specialist in Clothing and Textiles, base rate from $2,600 to $2,803.75, net salary from $2,249 to $2,400, twelve-month basis, effective August 1. No unrestricted funds involved.

GERTRUDE SKOW
SALARY INCREASE
Salary increase for Miss Gertrude Skow, base rate from $2,100 to $2,427.75, net salary from $1,854.30 to $2,100, with a change in title from Home Demonstration Agent at Large to Extension Specialist in Community Social Organization, twelve-month basis, effective August 1. No unrestricted funds involved.

F. C. MULLEN
SALARY INCREASE
Salary increase for F. C. Mullen, County Agent of Linn County, base rate from $2,068.97 to $2,400, net salary from $1,826.90 to $2,097.60, twelve-month basis, effective August 1. No unrestricted funds involved.
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EVERETT
DAVIS,
APPOINTMENT

Appointment of Everett Davis as Assistant County Agent in Crook and Jefferson Counties at a base rate of $2,400, net salary $2,097.60, twelve-month basis, effective August 1. No unrestricted funds involved.

CLARA
VAN MATRE,
SALARY
INCREASE

Salary increase for Clara Van Matre, secretary in the Deschutes County Extension Office, base rate from $720 to $979.32, net salary from $674.64 to $900, twelve-month basis, effective August 1. No unrestricted funds involved.

ELEANOR ROE,
SALARY
INCREASE

Salary increase for Eleanor Roe, secretary in the Wasco County Extension Office, base rate from $989.01 to $1,119.70, net salary from $908.90 to $1,029, twelve-month basis, effective August 1. No unrestricted funds involved.

LOUISE KERR,
SALARY
INCREASE

Salary increase for Mrs. Louise Kerr, secretary to the Vice-Director of Extension, base rate from $1,400 to $1,500, net salary from $1,261.40 to $1,351.50, twelve-month basis, effective August 1. No unrestricted funds involved.

CLARIBEL NYE,
RESIGNATION

Resignation of Miss Claribel Nye, State Leader of Home Economics Extension, to accept a position at an increased salary with the Home Economics Extension Service at the University of California, resignation to be effective August 31. Successor will be recommended at a later date.

SOUTHERN OREGON NORMAL SCHOOL

HOWARD
HOBSOM,
RESIGNATION

Resignation of Howard Hobson, Director of Athletics and Assistant Professor of Physical Education; and the appointment of Jean Forrest Eberhart to succeed him as Director of Athletics and Instructor in Physical Education and Science, at a base salary of $2,800, reduced rate $2,396.80, twelve-month basis, appointment effective July 14, 1935. No change in budget.

JEAN F.
EBBERHART,
APPOINTMENT

EVA WHITE,
EXTENSION
OF LEAVE

Extension of leave of absence without pay for Miss Eva White, Assistant Professor of Primary Education and Primary Supervisor of Training School, from July 23 to September 1, 1935; salary saving of $251.14 to be transferred to President's Emergency Fund budget.

OLLIE
DEPEN,
LEAVE

Leave of absence without pay for Miss Ollie Depew, Assistant Professor of English, from August 1 to August 31, 1935; salary saving of $180.20 to be transferred to President's Emergency Fund budget.

W. G. BEATTIE,
LEAVE

Leave of absence without pay for Professor W. G. Beattie, to accept a position with the Works Progress Administration.
the leave to be effective from August 1, 1935, to July 1, 1936. Appointment of a substitute for Professor Beattie will be recommended at a later date.

RESOLUTION
APPOINTING
W. J. KERR
CHANCELLOR
EMERITUS

Upon presentation and motion by Chairman E. C. Sammons of the Committee on Selection of a Chancellor, the following resolution was unanimously adopted by the Board:

WHEREAS, Dr. W. J. Kerr, Chancellor of the Oregon State System of Higher Education, expressed his desire in April, 1934, to retire as soon as the Board could obtain a successor, and such successor, in the person of Dr. Frederick M. Hunter, Chancellor of the University of Denver, has been engaged as Chancellor, effective September 1, 1935; and

WHEREAS, Dr. Kerr is completing a period of fifty years of service in the field of public education, including twenty-eight years of distinguished service to higher education in Oregon, three years of which have been devoted to the inauguration of the unified State System of Higher Education established by the law of 1929; and

WHEREAS, During the twenty-five years of his service as President of Oregon State College his vision and educational principles not only brought to that institution recognition as one of the leading land-grant colleges of the country, but also resulted in establishing state-wide policies for stabilizing financial support and for developing curricular functions that have assisted in the progressive advancement of all fields of Oregon higher education; and

WHEREAS, In his administration of the unified State System of Higher Education, a pioneering enterprise inaugurated in the face of most adverse economic conditions, he has developed into a practical working organization the administrative and educational program set up by the Board, and has assisted in handling the depleted income of higher education so effectively that all the institutions have been enabled to carry on during the depression, each maintaining its most essential services to the commonwealth; and

WHEREAS, He has always stood high among his colleagues in the national associations concerned with public higher education, and has served in various capacities as an acknowledged leader among them; and
WHEREAS, His example of personal integrity, his fine sense of honor, his breadth of character, his industry and devotion to duty, and his unaltering faith in humanity, have challenged his faculties and his students to superior achievements and high ideals; and

WHEREAS, Large benefits have accrued to the homes, industries, institutions, and citizenship of the commonwealth through the spirit of service with which he has imbued the various phases of higher education that he has directed; and

WHEREAS, We appreciate the debt that higher education and the State of Oregon owe to Dr. Kerr, now, therefore, be it

Resolved, That, having accepted his retirement from the Chancellorship, as of August 31, we extend to him, as Chancellor Emeritus, our sincere gratitude as one of the principal benefactors of the commonwealth; that we express for him on behalf of the State the high sense of honor in which we hold him; and that we wish for him, in his retirement, many years of continued usefulness crowned by the personal satisfactions and the response of public recognition that his record so abundantly deserves.

Chancellor Kerr indicated that he would make a formal reply to the Board's resolution at a later date.

NEXT MEETING AUGUST 19

It was moved by Director Finseth and seconded by Director Irvine that the Board adjourn to meet again on August 19, 1935, at 2 p.m. at the University Club in Portland, Oregon. Motion carried.

The Board adjourned at 3:30 p.m.

WILLARD L. MARKS, President
State Board of Higher Education

CHARLES D. BYRNE, Secretary
State Board of Higher Education