STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
HEATHMAN HOTEL, PORTLAND, OREGON
June 8, 1936, 10:30 a.m.

MEETING #68
A regular meeting of the State Board of Higher Education of the State of Oregon was held at the Heathman Hotel in Portland, Oregon, on June 8, 1936.

The meeting was called to order by the President of the Board, Willard L. Marks, and on roll call the following answered present:

C. A. Brand
F. E. Callister
B. F. Irvine
Willard L. Marks
E. C. Pease
Herman Oliver
Beatrice Walton Sackett

There were also present Dr. Frederick M. Hunter, Chancellor; Charles D. Byrne, Secretary of the Board; President C. V. Boever of the University of Oregon; and President G. W. Peavy of Oregon State College.

President Marks reported that a communication had been received from Mr. Ruhl expressing his regret at not being able to attend the June meeting of the Board because he would be out of the state on business. Mr. Sammons was also out of the state on business.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the last meeting on April 27, and approved the minutes of this meeting as they appeared in the docket.

LETTER TO
MRS. HALL

The Board voted to instruct the Secretary to extend the sympathy of the Board to Mrs. Arnold Bennett Hall because of the death of Dr. Hall, former President of the University of Oregon.

PROGRESS
REPORT ON
BUILDING
PROGRAM

F. E. Callister, Chairman of the Buildings, Grounds, and Capital Outlay Committee, made a general report on the progress of the building program. He stated that the Oregon Normal School gymnasium had been accepted, all equipment purchased under the contract installed, and the building was in use; that the gymnasium at Southern Oregon Normal School was completed and that the purchase of considerable equipment had been made possible under the contract by the savings resulting from postponement of turning over the bonds to the federal government; that the infirmaries at the State College and the University and the administration building at the Oregon Normal School would probably be ready for occupancy by the opening of the fall term but that the library and physical education building at the University would not be completed by the opening date.
He also indicated that applications had been filed for the construction of a dormitory at Eastern Oregon Normal School and a chemistry building at the State College, in accordance with authorization given by the Board at its last meeting.

The Board received the report of the Buildings, Grounds, and Capital Outlay Committee and upon recommendation of the chairman authorized the addition of sufficient funds to the construction account of the Southern Oregon Normal School gymnasium to make possible inclusion in the contract of certain plastering, finishing, and equipment, and authorized the committee to make final inspection and take action in accepting or rejecting the building.

The Board adopted the following report of F. E. Callister, Chairman of the Buildings, Grounds, and Capital Outlay Committee, in regard to heating plant improvements at the University, and approved the recommendations contained therein:

"Last September the Board authorized the filing of a FWA application for heating plant improvements at the University necessitated by the addition of the three new buildings to the University plant. At the time, it was estimated in the application that the cost of the improvements would be $21,000. The application was turned down by the FWA at that time. At the last meeting of the Board, the University officials were authorized to employ an engineer to draw plans and specifications for the heating plant improvements. The engineer has found that the necessary changes will cost in the neighborhood of $35,000, largely as a result of the inadequacy of the present smoke-stack. The Building Committee realizes that the authorization of this additional sum at this time would seriously impair the emergency balance of the Board, but the improvements in the plant are very necessary and should be done before the opening of the school year. Therefore, it is recommending to the Board:

That the plans and specifications for the heating plant improvements be submitted to the Board of Control to call for bids on the project;

That in the interim before the bids are received every effort be made to secure a favorable reply on the original FWA application which, if approved, would save considerable Board funds; and

That a report be made at the next meeting of the Board as to both the status of the private bids on the project and the possibility of securing FWA assistance."
The Board adopted the following report of F. E. Callister, Chairman of the Buildings, Grounds, and Capital Outlay Committee, in regard to remodeling the old library at the University, and approved the recommendations contained therein:

"With the completion of the new library, possibly about December 1, the old library will be vacated and should be remodeled for Law School quarters and some other offices. President Boyer has estimated that it would cost $30,000 to properly remodel this building. However, if the remodeling could be done as a WPA project with the federal government cooperating, it is estimated that only about $12,000 of Board funds would be necessary. The Building Committee is aware that the expenditure of this amount at the present time would jeopardize the small reserves, but at the same time it recognizes that the building must eventually be remodeled and that improved quarters are badly needed for the Law School. It therefore makes the following recommendations to the Board:

That an application for a WPA project be made as soon as possible utilizing a minimum of Board funds in the project;

That if and when the project be approved, the Board give consideration to the appropriation of the funds necessary; and

That the University officials be authorized to employ the necessary services of an architect on a minimum basis for drawing the plans for remodeling the building, utilizing, wherever possible, staff services in preparation of the plans."

Mr. Callister then reported that the applications for the moving of the dairy plant and hog barns at the State College to a more advantageous location had been filed with Works Progress Administration officials and had been approved by the district office at Salem. The filing of this application was authorized at the April 27 meeting of the Board. President Marks reported that he, Mr. Callister, the Chancellor, and Executive Secretary Jensen of the State College had called on the Works Progress Administration officials in Portland that morning to urge the approval of the project. He indicated that they had been very pleasantly received by the WPA officials and assurance had been given that the project would receive the most favorable consideration if and when an additional allotment of funds for this type of work were approved.
The Board adopted the following report of P. E. Callister, Chairman of the Buildings, Grounds, and Capital Outlay Committee, in regard to excavation of a partial basement under the Oregon Normal School dormitory, and approved the recommendations contained therein:

"In order to provide badly needed storage space in this dormitory, President Churchill is recommending a WPA project for the excavation of a basement under the front section of the women's dormitory. The construction of the building is such that this excavation can be made without endangering the structure, and the total cost is estimated at $3,094. It is estimated that only $1,506 of institutional funds would be required for materials, the remainder coming from the WPA in the form of labor and materials. President Churchill indicated that dormitory balances would be available to take care of the institutional contribution to the project. The committee feels that the storage space is necessary and that it is an opportune time to do the work when there is a possibility of securing federal cooperation through relief labor. It therefore recommends that the Board authorize the filing of an application for this project under the terms stipulated."

G. A. Brand, Chairman of the Curricula Committee, reported that the committee had considered the curricular report of the Medical School for the academic year 1936-37 and also the request that the University be allowed to offer a one-credit course, English 117, Use of the Library, and that the committee was recommending that the Board approve the curricular changes requested. (Copies of the report are on file in the Board's office as an integral part of these minutes.)

The Board adopted the report of the Curricula Committee and approved the course changes recommended therein.

President Marks reported that he had received communications regarding the administration of higher education from Jacksonville Grange #700 and from Sand Ridge Grange #57. He also reported receipt of a communication from Chapter "K" of the P.E.O. Sisterhood at Klamath Falls deploiring the curtailment of the services of Doernbecher Hospital and pleading support in obtaining increased funds for higher education.

Secretary Byrne reported that he also had received a communication in regard to the Doernbecher Hospital from the Women's Auxiliary of the Salem General Hospital and one from Mrs. Lee E. Harris of Portland in regard to the cost of higher education. The communications were ordered to be received and filed.
President Marks, in a report on the settlement of the mortgage on certain timber land in Coos County in which the Board had a half interest as a result of the recent agreement with the Board of Regents of the University of California on the bequest of Mary J. L. McDonald, stated that the mortgagees had requested that the mortgage be settled at considerable discount or that they be given an extension of five years time in which to pay the mortgage. He indicated that communications received from the representative of the Board of Regents of the University of California favored accepting a discount for immediate cash settlement.

After considerable discussion of the security on the mortgage and the various factors involved, the Board voted not to allow a discount in settlement of the mortgage and authorized the Executive Committee to act for the Board in formulating plans for extending the mortgage on the best possible terms.

REORGANIZATION OF STUDENT ACTIVITIES, UNIVERSITY AND STATE COLLEGE

Chancellor Hunter made the following report in regard to reorganization of student activities at the University and the State College:

"The major institutions of the system submit herewith plans of reorganization of student activities. The reorganization, as of course you know, is occasioned by the failure of approval of the student fee plan by the voters of Oregon at the election of January 31st last. The chief features characterizing the recommendations are:

a. The division of activities into two classifications:
   1. Intercollegiate athletics.
   2. Educational activities.

b. A proposal for the government of each function by a general control board consisting principally of faculty members but including also alumni, students, and other citizens.

c. Proposals for financing both types of endeavor upon a voluntary basis, with the conditions affording greatest possible assurance of success.

"It will be seen that the president of each institution is in full control of the operating organization. However, advice from the oldest possible sources is sought in the elements of the faculty represented in each case, in the leading alumni and citizens included, and in the representative or official leaders of the student body who are
in each case included. It is believed that intercollegiate athletics will quite easily maintain its own budget. It is highly problematical, even doubtful, as to whether the educational activities—which include publications, music, lectures, forensics, and general welfare—can maintain a balanced budget without assistance. For any of these endeavors to fail, of course, is to take out of the nurturing and inspiring conditions of college life a most potent element in the development of a high level of culture.

"Tentative budgets have been prepared by both institutions showing expenditures balanced within estimated revenues, both for the athletic activities and the educational activities. In balancing these budgets, every effort was exerted to reduce expenditures to a minimum and at the same time maintain the intercollegiate athletic program and a well-rounded program of educational activities. While sufficient revenues have been estimated to produce thus a tentative balance, it is not at all certain that these revenues will be realized in the field of educational activities to a sufficient extent to fully support them.

"You will note that the control boards as organized include representatives of the executive and business offices, and that all funds are to be handled by and through the respective business offices, thereby assuring a careful check on the financial management and business-like methods of handling the affairs of the respective activities.

"Under the rules of the Board of Higher Education, I have approved the recommendations herewith submitted upon the condition that the membership on the several committees be at the pleasure of the office of the President, approved by the Chancellor's office, and that an annual report of all financial operations be submitted to the Chancellor's office. The report is herewith submitted for your information and for record in the minutes.

UNIVERSITY OF OREGON

"Supervision and final authority for the conduct of student activities shall be in the hands of the President of the University who in turn shall be responsible to the Chancellor. All student activities shall be classified into two groups as follows:

a. Intercollegiate athletic activities, which are interpreted to include all competitive athletic events with other institutions or organizations.
b. Educational activities, which are interpreted to include the remainder of the activities ordinarily conducted for the purpose of offering to students opportunities for a well-rounded education.

Intercollegiate Athletic Activities

"a. Control of intercollegiate athletic activities shall be exercised by the President of the University through an Athletic Board appointed by the President. The Board shall consist of ten voting members, including five members of the faculty, three alumni and two members of the student body. One of the alumni members shall be from Portland and shall be appointed by the President of the University upon recommendation of the Board of Governors of the Portland Alumni Association. The two members of the student body shall be the President and the Vice-President of the student body. The board shall have as its executive officer an 'Athletic Manager' who shall be an ex-officio member of the board but shall not be entitled to a vote. The 'Athletic Manager' shall be appointed by and responsible to the President of the University through the Athletic Board.

"b. Intercollegiate athletic activities shall be financed on the basis of gate receipts, income from miscellaneous sources and income derived from approximately sixty percent of the proceeds received from the sale of voluntary student activity tickets. These tickets will probably sell at $5.00 a term and probably sixty percent of the proceeds will go to the Athletic Board and forty percent to the Educational Activities Board.

"c. All receipts and disbursements in connection with intercollegiate athletic activities shall be cleared through the Business Office of the University.

"In accordance with the outline given above, the following individuals shall be appointed to membership on the Athletic Board:

Five faculty members:
Dr. Earl M. Fallett, Executive Secretary, Chairman
Dr. John F. Sevareid, Dean of School of Physical Education
Dean Virgil D. Earl, Dean of Men
Dean James H. Gilbert, Dean of College of Social Science
Prof. H. C. Howe, Faculty Athletic Representative to Conference

Three alumni members:
Lynn S. McCready, First National Bank, Eugene
Basil T. Williams, business man, Eugene
Paul D. Hunt, business man, Portland
Two student members:
Fred E. Hammond, President of Associated Students
Gilbert L. Schultz, Vice-President, Associated Students

Secretary-Treasurer:
J. O. Lindstrom, Business Manager, University of Oregon, non-voting

Educational Activities

"a. Control of educational activities shall be exercised by the President of the University through an Educational Activities Board appointed by the President. The Board shall consist of five members of the faculty and two members of the student body. The student members shall be 'associate members' and shall not vote. The Board shall have as its executive officer a 'Manager of Educational Activities' who shall be an ex-officio member of the Board but shall not be entitled to a vote. He shall be appointed by and responsible to the President of the University through the Educational Activities Board. Acting in an advisory capacity to the Educational Activities Board there shall be four councils representative of the four major educational activities under the jurisdiction of the Board: (1) publications; (2) music and lyceum; (3) forensics; (4) student welfare. Each council shall consist of five or seven members, three or four of whom shall be members of the faculty and two or three of whom shall be members of the student body. The members of the faculty shall be appointed by the President of the University. The student members shall be appointed jointly by the President of the University and the President of the student body. The councils shall act in an advisory capacity to the Educational Activities Board and shall be assigned such duties and responsibilities as may be determined by the President of the University and the Board.

"b. Educational activities shall be financed on the basis of gate receipts plus approximately forty per cent of the optional Associated Students' fee.

"c. All receipts and disbursements in connection with educational activities shall be cleared through the University Business Office.

"In accordance with the plan outlined above, the following individuals shall be appointed to membership on the Educational Activities Board and the four councils:
"Educational Activities Board--
Five faculty members:
Dr. Earl M. Pallett, Executive Secretary, Chairman
Dean Karl W. Conthak, Dean of Personnel Administrator
Dr. Dan E. Clark, Assistant Director of Summer Sessions and Professor of History
Mr. L. Kenneth Shumaker, Assistant Professor of English
Mr. Orlando J. Hollis, Professor of Law

Two student 'associate members', non-voting:
Fred B. Hammond, President of Associated Students
Grace Pook, Secretary of Associated Students

Secretary-Treasurer:
J. O. Lindstrom, Business Manager, University of Oregon, non-voting

"Publications Council--
Four faculty members:
Mr. Carlton Spence, Professor of Law, Chairman
Mr. George Turnbull, Professor of Journalism
Mr. C. H. Burrell, Professor of Business Administration
Mr. George H. Godfrey, Associate in News Bureau

Three student members:
Fred Colvig
Don Caruso
Kerrit Paulson

"Music and Lyceum Council--
Three faculty members:
Dean John J. Landsbury, Dean of the School of Music, Chairman
Mrs. Alice Ernst, Associate Professor of English
Mr. Lance Hart, Assistant Professor of Drawing and Painting

Two student members:
Dan E. Clark, Jr.
Margilee Morse

"Forensics Council--
Three faculty members:
Mr. John L. Casteel, Assistant Professor and Director of Speech Division, Chairman
Dr. Calvin Crambaker, Professor of Economics
Dr. Leslie L. Lewis, Associate Professor of English

Two student members:
Kessler Cannon
William E. Thomason
"Student Welfare Council—
Four faculty members:
Mr. W. A. Dahlberg, Assistant Professor of Speech, Chairman
Dean Hazel F. Schwerin, Dean of Women
Miss Janet Smith, Employment Secretary
Miss Florence D. Alden, Professor of Physical Education

Three student members:
Martha McCall
Ken Pelleu
Walter Eschbeek

OREGON STATE COLLEGE

Intercollegiate Athletic Activities

"Intercollegiate athletics at Oregon State College shall be under the general control of an athletic board composed of ten members. The recommended personnel of this board follows:

Five faculty members:
C. V. Russek, Professor of Soils
E. M. Smith, Manager Business Office
Ralph Coleman, Professor of Physical Education
B. T. Sims, Professor of Veterinary Medicine
G. R. Hoerner, Agricultural Experiment Station

Three alumni and citizens:
Theodore Cramer, Secretary State Bankers Association, Portland
Hal Hutchinson, business man, Portland
Dr. W. T. Johnson, professional man, Corvallis

Two students:
President, Associated Students
Editor, The Barometer

"The board, subject to the approval of the President and the Chancellor, shall appoint an athletic manager who under the general direction of the board shall perform such duties as are customarily assigned to athletic managers.

"The board shall be responsible to the President for the formulation of athletic policies and procedures. The board shall approve budgets and shall see to it that the manager observes budget requirements.

"Revenues for the support of intercollegiate athletics shall be derived from the sale of season or special tickets, from gate receipts, and from contributions made by alumni and
friends. All receipts and disbursements in connection with intercollegiate athletic activities shall be cleared through the business office of the State College.

"There shall be close cooperation between the Physical Education Department of the College and the Athletic Board, to the end that there may be a proper utilization of the time of the coaches who may be on part-time salary to the College, and of such grounds and equipment as may properly be placed at the disposal of the Athletic Board.

**Educational Activities**

"All general student activities not included under intercollegiate athletics shall be grouped for administration under an administrative organization to be designated 'Educational Activities'. These activities are: the College Band, the Glee Club, the Madrigal Club, the College Orchestra, the Beaver (year book), the Barometer (newspaper), Forensics, and Dramatics.

"The general supervision of educational activities shall be vested in a board to be known as the 'Educational Activities Board', appointed by the President with the approval of the Chancellor. This board will determine policies and procedures. It is the intent that this board is to continue from year to year, thus giving stability to the organization.

"The Educational Activities Board shall be responsible for effecting its own organization and shall keep a complete record of its proceedings.

"The Board, with the approval of the President and the Chancellor, shall elect a 'Manager of Educational Activities.' It shall be the manager's duty to have charge of all matters pertaining to student educational activities, cooperating with the faculties concerned, whenever such cooperation may promote the interests involved.

"For membership on the Educational Activities Board, the following are recommended:

Six faculty members:
- Fred Shideler, Assistant Professor of Journalism, representing Publications
- C. B. Mitchell, Professor of Speech, representing Dramatics and Forensics
- W. A. Jensen, Executive Secretary, representing Committees on Lectures and Convocations
- Paul Petri, Director of Music, representing Musical Organizations
- Dr. W. G. Zaback, Dean of Men, representing Student Interests Committee
- Dr. Kate W. Jameson, Dean of Women, representing Student Interests Committee
One student member:
Frieda Linder, President Associated Women Students

"Student Educational Activities shall be financed by subscriptions to papers and periodicals, by advertising, by gate receipts from entertainment, by optional student fees, and by such funds as may otherwise be provided.

"The following committees shall be appointed to function under the student Educational Activities Board:

Committee on Dramatics and Forensics—
One faculty member:
C. B. Mitchell, Professor of Speech, chairman

Four student members:
Forensics Manager
President, Mask and Dagger
Representative, Blue Key
Representative, Associated Women Students

Student Publications Committee--
Two faculty members:
Fred Shideler, Assistant Professor of Journalism, chairman.
E. T. Reed, College Editor

Three student members:
Editor, The Barometer
Manager, The Barometer
Editor, The Beaver

Committee on Musical Organizations--
One faculty member:
Paul Petri, Director of Music, chairman

Four student members:
Representative, the Band
Representative, the Orchestra
Representative, the Glee Club
Representative, the Madrigal Club

Committee on Lyceum--
One faculty member:
Dr. Kate W. Jameson, Dean of Women, chairman

Four student members:
Representative, Associated Women Students
Representative, Panhellenic Council
Representative, Greater Falls Council
President, Associated Women Students
"These committees will make recommendations to the Board within the scope of their respective activities. In the great majority of cases they will have final authority. Major matters will, of course, be referred to the educational activities board for discussion and approval.

"The Manager of Educational Activities will cooperate with the various committees, assisting them in the formulation of their programs and in making these various programs effective."

APPROVAL OF DEGREES AND CERTIFICATES CONFIRMED

The Board voted to confirm the action of the committees of one appointed by President Marks to approve the recommendations of the various institutions on degrees and certificates to be granted for the academic year 1935-36. (Signed copies of the lists of approved degrees and certificates are on file in the Board's office.)

GRANT: ROCKEFELLER FOUNDATION

The Board voted to accept officially the grant of $20,000 over a three-year period from the Rockefeller Foundation to Oregon State College for research on parathyroid acid under the direction of Professor Roger J. Williams, instructed the Secretary to make suitable acknowledgment to the donor, and approved the budgeting of $7,000 of the grant for the next fiscal year.

Chancellor Hunter reported that research of significance equal to that of Professor Williams was being conducted by Dr. Edwin E. Cugood at the Medical School on living bone marrow and that he was receiving high recognition for his recent discoveries in this field.

RECOGNITION OF ACHIEVEMENTS, WILLIAMS AND CUGOOD

The Board voted to instruct the Secretary on behalf of the Board to express to Professor Roger J. Williams of the State College and to Dr. Edwin E. Cugood of the Medical School congratulations upon their achievements in fields of scientific research and appreciation for the renown thus brought to their institutions and to Oregon.

PROPOSED GIFT: LAND NEAR FLORENCE

The Board referred to President Marks and the Chancellor for investigation and later report to the Board the proposal of the Oregon Folk League to deed to the Board certain property near Florence for recreational and educational purposes.

TRANSFERS AT O.N.S.

The Board voted to approve the fitting up and utilization of East House at the Oregon Normal School for infirmary purposes at a cost not to exceed $300, this sum and operating expenses of the building to be met from health service funds.
GIFT: MARY S. MUELLHAUPT

The Board voted to accept the outright gift of $5,000 bequeathed by Mary S. Muehlhaupt to the Medical School for the establishment of a scholarship to be known as the Dr. George H. Strowbridge Scholarship and directed the Secretary to extend suitable acknowledgment, but not to accept the residual bequest of approximately $35,000 for the establishment of a clinic for the treatment of diseases of the colon because the maintenance and upkeep of such a clinic would be too heavy a drain on the limited funds available.

CALLISTER REAPPOINTED ON M.U. BOARD

The Board reappointed F. E. Callister as the representative of the State Board of Higher Education on the Memorial Union Board of Governors for the fiscal year ending June 30, 1957.

BUDGET ADDITIONS:

The Board approved the addition of $1,712.64 to the budget of the Comptroller's office to care for additional expense for the current fiscal year in providing the monthly budget estimates requested by the offices of the State Budget Director and the Governor and the change in the method of payment of claims as required by the office of the Secretary of State.

Astoria Experiment Station

The Board approved the addition of $600 to the budget of the Astoria Branch Experiment Station, the funds to come from increased income.

Southern Oregon Expt. Station

The Board approved the addition of $1,200 to the budget of the Southern Oregon Experiment Station, the funds to come from increased income.

Union Experiment Station

The Board approved the addition of $2,775 to the requisition budget of the Union Branch Experiment Station, the funds to come from increased income.

Funds from Sale of Hermiston Land

The Board approved the depositing in the current sales funds of the station of the proceeds from the sale of the 25 acres of land at Hermiston purchased for the Umatilla Branch Experiment station but no longer used for experimental purposes.

Nursing Education Budget Revision

The Board approved the downward revision in the income estimates and expenditures of the Nursing Education Department at the Medical School as a result of the withdrawal of the St. Vincent Hospital group and the change in the employment status of Maisie Jetsel, Assistant Professor of Nursing Education, from a wage lecture hour basis to a part-time basis, ten-month service, at a base rate of $1,320.75, reduced rate $1,500.

Budget Addition Medical School

The Board approved the addition of $420 to the budget of the Medical School in order to provide in the Department of Pharmacology a student assistant on a twelve-month basis at a salary of $35 per month.
The Board approved the setting up of an annual budget of $1,500 for salary and $300 for other expenses, to employ on a half-time basis Miss Clarice Ashworth, medical illustrator, for services at the Medical School and other units of the state system, fees charged for her services to be credited to the Board's unappropriated funds.

The Board approved the following personnel adjustments at the University, the State College, the Medical School, and the Oregon Normal School:

**University**

**R. W. LEIGHTON,**

**CHANGE IN TIME SERVICE**

Change in time service for R. W. Leighton, Executive Secretary of Research and Professor of Education, from a twelve-month basis to a ten-month basis, effective October 1, 1936, the resulting saving of $15.20 to revert to the Board's unappropriated funds.

**PATY. MORRISSETTE,**

**LEAVE**

Leave of absence without pay for Pat Y. Morrisette, Assistant Professor of English, for one year, effective October 1, 1936, the balance of his salary to be held in the salary budget for the employment of a substitute.

**JOHN STEHN,**

**LEAVE**

Leave of absence without pay for John Stehn, Assistant Professor of Wind Instruments and Director of the University Band, for one year, effective October 1, 1936, the balance of his salary to be held in the salary budget for the employment of a substitute.

**SOLCHON KATZ,**

**RESIGNATION**

Resignation of Solomon Katz, Assistant Professor of English and Classics, effective October 1, 1936, with the following adjustments to care for his work:

**EDNA LANDROS,**

**CHANGE IN TIME SERVICE**

Increase from two-thirds to full time for Mrs. Edna Landros, Assistant Professor of Greek and Latin, with a corresponding increase in salary to a base rate of $1,600, reduced rate $1,412.50;

**LELAND TIELEMANN,**

**APPOINTMENT**

Appointment of Leland Thielemann as part-time Graduate Assistant in the Department of Classics for nine months, effective October 1, 1936, at a salary of $270 for the period.

Transfer of the $36.20 remaining in the Classics salary budget to wages to employ part-time help, the balance remaining in the English budget of $375 to be retained to employ a part-time-successor.
University (continued):

MRS. A. F. MOURSUND, LEAVE

Leave of absence without pay for Mrs. A. F. Moursund, part-time Instructor in Mathematics, for the fall and winter terms of the academic year 1936-37; and transfer of the $374.50 remaining in the salary budget to the wage budget to employ substitute help.

GEORGE H. GODFREY, TIME SERVICE

Change from full time to three-fourths time for George H. Godfrey, Associate in News Bureau, from July 1 to December 31, 1936; in order to continue his present services to the State Planning Board, at a base rate of $2,308.27, reduced salary $2,308.05 from Board funds; and transfer of the resulting saving of $12.97 to the Building and Repair budget of the University.

E.B. MITTELMAN, SABBATICAL LEAVE

Sabbatical leave for E. B. Mittelman, Associate Professor of Business Administration, for one year, effective October 1, 1936, with no commitments for the future, and appropriation to the University of $911.33 necessary for half pay for the period.

State College

RACHEL SPARKS, RESIGNATION

Resignation of Dr. Rachel G. Sparks as Assistant Physician in the Health Service, effective June 30, 1936.

C.A. HENDERSON, SABBATICAL LEAVE

Sabbatical leave for C. A. Henderson, Klamath County Agent, from April 1 to June 30, 1936 in order to regain his health after a severe attack of pneumonia. (This is in accordance with the Board's regulations on sabbatical leaves.)

U.S. BURT, EXTENSION OF LEAVE

Extension of the leave of absence of U. S. Burt, Head of the Department of Visual Instruction, until after the election of November 4 in order to continue his campaign activities for the office of State Treasurer.

W.G. LETH, APPOINTMENT

Appointment of Walter C. Leth as County Agent-at-Large, effective June 8, at a base salary of $3,069.66, net rate $2,600, twelve-month basis, funds provided in the current Extension budget, Bankhead-Jones.

R.E. FORE, APPOINTMENT

Appointment of Dr. R. E. Fore as Assistant Professor of Farm Crops to succeed D. C. Smith, resigned, on a half-time basis at a base rate of $1,480.67, net salary $1,316.06, effective May 12, 1936, twelve-month basis; the other half of his salary to be paid by the Federal Bureau of Plant Industry.

H.E. SELBY, HEAD OF FARM MANAGEMENT DEPARTMENT

Designation of Professor H. E. Selby as Head of the Department of Farm Management, Division of Agricultural Economics, with no change in salary, effective July 1, 1936.
Medical School

H. F. Haney, Appointment
Appointment of Hance Francis Haney as Assistant Professor of Physiology to succeed Dr. Ira A. Manville at a base rate of $3,375, reduced salary $3,046.57, effective July 1, twelve-month basis; and addition of $507.76 to the Medical School budget to complete the full-time employment of Dr. Manville up to September 1, after which time Dr. Manville will be employed on a part-time lecture basis paid from wages already in the budget.

Oregon Normal School

Florence V. Hutchinson, Leave
Leave of absence without pay for Mrs. Florence V. Hutchinson, Assistant Professor of Music, for the three summer months, and appointment of Mrs. Esther J. Leckie as substitute at the same salary for the first six weeks of the summer session, the resulting saving of $255.52 to be transferred to the President's emergency reserve fund.

Donald Seering, Appointment
Appointment of Dr. Donald Seering as Health Service Physician on half time at a base salary of $1,088.14, reduced rate $1,000, twelve-month basis, effective July 1, 1936, funds for this salary to come from health service fees.

The Board adjourned at 12 o'clock noon.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary