STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
HEATMAN HOTEL, PORTLAND, OREGON
July 27, 1936, 10:30 a.m.

MEETING #69
A regular meeting of the State Board of Higher Education of the
State of Oregon was held at the Heatman Hotel in Portland, Oreg-
on, at 10:30 a.m., on July 27, 1936.

ROLL CALL
The meeting was called to order by the President of the Board,
Willard L. Marks, and on roll call the following answered
present:

C. A. Brand       Willard L. Marks
F. E. Callister    E. C. Pease
E. A. Irvine       Robert W. Wild
Beatrice Walton Sackett

Absent were: Herman Oliver and E. C. Sammons.

Others present were Dr. Frederick H. Hunter, Chancellor; Charles
D. Byrne, Secretary of the Board; Dr. E. M. Balch, represent-
ing President E. W. Fryer of the University of Oregon; President
E. W. Peary of Oregon State College; President J. H. Churchill
of Oregon Normal School; President Walter Bedford of Southern
Oregon Normal School; President H. E. Inlow of Eastern Oregon
Normal School; Mr. R. R. Couch, representing Dean R. F. Dilworth
of the University of Oregon Medical School; and Mr. John Conklin,
representing Estelle Sneedor, attorney for the Board.

President Marks reported that he had received communications
from Mr. Oliver and Mr. Sammons expressing their regret that
circumstances had made it impossible for them to attend this
meeting of the Board.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of
the last meeting on June 9, and approved the minutes of this
meeting as they appeared in the docket, except for a minor
change requested by President Peary in his report on reorgan-
ization of student activities at the State College.

TRANSFER OF
Funds in
Building
Project
Classifica-
tions
Chairman F. E. Callister of the Buildings, Grounds, and Capital
Outlay Committee reported as follows in regard to transfer of
funds between classifications within the various building pro-
jects:

When the original building applications were filed with the
Public Works Administration, it was necessary to make certain
estimates balancing the total project funds into such classi-
fications as construction, engineering, legal and administra-
tion. These estimates, of course, were only tentative and in
some instances the classifications set up at that time have been
overdrawn; in other instances all the money so targeted has not
been required. However, the federal government requires that
there be some authority for the transfer of funds between these
classifications. In order to make possible the utilization of the full amount of funds, the Buildings, Grounds, and Capital Outlay Committee deems it advisable to authorize the Secretary of the Board to make the necessary transfers between classifications. Mr. Byrne has a suggested resolution."

Thereupon, Resolution No. 1 was read in full by Mr. Byrne, as follows:

RESOLUTION NO. 1

WHEREAS, in connection with each of the various building projects constructed under the Federal Emergency Administration of Public Works, it is necessary to submit a preliminary estimate of costs, classified under the headings of construction, engineering, legal, interest, etc.; and

WHEREAS, the amounts set up are necessarily only estimates and it is found that minor transfers from one classification to another are frequently necessary before completion of a project; now, therefore, be it

Resolved, by the State Board of Higher Education, that the Secretary of the Board be, and he is hereby, authorized and empowered to set for the State Board of Higher Education in making necessary changes in the classification of cost estimates and to effect necessary transfers within the project on any or all of the buildings under construction or to be constructed with the aid of the Federal Emergency Administration of Public Works.

Upon motion by Director Callister and second by Director Juckett, the above resolution was adopted by unanimous vote of the Board members present.

The President thereupon declared said motion carried and the resolution duly adopted.

APPLICATION
FOR
PSYCHOPATHIC
HOSPITAL

The Board voted to adopt the following report of T. J. Callister, Chairman of the Buildings, Grounds, and Capital Outlay Committee, in regard to the proposed psychopathic hospital, and approved the recommendations contained therein:

BUILDING FEE
AT MEDICAL SCHOOL

"Three years ago when the original building programs were submitted to the Board in connection with the first application to the Public Works Administration, there was proposed a building to house a psychopathic hospital at the Medical School. Because no method was found of financing the loan at that time, no application was filed by the Board. Recently the Public Works Administration invited the Board to file such an application if it so desired. In order to get the matter on record with the federal government, the Chancellor filed a preliminary application with the Public Works Administration with the under-
standing that the Board at this meeting would determine whether or not it would file a completed application. Dean Dillehunt presented to the Buildings, Grounds, and Capital Outlay Committee a program calling for a $150,000 building. The grant which could probably be obtained would be approximately $50,000. By assessing a $5.00 per term building fee at the Medical School, it would be possible to finance a loan of $40,000. It would be necessary to secure an additional $50,000 to finance the project. It has been suggested, because this psychopathic hospital would provide not only facilities for medical instruction in psychiatry but also facilities for caring for certain classes of psychopathic cases from all parts of the state, that the necessary $50,000 might be obtained through a state appropriation.

"The Buildings, Grounds, and Capital Outlay Committee considered the matter carefully and feels that such a unit at the Medical School would be very valuable from the standpoint of instruction and would be a distinct contribution to the facilities of the state for the care of this type of patient. It is therefore making the following recommendations:

That the President and Secretary of the Board be authorized to file an application for a $150,000 psychopathic hospital at the Medical School to be financed through a loan and grant from the federal government and funds secured from other sources;

That a $5.00 per term building fee be levied, beginning with the fall term of this year, on all medical students, and a comparable and equitable building fee be levied on the nursing education students enrolled at the Medical School, if it is deemed advisable;

That Dean Dillehunt be authorized to contact the Board of Control and any other state officials in furthering a cooperative arrangement whereby this psychopathic unit might be realized and maintained."

The Board voted to approve the following report and recommendation of the Buildings, Grounds, and Capital Outlay Committee in regard to University heating plant improvements:

"The Board at its April 27th meeting authorized the obtaining of bids through the Board of Control on the heating plant improvements necessary to take care of new buildings on the University campus. The low bid on this project was $38,200.00. This is about $30,000 more than was anticipated. After considerable discussion, the Buildings, Grounds, and Capital Outlay Committee decided that it was out of the question, considering the present finances of the Board, to accept the bid on this project. Although the committee realized that the plant
improvements should be made immediately, at the same time it was felt that it could not recommend at this time the expenditure of $60,299.00. After consultation with the University officials, it was determined that it might be possible under most favorable conditions to get through the winter with the present heating facilities, and in case of extreme cold supplement the heat by burning oil and by using a night shift. In an extreme emergency, McArthur Court might be shut off. The Building Committee is therefore recommending:

That the Secretary notify the Board of Control that the bills submitted on the University heating plant improvements are rejected."

The Board voted to approve the recommendation of the Buildings, Grounds, and Capital Outlay Committee that a revised application be submitted to the Public Works Administration for a grant of 45 per cent to finance a $55,000 heating plant project, and that the President and Secretary of the Board be authorized to execute the necessary documents in making this revised application.

Chairman F. B. Callister of the Buildings, Grounds, and Capital Outlay Committee reported that it would be necessary for the Board to pass a resolution in connection with the filing of a revised application on the proposed chemistry building at the State College requesting a loan and grant from the Federal Emergency Administration of Public Works to finance a $300,000 project instead of the $400,000 project originally proposed.

Thereupon, Resolution No. 2 was read in full by Mr. Brown, as follows:

RESOLUTION NO. 2

WHEREAS, the State Board of Higher Education on April 27, 1936, voted to make application to the Public Works Administration for a loan and grant to finance a $400,000 chemistry building at Oregon State College, the loan to be financed from any or all of the unpledged portion of the $35.00 per term student building fee at the State College, and authorized the President and Secretary of the Board to execute and file such application; and

WHEREAS, such application was duly prepared, executed, and filed under date of May 22, 1936; and

WHEREAS, word has been received from the Public Works Administration that the estimated income available from the $35.00 building fee at the State College is not considered sufficient security for a $400,000 project in addition to obligations already incurred; now, therefore, be it

Resolved, by the State Board of Higher Education, that the application for said chemistry building at Oregon State
College shall be revised, and that the revised application shall request from the federal government a loan of $160,000 and a grant of $120,000 to finance a $300,000 chemistry building at Oregon State College, the loan to be financed from any or all of the unpledged portion of the $5.00 per term student building fee at the State College; and be it further

Resolved, that the President and Secretary of the Board be authorized to execute and file the necessary documents in connection therewith."

Upon motion by Director Callister and second by Director Brand, the above resolution was adopted by unanimous vote of the Board members present.

The President thereupon declared said motion carried and the resolution duly adopted.

The Board voted to adopt the following report of Chairman Callister in regard to remodeling for a men's dormitory at Oregon Normal School, and approved the recommendations contained therein:

"West House at the Oregon Normal School was used for a number of years as a dormitory. With the decrease in the enrollment and the shortage of office space, the building has been used recently for faculty offices. The addition of the new gymnasium and administration building makes available adequate office facilities for the staff, and President Churchill recommends slight improvements in West House to convert it into a men's dormitory housing approximately thirty students. The cost will be approximately $2,313, $1,356 of which is for re-decorating, etc., and $957 for supplementing the present available equipment. There is sufficient balance in the dormitory fund of the Oregon Normal School to care for this expenditure. The Committee is highly in favor of utilizing this building for dormitory purposes and is recommending that $2,313.00 from the dormitory balance be utilized to provide the dormitory facilities requested by President Churchill."

The Board voted to adopt the following report of Chairman Callister in regard to certain property offered for sale to the University:

"Two pieces of property adjacent to the campus have been offered for sale to the University. One is a house and lot owned by Mrs. Fred L. Steton, priced at $3,000, located at 1433 University Street. The other includes three lots owned by T. H. Garrett, located on the corner of Fifteenth and Agate streets, at a price of about $1,500. Although the Committee recognizes the importance of acquiring these properties eventually, it feels that the Board has no funds to invest in campus extension at the present time and is recommending that the parties offering the property be so notified."
F. E. Callister, Chairman of the Buildings, Grounds, and Capital Outlay Committee, informed the Board that, in order adequately to finance a chemistry building at the State College it would be necessary to remove the contingent second lien of the infirmary bonds on the $4,000 of the $5,000 per term student building fee which was pledged to the Memorial Union Bonds. This would necessitate the Board's passing a resolution repealing and replacing the resolution passed at the meeting on August 19, 1935, and authorising the issuance of special obligation bonds to be known as "Oregon State Agricultural College Infirmary Bonds".

Thereupon, Mr. Coughlin presented the following resolution, numbered "3" and entitled "A Resolution Providing for the Issuance and Sale of $80,000 Special Obligation Bonds of the State of Oregon by the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education, to Finance the Construction of a new Infirmary Building on the Campus of the Oregon State Agricultural College at Corvallis, Oregon, providing the Method of Payment for such Bonds, the Maturities Therefor and other Related Matters".

This resolution was read in full by Mr. Byrns and duly considered by the Board.

RESOLUTION NO. 3

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF $80,000 SPECIAL OBBLIGATION BONDS OF THE STATE OF OREGON BY THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION, TO FINANCE THE CONSTRUCTION OF A NEW INFIRMARY BUILDING ON THE CAMPUS OF THE OREGON STATE AGRICULTURAL COLLEGE AT CORVALLIS, OREGON, PROVIDING THE METHOD OF PAYMENT FOR SUCH BONDS, THE MATURITIES THEREFOR AND OTHER RELATED MATTERS.

WHEREAS, the Legislature of the State of Oregon has in Chapter 27 of the Acts of the Second Special Session of 1933, passed an act creating special building funds for each of the higher educational institutions of the State of Oregon, defining terms, authorising the collection of student fees for building purposes, authorising the State Board of Higher Education to construct buildings or to cause buildings to be constructed for said board, authorising said board to accept loans from the United States of America, under the provisions of certain acts of congress, against the pledge of said student fees to finance building projects by the issuance of bonds of the State, payable out of the said special building funds provided for and created by the said Act; and authorising said board to accept grants from the United States of America to defray the cost of such construction; and

WHEREAS, the Oregon State Agricultural College at Corvallis, is one of the higher educational institutions of the State of Oregon, under the supervision and control of said State Board of Higher Education, and is in need of and does require a
new infirmary building at said College, by reason of the fact that the present building used as an infirmary at said College is an old remodeled frame dwelling entirely unfitted for the purposes of an infirmary, and is inadequate in size and is not fireproof, and it is of vital importance to both the health and the welfare of the students of said College that a new fireproof infirmary be erected on the campus of said College; and

WHEREAS, the State Board of Higher Education deems it advisable and necessary that said infirmary building be constructed, the approximate cost of such building to be $100,000, the funds therefor to be provided by a loan from the United States of America in the amount of $80,000 and by a grant from the United States of America in the amount of not to exceed 30% of the cost of the labor and materials employed upon such project;

NOW, THEREFORE, BE IT RESOLVED BY THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION, AS FOLLOWS:

Section 1. For the purpose of providing funds with which to construct said infirmary building on the campus of the Oregon State Agricultural College at Corvallis, Oregon, there is hereby directed to be issued and sold bonds of the State of Oregon by the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education in the aggregate principal amount of $80,000.

Section 2. Said bonds shall be special obligation coupon bonds, shall each be designated "Oregon State Agricultural College Infirmary Bond", shall be dated as of April 1, 1936, shall be in the denomination of $1,000 each, shall be numbered consecutively from 1 to 80, both inclusive, shall mature serially in numerical order in the years and amounts as follows: $2,000 on April 1 in each of the years 1937 to 1946, both inclusive, $5,000 on April 1 in each of the years 1947 to 1962, both inclusive, and $4,000 on April 1 in each of the years 1963 to 1965, both inclusive, shall bear interest at the rate of four per cent (4%) per annum, payable semi-annually on April 1 and October 1 of each year until maturity and shall be payable both as to principal and interest in lawful money of the United States of America at the office of the State Treasurer of the State of Oregon in Salem, Oregon. Said bonds shall express upon the face thereof the purpose for which the same are issued and the fact that said bonds are issued pursuant to the Constitution and Laws of the State of Oregon, including Chapter 27, Oregon Laws, 1933, Second Special Session.

Section 3. For the punctual payment of the principal of and interest on said bonds when and as the same shall become due, the said State Board of Higher Education hereby covenants and agrees with each successive holder of each of said bonds
and coupons that said State Board of Higher Education shall and will charge and collect from each student at the Oregon State Agricultural College at the time of registration, a fee of one dollar ($1.00) for each regular term or semester of the Oregon State Agricultural College and the State Board of Higher Education hereby further covenants and agrees that it will fix such fee (hereinafter referred to as "student building fee") annually in advance for said Oregon State Agricultural College. Said student building fee shall be in addition to the tuition and other fees charged to students at the Oregon State Agricultural College and shall not be returnable to the student under any circumstances after a lapse of ten (10) days from the date of his registration. The board by so covenantee to charge and collect the said student building fee as herein described does hereby pledge said student building fee for the payment of the principal of and interest on said bonds and the amount so pledged is hereby declared to be a first lien upon said student building fee. Said student building fee of one dollar ($1.00), shall constitute a part of the student building fee which the State Board of Higher Education is authorized to charge and collect from each student at the time of registration by said Chapter 27, Oregon Laws, 1933, Second Special Session, the total authorized student building fee being up to but not to exceed five dollars ($5.00) for each student for each regular term or semester.

Section 4. The State Board of Higher Education hereby further covenants and agrees that the student building fees so collected shall be paid into the fund of the State Treasury within ten (10) days from the collection thereof, and the student building fees so paid shall be credited by the State Treasurer to the Building Fund of the Oregon State Agricultural College which has been created in the State Treasury and designated as "Oregon State Agricultural College Building Fund", which student building fees in said Building Fund shall be irrevocably pledged to and used for the payment of the interest accruing on and the principal of the said bonds when due, so long as any of said bonds or the coupons thereto appertaining remain outstanding and unpaid, the interest earnings of which fund shall be credited to the student building fees in such fund and become a part thereof. The State Board of Higher Education hereby further covenants and agrees that all student building fees hereby pledged in excess of the amount necessary to pay the maturing interest on and principal of the bonds, as herein provided, shall be accumulated in said Building Fund until such time as there has been set aside a reserve (in cash or in securities issued or guaranteed by the federal government) in the amount of $10,000, which reserve shall be maintained at all times, after which time said remaining student building fees paid into said Building Fund shall be used either to purchase any of the outstanding bonds of this issue in the open market or to redeem said bonds be-
fore maturity in the inverse order of their maturity and in
the manner provided by Section 8 of this resolution. The
State Board of Higher Education does hereby further covenant
and agree that the student building fee to be charged and
collected from each student of the Oregon State Agricultural
College for each regular term or semester shall never be
less than one dollar ($1.00), provided, however, that when-
evcr the total of the funds in said Building Fund shall be
equal to the total amount of the interest upon and principal
of all of the outstanding bonds to the last maturity thereto,
then no further student building fees need be charged and
collected from the students of the Oregon State Agricultural
College.

Section 5. The said bonds and coupons attached thereto shall
be in substantially the following form:

No. United States of America $1,000
STATE OF OREGON
BY THE DEPARTMENT OF HIGHER EDUCATION OF
THE STATE OF OREGON
ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION
OREGON STATE AGRICULTURAL COLLEGE INFIRMARY BOND

The State of Oregon by the Department of Higher Education of
the State of Oregon acting through the State Board of Higher
Education for value received hereby promises to pay to the
bearer, or if this bond be registered, to the registered
holder hereof, solely from the special fund herein described,
on the first day of April, 19__, the sum of

ONE THOUSAND DOLLARS

and to pay from said special fund interest thereon at the
rate of four per cent (4%) per annum, payable on April 1
and October 1 in each year until maturity, upon surrender
of the anned interest coupons as they severally become
due. Both principal and interest of this bond are payable
in lawful money of the United States of America at the
office of the State Treasurer of the State of Oregon at
Salem, Oregon. Both principal and interest of this bond
are payable solely out of and are limited in payment to a
special fund in the State Treasury of the State of Oregon
designated as "Oregon State Agricultural College Building
Fund."

This bond may be registered as to principal only in accordance
with the provisions on the back hereof.

This bond is issued by the State of Oregon by the Department
of Higher Education of the State of Oregon acting through
the State Board of Higher Education for the purpose of pro-
viding funds with which to construct an infirmary building.
On the campus of the Oregon State Agricultural College at Corvallis, Oregon by virtue of a resolution of the State Board of Higher Education of the State of Oregon duly passed and adopted on the ___ day of _____, 19__, and pursuant to the Constitution and Laws of the State of Oregon, including Chapter 27, Oregon Laws, 1935, Second Special Session.

The State Board of Higher Education of the State of Oregon has irrevocably obligated and bound itself to charge and collect from each student of the Oregon State Agricultural College at the time of registration a student building fee of one dollar ($1.00) for each regular term or semester, of which there shall not be less than three (3) for each school year, and has pledged said student building fee to the said Oregon State Agricultural College Building Fund for the payment of the principal of and interest on this bond as the same become due and for the creation of a reasonable reserve therefor and such pledge does thereby constitute a first lien upon said one dollar ($1.00) student building fee. Said one dollar ($1.00) student building fee is a part of a total student building fee of not to exceed five dollars ($5.00) authorized to be charged and collected in addition to the tuition and other fees charged to the students in attendance at the Oregon State Agricultural College, by said Chapter 27, Oregon Laws, 1935, Second Special Session, and the pledge of and lien upon said one dollar ($1.00) student building fee for this bond and the issue of which it is a part is of equal priority on said five dollars ($5.00) student building fee with the pledge or lien of any bonds or other obligations having a first lien upon any of the remaining part of said total authorized five dollar ($5.00) student building fee.

This bond is subject to the conditions and every holder hereof, by accepting the same, agrees with the obligor and every subsequent holder hereof, that (a) the delivery of this bond to any transferee, if not registered, or if it be registered, if the last registered transfer be to bearer, shall vest title in this bond and the interest represented thereby in such transferee to the same extent for all purposes as would the delivery under like circumstances of any negotiable instrument payable to bearer; (b) the obligor and any agent of the obligor may treat the bearer of this bond, or if it be registered in the name of a holder, the registered holder of this bond, as the absolute holder hereof for all purposes and shall not be affected by any notice to the contrary; (c) the principal of and interest on this bond will be paid, and this bond and each of the coupons appertaining thereto are transferable, free from and without regard to any equities between the obligor and the original or any intermediate holder hereof or any set-offs or cross-claims; (d) the surrender to the obligor or any agent of the obligor of this bond and each of
the coupons, if not registered, or if it be registered, if
the last registered transfer be to bearer, or the receipt
of the registered holder for the principal hereof and inter-
est hereon, if this bond be registered in the name of a
holder, shall be a good discharge to the obligor for the
same.

The State of Oregon by the Department of Higher Education
of the State of Oregon acting through the State Board of
Higher Education hereby reserves the right to redeem this
bond prior to maturity on any interest payment date upon at
least thirty (30) days prior notice by publication in a news-
paper published and of circulation in the City of Salem, Ore-
gon, and if this bond be registered, by mailing a register-
ed notice of such intention to the registered holder hereof
and upon payment of the principal amount of this bond and
the accrued interest thereon to the date of redemption and a
payment equal to one-fourth (1/4) of one per cent (1%) of the
principal amount thereof for each twelve (12) months' period,
or fraction thereof, over the number of full years to lapse
from the date of redemption to the expressed date of maturity
of this bond.

It is hereby certified and recited that all the conditions,
acts and things required by the Constitution and Laws of the
State of Oregon to exist, to have happened and to have been
performed, precedent to and in the issuance of this bond
exist, have happened and have been performed; that due pro-
vision has been made for the charging and collecting of stu-
dent building fees sufficient to pay the principal of and
interest on this bond as the same shall fall due.

IN WITNESS WHEREOF the State of Oregon by the Department of
Higher Education of the State of Oregon acting through the
State Board of Higher Education has caused this bond to be
signed by the President of said State Board of Higher Edu-
cation, sealed with the corporate seal of said Board and
attested by the Secretary of said Board, and the interest
coupons hereto attached to be signed by the facsimile signa-
ture of said President, and this bond to be dated as of
April 1, 1936.

________________________________________
President.

(SEAL)

ATTEST:

________________________________________
Secretary.
(FORM OF COUPON)

No. ______

$20.00

On the ______ day of ________, 19________, the State of Oregon by the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education will pay to the bearer on the ______ day of ________, 19________, the sum of twenty dollars ($20.00) in lawful money of the United States of America at the office of the State Treasurer of the State of Oregon in Salem, Oregon, from the special fund designated as "Oregon State Agricultural College Building Fund", being six months' interest then due on its Oregon State Agricultural College Infirmary Bond, dated April 1, 1936 and bearing No. ______.

____________________
President

(ENDORSEMENT OF BONDS)

IT IS HEREBY RECITED that the within bond at the written request of the holder was this day registered as to principal only in the name of the payee first indicated below on the books kept in the office of the State Treasurer of the State of Oregon at Salem, Oregon, and is transferable only upon said books upon presentation to said State Treasurer as Registrar with a written assignment duly acknowledged or proved, at which time the name of the assignee shall be entered hereon and in said books by said Registrar and is payable to ______________________ (his) (her) (___) legal representatives or assigns at the time and place stated in this bond. This bond may be discharged from registration by being in like manner transferred to bearer, after which transferability by delivery shall be restored, but it may from time to time again be registered as to principal or transferred to bearer as above. No such registration shall affect the negotiability of the coupons which shall continue to pass by delivery.

IN WITNESS WHEREOF I have hereunto set my hand this ______ day of ________, 19________.

____________________
State Treasurer of the State of Oregon
The within bond has been registered as follows:

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<th>DATE OF REGISTRATION</th>
<th>NAME OF REGISTERED HOLDER</th>
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Section 6. The said bonds shall be registerable as to principal only, in accordance with the provisions herein-above provided for endorsement on said bonds, and the State Treasurer of the State of Oregon is hereby designated and appointed bond registrar for the purpose of registering such bonds. No charge shall be made to any bondholder for the privilege of registration herein granted.

Section 7. The said bonds shall be signed by the President of the State Board of Higher Education, sealed with the corporate seal of said Board and attested by the Secretary of said Board and the interest coupons attached thereto shall be signed by the said President by his facsimile signature.

Section 8. Whenever there has been paid into the Oregon State Agricultural College Building Fund an amount of funds in excess of that accumulated for the reserve fund, and the State Board of Higher Education has not purchased, or has been unable to purchase, any of the outstanding bonds of this issue in the open market, all as provided by Section 4 of this resolution, said Board shall use such excess funds to redeem said bonds before maturity on any interest payment date upon payment of the principal amount of such bonds and accrued interest thereon to the date of redemption and a payment equal to one-fourth ($\frac{1}{4}$) of one per cent (1%) of the principal amount thereof for each twelve (12) months' period, or fraction thereof, over the number of full years to lapse between the date of redemption and the expressed date of maturity thereof. Notice of intention of such redemption shall be given by publication in a newspaper published and regularly circulated in Salem, Oregon, at least once a week for four successive weeks, beginning not less than thirty (30) days prior to an interest paying period, and by mailing a registered notice of such intention to all the registered holders of such bonds on the date of said first publication, and such notice shall state the number and amount of the bonds so to be retired, with the price to be paid therefor, and the date and place where the same are to be paid. No bonds shall be retired except in the inverse order of their maturity and except on a day when interest is payable by the terms of said bonds and on and
after the date named in such published notice. Interest on the bonds described in such notice shall cease after funds are available as herein provided.

Section 9. The words "regular term or semester" hereinafore referred to in this resolution and in said Chapter 27, Oregon Laws, 1933, Second Special Session, shall constitute a period of the school year of the Oregon State Agricultural College as determined by the State Board of Higher Education or other proper body, provided, however, that there shall not be less than three such regular periods, terms or semesters in each school year.

Section 10. The State Board of Higher Education hereby covenants and agrees that so long as any of said bonds are outstanding, no further pledge shall be made of said one dollar ($1.00) student building fee (being the part hereby pledged of said total student building fee in the amount of not to exceed five dollars ($5.00) for each student for each regular term or semester) unless such further pledge is subordinate to the pledge now made.

Section 11. The student building fees pledged by this resolution and paid into the Oregon State Agricultural College Building Fund shall be set aside by the State Treasurer in a separate account in said Building Fund which account shall be segregated and kept apart from any other account or accounts in said Building Fund.

Section 12. So long as any of the bonds are held by the federal government, the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education shall furnish to the federal government, and, upon written request, to any holder of any of the bonds, not later than thirty (30) days after the close of each regular term or semester of the Oregon State Agricultural College a statement of the total student building fees charged and collected at said College covering such regular term or semester, certified by the Secretary of State of the State of Oregon.

Section 13. Said bonds are hereby awarded and sold to the Federal Emergency Administration of Public Works, an agency of the United States of America, in accordance with the provisions of Chapter 27, Oregon Laws, 1933, Second Special Session, at par and accrued interest.

Section 14. The President of the State Board of Higher Education and the Secretary of said Board are hereby authorized to do all acts and things necessary for the delivery and sale of said bonds to the Federal Emergency Administration of Public Works.

Section 15. All resolutions and parts of resolutions including the whole of Resolution No. 1 adopted on the 19th day of
August, 1935, are hereby repealed, rescinded and revoked.

Date passed by the State Board of Higher Education: July 27, 1936.

(SEAL) Approved: July 27, 1936,

ATTEST: CHARLES D. BYRNE
Secretary

By: WILLARD L. MARKS
President

Upon motion by Director Callister and second by Director Sackett, the above resolution was adopted, with the following voting aye:

Mr. Brand  Mr. Pease
Mr. Callister  Mr. Ruhl
Mr. Irvine  Mrs. Sackett
Mr. Marks

and the following voting nay: None.

The President thereupon declared said motion carried and the resolution duly adopted.

PROGRESS REPORT ON BUILDING PROGRAM

Chairman Callister then made a general report on the Progress of the building program. He stated that the Southern Oregon Normal School gymnasium had been satisfactorily completed and had been accepted by the committee on behalf of the Board, that the Oregon Normal School administration building would be ready for occupancy about September 1, that the University library would probably be completed some time during the fall term, that work on the University physical education building was going forward rapidly, and that the University infirmary was practically complete. Mr. Callister also reported that the Buildings, Grounds, and Capital Outlay Committee was recommending that, in order to complete the original program for restoration of alternates and to purchase needed equipment for the State College infirmary, $6,000 of College health service balances be made available for this purpose.

HEALTH SERVICE BALANCE

The Board received the report of the Buildings, Grounds, and Capital Outlay Committee and, upon recommendation of the chairman, authorized that $6,000 of health service funds be made available for restoring necessary alternates and providing additional equipment for the State College infirmary.

ACCEPTANCE OF UNIVERSITY INFIRIMARY

Upon recommendation of F. E. Callister, Chairman, the Board authorized the Buildings, Grounds, and Capital Outlay Committee to make final inspection and take action in accepting or rejecting the University infirmary.

NURSING EDUCATION COURSE CHANGES

C. A. Brand, Chairman of the Curricula Committee, reported that the committee had considered the report of the Medical School in regard to course changes in nursing education for the academic year 1936-37 and that the committee was recommending that the Board approve the changes requested.
The Board adopted the report of the Curricula Committee and approved the course changes recommended therein. (Copies of the report are on file in the Board's office as an integral part of these minutes.)

Oregon Folk League, Proposed Gift

President Marks reminded the Board that at the last meeting the matter of accepting a deed to certain land offered by the Oregon Folk League for a recreation center at Siuslaw Bay had been referred to him for investigation as to the legality of accepting the deed. Mr. Marks reported that an opinion from the Attorney-General had been received indicating that the Board could not legally accept the deed in the form submitted, and that Mr. J. Warren Thayer on behalf of the Oregon Folk League had requested that no action be taken by the Board until the League had opportunity to present a revised offer. In view of the fact that no proposal was before the Board at this time, the matter was tabled for the present.

Noteboom Bequest

President Marks then reported that since the last meeting of the Board there had been referred to the Executive Committee the matter of a bequest by Jacob William Noteboom, a resident of Portland, leaving all his estate to three institutions of which the Doernbecher Hospital was one. The attorney for the deceased had discovered that Mr. Noteboom owned considerable property in Holland, that relatives in Holland claimed that the will was not intended to cover this property, and asked that the three institutions involved waive claim to it. President Marks indicated that, although he could see some merit in the claims of the relatives in Holland, he felt that the Board would be remiss in its duty if it allowed this considerable income to the Doernbecher Hospital to be relinquished by waiver.

The Board voted that the secretary be instructed to request the Attorney-General to represent the Board in the settlement of the Jacob William Noteboom estate under the terms of the will.

Mary J. L. McDonald
Estate In Coos County

President Marks reported, in connection with the decision of the Board at its last meeting to extend the mortgage on certain timber land in Coos County in which the Board had acquired a half interest through bequest of Mary J. L. McDonald, that the attorney for the Board of Regents of the University of California, which held the other half interest in the mortgage, wished to make a cash settlement of the mortgage at this time rather than to extend it. Since it was felt that the mortgage represented a good investment on ample security, President Peavy was requested by the Board to investigate the possibility of investing College trust funds in the purchase of the half interest in the mortgage held by the University of California.

B. E. Osgood, Salary Aid Facilities

Chancellor Hunter reported that, in order to retain the services of Dr. Edwin E. Osgood, Professor of Biochemistry at the Medical School, who had received a very attractive
offer from another institution since his recent important scientific discovery, he was strongly recommending a budget addition to the Medical School to provide an increase in Dr. Osgood's salary from a base rate of $4,583.55, reduced salary $3,576.09, to a base rate of $5,000, net salary $5,000, effective August 1, 1936; to provide additional salary for two technicians at an annual rate of $551.40 and $502.00 respectively; and to provide $500 for supplies and $500 for equipment. The Board voted to approve this addition as recommended by the Chancellor.

Chancellor Hunter then reported that the enrollment for the first half of the summer sessions showed a decided increase over that of last year at all the institutions in the system, ranging from 69 per cent at Eastern Oregon Normal School to 6 per cent at the Portland session of the University of Oregon. The average increase for the entire system over last year was 17 per cent.

Upon nomination by Mr. Callister, Mr. Willard L. Marks was elected President of the Board for the ensuing year by a unanimous ballot cast by the Secretary.

Mr. E. C. Pease was nominated by Mr. Callister and elected Vice-President of the Board for the ensuing year by a unanimous ballot cast by the Secretary.

Upon nomination by Mr. Callister, Mr. E. P. Irvine was elected Treasurer of the Board for the ensuing year by a unanimous ballot cast by the Secretary.

For third member of the Executive Committee for the ensuing year, Mr. E. C. Sammons was nominated by Mr. Callister and elected by a unanimous ballot cast by the Secretary.

The Board approved the recommendation of the High School Contacts Committee that the State High School Band Contest be divided so that in 1936-37 the contest for Class B and Class C bands would be held at the University and Class A and Class D bands at the State College, the separate contests to alternate in succeeding years on the respective campuses.

The Board voted to approve the creation of a Museum of Natural History under the following conditions:

That the name of the Condon Geological Collections be changed to the Condon Museum of Geology, and that Dr. Warren D. Smith be appointed Curator;

That the name of the Zoological Museum be changed to the Museum of Zoology;

That for administrative purposes the following four col-


lections, each with a curator, be combined into the Museum of Natural History of the University of Oregon with one budget and with Dr. L. S. Cressman as Director:

Condon Museum of Geology, W. D. Smith, Curator
Herbarium, L. F. Henderson, Curator
Oregon State Museum of Anthropology, L. S. Cressman, Curator
Museum of Zoology, R. R. Huestis, Curator of Vertebrate Collections.

GIFT: JAPANESE BUDDHISTIC STATUE
The Board officially accepted a gift to the University of an old Japanese Buddhistic statue from the Kokusai Bunka Shinden (The Society for International Cultural Relations) and directed the Secretary to make suitable acknowledgment to the donor.

GIFT: FOR FLEA BEETLE CONTROL
The Board officially accepted a gift of $500 to the Department of Entomology of the Agricultural Experiment Station at the State College from the Columbia County Court for carrying on a cooperative project in flea beetle control in that county, and directed the Secretary to make suitable acknowledgment to the donor.

GIFT: EUGENE SPINSTERS CLUB
The Board officially accepted a gift of $100 from the Eugene Spinsters Club for the establishment of a scholarship fund for a Eugene student to attend the University of Oregon during the school year 1936-37, and directed the Secretary to make suitable acknowledgment to the donor.

HEGSTED MORTGAGE
The Board voted to authorize the President and Secretary of the Board to execute a satisfaction of the Hegsted mortgage on a piece of property in Idaho, the mortgage having been acquired by bequest from W. S. Gilbert and negotiations having been completed for a settlement in the amount of $1,000.

EXTENSION OF FOX MORTGAGE
The Board voted to approve an extension for a three-year period of the Kathleen MacLaren Fox note and mortgage acquired through the Savage bequest to the Doernbecher Memorial Hospital upon payment of $350 toward the principal and interest, and authorized the President and Secretary of the Board to execute the necessary documents in connection with the extension.

EMERGENCY BUDGET ADJUSTMENTS:
The Board confirmed the action of the Chancellor in approving the following budget adjustments to care for emergencies before the books were closed for the fiscal year:

University
Steam Tunnel
WPA Projects
Transfers as follows in order to make possible compliance with the terms stipulated by the federal government in regard to relief labor and materials furnished for the various steam tunnel projects at the University:
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WPA 14th St. project to WPA Johnson Hall tunnel .. $1,000.00
SEERA tunnel to WPA Steam Tunnel .................. 3,074.64
WPA 14th St. project to WPA Steam Tunnel ........ 207.88

Comptroller's Office

Addition of $540.67 to the budget of the State Audit account to cover a deficit incurred because the cost of the annual audit exceeded by this amount the $3,000 set up to meet this expenditure. This increase was occasioned by the requirements of the new state law and new regulations set up by the State Board of Control under the statute.

Hood River Branch

Addition of $700 to the budget of the Hood River Branch Experiment Station to finance research projects to the close of the fiscal year, the funds for the addition to come from increased sales. No unrestricted funds involved.

Eugene Extension

Addition of $950 to the Eugene Extension budget to meet expenditures occasioned by increased enrollment, the funds for this increase to come from fees earned in excess of the $9,000 estimated. No unrestricted funds involved.

Rodent Control

Addition of $1,600 to the 1935-36 Rodent Control budget to meet greatly increased expenses for the months of May and June, the funds for this addition to come from the unbudgeted portion of the 1936 Legislative appropriation amounting to $2,439.20. No unrestricted funds involved.

College Water Account

Addition of $600 to the water account of the State College in order to eliminate an overdraft occasioned by the drastic reduction in physical plant budgets for the past year, the funds for this addition to come from balances in other State College budgets at the close of the last fiscal year.

McDONALD FOREST REVOLVING FUND

The Board authorized placing income from sale of cordwood and sawlogs from the McDonald School Forest in a special revolving fund restricted to the use of the School of Forestry for improvement work on the McDonald Forest.

BUDGET ADDITIONS:

University Employment Office

The Board approved the reappropriation of $535 in balances to the Employment Office of the University to aid in financing the proposed expanded program of the Office, with the understanding that if the plan for expansion does not develop or proves unsatisfactory, the funds will revert to the unappropriated funds of the Board.

Gymnasium Maintenance and Operation, ONS and SONS

The Board approved the following budget additions to the physical plant budgets of the Oregon Normal School and the Southern Oregon Normal School to cover operation and maintenance cost of the new gymnasiums, with the understanding that any unexpended balance of the funds provided for this purpose revert to the Board's unappropriated funds.
Oregon Normal School

Janitor ........................................ $1,048.80
Janitorial supplies ......................... 471.20
Heating ......................................... 300.00
Light and power .............................. 400.00
Water ........................................... 150.00
State restoration fund ...................... 80.00
State Industrial Accident Commission ..... 15.00
Total ........................................... $2,735.00

Southern Oregon Normal School

Janitor ........................................ $1,000.00
Repairs ......................................... 100.00
Heating ........................................ 400.00
Light and Power .............................. 200.00
Water ........................................... 150.00
Janitorial supplies and miscellaneous ..... 130.00
State restoration fund ...................... 60.00
State Industrial Accident Commission ..... 10.00
Total ........................................... $2,050.00

Malheur County Agent

The Board approved the addition of $1,000 to the budget of the Malheur County Agent for purchase of an automobile, the amount representing an appropriation of $500 from the Malheur County Court for this purpose, together with match funds of $500 provided by state law.

Fire Insurance, C.H.S. and E.C.M.S.

Oregon Normal School Gymnasium .......... $395.65
Eastern Oregon Normal Training School ..... 880.37

Physical Education, College

The Board approved an addition of $1,000 to the budget of the Physical Education Department at the State College to provide additional instructional help to care for increased enrollment.

MRS. HULL, ASSISTANT CURATOR OF HORNER MUSEUM

The Board approved a budget addition of $840 to employ Mrs. Mary Bowman Hull as Assistant Curator of the Horner Museum of the Oregon Country at a base rate of $1,793.72, net salary $1,800, twelve-month basis, effective July 1, 1936, with the understanding that she will also render secretarial service to the departments of Art and Architecture, Modern Languages, and History; and appointment of Marvin Wilbur to succeed Mrs. Hull as secretarial and editorial assistant in the Chancellor's office at a base salary of $1,033.14, net salary $1,000, twelve-month basis, effective July 1, 1936.

MARVIN WILBUR, APPOINTMENT

The Board voted to transfer to the Board's unappropriated balance the $2,653 remaining in the restricted summer session cruise fund.
The Board approved the following personnel adjustments at the State College, the University, the Medical School, Oregon Normal School, and Southern Oregon Normal School:

**Oregon State College**

**R. F. RUFFNER, APPOINTMENT**
Appointment of Benjamin Franklin Ruffner as Assistant Professor of Aeronautical Engineering to succeed G. A. Rathert, resigned, at the same base rate of $3,000, net salary $2,514, ten-month basis, effective October 1, 1936.

**L. R. BREITHAUP, FULL TIME**
Reinstatement to full time of L. R. Breithaupt, Agricultural Extension Economist, who has been on leave of absence for one-third time for work with the Rural Resettlement Administration, the $287 necessary to cover the additional portion of his salary to be transferred from the Director's Reserve, Cooperative Extension funds. No unrestricted funds involved.

**C. S. THOMPSON, RESIGNATION**
Resignation of Colonel Charles F. Thompson, Professor of Military Science and Tactics and Commandant, effective April 22, 1936; appointment of Colonel Frederick C. Test to succeed him at the same base rate of $794.34, net salary $730, ten-month basis, effective April 25, 1936; and change in the method of payment of the salary for this position from twelve to ten payments per year in order to avoid budgetary complications, since the War Department often changes personnel in the middle of the academic year.

**R. S. KERNS, SALARY INCREASE**
Increase in the salary of Richard S. Kerns, Assistant Professor of Forestry, from a base rate of $2,200, net salary $1,603, to a base rate of $2,500, net salary $2,202.20, ten-month basis, effective October 1, 1936; and the addition of $244.40 to the salary budget of the School of Forestry to cover this increase. Assistant Professor Kerns has been offered a position with the University of Louisiana at a considerably increased salary.

**E. M. DICKINSON, SALARY INCREASE**
Increase in time service of E. M. Dickinson, Poultry Pathologist in the Experiment Station, from ten to twelve months, and proportionate increase in salary from a base rate of $2,117.65, net salary $1,831.77, to a base rate of $2,341.19, net salary $2,199.13, effective July 1, 1936; funds for the adjustment to come from restricted Experiment Station funds. Mr. Dickinson has been offered a position with the University of California at an increased salary.

**C. Y. MARTIN, APPOINTMENT**
Appointment of George Y. Martin to succeed Paul Womer as Superintendent of the College Press at a base rate of $2,805.74, net salary $2,400, twelve-month basis, effective August 1, 1936.
State College (continued)

Increase in salaries for Irva Erubacher, Girta Price, and Estelle Barklow, members of the clerical staff of the Federal Cooperative Extension Service from a base rate of $1,220, net salary $1,189.32 to a base rate of $1,331.85, net salary $1,200; and for Ruth Rosenstiel from a base rate of $1,260, net salary $1,135.28 to a base rate of $1,440, net salary $1,297.44, all effective July 1, 1936, funds to come from the Director's Reserve. No unrestricted funds involved.

H. N. Colman
INCREASE IN TIME SERVICE

Increase in time service for H. N. Colman, Assistant Professor of Dairy Husbandry, from half time to full time, and proportionate increase in salary from a base rate of $1,123.59, net salary $1,012.35, to a base rate of $1,712.74, net salary $1,512.35, ten-month basis, effective September 1, the increase to come from savings resulting from the transfer of time of other staff members from resident instruction to research. No increase in budget.

Appointment of the following research associates to assist Professor Roger E. Williams in the study of pantothenic acid, their salaries to be paid from the grant recently awarded by the Rockefeller Foundation:

J. H. Truesdail,
APPOINTMENT

John H. Truesdail, Associate Professor of Chemistry, net salary $2,000, twelve-month basis, effective July 1, 1936.

H. H. Weinstock,
APPOINTMENT

Harry H. Weinstock, Assistant Professor of Chemistry, net salary $2,000, twelve-month basis, effective September 1, 1936.

University

C. H. Brown,
INCREASE

Increase in salary for Claude H. Brown, Assistant Professor of Law, from a base rate of $2,250, reduced salary $1,946.25, to a base rate of $2,863.96, reduced salary $2,490, and promotion in rank to Associate Professor, both effective October 1, 1936; and the addition of $340.51 to the salary budget of the Law School to cover this increase. Professor Brown has been offered another position at a greatly increased salary.

B. E. Jessup,
APPOINTMENT

Appointment of Bertram Emil Jessup as Assistant Professor of English for one year to replace Pat V. Morrisette, on leave without pay, at a base salary of $2,000, net rate $1,748, ten-month basis, effective October 1, 1936.

G. Williamson,
LEAVE

Leave of absence without salary for one year for George Williamson, Associate Professor of English, effective October 1, 1936, in order to become Visiting Professor at the University of Chicago; the balance remaining from his sal-
University (continued)

ary to be held in the budget of the English Department to employ a substitute.

LILLIAN TINGLE, LEAVE

Leave of absence without pay for Miss Lillian Tingle, retired Professor of Home Economics, from August 1, 1936, to June 30, 1937.

H.J. NOBLE, LEAVE

Leave of absence without pay for one year for Harold J. Noble, Associate Professor of History, effective October 1, 1936, to accept a fellowship for the study of Chinese and Japanese languages at the University of California; and the retention of the $1,631.55 remaining in his salary budget for the employment of a successor.

F.L. STETSON, LEAVE

Leave of absence without salary from October 1, 1936, to September 30, 1937, for F. L. Stetson, Professor of Education, to do field work on secondary school standards as a part of the work of the National Committee on Secondary School Standards; and retention of the $1,613.61 remaining in his salary budget for the employment of a successor.

Medical School

RUTH WHEELOCK, INCREASE IN TIME

Increase in time service for Miss Ruth Wheelock, Assistant Professor of Nursing Education, from ten to twelve-month basis as a result of the reorganization in the Nursing Education program approved by the Board at its last meeting, and proportionate increase in salary from a base rate of $2,400, net salary $2,054.40, to a base rate of $2,880.00, reduced salary $2,465.28, effective July 1; increased budget to be met from fee funds. No unrestricted funds involved.

PROMOTIONS IN RANK

Promotions in rank for the following staff members, with no change in salary:

Dean B. Seabrook, from Instructor in Surgery to Assistant Clinical Professor of Surgery.

Oliver H. Nisbet, from Associate in Surgery to Assistant Clinical Professor of Surgery.

Promotions in rank for the following members of the volunteer clinical staff who serve without compensation:

Merl L. Margason, from Clinical Associate in Medicine to Assistant Clinical Professor of Medicine.

Leo S. Lucas, from Clinical Associate in Orthopaedic Surgery to Assistant Clinical Professor of Orthopaedic Surgery.
Medical School (continued)

Carl Elmer Carlson, from Clinical Associate in Orthopaedic Surgery to Assistant Clinical Professor of Orthopaedic Surgery.

Harry C. Blair, from Clinical Associate in Orthopaedic Surgery to Assistant Clinical Professor of Orthopaedic Surgery.

Albert Mathieu, from Assistant Clinical Professor to Associate Clinical Professor of Obstetrics and Gynecology.

Virgil E. Dudman, from Assistant Clinical Professor to Associate Clinical Professor of Obstetrics and Gynecology.

Howard Cecil Stearns, from Clinical Associate to Assistant Clinical Professor of Obstetrics and Gynecology.

Oregon Normal School

ELOISE BUCK, LEAVE

Leave of absence without pay for Miss Eloise Buck, Assistant Professor of English from April 1 to June 30, 1936, and the appointment of Martin E. Erickson to care for her work during her absence at a net salary of $175 per month; the budget saving of $15.62 to revert to the Board's unappropriated funds.

Southern Oregon Normal School

LOREN E. MESSENGER, LEAVE

Leave of absence without pay for Loren E. Messenger, Assistant Professor of Education, from October 11, 1936, to June 10, 1937, to continue graduate study at the University of Oregon Medical School, and appointment of Dr. V. D. Bain as Instructor in Education to fill the vacancy, Dr. Bain to take over the remaining salary of Mr. Messenger for that period.

EVA WHITE, EXTENSION OF LEAVE

Extension to July 19, 1937 of the leave of absence granted Miss Eva White, Assistant Professor of Education, and appointment of Miss Jeanette Smith as Instructor in Education to replace Miss White from September 21, 1936 to July 18, 1937 at a base salary of $2,047.03, net salary $1,807.53; $275 of the resulting saving of $527.97 to be transferred to the training school salary budget to provide salaries omitted in error in original budget, and $252.97 to revert to the Board's unappropriated funds.

The Board adjourned at 12:30 p.m.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary