STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
MEMORIAL UNION BUILDING, CORVALLIS, OREGON
April 27, 1937.

MEETING #75

A regular meeting of the State Board of Higher Education was held in the Memorial Union Building on the Oregon State College campus at Corvallis, Oregon, at 9:00 a.m. on April 27, 1937.

ROLL CALL

The meeting was called to order by the President of the Board, Mr. Willard L. Marks. The Secretary of the Board called the roll. Those present and those absent were as follows:

Present:

C. A. Brand
F. E. Callister
E. F. Irvine
Willard L. Marks

Herman Oliver
R.W. Ruhl
Beatrice Walton Sackett

Absent: E. C. Pease
E. C. Sammons

There were also present Dr. Frederick M. Hunter, Chancellor; Charles D. Byrne, Secretary of the Board; President C. V. Boyer of the University of Oregon; President G. W. Peavy of Oregon State College; President J. A. Churchill of Oregon Normal School; and President Walter Redford of Southern Oregon Normal School.

President Marks reported that he had received a communication from E. C. Pease expressing his regret that it would be impossible for him to be present at the morning session. Mr. Sammons was out of the state on business.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the last meeting on March 9, 1937, and approved the minutes of this meeting as they appeared in the docket.

COLLEGE CHEMISTRY BUILDING

F. E. Callister, Chairman of the Buildings, Grounds and Capital Outlay Committee, made the following report:

"The Building Committee met yesterday morning and considered several problems in regard to the Chemistry Building application. Mr. Byrne reported to the committee that a letter had been received from the Federal PWA officials asking whether the Board would consider a plan of financing whereby the Federal Government would make a grant equal to the relief labor for the project plus 15 per cent of the cost of such labor. This would
probably amount to less than $30,000 on a $300,000 project. Mr. Byrne had conferred with Mr. Hockley, State Director of the Public Works Administration for Oregon, and then had written a letter of protest on the proposed plan to the federal officials. Board members received a copy of this letter. The Chancellor and Mr. Byrne also wired Governor Martin in Washington to intercede on behalf of the project. The committee feels that every avenue should be used to further this project and therefore recommends that the Secretary in behalf of the Board wire Senator Charles L. McNary to use his influence in securing approval of the project."

The Board voted to authorize the Secretary to wire Senator Charles L. McNary, asking him to use his influence in securing approval of the application to the Public Works Administration for a Chemistry Building at the State College.

Mr. Callister presented the following report on a proposed Humanities Building at the University:

"At the March 9 meeting of the Building Committee the University submitted a proposal for the financing of a Humanities Building to cost $120,000 with an application to the Public Works Administration on the basis of a 45 per cent grant or $54,000 and a loan of 55 per cent or $66,000, to be amortized over a period of 30 years from the student building fee, together with income from rental of the ground floor to the University Cooperative Store in the amount of $2,500 per year. At that time Mr. Byrne was authorized to contact local PWA officials to see whether such a plan of financing would be looked on with favor.

"Word has been received from Mr. Hockley that although the security is a little thin the project may properly be presented for an allotment. Architect Lawrence has agreed to prepare the necessary preliminary plans without compensation if the application is rejected and the project abandoned. The Building Committee feels that the Board has nothing to lose in filing the application and therefore recommends that the Board make application for this project, and that the President and Secretary of the Board be authorized to sign all necessary documents."

The Board voted to make application to the Public Works Administration for a loan and grant allotment to finance a Humanities Building at the University and authorized the President and Secretary to sign all necessary documents.
Mr. Callister reported on a WPA project at the University to remodel the old Library for occupancy by the Law School, as follows:

"The Board on June 8, 1936 authorized the University authorities to make application to the Federal Government for a WPA project to remodel the old Library for occupancy by the Law School. On March 26 word was received that the Federal Government would approve the project and contribute $15,781 if the work could go forward immediately. The Building Committee met on March 27 and approved the project with an allotment of $11,886 to come from Board funds as its share of financing the project. Because of its emergency nature, Board members were asked to signify their approval by mail. In order to complete the official record, the committee recommends that the vote by mail authorizing an appropriation of $11,886 be confirmed by action today."

The Board voted to reaffirm its action taken by mail in allotting $11,886 from Board funds to match a grant of $15,781 for a WPA project to remodel the old Library at the University for occupancy by the Law School.

Mr. Callister made the following report on the farm foreman's residence at the Hood River Branch Experiment Station:

"For several years there has been need for a new building for the farm foreman of the Hood River Branch Experiment Station, but due to economic conditions this situation has not been remedied. Sales of crops from the station during the past year have brought in more income than was anticipated, and the Hood River County Court included in its 1937 budget an item of $1,500 to be applied on the cost of constructing such a building, the estimated cost of which will be $3,000. The Building Committee recommends the construction of a new farm foreman's residence at this station, $1,500 of the cost to be met from the miscellaneous sales fund of the station to match a grant of $1,500 from the Hood River County Court."

The Board voted to approve the construction of a new farm foreman's residence at the Hood River Branch Experiment Station, the estimated cost of $3,000 to be met by an allotment of $1,500 from the miscellaneous sales fund of the station to meet a grant of $1,500 from the Hood River County Court.

Mr. Callister reported as follows on the acceptance of the new Library at the University:
"On December 14, 1936 the Board gave the Building Committee power to act in inspecting and accepting or rejecting the new Library at the University. The Building Committee met in Eugene on March 27 and inspected the building with the architect, the contractor, representatives of the Federal Government, and University officials. The Building Committee was impressed with the completeness of the building and the efficient and attractive manner in which it was planned and constructed. The buildings is air-conditioned, indirectly lighted, and contains all of the most modern facilities for library work. The Building Committee feels that a great deal of value was obtained for the money invested. It would probably be well for the Board to record the official acceptance of the building."

The Board voted to ratify the action of the Buildings, Grounds, and Capital Outlay Committee in accepting the new Library at the University.

C. A. Brand, Chairman of the Curricula Committee, presented the following report on the Nursing Education curricula and History course adjustments at the University:

"The Curricula Committee gave careful consideration yesterday to the question of the nursing education curriculum and the proposal to transfer the second year of preparation from the University and State College to the Medical School, making the course consist of one year at the University or the State College and three years at the Medical School.

"In view of the fact that the Attorney-General has interpreted the state law to require three years of laboratory preparation in conjunction with hospital training, the Curricula Committee recommends that the Board approve the necessary course adjustments involved in making the transfer of the second year of preparation from the State College and the University to the Medical School if funds can be provided to finance the work. In addition to increases in the number of hours of certain courses already authorized, the following new courses are recommended:

Clinics in Specialties (i.e. Endocrinology, Urology, etc.), two terms, 3 hours each term.
Child Welfare
Biochemistry of Metabolism and Respiration, any term, 2 hours.
Biochemistry, any term, 4 hours.
Elements of Sociology, three terms, 3 hours each term.
Advanced Physical Education, three terms, 1 hour each term."
"The Committee also recommends that the Board approve the offering of a five-year degree course in nursing education, with two years of preparation at the State College and the University as at present and with three years of training at the Medical School.

"The Committee also recommends that the Board approve the following course adjustments to be given at the University:

Hst 495, 496, 497. Cultural History of China and Japan, 3 terms, two hours each term.
Hst 491, 492, 493. Change in title from History of China and Japan to History of the Far East in Modern Times."

The Board voted to adopt the report of the Curricula Committee.

COMMITTEE ON KOAC

In the absence of E. C. Sammons, Chairman of the Finance Committee, Mr. Oliver gave the following report on radio station KOAC:

"A preliminary report of a committee which had been appointed to investigate the possible future status of radio station KOAC was heard by the Finance Committee, and various possibilities were discussed. It was decided to recommend to the Board that a special committee, consisting of the Chancellor, Mr. Byrne, and Director Powers, together with two representatives from the Board, be appointed to go further into the subject, with a view to investigating particularly the possibility of keeping the station modernized so as to give better coverage over the state and at the same time relieve the Board of some of its present expense in operation."

The Board voted to appoint a special committee on radio station KOAC, as recommended by the Finance Committee.

SAVAGE ESTATE, RELEASE OF SECURITY FOR MORTGAGE

Mr. Oliver presented the following report on the Elizabeth Savage estate:

"At the request of Mrs. Kathleen M. Fox, executrix of the Elizabeth Savage estate, the Executive Committee of the Board took action releasing its claim on certain lots in Portland held as partial security for a mortgage, upon payment by Mrs. Fox of $500 on the mortgage note. Board confirmation of this action and authorization for the proper officials to execute the necessary documents are requested."
The Board voted to confirm the action of the Executive Committee in releasing claim to certain lots held as security for the Savage Estate mortgage upon payment of $500 by the executrix, and authorized the proper officials to execute the necessary documents.

F. E. Callister made the following report of the special committee on the McDonald Estate:

"The Board appointed a special committee to handle affairs in connection with the distribution of the McDonald bequest. This committee consisted of the personnel of the Building Committee with President Peavy and Mr. Byrne acting as advisers. All members of the Committee have inspected the McDonald Forest in order to be informed on the proposed development of the area. The Committee met yesterday morning, upon request of President Peavy, to consider his proposal for the purchase of certain land.

"There is now slightly over $5,000 in cash on hand from the bequest and it is estimated that the net worth of the bequest will probably reach $50,000, although it will be some time before all of it can be liquidated. The assets of the bequest are a $40,000 mortgage on certain timberland in Coos County in which the State College and the University of California share a half interest, the estimated value of this half interest being $26,000 including accrued interest; and certain timberland in Lake County which has an estimated value of approximately $24,000.

"The Committee is recommending the following program:

1. That the action of the committee in authorizing purchase of 80 acres of land for the McDonald forest be confirmed.

2. That President Peavy be authorized to close the negotiations for 700 additional acres adjacent to the present forest area at a price of $5.00 per acre.

3. That President Peavy be authorized to complete the sale of timber on the Lakeview area if he can obtain a price of $2.25 per thousand for this stumpage.

4. That any further program for the utilisation of the bequest be deferred until such time as the net worth of the bequest can be more accurately determined."

The Board voted to accept the report of the special committee on the distribution of part of the McDonald bequest.
ASSOCIATION OF GOVERNING BOARDS, COMMUNICATION FROM

The receipt of a communication from the Association of Governing Boards of State Universities and Allied Institutions relative to payment of the membership fee, was reported by the Secretary and the matter was referred to the Chancellor for investigation and report to the Board.

REPORT OF THE CHANCELLOR

Chancellor Hunter submitted the following report:

"President H. E. Inlow of Eastern Oregon Normal School has requested relief from administrative duties and assignment as a professor in certain special fields in which he has particular interest and for which he is uniquely qualified. President Inlow's work at Eastern Oregon Normal School has been sound and constructive. During the initial eight years of the program of that institution Mr. Inlow has carried the heavy burdens which always attend the incipient stages of development of a new institution. In addition, he has met with ability, courage and wisdom the acute problems which were thrust upon our educational institutions during the depression. He is especially to be commended for the consummation of a fine program of equipment for the training school which resulted in one of the most adequate and adaptable physical plants for teacher training in the West.

"But because of Mr. Inlow's wide experience in teacher training and in the practical field of school administration and supervision as well as his highly scholarly ground work in the history and traditions of Oregon, which the Oregon State Legislature has emphasized as a curriculum requirement by recent enactment, I am impelled to grant his request. Furthermore, recent legislation has required the addition of another year to the curricula of the Oregon normal schools. I recommend approval, therefore, of transfer of President Inlow to be Professor of History, Oregon Normal School and Head of Department of Elementary Teacher In-service Extension Education of the General Extension Division."

The Board voted to accept the report of the Chancellor providing for the transfer of H. E. Inlow, President of Eastern Oregon Normal School, to the position of Professor of History at Oregon Normal School and Head of Department of Elementary Teacher In-service Extension Education of the General Extension Division.

Chancellor Hunter continued his report, as follows:

"After consideration of numerous highly qualified administrators, both within the State of Oregon and outside the State of Oregon, for the presidency of the Eastern Oregon
Normal, I recommend for the approval of the Board the appointment of Dr. Charles A. Howard, present State Superintendent of Public Instruction of the State of Oregon, to be president of Eastern Oregon Normal School beginning September 1, 1937.

"Dr. Howard has a distinguished record in Oregon. He is a graduate of the University of Oregon class of 1923. Oregon State College has conferred upon him the degree of Doctor of Laws, 1933. He has served in many capacities of teaching and administration in the school system of Oregon always with competency and distinction. His reputation as a state superintendent is at present of nationwide proportions. His connection with the most significant forward movements in education makes his leadership a most valuable acquisition to the State System of Higher Education."

The Board voted to approve the recommendation of the Chancellor providing for the appointment of Dr. Charles A. Howard, present State Superintendent of Public Instruction of the State of Oregon, to the position of President of Eastern Oregon Normal School, beginning September 1, 1937.

Dr. W. J. Kerr, Director of Research in Production and Marketing, presented his preliminary report in the field of production and marketing in Oregon.

At 10:30 the meeting was adjourned to reconvene at 2:30 p.m. the same afternoon.

The adjourned meeting was called to order by President Willard L. Marks at 2:30 p.m., and on roll call the following answered present:

C. A. Brand
F. E. Gellister
B. F. Irvine
Willard L. Marks

Herman Oliver
E. C. Pease
R. W. Ruhl
Beatrice Walton Sackett

Absent: E. C. Sammons

GIFTS:

The Board voted to officially accept the gifts listed below and instructed the Secretary to make suitable acknowledgment to the respective donors:

Carnegie Institution to L. S. Cressman of University
A research grant of $400 by the Carnegie Institution of Washington D.C. to Dr. L. S. Cressman, Head of the Department of Anthropology of the University, to carry on archaeological work at Catlow Cave in southwestern Oregon.
Mary McCormack Music Loan Fund at University
A gift of $500 from the estate of the late Mary E. McCormack for the purpose of establishing at the University the Mary E. McCormack Music Loan Fund for worthy students of religious music.

Lipman Wolfe & Co., prizes at College
An annual gift of $100 to the State College from Lipman Wolfe & Co., to be given in prizes of $50, $30, and $20 respectively to the regularly enrolled man or woman student of highest standing in the senior, junior, and sophomore classes.

National Research Council to Dr. E. C. Gilbert of College
A grant of $200 from the National Research Council to Dr. E. C. Gilbert, Professor of Physical Chemistry at the State College, for the purchase of apparatus required for his research on the "Thermochemistry of Hydrazine."

Carnegie Corporation to University
A grant of $4,025 to the University from the Carnegie Corporation through The American Institute of Architects, for the support of special summer session work in art.

GRANTING OF DEGREES TO EUGENE LACLAIR AND JANE GAVIN
The Board voted to approve the granting of a degree in Science at the University to Eugene Virgil LaClair and a Certificate of Public Health Nursing at the Medical School to Jane Gavin. Each of these students completed the academic requirements for his respective degree or certificate prior to the curricular reorganization in 1932, but did not pay the required fee until recently.

BUDGETING OF SPECIAL APPROPRIATIONS FOR AGRICULTURAL EXPERIMENTAL WORK
The Board voted to approve the budgeting for the current fiscal year of the following proportionate share of the special appropriations made by the 1937 Legislature for the biennium 1937-1938 for agricultural experimental work, to be conducted by the Experiment Station:

From House Bill 465:
For investigations and research to determine methods of onion disease and insect pest control (total appropriation $6,000) Administration $100, Botany Dept. $975, Entomology Dept. $400 ................ $1,475

For investigations and research to determine methods of control of the potato flea beetle (total appropriation $5,000) Wages $625, Materials and Expenses $200, Travel $275, Equipment $100 ........ 1,200

For investigations and research to determine methods of control of diseases and insect pests of peas (total appropriation $7,500) Botany Dept. $355, Entomology Dept. $950 ............. $1,305
For investigations and research to determine methods of control of insect pests of filberts (total appropriation $5,000) Wages $628, Materials and Expenses $100, Travel $150, Equipment $200 = $1,078

For investigations and research in cultural practices of nursery stock and methods of control of diseases and insect pests of nursery stock (total appropriation $15,000) Director's Office $300, Botany Dept. $1,320, Entomology Dept. $1,030, Horticulture Dept. $530 = $3,180

For investigations and research to determine methods of control of insect pests destructive to flax (total appropriation $1,500) Administration $50, Entomology Dept. $450 = $500

For investigations and research to determine methods of establishing pasture grasses in the burned and cut-over areas in the coastal region of Oregon (total appropriation $5,000) Director's Office $145, Astoria Branch Station $3,180 = $3,325

For investigations, research and extension on production, pest control, and processing methods of prunes (total appropriation $7,500) Director's Office $100, Entomology Dept. $525, Horticulture Dept. $550 = $1,175

For investigations and research in methods of control of diseases of range livestock (total appropriation $14,000) Salary $675, Wages $100, Materials and Expenses $1,500, Travel $100, Equipment $1,000 = $3,375

For investigations and research to determine the cause and methods of correction of crumby butter (total appropriation $5,000) Wages $250, Materials and Expenses $425, Travel $50, Equipment $600 = $1,325

For investigations and research in nutritional problems and control of diseases of fur farm animals (total appropriation $5,000) Wages $128.50, Materials and Expenses $360, Travel $29.50, Equipment $2,052 = $2,570

For agronomic and pest control investigations of hops (total appropriation $10,000) Administration $150, Entomology Dept. $625, Farm Crops Dept. $1,005, Botany Dept. $250 = $2,030
For investigations and research in dairy cattle nutritional problems (total appropriation $12,000) Dairy Husbandry $1,500, Agricultural Chemistry $175 1,675

For investigations and research in nutritional problems and methods of disease control of chickens and turkeys (total appropriation $10,000) Wages $383, Materials and Expenses $450, Travel $150, Equipment $425 1,408

From Senate Bill 187:

Collection and Analysis of agricultural statistics (total appropriation $10,000) Wages $220, Materials and Expenses $80, Travel $200, Equipment $800 1,300

The Board approved the budgeting for the current fiscal year of the following proportionate share of the continuing appropriations listed below:

From continuing appropriation to the Medford Branch Experiment Station (annual appropriation $6,000)

Wages $1,500, Materials and Expenses $1,000, Travel $75, Equipment $425 3,000

From continuing appropriation for the Pendleton Branch Experiment Station (annual appropriation $2,000)

Wages $500, Materials $500 1,000

HEALTH SERVICE

The Board voted to allow an overdraft of $1,000 in the 1936-37 Health Service account at the University to be made up from this account in 1937-38, in order that the Health Service may purchase its drugs and supplies for next year prior to a rise in prices.

PHYSICAL PLANT

The Board voted to approve a budget addition of $1,492.40 to the Physical Plant budget at the University for the maintenance of the new Library to the end of the fiscal year, to be added to the following classifications:

Janitorial 485.00
Repairs (including minor adjustments and light globes) 275.00
Heating 468.00
Lighting 175.00
Water 45.00
Industrial Accident Insurance 5.00
Telephones 39.40
FIRE ESCAPE ON MARY SPILLER HALL AT UNIVERSITY
The Board voted to approve the expenditure of $425, or as much thereof as is required, for the immediate installation of a standard fire escape on Mary Spiller Hall, women's dormitory at the University, as recommended by the State Fire Marshal.

EXPERIMENT STATION, ADVANCE TO FARM CROPS DEPARTMENT
The Board voted to advance $2,200 to the fees and sales account of the Farm Crops Department of the Experiment Station to maintain certain research projects for the remainder of the fiscal year which otherwise would have to be suspended, this advance to be repaid from sales receipts during 1937-38.

WPA PAINT AND REPAIR PROJECT AT UNIVERSITY
The Board voted to allow an overdraft of $1,200 in the Building Repairs budget at the University to match federal funds for labor in a recently approved WPA Paint and Repair Project, this expenditure to be deducted from the 1937-38 budget for repairs.

DAIRY DEPT. BUDGET ADDITION FOR RESEARCH WORK
The Board voted to approve an addition of $500 to the budget of the Dairy Department of the Experiment Station, to be used for the purchase of milk and cream to be manufactured into butter for research work in determining the cause and method of correction of crumbly butter as provided for in the special appropriation passed by the 1937 Legislature, funds to come from income from the sale of the butter.

LEASE AT SOUTHERN OREGON BRANCH STATION FOR INVESTIGATION OF ALFALFA WEEVIL
The Board voted to approve the leasing of 8.8 acres of tillable land adjacent to the Southern Oregon Branch Experiment Station from R. H. McCall for a period of five years beginning January 1, 1937, for the conducting of investigations in the control of the alfalfa weevil in cooperation with the U. S. Bureau of Plant Industry and Entomology, at an annual rental of $176 a year to be paid from restricted appropriations and sales income at the station, and authorized the proper officials of the Board to execute the lease.

RENEWAL OF LEASE AT EASTERN OREGON BRANCH STATION
The Board voted to approve the re-leasing of 1,920 acres of pasture land for experimental purposes at the Eastern Oregon Branch Experiment Station, from G. F. Hall for the period from January 1, 1937 to January 1, 1938 at an annual rental of $600 to be paid from restricted appropriations and sales income at the station, and authorized the proper officials of the Board to execute the lease.

4-H CLUB SUMMER SCHOOL, BUDGET ADDITION
The Board voted to approve a $2,000 budget addition for the 1937 session of the 4-H Club Summer School to care for an estimated increase in attendance, $600 to come from an anticipated increase in fees and $1,400 from restricted extension funds in the director's reserve.
EASTERN OREGON
The Board voted to approve a budget addition of $6,475 in branch station, the following classifications to the Eastern Oregon Livestock Branch Experiment Station to cover increased costs of materials, wages, and farm maintenance, funds to come from increased sales income:

- Wages ................................................... $2,200
- Materials and Expenses ............................... 1,390
- Equipment .............................................. 2,885

UNIVERSITY DELIVERY SERVICE, BUDGET ADDITION
The Board voted to approve a budget transfer of $500 from the Multigraph Department of the University to Delivery Service for the purchase of a small Ford delivery truck for the Physical Plant, to replace worn-out equipment.

The Board voted to approve the following personnel adjustments at the State College:

- O. H. MUTH, APPOINTMENT
  Appointment of Dr. O. H. Muth as Assistant Professor of Veterinary Medicine, one year tenure, effective April 1, 1937 at a net salary of $2,700, salary payments to be made from the restricted fund for research in diseases of range livestock appropriated by the 1937 Legislature.

- JACK HEWITT, SABBATICAL LEAVE
  Sabbatical leave on half pay for Jack Hewitt, Assistant Professor of Physical Education, from October 1, 1937 to October 1, 1938, to continue graduate study toward a doctorate degree, a substitute to be obtained to care for the work of Mr. Hewitt at no additional cost to the Board.

- H. H. WHITE, SABBATICAL LEAVE
  Sabbatical leave on half pay for H. H. White, Associate Extension Agricultural Economist, from April 9 to July 8, 1937 for the purpose of conducting research in the field of agricultural labor in Oregon for the National Resources Committee of the Department of Interior, collaborating with the Oregon State Planning Board.

- M. R. LEWIS, LEAVE
  Leave of absence without pay for Professor M. R. Lewis of the Soils Department from March 16 to May 31, 1937 for a special assignment for the Federal Department of Agriculture, and the budgeting of the saving of $370.27 in his salary to the wage budget of the Soils Department to care for his work in his absence.

The Board voted to approve the following personnel adjustments at the University:

- H. J. NOBLE, CONTINUATION OF LEAVE
  Continuation of leave of absence without salary, for the academic year 1937-38, for Dr. Harold J. Noble, Associate Professor of History, to accept a fellowship from the Rockefeller Foundation to study Japanese culture in Tokyo.
J. F. BOVARD, RESIGNATION
Resignation of Dr. John F. Bovard, Dean of the School of Physical Education, effective September 30, 1937, to accept a position at the University of California at Los Angeles.

KARL W. ONTHANK, EXTENSION OF LEAVE
Extension of leave of absence on half salary for Karl W. Onthank, Dean of Personnel Administration, from March 31 to June 30, 1937, to continue his work as State Director for the National Youth Administration and the transfer of the salary saving of $457.77 for the following purposes:

Materials and Expense budget, Office of the Dean of Personnel Administration, for printed forms, folders, and other supplies . . . . . . . . . $150.00

Materials and Expense, School of Music, to cover the expense in connection with a national broadcast of the University Symphony Orchestra . 90.00

Building Repairs budget . . . . . . . . . . . . . . . . . . . . 217.77

The Board voted to approve the following personnel adjustments at the Medical School to carry on the work of Professor Harold E. Myers, deceased:

DAVID W. E. BAIRD, PROMOTION
Promotion of Dr. David W. E. Baird, Medical Director in the Outpatient Clinic, to the position of Associate Dean of the Medical School, with an increase in base salary from $1,500 to $2,700, effective April 1, 1937.

LEE DICKINSON, SALARY INCREASE
Increase in salary to $150 per month for Dr. Lee W. Dickinson, Instructor in Pharmacology, from March 1 to July 1, 1937, in consideration of extra duties involved in carrying on the work of the Department of Pharmacology.

Appointment of two student assistants in the Department of Pharmacology for the remainder of the fiscal year.

Saving of $251.77 to revert to the Board's unappropriated fund.

The Board voted to approve the following personnel adjustments recommended by the Chancellor:

H. E. INLOW, SABBATICAL LEAVE
Sabbatical leave on half pay for President H. E. Inlow from June 1 to September 1, 1937 for advanced study. Saving to July 1 of $150.21 to revert to the Board's unappropriated fund.

W. J. KERR, SABBATICAL LEAVE
Sabbatical leave on half pay for Dr. W. J. Kerr from May 15 to July 15, 1937 for research and travel. Saving to July 1 of $287.25 to revert to the Board's unappropriated fund.
Dr. Kerr announced that he was unwilling to receive any compensation during his absence or for the expenses of his trip and asked that the Secretary be instructed to incorporate this statement in the official minutes of the Board. Dr. Kerr's request was made the order of the Board.

Dr. Kerr then completed his preliminary report on Production and Marketing in Oregon, which report is on file as an integral part of these minutes. Mr. Irvine commended the report as a valuable contribution to the economic welfare of the state, and urged the publication of the report in its final form for wide distribution among the citizenry.

B. F. IRVINE RESIGNATION

President Marks announced that since Mr. Irvine had declined reappointment on the Board, this was the last Board meeting which he would attend and that his long record of distinguished service would be officially recorded by an appropriate resolution of the Board at a later date.

AMENDMENT TO BY-LAWS

The following voted was recorded on the amendment to the by-laws as read by the Secretary:

Ayes:
Callister  Pease
Irvine    Ruhl
Marks     Sackett
Oliver

Nays: None

The necessary two-thirds vote of the Board having been recorded, President Marks declared the following amendments adopted:

Amend Article II, Section 1 by deleting the words "and Treasurer," making the Article read: "The officers of the State Board of Higher Education shall consist of the President and Vice-President, elected for each fiscal year at the first regular meeting (July) of that year."

Add Article II, Section 8, as follows: "Upon recommendation of the Chancellor, the Board shall designate a member of the staff of the State System as Treasurer of the Agricultural Experiment Station and the Federal Cooperative Extension Service."

Amend Article III, Section 3 by deleting the words "is the financial officer of the Board who" and adding the words "of the Agricultural Experiment Station and the Federal Cooperative Extension Service", making the
article read: "The Treasurer of the Agricultural Experiment Station and the Federal Cooperative Extension Service receives and disburses Federal funds for the Agricultural Experiment Station and for the Extension Service in Agriculture and Home Economics of the Oregon State Agricultural College. He shall keep an accurate account of all moneys received and disbursed and make an annual report as required by law to the Federal government and to the State Board. At the close of his term of office he shall deliver all moneys, books, and other properties then in his possession to his successor in office."

Chancellor Hunter recommended the appointment of H. A. Bork, Comptroller of the Oregon State System of Higher Education, as Treasurer of the Agricultural Experiment Station and Federal Cooperative Extension Service, and the Board voted to appoint Mr. Bork to this office in accordance with the Chancellor's recommendation, provided such appointment were satisfactory to the federal government.

President Marks appointed E. G. Sammons and R. W. Ruhl on the committee on radio station KOAC, other members of the committee being Chancellor Hunter, Mr. Byrne, and Director Powers.

President Marks expressed the appreciation of the Board for the fine hospitality extended by Oregon State College, its administrative officers, the faculty, and the student body.

Dean William A. Schoenfeld reported that he had received instructions from the Federal Director of Agricultural Extension, C. W. Warburton, to file with the Washington office as soon as practicable a statement of the amount of federal funds which will probably remain unexpended on June 30, 1937. The Dean reported that a similar request would probably be received on federal experimental funds.

The Board voted to grant the authority requested by Dean Schoenfeld in case of anticipated balances in Experiment Station or other federal funds by June 30, to file a statement with federal authorities in Washington, estimating the amount of funds which will remain unexpended.

The Board adjourned at 4:30 p.m.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary