STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
SACAJAWEA HOTEL, LA GRANDE, OREGON
December 14, 1937

MEETING #81
A regular meeting of the State Board of Higher Education
of the State of Oregon was held at the Sacajawea Hotel,
La Grande, Oregon, at 2:30 p.m. on December 14, 1937.

ROLL CALL
The meeting was called to order by the President of the
Board, Willard L. Marks, and on roll call the following
answered present:

C. A. Brand
F. E. Callister
Willard L. Marks
Herman Oliver

Walter E. Pearson
Robert W. Ruhl
Beatrice Walton Sackett

Members absent: E. C. Pease, E. C. Sammons

There were also present Frederick M. Hunter, Chancellor;
Charles D. Byrne, Secretary of the Board; President George
W. Peavy of Oregon State College; President C. V. Boyer of
the University of Oregon; President C. A. Howard of Eastern
Oregon Normal School; President Walter Redford of Southern
Oregon Normal School; and President J. A. Churchill of
Oregon Normal School.

President Marks reported that he had received a letter from
Mr. E. C. Pease expressing his regret that it would be im-
possible for him to attend the Board meeting. Mr. Sammons
was present at the committee meetings but was called back
to Portland on business.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes
of the last meeting on October 25, and approved the minutes
of this meeting as they appeared in the docket.

The Board approved the minutes of the Special Meeting held
in Portland on November 30 and confirmed its action in
electing Dr. Donald M. Erb as President of the University
of Oregon.

WPA PROJECT
AT COLLEGE
F. E. Callister, Chairman of the Committee on Buildings,
Grounds, and Capital Outlay, made the following report:

"The Committee reviewed the plans for a WPA project at
the State College which would include the construction
of 2,000 feet of walk from cement blocks removed from the
old tennis courts, wrecking the old military stables no
longer used, graveling of the road and construction of a
fence around the heating plant fuel yard, certain land
clearing on the South Farm, construction of a barn for
sheep investigation work, remodeling of the old dairy barn instead of wrecking as previously planned, and razing miscellaneous unused farm sheds near the old dairy barn. The total value of the project is estimated at $14,055, of which the WPA will furnish $7,301 in labor.

"By utilizing $1,550 from the special state appropriation for sheep investigations and $500 already approved by the Board for remodeling the dairy barn, as well as materials (including shrubbery) and labor supplied by the State College valued at $4,072, the additional Board funds needed will be $615.

"The Committee feels that it is advisable to take advantage of the opportunity of WPA assistance and is recommending that the College officials be authorized to make application to the WPA for this project and that $615 be appropriated."

The Board accepted the report of the Building Committee and authorized State College officials to make application to the Works Progress Administration for the project as outlined above, $615 to be appropriated from Board funds when and if the project is approved.

CHEMISTRY BUILDING APPLICATION

Mr. Callister gave the following report on the application to the PWA for a Chemistry Building project at the State College:

"Definite word has been received from Mr. H. A. Gray, Assistant Administrator of the Public Works Administration, that the project was not among those recommended for allotment.

"The Building Committee is making no recommendation at this time on any further steps to take in regard to this project but is having a further study made as to possible means of financing the Chemistry Building."

LIBRARY REMODELING FOR LAW SCHOOL AT UNIVERSITY

The report of the Building Committee was continued as follows:

"After the work was started on the project for remodeling the old library building at the University for the use of the Law School, it was found that some of the walls were rotted and in bad condition; also, the price of steel for this project has risen since the estimates were made. Because of this, an additional $1,945.58 is needed in order to complete the remodeling of this building as approved by the Board."
"The Building Committee, with the concurrence of the Finance Committee, recommends that the Board appropriate the $1,945.52 required."

The Board voted to appropriate $1,945.52 to complete the remodeling of the old Library at the University for the use of the Law School, as approved by the Board.

Mr. Callister gave the following report on a WPA project at the University for the construction of a wrought iron fence:

"The old Associated Student Building Fund at the University has a balance of $944.44 which was not transferred to the new building fee account set up at the time the building program was started. The University requests that this balance be used to purchase materials for use in constructing a fence around the baseball field with the assistance of the Works Progress Administration."

"The Committee recommends the use of this balance for the fence project."

The Board approved the use of the balance of $944.44 in the old Associated Student Building Fund account at the University to purchase materials for a WPA project.

The Chairman of the Building Committee then reported on the proposed sewer extension at Ashland, Oregon, as follows:

"The property holders living adjacent to the Southern Oregon Normal School wish to extend the sewer line past the school and ask that the normal school share in the cost. Participation in this extension will require $210 of Board funds. It was pointed out that any additional buildings erected on the campus will have to be served by this sewer."

"With the approval of the Finance Committee, the Building Committee recommends that the Board approve this appropriation."

The Board appropriated $210 to cover its share of the cost of the Ashland sewer extension project.

Mr. Callister continued the report of the Building Committee as follows:

"At the October 25 meeting of the Board, the Building Committee considered a WPA project at the Medical School which included clearance of brush and debris from the campus, but did not recommend approval of the brush clearing portion of the project. The Committee has reconsidered this action and since the expense to the Board for this brush clearing is only $25, is recommending approval by the Board of this amount."
Meeting #81 - 4

The Board allotted $25 for the WPA brush clearing project at the Medical School.

Walter E. Pearson, acting chairman of the Finance Committee, presented the following report:

"During the depression years the annual budgets for equipment replacement and obsolescence at the several institutions were necessarily reduced to practically 50 per cent of the former level. This has resulted in a critical situation in a number of departments. In the budget for the current fiscal year the Board set up a supplementary budget of $13,150 to take care of emergency situations in equipment. A further study made by the Finance Committee indicated that if some of the schools are to be maintained at even a minimum standard, additional funds for replacement must be provided. Upon recommendation of the Chancellor the Finance Committee is, therefore, recommending an allotment from the unappropriated funds of the Board of $11,850 for the replacement of the most meritorious items of equipment at the several institutions. The committee is also recommending a study of the equipment situation looking forward to a rehabilitation program over a period of years."

The Board appropriated $11,850 to supplement the sum of $13,150 set up in the supplementary budget for the replacement of worn-out and obsolete equipment at the several institutions of the State System, and recommended that a study be made of the equipment of the system, looking forward to a rehabilitation program over a period of years.

The following report on the Miner Building was presented:

"Upon suggestion of President Boyer and the Chancellor, the Finance Committee is recommending that Professor C. L. Kelly be clothed with the authority to invest funds accruing from the Miner Building, subject to approval by the Finance Committee."

The Board authorized Professor C. L. Kelly to invest funds accruing from the Miner Building, subject to the approval of the Finance Committee.

Mr. Pearson continued the report of the Finance Committee, as follows:

"In order to extend the service of the Bureau of Municipal Research to the City of Portland and the surrounding area, a program has been worked out with the officials of the City of Portland and of the League of Oregon Cities whereby the League has agreed to appropriate $1,050 and office space, with the understanding that the Board will supply $800 to
make up a budget for the remainder of the fiscal year. The Finance Committee is recommending an appropriation of $800 for this purpose.

Budget Addn. Eugene Branch

"In order to meet certain emergency work in the Bureau of Municipal Research at Eugene, the Chancellor recommended an appropriation of $300 for additional wages and $105 for rental payments on a calculating machine. The Finance Committee concurs in this recommendation."

The Board appropriated $800 for the extension to Portland of the service of the Bureau of Municipal Research of the University, the League of Oregon Cities to supply $1,050 and office space for the remainder of the current fiscal year. The Board also appropriated $405 for the Bureau of Municipal Research at Eugene, $300 to be budgeted for wages and $105 for the rental of a calculating machine, the rental payments to apply on the purchase price of the machine.

STATE RESTORATION FUND

Mr. Pearson then gave the following report on the State Restoration Fund assessment:

"As a result of using Planning Board figures as a basis for calculating the Board's contribution to the State Restoration Fund, the funds budgeted to cover the State Restoration Fund payments will be insufficient. It is estimated that approximately $500 additional will be required for the assessment. The Finance Committee is recommending the allotment of sufficient additional funds to cover the assessment for the current year."

The Board voted to allot sufficient additional funds to cover the Board's contribution to the State Restoration fund, the estimated deficiency in the budget being approximately $500.

GEORGE GODFREY, SALARY ADJUSTMENT

The report of the Finance Committee on a salary and time adjustment for George Godfrey was then read:

"In accordance with previous arrangements worked out with the State Planning Commission, George Godfrey of the University News Bureau staff has been employed one-third time by the Planning Commission, the Commission paying $1,200 of his salary and the Board $2,400. At the request of the Planning Commission and upon recommendation of the Chancellor, the Finance Committee is recommending an appropriation of $550 to cover an additional $50 a month payment of Mr. Godfrey's salary by the Board beginning December 1, 1937, with a comparable reduction in the time Mr. Godfrey will devote to work of the Planning Commission."
The Board appropriated $350 to cover an additional payment of $50 a month to Mr. George Godfrey of the University News Bureau staff, as requested by the State Planning Commission through Budget Director Wharton, with the understanding that there will be a comparable reduction in the time Mr. Godfrey will devote to work of the Planning Commission.

The Finance Committee report was continued as follows:

"Through a cooperative arrangement with the Multnomah County Hospital, the Medical School will be enabled to employ a part-time instructor in Anesthesia if the Board appropriates the sum of $50 a month or $300 for the remainder of the current fiscal year. The committee is recommending this appropriation."

The Board authorized the employment of a part-time instructor in Anesthesia at the Medical School effective January 1, 1938, and appropriated $300 to cover the expense to the close of the current fiscal year.

Mr. Pearson reported as follows on the budget for the 1938 summer sessions of the State System of Higher Education:

"In order to formulate plans for the 1938 summer sessions, Director Powers has submitted the summer session budget requirements calling for an additional appropriation of $13,045 to make possible salary restoration authorized by the last legislature for the summer school staff, and the same amount of state funds allotted last year, which was $7,800. In addition, Director Powers is requesting an added allotment of state funds of $3,100. The Finance Committee is recommending the same amount of state funds allotted last year, $7,800, plus the amount necessary to restore salaries. The remainder of the budget for summer sessions at the several institutions will be covered by student fee collections estimated on the basis of last year's income at $67,388, plus an estimated increase in student fee income of $3,100 which is to cover Director Powers' supplementary request. This provides for a guaranteed student fee estimate of $60,488 with the understanding that any excess fees collected over this amount will revert to the Board's unappropriated fund. Details of the summer session budgets are to be submitted at a later date to the Chancellor for final approval."

The Board approved the budget for the 1938 summer sessions as recommended by the Finance Committee, with the understanding that details of the budgets would be submitted to the Chancellor for final approval.
Mr. Pearson concluded the report of the Finance Committee as follows:

"Upon recommendation of the Chancellor, the Finance Committee is recommending to the Board that the Comptroller, with the approval of the Chairman of the Finance Committee, be authorized to invest in United States Government bonds, gift fund balances not necessary for current expenditures from these funds, the earnings to be credited to the gift funds of the several institutions in proportion to the funds invested."

The Board authorized the Comptroller, with the approval of the Chairman of the Finance Committee, to invest in United States Government bonds, gift fund balances not necessary for current expenditures from these funds, the earnings to be credited to the gift funds of the several institutions in proportion to the funds invested.

F. E. Callister, Chairman of the Building Committee, gave the following report on the sale of land at Hood River by the University Alumni Holding Company:

"Some time ago the Board accepted a gift to the University of a lot at Hood River. The property which is held in the name of the State of Oregon by the State Board of Higher Education has been sold by the University Alumni Holding Company. In order that a warranty deed may be given to the purchaser, it is necessary that the President and Secretary be authorized to sign the necessary papers in connection with the transfer of title.

"The Committee recommends that this authorization be given."

The Board authorized the President and Secretary to sign necessary papers in connection with the transfer of title of a lot in Hood River sold by the Alumni Holding Company of the University.

Walter E. Pearson, Chairman of the Insurance Committee, presented the following report:

"At the meeting of the Insurance Committee held on December 13, 1937, the following committee members were present: Mr. Walter E. Pearson, Chairman, Mr. Robert W. Ruhl. There were also present Mr. C. A. Brand and Mr. E. G. Sammons.

"The question of annuities for staff members was discussed in considerable detail, and no action is recommended on the annuity program at this time."
The following report was given by F. E. Callister, Chairman of the Special Committee on the McDonald Estate:

"The special committee on the McDonald estate met yesterday to consider a recommendation of President Peavy for the purchase of an additional 800 acres of land for the McDonald Forest at $5.50 an acre, the payment to be made from funds on hand from the sale of timber on the Lakeview portion of the bequest. The Committee had previously authorized the purchase of 680 acres at a price not to exceed $5.00 per acre, but President Peavy had been unable to complete negotiations for the purchase of this land known as the Jackson tract.

"The Committee therefore is recommending that the purchase of the additional 800 acres be approved if the Jackson tract of 680 acres can be obtained at the price indicated. Funds are on hand from the sale of the timber of the Lakeview tract to more than cover both purchases.

"Any further disposition of the funds accruing from the total McDonald bequest is to await definite information on the total amount which will be received from the bequest and a survey of the possibilities for utilizing the funds."

The Board voted to approve the report of the committee.

President Marks reported receipt of a resolution of appreciation from the Directors of the Board of Education of School District Number One, Portland, Oregon, for the services of the Advisory Council in selecting a Superintendent for the Portland Public Schools, two members of the committee being on the staff of the State System of Higher Education.

President Marks reported that in accordance with the state law providing for a teacher tenure commission in counties of a certain population, one member to be named by the President of the State Board of Higher Education, he had appointed Mr. Leslie E. Crouch to the Tenure Commission of Portland and Mr. E. M. Page to the Tenure Commission of Salem.

At the October 25 meeting the problem of the delinquent mortgage on timber property in Coos County on which the Board holds a half interest under the bequest of Mary J. L. McDonald, was referred to the Executive Committee with power to act. President Marks stated that the Board of Regents of the University of California, holder of the other half interest in the mortgage, had not yet informed him of their desire in regard to foreclosure and that he would make a formal report to the Board at the January meeting.
President Marks reported on an accident to a student which occurred on the premises of the ONS Training School at Independence in February of 1936. A letter in regard to the case was received by the Board from the father of the student. President Marks sought the advice of the Attorney-General as to whether or not the Board would be liable or could make some contribution. It was the opinion of the Attorney-General that not only can there be no action brought against the Board, but that the Board has no authority to voluntarily pay damages.

COMMUNICATIONS

Mr. Byrne reported receipt of a communication from the State Highway Commission in regard to parcels of land in Jackson County on which the Board holds a lease. Jackson County wishes to deed this land to the Highway Commission in connection with the re-routing of the highway adjacent to the Southern Oregon Branch Experiment Station and requests that the Board give a quitclaim deed on the property. The Board authorized the President and Secretary to sign a quitclaim deed in order that this land may be deeded by the county to the Highway Commission, and adopted the following resolution:

RESOLUTION

"WHEREAS, JACKSON COUNTY, a political subdivision of the STATE OF OREGON, has conveyed by bargain and sale deed to STATE OF OREGON, by and through its State Highway Commission the following described real property, to wit:

Parcel #1. A parcel of land lying in the Southwest Quarter (SW¼) of the Northwest Quarter (NW¼) of Section 23, Township 30 South, Range 1 West, W. M., Jackson County, Oregon, and being a portion of the following described property:
That tract of land which was conveyed by that certain deed to Jackson County and recorded in Volume 124, Page 415 of Jackson County Record of Deeds; the said parcel being described as follows:

Beginning at the point of intersection of the Southeasterly line of the said property and the existing Easterly right of way line of the present Pacific Highway, said point being 30 feet distant Northeasterly from (when measured at right angles to) the center line of said Highway at Engineer's Station 234+36.5; said point also being 1392.6 feet North and 2030.6 feet West of the Southeast corner of the N. D. Smith Donation Land Claim No. 59; thence North 50° 15' East, along the said Southeasterly line a distance of 20.02 feet; thence North 37° 15' West, parallel to and 50 feet distant from said center line a distance of 445.67 feet to a point on the Northerly line of said property, said point being 50 feet distant Northeasterly from (when measured at right angles to) the said center line at
Engineer's Station 238 + 84.1; thence South 54° 45' West, along the said Northwesterly line a distance of 20.01 feet to a point on the existing Easterly right of way line of said highway; thence South 37° 15' East, along the said right of way line a distance of 448.25 feet to the point of beginning, containing 0.22 acre.

Parcel #2. A parcel of land lying in the West Half (W\(\frac{1}{2}\)) of the Northwest Quarter (NW\(\frac{1}{4}\)) of Section 25, Township 38 South, Range 1 West, W. M., Jackson County, Oregon, and being a portion of the following described property: That tract of land which was conveyed by that certain deed to Jackson County, and recorded in Volume 59, Page 391 of Jackson County Record of Deeds; the said parcel being described as follows:

Beginning at the point of intersection of the South line of the said property and the existing Easterly right of way line of the present Pacific Highway, said point being 30 feet distant Northeasterly from (when measured at right angles to) the center line of said highway at Engineer's Station 239 + 47.9; said point also being 1799.7 feet North and 2340.1 feet West of the Southeast corner of the N. D. Smith Donation Land Claim No. 59; thence East, along the said South line a distance of 25.13 feet to a point which is 50 feet distant Easterly from (when measured at right angles to) the said center line at Engineer's Station 239 + 32.7; thence North 37° 15' West parallel to and 50 feet distant from said Highway center line a distance of 847.12 feet; thence North 36° 53' West, parallel to and 50 feet distant from said center line a distance of 171.82 feet to a point on the Northerly line of said property, said point being 50 feet distant Northeasterly from (when measured at right angles to) the said center line at Engineer's Station 249 + 52; thence South 61° 03' West, along the said Northerly line a distance of 22.64 feet to a point on the existing Easterly right of way line of said highway, said point being 30 feet distant Easterly from (when measured at right angles to) the center line of said highway at Engineer's Station 249 + 62.6; thence South 35° 55' East, along the said right of way line a distance of 182.48 feet; thence South 37° 15' East, along the said right of way line a distance of 831.97 feet to the point of beginning, containing 0.47 acre.

WHEREAS, the STATE OF OREGON, acting by and through the State Board of Higher Education, holds a lease upon the above described real property and said lease has not expired, and
WHEREAS, the said Board of Higher Education is desirous of cooperating with the County of Jackson as well as with the STATE OF OREGON, by and through its State Highway Commission, in clearing the title to the parcel of land so conveyed by JACKSON COUNTY to the STATE OF OREGON, by and through its State Highway Commission, and

WHEREAS, an investigation has been made by the State Board of Higher Education of the STATE OF OREGON of the lands hereinafore described, and said Board has found said lands not to be essential to its use in the proper conduct of its Experimental Station located upon and adjacent to said lands, and that said lands are no longer required or useful for educational purposes, and that the same may be disposed of as requested by the State Highway Commission without material injury to the Department of Education of the STATE OF OREGON.

THEREFORE, BE IT RESOLVED by the Board of Higher Education that the land herein described be, and the same are hereby disposed of, allotted, transferred, and conveyed by a quit-claim deed releasing of and from the lease agreement existing between JACKSON COUNTY and the State Board of Higher Education, and that the President and Secretary of this Board be, and they are hereby empowered to make, execute, acknowledge, and deliver upon behalf of the Board a proper quitclaim deed conveying the lands hereinafore described to the STATE OF OREGON, by and through its State Highway Commission for an express consideration of One ($1.00) Dollar.

Adopted by the State Board of Higher Education at a meeting held upon the ___ day of ________________.

ATTEST:

______________________________
Secretary, State Board of Higher Education

CHANCELLOR'S REPORT

Chancellor Hunter reported that Dean William F. Russell of Teachers College, Columbia University, had recently visited certain units of the State System of Higher Education. After surveying the School of Home Economics at the State College, particularly the practice houses, Dean Russell stated that in his opinion the School of Home Economics of Oregon State College is the finest in the United States.

Chancellor Hunter then read a letter of December 4 from Dean Schoenfeld, reporting upon the favorable response from the counties of Oregon to the budgetary requests of the Federal Cooperative Extension Service. Budgets presented to the counties calling for county appropriations totaling $105,376.50 were reduced by only $400.00. Five county extension agents
Meeting #61 - 12

December 14, 1937

are being added, and indications are that there would be no difficulty in adding five or six additional home demonstration agents and five or six county club agents if federal funds were available for salaries.

Upon the suggestion of President Marks, the Board gave a hearing to Mr. W. A. Erwin, Portland piano dealer, on questions involved in the purchase of pianos for the State College Music Department. No action was taken, but the matter was referred to President Peavy for a report to the Board at a later date.

GIFTS

The Board officially accepted the following gifts and instructed the Secretary to make suitable acknowledgment to the respective donors:

University

Alumni Holding Company

Gift of $995.00 from the Alumni Holding Company to construct cases and shelves in the Library for the Burgess Rare Book Collection.

Ada Osie Walton

Gift of a large collection of Indian baskets, blankets, etc., valued at approximately $1,000.00, to the Museum of Natural History from Miss Ada Osie Walton of Seattle, Washington. Miss Walton is a graduate of the University of Oregon and a daughter of the first President of the Board of Regents of the University.

Oregon State College

1936 Graduating Class

Gift of $165.53 from the graduating class of 1936 to be applied to the cost of WPA art projects on the campus, particularly the murals for the entrance of the Commerce Building.

Medical School

Louis A. Vierani

Bequest of $522.04 through the will of Louis A. Vierani, deceased, for the purchase of applicators used in the treatment of cancer.

Doernbecher Guild and Council of Jewish Women

Gift of a Drinker-Collins Respirator, which is used in the treatment of patients suffering from certain types of infantile paralysis, valued at $1,650.00, from the Doernbecher Children's Hospital Guild and the Council of Jewish Women in equal participation.

American Legion Memorial Fund

Gift of $161.81 for the care of crippled children of veterans, from the Women's Auxiliary of the American Legion Memorial Fund of Oregon City.
The Board voted to authorize the First National Bank of Portland to foreclose a mortgage in the amount of $693.45 which is a part of the Jones Pathology Research Fellowship fund of $5,000. Foreclosure of the mortgage was approved at the October 25 meeting, but upon checking the files the bank discovered that in 1932 it had overlooked the assignment of its interest as original mortgagee and as a result is still the record owner of the mortgage.

The Board approved an $800 advance to the wage item of the 1937-38 School of Education budget at the State College to employ two half-time stenographers in vocational education, one to be assigned to Dr. Florence Blazier, Head of the Department of Home Economics Education and the other to Professor H. H. Gibson, Head of the Department of Agricultural Education. This advance is to be reimbursed by the State Board for Vocational Education as a part of the cooperative program in the training of vocational teachers.

The Board approved a budget addition of $907.06 to the Dairy Department of the Experiment Station from unbudgeted balances in funds made available by the 1937 Legislature under House Bill 465, as follows: from item 16, Crumbly Butter Investigations, $775.84, from item 13, Dairy Cattle Nutritional Problems, $128.22.

The Board approved the following supplementary appropriations totaling $615.00 for the conduct of research projects approved by the Board at the September 14 and October 25 meetings, the allotments to come from the special appropriation of $10,635.00 earmarked in the budget for General Research projects.

<table>
<thead>
<tr>
<th>Name</th>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. Artau</td>
<td>Studies in the History of Music</td>
<td>$50.00</td>
</tr>
<tr>
<td>C. B. Beall</td>
<td>Studies of the Franco-Italian Literary Rela-</td>
<td>35.00</td>
</tr>
<tr>
<td></td>
<td>tions</td>
<td></td>
</tr>
<tr>
<td>Maude I. Kerns</td>
<td>Studies in Art</td>
<td>30.00</td>
</tr>
<tr>
<td>A. M. Vincent</td>
<td>Cinematographic Art Project</td>
<td>30.00</td>
</tr>
<tr>
<td>W. F. Allen</td>
<td>Olfactory sense in dogs as determined by brain lesions and conditional reflex tests</td>
<td>25.00</td>
</tr>
<tr>
<td>G. E. Durget and H. F. Haney</td>
<td>A study of the intestinal loop with regard to the effect upon motility (propulsive) of an end to end anastomosis</td>
<td>25.00</td>
</tr>
<tr>
<td>E. J. West</td>
<td>A study of the reaction of Vitamin C. (ascorbic acid) with Formaldehyde.</td>
<td>25.00</td>
</tr>
<tr>
<td>Margaret Fincke</td>
<td>Phosphorus in Cereals</td>
<td>50.00</td>
</tr>
<tr>
<td>Leo Friedman</td>
<td>Lignin of Western Woods</td>
<td>30.00</td>
</tr>
<tr>
<td>Name</td>
<td>Project</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>J. S. Jones, et al</td>
<td>Insect Reaction to Organic Compounds</td>
<td>$50.00</td>
</tr>
<tr>
<td>D. C. Mote</td>
<td>Oregon Aquatic Insects</td>
<td>20.00</td>
</tr>
<tr>
<td>D. P. Rogers</td>
<td>Basidiomycetes of Oregon</td>
<td>25.00</td>
</tr>
<tr>
<td>S. M. Zeller</td>
<td>Gasteromycetes of North America</td>
<td>50.00</td>
</tr>
<tr>
<td>R. C. Clark</td>
<td>A History of the Hudson Bay Company in Oregon</td>
<td>20.00</td>
</tr>
<tr>
<td>H. R. Crosland</td>
<td>Correlation between left-eye dominance and deficient skill and other important visual phenomena, into problems of defective reading</td>
<td>20.00</td>
</tr>
<tr>
<td>Andrew Fish</td>
<td>Nineteenth Century English Historians</td>
<td>30.00</td>
</tr>
<tr>
<td>J. T. Ganoe</td>
<td>Constitutional History of the United States during the period of the World War, with special emphasis on administrative organization</td>
<td>30.00</td>
</tr>
<tr>
<td>C. G. Howard</td>
<td>Annotations of the American Law Institute’s Restatement of the Law of Contracts</td>
<td>10.00</td>
</tr>
<tr>
<td>A. J. Marder</td>
<td>English Navalism in the period 1889-1904</td>
<td>10.00</td>
</tr>
<tr>
<td>E. H. Moore</td>
<td>Analysis of insurance company records to show the incidence of mobility</td>
<td>10.00</td>
</tr>
<tr>
<td>H. D. Sheldon</td>
<td>History of Education in Oregon</td>
<td>30.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$615.00</td>
</tr>
</tbody>
</table>

**PERSONNEL ADJUSTMENTS**

The Board approved the following personnel adjustments:

**University**

**M.H. Douglass**

Sabbatical Leave

Sabbatical leave on half salary for M. H. Douglass, University Librarian, from January 1 to January 31, 1938, for the purpose of travel in the South to visit libraries, the salary saving of $171.73 to be transferred to the wage budget of the Library. This one-month leave is to apply toward the leave of absence of one year to which Mr. Douglass is entitled, of which he has already taken three months, from March 1 to May 31, 1937.
State College

Walter F. McCulloch
Appointment

Appointment of Walter F. McCulloch as Assistant Professor of Forestry, effective October 22, 1937, at a salary of $2,600.00, 10-months basis, tenure one year, to fill the position in the Forestry Department approved by the Board at the October 25 meeting.

B.G. Thompson
Sabbatical Leave

Sabbatical leave on half salary for B. G. Thompson, Assistant Professor in the Experiment Station Department of Entomology, from January 1 to April 30, 1938, for the purpose of pursuing graduate work toward his doctorate degree at the University of Washington, salary saving of $500.00 to be retained in the Experiment Station budget to employ assistance during Professor Thompson's absence.

Southern Oregon Normal School

W. W. Wells
Sabbatical Leave

Sabbatical leave on half pay for Dr. Wayne W. Wells, Associate Professor of Science, from January 1 to September 10, 1938, for the purpose of studying biological sciences at Eastern Universities, salary saving of $1,076.39 to be utilized to employ substitute help during his absence.

Lucile Burtis
Advance in Rank

Advance in rank of Miss Lucile Burtis from instructor to Assistant Professor of Art and change from one-year tenure to indefinite tenure. No change in salary.

The Board instructed the Secretary to express the appreciation of the Board and the staff of the State System to the citizens of La Grande, the La Grande Commercial Club, and to the Eastern Oregon Normal School for the fine hospitality and many courtesies extended to the Board during its stay in La Grande.

The Board adjourned at 3:45 p.m.

WILLARD L. MARKS, President
CHARLES D. BYRNE, Secretary