STATE BOARD OF HIGHER EDUCATION
MINUTES OF SPECIAL MEETING HELD AT
HEATHMAN HOTEL, PORTLAND, OREGON
November 26, 1938

MEETING #89
At the call of Willard L. Marks, President, a special meeting of the State Board of Higher Education of the State of Oregon was held at the Heathman Hotel, Portland, Oregon, at 10:30 a.m. on November 26, 1938.

ROLL CALL
The meeting was called to order by the President of the Board, Willard L. Marks, and on roll call the following answered present:

C. A. Brand
F. E. Callister
Beatrice Walton Sackett
Willard L. Marks
Walter E. Pearson

Absent:
Herman Oliver
Robert W. Ruhl
E. C. Pease
E. C. Sammons

There were also present Charles D. Byrne, Secretary of the Board, and President Donald M. Erb of the University of Oregon.

HUMANITIES
BUILDING
SUPPLEMENTARY
APPLICATION
Mr. F. E. Callister, Chairman of the Buildings, Grounds and Capital Outlay Committee, made the following report:

"The Building Committee met this morning to give consideration to the bids received on the Humanities Building for the University of Oregon. With all alternates eliminated, the low bid of $118,924 was $12,924 greater than the $106,000 available for the construction contract. The basic bid of $150,000 was $44,000 greater than the funds available for construction. President Erb submitted a proposal to use unpledged building fee balances, annuity reserves and current operating funds of the Board to match an additional P.W.A. grant, thereby making it possible, if the additional grant were approved, to award the contract on a limited basis.

The Building Committee, however, felt that the utilization of these cash funds was inadvisable and that going ahead with the contract on such a restricted basis which would leave the building incomplete and poorly equipped, was not expedient. Mr. Byrne suggested the possibility of applying for an additional loan and grant sufficient to proceed with the contract on a satisfactory basis. The Committee concurred in this suggestion and so recommends to the Board."

Upon motion by Mr. Callister and second by Mrs. Sackett the Board voted to accept the report of the Building Committee regarding the Humanities Building and authorized the Secretary of the Board to prepare and file with the Public Works Administration an application for a supplementary loan and grant.
sufficient to award the contract on a satisfactory basis; and approved the award of the contract to the low bidder within the funds available for construction if and when the supplementary loan and grant application is approved by the P.W.A. The Board also authorized the President and Secretary of the Board to execute the necessary documents in connection with the supplementary application and contract award.

Mr. Callister continued the report of the Building Committee as follows:

"The contract for the construction of additions to the Grandstands at the University of Oregon was awarded by the Building Committee on November 12, 1938, to Snook Brothers of Eugene, Oregon, for the sum of $27,229.30. To make possible the award of this contract, it was necessary to eliminate all the alternates. Because of the inadequacy of facilities under this contract, the Athletic Board of the University, with the approval of President Erb, recommended to the Building Committee that an additional grant of $3,900 to match $4,800 in cash supplied by the Athletic Board of the University be requested from the Public Works Administration to make possible restoration of alternates "B", "C", "D", "E", and "F". The Building Committee concurs in this program and is recommending to the Board confirmation of the award of the contract and authorization for filing an application with the P.W.A. for a supplementary grant of $3,900."

Upon motion by Mr. Callister and second by Mrs. Sackett, the Board voted to confirm the award of the contract for the additions to the Grandstands at the University to Snook Brothers of Eugene, Oregon, at the bid price of $27,229.30, and authorized the Secretary of the Board to file a request with the P.W.A. for a supplementary grant of $3,900 to be matched by cash funds of $4,800. The Board also authorized the President and Secretary of the Board to execute the necessary documents in filing this supplementary application.

The Board adjourned at 11:00 a.m.