STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
GERLINGER HALL, UNIVERSITY OF OREGON
EUGENE, OREGON
April 25, 1939

MEETING #94
A regular meeting of the State Board of Higher Education
of the State of Oregon was held at the Men's Club Room
of Gerlinger Hall, University of Oregon, Eugene, Oregon,
at 9:30 a.m. on April 25, 1939.

ROLL CALL
The meeting was called to order by the President of the
Board, Willard L. Marks, and on roll call the following
answered present:

C. A. Brand
F. E. Callister
Willard L. Marks
Herman Oliver

E. C. Pease
Robert W. Ruhl
Beatrice Walton Sackett
E. C. Sammons

Edgar W. Smith

There were also present Dr. Frederick M. Hunter, Chancellor;
Charles D. Byrne, Secretary of the Board; President
George W. Peavy of Oregon State College; President Donald
M. Erb of the University of Oregon; President Walter
Redford of Southern Oregon Normal School; President
C. A. Howard of Eastern Oregon Normal School; President
J. A. Churchill of Oregon Normal School, and State Treasurer
Walter E. Pearson.

MINUTES
APPROVED
The Board voted to dispense with the reading of the
minutes of the last regular meeting on March 14, 1939,
and approved the minutes of this meeting as they appeared
in the docket.

NAMING OF
ROADS AND
WALKS AT
STATE
COLLEGE
F. E. Callister, Chairman of the Buildings, Grounds and
Capital Outlay Committee, presented the following report:

"A recommendation of a committee at the State College and
President Peavy for the naming of streets, roads and quad-
ranges on the State College campus was presented. The
Committee and Board members present felt that the idea
of giving distinctive names to these campus thoroughfares
and open areas was an excellent one, but referred the
report back to the State College for further study and
later report to the Building Committee and the Board."

The Board approved the report of the Building Committee
regarding the naming of roads and walks at the State
College.
Mr. Callister continued the report of the Building Committee as follows:

"When the Board accepted the gift of the Church property for the Chancellor's residence, it was with the understanding that the house was to be designated as the 'Adelaide Wrisley Church Memorial' in memory of Mrs. Church. The Chancellor recommended that he be authorized to obtain and install a suitable plaque for this purpose. The Committee concurs in this recommendation."

The Board authorized the Chancellor to obtain and install a suitable plaque at his residence, in accordance with the terms of the Church gift.

The report of the Building Committee was continued as follows:

"In order to come within the funds available and award the contract for the Agricultural Engineering Building at the State College, it was necessary to eliminate all of the alternates, one of which included the equipment to replace that lost in the fire. The bid on this alternate was $7,860, but the plan was to purchase through the Board of Control or the P.W.A. construction contract as much equipment as possible for $6,500. Mr. Byrne presented a program whereby through transferring funds from other classifications in the construction account, utilizing electrical fixtures from the old Science Building, and omitting the finishing of a number of rooms in the building, it would be possible to save enough for the equipment. However, the Committee felt that it would be inadvisable to leave these portions unfinished, especially in view of the need for classroom and office space at the State College. It also felt that the cost of finishing these rooms at a later date would be greater than the savings made by eliminating them from the present contract. The Committee is, therefore, recommending that these rooms be finished as specified in the contract and that this be considered one of the State College items in the 1939-40 repair and improvement program for which a reserve of $38,800 is set up in the budget for 1939-40."

The Board voted to approve the report of the Building Committee regarding finishing rooms in the Agricultural Engineering Building, as specified in the contract, with the understanding that the cost of the finishing shall be considered one of the State College items in the 1939-40 repair and improvement program.
Edgar W. Smith, Chairman of the Insurance Committee, presented the following report:

"The Committee considered the problem of fire and boiler insurance on buildings and possible fire loss in excess of the present balance in the State Restoration Fund. It was pointed out that there are several older buildings in the System where a major fire hazard exists and where if a fire should occur the Restoration Fund balance would be insufficient to replace the structure. Particular mention was made of such buildings as the Agricultural Hall at the State College, Deady Hall at the University and Campbell Hall at the Oregon Normal School. The fact was also brought out that on the State College campus there are no fire alarm boxes or other means of immediate notification of the city fire department. The Board has no legal authority to purchase commercial insurance beyond the insurance provided by the Restoration Fund and therefore the Committee has no specific recommendation to make at this time but is merely calling the attention of the Board to the situation. The Committee is recommending, however, that the Secretary of the Board be instructed to investigate the fire call systems on the several campuses, in cooperation with the institutional officials, and report to the Board at the next meeting."

The Board approved the report of the Insurance Committee regarding fire and boiler insurance.

E. C. Sammons, Chairman of the Finance Committee, made the following report:

"I want to report at this time on a special meeting of the Finance Committee held on March 17 in Portland to discuss problems in connection with the Department of Intercollegiate Athletics at the State College. Mr. Smith and I represented the Finance Committee at this meeting and in addition, the Chancellor, President Feavy, E. H. Smith, Business Manager of the College, and Percy Looey, Director of Athletics, were present.

"The College officials reviewed the financial situation and indicated that it would be necessary to borrow funds to carry on the intercollegiate program for the remainder of the current year and start the next year, until such time as the income from football games would be realized. In order to borrow this money, the College officials suggested that it would be advisable to incorporate the Athletic Association. The following resolution was offered to the Committee and is presented to the Board for its approval:

"
WHEREAS, the program of Intercollegiate Athletics at Oregon State College is administered and controlled by the Intercollegiate Athletic Board of Oregon State College which Board in order to function more expeditiously is about to be incorporated under the laws of the State of Oregon, and

WHEREAS, in order to carry on its Intercollegiate Athletic program at Oregon State College it is necessary for said Board from time to time to borrow money, and

WHEREAS, said Intercollegiate Athletic Board has negotiated with the First National Bank of Corvallis, Oregon, and the Benton County State Bank of Corvallis, Oregon, to secure a loan in the principal sum of $28,500 and proposes to pledge as security for the repayment of said loan its rights under contracts for athletic contests during the 1939-40 school year, its rights in and to the proceeds of the Associated Oil Company broadcasting contract and its share of the voluntary fees paid by the students enrolled at Oregon State College, upon certain terms and conditions of which the following are several, to wit:

First: That said Board be incorporated under the laws of the State of Oregon.

Second: That Oregon State Board of Higher Education grant to said proposed Intercollegiate Athletic Board of Oregon State College the exclusive right and franchise to use the athletic facilities and equipment of the Board on the Oregon State College campus for carrying out its intercollegiate athletic program and that said Athletic Board be designated and recognized by the Oregon State Board of Higher Education as the sole organization on the Oregon State College campus having the control and administration of the Intercollegiate Athletic program, such franchise and recognition to be and remain in full force and effect so long as any moneys shall remain due on said proposed obligations to said Banks.

Third: The Oregon State Board of Higher Education claims to hold an obligation of the Associated Students of Oregon State College and/or the Intercollegiate Athletic Board of Control in the amount of some $36,000. If said proposed loan be made to said Intercollegiate Athletic Board that the Oregon State Board of Higher Education recognize the priority of the obligation of said Athletic Board to said Banks to said claim of the
Oregon State Board of Higher Education and that said State Board particularly agrees to subordinate any claim which it may have against said Intercollegiate Athletic Board or the Associated Students of Oregon State College to the claim of said banks.

Fourth: That the Oregon State Board of Higher Education ratify and approve the borrowing of said money from said Banks and the pledging of the assets of the Intercollegiate Athletic Board as above set forth.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE OREGON STATE BOARD OF HIGHER EDUCATION:

First: That the Oregon State Board of Higher Education approve the formation of a corporation to be known as the Intercollegiate Athletic Board of Oregon State College for the purpose of administering and controlling the Intercollegiate Athletic program at Oregon State College.

Second: That the Oregon State Board of Higher Education ratify and approve the borrowing of the sum of $28,500 by said Intercollegiate Athletic Board from the First National Bank of Corvallis, Oregon and the Benton County State Bank of Corvallis, Oregon, and the pledging by the Intercollegiate Athletic Board of all receipts from athletic contests participated in by teams representing the Oregon State Agricultural College during the 1939-40 school year, its rights in and to the proceeds of the Associated Oil Company broadcasting contract and its share of the voluntary fees paid by students enrolled at Oregon State College; provided that the Oregon State Board of Higher Education shall by reason of such ratification and approval assume no responsibility for any acts of or activities of said Athletic Board and particularly shall assume no responsibility for the repayment of said loan.

Third: That the Oregon State Board of Higher Education grant to said Intercollegiate Athletic Board of Oregon State College when incorporated the exclusive right and franchise to use the athletic facilities and equipment of the State Board on the Oregon State College campus for carrying out its Intercollegiate Athletic program and that said Intercollegiate Athletic Board shall be and is hereby designated and recognized by the Oregon State Board of Higher Education as the sole organization on the Oregon State College campus having the control and administration of the Intercollegiate Athletic program, and that such exclusive franchise and recognition shall be and remain in full force and effect so long as any moneys shall remain due on said proposed obligations to said banks.
Fourth: That the Oregon State Board of Higher Education subordinate any claim which it may have against the Associated Students of the Oregon State College and/or the Intercollegiate Athletic Board of Control to the claims of said Banks under and by virtue of said proposed loans to said Intercollegiate Athletic Board."

Mr. Sammons made the following statement regarding the recommended resolution:

"At the meeting of the Finance Committee yesterday, we discussed the matter of the indebtedness of the Associated Students at Oregon State College to the State Board of Higher Education. I would like to review that briefly for the records. In 1920, the former Board of Regents of Oregon State College erected the west stadium on the Corvallis campus, in cooperation with the student body, at a cost of $48,568.10. When the State Board of Higher Education was organized following 1929, we suggested to the College officials that they increase the student building fee at the State College from $3.00 to $5.00 per term and assign $1.00 of the additional amount to reduce the grandstand indebtedness. This was done for about one year, but in 1932, due to the decrease in enrollment and the necessity for bond debt service on the M.U. Building, the Board permitted the extra dollar to be used for payment of the M.U. bond issue and later the Infirmary bond issue. In setting up the M.U. refunding bonds and the Infirmary bonds, and in taking care of some of the new building projects on the Corvallis campus, we overlooked the fact that this indebtedness was due and should have been taken care of from part of the building fees. It was our intention to bring in at this meeting a resolution earmarking some of the building fee collections, after they are freed from debt service on the bond issues, specifically to pay this obligation. However, the Committee felt that it would be advisable to have the Attorney-General's opinion before bringing in the resolution.

"The Committee also decided to consult the Attorney-General's Office regarding whether the Board had a legal right to subordinate its claim to the Corvallis banks. Mr. Byrne and I talked this morning with the Attorney-General's office for some twenty minutes on the telephone. Mr. Moore indicated that if the former Board of Regents made this expenditure from general funds for the benefit and general welfare of the student body, the funds to be returned when and if the student body could earn money from athletic contests, the State Board of Higher Education would have a right to subordinate this obligation
on the same theory—that it is done for the benefit and general welfare of the Oregon State College student body; and that we could do so without incurring any personal obligation.

"Mr. Moore did say, however, that if in incorporating the athletic board, they specifically accept full legal liability for value received, that we might then have no legal right to subordinate the indebtedness without some jeopardy. Mr. Byrne and I are informed that this obligation was not set up in that manner in the incorporation of the athletic board, and therefore, I think that we are perfectly safe in subordinating this claim."

The Board voted to approve the resolution as recommended by the Finance Committee for the incorporation of the Athletic Board at the State College.

Mr. Sammons continued the report of the special Finance Committee meeting as follows:

"The Committee also gave consideration to the recommendation of the Athletic Board and the President of the State College for a three-year contract for Coach Lon Stiner and an increase in salary from $5,500 to $6,600, this increase to be effective January 1, 1939. The Committee is recommending approval of this recommendation, with the understanding that the increase will come entirely from Athletic Board funds."

The Board approved the three-year contract for Coach Lon Stiner and an increase in salary from $5,500 to $6,600, effective January 1, 1939, with the understanding that the increase in salary will come entirely from Athletic Board funds.

Mr. Sammons presented the following report of the Finance Committee meeting held yesterday:

"Certain requests of the several institutions for budget additions to prevent overdrafts in the 1938-39 budget were deferred at the last meeting of the Board for investigation by the Chancellor and report at this meeting. A few additional requests which were not presented at the March meeting were also presented by the Chancellor in his recommendations to the Committee yesterday. The Committee reviewed the Chancellor's report and is recommending the following additions to the requisition budgets for the current year to avoid overdrafts:
Oregon State College

Chemistry Department (recurring) ........ $2,935.72
Physics Department (recurring) ........ 283.40
Light and Power (recurring) ............. 1,000.00
Roads and Walks (non-recurring) ....... 450.00

University of Oregon

Light and Power (recurring) ............. 2,000.00
Geology (non-recurring) ................. 34.00
Water (recurring) .................. 176.40

Eastern Oregon Normal School

Light and Power (recurring) ........... 395.00

Centralized Activities

Division of Information (non-recurring) .. 700.00

$7,974.52

"The request of the State College for $1,500 to cover a possible overdraft in the Farm Maintenance Dairy Mustard budget is deferred to a later date when the amount of the overdraft can be more accurately determined. In the case of the Light and Power budgets at the University, State College and Eastern Oregon Normal School, the amount required to carry over into next year's budget will be determined at the close of the fiscal year."

The Board approved the appropriation of $7,974.52 to avoid overdrafts at the several institutions, as recommended by the Finance Committee.

Mr. Sammons continued the report of the Finance Committee as follows:

"The Chancellor presented his report on the operating budgets of the several institutions for the next academic year. These budgets were built on the basis of the approved budgets for the current year plus recurring additions for personnel and requisition requests made during the year to care for increased enrollment. These budgets for the System totaled $3,163,399.79. In addition, certain reserves to care for increased enrollment ($40,000), equipment replacement ($33,600), and rehabilitation of physical plant ($50,800), which were made possible by the supplementary appropriations provided in the last Legislature for this specific purpose were set aside in the Chancellor's recommendation."
Other reserves carried forward from the operating budget for this year, such as the reserve for General Research, Institute of Marine Biology and travel, were also included in the Chancellor's recommendations.

"The Committee, with all other Board members present, reviewed in detail this operating budget as contained in the document, 'Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1940.' The great volume of material, including the routine staff adjustments, such as resignations, leaves of absence, changes in rank and tenure, and sabbatical leaves, makes it impossible to report the details. The Committee is, therefore, recommending that this operating budget, as contained in the budget summaries document, be approved as presented by the Chancellor, with the understanding that all General Extension budgets are subject to further recommendation and revision by the Chancellor's Office on the basis of returns from the survey of auxiliary and secondary functions."

The Board voted to adopt the report of the Finance Committee regarding budgets for 1939-40 and adopted the budgets as submitted.

SUPPLEMENTARY BUDGETS 1939-40

The report of the Finance Committee was continued as follows:

"The Chancellor also presented detailed recommendations on the requests for supplementary budgets to care for increased enrollment, equipment replacements and requisition allotments. He indicated that the total supplementary requests submitted by the institutions for all purposes amounted to almost $500,000. From the supplemental appropriations approved by the Legislature, there is available on an annual basis only about $40,000 for the strengthening of instructional work and approximately $38,000 for equipment.

"For the relief of the teaching load, the Chancellor recommended items totaling $34,786.78, leaving approximately $5,000 out of the $40,000 reserve for future needs as they arise. Details of these items are contained on pages 16-21 of the Chancellor's report to the Finance Committee.

"Out of the $51,000 in requests submitted by the institutions for additions to the requisition budgets, the Chancellor recommended items totaling $7,880. Funds to cover this recommendation are to be supplied from a $12,000 reserve for requisition budgets set aside from the general emergency reserve. The distribution of this sum by institutions is contained on page 22 of the Chancellor's report."
"The institutional requests for equipment replacement total $168,772.19. The Chancellor recommended items totaling $34,048. This leaves approximately $5,000 in the equipment reserve made available by the last Legislature, to be distributed later as needs are determined. The details of this equipment are contained on pages 22-23 of the Chancellor's report.

"The Chancellor also recommended an item of $1,000 to be earmarked as a reserve to carry on a central summer session project under the direction of the Chancellor's Office to encourage wholesome relationships between the public school organizations of the state, the National Education Association, and the institutions of the System.

"The Committee studied carefully these supplementary requests for the relief of teaching load, equipment, and the requisition items; and is recommending to the Board that the Chancellor's report on these matters be adopted.

"Approval of the operating budgets as presented and the supplementary requests, while not satisfying the needs of the several institutions, will enable them to begin the coming year with assurance of reasonable efficiency in the instructional program. At the same time the Board will have a modest sum in reserve to care for emergencies as they arise."

The Board voted to approve the report of the Finance Committee on supplementary budgets for 1939-40.

Mr. Summons continued the report of the Finance Committee as follows:

"The Chancellor reported on the requests of the several institutions for salary adjustments occasioned by the regular staff turn-over, normal increased responsibility, and advancement in rank. His recommendation was that a modest sum of $10,000 from savings and turnbacks be authorized for a program of salary adjustments, to be brought to the Finance Committee at its June meeting; and that the Finance Committee be authorized to act on these adjustments. The Committee concurs in this recommendation, with the understanding that none of the supplemental funds approved by the last Legislature be used for this purpose and that the adjustments recommended be covered from savings and from restricted funds."

The Board voted to approve the report of the Finance Committee regarding salary adjustments for 1939-40.
Upon motion by Mr. Sammons, the Board extended a vote of thanks to Mr. Byrne, Mr. Bork, and the other administrative officers of the System who made possible the recent bond refunding program, whereby approximately $100,000 in interest savings was made possible. Mr. Marks, on behalf of the Board, expressed appreciation to Mr. Sammons who, as Chairman of the Finance Committee, played an important part in the refunding negotiations.

In connection with the revised mortgage on the Board's one-half interest in the McDonald timber property in Coos County, Mr. Marks reported that the mortgagor had objected to the provision in the mortgage calling for the payment of $2.00 per thousand feet for timber cut from the mortgaged property and requested a change to $1.50 per thousand feet. Mr. Marks reported that after correspondence with the University of California Board of Regents and after conference with President Peavy, he had consented to the change, subject to Board confirmation. The Board voted to confirm the action of Mr. Marks in making the requested change in the mortgage.

Mr. Marks reported the receipt of a communication from Mr. Ray W. Gill, Master of the Oregon State Grange, urging the allocation of additional funds to Professor Paul Carpenter's extension project, Agricultural Economics--Marketing.

Mr. Marks reported that he had represented the State Board of Higher Education in Portland at the recent celebration in honor of the University of Oregon basketball team. Mr. Marks, on behalf of the Board, congratulated the University for the recent honors and recognition it has received.

Mr. Marks appointed the following Board members to represent the Board at the Commencement exercises of the several institutions and to sign the degree lists:

Oregon State College  F. E. Callister
University of Oregon  E. W. Smith
Oregon Normal School  C. A. Brand
Eastern Oregon Normal School  Herman Oliver
Southern Oregon Normal School  Robert W. Ruhl

Mr. Byrne reported the receipt of a letter from Dr. M. A. Milne expressing regret that the Board could not cooperate in the proposal of the North Pacific Dental College to affiliate with the State System.
Mr. Byrne reported that Mr. Howard Weed of Beaverton, Oregon, had offered a gift of one each of the varieties of iris which he has in his gardens, with the suggestion that increases from the plantings could be made available to the several institutions. The Board voted to accept this gift, with the understanding that the administration of the iris garden would be placed under expert supervision in the appropriate institution and that rhizomes would be made available to the other institutions for campus beautification.

The Chancellor presented the following report on the Marketing Division:

"Members of the Board will recall the situation concerning the creation of the Division of Agricultural and Industrial Marketing. No consideration of this problem has been urged by my office at the last three regular meetings of the Board, because of its relationship to our legislative requests. This is the first regular meeting of the Board since the adjournment of the recent session of the Legislature.

"At the October 25, 1938 meeting of the Board, Mr. G. A. Brown was elected to the position of Director in the newly-created Division of Agricultural and Industrial Marketing. The inauguration and actual operation of the Division was dependent upon an appropriation of funds by the Legislature for adequate support. Furthermore, the Interstate Cooperative Creameries asked that Mr. Brown be allowed to serve until about March 1, 1939, in order to close up the affairs of the previous year and to launch the program for the ensuing year under his competent supervision. This request was made by Mr. DeLong and Mr. Ireland, who called at my office for an interview on December 2. After discussion with the Board at the regular meeting on December 13, my office notified the gentlemen of the Board of the Cooperative Creameries that it had been arranged to grant their request.

"As a result of the discussion at the meeting on December 13, at which time the reduction of our appropriation from $864,000 to $200,000 by the Budget Department seemed a paramount issue, it was by common consent agreed that no further steps in the matter of the Marketing Division could be made a major undertaking until the results of the legislative session were known. As this is the first regular meeting of the Board since the adjournment of the Legislature, my office is now presenting the matter for your consideration.

"A vigorous program in marketing is without question one of the greatest needs of Oregon. Production through the
effective application of scientific knowledge and a thorough study of the special problems of Oregon has made remarkable progress in the last few years. New crops valued at many millions in cash return have been developed and maintained through the efforts of the state-wide service of the Oregon System of Higher Education. To this end we spend hundreds of thousands to create new wealth, but there is no well-defined and comprehensive plan for the improvement of the markets of the state.

"At the outset of the discussion of this question, it seemed to me that the State System of Higher Education might be of most service in attempting to inaugurate such a plan. The experiences of the last session of the Legislature, however, and the impossibility of securing a legislative appropriation for this purpose have convinced me that the need is too great and the problem too large to fare best if administered under the State Board of Higher Education. If conducted thus, that is, within the System of Higher Education, it competes with the great needs of the more strictly defined functions of the department and its primary responsibilities—

With buildings out of repair—$200,000 worth
With obsolescence in equipment—$150,000 worth
With mounting enrollment and its requirements of $200,000 in additional funds.

"It seems to me far better to begin now to build for a supporting public opinion that will approve the creation of a marketing division of the state government along the lines of Dr. Kerr's report, to be administered in connection with the Department of Agriculture or as a separate and independent unit under such a board as that selected last fall by this Board. Such a body of men with their wisdom, experience, and outlook upon the problems of the state could make a Division of Marketing a great factor in enhancing the power of the state to benefit from its production.

"A plan of this kind based on the survey of Dr. Kerr could be made the basis of a state-wide undertaking for the spread of information everywhere among the people of Oregon, revealing the needs of a well-supported marketing program and the prospective benefits in increased cash income to the state."

Upon motion by Mr. Smith and second by Mr. Ruhl, the Board voted to adopt the report of the Chancellor on the Marketing Division.
The Chancellor made the following report on religious influences among students:

"In my last Biennial Report to the State Board of Higher Education, which was transmitted by the Board as an official document to the Governor and the Legislature of the State of Oregon, this subject was discussed as follows:

'State-supported higher education cannot escape the responsibility for the spiritual element in the self-realization purpose of higher education. Very rightly we are committed to the policy of separation of church and state in American education. This principle must always be respected and protected. This does not mean, however, that the religious element in education can be neglected and evaded with impunity. The very foundations of modern civilization and the highest intellectual purposes of democracy find their origins in the philosophy brought to the world by the Christian religion. A recognition of these purposes and a devotion to them by the population of the nations of the world would go far to avoid the present frantic and chaotic drift toward self-destruction among them.

'To this end the institutions of this System of Higher Education encourage all active religious influences among the student body. Student groups are urged to maintain their original church connections, to affiliate with the active religious groups of the auxiliary organizations of these denominations, such as the Wesley Foundation, the Westminster House, the Newman Club, and the like. Active organizations exist upon each campus for the furthering of the religious life of our college youth. An exemplary event has recently occurred on the two major campuses in the visit of the University Christian Mission under the leadership of Dr. Jesse M. Bader, Dr. E. Stanley Jones, Dr. T. Z. Koo, and some half-dozen other distinguished philosophers and scholars in the religious field. The student bodies on each of the major campuses enthusiastically supported a series of events through a week's visit of these distinguished leaders. The approach to the religious life of the individual was upon a high intellectual rather than an emotional basis, and the problems thrusting themselves upon youth for solution in the decisions of their intimate life, as well as a broad view of the individual's relation to the world-wide situation, comprised the central theme for the week. In my long experience among educational institutions and upon campuses of higher education I have not witnessed a more fruitful result.'

"In accordance with the policy thus set forth in the Biennial Report, the University is seeking a department
to give non-sectarian religion an emphasis consistent with the problems of modern life. Recommended in the report of the Finance Committee is the appointment of a full-time professor to establish a Department of Religion in the School of Social Science. In making this request the University and the Chancellor's Office recognize the rightful commitment to the policy of separation of church and state in American education. A similar department has been maintained at the State College for many years with highly beneficial results."

The Board voted to adopt the report of the Chancellor regarding the establishment of a department of religion in the School of Social Science at the University.

The Chancellor reported that President Churchill had requested the privilege of retiring to an emeritus basis effective September 1, 1939, with continued service to the Oregon Normal School in administration of the student loan fund and as professor of education on a half time basis. The Board, by a rising vote, approved President Churchill's retirement on the basis indicated.

The Chancellor recommended the appointment of Dr. C. A. Howard to succeed President Churchill as President of Oregon Normal School and Director of Elementary Teacher Training, effective September 1, 1939, at an annual salary of $6,500. The Board voted to approve the appointment of Dr. C. A. Howard to succeed President Churchill to the presidency of Oregon Normal School and Director of Elementary Teacher Training, as recommended by the Chancellor.

At 10:45 a.m. the Board adjourned to attend the University assembly, and reconvened at 1:15 p.m. with the same members present who answered roll call at the morning session.

The Chancellor indicated that the Building Committee had considered the proper distribution of the $2,500 annual rental to be received by the University from the Cooperative Bookstore for the rental of the first floor of Chapman Hall; and that the consensus of committee and board members present was that the income should be deposited to the building fee account after deduction of an appropriate amount for utilities expense. The Board voted to approve this method of allocating the income.

The Board officially accepted the following gifts and directed the Secretary to make appropriate acknowledgment to the respective donors:
University

Am. Philosophical Soc.
Grant of $600 to Dr. L. S. Cressman, Head of the Anthropology Department, from the American Philosophical Society, for archaeological research.

Bus. Men's Scholarship
Scholarship of $1,000 to be designated the "Portland Business Men's Scholarship," and awarded annually to a graduate of a Portland high school who will receive the money in installments of $250 during each year of a four-year course at the University. The fund is contributed by a group of Portland business men.

Medical School

Sarah Llewelyn
Grant of $200 from the estate of Sarah Llewelyn to be used by the Doernbecher Memorial Hospital for the benefit of worthy, dependent children.

DEGREES AND CERTIFICATES
In accordance with the Board's policy of giving consideration to the granting of degrees earned prior to the reallocation of curricula in 1932, the Board approved the awarding of the following degrees and certificates as of June, 1939:

Andrei Isotoff
Degree of Bachelor of Science with a major in Geology to Andrei Isotoff, who had completed all of his requirements for this degree in 1931-32 with the exception of one-half credit which he completed in the fall of 1938-39.

Alberta C. Jackson
Social Work Certificate to Mrs. Alberta C. Jackson, who had completed all her requirements for this certificate in 1933, with the exception of paying the required fee. Payment has been made for the certificate.

STATE LAND BOARD LEASE
The Board approved a lease between the State Land Board and the Experiment Station for 480 acres of grazing land in the vicinity of Squaw Butte Regional Grazing Experiment Station for the calendar year 1939 at an annual rental of $24 to be paid from Experiment Station funds.

UNIVERSITY HEALTH SERVICE TRANSFER
The Board approved a transfer of $750 from the University Health Service Reserve to the Health Service budget for the following purposes:

$350 for materials to be used in a W.P.A. project for painting and cabinet work in the Health Service Building.

$400 for materials and supplies necessitated by increased enrollment during the current fiscal year.

BUDGET ADD'N NORTHRUP CREEK PROJECT
The Board approved the following adjustments in the budget for the Northrup Creek Grazing Area Project:
Budget addition of $7,950 from a special biennial appropriation of $12,000 made available by the 1939 House Bill No. 496, Item 7, to the following classifications:

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<th>Category</th>
<th>Amount</th>
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<tr>
<td>Salaries</td>
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<tr>
<td>Wages</td>
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<td>Materials</td>
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<td>Equipment (Livestock)</td>
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<td><strong>Total</strong></td>
<td><strong>$7,950.00</strong></td>
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Budget addition of $612 from sales income of the Northrup Creek Project, to the following classifications:

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<tr>
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</tbody>
</table>

Transfer of H. B. Howell, Superintendent of the John Jacob Astor Station, to the extent of $400 of his salary, to the Northrup Creek Grazing Project, savings in the salary budget of the John Jacob Astor Station to be transferred to wages.

The Board approved the budgeting of $33,469.33 from funds made available by the 1939 House Bill No. 496 to cover expenses of the following projects to June 30, 1939:

<table>
<thead>
<tr>
<th>Department</th>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ag. Chemistry</td>
<td>Hop pests and agronomy</td>
<td>$150.00</td>
</tr>
<tr>
<td>Ag. Chemistry</td>
<td>Dairy Nutritional</td>
<td>$500.00</td>
</tr>
<tr>
<td>Ag. Chemistry</td>
<td>Cherry diseases and pests</td>
<td>$500.00</td>
</tr>
<tr>
<td>Botany</td>
<td>Cane fruit pests and diseases</td>
<td>$600.00</td>
</tr>
<tr>
<td>Botany</td>
<td>Hop pests and agronomy</td>
<td>$80.00</td>
</tr>
<tr>
<td>Botany</td>
<td>Cherry diseases and pests</td>
<td>$175.00</td>
</tr>
<tr>
<td>Botany</td>
<td>Onion diseases and pests</td>
<td>$800.00</td>
</tr>
<tr>
<td>Botany</td>
<td>Pea diseases</td>
<td>$200.00</td>
</tr>
<tr>
<td>Botany</td>
<td>Nursery stock diseases</td>
<td>$855.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Pea diseases</td>
<td>$521.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Potato flea beetle</td>
<td>$903.33</td>
</tr>
<tr>
<td>Entomology</td>
<td>Onion diseases and pests</td>
<td>$200.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Vegetable symphyliid</td>
<td>$477.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Nursery stock diseases</td>
<td>$380.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Flax pests</td>
<td>$270.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Prune diseases and pests</td>
<td>$240.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Hop pests and agronomy</td>
<td>$900.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Cherry diseases and pests</td>
<td>$875.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>Filbert pests</td>
<td>$900.00</td>
</tr>
<tr>
<td>Department</td>
<td>Project</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>Farm Crops</td>
<td>Noxious weeds</td>
<td>$2,586.00</td>
</tr>
<tr>
<td>Farm Crops</td>
<td>Hop pests and agronomy</td>
<td>650.00</td>
</tr>
<tr>
<td>Horticulture</td>
<td>Nursery stock diseases</td>
<td>455.00</td>
</tr>
<tr>
<td>Food Industries</td>
<td>Prune pests</td>
<td>625.00</td>
</tr>
<tr>
<td>Ag. Engineering</td>
<td>Hop pests and agronomy</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Soils</td>
<td>Soils research investigation</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Soils</td>
<td>Cane fruit diseases and pests</td>
<td>550.00</td>
</tr>
<tr>
<td>Vet. Medicine</td>
<td>Range Livestock problems</td>
<td>3,400.00</td>
</tr>
<tr>
<td>Vet. Medicine</td>
<td>Fur farm animal problems</td>
<td>125.00</td>
</tr>
<tr>
<td>Vet. Medicine</td>
<td>Poultry disease problems</td>
<td>1,332.00</td>
</tr>
<tr>
<td>Dairy Husbandry</td>
<td>Dairy cattle nutritional problems</td>
<td>1,800.00</td>
</tr>
<tr>
<td>Dairy Husbandry</td>
<td>Low quality of dairy products</td>
<td>1,300.00</td>
</tr>
<tr>
<td>Fish &amp; Game Mgt.</td>
<td>Fur farm animal problems</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Poultry Husbandry</td>
<td>Poultry nutritional problems</td>
<td>1,950.00</td>
</tr>
<tr>
<td>Nematodes</td>
<td>Potato pests nematodes</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Red Hill Lands</td>
<td>Investigations</td>
<td></td>
</tr>
<tr>
<td>Investigations</td>
<td>Red Hill Lands Investigations</td>
<td>2,050.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$35,469.38</strong></td>
</tr>
</tbody>
</table>

The Board approved a budget addition of $625, or as much thereof as is necessary, to the University Physical Plant Department for the replacement of a Model T mail truck which has been in use since 1931.

On October 25, 1938, the Board approved a W.P.A. project at the Medical School including the necessary alterations in the present Medical Science Building resulting from the building of the new library and laboratory wing and certain recreational facilities and other campus improvements and appropriated $7,888 from the building fees to this project to match $80,859 in federal funds. An additional $1,500 is now required in sponsor's contribution to complete the project. The Board voted to appropriate $1,500 from the Medical School building fee account for this purpose.

As a result of the erection of a new Chemistry Building, the remodelling of the old Science Building and the reconstruction of the Agricultural Engineering Building, ten departments including Chemistry, Agricultural Economics, Geology, Chemical Engineering, Education, Fish and Game, Mathematics, Mechanical Engineering, Industrial Arts, and Public Speaking will be moved in whole or in part from their present location. Expensive and delicate equipment of the Chemistry Department valued at $100,000 will have to be moved twice, due to the necessity of vacating the old Science Building prior to the completion of the new Chemistry Building. It is estimated that the cost of this
moving will approximate $7,000. The Board approved the Chancellor's recommendation that a credit of $8,000 be set up in the 1939-40 budget for the moving program, with the understanding that detailed statements of moving expense will be submitted to his office for approval and payment from the moving account.

PERSONNEL

Mary Ward
Rutherford
Continuation of Leave

Continuation of the leave of absence without pay for Mrs. Mary Ward Rutherford, assistant in the circulation department of the Library, from March 16, 1939 to June 15, 1939, with the same adjustments to care for her work as were approved by the Board when the leave was granted at the September meeting. No change in total salary budget.

The Board approved the following personnel adjustments at the State College:

Col. C. L. Sampson
Appointment

Appointment of Colonel Charles L. Sampson as Professor of Military Science and Tactics and Commandant, effective July 1, 1939, to replace Colonel F. E. Test, who died March 17; and the temporary designation of Colonel J. E. Sloan as Acting Commandant until the arrival of Colonel Sampson. Transfer of $75.00 of state funds budgeted for Colonel Test's salary to Colonel Sloan's salary.

Salary Increases for Staff in Extension Office

Salary increases for the following clerical personnel in the central office of the Federal Cooperative Extension Division, effective January 1, 1939:

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Irva Britcher, Personnel Clerk</td>
<td>$1,332</td>
<td>$1,392</td>
</tr>
<tr>
<td>Girta Price, Bookkeeper</td>
<td>1,332</td>
<td>1,392</td>
</tr>
<tr>
<td>Estelle Barklow, Claims Clerk</td>
<td>1,332</td>
<td>1,392</td>
</tr>
<tr>
<td>Hazel Painter, Stenographer</td>
<td>1,260</td>
<td>1,392</td>
</tr>
<tr>
<td>Helen Irish, Secretary</td>
<td>1,332</td>
<td>1,440</td>
</tr>
</tbody>
</table>

Budget addition of $210 for these increases to be transferred from the Director's reserve.

L. B. Gould
Resignation

Resignation of Dr. Leland B. Gould, Assistant Physician in the Health Service, effective April 17, 1939, to enter private practice, and the temporary appointment for the remainder of the fiscal year of Dr. John Q. Daniels at a salary rate of $240 per month. No change in budget.

The Board approved the following personnel adjustment at the Eastern Oregon Normal School:
Appointment of Miss Mary Whitelaw as dormitory director, effective May 22, 1939, 12-months basis, yearly tenure, rank of instructor, at a salary of $100 per month. Funds for her salary will be budgeted from dormitory income.

The Board extended a vote of thanks to the University of Oregon, its faculty, administrative officers and students for the fine hospitality shown to the Board during its sessions on the University campus.

ADJOURNMENT

The Board adjourned at 1:40 p.m.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary