STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 15, 1943

Meeting #128
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 15, 1943.

ROLL CALL
The meeting was called to order at 10:00 a.m. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

Leif S. Finseth  Robert W. Ruhl
Mac Hoke          Mrs. Beatrice Walton Sackett
R. E. Kleinsorge E. C. Sammons
Willard L. Marks Edgar W. Smith

Absent: R. C. Groesbeck.

There were also present Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; President Donald M. Erb of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education, and President Walter Redford of Southern Oregon College of Education.

MINUTES
The Board voted to dispense with the reading of the minutes of the last meeting held April 27, 1943, and approved the minutes of this meeting as they appeared in the docket.

APPROVED

BUSINESS AND TECHNOLOGY CURRICULUM AT THE STATE COLLEGE
Mr. Robert W. Ruhl, Acting Chairman of the Committee on Curricula, presented the following report:

"The Board of September 9, 1942, approved a degree curriculum in Business and Technology at the State College, including the addition of certain courses. At that time it was understood that, after a trial period, modifications could be suggested and a plan of organization set up. Dr. Strand presented his recommendations on the matter to the Committee yesterday, and the Committee also heard a complete and detailed report on the objectives of the work from Dr. Clifford E. Maser, whom Dr. Strand is recommending to head the program. Certain minor modifications in the program as adopted by the Board, such as a change in the name of the curriculum, minor adjustments in degree requirements and changes in course titles, and the net addition of four courses, were suggested by Dr. Maser.

"The general feeling was that the plan as presented by Dr. Maser, with the approval of Dr. Strand and the Chancellor, was entirely in harmony with the original intent of the Board in this matter. The Committee, therefore, is recommending approval of Dr. Strand's recommendation that the work be organized as a degree-granting division to be known
as the Division of Business and Industry, this division
to absorb the present Lower Division Department of Business
Administration and include under its administration the
Department of Secretarial Science. The Committee is also
approving the recommendation that Dr. Clifford E. Maser be
named Professor and Head of the Division on a 12-months
basis at a salary of $4,500 per year with yearly tenure,
effective July 1. The Committee further recommends that
Dr. Strand, Dr. Maser, Dr. Hunter and the Chairman of
the Curriculum Committee meet to confer on the details of
the changes suggested by Dr. Maser, and if agreement is
reached on the changes, they should be included in the new
catalogs.

Upon motion by Mr. Ruhl and second by Mrs. Sackett, the Board
adopted the above report of the Curriculum Committee.

Mr. Ruhl concluded the report of the Curriculum Committee as
follows:

"Dean Baird presented to the Committee an emergency three-
year training school course in nursing instituted as an
emergency measure to increase the number of students in
preparation to meet war needs. This new program permits
students to enter from high school for a three-year non-
credit curriculum. Students will also benefit from subsis-
tence allowances paid to the individual students from
funds provided from Federal sources, in addition to the
fees paid in behalf of the students from Federal appro-
priations.

"The Committee recommends that this program be approved
as a war emergency offering at the Medical School."

The Board approved the wartime nursing program for the
Medical School as recommended by the Curriculum Committee.

Mr. E. C. Sammons, Chairman of the Committee on Finance, pre-
vented the following report:

"Chancellor Hunter presented the institutional budgets for
the fiscal year 1943-44 which had been prepared in accor-
dance with the general plan approved by the Finance Com-
mittee at the April meeting. You will recall that this
plan called for reductions totaling approximately $200,000
in the current operating level in order to supplement
legislative funds for a blanket cost-of-living increase
for employees and professional staff members. Some slight
deviations from the budget quotas assigned in the original
plan had been made by the Chancellor in consultation with
the institutional executives. The Committee, after re-
viewing the details, concurs in these deviations. The
final budget then, after providing for reductions in the
operating level of $180,275, totals $3,098,172 of unrestricted funds for the operation of the six campus units, the General Extension work, General Research, and a portion of Agricultural Research and Extension. In addition to the reserves usually provided for by the Board in its annual budgets, there has also been included this year a reserve of $25,000 to be used in providing a program during the summer sessions which will enable students to accelerate their college course because of wartime exigencies. The budget as submitted provides for an unappropriated emergency fund of $105,717, which is about the usual amount retained for unforeseen emergencies.

"The Committee also reviewed the restricted fund budgets which include designated gift and endowment funds; Federal, County, and other funds for Agricultural Research and Federal Cooperative Extension; and other miscellaneous service accounts. The total of the restricted budgets as submitted was $1,334,150, more than one-fourth of which comes from Federal sources.

"The Chancellor also reviewed with the Committee the personnel adjustments as recommended by the several institutions. One of the striking bits of information was the fact that the full-time equivalent in staff of the State System of Higher Education for the coming year is reduced by slightly over 100.

"All Board members have had in their hands the budgetary documents. The Committee recommends the adoption of the budgetary and personnel recommendations as contained in the Chancellor's Report and in the document entitled 'Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1944'."

The Board voted to approve the report of the Finance Committee regarding the budgets for 1943-44 and adopted the budgets as submitted.

Mr. Sammons concluded the report of the Finance Committee as follows:

"Certain equipment in the Industrial Arts Department at the State College costing $14,613 was ordered by State College officials, with the contractual understanding that the Army would reimburse the institution for the purchase price of this equipment. It later developed, after much of the equipment was on its way, that reimbursement could not be secured from the Army. President Strand indicated that the department through balances and trade-ins could provide a portion of the necessary funds to pay for the equipment, but that there remained a balance of $11,100."
BE IT FURTHER RESOLVED that the Board extends to Dean Dillehunt its sincere wishes for many years of continued usefulness amid the personal satisfactions and richly deserved recognitions that will accrue from his years of leadership and devotion to his educational and professional career.

The Board unanimously adopted the resolution in appreciation of Dean Dillehunt's services to the Oregon State System of Higher Education.

President Marks reported that the Board had met on Monday, June 14, to hear a special appeal from Dr. A. S. Jensen, Associate Professor of Psychology at Oregon College of Education, objecting to the recommendation of President Howard that his position be abolished, effective July 1. He stated that the Board had met later in the day to consider the matter and that, while the Board regrets very much that it is necessary for Dr. Jensen and a number of others to retire from the System due to the decreased enrollment and the necessity for economy, it nevertheless felt that the proper course was to uphold the action of President Howard in recommending the retirement of Professor Jensen. President Marks further commended Dr. Jensen for his many years of active service to the Oregon State System of Higher Education.

Secretary Byrne presented the following resolution confirming the action of the Board's officers in approving and signing a contract with the War Department to establish a unit of the Army Air Forces College Training Detachment at Eastern Oregon College of Education:

WHEREAS the War Department of the United States of America, acting through the Western Procurement District of the Army Air Force of Los Angeles, California, did tender an offer to negotiate a contract for the establishing of a unit of the Army Air Forces College Training Detachment at Eastern Oregon College of Education at La Grande, Oregon, and

WHEREAS a contract between the United States of America and the State of Oregon for the education of approximately five hundred air force trainees was negotiated on March 17 to March 19, 1943, inclusive, and

WHEREAS this contract between the United States of America and the State of Oregon, acting through the State Board of Higher Education on behalf of the Eastern Oregon College of Education, was on May 19, 1943 approved and executed by the President of the Board, Willard L. Marks, and the Secretary of the Board, Charles D. Byrne, under authority previously granted by said Board,
"Since this equipment is needed for the Army program, and is also badly needed for normal civilian instruction, the Committee is recommending that the Board authorize an advance of $11,100 to complete immediate payment for this equipment, with the understanding that the advance will be reimbursed from the equipment depreciation fund which has accrued and will continue to accrue through present and future Army program contracts."

The Board approved the report of the Finance Committee recommending a budget addition to make possible payment for the equipment purchased for the Industrial Arts Department at the State College.

RESOLUTION ON R.B. DILLEHUNT'S RETIREMENT

At the request of President Marks, Secretary Byrne presented the following resolution:

WHEREAS Dr. Richard B. Dillehunt, for twenty-three years Dean of the University of Oregon Medical School, does on July 1, 1943, lay aside his active duties because of ill health and becomes Dean Emeritus, and

WHEREAS his leadership and devotion have enhanced and firmly established the regional and national reputation and standing of the University of Oregon Medical School, and

WHEREAS through his energy and zeal, he has built the campus, the buildings, and the facilities for medical instruction and research to a point where they are a source of pride and enlarged service to the State of Oregon and the community of Portland, and

WHEREAS his long years of teaching, his skill and leadership as a practitioner, and his friendly counsel to students have contributed so greatly to the medical profession of the Northwest, and

WHEREAS his personal charm, his cooperative spirit, his never-failing optimism, and his magnanimous devotion to public service has endeared him to members of the Board, his colleagues at the Medical School, staff members throughout the State System, and thousands of people in Oregon,

NOW, THEREFORE, BE IT RESOLVED that the Oregon State Board of Higher Education does express hereby, on behalf of the State of Oregon, its appreciation, and that of the many who have been benefited by the distinguished service of Dean Dillehunt, and
Upon motion by Mr. Smith and second by Dr. Kleinsorge, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth    Mr. Ruhl
Mr. Hoke       Mrs. Sackett
Dr. Kleinsorge Mr. Sammons
Mr. Marks      Mr. Smith

and the following voting nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.

CONFIRMATION OF
ASTP CONTRACT
AT UNIVERSITY

Secretary Byrne further presented the following resolution confirming action of the Board's officers in signing a contract with the War Department to establish a unit of the Army Specialized Training Program at the University of Oregon:

WHEREAS the War Department of the United States of America, acting through the Ninth Service Command at Fort Douglas, Utah, did tender an offer to negotiate a contract for the establishing of a unit of the Army Specialized Training Program at the University of Oregon at Eugene, Oregon, and

WHEREAS a contract between the United States of America and the State of Oregon for the education of approximately four hundred pre-engineering trainees was negotiated on June 11 and June 12, 1943, and

WHEREAS this contract between the United States of America and the State of Oregon, acting through the State Board of Higher Education on behalf of the University of Oregon, was on June 14, 1943, approved and executed by the President of the Board, Willard L. Marks, and the Secretary of the Board, Charles D. Byrne, under authority previously granted by said Board,

NOW, THEREFORE, BE IT RESOLVED, that the State Board of Higher Education, in regular meeting assembled on June 15, 1943 at Portland, Oregon, confirms the action of its officers in approving and signing said contract.

Upon motion by Mr. Hoke and second by Mr. Smith, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth    Mr. Ruhl
Mr. Hoke       Mrs. Sackett
Dr. Kleinsorge Mr. Sammons
Mr. Marks      Mr. Smith

and the following voting nay: None.
NOW, THEREFORE, BE IT RESOLVED that the State Board of Higher Education, in regular meeting assembled on June 15, 1943 at Portland, Oregon, confirms the action of its officers in approving and signing said contract.

Upon motion by Mr. Sammons and second by Mr. Smith, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth  Mr. Ruhl
Mr. Hoke    Mrs. Sackett
Dr. Kleinsorge  Mr. Sammons
Mr. Marks  Mr. Smith

and the following nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.

CONFIRMATION OF PREMETEOROLOGY CONTRACT AT UNIVERSITY

Secretary Byrne presented the following resolution confirming the action of the Board's officers in signing a contract with the War Department to establish a unit of the Army Air Forces Technical Training Command Weather Training Program at the University of Oregon:

WHEREAS the War Department of the United States of America, acting through the Western Procurement District of the Army Air Force of Los Angeles, California, did tender an offer to negotiate a contract for the establishing of a unit of the Army Air Forces Technical Training Command Weather Training Program at the University of Oregon at Eugene, Oregon, and

WHEREAS a contract between the United States of America and the State of Oregon for the education of approximately two hundred twenty-five air force trainees in premeteorological training, "C" type instruction, was negotiated on May 13 and 14, 1943, and

WHEREAS this contract between the United States of America and the State of Oregon, acting through the State Board of Higher Education on behalf of the University of Oregon, was on May 24, 1943 approved and executed by the President of the Board, Willard L. Marks, and the Secretary of the Board, Charles D. Byrne, under authority previously granted by said Board,

NOW, THEREFORE, BE IT RESOLVED, that the State Board of Higher Education, in regular meeting assembled on June 15, 1943 at Portland, Oregon, confirms the action of its officers in approving and signing said contract.
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Medical School

Ore. Academy of Ophthalmology & Otolaryngology

Gift of $215.04 in cash and surgical instruments valued at $784.96 from the Oregon Academy of Ophthalmology and Otolaryngology for use in those departments at the Medical School.

Infantile Paralysis Foundation

Gift of $2,500 from the Multnomah Chapter of the National Foundation for Infantile Paralysis for use by the Doernbecher Memorial Hospital and Outpatient Clinic.

Ore. Fed. of Women's Clubs

Gift of $375 from the Oregon Federation of Women's Clubs to provide for nursing emergencies in the Doernbecher Memorial Hospital.

Eastern Oregon College of Education

Miscellaneous

The following gifts during the year are recorded: Books for the college library from Mrs. Herbert Pattison and Mr. George Cochran of La Grande; Iris bulbs from Dr. R. E. Kleinsorge and Mrs. Dick Richards; Bronze statue from the Board of the Grand Ronde Valley Art Center; and $100 from Dr. Frank L. Ralston, La Grande, to be awarded a deserving student studying for the B.S. degree in elementary education.

Dr. F.L. Ralston

DEGREE FOR DAVID HARTSUCK

At the time of Medical School graduation exercises on March 19, 1943, David Schively Hartsuck was deficient in required attendance, due to illness and outside activities, and for those reasons was not recommended for graduation. He has since made up the deficiency, and the Board approved a recommendation that the degree of Doctor of Medicine be conferred upon Mr. Hartsuck.

CANDIDATES FOR DEGREES AND DIPLOMAS APPROVED

The Board voted to confirm the action of the following members in approving the candidates for degrees and diplomas at the several institutions:

University of Oregon
Oregon State College
Oregon College of Education
Southern Oregon College of Education
Eastern Oregon College of Education

Edgar W. Smith
Beatrice Walton Sackett
Leif S. Finseth
Robert W. Ruhl
Mac Hoke

Signed copies of the lists of approved candidates are on file in the Board's Office.

CHANGE IN BOARD MINUTES

Radio Advisory Council Time of Meeting

In setting up a program for the management of KOAC at the January 28, 1941 meeting, the Board approved the recommendation that the Advisory Council on Radio Policy and Management should meet "four times a year on the occasion of the meeting of the State Board of Higher Education in March, July, September and December." Since it is not always convenient for the Council to meet on these dates, the Board approved the recommendation that the minutes be amended to read "that this Council will meet four times a year."
Mr. Marks thereupon declared the motion duly carried by a unanimous vote.

CREATION OF "JOHN DAY ASSOCIATES"

An Advisory Board on Educational Problems of Oregon Parks was created by Board action on July 22, 1941. Chancellor Hunter presented a report on the work of this Board. The report proposed that an auxiliary group, known as the "John Day Associates", be created at this time under the sponsorship of the Advisory Board to serve as the active research arm of the sponsoring Board. A list of scientists eligible for membership in the subsidiary group was given in the report. (Copies of the Chancellor's Report, dated June 12, 1943, are on file in the Board's Office). The Board approved the report of the Chancellor and the recommendation for the organization of the subsidiary group.

GIFTS

The Board officially accepted the following gifts and bequests and instructed the Secretary to make suitable acknowledgment to the donors:

**University**

**Student Organizations**

Funds amounting to $1,025 from student organizations to be used for the purchase of war bonds toward a Student War Memorial.

**WPA Art Project**

Gift of approximately 50 oil paintings and 250 prints to the School of Architecture and Allied Arts from the Works Progress Administration Art Project, which is being closed.

**Rose Hollenbeck Estate**

Assets accruing to the University from complete settlement of the Rose M. Hollenbeck estate:

- One-half interest in the Heilig Theater Building, including land .......... $19,100.00
- One Chickering Grand Piano with stand ........ 250.00
- One silk scarf ..................
- Cash ............................ 6,694.16

Total .................. $25,944.16

**State College**

**Anonymous Donor**

Gift of $100 for the purchase of war bonds, to be used for whatever purpose the State College may deem advisable. The donor wishes to remain anonymous.

**R.J. Clinton**

Gift of 177 volumes valued at $415 to the School of Education from Dr. Riley J. Clinton, Professor of Education.

**E.C. Brown Trust**

Gift of 15 volumes on social hygiene valued at $173 from the E. C. Brown Trust.
approved the sale of Lots 3 and 4, Block 30, Albina, City of Portland, and authorized the proper officers to sign the required documents.

REPLACEMENT OF PIPES UNDER ACKERMAN HALL
The Board approved the recommendation that $185.46 be made available from its unappropriated fund to replace deteriorated, leaking underground sewer and water pipes under Ackerman Hall at Eastern Oregon College of Education.

BUDGET ADDITION TO COVER COST OF BIENNIAL PUBLICATIONS
Funds for the Board's Biennial Report and special Legislative publications are not budgeted because they come only every second year. Savings in the Division of Information budget amounting to $252.70 were available to cover part of the total cost of $1,452 of these publications. The Board approved a budget addition of $1,200 to the Division of Information to cover the remainder of the cost.

PUBLICATION OF ABSTRACTS OF DOCTORAL THESIS
The Graduate Division, through Dean Larsell, recommended the publishing of the abstracts of doctoral theses compiled since the State System was organized in 1932, and a list of all the graduate theses prepared under the supervision of the Graduate Division of the System during this 10-year period, in order to make these studies available through the libraries of other institutions of higher learning. Henceforth, about every two years a supplement would be issued which would bring up to date the abstracts of the doctoral theses and the lists of all theses. The Board approved the recommendation that not to exceed $800 be authorized to publish this 10-year volume of abstracts and theses lists.

PERSONNEL
The Board approved the following personnel adjustments at the University:

Harry Schenk
Leave of Absence
Leave of absence without salary for Harry S. Schenk, Assistant Professor of Journalism, from May 1 to September 30, 1943, to accept a position with the Department of State in Salem; and increase in time for Frank Short, instructor in Journalism and Business Administration, to provide substitute assistance in the Journalism Department to the close of the academic year. Addition of $100 from the Board's unappropriated fund required in 1942-43, and $185.28 to be brought forward from the 1943-44 budget to pay Mr. Schenk in full.

Frank Short
Increase in Time

R.B. Huber
Leave of Absence
Leave of absence without salary for military service for Dr. Robert B. Huber, Assistant Professor of Speech and Dramatic Arts, effective October 1, 1943. Salary savings to remain in the budget pending the appointment of a substitute.
AMENDMENT TO AGREEMENT WITH STATE BOARD OF FORESTRY

On October 27, 1942 the Board approved a memorandum of understanding with the State Board of Forestry calling for the State College to provide a site for a small laboratory building and the maintenance services, in turn for construction of the building by the State Board of Forestry. An amendment to this agreement had been drawn up authorizing the construction of an additional two story unit adjoining the one completed. The Board confirmed this amendment to the September 8, 1942 Memorandum of Understanding to apply to the entire building of two units. (Copies of the amendment, dated May 6, 1943, are on file in the Board's Office.)

APPROVAL OF CANDIDATES FOR NURSING CERTIFICATES

Because graduation exercises for the Medical School were held a term earlier this year under the accelerated program, students in advanced nursing had not as yet fulfilled requirements for their certificates. The Board approved the names of fifty-four candidates who had completed work for these awards. (The list of names approved is on file in the Board's Office.)

REPLACEMENT OF SEWING MACHINE

The Board approved an addition of $200 to the equipment budget of the Division of Speech and Dramatic Arts of the University to replace a worn-out sewing machine, funds for the addition to be transferred from surplus drama receipts.

ADDITION TO WAGES IN GENERAL ENGINEERING

Continued large enrollment made additional wage assistance necessary in General Engineering courses at the State College during spring term. Part of the cost was provided from transfers within the School of Engineering. The Board approved a budget addition of $200 from its unappropriated fund to provide the additional amount needed.

SALE OF LOT ACQUIRED FROM MRS. WARNER

The University received a cash offer of $600 for a lot acquired in 1935 from Mrs. Gertrude Bass Warner, who stipulated that, when the lot was sold, proceeds were to be used for repair and remounting of items in the Murray Warner collection of Oriental art in the University Museum. The property, located in the College Crest district south of Eugene, consists of approximately 1.22 acres. The Board approved the sale of the property and authorized the proper officers to sign the required documents.

ADDITION TO ART AND ARCHITECTURE AT CSC

The Board approved an addition of $278.49 from Board funds to the wage budget of the Department of Art and Architecture at the State College to provide substitute assistance for Professor J. Leo Fairbanks, Head of the Department, who has been ill.

SALE OF FORT-LAND LOTS

The assets of the Ion Lewis Scholarship Fund for the University of Oregon included a one-third interest in two vacant lots on Vancouver Avenue in Portland. An offer was received to sell the two lots for the total price of $1,200, of which the Board's equity would be one-third, or $400. The other two-thirds is owned by the City of Portland. The Board
Appointment of Robert Earl Cushman as Professor of Religion and Head of the Department, to replace Professor Paul B. Means who is on leave of absence, yearly tenure, 10-months basis, at a salary rate of $3,600, effective October 1. The appointment will require an addition of $2,700 to the University budget for 1943-44.

The Board approved the following personnel adjustments at the State College:

E.G. Locke
Leave of Absence
Leave of absence without salary for the duration for Dr. E. G. Locke, Assistant Professor of Chemical Engineering, effective June 1, to accept a position with the Bonneville Administration. No replacement is recommended at the present time.

Janet Taylor
Appointment
Appointment of Janet Caroline Taylor as Home Demonstration Agent-at-Large, at a salary rate of $2,370, rank of instructor, yearly tenure, 12-months basis, effective June 10, this appointment to replace Mrs. Izola Jensen Parker, Extension Specialist in Community Social Organization, resigned effective January 31, the latter position to be temporarily suspended. Amount of $138.25 required in 1942-43 to be transferred from the Director's Reserve.

Gerald Newcomb
Appointment
Reappointment of Gerald T. Newcomb as Extension Soil Conservationist to the unfilled position from which he resigned on October 23, 1942, at a salary rate of $2,808, rank of Assistant Professor, indefinite tenure, 12-months basis, effective May 17, 1943. The Soil Conservation Service will pay Mr. Newcomb's salary until July 1, after which half will be paid by the Extension Service as was done formerly.

R.E. Stephenson
Salary Increase
Salary increase for R. E. Stephenson, Professor of Soils, from $3,600 to $3,840, effective June 1. Fruit growers of The Dalles district have asked for assistance in determining reasons for the low and gradually reducing fruit yields in that area and Dean Schoenfeld recommended Professor Stephenson for the work with the salary adjustment stated. Funds for the increase during the next two years will be contributed by fruit growers of The Dalles district.

William Mann
Appointment
Appointment of William Mann as Associate Professor in Mechanical Engineering to replace J. F. Bailey, resigned, at a salary rate of $3,200, 10-months basis, yearly tenure, effective October 1. This will require the restoration of $2,400 from the State College salary adjustment reserve to the Mechanical Engineering budget to cover the position for nine months of the fiscal year 1943-44.
Leaves of absence for the following staff members to serve, under the direction of the Extension Service, in the Emergency Farm Labor Program recently authorized by Congress, with no loss in rank, tenure, or salary status, for the duration of the program:

J.R. Beck  
Leave of Absence  
J. R. Beck, Extension Specialist in Land Use Planning, effective May 1, to serve as Supervisor of the State Emergency Farm Labor Program. Salary savings to revert to the Director's Reserve.

Mabel Mack  
Leave of Absence  
Mrs. Mabel C. Mack, Extension Nutritionist, effective May 1, to serve as Assistant Supervisor of the State Farm Labor Program in charge of the Women's Land Army and other women's activities. Salary savings to revert to the Director's Reserve.

F.L. Ballard  
Leave of Absence  
F. L. Ballard, Agricultural Editor of Publications, effective June 1, to serve half-time as Farm Labor News Editor, Mr. Ballard to continue half-time in agricultural extension. Salary savings to revert to the Experiment Station.

The Board approved the following personnel adjustments at the Oregon College of Education:

Hilda Swenson  
Resignation  
Resignation of Hilda D. Swenson, Director of Dormitories, effective May 7; and the appointment of Mrs. Faith Kimball Black, Dean of Women and Executive Secretary, to the position of Dean of Women and Director of Dormitories, at her same salary rate of $2,800, effective May 8. Resultant salary savings in the President's and General Student Welfare budgets in 1942-43, amounting to $206.99, to be transferred to the Board's unappropriated fund.

Faith K. Black  
Transfer

ADJOURNMENT  
The Board adjourned at 11:00 a.m.

WILLARD L. MARKS, President  
CHARLES D. BYRNE, Secretary