STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
July 27, 1943

Meeting #129
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on July 27, 1943.

ROLL CALL
The meeting was called to order at 10:00 a.m. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

Leif S. Finseth
R. C. Groenbeck
Mac Hoke
R. E. Kleinsorge

Robert W. Ruhl
Mrs. Beatrice Walton Sackett
E. C. Sammons
Edgar W. Smith

Willard L. Marks

There were also present Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; President Donald M. Erb of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education, and President Walter Redford of Southern Oregon College of Education.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of the last meeting held June 15, 1943, and approved the minutes of this meeting as they appeared in the docket.

SALE OF LOTS
BY CITY OF
LA GRANDE

Dr. R. E. Kleinsorge, Chairman of the Committee on Buildings, Grounds and Capital Outlay, presented the following report:

"The City of La Grande has offered to sell to the Eastern Oregon College of Education for a nominal price of $1.00 four lots which are included in the projected campus plans for the institution and which are surrounded by property now owned by the Board. President Maaske, with the approval of the Chancellor, is recommending purchase of these four properties. The Committee concurs and recommends that authority be given the College officials and Board officers to proceed with whatever steps are necessary in acquiring title. Because of the fine cooperation of the city in extending this opportunity to round out the College campus, the Committee also suggests that the Secretary of the Board send an expression of appreciation to the city officials."

The Board approved the purchase of lots from the City of La Grande as recommended by the Building Committee.
Dr. Kleinsorge concluded the report of the Building Committee as follows:

"In connection with research in the control of insects of vegetables, fruits and nursery crops authorized by special legislative appropriations, an insectary and combined dust and spray-mixing and equipment shed are necessary at the State College. President Strand, with the approval of the Chancellor, is recommending the erection of these two small buildings adjacent to the fumigatorium on the State College campus, the estimated cost being $850. Funds are available in the Entomology Department budget to finance materials and construction costs of the buildings. The Building Committee recommends authorization to proceed with the work."

The Board voted to approve the construction of the two small buildings at the State College as recommended by the Building Committee.

Mr. E. C. Sammons, Chairman of the Committee on Finance, presented the following report:

"For several years the home call charge levied on students by the health services of the State College and University has been one dollar per call. This exceedingly low charge has frequently resulted in unnecessary calls with increased burden on the limited health service staffs. The health service directors, with the concurrence of Dean Baird, the executives of the institutions, and the Chancellor, recommend that this charge be increased to two dollars per home call during office hours and three dollars for those made out of office hours. The committee so recommends."

The Board approved the increased fee for home calls for the health services at the State College and University as recommended by the Finance Committee.

Mr. R. C. Groesbeck, Chairman of the Committee on Curricula, presented the following report:

"Under the recently enacted Federal law known as the Bolton Act, provisions are made for organizing central schools of nursing for the training of registered nurses to meet the war emergency. The law provides for paying the tuition, the board and room, furnishing uniforms, and a $15 stipend to the students. President Maaske has made some investigation looking toward the establishment of such a school in cooperation with the hospitals in Pendleton, Baker and The Dalles. The curriculum provides for the first year to be taken at the College with the second and third year to be given at the affiliated hospitals. Approximately half the work in the first year is now offered at the institution."
"The proposed fee to be charged students would be $75 per term, which is the same fee levied for a similar course at the Medical School. Sufficient funds will accrue from the fee to cover the incidental costs, and the employment of one additional staff member to teach the specialized subjects.

"Although final details have not been worked out, President Maaske, with the approval of the Chancellor, recommended that authorization be granted to proceed with the program if arrangements could be made with the Federal administrators of the nursing program and with one or more of the hospitals. President Maaske has consulted Dean Baird, who approves of the plan. Such authorization will make it possible to be prepared to offer the work at the beginning of the fall term. The Committee is recommending general approval of the plan and the necessary additional courses, with the understanding that if negotiations are completed a definite budget will be submitted at the September meeting."

The Board approved the plan for the proposed nursing program for the Eastern Oregon College of Education as recommended by the Curriculum Committee.

Mr. Groesbeck continued the report of the Curriculum Committee as follows:

"The Chancellor presented a list of recommended courses for the Portland Extension Center for the year 1943-44, most of which are of an emergency nature for meeting war demands. Dean Caldwell had previously secured the approval of the campus departments in the fields in which the work will be offered. The following courses are recommended to the Board for approval as offerings in the Portland Extension Center:

Credit Courses
Ed 424. Preschool Art, Music, and Literature. 2 hours.
Ed 432. Teaching of Modern Science. 2 hours.
Ed 436, 437. The Education of the Handicapped Child. 2 hours each term.
Ed 469P. Advanced Mental Hygiene. (G) 2 hours.
Ent 325P. Advanced Beekeeping. 2 hours.
J 320P, 321P, 322P. Manuscript Marketing. 2 hours each term.
Mus 434P, 435P, 436P. Music Literature and Criticism. (G) 2 hours each term.
Psy 321, 322, 323. Theory of Occupational Therapy. 2 hours each term.
Psy 460P. Wartime Psychology. 2 hours.
RL 21, 22, 23. First Course In Portuguese. 2 hours each term.
SD 224, 225. Radio Acting. 2 hours each term.
Non-Credit Courses
Income Tax for the Layman.
A forum in Post-War Planning, conducted by Dr. Victor P. Morris."
The Board approved the list of courses for the Portland Extension Center as recommended by the Curriculum Committee.

BUSINESS AND INDUSTRY AT STATE COLLEGE
Mr. Groesbeck concluded the report of the Curriculum Committee as follows:

"At the June 15 meeting of the Board approval was given for certain minor modifications in the degree curriculum in Business and Technology as approved by the Board on September 9, 1942. These modifications included a change in the name of the curriculum to Business and Industry, minor adjustments in degree requirements, and changes in course titles and the net addition of four courses. This approval by the Board was contingent upon concurrence by the full Curriculum Committee. Since such concurrence has now been given, the action of the Board is hereby confirmed."

Upon motion by Mr. Groesbeck and second by Mr. Smith, the Board adopted the above report of the Curriculum Committee.

ESTABLISHMENT OF C.L. KELLY LOAN FUND
President Marks reported receipt by the State Board of Higher Education of a resolution adopted by the Oregon State Society of Certified Public Accountants at its annual meeting on June 9, 1943. The resolution established what is to be known as the C.L. Kelly Loan Fund, in recognition of the outstanding work done by Professor Kelly in training students in the University's School of Business Administration for the examination for Certified Public Accountants. The Board instructed the Secretary to write the officers of the Society expressing appreciation of their interest in the University and the work in the School of Business Administration.

COMMUNICATION
Mrs. Jessie Honeyman
President Marks presented a letter from Mrs. Jessie Honeyman, President of the Oregon Roadside Defense Council, reporting on progress of the Council during the past years and contemplated plans for the future. The Board asked the Secretary to acknowledge the letter, assuring Mrs. Honeyman of its cooperation in the work of her organization.

PETITION REGARDING A.S. JENSEN
President Marks reported the receipt of a petition signed by citizens of Monmouth and students of the Oregon College of Education expressing regret over the discontinuance of the position of Dr. A.S. Jensen, Associate Professor of Psychology at that institution. Mr. Marks also mentioned that three letters protesting the discontinuance of the position had been received in the office of the Secretary of the Board, copies of which had been sent out to the Board prior to the meeting. Secretary Byrne reported that he had received one letter in addition to the three previously sent out to the Board.
President Marks called attention of the Board to the sudden and untimely death of G. R. Hyslop, Professor and Head of the Division of Plant Industries at the State College. In view of Professor Hyslop's outstanding contributions to the agricultural interests of Oregon and to the System, as well as the personal attributes for which he was held in so high regard by all who knew him, President Marks recommended that the Board adopt an expression of sympathy and appreciation to be prepared by the Secretary and forwarded to Professor Hyslop's family. The Board unanimously approved the recommendation of the President.

In order to allow representatives of the University, State College and Chancellor's Office to attend the annual meetings of the American Association of Land Grant Colleges and the National Association of State Universities in the east during October, Dr. Hunter requested that the October meeting of the Board be held a week earlier than scheduled.

Upon motion by Mr. Finseth and second by Mr. Smith, the Board voted unanimously to suspend the rules and by-laws calling for a meeting on October 26, 1943 and to change the date of the October meeting to October 19, 1943.

Dr. Hunter announced that the State College had found it necessary to revise its calendar for the year 1943-44 in order to make it coincide with the work of the Army Specialized Training Program. Registration for fall term will be held October 9 instead of October 2; winter term registration, January 11; spring term, April 11, and Commencement will be held on June 30. The Board expressed no objection to the proposed revision.

The Chancellor presented, with his approval, a plan from the University and State College to take over fraternities for use as institutional dormitories and for use in housing and messing additional Army trainees. Present plans for housing Army trainees call for using all dormitories at both institutions. The resultant problem of housing and feeding civilian students who ordinarily reside in dormitories, it was believed, could best be met by utilizing fraternities, since they will not operate due to anticipated low enrollment of men. Estimates were that 20 fraternities would be required at the State College and 10 at the University. The proposed plan was set up as follows:

1. That the State College and University take over the necessary fraternities required for use as civilian and Army dormitories on the same basis as the Army now provides in their uniform contract when institutional dormitories are used. Such an arrangement would provide the following:
a. Each fraternity used will be paid a "facility use charge" of 4% per year on the value of their house. No "facility use charge" will be paid on the value of the lot.

b. Each fraternity used will be paid a depreciation fee of 10% per year for the use of any of the fraternity's equipment.

c. The institution would manage these fraternities used as dormitory annexes in the same manner as the regular institutional dormitories are operated. That is to say, the institution would collect all board and room charges, and would pay all operating expenses, including taxes, insurance, the 4% facility use charge, the 10% equipment depreciation charge, repairs to equipment, wages of cooks, housemothers and sponsors, housekeepers, management expenses, food costs, heat, light, water, various miscellaneous expenses, and include as an expense of operation 2% per year on the value of the fraternity house for building repairs.

d. The rental agreement would provide for cancellation by the institution after giving 60 days notice in writing.

2. Examination of fraternity operating costs for last year indicate that it will be necessary to charge slightly higher rates for board and room than were in effect at the institutional dormitories last year. The operating costs in small dormitory annexes will be higher than for operating large dormitory units, costs have risen, and it is proposed that rates for next year effective with the opening of fall term be increased approximately 8% over last year's rates. The following schedule of rates is recommended:

<table>
<thead>
<tr>
<th></th>
<th>Present or 1942-43</th>
<th>Proposed 1943-44</th>
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<tbody>
<tr>
<td>With Complete Service:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room per calendar month</td>
<td>$13.60</td>
<td>$15.00</td>
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<tr>
<td>Board per calendar month</td>
<td>$29.00</td>
<td>$31.00</td>
</tr>
<tr>
<td>Total</td>
<td>$42.60</td>
<td>$46.00</td>
</tr>
<tr>
<td>Without Complete Service:*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room per calendar month</td>
<td>$10.40</td>
<td>$12.00</td>
</tr>
<tr>
<td>Board per calendar month</td>
<td>$29.00</td>
<td>$31.00</td>
</tr>
<tr>
<td>Total</td>
<td>$39.40</td>
<td>$43.00</td>
</tr>
</tbody>
</table>

*Complete service except student must furnish own sheets and pillow slips and laundry thereof and clean own room.
3. It is recommended that institutional officers be authorized to negotiate contracts with the fraternities on the basis indicated above and that the proper Board officials be authorized to execute the contracts.

The Board voted to approve the plan for utilizing fraternities as institutional dormitories for housing civilian students and Army trainees, including the recommended change in board and room rates, with the understanding that institutional officials work out detailed plans for administration and operation of the facilities in accordance with the particular needs of the institution.

In line with provisions to care for the housing of civilian students at the University, Chancellor Hunter presented, with his approval, a recommendation from President Erb to appoint Mr. Nervin Vater as Assistant Dormitory Director at the rate of $300 per month, full-time, from July 19, 1943 to June 30, 1944. The recommendation further provided that the University be authorized to employ for Mr. Vater a secretary-bookkeeper for the same period of time, funds for the two positions to come from Dormitory sources. The Board approved the recommendation as submitted by the Chancellor.

SALE OF MEDICAL SCHOOL LOTS

The Chancellor presented, with his recommendation, a request from the Medical School for authorization to sell the following lots belonging to the Board:

1. Stephenson Estate—Lots 1 to 4, Block 24, Peninsular Addition No. 2 to East Portland, to Mrs. Sophie Templeman for the price of $475.

2. Rigby Property—West 25.72 feet of Lot 9, and all of Lot 10, Block 11, Sunnyside Addition in the City of Portland, to Mr. John Singer for $1,250.

The Board approved the sale of the lots as recommended by Dean Baird and the Chancellor and authorized Board officers to sign the required documents.

APPOINTMENT OF E.B. LEMON TO MARINE BIOLOGY COMMITTEE

Dr. Hunter recommended that because of the reorganization in the administrative offices at the State College, E. B. Lemon be appointed a member and secretary of the Executive Committee of the Institute of Marine Biology in charge of records and publications, replacing T. P. Cramer, who has been serving as Acting Executive Secretary of the State College. The Board concurred in the appointment of Mr. Lemon.
ELECTION OF BOARD OFFICERS

Upon motion by Mr. Ruhl and second by Mr. Smith, the Board unanimously re-elected for the year 1943-44 the present officers of the Board; namely, Willard L. Marks, President; Mrs. Beatrice Walton Sackett, Vice-President; and Mr. E. C. Sammons, third member of the Executive Committee.

GIFTS

The Board officially accepted the following gifts and instructed the Secretary to make suitable acknowledgment to the donors:

University

Sally Allen

Gift of two $100 United States War Bonds from Eric W. Allen, Dean of the School of Journalism, in compliance with the wishes of his wife, Sally Allen, deceased, the gift to be used for the benefit of the literary organization, "Pot and Quill".

State College

Martin-Dennis Company

Gift of $750 from the Martin-Dennis Company of Newark, N. J., to support a research fellow in continuing the program of investigation of new methods for the development of mineral resources in Oregon, under the direction of Professor G. W. Gleeson and Joseph Schulein, Research Associate.

Medical School

Portland Voiture No. 25

Gift of $200 from the Portland Voiture No. 25, American Legion Forty and Eight, to be used for the care of needy children in Doernbecher Memorial Hospital.

John C. Higgins

Gift of $1,800 from John C. Higgins of Portland to be used for research in the Department of Medicine.

GRANT FROM C.S.R.D. TO STATE COLLEGE

The Office of Scientific Research and Development in the Office of Emergency Management has extended an offer to the State College for a grant of $3,500 to carry on a research program dealing with the synthesis of potential antimalarials, under the direction of Dr. C. S. Pease, Associate Professor of Chemistry. The funds are to cover the period from June 1, 1943 to May 31, 1944. The Board approved acceptance of the grant and authorization for the proper officials of the Board to sign the necessary papers.

ADDITION TO EDUCATIONAL ACTIVITIES AT OSC

The Board approved an addition of $2,676 to the 1942-43 budget of the Educational Activities Department at the State College, funds to be provided from fee collections in excess of estimates upon which the original budget was based.
The Board approved an addition of $2,066.55 to the Gym Suit Service budget at the University for 1942-43, $1,106.66 to be provided from an increase of actual over estimated receipts, and $959.89 to come from the unbudgeted balance in the Gym Suit Service fund.

When the Board authorized purchase of the Hall Ranch for the Union Experiment Station on October 22, 1940, arrangements for annual payments were made on the basis of $800 from station sales funds, and $200 from unrestricted funds. Because of increased sales income, and in order to reduce interest expense, the Board approved the recommendation that three years' payments, instead of one, be made as of July 1, 1943, $2,400 to be provided from station sales income and an additional $400 to be budgeted from the Board's reserve for land purchase.

The approved budget for the summer session at Oregon State College provided $5,563 of state funds, plus carry-over balances and fee income. In addition, an allotment of $15,000 from the Acceleration Fund, approved by the Legislature, has been authorized. According to an itemized list of expenditures submitted by President Strand, the State College budget is still out of balance by approximately $3,300. The Board approved an appropriation of $3,300 to cover this deficit, with the understanding that any fee income that accrues above the present estimate will be applied to reduce this appropriation, that the emergency funds for the engineering summer quarter be offset, insofar as possible, from civilian salary budgets reduced during the succeeding quarters of the year by assignment to army teaching, and that every effort be made to reduce expenditures with consequent reduction in the amount of the supplemental appropriation.

The Board approved the recommendation that Dr. John C. Merriam, distinguished paleontologist, former president of the Carnegie Institution of Washington, and for many years on the staff of the University of California, be invited to associate himself with the University on a consultant and lecturer basis, the exact title to be determined in consultation with Dr. Merriam. The proposal called for supplying an office for Dr. Merriam and a requisition budget not to exceed $500 to cover telephone expense, office supplies, and a wage budget for part-time secretarial assistance.

When the Board approved the blanket wage and salary increases at the April meeting, the program provided that increases for members of the Seed Testing staff of Agricultural Research would be paid from unrestricted funds, and that increases for employees on "Omnibus Bill" projects would be provided from restricted funds. The actual cost of the increases for three months of 1942-43 and the year 1943-44 have since been compiled with the figure for omnibus employees set at $5,857.74,
and for the seed testing staff, $2,857.35. The Board approved the recommendation that the source of payment for these increases be changed from the original recommendation as follows:

1. That the $2,857.35 for the seed testing staff be paid from restricted funds in seed testing fees.

2. That the $5,857.74 for omnibus employees be provided $1,002.38 from restricted funds in the Agricultural Experiment Station and $4,855.36 from unrestricted funds.

The net result of the recommendation is an addition of $1,998.01 from unrestricted funds.

The Board approved the purchase of the second unit of X-Ray equipment for the Medical School in the program initiated by the Legislature in 1941, the cost of the equipment not to exceed $8,500, to be met $5,000 from the Board's Equipment Reserve and $3,500 from restricted funds in the Medical School.

Dean Baird estimated for the Medical School (a) a student fee income on account of the increased full-time enrollment in the amount of $10,067 for the fiscal year; (b) from an increase in fees due to payment of non-resident fees for all cadets, $17,600; (c) $2,200 special income from Army appropriations for training medical officers. The Board approved the recommendation that, as soon as accurate estimates of these amounts can be made, as determined by enrollment, the Chancellor's Office be authorized to budget these amounts for the following:

(a) Specialized programs necessitated by the Army and Navy training requirements in bacteriology, tropical diseases, pharmacology, and obstetrics and gynecology.

(b) For personnel required to replace student assistants eliminated by the present policy of the Army program.

(c) Program for training Medical officers.

It was understood that these budgets at present are not to exceed the total of funds available from the sources here designated, and that the funds added from the above sources shall not be considered a continuing increase to the operating level of the Medical School.
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PERSONNEL

The Board approved the following personnel adjustments at the University:

H. Kuchera
Salary Increase
Salary increase for Henry Kuchera, Instructor in Education and Supervisor of Physical Education in the Training School, from $711.60 to $819.32, effective October 1, for the 35½ of his time given to the University. The remainder of Mr. Kuchera's salary is paid by the City of Eugene. Requires a budget addition of $107.72 from the Board's unappropriated fund.

R. Williams
Leave of Absence
Leave of absence for military service for Richard Williams, Educational Activities Manager, effective July 14; and a temporary salary adjustment for Horace Robinson from $2,970 to $3,450 to serve as Acting Educational Activities Manager in addition to his duties as Assistant Professor of Speech and Dramatic Arts, effective June 14. Salary savings to be transferred to the wage budget to provide additional assistance in the Educational Activities Department.

Lora Ware
Resignation
Resignation of Mrs. Lora Teschner Ware, Professor of Cello, effective June 30. Since Mrs. Ware has been paid from Music Instructor's Fees, no transfer of funds is involved.

R. D. Clark
Appointment
Appointment of Robert Donald Clark as Assistant Professor of Speech and Dramatic Arts at the salary rate of $2,700, yearly tenure, 10-months' basis, effective October 1, to fill the position of Dr. Robert Haber, on leave of absence. Salary savings of $202.50 to revert to the Board's unappropriated fund.

W. C. Jones
Salary Increase
Salary increase for Dr. William C. Jones, Professor of Political Science and Head of the Department, from $3,770 to $4,270, effective October 1. Amount of $375 required in 1943-44 to be provided from the President's Salary Reserve.

Graduate Asst. in Psychology
Appointment of a half-time graduate assistant in the Department of Psychology at the annual rate of $330. An appropriation of $330 will be required from Board funds to restore the recommended position.

W. L. Teutsch
Leave of Absence
Temporary leave of absence for William L. Teutsch, Assistant Director of the Extension Service, on the basis of one-third to one-half time for the months of June through September, 1943, to engage in field supervision.
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of the National Farm Labor Program in the western states. For the time spent in this work, Mr. Teutsch will be paid from Farm Labor Program funds.

R.E. Brooke
Salary Increase

Salary increase for R. E. Brooke, Malheur County Agricultural Agent, from $3,774 to $4,004, effective July 1. Funds for the increase to be transferred from the Director's Reserve.

R.G. Johnson
Extension of Leave

Extension of the year's leave of absence for R. G. Johnson, Professor of Animal Husbandry, who is working with the Chinese Ministry of Agriculture, from November 9, 1943 to an indefinite date, not beyond the end of the current fiscal year, because of the uncertainties and difficulties of travel from China. Salary savings resulting from the extended leave to be held in the budget pending disposition when the exact time of Professor Johnson's return is known.

E.R. Franklin
Resignation

Resignation of Earl R. Franklin, Assistant Professor of Farm Management, effective June 15. Salary savings of $133.35 to be transferred to the wage budget of the department.

Grant Feikert
Salary Increase

Salary increase for Grant Feikert, Assistant Professor of Electrical Engineering and chief engineer of Radio Station KOAC, from $2,880 to $3,200, effective July 1. Amount of $320 to be transferred from the President's Salary Reserve.

E.F. Jossy
Salary Increase

Salary increase for Earle F. Jossy, County Club Agent of Jackson County, from $2,304 to $2,478, effective July 1. Amount of $174 to be transferred from the Director's Reserve.

Afton Zundel
Leave of Absence

Leave of absence for Afton Zundel, County Agent in Clatsop County, from June 22 to December 31, 1943, to serve as Assistant State Supervisor of the Emergency Farm Labor Service; Donald Jossy, 4-H Club Agent, to serve as Acting County Agent and supervise the 4-H club work with the assistance of temporary personnel. Salary savings of $1,689 to be transferred to wages to provide the necessary assistance.

Jessie Hinton
Resignation

Resignation of Jessie D. Hinton, Assistant Professor and Multnomah County Home Demonstration Agent, effective June 30; and the appointment of Emma I. Freehling to replace her at the salary rate of $2,504, rank of Assistant Professor, yearly tenure, 12-months' basis, effective July 1. Salary savings of $66 to be transferred to the Director's Reserve.
Lorna Jessup Appointment
Appointment of Mrs. Lorna C. Jessup, Assistant Dean of Women, as Director of Wartime Housing for Women at the salary rate of $3,600, to be paid from Dormitory Funds, 12-months' basis, effective July 15. Salary savings of $2,665.75 in Dean of Women's office to revert to the Board's unappropriated fund.

Hazel Packer Resignation
Resignation of Hazel Packer, Assistant Professor and Home Demonstration Agent in Yamhill County, effective June 30; and the appointment of Jean Elizabeth McElhinny to replace her at the salary rate of $2,370, rank of Instructor, 12-months' basis, yearly tenure, effective July 1. Salary savings of $222 to be transferred to the Director's Reserve.

President Strand, with the approval of the Chancellor recommends the following reorganization in the Administrative Staff at the State College, effective July 1:

T.P. Cramer Transfer
That T. P. Cramer be returned to his former duties, full-time, in the Business Office (90%) and Comptroller's Office (10%) at his original salary of $4,000 per year, plus the $270 blanket increase.

E. B. Lemon Appointment
That E. B. Lemon be appointed as Dean of Administration and Registrar at a salary of $5,760 per year, his time divided 60% as Dean of Administration, 35% as Registrar, and 5% as Chairman of the High School Relations Committee.

D. T. Ordeman Appointment
That Dr. D. T. Ordeman, Associate Professor of English, be appointed as Associate Registrar (57%), and Associate Professor of English (43%), with an increase in time of service from 10 to 12-months, and an adjustment in salary from $3,070 to $3,600, effective August 1.

Appointment of an assistant to carry on part of the work of Dr. Ordeman in the Department of English at the annual rate of $1,535.

Eva Blackwell Salary Increase
That Eva Blackwell, Assistant to the Registrar, be granted an increase in salary from $2,070 to $2,200, because of added responsibilities.

The net effect of these adjustments requires $2,140.83, of which $400 is covered by a return of $400 emergency wage additions made to the library budget during the fiscal year 1942-43, and $1,740.83 is covered by funds released through the transfer of Mrs. Jessup to the Dormitory.
The Board approved the following personnel adjustment at the Medical School:

John McGovern
Salary Increase
Salary increase for Dr. John McGovern, Assistant Professor of Pathology, from $3,170 to $4,000, effective July 1, funds to be provided from the Dean’s Salary Adjustment Reserve.

The Board approved the following personnel adjustments at the Oregon College of Education:

Delia Keeney
Resignation
Resignation of Mrs. Delia Keeney, Assistant Professor of Education and Supervising Teacher in the Independence Training School, effective June 15; and the appointment of Anna L. Schwartz to replace her at the salary rate of $2,000, rank of Instructor, yearly tenure, 9-months' basis, effective September 16. Salary savings in the position amounting to $225 to revert to the Board's unappropriated funds.

Anna L. Schwartz
Appointment
Appointment

Cecilia E. Brennan
Salary Increase
Salary increase for Cecilia E. Brennan, Director of Placement Service and News Bureau, from $2070 to $2,270, effective July 1, and change in title to Director of Placement Service and News Bureau and Instructor of Typing. Funds for the increase to be provided from the President’s Salary Reserve.

The Board approved the following personnel adjustment at the Southern Oregon College of Education:

R.W. McNeal
Change in Rank
Change in rank for R. W. McNeal, Assistant Professor of Geography, to Associate Professor of Geography, effective July 1. No change in budget.

ADJOURNMENT
The Board adjourned at 11:20 a.m.

WILLARD L. MARKS, President
CHARLES D. BYRNE, Secretary