Meeting #130

A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on September 14, 1943.

ROLL CALL

The meeting was called to order at 10:10 a.m. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

Leif S. Finseth
R. G. Groesbeck
R. E. Kleinsorge
Willard L. Marks

Robert W. Ruhl
Beatrice Walton Sackett
E. C. Sammons
Edgar W. Smith

Absent: Mac Hoke

There were also present Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; President Donald M. Erb of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education, and President Walter Redford of Southern Oregon College of Education.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the last meeting held July 27, 1943, and approved the minutes of this meeting as they appeared in the docket.

REPLACING NAMEPLATE AT BOCE

Dr. R. E. Kleinsorge, Chairman of the Committee on Buildings, Grounds and Capital Outlay, presented the following report:

"President Maaske reported to the Building Committee that considerable confusion arises from the fact that the name 'State Normal School' still appears engraved in the stone over the doorway of the Administration Building on that campus. This building was constructed prior to the time the name was officially changed by the Legislature to 'Eastern Oregon College of Education'. Dr. Maaske reported that he has received estimates as to the cost of filling in the present lettering and superimposing new, raised letters of appropriate design and finish.

"The Committee is recommending that not to exceed $240 of additional Board funds be allowed for making this change, the balance to be obtained from the building and repair budget of the institution."

The Board approved replacing the nameplate on the Administration Building at Eastern Oregon College of Education, as recommended by the Building Committee.
Dr. Kleinsorge concluded the report of the Building Committee as follows:

"An opportunity to purchase some additional lots adjacent to the present campus and holdings of the Eastern Oregon College of Education, and within the projected campus plan, was considered by the Committee at the July meeting. Since that time, President Maaske has determined that the only remaining privately-owned lot in Block 47, across from the campus, may now be purchased for $2,500 and that action is needed at once because of an outstanding option.

"The Committee is recommending that this lot be purchased for the amount stated from funds in the Land Purchase Reserve, and that the proper officers of the Board be authorized to proceed with the negotiations."

The Board approved the purchase of the house and lot in Block 47, La Grande, Oregon, as recommended by the Building Committee.

Mr. Marks reappointed the following membership to permanent and special committees of the Board for the ensuing year:

Committee on Finance: E. C. Sammons, Chairman; Edgar W. Smith, Mac Hoke.

Committee on Curricula: R. C. Grosbeck, Chairman; Robert W. Ruhl, Beatrice Walton Sackett.

Committee on Buildings, Grounds and Capital Outlay: R. E. Kleinsorge, Chairman; Robert W. Ruhl, Leif S. Finseth.

Committee on Insurance: Edgar W. Smith, Chairman; Robert W. Ruhl, R. C. Grosbeck.

Committee on Public Relations: Edgar W. Smith, Chairman; Mac Hoke, Leif S. Finseth.

Committee on Agricultural Extension Service and Experiment Stations: Mac Hoke, Chairman; Edgar W. Smith, Robert W. Ruhl, R. E. Kleinsorge.

Special Committees

Committee on Rules and By-Laws: Robert W. Ruhl, Chairman; Mac Hoke, R. C. Grosbeck.

Committee on Unified Administration: Leif S. Finseth, Chairman; E. C. Sammons, R. E. Kleinsorge, R. C. Grosbeck.

Committee on Libraries: Beatrice Walton Sackett, Chairman; Leif S. Finseth, R. E. Kleinsorge.
DEATH OF DAVID E. ROSS

President Marks reported that he had received a card, addressed to him as President of the Board, announcing the death of Mr. David E. Ross, President of the Trustees of Purdue University.

CONFIRMATION OF CONTRACT FOR AST MEDICAL UNIT

Secretary Byrne presented the following resolution confirming the action of the Board's officers in approving and signing a contract with the War Department to establish an Army Specialized Training Medical Unit at the University of Oregon Medical School:

WHEREAS the War Department of the United States of America, acting through the Headquarters, Ninth Service Command, did tender an offer to negotiate a contract for the establishing of an Army Specialized Training Medical Unit at the University of Oregon Medical School at Portland, Oregon, and

WHEREAS a contract between the United States of America and the State of Oregon for the education of such trainees was negotiated on August 9 and 10, 1943, and

WHEREAS this contract between the United States of America and the State of Oregon, acting through the State Board of Higher Education on behalf of the University of Oregon Medical School was on August 11, 1943, approved and executed by the President of the Board, Willard L. Marks, and the Secretary of the Board, Charles D. Byrne, under authority previously granted by said Board,

NOW, THEREFORE, BE IT RESOLVED that the State Board of Higher Education in regular meeting assembled on September 14, 1943, at Portland, Oregon, confirms the action of its officers in approving and signing said contract.

Upon motion by Mr. Smith and second by Mr. Ruhl, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth
Mr. Groesbeck
Dr. Kleinsorge
Mr. Marks

Mr. Ruhl
Mrs. Sackett
Mr. Sammons
Mr. Smith

and the following voting nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.

NOTE OF APPRECIATION FROM MRS. HYSLP

Secretary Byrne presented a note from Mrs. Susan C. Hyslop expressing appreciation of the Board's sympathy extended to her family following the death of her husband, Professor George R. Hyslop of Oregon State College.
REPORT ON POSTWAR PLANNING MEETING

Chancellor Hunter reported briefly upon his attendance at a regional meeting held under the auspices of the U.S. Office of Education in Spokane on September 11. The conference, attended by representatives of higher education from Oregon, Washington, Idaho and Montana, dealt with postwar educational needs and plans, ways in which the institutions could best arrange their curricular and administrative practices to meet the postwar needs, and administration of probable federal funds to assist in the educational program for the demobilized armed forces.

LETTER FROM UNIVERSITY LABOR UNION

The Chancellor presented a letter, addressed to himself, President Erb and Mr. Lindstrom, from officers of the University local, No. 529, of the American Federation of State, County, and Municipal Employees extending thanks to the persons addressed and to the State Board of Higher Education for the recent salary and wage increases granted employees of the State System of Higher Education.

CALENDARS REVISED AT UNIVERSITY AND MEDICAL SCHOOL

Chancellor Hunter announced that the University and Medical School had both found it necessary to revise their calendars for the year 1943-44 in order to make them more nearly coincide with the work of the Army programs. Copies of the revised schedules are filed in the Board's office.

EMERGENCY PERSONNEL ADJUSTMENTS AT UO

The Chancellor presented the following two personnel recommendations from the University which were submitted too late for the docket, but which needed action prior to the October meeting of the Board:

A. Vargas-Baron
Increase in Salary and Rank

Increase in salary for Dr. Anibal Vargas-Baron, instructor in Romance Languages, from $2,370 to $2,670, and advance in rank from instructor to Assistant Professor, effective October 1. Amount of $225 required in 1943-44 to be provided from the President's salary adjustment reserve.

A. Kunz
Increase in Salary and Rank

Salary increase for Dr. Adolph Kunz, head of the Department of Chemistry, from $3,670 to $3,770, and advance in rank from Associate Professor to Professor, effective October 1. Amount of $75 required in 1943-44 to come from the President's salary adjustment reserve.

The Board approved the emergency personnel adjustments recommended by the University and the Chancellor.

GIFTS

The Board officially accepted the following gifts and bequests and instructed the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

State College

Grant of $600 to the Engineering Experiment Station from the American Society of Heating and Ventilating Engineers for the assistance in a cooperative research project.
Medical School

W. K. Kellogg Foundation

Grant of $5,000 for student loans from the W. K. Kellogg Foundation of Battle Creek, Michigan.

J. T. Peters

Bequest of $500 from the estate of Joseph T. Peters of Portland for use by the Doernbecher Memorial Hospital.

Flora Bettman

Bequest of $500 from the estate of Flora H. Bettman of Portland to the Doernbecher Memorial Hospital.

Dr. T. M. Joyce

Gift of $100 from Dr. Thomas M. Joyce, Professor of Surgery at the Medical School, for use as a travel fund by the Department of Surgery.

ADELAIDE KNAPP

BEQUEST TO OSC AND MEDICAL SCHOOL

The Chancellor's Office was notified during August of the following bequests from the estate of Adelaide Knapp of Portland:

1. To Oregon State College to assist worthy young women in acquiring training and education at this institution, $5,000.

2. To the University of Oregon Medical School for the exclusive purpose of medical research, $5,000.

The Board officially accepted the bequest and authorized the Secretary of the Board to execute the necessary documents when final settlement of the estate is made.

RESOLUTION REGARDING RECEIPTS FOR DAY BEQUEST

Under the terms of the bequest of George W. Day, deceased, there was received for the Doernbecher Memorial Hospital securities having a value of approximately $68,000. Mr. Couch and Mr. Bork received the securities from the United States National Bank of Portland and issued a receipt therefor. The bank requested that the State Board of Higher Education adopt a special resolution to meet its requirements in this case. The following resolution was approved by the Board:

"The Board hereby confirms and ratifies the action of Mr. Ralf Couch, Administrator of Hospitals, and Mr. H. A. Bork, Comptroller, in executing receipts for the trust and estate distributions which were made on behalf of George W. Day, deceased, by the United States National Bank of Portland."

LOAN OF BOOKS TO STATE COLLEGE LIBRARY

Professor Frank P. McWhorter, Plant Pathologist at the State College, has received from the President of the United Bulb Company of Mt. Clemens, Michigan, a complete set of Weinmann's Phytanthosia Iconographia in appreciation of his work for bulb growers of the Pacific Coast. The volumes
were printed between 1735 and 1745 and are of considerable value. The Board approved Professor McWhorter's request to loan the books to the State College Library.

As a part of new business before the Board, Dr. Kleinsorge, Chairman of the Committee on Buildings, Grounds, and Capital Outlay, made the following presentation for discussion:

"In connection with what we hope is soon going to be the end of the war, and in connection with future planning for the State System of Higher Education, it seemed to the Building Committee that we should be making plans for needed building construction on the several campuses. If something should break in the way of federal assistance, such as a public works fund, we should be in a position to take advantage of it. I have in mind such projects as a teaching hospital at the Medical School, an auditorium at Corvallis and a student union at Eugene. It would seem as though the Board should have its plans more nearly perfected and should be in a position to take advantage of what may come immediately after the close of hostilities.

"Following this war there are going to be large quantities of scientific equipment scattered around that might be purchased by the institutions of the state. Much needed equipment may be available that we cannot buy from ordinarily budgeted funds, and if we had a survey made covering the needs and then boiled it down to essentials, there might be an opportunity to acquire some of the equipment at very reasonable prices. I think the Board at this time should look forward and take such action as is needed to be in a position to take advantage of any opportunity that presents itself. I will leave it up to the Board for discussion."

Dr. Kleinsorge's suggestion was discussed by other members of the Board and the Chancellor, and it was generally agreed that the proposal was very meritorious and that the Building Committee should proceed. The question was raised as to whether or not the committee required any funds. It was agreed that no funds would be necessary until the committee had decided on the projects, then it could request whatever funds are necessary to prepare plans.

Mr. Marks indicated that since the committee has authority under its duties and functions to take charge of the matter, no action was required.
The Board approved the recommendation that the Medical School be authorized to sell to Myron R. Shaffer for $1,000 its one-half interest in the following property, which was acquired through a bequest to the Doernbecher Hospital from Sadie McCurdy, deceased, and that the proper officials be authorized to sign the necessary documents:

Lot 19, Block 13, Mt. Tabor Villa, in the City of Portland, County of Multnomah, Oregon.

President Strand reported that purchase of certain equipment for Lower Division Departments has been necessary in the Army training of Language and Area and Basic Engineering students at the State College. Since these are items which the Army will not include in the activation cost, but which are necessary equipment, the Board approved an appropriation to be made from Board funds in the amount of $4,867.75 to be later reimbursed from the equipment depreciation fund allowed by the Army.

Dean Schoonfeld reported that Congress has reinstated a portion of its previous reduction in Federal Bankhead Jones funds in the amount of $1,399.51 for Oregon. The Board approved the budgeting of this allotment to Experiment Station publications.

The Board approved an addition of $1,506.60 to the 1942-43 Educational Activities Department budget at the University, funds to be provided from fee collections in excess of estimates upon which the original budget was based.

The Board approved an advance of $2,910 from Board funds to purchase the following equipment needed for use in the School of Engineering in connection with the Army Training program, reimbursement to the Board to come from the Army equipment depreciation reserve:

1. $1,340 to the Department of Mechanical Engineering to purchase an Olson Universal Testing Machine now being leased from Multnomah College of Portland.

2. $950 to the Department of Electrical Engineering for a motor-generator set.

3. $620 to the Department of Civil Engineering for equipment needed in two ASTP courses beginning fall term.

The Board approved an addition of $150 from its unappropriated fund to the Department of Art and Architecture to cover packing, transportation and cartage of certain valuable paintings which Mrs. William H. Price of Pasadena, California, has indicated she will donate to the State College.
The Board approved the following personnel adjustments at the University:

Grad. Ass' ts in Chemistry
Addition of two full-time graduate assistants in the Department of Chemistry at the annual rate of $660 each, to provide adequate assistance for civilian work as well as for pre-engineering students under the Army training program. An appropriation of $1,320 is required from Board funds to create the two new positions. Funds received from the Army program will more than offset the cost of these two positions.

L. Marguth
Salary Increase
Salary increase for Lorene Marguth, Secretary in the School of Business Administration and Instructor in Typing, from $1,800 to $1,950, effective September 1. Amount of $125 required in 1943-44 to be provided from the President's Salary Adjustment Reserve.

L. A. McGee
Leave of Absence
Leave of absence without pay for military service for Loye A. McGee, Assistant Professor of Physical Education, effective October 1; and the appointment of W. R. Baker to replace him at the same salary rate, rank of Assistant Professor, yearly tenure, 10-months basis, effective October 1. No change in budget.

Addition of the following staff members in the School of Physical Education to teach civilian classes in order to release regular staff members for instruction of Army students:

Dorotha Moore
Appointment
1. Dorotha Evelyn Moore, Instructor in Physical Education, yearly tenure, 10-months basis, at a salary rate of $2,070, effective October 1.

Elmer Berry
Appointment
2. Dr. Elmer Berry, Assistant Professor of Physical Education, yearly tenure, 10-months basis, at a salary rate of $3,070, effective October 1.

Addition of $3,255 from Board funds for 1943-44 will be offset later by funds provided for Army training in Physical Education.

Addition of two full-time instructors and a graduate assistant in the Department of English to supplement the regular personnel assigned to the Army program as follows:

Helen Soehren
Appointment
1. Mrs. Helen Soehren, rank of instructor, yearly tenure, 10-months basis, at a salary rate of $2,070, effective October 1.

C. A. Ranous
Appointment
2. Charles A. Ranous, rank of instructor, yearly tenure, 10-months basis, at a salary rate of $2,070, effective October 1.
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W. VanVactor

Appointment

3. Appointment of William Van Vactor, graduate assistant, 10-months basis, yearly tenure, at a salary rate of $660, effective September 1.

Addition of $3,765, from Board funds for 1943-44 will be offset through reimbursement from the Army program.

D. E. Pennington

Appointment

Appointment of Dr. Derrol Elwood Pennington as Assistant Professor of Chemistry at a salary rate of $2,700, 9-months basis, yearly tenure, effective October 1. Dr. Pennington will supplement regular staff members assigned to Army training. Advance of $2,700 required from Board funds in 1943-44 to be reimbursed later from the Army program.

F. L. Stetson

Sabbatical Leave

Sabbatical leave on full salary for F. L. Stetson, Professor of Education, for fall term of the 1943-44 year to carry on research and writing. Members of the department have arranged to care for Professor Stetson's work during his absence. No change in budget is involved.

C. C. Webb

Appointment

Appointment of Carl C. Webb as half-time Assistant Professor of Journalism at an annual salary rate of $1,735, 10-months basis, yearly tenure, effective September 16, replacing Harry S. Schenk, on leave of absence. Mr. Webb will serve half-time as secretary of the Oregon Newspaper Publishers' Association. An addition of $72.29 is required from Board funds to allow Mr. Webb to begin work on September 16, rather than October 1, as provided in the budget.

L. Pollard

Appointment

Appointment of Lancaster Pollard, Superintendent of the Oregon Historical Society in Portland, as Research Associate in History at the annual salary rate of $250 for one-fourth of his time, yearly tenure, 12-months basis, effective October 1. This is a new position and a budget addition of $187.50 is required from Board funds in 1943-44.

Ottlie Seybolt

Sabbatical Leave

Sabbatical leave on half salary for Mrs. Ottlie T. Seybolt, Associate Professor of Speech and Dramatic Arts, from October 1, 1943 to September 30, 1944, for graduate work in drama and related fields at Columbia University. Arrangements have been made to care for her work within the present staff. Salary savings of $1,113.75 in 1943-44 to revert to the Board's unappropriated fund.

J. C. Stovall

Transfer

Transfer of James C. Stovall, Assistant Professor of Geography and Coordinator of the Civilian Pilot Training Program, to full-time service in the department of Geology and Geography at an annual salary rate of $2,870, and a reduction in time and salary from 12 to 10-months basis, effective October 1. The CPT program will terminate September 30. Requires an advance from Board funds of $862.50 to the Geology and Geography budget, reimbursement to come from the Army program.
Adjustments in the Bureau of Municipal Research and Service, effective September 1, as follows:

1. Return of Herman Kehrli from leave of absence to serve as Director of the Bureau, with a salary increase from $3,870 to $4,270. Requires an addition of $3,225 from Board funds to return position to budget for 1943-44 and $333.33 from the President's Salary Reserve.

2. Transfer of Howard Ennor, Acting Director of the Bureau, to service as Acting Assistant Director in charge of the Portland branch, at his present salary rate of $3,270.

At this point, Mrs. Sackett commended the work done by the Bureau of Municipal Research in assisting to draft proposals to merge the city governments of Marshfield and North Bend, Oregon.

The Board approved the following personnel adjustments at the State College:

1. L. K. Wood Appointment
   Continuation of the appointment of Dr. L. K. Wood as Research Assistant and Instructor in Soils at an annual salary rate of $2,400, yearly tenure, 12-months basis from September 15, 1943 to June 30, 1944. Dr. Wood has served during the absence of Dr. Powers and extension of his appointment beyond September 15 will create a new position in the department. Amount of $1,900 required in 1943-44 to be provided from restricted funds.

2. G. Nibler Transfer
   Transfer of Gerald Nibler from Assistant County Agent to County Agent in Marion County, increase in salary from $2,670 to $3,000, and an increase in rank from instructor to Assistant Professor, effective July 1, to fill the position left by the transfer of Robert E. Rieder; and the appointment of Herold V. Loughead as Assistant County Agent in Marion County at a salary rate of $2,520, rank of instructor, yearly tenure, effective July 1. Salary savings of $250 to be transferred to the Director's Reserve.

3. L. Gross Appointment
   Appointment of Louie H. Gross as 4-H Club Agent in Yamhill County, at a salary rate of $2,508, rank of instructor, yearly tenure, effective July 16. This is a new position and funds are provided in the Director's Reserve.

Dr. M. Bates
Salary increase for Dr. Murray Bates of the Health Service from $3,870 to $4,370, and for Dr. Charlotte Meller from $3,270 to $3,770, effective September 1, to compensate them for extra hours of service while on house call duty. Funds for the increases to be provided from health service sources.
Appointment of Betty Sue McCready as Editorial Assistant in the Publications office at a salary rate of $170 monthly, rank of instructor, effective September 1, to partially replace the full-time position of E. T. Reed, retired. Salary savings of $50 in 1943-44 due to the delayed appointment of Miss McCready to revert to the Board's unappropriated fund.

Transfer of James M. Morris from the KOAC staff for the duration to full-time instruction in the Department of Physics to replace Dr. Chung Kwai Lui, resigned, at an annual salary rate of $2,470, 10-months basis, effective October 1. From July 12 to September 30, Mr. Morris will divide his time 30% to KOAC and 70% to the Department of Physics. Amount to be added to the Physics budget from Board funds, $75.

Appointment of Martin F. Johnson as Assistant Professor of Industrial Arts at a salary rate of $2,800, 10-months basis, yearly tenure, effective October 1, to replace Professor W. H. Horning, deceased. Amount of $225 required in 1943-44 to be provided from the President's Salary Adjustment Reserve.

Resignation of Mrs. Gertrude Fulkerson, Secretary in the Office of the Dean of Lower Division, effective August 10; and appointment of Lena Currier Emerson to replace her at the same annual salary rate of $1,920, effective July 2. Requires a budget addition of $206.45 to care for the overlapping of salaries prior to Mrs. Fulkerson's leaving.

Resignation of Dr. George R. Ferguson, Assistant Entomologist in the Experiment Station, effective July 1. Salary savings of $2,600 to be transferred to the wage budget of the department.

Leave of absence without pay for military service for Dr. Clifford Grobstein, Instructor in Zoology, effective July 29. Salary savings of $1,852.50 to remain in budget pending arrangements for substitute assistance.

Salary increase for Mrs. Frances Newman, Secretary in the Department of Chemistry, from $1,620 to $1,728, effective July 1. Addition required from Board funds, $108.

Resignation of G. Y. Hagglund, Deschutes County Agent, effective August 14; the transfer of Gene M. Lear, Umatilla Assistant County Agent, to replace Mr. Hagglund as Deschutes County Agent with a salary increase from $2,670 to $3,000, rank of Assistant Professor, indefinite tenure, effective August 12; and the appointment of Frank E. Hackler as Assistant County Agent in Umatilla County, replacing Mr. Lear, at a salary rate of $2,604, rank of instructor, yearly tenure, effective August 12. The three adjustments result in a
net salary saving of $303.34 to be transferred to the Director's Reserve.

Advance from Board funds to the Physical Education budget as follows in order to adequately carry on the civilian and Army training programs, reimbursement to be made from income from the Army training program:

D. I. Allman Transfer

1. Transfer of Dr. D. I. Allman's entire time in Interscollegiate Athletics (32%) to Physical Education, effective October 1. Requires . . . $1,114.80

2. Addition to the wage budget to employ an instructor for one-fourth of his time on the civilian program for a 9-months period at the rate of $275 per month, effective October 1, the remainder of his time to come from ASTP sources. Requires . . . . . . . . . . 618.76

$1,733.55

Verna Pendleton Salary Increase for Mrs. Verna Pendleton, Secretary in the Department of Veterinary Medicine, from $1,526.40 to $1,680, effective September 1. Amount of $128 required in 1943-44 to be transferred from restricted funds in the Experiment Station.

Helen Fulton Salary Increase for Mrs. Helen Fulton, Seed Analyst in the Farm Crops Experiment Station, from $1,500 to $1,800, effective September 1, to compensate her for additional responsibilities in the department. Amount of $250 required in 1943-44 to be transferred from seed testing fees in the Experiment Station.

Lorena Bird Appointment Appointment of Mrs. Lorena Bird as Seed Testing Laboratory Technician at an annual salary rate of $1,500, 12-months basis, monthly tenure, effective September 1. The recommendation creates a salary position in the department, although Mrs. Bird has been employed on a wage basis. Amount of $1,250 in 1943-44 to be transferred from wages in the department.

G. H. Barnes Appointment Appointment of George H. Barnes as Associate Professor of Forestry at an annual salary rate of $3,200, 10-months basis, yearly tenure, to fill a position listed in the budget at the $3,600 rate. Salary savings in the position will revert to the Board's unappropriated fund.

Elizabeth Knapp Appointment Appointment of Elizabeth Jane Knapp as Home Demonstration Agent in Baker County at an annual salary of $2,604, rank of Assistant Professor, yearly tenure, 12-months basis, effective August 16. This is a new position and requires a transfer of $2,282 in 1943-44 from the Director's Reserve.
Resignation of Mrs. Elizabeth Waller Pirie, Circulation Assistant in the Library, effective September 30; and the appointment of Virginia Olsen to replace her at the increased salary rate of $1,800, rank of instructor, 12-months basis, effective October 1. Requires an addition of $135 from Board funds in 1943-44.

Leave of absence without pay for 1943-44 for T. P. Cramer, Business Manager, to accept a position with the Smaller War Plants Corporation of the Government, effective October 7. Salary savings in the Business Office and Comptroller's Office to be held pending arrangements for a successor.

Resignation of Dr. Vivian Roberts, Assistant Professor of Foods and Nutrition, effective September 30; and the advancement of Mildred Arnold, instructor in Foods and Nutrition, to Assistant Professor, indefinite tenure, at a salary rate of $2,500, effective October 1. Salary savings of $1,905.00 to remain in the budget pending arrangements for Miss Arnold's successor.

Salary increase for Dr. W. Weniger, head of the Department of Physics and Associate Dean of the Graduate Division, from $4,370 to $5,270, effective September 1. Requires an addition of $333.33 from the President's Salary Adjustment Reserve.

Adjustments in the office of the Dean of Women as follows:

1. Leave of absence without pay for nine months for Mrs. Buena Maris, Dean of Women, to serve as Director of Women's Activities at the Dupont company project at Pasco, Washington, effective September 1.

2. Transfer part-time of Mrs. Lorna Jessup, Director of Wartime Housing for Women, to the position of Acting Dean of Women at the increased salary rate from $3,600 to $4,000, to be provided $2,800 from the Dean's Office and $1,200 as Director of Housing, effective September 1, for 10 months.

3. Appointment of Mrs. Mabel Winston, Secretarial Assistant, as Acting Assistant Dean of Women with an increase in salary from $2,052 to $2,400, effective September 1, for 10 months.

4. Appointment of Mrs. Jeanne Hartman Popovich as Secretarial Assistant at a salary rate of $1,800, rank of instructor, 10-months service, effective September 1.
The above recommendations result in salary savings of $1,047.72 in the Dean's Office to be transferred to wages to provide necessary additional assistance for Mrs. Jessup.

**Grant Feikert Transfer**
Transfer of time of Grant Feikert, Assistant Professor of Electrical Engineering and KOAC Operation and Maintenance Engineer, from 7% to 68% of his time in the Department of Electrical Engineering to assist in the Army training program, and an equal decrease of his time from KOAC. Salary savings in the KOAC budget to be transferred to wages to provide replacement of Professor Feikert. A budget addition of $1,940.70 to Electrical Engineering is required in 1943-44, reimbursement to come from ASTP income.

Personnel adjustments in the Department of Mathematics to provide for instruction in the civilian and Army training program as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. van Groos</td>
<td>Reappointment of Professor Emeritus van Groos on a full-time basis for fall term ... $ 495.00</td>
<td></td>
</tr>
<tr>
<td>Edwin Eagle Appointment</td>
<td>Appointment of Edwin Eagle, Acting Instructor during the summer, for fall, winter and spring terms, rank of Assistant Professor, 9-months service, at a salary of $2,600, payable within the fiscal year ... 2,600.00</td>
<td></td>
</tr>
<tr>
<td>M. Ramsey Reappointment</td>
<td>Reappointment of Margaret Ramsey as Acting Instructor for the fall term at a monthly salary rate of $250 ... 750.00</td>
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</tr>
<tr>
<td>Beatrice Hyland Reappointment</td>
<td>Reappointment of Beatrice Hyland as Acting Instructor for fall, winter and spring terms at a salary of $2,070 for 9-months service, payable within the fiscal year ... 2,070.00</td>
<td></td>
</tr>
<tr>
<td>Fred Young Reappointment</td>
<td>Reappointment of Fred Young, Instructor in Mathematics, for fall, winter and spring terms, with an increase in salary from $2,270 to $2,500, 9-months service, payable within the fiscal year ... 2,500.00</td>
<td></td>
</tr>
<tr>
<td>P.C. Hammer Salary Increase</td>
<td>Salary increase for Preston C. Hammer, Assistant Professor of Mathematics, from $2,670 to $2,870, effective October 1 ... 150.00</td>
<td></td>
</tr>
<tr>
<td>Florence Bakkum Reappointment</td>
<td>Reappointment of Mrs. Bakkum, instructor of Mathematics, for fall term at a salary of $790 per term ... 790.00</td>
<td></td>
</tr>
<tr>
<td>Andrew Sobczyk Return</td>
<td>Return of Andrew Sobczyk, Associate Professor, from leave of absence with an increase in salary</td>
<td></td>
</tr>
</tbody>
</table>
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from $3,270 to $3,470, effective October 1...2,602.50

Florence Sims
Salary Increase

9. Salary increase for Florence Sims, half-time secretary in the department, from $500 to $625.00...125.00

Funds for the salary increases for Professors Hammer and Sobczyk to come from the President's Reserve for Salary Adjustments. An addition of $11,782.50 from Board funds will be required in 1943-44, part of which will be reimbursed from Army funds.

The Board approved the following personnel adjustment at the Medical School:

Dr. M.J. Goodman
Advance

Advance in rank for Dr. Morton J. Goodman from Clinical Associate in Medicine to Assistant Clinical Professor in Medicine, effective August 5. No change in budget.

The Board approved the following personnel adjustments at the Oregon College of Education:

Homer Dodds
Leave of Absence

Leave of absence without pay for Homer Dodds, Assistant Professor of Science on half-time basis, from July 1, 1943, to June 30, 1944, no substitute to be employed. Salary savings...$1,185.00

Eloise Buck
Leave of Absence

Leave of absence without pay for Eloise Buck, Assistant Professor of English, from October 1, 1943 to June 30, 1944; increase in time of service for Edna Mingus, Assistant Professor of English, from 9 to 12-months service; and increase in time for Mrs. Sophia Barnum to 9 months at full-time and 3 months at one-half time. Salary savings...963.75

Phebe Cox
Leave of Absence

Leave of absence for Mrs. Phebe Cox, Assistant Professor of Education and Acting Principal of the Monmouth Training School from September 16, 1943 to June 15, 1944; the appointment of Dora B. Scheffskey, Assistant Professor of Education, as Acting Principal, with a salary increase from $2,385 to $2,485; and $2,000 to remain in the budget to employ a substitute to teach Mrs. Cox's classes. Salary savings...385.00

$2,533.75

It is recommended that of the $2,533.75 savings, $1,200 be transferred to Training School wages for employment of part-time clerical assistance, and that $1,333.75 revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at the Eastern Oregon College of Education:
Meeting #130 - 16

September 14, 1943

Lyle Johnson
Salary Increase
Salary adjustment for Lyle H. Johnson to serve as Dean of Men in addition to his duties as Registrar, from $2,570 to $2,800, effective September 1. Amount of $108.33 required in 1943-44 to be provided from the President's Salary Adjustment Reserve.

Betty Molgard
Salary Increase
Salary adjustment for Betty Molgard, Supervisor of Teaching in the Ackerman School, from $2,220 to $2,670, effective September 1, for over-all supervision of the women's residence halls during the 1943-44 year. Funds for the increase are provided from dormitory sources.

Further adjustments to be handled by transfers within the institution as follows:

Lucas Sterne
Appointment
1. Appointment of Lucas F. Sterne as Assistant Professor of Secretarial Science, replacing E. O. Draper, resigned, at the increased salary rate of $2,400, 9-months basis, yearly tenure, effective September 16. Requires $400 addition in 1943-44.

Arta Lawrence
Transfer
2. Transfer of Arta Lawrence, Associate Professor of Education, to the position of Acting College Librarian for 80% of her time at her present salary and rank, 12-months basis, indefinite tenure, effective September 16; and the appointment of an instructor to replace her for teaching in Education classes. Results in a salary saving of $230.88.

Anna Gilles
Return
3. Return from leave of absence of Miss Anna Gilles, Assistant Professor of Art, at the increased salary rate of $2,870, effective September 16, replacing Virginia Wheeler, whose appointment expired September 15. Requires $158.30 in 1943-44.

Marian Smith
Appointment
4. Appointment of Marian Smith as Instructor in Women's Physical Education, at the increased salary rate of $2,700, yearly tenure, 12-months service, effective September 1. Results in a salary saving of $169.12 in 1943-44 due to the delayed appointment of Miss Smith.

The net effect of the above adjustments is an addition required from Board funds of $158.30 in 1943-44.

The Board approved the following personnel adjustments at Southern Oregon College of Education:

Mary King
Leave of Absence
Leave of absence without pay for Mary Helen King, Assistant Professor of Education and Supervising Teacher in the Training School, from September 1, 1943.
Meeting #130 - 17  

September 14, 1943

Jerrine Mote  
Appointment  

to June 1, 1944; and the appointment of Jerrine Mote  
to replace her at the same salary rate, rank of in-
structor, effective September 1. No change in budget.

The Board approved the following personnel adjustments in  
the General Extension Division:

Burton Hutton  
Resignation  

Resignation of Burton Hutton, KOAC director of Agri-
cultural Programs, effective August 10. Salary savings  
to remain in budget pending appointment of a successor.

Richard Fison  
Appointment  

Appointment of Richard E. Fison as Announcer for Radio  
Station KOAC, to replace James Morris who has been  
transferred to full-time instruction in Physics, at an  
anual salary rate of $2,200, yearly tenure, 12-months  
basis, effective September 1. Salary savings of  
$400.29 in the position to be transferred to the wage  
budget for substitute assistance and for cataloging  
the KOAC music library.

The Board approved the following personnel change in Central-
ized Activities:

H.A. Rowley  
Appointment  

Appointment of Harold A. Rowley as Auditor in the Comptroller's  
Office, at the annual salary rate of $3,400, yearly tenure,  
12-months basis, effective October 1. Advance of $2,550  
required from Board funds for 1943-44 will be repaid from the  
administrative fee allowed under military contracts.

ADJOURNMENT  

The Board adjourned at 11:25 a.m.

WILLARD L. MARKS, President  
CHARLES D. BYRNE, Secretary