A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on March 14, 1944.

The meeting was called to order at 10:05 a.m. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

Leif S. Finseth
R. C. Groesbeck
Mac Hoke
R. E. Kleinsorge

Willard L. Marks
Beatrice Walton Sackett
E. C. Sammons
Nigar W. Smith

Absent: Robert W. Ruhl

There were also present Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; Acting President Orlando Hollis of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; and President Walter Bedford of Southern Oregon College of Education.

The Board voted to dispense with the reading of the minutes of the last meeting held January 25, 1944, and approved the minutes of this meeting as they appeared in the docket.

Mr. R. C. Groesbeck, Chairman of the Curriculum Committee, presented the following report:

"The Curriculum Committee met yesterday to hear a report from an interinstitutional committee, appointed by the Chancellor to review the admission requirements of the several institutions. All the institutional executives were invited by the Chancellor to be present at the discussion.

Dr. Pallett, Chairman of the Committee, presented a very complete report outlining the historical development of admission procedure at other institutions, the history of admission procedures in Oregon institutions, research data bearing on the criteria for admission, and concluded with the recommendations of his Committee. Dean E. E. Lemon and President Charles Howard, the other two members of the Committee, discussed in detail certain phases of the recommendations. The principal recommendation was that the present admission requirement, which consists of graduation from a standard high school, be continued. In addition, the Committee recommended the following:
(1) That the State System of Higher Education, through the High School Relations Committee, emphasize to the high schools the conviction that sound academic material and efficient instruction, particularly in the fields of English, mathematics, social science and science are essential to college success.

(2) That the colleges give greater emphasis to the development of an advisory system for freshmen that will serve as an educational clinic whose objectives shall be: to orient the students in college; to assist them to comprehend their respective abilities; to place the lowest three deciles in special remedial courses designed to strengthen the educational background of the more competent members of the group and to encourage the less competent to transfer to other fields; and to provide a challenge to the more promising members of the class.

(3) That the colleges, by the end of the freshman year, transfer to non-degree curricula or dismiss from the institution those freshmen whose academic performance has been unsatisfactory. As a general practice this procedure should apply in all cases where the grade point average is below 1.75 except when there is definite compensating evidence that satisfactory work can be expected.

In general, the members of the Curriculum Committee were in agreement with these recommendations and expressed the further conviction that the procedure now followed of stipulating certain additional requirements for admission into specific schools or curricula be encouraged. Members of the Curriculum Committee wish to express their appreciation of the work of the Chancellor's Committee in making this study and are in accord with the Committee's desire to explore further the possibilities of arriving at satisfactory admission standards to meet expected post-war conditions and which will make possible rendering the maximum educational service to the students who enter the institutions."

The Board approved the report of the Curriculum Committee and the recommendations contained therein.

STUDENT LOAN FUNDS

Mr. Edgar W. Smith, Acting Chairman of the Finance Committee, presented the following report:

"For several years the clerical and administrative costs in connection with the student loan funds at the University and the State College have been borne by these funds and paid from loan fund income.

At the last Board meeting some question was raised as to this policy. The Comptroller was asked to investigate the matter and indicate the approximate cost of assuming the administrative cost on unrestricted funds. Results of this investigation were reported
by the Chancellor, the estimated annual cost of taking over the loan fund administration on unrestricted funds being slightly over $5,000 in normal times. The Chancellor also indicated that a study had been made by Mr. Lindstrom indicating that the general policy at other institutions was to assume the cost of administration on institutional funds, with the exception of collection costs through collection agencies or attorneys. The Chancellor therefore recommended the following procedure:

(1) That the Board adopt a policy of carrying the administrative cost of the loan funds at the State College and University, with the exception of any agency or attorney's fees for collections, which are to be covered from the loan fund income.

(2) That these costs be taken over as of April 1, 1944, and that the institutional executives be requested to submit budgets covering the three-months period of the current year and the full annual cost for the year 1944-45, these budgets to be kept at a minimum consistent with the greatly reduced loan loads at the present time.

(3) That the Chancellor be authorized to approve reasonable budget additions for the three months of the current year, and that approved amounts for the next fiscal year be added to the institutional budget quotas and submitted for Board approval in connection with the annual budgets.

The Finance Committee endorses these recommendations and so recommends to the Board."

The Board approved the reports of the Finance Committee and the recommendations contained therein.

Chancellor Hunter presented a report entitled "Post-War Plans of the State System of Higher Education" in which he outlined a program of foundational research as an aid in expanding Oregon industries and thereby providing post-war employment. He also cited the importance of occupational adjustment and vocational preparation for the 60,000 or more prospective demobilized youth of the State and indicated the function of the State System of Higher Education in providing this type of education. He particularly emphasized the importance of regional vocational schools, under the direction of the State Director of Vocational Education and the State Superintendent of Schools, as a means of providing such training and preventing the creation in the State of a system of inadequate, ill-equipped, poorly financed junior colleges. The report also outlined the post-war plans of the several institutions of the System and indicated that initial steps in the inauguration of the program have already been taken. (Copies of the Chancellor's report are on file in the Board's office.)

The Board received the Chancellor's report as an official document of the Board records and directed that it be filed.
GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University of Oregon**

**Associated Students**
Gifts of $1,239.50 from the Associated Students to establish Student-Soldier scholarships for men and women returning to the University after serving in the war.

**Dean Vincent**
Gift of $100 from Dean Vincent, of Portland, to the Donald M. Erb Memorial Scholarship Endowment.

**John G. Foster**
Gift of $900 from John G. Foster, of Eugene, to be added to the Arthur P. Pratt Scholarship Fund.

**J. A. Murray**
Bequest of the major portion of the estate of J. A. Murray, of Pendleton, approximating $18,000 to the Student Loan Fund.

**Gertrude Bass Warner**
Gift of $2,500 from Mrs. Gertrude Bass Warner, of Eugene, to be added to the University Museum Library Furniture Fund.

**Eugene Quota Club**
Gift of $138 from the Eugene Quota Club to cover four scholarships of $34.50 each for the spring term, 1943-44.

**Dr. Burt Brown Barker**
Gift of $125 from Dr. Burt Brown Barker, Vice President of the University of Oregon, to be used to purchase Hudson's Bay Record Society publications for the University Library.

**State College**

**War Department**
Grant of $5,000 from the War Department for experimental work in food preservation.

**Mrs. J. A. Hanson**
Gift of $100 from Mrs. J. A. Hanson to establish an annual scholarship for a freshman woman in Home Economics.

**Consolidated Vultee Aircraft Corp.**
Gift of $250 from the Consolidated Vultee Aircraft Corporation, of San Diego, to establish a senior scholarship to a student in civil, electrical, mechanical or aeronautical engineering.

**Mr. and Mrs. Jay C. Leedy**
Gift of $2,000 from Mr. and Mrs. Jay C. Leedy to establish the William Clark Leedy Aeronautical Scholarship in memory of their son, Lieutenant William Clark Leedy. The scholarship provides $200 a year and is to be continued for a period of 10 years. $400 has already been received and a like payment is to be made each year until a total of $2,000 is contributed.

**Medical School**

**American Legion Auxiliary**
Gift of $150 from the American Legion Auxiliary to the Department of Nursing Education to be used for scholarships for two students already selected.
Grant of $250 from the American Medical Association, to assist George Ulett, graduate assistant in anatomy, in carrying on a research project in brain pathology.

Gift of $500 from the VioBin Corporation, Monticello, Illinois, to be used by Dr. Ira Manville in carrying on research in muscular diseases.

Gift of $600 contributed by friends of the late Lt. Commander Joseph Lipshutz to establish a Joseph Lipshutz Memorial Essay prize.

Grant of $800 from the Sloan Foundation to pursue the study of community needs in the Eastern Oregon area.

Grant of $1,000 from the Federal Government through the Coordinator of Inter-American Affairs for conducting a series of Inter-American lectures and an educational Institute of Inter-American Affairs.

The board approved the awarding of degrees on March 27 to a list of students submitted by the State College. (A copy of the list is on file as an integral part of these minutes.)

Major responsibility in the administration of the Farm Labor Program has again been delegated by Congress to the Federal Cooperative Extension Service of the several states and funds aggregating not less than $14,000,000 and not more than $18,500,000 will be apportioned among the several states to conduct the program. Accordingly, the Board granted Dr. Strand authority to proceed under the provisions of the National Act, the funds to be expended as an agency account with the understanding that the usual reports on funds and personnel will be made to the Chancellor.

The Board approved the following revisions in the budget for Nursing Education:

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget Previously Authorized</th>
<th>Budget as Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$19,101.00</td>
<td>$28,363.88</td>
</tr>
<tr>
<td>Wages</td>
<td>7,982.00</td>
<td>14,569.12</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>400.00</td>
<td>650.00</td>
</tr>
<tr>
<td>Travel</td>
<td>800.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>40.00</td>
<td>40.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$26,323.00</strong></td>
<td><strong>$45,643.00</strong></td>
</tr>
</tbody>
</table>
The Board approved the following operating budget for the remainder of the fiscal year for the nurses' dormitory:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,320.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>3,960.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>200.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,480.00</strong></td>
</tr>
</tbody>
</table>

Of the above amount, $2,580 is to be derived from the Cadet Nurse and Post-graduate Nurse allowances for rooms. The remaining $3,900 is to be provided from the Doernbecher patient fee account, which is covered by a corresponding increase in estimated fee income. This contribution from patient fees constitutes the usual room-compensation given to affiliate nursing students.

The Board approved the budgeting of $1,550 granted to the Department of Agricultural Education and Home Economics Education at the State College by the State Department of Vocational Education. This fund is to be used for clerical assistance and travel in the two departments.

Upon recommendation of a competent engineer, the Board approved a budget addition of $1,160 to provide a protective railing around the embankment areas adjacent to the Medical School building.

The Board approved a budget addition of $6,000 of unbudgeted balances in the Gym Suit Service account at the State College to cover the increased cost of laundry service during the current fiscal year.

Upon recommendation of the Finance Committee, the Secretary of the Board presented the following resolution:

**A RESOLUTION**

"PROVIDING FOR THE REDEMPTION OF THE OUTSTANDING OREGON COLLEGE OF EDUCATION REFUNDING BUILDING BOND AND THE OREGON COLLEGE OF EDUCATION REFUNDING GYMNASIUM BOND, AND THE ISSUANCE OF A NEW OREGON COLLEGE OF EDUCATION CONSOLIDATED REFUNDING BUILDING BOND.

"WHEREAS, the State Board of Higher Education on September 9, 1941, October 28, 1941, and January 27, 1942, did authorize the issuance of an 'Oregon College of Education Refunding Building Bond' in the amount of $43,000 and an 'Oregon College of Education Refunding Gymnasium Bond' in the amount of $15,500 to cover a loan from endowment funds under the control of the Board and

"WHEREAS, it appears advisable to redeem these bonds and issue an 'Oregon College of Education Consolidated Refunding Building Bond' 

"NOW, THEREFORE, BE IT RESOLVED, that the State Board of Higher Education does hereby authorize the redeeming, retiring and refunding of the following outstanding building bonds:
Oregon College of Education Refunding Building Bond, dated November 1, 1941, 3½%, originally issued in the sum of $43,000, to be refunded in the amount of $43,000.

Oregon College of Education Refunding Gymnasium Bond, dated April 1, 1942, 3½%, originally issued in the sum of $15,500, to be refunded in the amount of $12,500.

"BE IT FURTHER RESOLVED, that the Board authorize the issuance of an 'Oregon College of Education Consolidated Refunding Building Bond' in the amount of $55,500, said bond to be purchased from endowment funds of the several institutions and the proceeds used to redeem, retire and refund the above-mentioned bonds."

Upon motion by Director Sammons and second by Director Smith, the foregoing resolution was adopted with the following voting aye:

Leif S. Finseth  Willard L. Marks
R. C. Groesbeck  Beatrice Walton Sackett
Mac Hoke  E. C. Sammons
R. E. Kleinsorge  Edgar W. Smith

and the following voting nay: None.

The President thereupon declared said motion carried and the resolution duly adopted.

The Secretary then presented the following bond form, which had been approved by the Attorney General:

STATE OF OREGON
by the Department of Higher Education of the State of Oregon
Acting Through the State Board of Higher Education.

OREGON COLLEGE OF EDUCATION CONSOLIDATED REFUNDING BUILDING BOND

The State of Oregon by the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education for value received hereby promises to pay to the State Board of Higher Education, Trustees of the University of Oregon Donation Fund under the provisions of O.C.L.A. Section 111-3522 and Oregon Laws 1941, Chapter 71

FIFTY-FIVE THOUSAND FIVE HUNDRED DOLLARS

in lawful money of the United States on or before the first day of May, 1960, with interest on the diminishing unpaid principal balance at the rate of three and one-fourth per cent (3¼%) per
annum, payable on May 1 and November 1 in each year. Both principal and interest of this obligation are payable at the office of the Treasurer of the State of Oregon in Salem, Oregon, solely out of and are limited in payment to the special fund in the State Treasury designated as "Oregon Normal School Building Fund."

The State Board of Higher Education of the State of Oregon will charge and collect from each regular student of the Oregon College of Education a student building fee of five dollars ($5.00) for each regular term or semester to be used in and credited to the said "Oregon Normal School Building Fund", and hereby pledges said student building fee for the purpose of meeting the semi-annual interest payments on this obligation and shall make principal payments on May 1 of each year in principal sums of five hundred dollars ($500.00) each or multiples thereof as rapidly as cash balances in said Fund will permit. Notwithstanding the availability of cash balances in said Fund principal payments are not required to be made if the student fee income for the ensuing fiscal year is not expected to equal or exceed the bond interest cost payable during such year. The amount hereby pledged is declared to be a first lien upon all of such student building fees.

The State of Oregon by the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education hereby reserves the right to redeem or refund this bond at par on any interest payment date or upon such other date as the said Board by resolution shall determine.

This bond was issued under authority of Article 3, Chapter 36, Title 111, O.C.L.A., and of a resolution of the State Board of Higher Education adopted by said Board on March 14, 1944, for the purpose of redeeming, retiring, and refunding the following outstanding Building Bonds:

Oregon College of Education Refunding Building Bond dated November 1, 1941, 3½%, originally issued in the sum of $43,000, to be refunded in the amount of $43,000.

Oregon College of Education Gymnasium Bond dated April 1, 1943, 3½%, originally issued in the sum of $15,500, to be refunded in the amount of $12,500.

The State Board of Higher Education by Resolution may assign this bond or amend the conditions contained therein.

IN WITNESS WHEREOF, the State Board of Higher Education of the State of Oregon has caused this instrument to be signed by its
President and attested by its Secretary, sealed with the seal of said Board, and dated as of the 1st day of May, 1944.

STATE BOARD OF HIGHER EDUCATION
OF THE STATE OF OREGON

By __________________________

President

Attest:

____________________________

Secretary

(SEAL OF BOARD)

Upon motion by Director Sammons and second by Director Finseth, the Board voted to issue the bond in the form presented above and authorized its officers to sign the bond. Upon roll call vote, the following voted aye:

Leif S. Finseth
R. C. Groesbeck
Mac Hoke
R. E. Kleinsorge
Willard L. Marks
Beatrice Walton Sackett
E. C. Sammons
Elgar W. Smith

and the following voting nay: None.

The President thereupon declared the motion carried.

The Board approved the budgeting of $500 to the Chancellor's office and $500 to the Board's office to cover the expense for a canvass of a president for the University.

The Board approved the addition of $60 to the wage budget of the Department of Economics at the State College to provide for needs of that department for the remainder of the current year.

The War Food Administrator has allotted to the Federal Cooperative Extension Service, at the State College, the sum of $25,000 for the period January 1 to June 30 to further the work of food production in the State. The Board voted to set up the funds as an agency account and authorized their expenditure in accordance with the purposes of the grant.

The Board approved the following personnel adjustments at the University:

Wayne L. Morse

Resignation of Dr. Wayne L. Morse as Dean of the University of Oregon Law School, effective January 27, 1944. Dean Morse has been on leave without salary for an extended period to serve the War Labor Board.
Appointment of Professor George Turnbull as Acting Dean of the School of Journalism to replace the late Dean Eric W. Allen, no change in salary, effective March 14. Savings in salary to revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at the State College:

**Wm. F. Engesser**

Leave of absence without pay for military service for William F. Engesser, Assistant Professor of Industrial Arts, effective February 1. Of the $950.84 in salary savings, $500 is to be transferred to wages for substitute assistance and $450.84 is to revert to the Board's unappropriated fund.

**E. C. Starr**

Leave of absence without pay for Eugene C. Starr, Professor of Electrical Engineering, from January 1 to June 30, 1944 to accept a position in war research with the Office of Scientific Research and Development in Washington, D. C. Salary savings of $941.66 in current budget to revert to Board funds.

**G. E. Tower**

Appointment of G. Eugene Tower as half-time Instructor in Wood Products at the rate of $125 per month, for the winter term. Amount of $375 required in the current year to be provided from the Board's unappropriated fund.

**Beulah Fisher**

Appointment of Mrs. Beulah S. Fisher as Acting Instructor in the Division of Business and Industry at a monthly rate of $185, effective January 1. Requires transfer of $1,110 in the 1943-44 wage budget to the salary classification.

**Georgia Bibe**

Temporary salary adjustment for Georgia Bibe, Assistant Professor of Institutional Economics, effective January 1 and continuing through June 30, amounting to $320 for the six months period, to compensate for added teaching responsibilities. Requires a budget addition of $320 from Board funds.

**F. L. Robinson**

Reduction in time for F. L. Robinson, Associate Professor Emeritus of Business Administration from full to three-fourth time, for the winter term, and a corresponding reduction in salary. Savings of $264.17 will revert to the Board's unappropriated fund.

**R. H. Dearborn**

Sabbatical leave on full salary for R. H. Dearborn, Dean of Engineering, for February and March, 1944 for rest and recuperation.

**Cal Monroe**

Transfer of Cal G. Monroe, Assistant County Agent in Union County, to County Agent in Gilliam County at an increased salary rate from $2,670 to $2,964, rank of Assistant Professor, 12-months basis, yearly tenure, effective January 12. Requires $1,394.36 from Director's Reserve.

**J. P. Schroeder**

Appointment of J. Price Schroeder as Assistant County Agent in Union County, at an annual salary rate of $2,670, rank of Instructor, 12-months basis, yearly tenure, effective January 12. No change in budget.
Prof. van Groos

Continuation of appointment of Professor Emeritus van Groos in the Department of Mathematics on a full time basis for the winter term. Requires $495 from the Board's unappropriated fund.

H. B. Howell

Salary adjustment for Professor H. B. Howell, Superintendent of the John Jacob Astor Branch Experiment Station and of the Northrup Creek Cut-over Land Grazing Area, from $3,470 to $3,800, effective March 1. Amount of $110 required in 1943-44 to be provided from State appropriations to the Astoria Branch Station.

J. F. Parent

Appointment of James Fred Parent as Assistant County Agent in Baker County, at an annual salary rate of $2,508, rank of Instructor, 12-months basis, yearly tenure, effective February 14. Requires $951.31 in 1943-44 from Director's Reserve.

Salary adjustments for Agricultural Extension staff members, effective January 1 as follows:

G. Newcomb

Gerald T. Newcomb, Extension Soil Conservationist, from $2,808 to $3,000. (The State College's part of his salary from $564 to $756. Newcomb's salary paid partially by Federal Soil Conservation Service.)

C. Otis

C. E. Otis, Assistant Specialist in Farm Crops, from $2,874 to $3,114.

A. Bierly

Amos W. Bierly, Marion County Club Agent, from $2,670 to $2,790.

W. Farrell

Wm. K. Farrell, Benton County Club Agent, from $2,574 to $2,790.

D. Jossy

Donald W. Jossy, Clatsop County Club Agent, from $2,670 to $2,790.

C. Conrad

C. D. Conrad, Moro County Agent, from $3,078 to $3,240.

A. Ebert

A. C. Ebert, Wheeler County Agent, from $2,874 to $3,000.

O. Mikesel

O. E. Mikesel, Linn County Agent, from $2,970 to $3,240.

W. Nibler

W. G. Nibler, Marion County Agent, from $3,000 to $3,240.

K. Sawyer

K. W. Sawyer, Jefferson County Agent, from $2,910 to $3,060.

R. Schaad

R. W. Schaad, Union County Agent, from $3,270 to $3,408.

R. Warren

Rex Warren, Yamhill County Agent, from $3,408 to $3,600.

E. Woods

E. L. Woods, Crook County Agent, from $3,078 to $3,240.

J. Holladay

J. B. Holladay, Malheur County Assistant Agent, from $2,670 to $2,808.

J. McCambridge

J. R. McCambridge, Klamath County Assistant Agent, from $2,670 to $2,856.

J. Svinth

Jens F. Svinth, Washington County Assistant Agent, from $2,670 to $2,856.

Amount required in 1943-44, $1,449; to be provided $1,401 from the Director's Reserve and $48 from the travel budget.

V. Cheldelin

Salary adjustment for Dr. Vernon H. Cheldelin, Assistant Professor of Chemistry, from $2,870 to $3,370, 10-months basis, and an advance in rank from Assistant Professor to Associate Professor, effective March 1. Requires $106.71 in 1943-44 from the institutional salary adjustment reserve.
Leave of absence without pay for Dr. L. E. West, Assistant Professor of Chemistry, from April 1 to October 1, 1944, to accept a position in war research in the Metallurgical Laboratory of the University of Chicago. Salary savings of $239.17 to be transferred to the wage budget to employ substitute assistance.

Promotion in rank for Dr. Max B. Williams from Instructor to Assistant Professor in Chemistry and a corresponding salary adjustment from $2,470 to $2,670, 10-months basis, effective April 1. Additional funds required in 1943-44 to be provided from the institutional salary adjustment reserve.

Salary adjustment for Margaret Field, Engineering Librarian, from $1,500 to $2,000, 12-months basis, effective March 1. Amount of $66.67 required in current year to be transferred from the institutional salary adjustment reserve.

Sabbatical leave on full salary for Dr. Henrietta Morris, Associate Professor of Hygiene, from April 11 to July 1 to write a textbook on Health Education.

The Board approved the following personnel adjustments at the Medical School:

Advance in rank for Dr. Knox H. Finley from Assistant Clinical Professor to Associate Clinical Professor, effective February 2. No change in budget.

Personnel adjustments in the Medical School Instruction Department as follows:

Resignation of George B. Long, Instructor, effective December 31. Salary savings of $900 to apply toward adjustments noted below.

Resignation of Nicholas Cascario, Resident Physician, effective July 1, 1943. Salary savings of $600 to apply toward adjustments below.

Salary adjustment for Russell Jones, Instructor, from $2,400 to $3,000 and change in rank from Instructor to Resident Physician, effective January 1.

Salary adjustment for Joseph Scott, Resident Physician, from $675 to $2,000 and change in rank from Resident Physician to Instructor, effective January 1.

Salary adjustment for Kurt Aumann, Resident Physician, from $450 to $1,200, effective January 1.

Salary adjustment for John M. Guiss, Instructor from $1,800 to $3,000, effective February 1 and leave without pay for January.
J. Pierson
Appointment of John Pierson as Resident Physician at an annual salary rate of $900, effective January 1.

H. Davis
Salary adjustment for Harold Davis, Resident Physician, from $1,500 to $1,800, effective January 1.

J. Whitely
Change in time for James Whitely, Instructor from full to half time. No change in salary.

R. Marcum
Salary adjustment for Robert Marcum, Resident Physician, from $675 to $1,200, effective January 1.

G. Hank
Salary adjustment for George Hank, Resident Physician, from $450 to $1,200, effective January 1.

R. Guiss
Appointment of Russell Guiss as Resident Physician at an annual salary rate of $900, effective January 1.

R. Brooks
Appointment of Robert Brooks, Resident Physician at an annual salary rate of $900, effective March 1.

Amount of $2,675 required in 1943-44 to be allocated from additional Army and Navy fee income.

The Board approved the following personnel adjustment at the Oregon College of Education:

M. Fuller
Salary adjustment for Marion Fuller, Assistant Librarian, from $1,800 to $2,040, effective March 1. Amount of $80 required for current year to be provided from the institutional salary adjustment reserve.

The Board approved the following personnel adjustment at Eastern Oregon College of Education:

A. R. Kaiser
Leave of absence without pay for one-third time for Alvin R. Kaiser, Assistant Professor of English and Dramatics, effective February 1 to June 30 for part time service with the Union County USO. The salary savings of $412.50 to be transferred as follows:

$75 to the President's office for materials and expense
$337.50 to building and repair account for a new brick flue in Ackerman Hall.

The Board approved the following personnel adjustment at Southern Oregon College of Education:

M. Funkhouser
Sabbatical leave on half salary for Myrtle Funkhouser, Librarian and Assistant Professor, from January 1 to July 1 for rest and recuperation. Salary savings of $742.50 in 1943-44 to be transferred to wages to employ substitute assistance.
The Board approved the following personnel adjustment in the General Extension Division:

Transfer of Earl Britton, Douglas County Club Agent, rank of Assistant Professor, indefinite tenure, present salary $2,982, to the position of Director of Agricultural Programs as KOAG at an annual salary of $3,400, effective April 1, his appointment to be for the war emergency only. Of the savings in the salary of Burton Hutton, resigned as Agricultural Program Director, $1,356 is to be transferred to wages to cover the payments of interim wage help and the $81.55 remainder of funds in the General Extension salary budget is to revert to the Board's unappropriated fund.

Dr. Frank W. Parr, Executive Secretary of the Oregon State Teachers' Association, appeared before the Board to present a proposal for further financing of the elementary and secondary schools of the State from state funds. His proposal presented three alternative approaches on supplying from State sources an additional $5,000,000: A constitutional amendment, an initiative measure or a legislative act. He pointed out that with the State funds already provided and the additional State revenues in the proposal, the State would bear between 50 and 60 per cent of the total cost of public education.

The Board heard and discussed briefly the proposal as a matter of information. No action was taken.

President Willard L. Marks suggested the adoption of a resolution memorializing the late Senator Charles L. McNary. The following resolution was unanimously adopted by the Board:

"WHEREAS for many years Senator Charles L. McNary rendered distinguished service to the State and Nation as one of Oregon's senators in the National Congress; and

"WHEREAS in the course of his career as a senator on innumerable occasions he gave of his time, energy, and conspicuous ability to assisting the cause of higher education in the nation and in his native state, and particularly state-supported higher education in Oregon; and

"WHEREAS his scholarship in his professional field of law, his statesmanship in public life, and his never-failing friendship and courtesy in personal relationships were a source of pride to the citizens of Oregon and an inspiration to youth; therefore be it

"Resolved, That the State Board of Higher Education, in regular meeting assembled on March 14, 1944, does hereby express to the family of Senator Charles L. McNary its sincere sympathy on his untimely death, and directs that this resolution be embodied in the official minutes of the Board as a memorial tribute to Senator McNary's distinguished life and service."
POSTPONEMENT OF APRIL 25, MEETING

In order to allow the institutions of the System adequate time in which to prepare their budgets for the next fiscal year, Dr. Hunter requested that the next regular meeting of the Board be postponed until May 16.

Upon motion by Mr. Finseth, second by Mr. Sammons, the Board voted unanimously to suspend the rules and by-laws calling for a meeting on April 25, 1944 and to change the date to May 16, 1944.

ADJOURNMENT

The Board adjourned at 11:40 a.m.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary