STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 13, 1944

Meeting #137 A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 13, 1944.

ROLL CALL The meeting was called to order at 10:00 a.m. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

R. C. Groesbeck
Mac Hoke
R. E. Kleinsorge
Beatrice Walton Sackett
E. C. Sammons
Edgar W. Smith
Willard L. Marks

Absent: Leif S. Finseth and Robert W. Ruhl

There were also present Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; President G. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Walter Redford of Southern Oregon College of Education; and Acting Dean and Director W. G. Beattie of the General Extension Division.

LETTER FROM ROBT. RUHL President Marks reported to the Board that he had received a letter from Mr. Ruhl stating that, due to illness, he would be unable to attend this meeting of the Board.

HOLLIS ATTENDING ATHLETIC CONFERENCE President Marks reported that Acting President Orlando J. Hollis, of the University of Oregon, had asked to be excused from this meeting of the Board in order that he might attend the Pacific Coast Athletic Conference at the Columbia Gorge Hotel.

MINUTES APPROVED The Board voted to dispense with the reading of the minutes of the last meeting held May 16, 1944, and approved the minutes of this meeting as they appeared in the docket.

CONSTRUCTION OF BULKHEAD AT MEDICAL SCHOOL Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"At the October 19, 1943 meeting of the Board an appropriation was made to repair a slide condition adjoining the roadway at the rear of the library building on the Medical School campus. The slide was repaired in accordance with the recommendation of a competent engineer, but during the winter months it has become apparent that a permanent solution to the problem has not been effected. Additional slides have occurred and the engineer now recommends a bulkhead constructed of piling and planking estimated to cost $2,000."
"The Building Committee feels that this situation should be corrected and, therefore, recommends to the Board that the Medical School officials be authorized to proceed in accordance with the engineer's recommendations, with an appropriation of funds sufficient to cover the cost."

The Board approved the report of the Building Committee regarding the repair of the slide on the Medical School campus.

REPORT OF DEAN BAIRD ON UNIVERSITY HOSPITAL

Dr. Kleinseige continued the report of the Building Committee as follows:

"Dean Baird presented a preliminary report growing out of the studies made by himself and Mr. Couch on their recent trip of inspection of medical schools and university hospitals in the Middle West and East. This report, which is on file in the Board's office, dealt with the administration and operation of hospitals, the scope of service, the methods of admission and the general principles of construction. The following specific recommendations concluded the report:

1. That a University Hospital of not less than 200 beds be constructed as soon as possible of which approximately 60 would be devoted to neuropsychiatry and 15 to child psychiatry.

2. That the neuropsychiatric service be incorporated in the University Hospital building and not separately named, but especially constructed to meet the needs of the patients admitted.

3. That the administration of the hospital be under the Board of Higher Education through the Dean of the Medical School.

4. That the regulations of the hospital be so made as to admit patients without commitment.

5. That the hospital be operated under authority of the Administrative Code of the Board of Higher Education.

6. That an educational program be approved in order that the people of the state may understand the need and functions of a University Hospital on the campus of the University of Oregon Medical School.

7. That an architect be employed at once to draw up preliminary construction plans.

"The Building Committee wishes to commend Dr. Baird and Mr. Couch for the splendid preliminary report submitted and to recommend to the Board adoption of the recommendations contained therein. Because there was no suggestion in the report on the financing of the operation of the hospital, the Committee is asking Medical
School officials to submit to the Finance Committee estimates of the costs of operation and maintenance and a plan suggested for securing funds for continuous and adequate support."

The Board approved the report of the Building Committee and the recommendations contained therein.

Dr. Kleinsorge gave the following report regarding architects contracts for University and Medical School buildings:

"There was presented to the Building Committee recommendations for obtaining architectural services on building projects at the University and the Medical School.

"Inasmuch as the terms of the proposed contracts were at variance with the contracts the Board has in the past negotiated with architects, the Building Committee is recommending that the matter be referred to the Secretary of the Board and Acting President Hollis and Dean Baird to work out in conferences with the architects with recommendations to be presented to the Committee at the July meeting."

No action was required on the report.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Acting President Hollis presented a proposal to finish and equip a large lecture room in the basement of Fenton Hall, which had been partially constructed in the Fenton Hall WPA improvement project several years ago. The cost of the project is estimated at $10,600 with the funds to come from balances now on hand in the University Civilian Pilot Training account.

"The Building Committee recommends that the University be authorized to proceed with the project and that not to exceed $10,600 be made available from the Civilian Pilot Training account."

The Board approved the recommendation of the Building Committee in regard to finishing and equipping the lecture room in Fenton Hall.

Mr. E. C. Sammons, Chairman of the Finance Committee, presented the following report:

"Acting President Hollis, with the approval of the Chancellor, presented a proposal to erect a physical plant shop 53 feet by 227 feet, the building to provide space for the several shop units at the University, now located in old and widely scattered buildings. The Building Committee had previously endorsed this project as a sorely needed improvement on the University campus but did not include it in the major building program of the University. The cost is estimated at $27,850, which includes the razing of the present buildings on the proposed site with the possible exception of the nurses' home, the preparation of
necessary plans and specifications by Mr. Ellis F. Lawrence on actual cost basis, and the complete construction of the building ready for operation. The Finance Committee recommends an appropriation of not to exceed $27,850 for this project."

The Board approved the recommendation of the Finance Committee and voted an appropriation not to exceed $27,850 for the construction of physical plant shops at the University.

LETTER FROM MR. FINSETH

Dr. Byrne presented a communication from Leif S. Finseth indicating his inability to attend this meeting of the Board due to shortage of help.

RESOLUTION REGARDING DENTAL EDUCATION IN OREGON

Dr. Byrne reported that the Oregon State Dental Association passed the following resolution concerning dental education in Oregon and has given it to him, requesting that it be presented to the Board:

RESOLUTION

WHEREAS: We, the members of the Oregon State Dental Association here assembled in annual session this June 9 and 10, 1944, having had certain facts brought to our attention regarding the present status of dental education in general and the future outlook of dental education in the Northwest in particular and,

WHEREAS: We are mindful of our obligation to the public, as well as to the dental profession, and desire to record our hopes and desires regarding the future of dental education in the Northwest;

NOW, THEREFORE, BE IT RESOLVED: That we are in favor of the ideals expressed by the Committee on Dental Education of the American Dental Association and are hopeful for their successful accomplishment, and,

BE IT FURTHER RESOLVED: That we recommend to the general assembly of the Oregon State Dental Association that it strongly urge upon the officers and members of the Oregon State Board of Higher Education and upon Dr. Herbert C. Miller, President, and the Board of Trustees of the North Pacific College of Oregon, the importance of including in the Department of Higher Education the College of Dentistry at the present time, which seems to be most appropriate for such action and,

BE IT FURTHER RESOLVED: That we respectfully petition the Department of Higher Education of Oregon to take immediate action to establish a College or School of Dentistry as part of the State Department of Higher Education and,

BE IT FURTHER RESOLVED: That copies of this resolution and petition be presented to the officers and members of the State Board of Higher Education and to the officers and members of The Board of Trustees of North Pacific College and that they be published in the official organ of the Oregon State Dental Association.
The resolution was accepted by the Board but no action was taken.

Mr. Marks reported that the problem of inaugurating dental education in the State System was discussed at a meeting of the committee of the whole on Monday, June 12 with Dr. Harlan Horner, Secretary of the American Dental Association, present. Mr. Marks stated that the Committee felt it could not act at this time because, not only would a new building be desirable, but also new equipment inasmuch as most of the present equipment at North Pacific College is obsolete. According to Dr. Horner, it would require approximately $500,000 to build and equip a new building on the University of Oregon Medical School campus, in addition to an annual maintenance of at least $75,000. All members of the Board agreed that it was a matter for the Legislature rather than the State Board of Higher Education to determine whether or not dental education should be accepted and supported as a part of the higher education system of Oregon. Mr. Marks stated that if the Legislature appropriated the necessary funds, the State Board of Higher Education would be willing to accept the responsibility of administration and operation.

Chancellor Hunter presented, for the information of the Board, a brief account of a report recently published by the Office of Education regarding the participation of American representatives in an international conference of Allied Ministers of Education on the subject of collaboration among the United Nations in the field of education. (Copies of his account are on file in the Board's office.) He informed the Board that the Educational Policies Commission has vigorously advocated the establishment of an international agency during the concluding months of the war, throughout the period of post-war planning and permanently thereafter, and that the Department of State recently appointed a delegation to represent this government in a conference regarding the international emergency in education.

Chancellor Hunter presented a letter from the Retail Trade Bureau, Edwin Weinbaum, Manager, recommending certain curricular adjustments to meet post-war needs. Among the recommendations were the offering of courses in business administration and pharmacy in Portland and the expansion of the Medical School offerings to include dentistry and optometry. The Board instructed the Chancellor to make an appropriate reply to the Bureau.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University of Oregon**

**Oregon State Society of Public Accountants**, Portland, to the C. L. Kelly Loan Fund to be loaned to students majoring in Business Administration who state a preference for accounting.
State College

Frank Nau  
Gift of $500 from Frank Nau, Portland, to the scholarship fund of the School of Pharmacy.

State Pharmacal Association  
Gift of $264 from the State Pharmaceutical Association, Corvallis, to the scholarship fund of the School of Pharmacy.

Dr. and Mrs. W. J. Kerr and OSC Folk Club  
Gift of stock valued at $2,000 from Dr. and Mrs. W. J. Kerr and $1,500 from the Oregon State College Folk Club to endow the Leonora Hamilton Kerr Scholarship at Oregon State College. This annual award of $150 for the outstanding woman student entering the freshman class was established in 1932 by the College Folk Club as a tribute to its founder and first president, Mrs. W. J. Kerr.

Medical School

N. W. Jones  
Gift of Reichert Saccharimeter, valued at approximately $150, from Dr. N. W. Jones to the Department of Biochemistry.

Matie B. Train  
Bequest of the following property, valued at approximately $3,500, through the will of Matie B. Train, of Portland, to be used for research in the field of diseases of the vascular system:

Lot numbered Four (4), in Block numbered Two (2), in Buckman's Addition, Portland, Multnomah County, Oregon, and the furniture and furnishings located at 1902 East Burnside Street, Portland, Oregon.

Markle Foundation  
Grant of $3,600 from the John and Mary R. Markle Foundation for financing research in Ophthalmology under the direction of Dr. Kenneth Swan.

Eastern Oregon College of Education  
Gifts of all-tuition freshman scholarships for 1944-45 totaling $1,036 as follows:

- Mr. and Mrs. G. W. Franklin, Enterprise, $74.
- Mr. G. L. Hess, Union, $74.
- Lions Club, Enterprise (two at $74), $148.
- Lions Club, La Grande (two at $74), $148.
- Payless Drugs, La Grande, $74.
- Trotter's Men's Store, La Grande, $74.
- La Grande Masonic Organizations (four at $74), $296.
- Pioneer Flouring Mills, Island City, $74.

Gift of $300 from an anonymous donor to be used at the discretion of the President.
PHYSICAL EDUCATION

BUDGET RE-ADJUSTMENT AT U OF O

As a result of the discontinuation of the major portion of the Army program and the sabbatical leave granted Howard Hobson, Assistant Professor of Physical Education, the Board approved the following readjustments in the 1944-45 Physical Education budget at the University:

<table>
<thead>
<tr>
<th></th>
<th>Original 1944-45</th>
<th>Approved Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Hobson, on leave</td>
<td>$1,897.20</td>
<td>$ 948.60</td>
</tr>
<tr>
<td>Physical Education</td>
<td>$3,372.80</td>
<td>$1,686.40</td>
</tr>
<tr>
<td>Athletic Board</td>
<td>$5,270.00</td>
<td>$2,635.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,540.00</strong></td>
<td><strong>$3,635.00</strong></td>
</tr>
</tbody>
</table>

John A. Warren, Instructor in P. E.

<table>
<thead>
<tr>
<th></th>
<th>Original 1944-45</th>
<th>Approved Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Education</td>
<td>$2,295.12</td>
<td>$3,230.24</td>
</tr>
<tr>
<td>Athletic Board</td>
<td>$1,974.88</td>
<td>$639.76</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,270.00</strong></td>
<td><strong>$3,870.00</strong></td>
</tr>
</tbody>
</table>

Anson B. Cornell, Instructor in P. E.

<table>
<thead>
<tr>
<th></th>
<th>Original 1944-45</th>
<th>Approved Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Education</td>
<td>$1,480.06</td>
<td>$3,670.00</td>
</tr>
<tr>
<td>Athletic Board</td>
<td>$2,989.94</td>
<td>$600.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,469.94</strong></td>
<td><strong>$4,270.00</strong></td>
</tr>
</tbody>
</table>

These readjustments result in no change in the total Physical Education budget.

SALARY ADJUSTMENTS AT THE ACKERMAN TRAINING SCHOOL

The Board approved the following salary adjustments, effective September 1, 1944, for personnel in the Ackerman Training School, funds for the increases to be shared half and half by the School District and the Board:

<table>
<thead>
<tr>
<th></th>
<th>Present</th>
<th>Approved</th>
<th>Cost to State Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Harris, Asst. Professor</td>
<td>$2,220</td>
<td>$2,420</td>
<td>$100</td>
</tr>
<tr>
<td>Ellen V. Johnson, Instructor</td>
<td>2,120</td>
<td>2,320</td>
<td>100</td>
</tr>
<tr>
<td>Betty E. Ryan, Asst. Professor</td>
<td>2,220</td>
<td>2,420</td>
<td>100</td>
</tr>
<tr>
<td>Roy Schilling, Instructor</td>
<td>2,120</td>
<td>2,270</td>
<td>75</td>
</tr>
<tr>
<td>Eva Wear, Asst. Professor</td>
<td>2,400</td>
<td>2,500</td>
<td>50</td>
</tr>
</tbody>
</table>

The required $425 of Board funds will be transferred from the Institutional Salary Adjustment Reserve.
Meeting #137 - 8

The Board approved an addition of $4,250 to the 1944-45 wage budgets of the Outpatient Clinic and the Doernbecher Hospital to cover necessary wage increases for nurses and dieticians employed in these units of the Medical School. Funds for the increases are available from increased service fee income.

The Board approved the following salary and personnel adjustments, effective July 1, 1943, which have been in effect at the Medical School during the current year but did not have prior Board approval:

Transfer of Vera Imhoff, salary rate $1,200, to the Department of Nursing Education, and the employment of Marie Thompson as Supervisor at an annual salary rate of $2,055.

Increase in salary for Habel McClungott, Surgical Supervisor, from $2,070 to $2,250.

Increase in salary for Evelyn C. Barton, Night Supervisor, from $1,800 to $2,160.

Increase in salary for Malverson Parker, Supervisor, from $1,800 to $2,160.

Increase in salary and time service from 50% to 60% for Knox Finley, Associate Clinical Professor, from $2,635 to $3,835.

No additional Board Funds are required.

Acting President Hollis, Administrator of the E. C. Brown Trust reports an increase in salary for Dr. Weinsiril, Professor of Public Health, effective July 1, 1943, from $6,000 to $6,600, the increase of $600 coming from E. C. Brown Trust funds.

The Board authorized the sale, by the University, of Lot 13, Block 8, Oak Grove, Clackamas County, Oregon to J. Vincent Murphy and Lot 18, Block 8 to Bernard A. Burgos, at a price of $150 each. These lots were acquired for student loan fund purposes through the Oscar Brun bequest. Authority was granted for the proper Board officials to execute the necessary documents.

The Board approved the addition of $100 to wages at Eastern Oregon College of Education to complete the leveling and seeding of properties acquired from the county and city across the street from the present campus area. Requires $100 from the Board's unappropriated fund.

The Board authorized the sale of Lot 4, Park Block 6, Portland for $30,000. A half-interest in this lot was received as a bequest to the Medical School from the Savage Estate, the other half being purchased with endowment funds. Authority was granted for the proper Board officials to execute the necessary documents.
NURSERY SCHOOL PROGRAM AT OSC

The Nursery School program which has been operated for some months through a cooperative arrangement between the School of Home Economics of the State College and the Federal Works Administration is now located in residence property owned by the College. The College was notified that unless better facilities were provided the school would be closed. Accordingly, the Board approved the leasing of a fraternity house at $100 a month to be used for the Nursery School. This will require an addition of $1,200 in the 1944-45 budget to cover the rental and $100 to cover utility costs and lawn care. The addition is to be partially offset by the rental of the residence property now occupied by the Nursery School.

PERSONNEL

The Board approved the following personnel adjustments at the University:

J. S. Evans
Resignation
Resignation of John Stark Evans, Professor of Organ and Theory of Music, effective September 30, 1944. Funds in the 1944-45 budget released through this resignation to be retained in the salary budget pending nomination of a successor.

The Board approved the following personnel adjustments at the State College:

D. Busick
Salary adjustment
Salary adjustment for Doris Busick, Secretary at the Union Branch Station, from an annual salary of $1,500 to $1,680, effective June 1, 1944. Funds for the increase will come from legislative funds available at the station.

M. L. Fincke
Advancement
J. Williams
Resigned
Advancement of Dr. Margaret L. Fincke to head of the Department of Foods and Nutrition at an annual salary rate of $3,970, 10-months basis, effective October 1, 1944; replacing Mrs. Jessamine G. Williams, resigned, effective September 30, 1944.

J. Gardner
Appointment
Appointment of Dr. Josephine Gardner as Assistant Professor of Foods and Nutrition, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective October 1. Funds are provided for this position in the 1944-45 budget.

S. McLellan
Salary adjustment
Salary adjustment for Sally McLellan, Secretary in Home Economics from an annual rate of $1,700 to $1,900, 12-months basis, effective July 1. Funds are available in the 1944-45 budget for the increase.

M. B. Hatch
Return from leave
Return from leave
Return from leave for service as Sanitary Engineer at the Pendleton Air Base of Miles B. Hatch and change in rank from Assistant Professor and Associate Agricultural Chemist to Associate Professor and Associate Food Chemist with a salary rate adjustment from $2,400 to $3,000, 12-months service, effective June 1, 1944. Requires $250 in 1943-44 and $3,000 in 1944-45 to be transferred from wages to salary in the Experiment Station budget.

E. F. Torgerson
Leave of absence
Leave of absence without pay for E. F. Torgerson, Associate Professor in the Soils Department, for the fiscal year beginning July 1, 1944 to engage in war work. Salary savings of $3,370 to be retained in the budget to employ substitute assistance.
The Board approved the following personnel adjustment at the Medical School:

K. Swan  
Increase in time for Dr. Kenneth Swan, Associate Professor of Ophthalmology, from two-thirds time to full-time and a salary increase from $4,000 to $6,000, effective July 1. Amount of $2,000 required in 1944-45 to be provided from the Marble research grant.

The Board approved the following personnel adjustments at Southern Oregon College of Education:

A. S. Taylor  
Leave of absence for Dr. A. S. Taylor, Associate Professor of Education, for the period from June 16, 1944 to June 15, 1945, inclusive, to accept an appointment as Field Worker with the National Red Cross; and appointment of Edwin J. Westermann as Instructor for the period from June 16, 1944 to June 15, 1945 at a salary of $3,000 for the period. Salary savings of $370 in 1943-44-45 to revert to the Board’s unappropriated fund.

E. Westermann  
Appointment

D. T. Hales  
Leave of absence for D. Virginia Hales, Assistant Professor of Physical Education, for the period from July 1, 1944 to June 30, 1945, inclusive for rest and study. Of the salary savings of $3,270, $3,000 will remain in the budget to employ substitute assistant and $270 will revert to the Board’s unappropriated fund.

ADJOURNMENT The Board adjourned at 10:45 a.m.