STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
September 12, 1944

Meeting #139  A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on September 12, 1944.

ROLL CALL

The meeting was called to order at 10:00 A. M. by the President of
the Board, Willard L. Marks, and on roll call the following answered
present:

Leif S. Finseth  Robert W. Ruhl
R. C. Groesbeck  Beatrice Walton Sackett
Mac Hoke  E. C. Sammons
R. E. Kleinsorge  Edgar W. Smith
Willard L. Marks

There were also present Chancellor Frederick M. Hunter; Dr. Charles
D. Byrne, Secretary of the Board; Acting President Orlando Hollis of
the University of Oregon; President A. L. Strand of Oregon State
College; President C. A. Howard of Oregon College of Education;
President Roben J. Maaske of Eastern Oregon College of Education;
President Walter Redford of Southern Oregon College of Education;
Dean David W. E. Baird of the University of Oregon Medical School;
and Dean and Director J. F. Cramer of the General Extension Division.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the
last meeting held July 25, 1944, and approved the minutes of this
meeting as they appeared in the docket.

ARCHITECTS
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Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital
Outlay Committee, presented the following report:

"The Board at its May meeting authorized the several institutions
to nominate architects for certain building projects included in
the building program with the understanding that only preliminary
plans will be drawn pending further authorization by the Building
Committee. At previous meetings architects have been approved
for the hospital at the Medical School, the Union Building and
the Classroom, Laboratory and Natural History Museum Building
at the University.

"There was presented to the Building Committee yesterday by the
institutional executives, with the concurrence of the Chancellor,
nominations for architects for the following buildings approved
in the building program:

For the dormitory at Southern Oregon College of Education –
C. Howard Kable.
For the dormitory addition at Eastern Oregon College of
Education – C. Howard Kable.
For the women's dormitory additions at the University –
Lawrence and Lawrence.
For the Agricultural Building and the men's and women's dormitories at the State College - the firm of Stanton and Johnston.

For the electrical engineering wing at the State College - the firm of Jones and Marsh.

"In each instance the architects have indicated their willingness to enter into a contract on the basis of the Board's standard policy, which calls for a fee of 5 per cent of the cost of the work for architectural services. In the case of the variable engineering fee, negotiations have already been completed on the dormitory at Southern Oregon College of Education for an engineering fee of .5 of 1 per cent; for the dormitory at Eastern Oregon College of Education, .3 of 1 per cent; and for the women's dormitory at the University, .5 of 1 per cent. In the case of the two dormitories and the electrical engineering wing at the State College, the percentage of engineering fee is still a matter of negotiation.

"The Building Committee recommends authorizing proper Board officials to enter into contracts with the firms and individuals nominated. In those cases where the engineering fee has already been negotiated, the Building Committee is in accord with the percentage stipulated. In the case of the buildings at the State College, the Committee is recommending that the Board's office, working with the president, negotiate the percentage of engineering fee on a basis comparable to the rates already established on other buildings and in harmony with the amount of engineering service required on the particular project. In the case of dormitories, an engineering fee of .5 of 1 per cent has been the usual rate. On more complicated laboratory buildings, such as the agricultural hall, a rate of .75 of 1 per cent appears to be warranted. In the instance of the engineering wing, if considerable engineering service is rendered by the engineering staff, a lesser engineering fee may be in order."

The Board approved the proposed contracts and the recommendations of the Building Committee.

FEDERAL WORKS GRANT FOR EDGE DORMITORY

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"The Chancellor reported that in the interim since the last Board meeting he had filed an application with the Federal Works Agency for a grant of 50 per cent on a $100,000 dormitory addition at Eastern Oregon College of Education. This had come up as an emergency matter while Dr. Maaske was in the East, that required immediate action, with no commitment on the part of the Board. The Board had previously approved a $58,000 dormitory addition as a self-liquidating project. The application called for a slightly larger addition than that contemplated in the original Building Committee program. It also incorporated more up-to-date estimates on costs. Dr. Maaske pointed out to the Committee that this dormitory addition was very urgent in view of the prospects for increased civilian students, and to care for the housing of enrollees in the nurses' training program. It was
because of the latter need that Federal funds under the Lanham Act might be available for the project and priorities obtained for immediate construction. Inasmuch as the application does not call for any additional institutional funds, the Building Committee is recommending that the action of the Chancellor in filing the application be confirmed and that the Secretary of the Board and the Comptroller be authorized to enter into whatever agreements are required in case the application is approved by the Federal government and immediate steps are necessary to get the project underway.

The Board approved the action of the Chancellor in filing the application and authorized the Secretary of the Board and the Comptroller to enter into whatever agreements are necessary with the Federal government, if the application is approved.

Mr. R. C. Groesbeck, Chairman of the Curriculum Committee, presented the following report:

"At the July meeting a recommendation was submitted by the Graduate Council through Dean Larsell, with the concurrence of the Chancellor, that authorization be granted Oregon State College to grant Ph.D. degrees in Engineering and Home Economics, the latter to be limited to the fields of foods and nutrition and household administration. The Committee deferred action on this recommendation and requested that added information be submitted, particularly on the qualifications of the staff of the departments and the library and laboratory facilities. Dean Larsell prepared a memorandum containing factual data in support of the recommendations which received the careful study of the Committee. Both Dr. Strand and Dr. Larsell answered the questions of Committee members at the meeting yesterday and urged approval of the recommendation.

"In view of the showings made on behalf of these departments, the Committee is convinced that they are qualified to inaugurate graduate programs leading to the Ph.D. degree and is recommending approval of the recommendations to the Board."

The Board approved inauguration of graduate programs at Oregon State College leading to the granting of Ph.D. degrees in Engineering and Home Economics, with the degree in Home Economics being limited to the fields of foods and nutrition and household administration.

Mr. Edgar W. Smith, Acting Chairman of the Finance Committee, presented the following report:

"For some time the question of paying the carry-over salary due three staff members at the State College and one at the University who were transferred from 10 to 12-months' service has been under consideration by the Committee. There has also been under discussion the entire problem of the liquidating of the carry-over salaries due all 10-months' staff members. This plan of paying 10-months' staff members in twelfths, according to records submitted by the Chancellor's office, was made a uniform policy of the System in 1932. It entails the deferring of one-fourth of the
salary of all ten-months' staff members into the fiscal year following the year in which the service is actually rendered. The plan was adopted by the Board at that time partially as a means of balancing the budget after drastic curtailments had been made by the Legislature and by referendum, but also as a service to staff members, many of whom preferred to have their 10-months' salary paid in twelfths. Such a plan had been in operation at the University for a good many years.

"The Finance Committee with other Board members present gave careful consideration to the matter yesterday and is recommending that the carry-over salary of the following staff members who have been transferred from 10-months' service basis to 12-months' service basis be liquidated immediately and in the amounts indicated:

(1) Professor C. E. Maser, State College, $842.50.
(2) Associate Professor D. T. Ordeman, State College, $511.67.
(3) Acting Dean George Cheeseon, State College, $1,125.00.
(4) Acting President Orlando J. Hollis, University, $532.42.

This is definitely an obligation that should be paid immediately.

"Numerous suggestions were made to the Committee in regard to the liquidation of the carry-over for all 10-months' staff members and also on the method of payment which best serves the interests of the individuals and is in harmony with sound procedures. The Committee feels that this carry-over obligation should be liquidated as soon as funds permit. It also feels that this could be done and still preserve some method of accommodating staff members by holding some of their salary for payment during the summer period.

"The objection to the present system was also raised that new staff members on a 10-months' service basis do not receive their first check until November 1, frequently making it difficult for these staff members to meet their large expenses in their first month or two in an Oregon institution.

"To make a start on solving these perplexing problems the Committee is recommending the following program:

1. That all new staff members and those staff members returning from leaves without pay at the beginning of a college year, receive one-twelfth of their 10-months' salary on October 1; and further, that funds be provided in the current year's budget so that no salary liability for these will be carried over into the next fiscal year.

2. That all the remainder of the present staff on the 10-months' service basis be paid one-third of their carry-over salary as soon as the business offices can work out the details. This involves the addition from the Board's unappropriated fund to the current year's budget of approximately $73,000. It will leave still to be liquidated two-thirds of the carry-over salary due staff members now on the 10-months' basis."
3. That the Chancellor's office in conference with the institution officials study two problems:

   (a) The possibility of liquidating sometime during the present year the remaining two-thirds of the salary carry-over liability of the 10-months' service staff.

   (b) The best method of paying 10-months' service staff members in the future; for example, 10 equal installments, 12 equal installments, two of which will be held as a trust fund for payment in the subsequent fiscal year; 9 payments, each for one-twelfth of the annual salary, with the June 30 payment being three-twelfths of the annual salary.

"Recommendations on these two problems should be submitted to the Finance Committee after careful study and consideration of all the implications but in ample time to make adjustments necessary before the end of the present fiscal year."

The Board approved the report of the Finance Committee and the recommendations contained therein.

Mr. Smith continued the report of the Finance Committee as follows:

"Item 11 in the docket reading as follows was given consideration by the Finance Committee yesterday:

In accordance with the report of the Curriculum Committee of the Board, approved at the March 14 meeting directing the High School Relations Committee to emphasize to high schools the necessity of sound academic material and efficient instruction, the encouragement of additional requirements for admission into specific schools and in general, an adaptation of admission standards to meet post-war conditions, the High School Relations Committee, through its Chairman, Dean E. B. Lemon, is recommending, with the approval of the Chancellor, the following three point program in cooperation with the State Department of Education and the secondary school executives:

1. GENERAL SCHOLARSHIP TEST FOR SCHOLARSHIP APPLICANTS. Each year a considerable number of state scholarships are awarded high school seniors. To date these selections have been based on the high school record, recommendations of the high school officials, and financial need. These criteria are regarded as important, but it is believed there should be added a standard test to provide at least one uniform basis of measurement. Furthermore, it is believed that such a test would bring increased respect for the state scholarships, as well as provide a stimulus for scholarships in general.
2. SENIOR SURVEY TEST TO BE GIVEN AT THE CLOSE OF THE JUNIOR YEAR. This is a subject-matter test in basic fields such as English, science, mathematics, and social science, for the purpose of determining progress and also for measuring teaching efficiency. By giving this test at the close of the junior year, it is believed weaknesses would be discovered in time to provide remedial preparation during the senior year. Through this means, it is believed that in time these tests would result in improved preparation of students entering college, particularly in certain fields of study.

3. A GENERAL ABILITY TEST OF THE BATTERY TYPE TO MEASURE CAPACITY AND ADAPTABILITY FOR COLLEGE TRAINING. It is the opinion of the committee that a test of this character used in a sufficient number of high schools to enable state norms to be established would give impetus to college selection on a high plane.

In order to carry out this program an appropriation of $4,000 is recommended, with the approval of the Chancellor, for the employment of suitable personnel. The State Department of Education has agreed to furnish office facilities and limited stenographic assistance and also supervisory service under a joint agreement between that department and the High School Relations Committee.

This appropriation of $4,000 would be expended under the direction of the High School Relations Committee and is conditional on the endorsement of the entire plan by the secondary school executives at the time of their annual conference in Salem in October.

To cover part of the cost of operation of the plan and looking toward making the program largely self-supporting the high schools will be asked to furnish at least part of the testing materials required.

This docket item had been discussed previously by the Curriculum Committee which had approved the plan but left the matter of approving the funds to the Finance Committee. The docket item points out that the State Department of Education will furnish office facilities and limited stenographic service and the high schools will be asked to furnish at least part of the testing material looking to making the program largely self-supporting.

All angles of the proposed program were explored and the Finance Committee is recommending approval of item 11 with the following understandings:

(a) That inauguration of the plan and appropriation of $4,000 be contingent on the hearty endorsement of the
entire plan by the secondary school executives at their annual conference in October.

(b) That during the next biennium the program be studied to see if it can not be arranged as a cooperative financial responsibility of the State Department of Education, the State Board of Higher Education and the high schools."

The Board approved the appropriation of $4,000 for the employment of suitable personnel to carry out this program, under the conditions outlined by the Finance Committee.

Mr. Smith concluded the report of the Finance Committee as follows:

"Acting President Hollis, with the approval of the Chancellor, presented a recommendation for the purchase of the A. G. Prill bird collection at a price of $2,400."

"On June 14, 1943, the purchase of this same collection had been considered by the Finance Committee at a price of $4,000. The Committee at that time deferred action on the recommendation."

"Acting President Hollis indicated a careful investigation had been made by staff members of the University as to the scientific and teaching value of the collection. It was found to be an outstanding collection in excellent condition and expertly catalogued. The Committee is, therefore, recommending approval of the purchase of this collection at the recommended price."

The Board approved the appropriation of $2,400 for the purchase of the A. G. Prill bird collection, in accordance with the recommendation of the Finance Committee.

Mr. Mac Hoke, Chairman of the Committee on Agricultural Extension Service and Experiment Stations, presented the following report on the field trip made by members of the Committee September 5 to 9, 1944:

"For the first time in several years this committee found it possible to make a partial tour of representative centers of Federal Cooperative Extension and Agricultural Experiment Station work in this state. The trip started at Corvallis and included stops in Benton, Linn, Josephine, Jackson and Klamath counties. Under normal conditions a more complete tour of the state to visit all branch stations and experimental areas would be highly desirable but under present conditions the restricted tour has to suffice.

Two members of the committee, the chairman and Dr. R. E. Kleinsorge, spent the first day in and around Corvallis, accompanied by Chancellor F. M. Hunter, President A. L. Strand, Dean Wm. A. Schoenfeld, and Assistant Directors W. L. Teutsch and R. S. Besse. In Josephine county we were joined by another member of the committee, R. W. Ruhl, while at Klamath Falls another member of the board, R. C. Groesbeck, joined the group. Chancellor Hunter could spend only the first day with us.
EXPERIMENT STATION

Several hours were spent in Dean Schoenfeld's office reviewing the 50 state and 249 federal-state agricultural research projects. The amazing diversity of Oregon's agriculture with its increasing list of specialty crops is a valuable stabilizing influence economically. One price that has to be paid for this advantage, however, is a correspondingly diverse research program since every important crop or enterprise brings with it problems that must be solved by scientific research if the industry is to continue profitable. The various department heads in the experiment station were called in to report verbally to the committee on the many projects underway to meet such needs.

The committee was deeply impressed by the remarkable contributions being made to the immediate problems of food production for the war and for the peace that is to follow. The following examples of specific accomplishments and progress were considered by the committee to be particularly outstanding:

1. **Pea Weevil Control.** The solution of the pea weevil problem has made Oregon one of the leading producers of canning peas in the nation.

2. **Hop Industry.** For the first time in history hop growers this year receive premiums or discounts in accordance with quality and cleanliness of hops produced. This results from the work of the station in establishing the first acceptable grading principles. Other work includes control of red spider, increasing yields through cover crops and irrigation, improved cutting practices and more efficient methods of spraying.

3. **Seed Industry.** Work includes helping develop the new vegetable seed industry now returning growers $3 million dollars annually, and the farm seed industry now grossing 17 million dollars. This has been done by the cooperative and united efforts of special research workers, each contributing a vital step in controlling pests and diseases or better cultural practices and soil uses.

4. **Flax Industry.** Controlling the flax worm through rotation, improved tillage and pulling practices, preliminary work in establishing grades and related work help assure the future of the fiber flax growing and processing industry.

5. **Miscellaneous Diseases and Pests.** Great progress was reported in controlling diseases and pests of filberts, onions, beans, corn, carrots, celery and other horticultural and field crops.

6. **Weed Control.** The control of noxious annual and perennial weeds is increasing the state's agricultural income by an estimated 15 to 20 per cent.

7. **Dairy Manufacturing.** Large savings have accrued to the dairy industry through improving the quality of butter and by improved feeding and management.
8. **Fruit Industry.** Great progress has been made in aiding nurserymen in the production of both ornamental and fruit planting stock. New work includes investigation of dwarf tree stock, disease resistant root stocks, better planting methods, control of virus diseases particularly in stone fruits, and general disease and pest control. Oregon's annual income from horticultural crops is approximately sixty million dollars unprocessed. Much of it will be processed here, thus doubling the income to the state, Professor Henry Hartman reported.

9. **Poultry Industry.** Research for this thirty million dollar industry has found methods of meeting present high protein feed deficiencies, better methods for farm egg storage, and immunization method for fowl pox used throughout the world, methods for control of coccidiosis, a serious malady of poultry. The committee was impressed with the urgent need of a turkey farm at Corvallis to serve this important branch of the poultry industry. Now turkey facilities are not available.

10. **Veterinary Medicine.** Important original findings of this department have contributed greatly to the control of diseases and parasites of domestic animals.

11. **Food Industries.** Professor E. H. Wiegand has greatly improved dehydrating, canning and freezing methods through the work of himself and his staff in developing better methods of blanching, heat control, lessened peeling waste and other advances. Partly because Oregon is the recognized leader in this field, large food industries are coming to the state in increasing numbers.

12. **Soil Science.** Additional progress has been made in soil fertility and irrigation problems, particularly in determining the need of trace elements such as boron and zinc for certain crops.

The committee also visited the farms and experimental areas around Corvallis, giving special attention to the forage development projects for hill pastures. We found these field projects well planned and conducted. In spite of labor shortages there seemed to be little loss of the usual high efficiency of the staff members charged with this responsibility.

**The Medford Branch Station**

The committee visited the Medford branch station for several hours September 7 and saw how the problems of the pear growers are being solved there. This station is working on the reduction of cost of production through improved irrigation and fertility practices. It has obtained remarkable results through lighter pruning of Bosc pears, greatly increasing yields and thus reducing production costs.

The pear industry transcends other enterprises in Jackson county, with more than 400 growers engaged in it on some 10,000 acres of orchard. The estimated income this year is from 8 to 10 million
dollars, which certainly justifies all the attention being given the industry by the Experiment Station and Extension Service. Pear growers follow the results at the station closely.

**Southern Oregon Branch Station at Talent**

At the Southern Oregon Branch Station which we visited September 8 we found Dr. Reimer working successfully to eliminate pear tree fire blight through the use of Chinese resistant root stocks. He is improving pear color through spraying and eliminating russetting by using a new material, formate, as a scab spray. Dr. Reimer also appears to have developed a blight resistant tomato which yields excellent fruit for canning at the proper season. This is an outstanding accomplishment following years of research.

This station is also conducting field crop research on a new tract nearby, testing different varieties and cultural practices with alfalfa, corn, soy beans and other crops, and trying out fertilizers designed to overcome the effects of excess spray residue in soils.

**Klamath Falls Experimental Area**

This area was visited on September 9, and here too the committee found remarkable progress in solving problems of great practical importance. The Klamath experimental farm is located on land classified as No. 5, formerly considered too low in production possibilities to be taxed.

Klamath county has given much financial assistance to this research work in addition to providing the land. Today no one would suspect that this farm had ever been taken over for taxes. Klamath county officials speak with great enthusiasm of the work on this experimental area, including development of better control methods for potato nematodes, introduction of better alfalfa varieties and soil handling methods. The station has also done the most work in Oregon with the Russian dandelion as a source of natural rubber to blend with synthetic rubber. Klamath is one of the best regions found in the United States for producing this should expansion be found desirable.

The county hopes to reclaim the entire 8,000 acres of this type of land on which taxes were foreclosed, by following the improved agricultural practices worked out on this experimental area.

**COOPERATIVE EXTENSION SERVICE**

The committee reviewed the agricultural extension activities in a number of typical Oregon counties. In Benton and Linn counties we viewed 4-H club projects on the farms of club members. Both counties employ 4-H club agents. Linn county has 1,400 boys and girls enrolled while Benton county has 1,200. We were informed that there are 26,000 club members in this state—a large total in comparison with population. Principal projects are livestock, crops, gardens, canning, cooking and sewing, with many other of less importance.
Josephine County Extension Work

At Grants Pass we viewed home economics extension work being ably conducted under the leadership of Miss Ruth Crawford. We met with the County Home Economics Extension Council of seven members and we were gratified at the enthusiasm these farm women have for the extension work. Records there show that in 1943 there were 707 educational meetings held in Josephine county with an attendance of 15,542. Office calls totaled 3,489, mostly related to service in the war effort. Principal projects are food preservation, sewing machine cleaning and repair (283 machines cleaned and repaired in 30 clinics), and Red Cross canteen training for 446 women.

Home demonstration work reviewed in Jackson and Klamath counties was found to be of the same high quality as that conducted by Miss Crawford in Josephine.

We also reviewed the county agent work in Josephine county and learned of the development of the ladino clover seed industry over a 20-year period. This crop is now grown and certified on some 400 farms that supply about 50 per cent of the nation's ladino clover seed, now worth $2 per pound. This industry, highly profitable to southern Oregon, is a direct result of the cooperation between the county agents and the experiment station in introducing the crop, developing production methods and finding markets for the seed.

Jackson County Extension Work

In Jackson county we had opportunity to see principal phases of the Emergency Farm Labor program as conducted by the Extension Service for the second season. Service observed included local recruitment and placement, Mexican mobile camps, placement of transient workers, and training pear packers.

We were advised that, for the state as a whole, 176,000 placements were made in 1943, and that the numbers placed this year will be much greater. We found enthusiastic acceptance of this Extension activity by the fruit growers, livestock men and farmers generally.

In Jackson county we also heard of the excellent work of the county agent in promoting the dairy industry which has grown with the introduction of ladino clover as an irrigated pasture plant. The county now has 13,000 dairy cows. Here too, 3,000 acres of Bartlett pears were pruned by methods determined best by the Medford branch station with an estimated increase in production of 30 per cent. The Extension men also demonstrated better methods of pruning peaches, resulting in an acreage expansion from 300 to 1,000 acres returning $600,000 this year.
Klamath County Extension Work

In Klamath County we were greatly impressed by the work of the Extension staff consisting of the county agent, his assistant, the home demonstration agent and 4-H club agent. Here we saw how for 25 years the Extension Service has given helpful service to agriculture which in that time has grown from a two million to a seventeen million dollar industry. The 16,000 acres of potatoes, now grown in a county that used to ship in potatoes for its own use, is the principal crop. Ten per cent of the acreage is certified for seed and brings about $100 more per acre than ordinary potatoes. Through use of better seed and improved cultural practices, this county has increased its per acre yield from an average of 100 bushels to more than 350 bushels in 25 years.

The Committee had an opportunity to meet and converse with farmers and homemakers in all the counties visited. Their attitude toward the Experiment Station and Extension activities is highly pleasing. They speak in enthusiastic terms of their local leaders and they point to the great accomplishments of greater production at lower costs as justification for the expenditure being made for all such activities.

Staff members are devoting long hours to carry on their normal activities and to make the large contribution to the emergency war food program. It is estimated that the war emergency programs have added about 35 per cent more work to the country extension staffs.

The committee commends highly the fine spirit of helpfulness and cooperation between those in the field of research and those in Extension. With the excellent leadership and cooperation so evident at the college, we feel that the future of these activities is well assured.

The report of the Agricultural Extension Service and Experiment Stations Committee was presented for the information of the Board and was supplemented by remarks by others participating in the tour.

President Marks announced the appointment of Mac Hoke to represent the State Board of Higher Education in approving and signing the list of candidates for degrees at the University of Oregon Commencement on September 21, 1944.

Dr. Byrne presented a communication from Thomas S. Saunders, Secretary of the Oregon State Medical Society indicating that the Society had unanimously voted in favor of the operation of a dental school by the State Board of Higher Education. Mr. Marks asked that the communication be filed.
The Board officially accepted the following gifts and authorized the Secretary to make suitable acknowledgment to the donors:

**University**

**Sigma Xi**
Gift of $125 from The Society of Sigma Xi, New York, for a chemistry research project under the direction of Dr. Pierre Van Rysselberghe.

**Am. Academy of Arts and Sciences**
Gift of $199 from the American Academy of Arts and Sciences, Boston, Massachusetts for chemistry research work under the direction of Dr. Pierre Van Rysselberghe.

**State College**

**J. F. Lincoln Arc Weld. Found.**
Gift of $100 from the James F. Lincoln Arc Welding Foundation, Cleveland, Ohio, for the purchase of books on arc welding for the library.

**Lillian Taylor**
Gift of books valued at $136.75 from Lillian Taylor, former Home Economics staff member, to the library.

**War Dept.**
Grant of $15,000 from the War Department to the Experiment Station Department of Food Industries for experimental work in food industries.

**Am. Found., for Pharm. Educa.**
Gift of $400 from the American Foundation for Pharmaceutical Education, New York, for the 1944 Pharmacy Foundation Scholarship.

**Williams—Waterman Fund.**
Grant of $7,700 by the Research Corporation from the Williams—Waterman fund to continue the support of the project of Dr. Rosalind Wuizen and Dr. William J. van Wagtendonk entitled "A Study of a New Vitamin Present in Unpasteurized Omead."

**G. C. Williams**
Gift of 45 volumes, valued at $125, from G. C. Williams, Baker, Oregon, to the library in memory of his son, Arvid A. Williams.

**Medical School**

**Ore. Fed. of Women's Clubs**
Gift of $375 from the Oregon Federation of Women's Clubs to the Department of Nursing Education to be used for scholarships for two pre-nursing students specifically named.

**Nat. Found. for Infantile Paralysis**
Gift of $100 from the Washington County Chapter of the National Infantile Paraly-Foundation for Infantile Paralysis, Inc., to the Doernbecher Memorial Hospital.

**General Extension Division and University**

**Pearle Kennedy**
Gift of a four inch refracting telescope, valued at $500, from Mrs. Pearle Kennedy of Grants Pass, Oregon, jointly to the General Extension Division and the University of Oregon.
By Board action of January 25, 1938, State College officials were authorized to negotiate for the purchase of additional lands for the McDonald Forest up to 6,000 acres, funds to cover these purchases to come from the proceeds of the Lake County timber property received through the McDonald bequest. The Board approved the purchase of the following additional described property at $5 an acre from Ben Ellis of Philomath, Oregon:

\[\text{W}_2 \text{ NE}_2, \text{ and } \text{N}_2 \text{ NW}_2 \text{ Sec. 18, SE}_2 \text{ SW}_2, \text{ N}_2 \text{ SW}_2 \text{ and SE}_2 \text{ NW}_2 \text{ Sec. 7, Twp. 11 South, Range 5 West, Willamette Meridian, 320 acres, more or less.}\]

Sufficient funds are on hand from the sale of the Lake County timber to cover the $1,600 required. The present area of the McDonald forest is approximately 4,800 acres and this purchase will increase the area to slightly over 5,100 acres.

The Board approved an appropriation of $600 to the requisition budget of the Mechanical Engineering Department of the State College to cover equipment repairs and supplies.

At the end of the fiscal year 1943-44 it was necessary to make transfers in several departments of the Medical School to prevent overdrafts. The Board approved these transfers as follows:

1. From Nursing Education, wages $600
   To Outpatient Clinic, equipment 400
   Dean’s Office, travel 200

2. From Medical School Instruction, wages 2800
   To Medical School Instruction, travel 300
   Medical School Instruction, equipment 1900
   Dean’s Office, travel 600

3. From Telephone Exchange, materials 600
   To General Equipment, equipment 600

When the Federal Cooperative Extension budget for 1944-45 was approved at the May 16 meeting of the Board, it was necessary to estimate the amount of funds that would be provided by each county. Dean Schoenfeld reported that additional county funds in the amount of $821.32 will be available for the current fiscal year. Accordingly, the Board approved the budgeting of this amount to the appropriate accounts.

The Board approved the restoration of the position of Reference Assistant in the Library at the State College, eliminated in the 1944-45 budget, at a salary rate of $1,800, 12-months basis, effective September 1, 1944. Amount of $1,500 required in 1944-45 from the Board’s unappropriated fund.
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BUDGETING OF
BALANCES IN
EXP. ST. AND
FARM MAINT.
DEPARTMENTS

When the budgets were submitted in April it was impossible to
determine accurately the balances that would be available in the
restricted accounts in the Experiment Station and Farm Maintenance
departments at the State College. With the closing of the books
on June 30 the following balances were reported in the several
departments and are approved by the Board for budgeting:

Fees and Sales, Farm Receipts, Horticulture... $2,205.83
Gift balances... 3,887.38
Fees and Sales, Central Experiment Station... 17,982.34
Fees and Sales, Branch Experiment Station... 12,135.46
State Appropriations, Special Investigations... 14,614.08
State Appropriations, Oyster Research... 143.76
State Appropriation, Flax Grading... 2,418.03
State Appropriation, Seed Testing... 386.07

IMPROVEMENT
OF PHYSICAL
EDUCATION
FIELDS

In anticipation of increased enrollment this fall and an extremely
large enrollment in the post-war period, it is necessary to improve
the physical education fields at the University to care for the
influx of students. Accordingly, the Board approved the re-
appropriation of $14,312.50 from the $42,000 balance turned back at
the close of the fiscal year, to make the following repairs and
improvements:

East Field, women, repair of drainage facilities,
resurfacing and grading... $244.00
West Field, women, installation of irrigation
facilities, grading and seeding... 534.50
Men's Fields, connection with storm sewers, laying
of irrigation pipe and connection with millrace
water mains, installation of track and pits with
proper curbing, filling, grading and seeding... 12,746.00
Practice Field, men, completion of grading, tiling
and surfacing of southwest corner of field... 798.00

Total... $14,312.50

CREATION OF
POSITION OF
PLANNING
CONSULTANT
AT UNIVERSITY

The Board approved the creation of the position of Planning Consultant
on the staff of the Bureau of Municipal Research at the University of
Oregon, at an annual salary rate of $3,870, 12-months basis; and an
addition of $300 to the requisition budget of the Social Science
Service Bureau to provide for necessary travel for the new position.
Amount required in the current fiscal year will be approximately
$3,300, depending on the effective date of the appointment.

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The Board approved the addition of $450 from the Board's unappropri-
ated fund to the wage budget of the Museum of Natural History at the
University to employ a half-time secretary.
In connection with the operation of the Miner Building, Professor Kelly acquired 33 lots in the Rest Haven Memorial Park Cemetery in Eugene. In order to make possible the sale of these lots, the Board authorized Professor Kelly to sell these lots at appropriate prices and authorized the proper Board officials to execute the necessary deeds. Mr. Kelly has already negotiated the sale of three of the lots at $90.

At the October 19, 1943 meeting, the Board accepted an offer from the Federal Works Agency for a grant under the Lanham Act of $4,914 for the maintenance and operation of the nursery school annex, formerly supported by the WPA. The sum granted was modified to $6,314 and required a revision of the acceptance proceedings.

Secretary Byrne read the revised offer of the Federal Works Agency to the State College as follows:

"Subject to the War-Time Child Care Facilities Terms and Conditions (FWA Form No. WS-102, dated November 15, 1943), attached heretofore and made a part hereof, the United States of America (herein called the "Government") hereby offers to contribute to you for the maintenance and operation of your war-time child care facilities for a period from October 1, 1943 to September 30, 1944, both inclusive, (called the "Project") the sum of $6,314, or such lesser sum as the Federal Works Administrator shall determine to be sufficient, with other funds herein required to be made available by you, for the Project.

"Nothing herein shall be construed as vesting in any department or agency of the United States power to exercise any supervision or control over such facilities, nor shall any of the provisions hereof be construed as prescribing or affecting the administration, personnel, curriculum, instruction, methods of instruction, or materials for instruction in the maintenance and operation of such facilities.

"The Offers dated September 28, 1943, amended by Waiver effective November 15, 1943, and June 28, 1944 made by the Government to you are hereby revoked unless they have been previously accepted by you in which event you acceptance of this Offer shall effectuate a cancellation of the contract or contracts created by said acceptances; Provided, that the cancellation of such contract or contracts shall not impair or vitiate any acts performed or proceedings taken thereunder prior to such cancellation, but such acts or proceedings may be continued under the contract created by the acceptance of this offer."

The Secretary then presented the following resolution:

WHEREAS, there has been filed with the Federal Works Agency for and in behalf of the State of Oregon, acting through the State Board of Higher Education on behalf of Oregon State College, (herein called the "Owner"), an application for Federal Assistance under the War Public Works program, and the United States of America, acting by and through the Federal Works Administrator, has transmitted to the Owner an Offer of Federal assistance in connection with the public works referred to in said application and described in said Offer, and
WHEREAS, said Offer has been duly read in open meeting and has been fully considered in every respect in accordance with the pertinent rules of procedure and legal requirements, and

WHEREAS, said Offer has been made a part of the public records of the Owner; and

WHEREAS, it is deemed advisable and in the public interest that said Offer be accepted.

NOW, THEREFORE, be it resolved by the State Board of Higher Education, acting on behalf of Oregon State College, that the said Offer of the United States of America, a true and correct copy of which is hereto attached, be and the same hereby is accepted without reservation or qualification,

Upon motion by Mr. Smith and second by Mr. Finseth, the Board voted to approve the above resolution, with the following voting aye:

- Mr. Finseth
- Mr. Groesbeck
- Mr. Hoye
- Dr. Kleinsorge
- Mr. Marks
- Mr. Ruhl
- Mrs. Sackett
- Mr. Sammons
- Mr. Smith

and the following voting nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.

PERSONNEL

The Board Approved the following personnel adjustments at the University:

- H. J. Noble, Return from military leave: Dr. Harold J. Noble, Associate Professor of History, effective October 1, 1944, and a $200 salary adjustment, making his rate $3,470 on a 10-months basis. Of the $225 required in 1944-45, $150 is to be provided from the Institutional Salary Adjustment Reserve and the remaining $75 from the Board's unappropriated fund.

- G. Wright, Ext. of Leave: Extension of leave of absence for Dr. Gordon Wright, Assistant Professor of History, to continue his services in the State Department in Washington, D. C., through September 30, 1945. Funds in the budget released through this leave of absence will be utilized for the salary of Dr. Noble.

- F. G. Black, Increase in salary: Increase in salary for Dr. Frank Gees Black, Assistant Professor of English, from $3,070 to $3,270 and advance in rank to Associate Professor of English, 10-month basis, indefinite tenure, effective October 1, 1944. Amount of $150 required in 1944-45 to be provided from the Institutional Salary Adjustment Reserve.
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W. S. Baldinger, Appointment
Appointment of Dr. Wallace S. Baldinger, as Associate Professor of Art, at an annual salary rate of $5,400, 10-months basis, yearly tenure, effective October 1, replacing Nowland B. Zane, retired. Salary savings of $15 to revert to the Board's unappropriated fund.

N. W. Zane Resignation
R. U. Moore, Sabbatical Leave
Sabbatical leave on half salary for R. U. Moore, Principal of University High School, from October 1, 1944 to June 30, 1945 for rest and recuperation; and designation of Stanley Williamson as Acting Principal, at an increase in salary rate from $2,404 to $2,700, of which $1,604 will be paid by the City of Eugene, 9-months basis, effective October 1, 1944. Salary savings of $1,189.17 to remain in the budget for employment of a substitute for Mr. Williamson as instructor in physics or mathematics.

S. Williamson, promotion
F. E. Wood, Transfer
Transfer of Dr. Frank E. Wood, Associate Professor of Mathematics, employed for 43 per cent of his time on the mathematics budget, at a salary rate of $1,406.10 to full-time for the fall term on the in-service teacher training budget, at a salary rate of $3,270, and return to mathematics budget at the end of the fall term to 43 per cent time and salary rate of $1,406.10.

Marie Ridings, Appointment
Appointment of Miss Marie Ridings as Instructor in Mathematics to assist with Dr. Wood's instructional load, at an annual salary rate of $2,225, for full-time, yearly tenure, for the fall term, effective October 1, and on half-time basis, at a salary rate of $1,112.50 for the winter and spring terms.

These salaries to be paid in full so there will be no carry over in the 1945-46 budget. Requires $691.16 in 1944-45 reappropriated from the Board's unappropriated fund from balances turned in at close of fiscal year.

The Board approved the following personnel adjustments at the State College:

A. Schlechten, Leave of Ab.
Leave of absence without pay for Dr. A. W. Schlechten, Acting Head of the Department of Mining and Metallurgical Engineering to accept temporary employment with the U. S. Bureau of Mines in Albany, Oregon, effective October 1, 1944 not to exceed the present academic year and to be renewable on specific recommendation thereafter. Salary savings of $2,452.50 to be retained in the budget until requirements for replacement are known in the fall term.

G. T. Newcomb, Leave of Ab.
Leave of absence without pay for military service for Gerald T. Newcomb, Extension Soil Conservationist, effective August 15, 1944. Mr. Newcomb is paid 25% by Agriculture Extension and 75% by Federal Soil Conservation. Salary savings of $662.52 to revert to the Director's Reserve.

P. T. Fortner, Resignation
Resignation of P. T. Fortner as County Agent in Baker County to go into private business, effective July 15; and transfer of Clifford D. Conrad, County Agent in Morrow County to the position
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C. D. Conrad, Transfer
of County Agent in Baker County at an increase in salary rate from $3,240 to $3,540, 12-months basis, indefinite tenure, effective July 20, 1944.

A. C. Ebert, Transfer
Transfer of Arnold C. Ebert, County Agent of Wheeler County, to position of County Agent of Morrow County at an increase in salary rate from $3,000 to $3,240, 12-months basis, indefinite tenure, effective August 1, 1944.

Salary savings of $3,145.94 to revert to the Director's Reserve.

A. Ziefle, Sab. Leave
Sabbatical leave for A. Ziefle, Dean of the School of Pharmacy from October 1, 1944 to October 1, 1945 for advanced study and travel and his return to duty October 1, 1945 as Dean of Pharmacy Emeritus with one-half time assignment at one-half salary not to exceed $2,400. Salary savings in 1944-45 budget to be held pending nomination of a replacement.

V. Hansen, Appointment
Creation of new position and appointment of Mrs. Viola Hansen as Home Demonstration Agent in Linn County at an annual salary rate of $2,400, rank of Instructor, 12-months basis, yearly tenure, effective July 17, 1944. Amount of $2,296.77 required in 1944-45 to be provided from the Director's Reserve. Linn County has provided a $1,500 budget for home demonstration work in the county.

G. A. Jorquera, Cont. of appointment
Contractual arrangements entered into with Guido A. Jorquera in connection with the Army Area and Language program called for his employment for a 15-month period up to December 31, 1944. In order to meet this contractual obligation it is necessary to employ Mr. Jorquera from July 1 to December 31 at the salary rate of $310 per month. This requires $1,860 in the 1944-45 budget from the Board's unappropriated fund.

H. W. Moe, Resignation
Resignation of Harold W. Moe as Assistant Football Coach and Instructor of Physical Education, effective July 1, 1944, to accept a position at Portland University upon his release from active duty with the Naval Reserve. Mr. Moe is now on military leave and no funds are budgeted for him in physical education.

Mrs. C. Sutton, Resignation
Resignation of Mrs. Carl Sutton as Stockroom Clerk in the Foods and Nutrition Department; and appointment of Mrs. William Meyer as Stockroom Clerk in the Foods and Nutrition Department, for 50 per cent time with the salary increased from $50 to $60 per month, 9-months basis, effective September 15, 1944.

Mrs. W. Meyer, Appointment
Luella Nelson, Salary Increase
Increase in salary for Mrs. Luella Nelson, Stockroom Clerk, in the Foods and Nutrition Stockroom from $45 to $55 per month for 50 per cent of her time, effective September 15, 1944. Amount of $180 required in 1944-45 for these two increases to be provided from the Institutional Salary Adjustment Reserve.
Leave of absence without pay for military service for Gene M. Lear, County Agent in Deschutes County, effective July 26; and transfer of Howard G. Smith, County Agent in Lincoln County to the position of County Agent in Deschutes County at an increase in salary from $3,060 to $3,240, rank of Assistant Professor, 12-months basis, indefinite tenure, effective August 1, 1944.

Transfer of Turner Bond, Assistant County Agent in Clackamas County to the position of County Agent in Lincoln County with an increase in rank from Instructor to Assistant Professor and a corresponding increase in salary from $2,670 to $3,000, 12-months basis, yearly tenure, effective August 7, 1944. Salary savings of $2,546.05 to be transferred to the Director's Reserve.

Appointment of Miss Helen Charley as Assistant Professor in the Department of Foods and Nutrition in the School of Home Economics at a salary rate of $2,700, 10-months basis, yearly tenure, effective October 1, 1944; replacing Miss Lillian Taylor, Assistant Professor, resigned. Funds are available in the budget of the department.

Resignation of Mrs. Dorothy Hull, Instructor in the Department of Foods and Nutrition, salary rate $2,200; and appointment of Miss Mariam McPherson as Instructor in the Department of Foods and Nutrition, at an annual salary rate of $2,400, 10-months basis, yearly tenure, effective October 1, 1944. Amount of $150 required in 1944-45 is available in the budget of the department.

Increase in salary for James R. McCambridge, Assistant County Agent in Klamath County, from $2,856 to $3,240 and advance in rank from Instructor to Assistant Professor, 12-months basis, indefinite tenure, effective September 1, 1944. Amount of $320 required in 1944-45 to be provided from the Director's Reserve.

Resignation of Dr. Alexander E. Nash, Associate Professor of Hygiene, effective October 1, 1944 to accept a position with the Venereal Disease Education Institute. Salary savings of $2,452.50 to remain in budget pending determination of instructional load in the fall term.

Promotion of Mrs. Ada Fedje Buren, Circulation Assistant to Reserve Assistant and a corresponding increase in salary rate from $1,200 to $1,500, effective August 15, 1944. Amount of $132.07 required in 1944-45 to be transferred from funds available in the wage budget of the Library.

Resignation of Afton Zundel, County Agent of Clatsop County to accept a position as Manager of the Engbretson Seed Company of Astoria, effective August 7, 1944; and transfer of Don W. Jossy, 4-H Club Agent in Clatsop County to the position of County
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Agent of Clatsop County, at an increase in salary from $2,790 to $3,060, rank of Assistant Professor, 12-months basis, indefinite tenure, effective August 15, 1944. Salary savings of $2,994.92 to revert to the Director's Reserve.

Transfer of Willard M. Craig from the Comptroller's Office, 12-months service at $2,970, to the teaching staff of the Department of Business Administration, at a salary rate of $2,670, rank of Assistant Professor, 10-months basis, indefinite tenure, effective October 1, 1944. Requires $2,002.50 in 1944-45 from the Board's unappropriated fund. Salary savings of $2,227.50 in the Comptroller's office to be transferred to the wage budget to employ substitute assistance.

Increase in salary for A. E. Gross, Superintendent of the Klamath Experimental Area, from $2,870 to $3,200 and an advance in rank from Assistant Professor to Associate Professor, 12-months basis, yearly tenure, effective October 1, 1944. Addition of $247.50 required in 1944-45 to be transferred from the requisition budget.

Resignation of A. Grajdanzev as Assistant Professor of Economics to resume employment with the Institute of Pacific Relations in New York City, effective June 30, 1944. Salary savings of $2,250 to revert to the Board's unappropriated fund.

Reappointment of Dr. W. J. van Wagendorff as Research Associate in the Chemistry Department, for 50 per cent of his time at $1,500, rank of Assistant Professor, from October 1, 1944 to June 30, 1945. Dr. van Wagendorff is now budgeted for 50 per cent time on chemistry instruction. Amount of $1,500 required in 1944-45 to be provided from the Williams-Waterman Fund.

Creation of new position of Assistant Extension Dairyman and transfer of Harold P. Ewalt from Assistant Professor of Dairy Husbandry to the position, at an increase in salary rate from $3,270 to $3,600, rank of Assistant Professor, 12-months basis, indefinite tenure, effective October 1, 1944; and an addition of $1,500 to the requisition budget of the department. Amount of $4,200 required in 1944-45 to be provided from the Director's Reserve. Salary savings of $2,452.53 in the Dairy Husbandry instruction and Experiment Station budgets to be retained in the budget to employ substitute assistance.

Salary adjustment for Mrs. Esther Weikel, Clerk in the Registrar's Office, from $1,425 to $1,560, effective September 1, 1944. Amount of $112.50 required in 1944-45 to be transferred from the wage budget of the department.

Leave of absence without pay for military service for A. N. Roberts, Assistant Professor in the Experiment Station Department of Horticulture, effective September 15, 1944. Salary savings of $2,137.50 to be retained in the Experiment Station budget pending appointment of a successor.
Meeting #139 - 22

D. Robinson, Appointment
Creation of new position of Extension Forester and appointment of Dan D. Robinson to the position, at an annual salary rate of $3,000, rank of Assistant Professor, 12-months basis, yearly tenure, effective October 1; and an addition of $1,025 to the requisition budget of the extension Forester. $1,620 of the amount of $3,275 required in 1944-45 will be provided from the Federal Clark-McNary funds and $1,655 will be provided from the Director's Reserve.

Melissa Hunter, Resignation
Resignation of Miss Melissa Hunter, Director of Dormitories, effective September 30, 1944; and advancement of Miss Georgia Bibe from Supervisor of Memorial Union Dining Service to Director of Dormitories and Head of the Department of Institution Economics, with a corresponding increase in salary from $3,390 to $3,600, rank of Professor, 12-months basis, indefinite tenure, effective September 1, 1944, with 22 per cent of her time charged to the Department of Institution Economics and 78 per cent to Dormitories. No change in unrestricted fund budget.

Georgia Bibe, Advancement

Helen Mulhern, Change in title
Change in title for Miss Helen Mulhern, Assistant Professor of Institution Economics, from Supervisor of Women's Dormitories to Supervisor of the Memorial Union Dining Service. No change in salary.

E. Stevenson, Transfer
Creation of a new half-time position of Personnel Coordinator at an annual salary rate of $4,500, rank of Professor, 12-months basis, effective October 1, 1944 and the transfer of Professor Elmo N. Stevenson to this position at half-time, the remainder of his time to be distributed 25 per cent to the School of Education and 25 per cent to Science Survey; and the establishment of a requisition budget of $1,900. This requires reappropriation of $2,522.50 from the Board's unappropriated fund from balances turned in at close of the fiscal year.

The Board approved the following personnel adjustments at the Medical School:

M. Jackson, Advancement
Advance in rank for Miss Mary A. Jackson from Instructor to Assistant Professor of Nursing Education on a volunteer basis, effective July 1, 1944. No change in budget.

Salary adjustments as follows, effective September 1, 1944, in the Outpatient Clinic Department:

E. McOmber
Etta McOmber, Chief Admitting Officer, from $2,670 to $2,190.

L. Martin
Laura P. Martin, Medical Record, from $2,190 to $2,310.

V. Fatland
Vida Fatland, Head Technician, from $2,250 to $2,370.

J. Shirley
James G. Shirley, Pharmacist, from $2,220 to $2,340.

H. Drum
Hilda Drum, X-ray Technician, from $2,220 to $2,340.

Amount of $500 required in 1944-45 to be provided from unbudgeted balances in Clinic Fee Account.
The Board approved the following personnel adjustments at Eastern College of Education:

**L. Sterne, Increase in salary**
Increase in salary for Dr. Lucas Sterne, Assistant Professor of Secretarial Science from $2,400, 9-months basis, to $2,700, 9-months basis, yearly tenure, effective September 16, 1944. Amount of $300 required in 1944-45 to be provided from the Institutional Salary Adjustment Reserve.

**K. Shilling, Resignation**
Resignation of Kenneth E. Shilling, Assistant Professor of Music, to accept a position at Whitman College; and appointment of Dr. Henry J. Ehlers as Assistant Professor of Music, at an annual salary rate of $2,870, 12-months basis, yearly tenure, effective September 16, 1944. No change in budget.

**H. J. Ehlers, Appointment**

**ADJOURNMENT**
The Board adjourned at 11:30 A.M.

\[\text{Signature}\]
WILLARD L. MARKS, President

\[\text{Signature}\]
CHARLES D. BYRNE, Secretary