MEETING # 140  A regular meeting of the State Board of Higher Education was held at 
the Benson Hotel, Portland, Oregon, on October 24, 1944.

ROLL CALL  The meeting was called to order at 10:05 A.M. by the President of 
the Board, Willard L. Marks, and on roll call the following answered 
present:

    R. C. Groesbeck  Beatrice Walton Sackett
    Mac Hoke          Edgar W. Smith
    R. E. Kleinsorge  Willard L. Marks

Absent: Leif S. Finseth and Robert W. Ruhl.

RE ABSENCE  President Marks reported to the Board that Mr. Finseth would be un- 
OF FINSETH  able to attend this meeting of the Board due to the illness of his 
AND RUHL  father. He also reported that he had received a wire from Mr. Ruhl 
stating he would be unable to attend the meeting due to illness.

MINUTES  The Board voted to dispense with the reading of the minutes of the 
APPROVED  last meeting held September 12, 1944, and approved the minutes of 
this meeting as they appeared in the docket.

RESIGNATION  President Marks reported that Mr. E. C. Sammons had resigned as a 
OF E. C.  member of the State Board of Higher Education and that Mr. Phil 
SAMMONS AND  Metschan, appointed by Governor Snell to replace him, had been invited 
APPOINTMENT  to attend this meeting of the Board to acquaint himself with the 
OF PHIL  procedure of the meetings. Mr. Marks explained that the appointment 
METSCAHAN  must be confirmed by the Interim Committee of the State Senate and 
that any changes in committees would be deferred until confirmation 
has been received.

Mr. Marks stated that Mr. Sammons has served continuously on the 
Board since its creation and was the only member of the Board as 
originally appointed. The Board unanimously adopted the following 
resolution:

WHEREAS, Mr. E. C. Sammons has found it necessary, because 
of the pressing demands of other necessary and vital wartime 
service to resign from the State Board of Higher Education 
after 15 years of continuous, faithful and effective service 
to the state of Oregon, and

WHEREAS, Mr. Sammons has, as a member of the Executive 
Committee of the Board and Chairman of its important Finance 
Committee, contributed invaluably to the establishment and
operation of Oregon's pioneering venture in unified control of higher education, and

WHEREAS, Mr. Sammons was a member of the originally appointed Board that launched the State System and one whose service was recognized by repeated reappointments by subsequent governors; therefore be it

Resolved, by the State Board of Higher Education, that it express to Mr. Sammons, on behalf of the entire state of Oregon, its sincere appreciation for his long and effective service to the cause of higher education, frequently at considerable personal sacrifice and inconvenience, and wish him continued success in the important responsibilities he has assumed in behalf of his community, state and nation.

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"Dean E. B. Lemon, representing President Strand, reported that options had been obtained on three pieces of property needed to connect the agricultural mall on the west side of the Oregon State campus with 30th street to the north. The option prices on these parcels appeared to be reasonable. As this is a part of the adopted expansion plan of the campus, the Building Committee is recommending that the following three pieces of property be purchased from the Board's land purchase reserve fund with rental income between the time of purchase and final use of the land to accrue to the Board's general fund:

1. Mr. and Mrs. Francis C. Barenger
   Lot No. 17, Emery & Kent Addition . . . . . . . . . . $ 750

2. S. P. and Viva McGruder
   Lot 1, Blk. 5, Fairview Addition . . . . . . . . . 2,500

3. Oscar A. Luelf and Evelyn Pauline Luelf
   Lot No. 2, Block 3, Fairview Addition . . . . . 2,500

The Committee recommends that the proper Board officials be authorized to complete the negotiations."

The Board approved the report of the Building Committee and the recommendations contained therein.

Mr. Edgar W. Smith, Acting Chairman of the Finance Committee, presented the following report:

"In accordance with the recommendation of Dean Baird of the Medical School, the Finance Committee recommends that a house bequeathed to the Medical School by the late Mattie B. Train be sold, as arranged by the executor of the estate, for $5,100, less broker's commission. This appears to be a favorable price and the sale will put the property back on the tax rolls. The Committee
recommends that the proper Board officials be authorized to sign the necessary papers."

The Board approved the sale of the house received through the Mattie B. Train will as recommended by the Finance Committee.

Mr. Smith concluded the report of the Finance Committee as follows:

"Dean Baird submitted for the information and review of the Board the biennial budgetary request for the University Tuberculosis Hospital and the Crippled Children's Division. While the State Board of Higher Education is not responsible for the approval of these budgets, its agreement with the Board of Control does call for a review of the University Tuberculosis Hospital request as to reasonableness. The Committee discussed the several classifications reported in the two budgets and, considering labor rates and current and prospective prices of supplies, feels that the budgetary requests are reasonable. No formal action is necessary other than recording the review made by the Committee."

The Board received the report of the Finance Committee but took no formal action.

Mr. Mac Hoke, Chairman of the Committee on Agricultural Extension Service and Experiment Stations, presented the following report:

"Representatives of the Animal Industries Division of the Experiment Station at the State College appeared before the Committee in support of a recommendation of President Strand's for funds to continue the development of the Animal Industry instruction and research program. One request was for an increase in the farm maintenance budget amounting to $4,200. Of this amount, $3,000 was requested as an additional recurring annual allocation of general funds for wages and materials and expense. The remaining $1,200, non-recurring, is requested for the purchase of foundation purebred Jersey cows to be used in developing a herd of more representative Jersey cattle. The Committee recommends the appropriation of these sums as indicated from the Board's unrestricted funds.

"In the report made by this Committee at the September meeting, following inspection of the Central Experiment Station and the work in several counties, attention was called to the pressing need for the establishment of an adequate research program for the turkey industry. Plans for such a program were presented by Professors Price and Brandt representing Dr. Strand. The first step in this program calls for the securing of a tract of land with the actual development of the area, including necessary buildings and equipment, to be deferred for consideration in subsequent years, with a method of financing to be reported at the December meeting. The land area recommended was estimated to cost a maximum of $10,000."
"Both recommendations were endorsed by the Chancellor. The
Experiment Station Committee Recommends to the Board that the
proper Board officials be authorized to negotiate the purchase
of the land for the most favorable price obtainable, funds for
the purchase to come from the Board's general fund."

The Board approved the appropriation of $4,200 for the development of
the Animal Industry instruction and research program and authorized
the proper Board officials to negotiate the land purchase under the
conditions outlined by the Committee.

Mrs. Beatrice Walton Sackett, Chairman of the Library Committee,
presented the following report:

"Miss Lucy Lewis, Director of Libraries for the State System,
explained to the Committee a national program sponsored by the
Association of Research Libraries to provide for the orderly and
equitable purchase and distribution of foreign books and periodicals
for research libraries after the war. The association is contacting all principal research libraries to determine in advance the probably availability of funds for such purchase. Director Lewis explained the importance of adding material that was published either just before or during the war, which is needed to complete files and to add to the research library facilities of the System.

"It was Miss Lewis' recommendation that $25,000 be earmarked for
this purpose, if possible, for use as soon as the materials are
available. The Library Committee conferred with the Finance
Committee on this matter and finds that it appears impossible to
meet the full request at this time. There are, however, balances
available in the library and equipment reserves in this year's
budget amounting to $13,241.55. It is the recommendation of the
Library Committee, concurred in by the Finance Committee, that
this sum be set aside for purchase of these foreign books and
periodicals when they are available. It is understood that the
expenditures of part or all of this fund will be left to the
discretion of the Director of Libraries."

The Board approved the recommendation of the Library Committee and
set aside the amount of $13,241.55 for the purchase of foreign
material under the conditions outlined in the report of the Committee.

Dr. Byrne reported that a series of five communications had been
received from J. Neilson Barry, ranging in dates from October 8 to
11 inclusive, concerning the history of Oregon. Members of the
Board indicated they had received similar communications at various
times and, therefore, knew the content of the letters and requested
that they be filed.
Chancellor Hunter reported a gift of $1,000 had been received from Mrs. Zelta Rodenwald for the purpose of setting up a memorial to her late husband, B. W. Rodenwald, formerly a member of the staff of the Department of Animal Husbandry at the State College. The income from this fund is to be used for medals for the stock judging team or for a cash award to honor an outstanding student in Animal Husbandry. The Board officially accepted the gift and authorized the Secretary of the Board to make suitable acknowledgment to Mrs. Rodenwald.

Chancellor Hunter reported that there has been deposited at Oregon State College the library and certain fixtures and equipment of the Northwest Regional Council. The verbal agreement entered into by State College officials was that the library of the Council should be stored with Oregon State College where it will be available to any agency that might, within the next year, continue the work of the Council. If no such agency comes into existence within that period, the Library will remain at the State College for public use. The Chancellor stated that this could not be considered as a gift at the present time but was being reported for the information of the Board.

At the July 25 meeting of the Board, Chancellor Hunter presented a communication from a committee of Physical Plant employees at the University requesting pay increases. The Chancellor reported that the problem is being studied by the Budget Office and the several Business Offices of the institutions. The Board will be informed of any recommendations that may be thought necessary.

Chancellor Hunter presented a communication from Dr. John C. Merriam and Dr. L. S. Cressman, Acting Chairman and Secretary of the Advisory Board on Educational Problems of Parks in Oregon, wherein they transmitted the proposal of the Advisory Board for a lectureship in Earth History to be known as the Condon Lectureship. Chancellor Hunter stated that there is evidence that much progress has been made by this group in attracting research scholars to an interest in Oregon and asked that the proposal of the Advisory Board be referred to the Finance Committee for action at the December meeting. The Board deferred action to the next meeting.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University:**

**Women's Choral Club**

Gift of $120 from the Women's Choral Club of Eugene, to the Maud Densmore Music Scholarship, to establish a permanent scholarship in voice instruction at the School of Music, to be awarded each year to the most deserving vocal student graduating at any one of the three high schools in Eugene.

**C. Tillman**

Bequest of $2,000 from the estate of C. P. Tillman, of Eugene, to establish a scholarship fund for students who are in need of financial assistance.
Oregon State College

G. Conner
Gift of $100 from Gilbert L. Conner, Beaverton, Oregon, to the scholarship account of the School of Pharmacy.

M. Dennis Company
Gift of $750 from the Martin Dennis Company, Newark, New Jersey, to continue the Martin Dennis Fellowship in Electrochemistry for the academic year 1944-45.

Grant of $400 from the American Society of Heating and Ventilating Engineers, New York City, to the Engineering Experiment Station, for continued assistance in a cooperative research project on "Heat Transfer Through Wetted Walls", under the direction of Professor E. C. Willey.

Am. Soc. of Ref. Eng.
Grant of $500 from the American Society of Refrigerating Engineers, New York City, to the Engineering Experiment Station, for an engineering research project on refrigeration, under the direction of Professor W. H. Martin.

Research Corporation
Grant of $1,800 from the Williams-Waterman Fund of the Research Corporation for the continued support of the project of Dr. Vernon Chedelin entitled "Study of the Nature and the Isolation of a Substance which is Necessary for the Growth of Penicillium Digitatum".

Medical School

Dr. Canfield Beattie
Gift of $134.92 from Dr. Canfield Beattie, of Portland, to the Doernbecher Memorial Hospital for Children, to be used for charitable purposes.

Oregon Shipbuild Corp.
Employees
Gift of $636.88 from the employees of the Rigging Department at the Oregon Shipbuilding Corporation, through James Butler, to the Doernbecher Memorial Hospital for Children, as a memorial fund for Mr. Butler's daughter, Jimmy Lou, who recently passed away with poliomyelitis.

Mult. County Chapter of Nat. Found. for Inf. Para.
Gift of $5,000 from the Multnomah County Chapter of the National Foundation for Infantile Paralysis, Inc., to the Doernbecher Memorial Hospital for Children and the Outpatient Clinic for the care of patients suffering from poliomyelitis.

Eastern Oregon College of Education

Dr. and Mrs. A. Richardson
Gift of $74 from Dr. and Mrs. A. L. Richardson, La Grande, for an all-tuition freshman scholarship.

L. McKennon
Gift of $1,000 Series G Bond from L. L. McKennon, La Grande, to be used at the discretion of the President.
CONFIRMATION OF GRANTING OF DEGREES AT MED. SCH.
The Board voted to confirm the action of Mr. Mac Hoke in approving
the candidates for degrees and diplomas at the University of Oregon
Medical School commencement exercises on September 21 and October 6,
1944. (Lists are on file in the Board's Office)

BUD. ADDN. TO DEAN OF ENGINEERING
The Board approved the appropriation of $115 to the requisition budget
of the Dean of Engineering at the State College to cover the purchase
of pre-engineering inventory tests.

PERSONNEL CHANGES AT U OF O TO CARE FOR INCREASED ENROLLMENT
The Board approved the following personnel changes and budget adjust-
ments at the University to care for the increase in enrollment not
fully anticipated at the time the institutional budget was approved:

E. Bailey, Reappointment
Reappointment of Mrs. Elsie Bailey as half-time
Instructor for fall term only, at an annual rate
of $1,900. ........................................ $ 316.67

Sal. Bud. Addition
Addition of $660 to the salary budget to employ
a graduate assistant ............................ 660.00

C. Rancous, Reappointment
Reappointment of Charles Albert Rancous as Instructor,
at a salary rate of $2,070, 10-months basis, yearly
tenure, effective September 1, 1944 ............ 2,070.00

M. MacKinnon, Appointment
Appointment of Mrs. Mildred P. MacKinnon as Instructor,
at a salary rate of $1,920, 10-months basis, yearly
tenure, effective September 1, 1944 ............ 1,920.00

R. Combellack, Reappointment
Reappointment of Mrs. Rose B. Combellack as Instructor,
at an annual salary rate of $1,970, 10-months basis,
yearly tenure, effective September 1, 1944 .... 1,970.00

Physical Education

C. Jones, Appointment
Appointment of Miss Catherine Jones as Instructor, at
an annual salary rate of $1,800, 10-months basis,
yearly tenure, effective September 1, 1944 .... 1,800.00

Music

S. Green, Appointment
Appointment of Stacey Green as Instructor in Piano,
at an annual salary rate of $2,600, 10-months basis,
yearly tenure, effective September 1, 1944 .... 2,600.00

Wage Bud. Addn.
Addition of $300 to the wage budget to employ a
competent supervisor for the evening practice periods. 300.00

Library

Wage Bud. Addn.
Addition of $1,525 to the library wage budget to
restore open shelf reserve service ............. 1,525.00
Home Economics

Addition of $200 to the wage budget of the Home Economics Department to employ a graduate student for the fall term. $ 200.00

Romance Languages

M. Lopez, Appointment
Appointment of Manuel Lopez as Instructor, at an annual salary rate of $1,900, 10-months basis, yearly tenure, effective October 1, 1944. $1,741.67

Net amount required from Board's unappropriated fund $15,103.34

PERSONNEL CHANGES AT OSC TO CARE FOR INCREASED ENROLLMENT

The Board approved the following personnel changes and budget adjustments at the State College to care for the increase in enrollment not fully anticipated at the time the institutional budget was approved:

Budget Additions

English

J. Popovich, Appointment
Appointment of Mrs. Jeanne Popovich as Instructor, at a salary rate of $756 for the fall term. $ 756.00

E. Childs, Appointment
Appointment of Mrs. Elizabeth Childs as Instructor, for 50 per cent of her time, at a salary rate of $378 for the term. 378.00

C. Sullivan, Appointment
Appointment of Mrs. Carolyn Sullivan as Instructor, at a salary rate of $2,170, 10-months basis, yearly tenure, effective September 1, 1944. (Less $69.66 paid in wages in September.) 2,170.34

Psychology

L. Dann, Appointment
Appointment of Mrs. Lyra Dann as Instructor, at an annual salary rate of $2,100, 10-months basis, yearly tenure, effective September 1, 1944. 2,100.00

G. Chambers, Appointment
Appointment of Mrs. Gladys Chambers as Instructor, at an annual salary rate of $2,100, 10-months basis, yearly tenure, effective September 1, 1944. 2,100.00

Mathematics

L. Foote, Appointment
Appointment of Leon R. Foote as Instructor at a salary rate of $800 for the fall term. 800.00

J. van Groos, Increase in time
Increase in time for J. A. van Groos, Associate Professor Emeritus, from half-time to full-time for the fall term and an additional salary payment of $495 for the fall term. 495.00
Civil Engineering

M. Coopey, Ret. from leave

Return from leave of absence of M. P. Coopey, and promotion in rank from Instructor to Assistant Professor, at an annual salary rate of $2,750, 10-months basis, indefinite tenure, effective September 1, 1944 ........................................ $ 2,750.00

Physical Education for Men

G. Flood, Appointment

Appointment of G. R. Flood as Instructor, at an annual salary rate of $2,750, 10-months basis, yearly tenure, effective October 9, 1944 .................. 2,449.34

Total funds required. ........ $13,998.68

Funds Available

Psychology

Funds provided in budget to replace Professor Krawiec on leave. .......... $ 2,520.00

Physical Education for Men

Funds released by Professor Nash's resignation. ........ 2,452.50

Physics

H. R. Vinyard, Leave of ab.

Leave of absence without pay for Dr. H. R. Vinyard, Associate Professor, to accept employment with the Harbor Building School of Massachusetts Institute of Technology for the duration, effective September 1, 1944. ........................................ 2,377.50

Total funds available ........ $7,350.00

Summary

Funds required. .................. $13,998.68
Funds released. ................. 7,350.00
Net amount from Board's unappropriated fund .......... $ 6,648.68

BUD. ADDN. TO PHYSICAL PLANT RPR.
The Board approved the addition of $350 to the Physical Plant Building Repairs budget at the State College to provide linoleum for the News Bureau and Journalism offices located in the Memorial Union Building.

RESEARCH PROJECT ON STREAM POLLUTION
In order to carry on the research project on stream pollution, in cooperation with the Governor's committee on Post-War Readjustment and Development and with other state agencies, the Board approved the following budgetary adjustments at the State College:

Transfer of full-time and budgeted salary of Professor Fred Merryfield to the Engineering Experiment Station for the fall term.
Transfer of 80 per cent of the time of Professor R. E. Dimick, Head of the Fish and Game Department, for the months of September, October, November, December and January to the payroll of the State Game Commission.

The salary savings of $1,356.60 are to be transferred to the Engineering Experiment Station budget to assist in financing the research project. The State Board of Health, the State Game Commission and the Hydroelectric Commission are all contributing funds for this cooperative study.

1944-45 SUMMER SESSIONS

The Board approved the following budgets for the 1944-45 summer sessions:

<table>
<thead>
<tr>
<th>State Funds</th>
<th>Estimated Fees</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State College $10,563.00</td>
<td>$17,718.00</td>
<td>$28,281.00</td>
</tr>
<tr>
<td>University of Oregon 7,472.62</td>
<td>17,409.00</td>
<td>24,881.62</td>
</tr>
<tr>
<td>Portland 6,524.00</td>
<td>16,768.00</td>
<td>23,392.00</td>
</tr>
<tr>
<td>Colleges of Education (Promotion) 1,000.00</td>
<td></td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>$25,585.62</strong></td>
<td><strong>$51,895.00</strong></td>
<td><strong>$77,480.62</strong></td>
</tr>
</tbody>
</table>

The state funds approved are about $11,000 less than was authorized last year. Actual expenditures, however, from state funds for 1944 were only $21,704.62 due to the offset from larger fee income than was anticipated. The fee income is estimated on the same basis as the actual collections for the 1944 sessions and is to be guaranteed with any over-realization of fee income and any unexpended balances in the budget to revert to the Board's unappropriated fund.

PURCHASE OF BENNES DRAWINGS

The Board approved the purchase of original drawings and detailed structural plans of buildings at Oregon State College and the three Colleges of Education erected under the direction of Mr. John V. Benne, deceased, for the sum of $1,000. Included are sets of plans of 38 buildings already constructed and sketches of 8 proposed buildings. In some instances possession of these plans will save architect's fees in excess of the purchase price.

LANHAM GRANT FOR NURSERY ANNEX AT OSC

Secretary Byrne presented the following offer from the Federal Works Agency making available a maximum of $13,046 for the maintenance and operation of the nursery school annex at Oregon State College, during October 1, 1944 to June 30, 1945:

"Subject to the War-Time Child Care Facilities Terms and Conditions (FWA Form No. WS-102, dated November 15, 1943), attached hereto and made a part hereof, the United States of America (herein called the "Government") hereby offers to contribute to you for the maintenance and operation of your war-time child care facilities including necessary equipment for a period from October 1, 1943 to June 30, 1945, both inclusive, (called the "Project") the sum of $13,046 or such lesser sum as the Federal Works Administrator shall determine to be sufficient, with other funds herein required to be made available by you, for the Project."
"Nothing herein shall be construed as vesting in any department or agency of the United States power to exercise any supervision or control over such facilities, nor shall any of the provisions hereof be construed as prescribing or affecting the administration, personnel, curriculum, instruction, methods of instruction, or materials for instruction in the maintenance and operation of such facilities.

"The Offers dated September 28, 1943 and June 28, 1944, made by the Government to you have been revoked. The Offer dated July 19, 1944 is hereby revoked unless it has been previously accepted by you in which event your acceptance of this Offer shall effectuate a cancellation of the contract created by said acceptance of said Offer: Provided, that the cancellation of such contract shall not impair or vitiate any acts performed or proceedings taken thereunder prior to such cancellation, but such acts or proceedings may be continued under the contract created by the acceptance of this Offer."

The Secretary then presented the following resolution:

"WHEREAS, there has been filed with the Federal Works Agency in behalf of the State of Oregon, acting through the State Board of Higher Education for Oregon State College (herein called the "Owner"), an application for Federal assistance under the War Public Works program, and the UNITED STATES OF AMERICA, acting by and through the Federal Works Administrator, has transmitted to the Owner an Offer of Federal assistance in connection with the public works referred to in said application and described in said Offer; and

"WHEREAS, said Offer has been duly read in open meeting, fully considered in accordance with all pertinent rules of procedure and legal requirements, and made a part of the Owner's public records; and

"WHEREAS, it is deemed advisable and in the public interest that said Offer be accepted:

"NOW, THEREFORE, be it resolved by the Oregon State Board of Higher Education that the said Offer, a true and correct copy of which is hereto attached, be and the same hereby is accepted without reservation or qualification."

Upon motion by Dr. Kleinsorge and second by Mr. Smith, the Board voted to approve the above resolution, with the following voting aye:

R. C. Groesbeck
Mac Hoke
R. E. Kleinsorge
Beatrice Walton Sackett
Edgar W. Smith
Willard L. Marks

and the following voting nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.
The Board approved the following personnel adjustments at the University:

Resignation of Dr. Hugh M. Shafer, Assistant Professor of Education, to accept a commission in the Navy, effective September 30, 1944; and increase in time for L. K. Shumaker, Assistant Professor of Education, from 50 per cent time to 83 per cent time and a corresponding increase in salary from $1,335 to $2,745.66, for the fall term to replace Dr. Hugh M. Shafer, resigned. Mr. Shumaker will be employed 17 per cent time by the Eugene City School system. Amount of $470.22 required in 1944-45 to be provided from funds released through Dr. Shafer's resignation. The remaining $1,757.28 in salary savings from this resignation to remain in the salary budget pending appointment of a successor to Dr. Shafer.

Continuation of appointment of Professor E. G. Moll as Acting Head of the Department of English, through the fall term, replacing Dr. Boyer on sick leave, with no change in salary.

Continuation of appointment of Professor George Turnbull as Acting Dean of the School of Journalism, for an indefinite period, pending appointment of a permanent dean. No change in salary.

Continuation of appointment of Miss Clarice Krieg as Acting Librarian, for an indefinite period, pending appointment of a permanent Librarian, at an annual salary rate of $3,070, effective October 1, 1944. Upon termination of appointment as Acting Librarian, Miss Krieg is to be returned to her previous salary rate of $2,770. Amount of $225 required in 1944-45 to be provided from salary funds now available in Library budget.

Salary adjustment for Miss Lou Vogel, Nurse and Dispensary Supervisor in the Health Service, from $1,365 to $1,500, 10-months basis, yearly tenure, effective October 1, 1944. Amount of $101.25 required in 1944-45 to be provided from funds available in the Health Service budget.

Reduction in time for Kenneth J. O'Connell, Associate Professor of Law, from full-time to 75 per cent time and a corresponding reduction in pay from $3,570 to $2,700, to enter private practice of law, effective September 1, 1944. Professor O'Connell will teach from 6 to 7 hours and will continue as Editor of the Law Review and as lower division advisor of pre-law students.
Continuation of appointment of Leon L. Ray, as Special Lecturer in Law, for fall and winter terms at a salary rate of $300 per term. Mr. Ray will teach 3 hours each term.

Appointment of Stanley R. Darling, as Special Lecturer in Law, for the fall term at a salary rate of $300 for the term. Mr. Darling will teach 3 hours.

Reemployment of Dr. James Duff Barnett, Professor Emeritus of Political Science, for the fall term at a salary rate of $400 for the term to teach a four-hour course in the Law School.

The remaining savings from two unfilled positions in the Law School budget and from the reduction in Professor O'Connell's time are to be held in the budget pending adjustment to care for the work in the winter and spring terms.

Resignation of Howard Ehror, Acting Assistant Director of the Portland Branch of the Bureau of Municipal Research, to accept a position with the Bonneville Power Administration as Administrative Analyst, effective October 16, 1944. Salary savings of $2,311.85 to be retained in the budget of the Bureau pending appointment of a successor.

The Board approved the following personnel adjustments at the State College:

Resignation of Mrs. Esther Von Lehe, as Instructor in Music, to study for a master's degree in organ; and appointment of Miss Iris Gray as Assistant Professor of Music, effective October 1, 1944. Miss Gray will be paid on the wage basis from music fees.

Resignation of Mrs. Harriet Powell, Secretary in the Teacher Placement Office at a salary rate of $1,350 effective July 15, 1944; and appointment of Miss Maxine Underhill as Secretary in the Teacher Placement Office at a salary rate of $1,440, effective September 25, 1944. Salary savings of $191.56 to be transferred to wages to employ substitute assistance.

Resignation of Miss Marian Waby, Order Assistant in the Library, effective September 23, 1944; and promotion of Miss Maxine Dull from Junior Assistant to Order Assistant in the Library at an annual salary rate of $1,900, rank of Instructor, 12-months basis, yearly tenure, effective October 1, 1944. Salary savings of $83.12 to be retained in budget pending necessity of later adjustments.

Resignation of Mrs. Verna Pendleton as Secretary in the Department of Veterinary Medicine, at an annual salary rate of $1,680, effective September 13, 1944; and appointment of Mrs. Mary L. Kennedy as Secretary in the Department of Veterinary Medicine, at an annual salary rate of $1,740,
12-months basis, effective November 1, 1944. Additional funds required to be transferred from the wage budget of the department.

Resignation of Ernst T. Stuhr, Associate Professor of Pharmacology and Pharmacognosy, effective October 16, 1944. Salary savings of $2,133.08 to be retained in budget to employ substitute assistance.

Continuation of leave of absence without pay for Dr. P. C. Hammer, Assistant Professor in the Department of Mathematics, for the academic year 1944-45. Salary savings of $2,152.50 to be retained in the budget to employ substitute assistance.

Continuation of leave of absence without pay for Fred M. Shideler, Professor of Journalism, through December 31, 1944, to serve as Information Assistant in the Farm Labor and War Food Production program. Salary savings to be disposed of as follows: $100 in the News Bureau budget and $200 in the Journalism budget to be transferred to the wage budget for hiring substitute assistance. The remainder of $105.62 in the News Bureau and $635.62 in Journalism will revert to the Board's unappropriated fund.

Leave of absence without pay for military service for Dr. Murray Bates, Assistant Physician in the Health Service, effective September 1, 1944. Salary savings of $4,370 to be transferred to the Health Service Reserve.

Appointment of Mrs. Marie Dewns as Hostess in Waldo Hall, at a salary of $2,000, 9-months basis, yearly tenure, effective September 15, 1944. Present dormitory budget provides $1,125 plus living for this position.

Appointment of Mrs. Ethel Evans as Hostess in Snell Hall, at a salary of $1,500, 9-months basis, yearly tenure, effective September 15, 1944. The present dormitory budget provides $1,125 plus living for this position. These two positions require an addition of $1,250 from dormitory funds.

Appointment of Dr. Harold D. Jenkins as Instructor in English, at an annual salary rate of $2,270, 10-months basis, yearly tenure, effective September 1, 1944. Amount of $2,270 required in 1944-45 to be provided from the Board's unappropriated fund.

Salary adjustment for Mrs. Marian McMaster, Stockroom Clerk in the Department of Clothing and Textiles, from $1,000 to $1,180, 9-months basis, effective October 1, 1944. Amount of $180 required in 1944-45 to be provided from the Institutional Salary Adjustment Reserve.
G. Weber, Resignation
Resignation of Charles J. Weber as 4-H Club Agent for the City of Portland, effective September 20, 1944. Salary savings of $2,078.07 to be transferred to the Director's Reserve pending appointment of a successor.

G. Davis, Resignation
Resignation of Mrs. Gloria Davis, Assistant 4-H Club Agent for the City of Portland, at a salary rate of $1,980, effective September 16, 1944; and appointment of Miss Geraldine de Lancey as Assistant County 4-H Club Agent for the City of Portland, at an annual salary rate of $2,240, rank of Instructor, 12-months basis, yearly tenure, effective October 1, 1944. $1,240 of Miss de Lancey's salary is to be paid by the city school system. Salary savings of $31 to be transferred to wages in the 4-H Club budget.

M. Wilson, Leave of absence
Leave of absence without pay for Professor Maud Wilson, Home Economist in the Agricultural Experiment Station, from October 1, 1944 to February 28, 1945 to assist the Federal Bureau of Human Nutrition and Home Economics in a study of housing requirements. Salary savings of $1,612.50 to be transferred to wages to employ substitute assistance.

C. W. Cook, Appointment
Appointment of Clive W. Cook, as Assistant County Agent of Clackamas County, at a salary rate of $2,806, rank of Instructor, 12-months basis, yearly tenure, effective September 16, 1944. Amount of $2,207.40 required in 1944-45 to be transferred from the Director's Reserve.

H. E. Finnell, Change in rank
Change in rank for H. E. Finnell, Assistant Professor in the Experiment Station Department of Farm Crops and Federal Co-operative Extension Department of Seed Certification, from Assistant Professor to Associate Professor, effective October 1, 1944. No change in salary.

E. M. Litwiller, Salary adjustment
Salary adjustment for Dr. E. M. Litwiller, Assistant Professor in the Experiment Station Department of Food Industries, from $2,800 to $3,200, 12-months basis, indefinite tenure, effective October 1, 1944. Amount of $300 required in 1944-45 to be transferred from the gift account in the department.

L. S. Bird, Salary adjustment
Salary adjustment for Mrs. Lorena S. Bird, Seed Analyst in the Experiment Station Department of Farm Crops, from $1,500 to $1,644, 12-months basis, monthly tenure, effective upon her return from leave of absence, October 1, 1944. Salary savings of $257 resulting from leave of absence to be transferred to wages in the department.
### Meeting #140 - 16

**October 24, 1944**

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. Sinnhuber</td>
<td>Salary adjustment for R. O. Sinnhuber, Assistant Biochemist in the Seafoods Laboratory, from $2,670 to</td>
</tr>
<tr>
<td>Salary</td>
<td>$3,000, 12-months basis, yearly tenure, effective October 1, 1944. Amount of $247.50 required in 1944-45</td>
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<tr>
<td>adjustment</td>
<td>to be transferred from the Agricultural Research Foundation.</td>
</tr>
<tr>
<td>G. Best</td>
<td>Salary adjustment for Garnet D. Best, County Agent of Wallowa County, from $3,270 to $3,480, 12-months</td>
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<tr>
<td>Salary</td>
<td>basis, indefinite tenure, effective October 1, 1944. Amount of $157.50 required in 1944-45 to be transferred</td>
</tr>
<tr>
<td>adjustment</td>
<td>from the Director's Reserve.</td>
</tr>
<tr>
<td>M. Oveson</td>
<td>Salary adjustment for Merrill Oveson, Superintendent of the Sherman Branch Experiment Station, from $3,348.60</td>
</tr>
<tr>
<td>Salary</td>
<td>to $3,600, 12-months basis, indefinite tenure, effective October 1, 1944. $2,700 of Mr. Oveson's salary is</td>
</tr>
<tr>
<td>adjustment</td>
<td>paid directly by the Federal Government. Amount of $188.55 required in 1944-45 to be transferred from</td>
</tr>
<tr>
<td></td>
<td>wages in the Experiment Station budget.</td>
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<tr>
<td>D. Richards</td>
<td>Salary adjustment for D. E. Richards, Superintendent of the Eastern Oregon Livestock Branch Experiment</td>
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<tr>
<td>Salary</td>
<td>Station, from $4,270 to $4,470, 12-months basis, indefinite tenure, effective October 1, 1944. Amount of</td>
</tr>
<tr>
<td>adjustment</td>
<td>$150 required in 1944-45 to be transferred from the wage budget of the Experiment Station.</td>
</tr>
<tr>
<td>J. Schuh</td>
<td>Salary adjustment for Joe Schuh, Assistant Entomologist in the Experiment Station, from $2,670 to $3,200,</td>
</tr>
<tr>
<td>Salary</td>
<td>12-months basis, indefinite tenure, effective November 1, 1944. Amount of $220 required in 1944-45 to be</td>
</tr>
<tr>
<td>adjustment</td>
<td>transferred from the Entomology wage budget in the Experiment Station.</td>
</tr>
<tr>
<td>J. Sather</td>
<td>Salary adjustment for J. D. Sather, Research Assistant in the Experiment Station Department of Farm Crops,</td>
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<tr>
<td>Salary</td>
<td>from $2,400 to $2,700, effective November 1, 1944. $1,200 of Mr. Sather's salary is paid by the United</td>
</tr>
<tr>
<td>adjustment</td>
<td>States Department of Agriculture. Amount of $200 required in 1944-45 to be transferred from the wage</td>
</tr>
<tr>
<td></td>
<td>budget of the department.</td>
</tr>
<tr>
<td>L. Wood</td>
<td>Salary adjustment for Dr. L. K. Wood, Instructor in the Experiment Station Department of Soils, from $2,670</td>
</tr>
<tr>
<td>Salary</td>
<td>to $3,000, 12-months basis, yearly tenure, effective November 1, 1944. Amount of $220 required in 1944-45</td>
</tr>
<tr>
<td>adjustment</td>
<td>to be transferred from the wage budget of the department.</td>
</tr>
<tr>
<td>D. Sitton</td>
<td>Salary adjustment for Dudley Sitton, Assistant Superintendent of the Malheur Experimental Area, from $2,870</td>
</tr>
<tr>
<td>Salary</td>
<td>to $3,000, 12-months basis, yearly tenure, effective November 1, 1944. Amount of $86.65 required in 1944-45</td>
</tr>
<tr>
<td>adjustment</td>
<td>to be transferred from the wage budget of the Experimental Area.</td>
</tr>
</tbody>
</table>
Salary adjustment for E. G. Keltner, Superintendent of the Red Soils Experimental Area, from $2,870 to $3,000, 12-months basis, indefinite tenure, effective November 1, 1944. Amount of $86.65 required in 1944-45 to be transferred from the wage budget of the Experimental Area.

Salary adjustment for Dr. B. G. Thompson, Associate Entomologist in the Experiment Station Department of Entomology, from $3,270 to $3,600, 12-months basis, indefinite tenure, effective November 1, 1944. Amount of $220 required in 1944-45 to be transferred from the materials budget of the department.

The Board approved the following personnel adjustments at the Medical School:

Resignation of Dr. John S. McGovern, Assistant Professor of Pathology, effective October 1, 1944 with the following adjustments to replace his services:

Increase in time for Dr. Joseph A. Beeman, Assistant Professor of Pharmacology, from 50 per cent to 55 per cent time and a lump sum salary adjustment of $225 to cover the fall term.

Increase in time for Dr. Mary Thompson Williams from 60 per cent to 63 per cent time and promotion from Instructor to Assistant Professor with an additional lump sum payment of $150 to cover the fall term.

Transfer from a volunteer to a paid basis for Dr. William Lidbeck, Clinical Instructor in Pathology, and a lump sum payment of $175 for the fall term.

Transfer of $450 from the salary to the wage budget to provide for the employment of technical assistance.

Remaining salary savings of $2,000 to be retained in the budget pending appointment of a successor to Dr. McGovern.

The Board approved the following personnel adjustments at Oregon College of Education:

Leave of absence without pay for Mrs. Faith K. Black, Dean of Women and Director of Dormitories from October 16, 1944 to June 30, 1945; and appointment of Miss Helen Mary Moore as Acting Dean of Women and Director of Dormitories, at an annual salary rate of $2,745, rank of Instructor, 12-months basis, yearly tenure, effective October 1, 1944. Salary savings of $38.32 to be transferred to the Institutional Salary Adjustment Reserve.

Return of Miss Dora Scheffsky, who has been serving temporarily as Acting Principal of the Monmouth Training School, to her former position as Assistant Professor of Education, and adjust-
met in salary from $2,485 to $2,385, effective September 16, 1944. Savings of $100 in the salary budget to be applied on the salary of Mr. Read.

E. A. Read, Appointment
Appointment of Earnest Armond Read as Supervisor of Teaching and Principal of the Monmouth Training School, at an annual salary rate of $2,600, rank of Instructor, 9-months basis, yearly tenure, effective September 16, 1944. $1,450 of Mr. Read's salary is to be paid by the Monmouth School District. Additional amount of $430 required in 1944-45 to be provided from the Institutional Salary Adjustment Reserve.

H. M. Sprague, Resignation
Resignation of Harold M. Sprague, Principal of the Independence Training School to accept a position in the Portland school system; and appointment of John Gotfried Jensen as Principal of the Independence Training School, at an annual salary rate of $2,520, rank of Instructor, 9-months basis, yearly tenure, effective September 16, 1944. $1,200 of Mr. Jensen's salary is to be paid by the Independence School Board. Salary savings of $50 to be transferred to the Institutional Salary Adjustment Reserve.

M. Sampson, Appointment
Appointment of Miss Mabel Sampson as Supervisor of Teaching at the Independence Training School, at an annual salary rate of $2,200, rank of Instructor, 9-months basis, yearly tenure, effective September 16, 1944. $1,200 of Miss Sampson's salary is to be paid by the Independence School Board. Additional amount of $65 required in 1944-45 to be provided from the Institutional Salary Adjustment Reserve.

I. Milhous, Reduction in time
Reduction in time for Dr. Ivan C. Milhous from 100 per cent to 40 per cent time and a corresponding reduction in salary for the period October 16 through December 31, 1944 in order that he may give part-time service to the State Department of Education as State Supervisor of elementary schools. Salary savings of $483.75 to be transferred to the Institutional Salary Adjustment Reserve.

The Board approved the following personnel adjustments at Eastern Oregon College of Education:

R. O. Shilling, Resignation
Resignation of Roy O. Shilling, Instructor in Education and Supervisor of Teaching, to accept a position in the Middle West; and appointment of Miss Mabel J. Hawkison as Assistant Professor in Education and Supervisor of Teaching, at a salary rate of $2,270, 9-months basis, yearly tenure, effective September 1, 1944. One half of Miss Hawkison's salary is to be paid by the La Grande School District. No change in budget.

M. Hawkison, Appointment

A. M. Gilles, Resignation
Resignation of Miss Anna M. Gilles, Assistant Professor of Art; and appointment of George F. Nightingale as Instructor in Art, at an annual salary rate of $2,870, 12-months basis, yearly tenure, effective September 16, 1944. No change in budget.

G. Nightingale Appointment
The Board approved the following personnel adjustment at Southern Oregon College of Education:

J. Smith, Leave of absence without pay for Miss Jeanette Smith, Assistant Professor of Education for the period from October 1, 1944 to July 1, 1945; and appointment of Miss Neva West as Instructor of Education, at a salary rate of $2,227.50 for the period. No change in budget.

ADJOURNMENT The Board adjourned at 11:10 A.M.

WILLARD L. MARKS, President
CHARLES D. BYRNES, Secretary